



Civic Government (Scotland) Act 1982
Application for the Grant or Renewal of a Taxi/Private Hire
Car Booking Office Licence

Each question must be answered

1. To be completed if an individual is making the application

Full Name	Surname		First Name	
Home Address (Including Postcode)				
Telephone Number				
National Insurance Number				
Age, Date & Place of Birth	Years	Date of Birth	Place of Birth	
Is the applicant to carry out day-to-day management of the metal dealing business?	Yes/No			
IF No - give full name, address, date of birth and telephone number of employee or agent so engaged				

2. To be completed if not a natural person (e.g. company or partnership)

Full Name	Surname		First Name	
Address (including Postcode) of Principal or Registered Office				
Telephone Number				



Date	Court	Offence	Sentence

I/We hereby make application for a Taxi/Private Hire Car Booking Office Licence in the above terms and certify that the information given is true and correct .

I/We further certify that I/We will comply with paragraph 2(2) of Schedule 1 of the Civic Government (Scotland) Act 1982, OR I/We certify that it is not possible to comply with paragraph 2(2) of Schedule 1 of the said Act because I/We have no rights of access to the premises but that I/We have taken reasonable steps to acquire rights of access and have been unable to do so.

Any applicant who in making an application makes any statement which the applicant knows to be false or recklessly makes any statement which is false in material particular shall be guilty of an offence and liable, on summary conviction, to a fine.

Signature of applicant or agent.....

Agent's Address:

.....Date

Please return the completed form together with the relevant fee to:

**The Licensing Administrator
Clackmannanshire Council
Kilncraigs
Alloa
FK10 1EB**

If you require any further information please contact the Licensing Administrator on telephone number 01259 452093 or email address licensing@clacks.gov.uk



Taxi Booking Office Licence

I, the undersigned hereby declare that an application for the grant/renewal of a Licence has been made to Clackmannanshire Council, Kilncraigs, Alloa.

A copy of the application form lodged with the Council is displayed opposite.

Any objection or representation relating to the application should be made to the Head of Community & Regulatory Services , Clackmannanshire Council, Kilncraigs, Alloa, FK10 1EB by

Any objection or representation must be made in writing, must specify the ground for the objection or the nature of the representation, must specify the name and address of the person making it, must be signed by him or on his behalf.

Such a representation shall be considered to have been made within the period referred to if it is delivered by hand within that period or posted (by registered or recorded delivery post) so that in the normal course of post it might be expected to be delivered within that period.

It should also be noted that where an objection or representation is made to the Council after the date referred to but before a final decision is taken on the application, it is competent for the Council to entertain it if satisfied that there is sufficient reason why the objection or representation was not made within the period of time stated.

.....
(Applicant)

*The date stated should be the Twenty First day after the latest of the following: -

- (a) the date of publication by the Council of a notice in a newspaper of the application where the form of licence falls within a prescribed class;
- (b) the date (if any), specified by the Council; and
- (c) the date the application was made to the Council.

The Site Notice must be displayed for the whole of the period of Twenty One days at or near the premises so that it can be conveniently read by the public

The Site Notice must be displayed for the whole of the period of Twenty One days at or near the premises so that it can be conveniently read by the public.



**Civic Government (Scotland) Act 1982
Certificate re Display of Notice**

I/We

hereby certify that I/we have, for a period of twenty one days beginning with the date on which application was made, displayed at or near the premises sought to be licensed, so that it can be conveniently read by the public, a notice in the prescribed form specifying the information required by para 2(3) of the First Schedule of the above Act.

SignatureDate

Position

**To be returned to the Head of Community & Regulatory Services ,
Clackmannanshire Council, Kilncraigs, Alloa, FK10 1EB,
after a Site Notice has been displayed for 21 day**