Date of Meeting: 6 February 2025

Subject: Place: 2023/24 Year End Business Plan Update

Report by: Strategic Director, Place

1.0 Purpose

1.1. The report updates the Committee on the year-end status of the 2023/24 Place Business Plan.

2.0 Recommendations

2.1. Committee is asked to note, comment on and challenge the report.

3.0 Considerations

- 3.1. Place Services delivers a diverse range of services, including a number of statutory and essential support functions. This report provides the Committee with an update on performance, risks and achievements, relating to the Business Plan 2023/24 agreed by Council in autumn 2023. (link can be found at https://www.clacks.gov.uk/document/meeting/1/1202/7748.pdf)
- 3.2. The Department continues to play a key part in the coordination and management of response, transformation and business as usual activity. This work ranges Housing Services, Corporate and Educational Asset Management, Soft Facilities Management; Environmental Services and Development Services, including City Region Deal activity.
- 3.3. Appendix 1 provides a more detailed description of performance and risk within our Business Plan, this cover report draws out a number of highlights, including achievements and areas for improvement.

4.0 Key Achievements

- 4.1 Clackmannanshire has grown its reputation as a leader in Active Travel. Through 2023-24, we developed Phase 1 of our Active Travel programme linked to the City Region Deal investment. This saw the Menstrie to Alva route completed and under budget. The Department is now focusing on the extension into Phase 2 from Alva to Fishcross.
- 4.2 The Department set itself a priority to reduce void levels of our Housing Stock, to ensure that the Council is maximising the potential income for reinvestment back to

improving our housing stock for our tenants. In this reporting period we reduced by approximately half the void levels in line with our improvement plan.

5.0 Challenges

- 5.1. It is important to highlight to the Committee that whilst the Department has worked to progress the priorities set out in our Business Plan, there have been a number of factors that have prevented us from activity some of those priorities, some of which has been outwith Officers control.
- 5.2 There have been significant capacity strains within key service functions, Property Services for one. This has delayed works on developing the Learning Estate Strategy and the Asset Management Strategy. These are now planned for 2025-26.
- 5.3 There have been other developments delayed such as the Westhaugh Travellers Site Development, however this was outwith the Department's control, as the primary contractor through HUBCO East went into administration. Officers have worked closely with HUBCO East and Scottish Government and work is underway to recommence the project in this current fiscal year.

6.0 Areas for Further Development

6.1. It is recognised that there are a number of areas that require further development, notwithstanding the points referenced within the previous Section. The Department as part of their 2024-25 Business Plan has carried forward a series of actions, with a new Strategic Director appointed, there is a refocus on service standards including the Department performance on Elected Member enquiries, Complaint handling and FOI/EIR handling.

7.0 Conclusion

- 7.1. The Place Department continues to demonstrate impact in terms of delivering business critical and essential front line Council functions, whilst also playing a crucial role in enabling delivery of the Council's transformational priorities, whether through Be the Future or the supporting an investment-led recovery through the capital plan as well as a supporting function for other Council Services and Departments.
- 7.2 Not all the intended actions within the 23/24 plan have been delivered to date; however these actions have been reassessed and are being taken forward into the 24/25 business plan, agreed by Council in October 2024. Staff continue to be stretched and tested over a prolonged period, and capacity and skills gaps have impacted on some plans. Despite ongoing challenges and risks, whether these are inflation, labour supply or financial constraints, the Portfolio demonstrates achievement and response in the context of enabling delivery of Council priorities. This is testament to the flexibility, expertise, experience and resilience of its many dedicated staff.

8.0 Sustainability Implications

8.1. There are no direct sustainability implications arising from this report.

9.0 **Resource Implications**

9.1. Financial Details

9.1.1 The full financial implications of the recommendations are set out in the report. This includes a reference to full life cycle costs where appropriate.

Yes 🗹

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- 9.1.2 Finance have been consulted and have agreed the financial implications as set out in report. Yes ☑
- 9.2. Staffing
- 9.2.1 There are no staffing implications as a result of this report.

10.0 Exempt Reports

10.1. Is this report exempt? Yes 🗌 (please detail the reasons for exemption below) No 🗹

11.0 Declarations

The recommendations contained within this report support or implement our Corporate Priorities and Council Policies.

(1) **Our Priorities** (Please double click on the check box \square)

Clackmannanshire will be attractive to businesses & people and	
ensure fair opportunities for all Our families; children and young people will have the best possible	V
start in life Women and girls will be confident and aspirational, and achieve	V
their full potential Our communities will be resilient and empowered so	V
that they can thrive and flourish	\checkmark

(2) Council Policies

Complies with relevant Council Policies

12.0 Equalities Impact

12.1 Have you undertaken the required equalities impact assessment to ensure that no groups are adversely affected by the recommendations?
Yes □ No ☑ Not applicable

13.0 Legality

13.1 It has been confirmed that in adopting the recommendations contained in this report, the Council is acting within its legal powers. Yes ☑

14.0 Appendices

14.1 Please list any appendices attached to this report. If there are no appendices, please state "none".

Appendix A – 2023/24 Performance Report

15.0 Background Papers

15.1 Have you used other documents to compile your report? (All documents must be kept available by the author for public inspection for four years from the date of meeting at which the report is considered)

