



# Application for a Temporary Restriction in any Public Road under The Road Traffic Regulation Act 1984 (as amended)

## Notes of Guidance for Applicant

The fees are calculated based on the duration of the road occupation: For emergency works, for periods of 5 days or less, and for periods of more than 5 days .

**If a temporary restriction is required to accommodate emergency works, the applicant shall contact Roads & Transportation on telephone number 01259 450 000 for guidance. (24hr number)**

Please note that a further fee will be charged should you require an extension to the specified dates. Any additional expenditure incurred in signing and/or lining of a closure will be charged at actual cost.

The fees charged for a Temporary Restriction Permit are published on the Council website at:  
<http://www.clacksweb.org.uk/transport/roadsfeescale/>

## Conditions

1. The Council shall be indemnified against any claims arising as a result of the operation to be undertaken.
2. A **minimum of 28 days notice** is required for all temporary restrictions (excluding emergency works).
3. Pedestrian access and vehicular access to affected properties should be maintained wherever possible.
4. Standard charges must be paid in advance. No refunds will be given where proposed closures are cancelled after the administration work has been undertaken. Delayed schemes will require a new application and will be charged at the full rate.
5. If the applicant proposes to erect and maintain the traffic signs associated with any diversion route, these must be designed and erected in accordance with the requirements of the Traffic Signs Regulations and General Directions 2002 and the Traffic Signs Manual (Chapter 8). Any proposed diversion route should be shown on a plan of a suitable scale and submitted with the application form. The plan should highlight the position of each sign and show the sign face and diagram number for approval by Roads & Transportation.
6. Two emergency contacts should be provided with all requests for temporary restrictions. Where the applicant proposes to erect and maintain the traffic signs associated with the temporary restriction and/or diversion route, one of these contacts should be available at all times (24 hours) to deal with any emergency associated with the signing or diversion route which may arise. Where contacts numbers are not supplied or when contacts are not available, Clackmannanshire Council may undertake any necessary improvements and/or remedial works on a rechargeable basis.
7. The granting of a temporary restriction does not entitle the applicant to undertake works in the public road. Other permits may be required at additional cost.

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Roads & Transportation	roads@clacks.gov.uk
Services to Communities	
Clackmannanshire Council	www.clacksweb.org.uk
Kilncraigs	
Greenside Street	Tel.: (01259) 450 000
Alloa	
FK10 1EB	Fax: (01259) 727 450