Yes \checkmark (please list the documents below) No \square

Place Business Plan 2023/24 (link can be found at J:\PLACE Directorate\Reports to Council and Committee\2. Audit & Scrutiny Committee\2025\1. 6 February 2025\2. Place Year End Business Plan Report 2023-24 - Strategic Director\Papers - Final)

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NAME	DESIGNATION	TEL NO / EXTENSION
Kevin Wells Approved by	Strategic Director	2533
NAME	DESIGNATION	SIGNATURE



1.1 Performance Indicators - Housing Service

Code	Performance Indicator	2021/22 Value	2022/23 Value	Value	2023/24 Target	Scotland	Management Comments	Lead
HMO ALL 035	Rent Loss due to Void (empty) Properties	0.66%	1.02%	1.34%	1.00%	1.79%	In recognition of the deterioration of VOID performance following the Senior Manager being of Secondment a Voids Improvement Plan and financial investment was submitted to Council in June 2023. Due to (A) the lag in the performance matrix and (B) the delay in getting the voids Action Plan underway, it was only during 2024/25 that we have seen the results of this agreed Council action.	Tenancy Services Coordinator - Housing Options; Team Leader Tenancy Services
HMO HPI 005	Council Dwellings Meeting the Scottish Housing Quality Standard (SHQS)	59.87%	39.33%	93.54%	100.00%	77.80%	Work continued corporately with the Energy Efficiency Team, providing updated EPC's for those that had went out of the ten year anniversary date. As noted to Council this was the major reason for the change in the SHQS compliance.	Senior Manager - Housing
HMO HPI 157	Council Dwellings Meeting the Energy Efficiency Standard for Social Housing (EESSH)	62.28%					Recording of this indicator has been temporarily paused nationally due to regulatory changes.	Senior Manager - Housing
HMO PRO 006	Average Time to Complete Non-emergency Repairs (working days)	4.90	5.41	5.12	7.08	10.03	Excellent performance continued. However, it is acknowledged that this is expensive to respond and react rather than be proactive.	Senior Housing Officer
HMO TEM 011	Rent Arrears (as % of rent due in the year)	10.66%	11.51%	11.15%	11.51%	9.50%	This performance indicator is largely influenced by Former Tenant Arrears (FTA). The housing Service redesign was approved following organisation redesign principles and includes the return of FTA management to the service from Revenues.	Team Leader Tenancy Services

1.2 Performance Indicators - Property Service

Code Performance Indicator	Derformence Indicator	2021/22 2022/23			2023/24		Management Commente	Lead
	Value	Value	Value	Target	Scotland	Management Comments	Leau	
ASM FAC 02a	Operational Buildings Suitable for Current Use	91.4%	91.4%	91.4%	85.0%	85.5%	The Council manages a portfolio of 81 public buildings, including the school estate. Suitability is assessed annually against the 'core facts criteria', with 91.4% graded good or satisfactory.	Project Co-ordinator
ASM FAC 03a	Council Buildings in Satisfactory Condition (by floor area)	97.5%	97.5%	97.5%	95.0%	89.8%	Building condition is assessed annually with 97.5% considered to remain as satisfactory.	Project Co-ordinator

1.3 Performance Indicators - Development Service

(22/23 data shown where 23/24 not yet published)

Code	Performance Indicator	2021/22	2022/23		2023/24		Management Comments			
Code	renormance indicator	Value	Value	Value	Target	Scotland	Wanagement Comments	Lead		
EDE LGB B1b	Business Gateway Startups (per 10,000 population)	15.7	17.2	16.6	14.3	13.6	2023/24 comment: Clackmannanshire continues to be a positive location for business startup and survival. Business Gateway supports both startup and expanding businesses. For these indicators, our family group is based on population density/rurality, and we have also surpassed the above average levels seen in this group in all years but 21/22.	Senior Manager - Development		
EDE LGB B3a	Properties with Superfast Broadband	98.2%	98.7%	98.7%	95.5%	95.5% (22/23 bench- mark)	2023/24 comment: Clackmannanshire effectively has complete geographical access to Superfast broadband. This allows for initiatives to reduce all forms of exclusion and poverty, while also facilitating improved productivity at home and in the workplace.	Senior Manager - Development		
EDE SLD 19a	Town Vacancy Rate (vacant retail units as % of total - Alloa town centre only)	18.6%	22.7%	10.8%	22.7%	12.0% (22/23 bench- mark)	2023/24 comment: Town centre vacancies have declined in the most recent year, due to a full review of the defined area of Alloa town centre. Properties previously included, but outside the defined boundary of the town centre have not been included in the 2023/24 data. This provides a much more accurate figure for the rate of vacant units in Alloa town centre.	Senior Manager - Development		
SAP DEM EW%	Unemployment Rate - All Working Age (16-64 years)	4.9%	3.7%	5.4%	3.2%	3.1%	2023/24 comment: The 2023-24 unemployment rate for 16-24 year-olds in Clackmannanshire is lower than the working age population aged 16-64. The 16-24 year-old cohort has seen an	Team Leader Economic Development; Senior Manager - Development		
SAP DEM EY%	Unemployment Rate - Young People (16-24 years)	6.3%	4.8%	5.1%	3.5%	3.4%	increase in the unemployment rate to 2023/24, as has the overall working age cohort. Both remain above both the target figure and the Scottish average. The Clackmannanshire Works programme has succeeded in reducing the impact of unemployment in Clackmannanshire. The programme has supported 773 clients of working age to move closer to the labour market in 2023/24. In the same period, 199 clients progressed into sustained employment. 2023/24 comment: The 2023-24 unemployment rate for 16-24 year-olds in Clackmannanshire is lower than the working age population aged 16-64. The 16-24 year-old cohort has seen an increase in the unemployment rate to 2023/24, as has the overall working age cohort. Both remain above both the target figure and the Scottish average. The Clackmannanshire Works programme has succeeded in reducing the impact of unemployment in Clackmannanshire. The programme has supported 773 clients of working age to move closer to the labour market in 2023/24. In the same period, 199 clients progressed into sustained employment.	Team Leader Economic Development; Senior Manager - Development		

Code	Performance Indicator	2021/22 Value	2022/23 Value	Value	2023/24 Target	Scotland	Management Comments	Lead
Code	Performance Indicator	2021/22 Value	2022/23 Value	Value	2023/24 Target		Management Comments	Lead
DEV DMA 11a	Immediately Available Employment Land (as % of land allocated for employment in Local Development Plan)	68.5%	68.0%	26.1%	27.2%	22.8%	While the Local Development Plan identifies sufficient land for employment purposes, it becoming immediately available is dependent on market conditions, whether applications are received, and whether planning permission can be granted. We remain slightly above average, despite the recent reduction also seen elsewhere (with only 3 authorities improving in 22/23).	Planning & Building Standards Team Leader; Senior Manager - Development
DVM PBS P1c	Average Time to Process Commercial Planning Applications (weeks)	6.5	7.2	9.3	11.7	12.0	Average processing time has increased, though not to the same extent as our family group, broadly following the national trend and continuing top quartile rankings for the 5th consecutive year. This is associated with an annual increase in the number of applications received over the last 5 years (with the exception of a slight reduction in 20/21) as well as increasing complexity and more time spent by officers on non-planning application activity.	Planning & Building Standards Team Leader
DVM E&S 005	Carbon Dioxide Emissions - All (per head of population)	9.5 tonnes	9.2 tonnes	9.1 tonnes	6.6 tonnes	4.8 tonnes	The source data illustrates how industry emissions are by far the largest contributor, accounting for 37.1% of emission in Clackmannanshire, followed by commercial gas and electricity and then Transport. Emission figures indicate that total public sector emissions are a small proportion of the area-wide total at 2.01%. While regional emission in Clackmannanshire have shown a downwards trajectory since 2005, a revision of the benchmark from 2018 onwards to include Agriculture Livestock, Agriculture Soils and Landfill emissions data led to an increase between 2017 and 2018. Clackmannanshire's per capita emissions, at 9.8 tCO ₂ e, are higher than the Scottish average of 7.1 tCO ₂ e. Additionally, out of the 32 Scottish local authorities, Clackmannanshire has the 11th highest per capita emissions. The disproportionate significance of industry emission to Clackmannanshire is part of the reason for the above average per capita emissions with 3.6 tCO ₂ e for industry emissions in Clackmannanshire compared to an average of 1.12 tCO ₂ e across Scotland as a whole.	Development, Home Energy Strategy Officer
DVM E&S 006	Carbon Dioxide Emissions - Within Local Authority Scope (per head of population)	6.3 tonnes	6.5 tonnes	6.1 tonnes	5.9 tonnes	4.3 tonnes	The area's industrial heritage means we have some of the highest levels of carbon dioxide emissions in the country (in contrast to our family group's better than average results), both across all emissions and those 'within local authority scope'. Reductions have, however, been made at a slightly faster rate than nationally	Senior Manager - Development; Home Energy Strategy Officer

Code	Performance Indicator	2021/22 Value	2022/23 Value	Value	2023/24 Target	Scotland	Management Comments	Lead
							and, for all emissions, we were among only 3 authorities whose results continued improving in 21/22.	
DVM E&S 007	Carbon Dioxide Emissions - From Transport (per head of population)	16.6 tonnes	18.3 tonnes	18.7 tonnes	26.8 tonnes	26.8 tonnes	emissions indicators, though there may be issues with this newly-	Senior Manager - Development; Home Energy Strategy Officer
DVM E&S 008	Carbon Dioxide Emissions - From Electricity (per head of population)	41.1 tonnes	36.7 tonnes	34.8 tonnes	46.1 tonnes	43.5 tonnes	The Council welcomes the addition of new benchmarked emissions indicators, though there may be issues with this newly- released data. We are attempting to clarify the exact formula in use, but this relates only to whether results are 'per head of population' as stated, or whether they have been calculated 'per 1,000 population', which would affect all authorities' results equally. The data does confirm the breakdown already known locally, with significant emissions from industry and waste, but lower proportions from transport, electricity and natural gas, resulting in top quartile rankings for all 3 sources.	Senior Manager - Development; Home Energy Strategy Officer
DVM E&S 009	Carbon Dioxide Emissions - From Natural Gas (per head of population)	48.2 tonnes	41.5 tonnes	41.2 tonnes	57.2 tonnes	57.2 tonnes	emissions indicators, though there may be issues with this newly-	Senior Manager - Development; Home Energy Strategy Officer
EDE EMP 005	Unemployed People Assisted into Work via Council Employability Programmes	9.0%	39.3%	21.0%	17.4%	12.9%	Unemployment rates are higher amongst young people than the overall working age population. Every authority saw a sharp increase in claimants during 20/21 then 2 subsequent years of reductions. Though it is not the case in all areas, the national result for both indicators has now recovered and, while rates remain in the bottom quartile locally, both are now below prepandemic levels (significantly so in the case of young people). Much of this was due to the ClacksWorks employability service supporting over 500 people into employment over 2 years, with rates substantially above the Scottish average.	Senior Manager - Development
EDE LGB B2a	Residents Earning Less	N/A	N/A	N/A	14.4%	9.4%	It is disappointing that the Office for National Statistics is now only	Senior Manager -

Code	Performance Indicator	2021/22 Value	2022/23 Value	Value	2023/24 Target	Scotland	Management Comments	Lead
	than the Real Living Wage						providing this vital data for the 19 largest authorities, though national bodies hope to address this. The Clackmannanshire Anchor Partnership endorsed the Good Employment Charter on 21-Apr-23, subsequently approved by the Alliance on 23-Jun-23. A working group of the Anchor Partnership will be created to oversee delivery. It is anticipated that this will improve Real Living Wage (RLW) levels across the County.	Development
DVM PBS P1b	Cost per local planning application	£3,575	£3,362	£4,055	£4,341	£5,538	Lower than average and variable depending on number of applications received by small planning team. Staff undertake additional functions beyond assessment of planning applications (eg. capital project management, bid preparation, Place making, City Region Deal, Local Development Plan assistance and environmental improvement work).	Planning & Building Standards Team Leader
DEV LFR 026	Cost of Economic Development & Tourism per 1,000 population	£37,707	£74,350	£83,961	£71,944	£109,349	Further investigation into the detailed inclusions and exclusions in this calculation will be conducted in order to set future targets, as investment in essential employability and business support services is critical for inclusive growth.	Senior Manager - Development
RGY EHE 014	Cost of Environmental Health per 1,000 population	£13,648	£11,001	£11,710	£15,032	£15,239	After the service cost being skewed by grant funding from the Scottish Government to deal with the pandemic, the funding model favouring smaller Councils, the costs are nearer to pre pandemic levels. The service is now concentrating on re- establishing work streams and service provision that was suspended during the pandemic. This "recovery" phase will take several years, particularly for food regulation, and follows an approved plan.	Senior Manager - Development
RGY TST 004	Cost of Trading Standards per 1,000 population	£1,891	£1,281	£1,758	£4,721	£7,063	Savings have been made in recent years due to unfilled vacancies but this has put significant strain on service delivery. Stirling Council is actively seeking to address the shortfall in staffing in order to ensure that service provision is maintained at the required level. This is proving challenging, however.	Senior Manager - Development

1.4 Performance Indicators - Environment Service

(22/23 data shown where 23/24 not yet published)

Code	Performance Indicator	2021/22 Value	2022/23 Value	Value	2023/24 Target	Scotland	Management Comments	Lead
ENV STR 02e	Street Cleanliness Score (% 'acceptable')	90.4%	96.5%	90.8%	90.6%	92.1%	Whilst Street Cleanliness was above target it still remained below Scotland target @ 92.1%. StCare redesign will improve efficiencies and will see benefits in 2025-2026	Senior Manager – Environment Land Services Team Leader
ENV WMA 04c	Household Waste Composted or Recycled	50.0%	51.0%	52.0%	51.0%	43.5%	Bold changes in our recycling and collection service made by the Council and successfully implemented by the Waste Service has shown an increase in household waste being recycled. Moving from residual waste being collected every 3 weeks to 4 weeks and the introduction a new paper and card bin combined with normal service resuming after Covid-19 has led to an improvement in our recycling rates above National targets.	Senior Manager – Environment Waste Team Leader
RAT RCI 001	A Class Roads to be Considered for Treatment (3 year average)	26.9%	27.1%	27.9%	25.0%	28.9%	The quality of our road network is a major factor for road safety in relation to the possible impact of incidents on families and communities, but also the potential financial implications of insurance claims and reputational damage against the Council, as	Senior Manager – Environment Team Leader (Roads & Street Lighting)
RAT RCI 002	B Class Roads to be Considered for Treatment (3 year average)	19.0%	24.7%	23.7%	20.0%	32.5%	well as ensuring we exploit our key central location to attract people and trade to and through the area. Though we remain above the Scottish average for unclassified roads we are below average on all A, B & C class roads, a continued reduction in roads maintenance budgets both capital and revenue has caused this drop in treatments for these roads. Roads and winter	Senior Manager – Environment Team Leader (Roads & Street Lighting)
RAT RCI 003	C Class Roads to be Considered for Treatment (3 year average)	27.0%	26.3%	25.0%	30.0%	33.4%		
RAT RCI 004	Unclassified Roads to be Considered for Treatment (4 year average)	40.8%	40.6%	37.9%	42.0%	36.2%		Senior Manager – Environment Team Leader (Roads & Street Lighting)

Code	Performance Indicator	2021/22 2022/23 2023/24					Management Comments	Lead	
Code	Code Performance Indicator	Value	Value	Value	Target	Scotland		Ledu	
SAP PHO TO	Active Travel to School	65.9%	66.1%	65.3%	50.8%	50.2%		Senior Manager – Environment Transportation Team Leader	

Code	Performance Indicator	2021/22	2022/23		2023/24		Management Comments	Lead
0000		Value	Value	Value	Target	Scotland	Management Commente	Loud
ENV SHS POS	Satisfaction with Parks & Open Spaces (3 year average)	87.4%	88.0%	85.0%	87.3%	87.3%	Though there are still data integrity concerns around the Scottish Household Survey, Clackmannanshire's results show variable levels of satisfaction with environmental services. For refuse	Senior Manager – Environment Land Services Contracts Manager
ENV SHS STR	Satisfaction with Street Cleaning (3 year average)	63.3%	65.0%	66.3%	58.7%	58.3%	collection, we remain in the bottom quartile, despite seeing the greatest improvement of any authority in 22/23. Perceptions around street cleaning continue to improve, now in 9th place, though we have moved to below average for satisfaction with	Senior Manager – Environment Land Services Contracts Manager
ENV SHS WMA	Satisfaction with Refuse Collection (3 year average)	64.3%	65.0%	73.3%	76.0%	78.0%	parks and open spaces.	Senior Manager – Environment Team Leader (Roads & Street Lighting); Performance & Quality Officer
ENV LAN 01a	Cost of parks & open spaces per 1,000 population	£14,272	£18,374	£17,990	£18,374	£23,311	Cost of parks and open spaces continues to be on target, whilst there has been capital investment from the Scottish Government for new infrastructure, savings have been made on operational revenue budgets.	Senior Manager – Environment Land Services Contracts Manager
ENV STR 04a	Cost of street cleaning per 1,000 population	£12,283	£16,046	£15,014	£14,860	£16,068	Increased due to backlog of work due to Covid-19, illicit dumping and house land clearances also impacted street cleaning teams.	Senior Manager – Environment Land Services Contracts Manager
ENV WMA 02c	Cost of refuse collection per premise	£45	£51	£58	£51	£76	Cost remains below national average which highlights how efficient the waste service delivery model currently is. Continued low costs of operating will be achieved via ongoing work towards Councils Net Zero targets, new target operating model and structural changes.	Senior Manager – Environment Team Leader (Roads & Street Lighting)
ENV WMA 02d	Cost of refuse disposal per premise	£110	£112	£108	£112	£95	Costs held steady through increase in new build properties and significant drop in residual waste tonnage collected / deposited at Forthbank Recycling Centre of 690 tonnes, resulting in reduction in landfill tax of around £69,000. Net Zero targets, landfill ban and planned changes to collections next year should result in reduced tonnages to landfill.	Senior Manager – Environment Team Leader (Roads & Street Lighting)
RAT RDS 024	Cost of maintenance per kilometre of road	£12,968	£9,573	£14,449	£10,955	£12,844	Increase in wholesale costs for materials and availability has reduced the number of schemes that could be delivered. This has had a significant impact on our road condition indicator performance and will only continue with the increased inflation. There are still concerns regarding the accuracy and consistency of authorities' reporting for this measure. The current level of investment will not keep the road network in a 'steady state'.	Senior Manager – Environment Team Leader (Roads & Street Lighting)

1.5 Performance Indicators - Place Directorate

(benchmarks not available for local indicators)

Code	Performance Indicator	2021/22 Value	2022/23 Value	2023/24 Value	Management Comments	Lead
PLC CNQ BUS	% Councillor enquiries responded to within timescale - Place	86.7%	84.2%	90.7%	There were 399 Member enquiries attributed to Place, which accounts for 84% of total Member enquiries.	Strategic Director - Place
PLC FOI GOV	% Freedom of Information requests responded to within timescale - Place	92.9%	94.2%	92.5%	There were 544 FOIs attributed to Place, which accounts for 40.75% of Council FOIs	Strategic Director - Place
PLC MPQ BUS	% MP/MSP enquiries responded to within timescale - Place		85.7%	73.8%	There were 122 MSP/MP enquiries attributable to Place, which accounts for 78.71% of Council MSP/MP enquiries	Strategic Director - Place
PLC C01 CUS	Number of formal complaints received - Place	280	150	152	Complaints attributed to Place account for 54.49% of total Council complaints. Top 4 themes are service provision (121); policy and procedure (130); employees (9); communication (9)	Strategic Director - Place
PLC C02 CUS	% formal complaints closed within timescale - Place	41.8%	72.2%	55.3%	Performance within this reporting period has dipped from 2022/23. This has become a priority for the new Strategic Director, appointed in August 2024.	Strategic Director - Place
PLC C04 CUS	% formal complaints dealt with that were upheld/partially upheld - Place	33.3%	46.6%	45.4%	The level of upheld/partially upheld complaints has broadly remained stable, and the service strives to use the learning gained to make service improvements and/or avoid similar issues from arising.	Strategic Director - Place

2.1 Actions - Sustainable Inclusive Growth

Code	Action	Desired Outcome	Due	Progress	Lead
PLC 213 101	Climate Change Strategy and Climate Emergency Action Plan	To ensure that all strategic decisions , budgets and approaches to planning decisions are in line with a shift to net zero greenhouse gas emissions by 2045	31-Aug- 2024	Finalreport including Action Plan scheduled to go to Council in November 2024.	Senior Manager - Development
PLC 213 103	Deliver Community Wealth Building Action Plan Outcomes	For Clackmannanshire to become a community wealth building place through: progressive procurement of goods and services; making financial power work for local places; socially productive use of land and assets; fair employment and just labour markets and plural ownership of the economy.	31-Mar- 2025	Draft Progress Report complete and ready to enter committee cycle.	Senior Manager - Development
PLC 213 105	Review of the Local Development Plan and the preparation of a Proposed Plan, in line with NPF4 and the Regional Spatial Strategy for the Forth Valley area.	To set out how Clackmannanshire will develop and change over the next 10-15 years, meeting planning legislation and setting out the Council's strategic objectives in spatial terms.	31-Mar- 2028	The Service has been awaiting Scot Govt. Guidance on the production of Evidence Reports before embarking on formal review of the current LDP. Early stages of evidence gathering have commenced and will be stepped up in 24/25.	Senior Manager - Development
PLC 213 109	Produce Alloa Town Centre Masterplan	To develop a coordinated masterplan to guide investment and provide a prospectus of potential opportunities to stimulate public and private sector investment in the regeneration of Alloa.	31-Mar- 2025	Building on the Living Alloa project and dovetailing with Innovation Hub CRD project, early survey work is underway on a new Masterplan (Place Plan) for Alloa TC. Budget approval will be sought for resources to prepare a plan in 24/25.	Senior Manager - Development
PLC 213 111	Deliver CRD programme in line with delivery plan/financial profile	To meet the outcomes that are specified in the Deal Benefits Realisation strategy	31-Mar- 2024	Spend on Clacks projects is largely in line with profile. Council endorsed the combination of SIEC, ILIH, CHT and Digital to enable the development of Alloa Innovation Campus. This initiative which is designed to bring investment to Clackmannanshire, in particular, Alloa is largely dependant on the University of Stirling who lead on much of this initiative.	Strategic Director - Place
	Develop and secure governance on phase 1 of the property asset management plan	To ensure the long term financial and environmental sustainability of the Councils non-housing assets	31-Mar- 2025	Arrange for the disposal of identified assets. Some Identified Phase 1 Assets have been sold. Procurement of Agency Surveyor required to complete remaining.	Senior Manager - Property
	Develop and secure governance on phase 2 of the property asset management plan	To ensure the long term financial and environmental sustainability of the Councils non-housing assets	31-Mar- 2025	Arrange for Disposal of identified assets. Procurement of Agency Surveyor required to complete.	Senior Manager - Property
PLC 234 103	Co Produce a Regional Economic Strategy	Produce with Stirling and Falkirk Councils, a Regional Economic Strategy to identify areas where the Forth Valley can collectively work to deliver economic benefit	31-Mar- 2025	A final draft is now expected in March 2025.	Senior Manager - Development
PLC 234 104	Refresh Clackmannanshire	To ensure that economic development activities	31-Mar-	Early work gathering evidence and economic data for	Senior Manager -

Code	Action	Desired Outcome	Due	Progress	Lead
	Economic Strategy	meet current and emerging priorities, risks and opportunities	2025	the strategy has started.	Development
PLC 234 105	Clackmannanshire Investment Strategy	Full funding officer post as first stage of implementation of Investment Strategy	31-Aug- 2024	The works associated with this action was delayed and anticipated that it will not now occur until 24/25-25/26	Senior Manager - Development
PLC 234 106	Review Local Economic Partnership (LEP) governance arrangements	To ensure compliance with Council and partnership governance arrangements	31-Aug- 2024	Action is complete.	Senior Manager - Development

2.2 Actions - Empowering Families & Communities

Code	Action	Desired Outcome	Due	Progress	Lead
PLC 213 201	Undertake condition survey & option appraisal of Learning Estates Primary School property assets.	To inform the next iteration of the Learning Estate strategy.	31-Dec- 2024	Work on-going. Procurement issues have delayed completion of this task.	Senior Manager - Property
PLC 213 202	Develop the next iteration of the Learning Estate Strategy	To secure the long term operational, financial and environmental sustainability of the learning estate in order to support quality educational outcomes for our young people.	30-Apr- 2025	Delayed as a consequence of procurement delay on condition surveys and options appraisals	Senior Manager - Property
PLC 213 203	Deliver Learning Estate capital projects	To secure the long term operational, financial and environmental sustainability of the learning estate in order to support quality educational outcomes for our young people	30-Apr- 2025	Future Learning Estate Capital Projects will be identified based on outcome of Options Appraisals and Strategy.	Senior Manager - Property
PLC 213 205	Develop plans to implement Scottish Government policy for free school meals for P6 and	To ensure that the Council meets its statutory responsibilities, delivers a service that is co- designed with Education, and to secure additional funding for capital improvements.	30-Apr- 2026	Roll out of free school meals delayed by Scottish Government	Senior Manager - Property
PLC 213 207	Deliver Westhaugh Gypsy/Traveller site improvement project	To provide modern, low carbon, purpose built facilities that meet the needs of the community	30-Apr- 2025	Delay - Formal site start delayed due to TIER1 contractor going into administration. HUBCo looking to appoint new Tier 1 contractor to start on site early 2025.	Senior Manager - Property; Senior Manager - Housing
PLC 213 208	Tenant Participation Improvement Plan	To establish staff resource and a refreshed TP strategy to improve tenant engagement and to meet the Council's responsibilities under the Scottish Housing Regulator's Charter.	31-Aug- 2024	Complete – Strategy to be presented to Council August 2024.	Senior Manager - Housing

2.3 Actions - Health & Wellbeing

Code	Action	Desired Outcome	Due	Progress	Lead
PLC 213 301	Support the development of the Wellbeing hub	To facilitate the quality design and effective delivery of new leisure and wellbeing facilities and services.	31-Mar- 2025	Property and Community Benefit support will continue to be provided for the development of the Wellbeing Hub as required.	Senior Manager - Development; Senior Manager - Environment; Senior Manager - Property
PLC 213 302	Deliver Housing Capital plan	To secure the long term operational, financial and environmental sustainability of the Council's housing stock and service provision, meeting the needs of current and future tenants	31-Mar- 2025	Capital Plan reviewed and delivered on an annual basis, forming the updated SHIP.	Senior Manager - Property
PLC 213 305	Deliver Menstrie-Alva active travel route	To encourage people to make healthier, low carbon transportation choices.	31-Mar- 2024	Project successfully complete and under budget @ £1,759,000.00 & selected for Ministerial Visit This is Phase 1 of the 3 Phase project, attention now turns to design for Phase 2 Alva to Fishcross.	Senior Manager - Environment
PLC 213 307	Comprehensive review of the council use of homeless temporary accommodation (HRA stock, RSL and Private)	To help minimise and mitigate failures from the unsuitable accommodation order.	31-Mar- 2024	Initial review complete and additional stock from RSLs obtained.	Senior Manager - Housing
PLC 234 301	Deliver voids improvement plan	To reduce the number of void properties to increase the availability of homes for people and to reduce the financial impact of rent loss due to voids.	31-Aug- 2024	Complete – Housing & Property teams continue close working to seek improvements in line with June 2023 Council Report. Void levels have halved in the year in line with our near business as usual work rate	Senior Manager - Property; Senior Manager - Housing
PLC 234 302	Deliver fire safety and electrical check performance improvement	To ensure that all council homes have compliant fire safety systems and current electrical testing certification.	30-Jun- 2024	Complete.	Senior Manager - Property

2.4 Actions - Compliance & Operational Resilience

Code	Action	Desired Outcome	Due	Progress	Lead
PLC 213 401	Implement service redesign and associated workforce development plan	To secure the long term operational and financial sustainability of the services within Place; and to support the effective delivery of the Council's Be The Future transformation programme.	31-Mar- 2024	Waste Services and Housing redesign is now complete. Proposals for Property Service are in progression.	Strategic Director - Place
PLC 213 402	Implement Housing/Property IT system	To have a fit for purpose IT system, ensuring legislative compliance, delivery of tenant priorities including appointment systems and support flexible and mobile deployed working.	31-Aug- 2025	costs and contracts awaiting approval. Suppliers will be	Senior Manager - Property; Senior Manager - Housing
PLC 213 404	Review service delivery model for Trading Standards service	To secure the long term operational and financial sustainability of the service.	31-Aug- 2024	Review has been undertaken with Stirling Council to establish clear performance reporting and schedule of	Senior Manager - Development

Code	Action	Desired Outcome	Due	Progress	Lead
				meetings to ensure clear and effective communication. A reviewed SLA is also being drawn up and Stirling Council has recruited new trading standards staff which will improve service delivery.	
PLC 213 405	Deliver property Compliance and Operational Resilience capital projects	To secure the long term operational and financial sustainability of Council services; and to support the effective delivery of the Council's Be The Future transformation programme.	31-Mar- 2025	Annual Plan.Projects reviewed and delivered each year as required.	Senior Manager - Property
PLC 213 406	Deliver roads and transportation Compliance and Operational Resilience capital projects	To secure the long terms operational and financial sustainability of the roads network and to enhance active travel opportunities.	31-Mar- 2024	All Projects complete in year and to budget, despite a challenging year with climate change and reduced budgets the Roads Service has delivered its planned carriageway & footway resurfacing schemes With a clear focus on Net Zero the service was able to carry out another road recycling scheme and plans are in place for further road recycling this fiscal year.	Senior Manager – Environment Team Leader (Roads & StreetLighting)
PLC 234 401	Review health and safety and compliance performance and culture and embed improvement in line with the Corporate Health and Safety Improvement Plan.	To ensure that people are safe from harm, property and equipment is not damaged and to meet legislative requirements.	31-Mar- 2024	The Strategic Director reviewed a number of the approaches undertaken within the department with a range of actions progressing onto the 2024/25 reporting period. Works undertaken included campaigns on the reporting of incidents and near misses, instigation of a review of Risk Assessments and working closely with corporate Health & Safety Colleagues.	Strategic Director - Place
PLC 234 402	Complete Kilncraigs roof works	To ensure operational resilience of Kilncraigs building and to enable the re-opening of reception services.	31-Mar- 2024	Roof Works Complete with 20 year guarantee in place.	Senior Manager - Property
PLC 234 403	Complete RAAC assessment in council homes and public buildings and secure governance on required actions for decanted blocks.	To fully understand risk exposure and future investment requirements. To enable informed engagement with tenants and owners of affected buildings	31-Aug- 2024	RAAC assessment complete for domestic stock and public buildings. Place Director has established RAAC working group, technical options appraisal being built up to help inform a future officer's recommendation to members.	Senior Manager - Property; Senior Manager - Housing

3.1 Risks - Corporate Register (Owned by Place Directorate)

ID & Title COU CRR 054	Conflicting	Needs Around Management of RAAC	Approach	Treat	Status		Lead		Current Rating	12	Target Rating	4
	appraisal that	rioration of buildings with RAAC (Reinforced Autoclave addresses both strategic implications (financial, assets ed by uncertainty and other personal impacts, including	s and duty of									
Potential Effect	housing alrea	perties become uninhabitable, increasing voids & press dy in high demand & short supply. Unbudgeted financi Igh activism & negative media publicity.							8	0	1	
	PLC DRR 003	Focused resource to manage the RAAC survey progr communications and resident support actions	amme,		RAAC S	Survey P	rogramr	ne				0
Related Actions	PLC DRR 004	Housing service leads part of Scottish Government R Sector Working Group	AAC Cross	Internal Controls	Scottish Working		ment R/	AC Cross-sector	Impact		Impact	
					Housing	Needs	& Dema	ind Assessment				
	actions requir	ey works across the domestic property estate at prese ed to be taken. Continued engagement with relevant s Place Directorate register for additional scrutiny aroun	ector organisa	ations to co	mmunica	te deve	lopment	s in RAAC. This ri	sk has been	escalate	d to the corpo	

ID & Title COU CRR 049	Continued	Contribution to Climate Change	Approach	Treat	Status		Lead	Strategic Director - Place	Current Rating	10	Target Rating	5
Description	travel, making	ails to play its part in addressing the climate emergenc g available resources, using/promoting sustainable prac international good practice as it emerges.										
Potential Effect	missed efficie	nvironmental impacts including flooding (see Severe W ency savings/economic opportunities and poorer air qua gal implications of not meeting targets or demonstrating	ality. Reputati						7		7	
	PLC 213 101	Climate Change Strategy and Climate Emergency Ac	tion Plan		Local Bi	odiversi	ty Actio	n Plan				0
Related Actions	PLC 213 104	Develop routemap to compliance with EESSH2 for al Housing stock.	l Council	Internal Controls	Regiona	I Energ	y Maste	rplan	Impact		Impact	
	PLC 213 111	Deliver CRD programme in line with delivery plan/fina	ancial profile		Sustaina	able Foo	od Grow	ring Strategy				
		imate Change Duties reports annually, and are develo usinesses. These relate to assets, housing stock, energi										

Latest Note transport. A comprehensive Net Zero/Climate Change Strategy and Climate Emergency Action Plan is also being prepared for Council in Q3, 2024/25 and a Council Climate Emergency Group and community Climate Change Forums have been established to support this process. Scotland's International Environment Centre proposal, as part of the City Region Deal, will place Clackmannanshire at the forefront of Scotland's Climate Change mitigation efforts.

ID & Title COU CRR 031	Failure to Prepare for Severe Weather Events	Approach	Tolerate	Status		Lead	Strategic Director - Place	Currer Rating		12	Target Rating	9
	Inability to respond to severe weather events due to lack of appropria from rain/coastal surge, winter weather or heatwave (increasing freq					les). Mo	ost likely flooding					
Potential Effect	Widespread community dislocation (including possible risk to life), date telecoms & power), or inability of staff to get to workplace. Impact on numerous services to support communities, including clearing roads	delivery, rep	utation & fi	nances, a	and incre	eased w	orkload in			0		
				Busines	s Contin	uity Pla	ns					
Related Actions			Internal Controls	Winter 8	Flood I	Manage	ment Plan	Imp	pact		Impact	
				Forth Va	alley Loc	al Resil	ience Partnership					
Latest Note	Controls in place for monitoring and action as required. New severe and discussion with Met Office and SEPA, looking at the long term ir				ommuni	ity Resil	ience teams in plac	e in are	eas of h	nigh risl	k. Ongoing liai	son

3.2 Risks - Place Directorate Register

ID & Title PLC DRR 009	Insufficient	Financial Resilience	Approach	Treat	Status		Lead	Strategic Director - Place	Current Rating	25	Target Rating	5
Description	The Directora	te does not have sufficient resource to meet essential	service dema	nds, custor	ner needs	s, or ext	ernal ag	endas.				
Potential Effect	Reputational a	and legal implications and severe, extended loss of ser	vice provisior	۱.								
Related	PLC 213 401	Implement service redesign and associated workforce development plan)	Internal	Routine oversigh		ust inter	nal management	left ood		left ood	
	PLC DRR 001	Effective financial management.		Controls								
	PLC DRR 002	Focus resources on key priorities as set out in this bu	siness plan.						Impact		Impact	
Latest Note		s have out-turned within budget for the last three years s. Identification of recurring savings is becoming ever							een manager	nent eff	iciencies or o	ne-off

ID & Title	Health & Safet	v Breach	Approach	Treat	Status		Lead	Chief Executive	Current	20	Target	
PLC DRR 008			, approach	liteat	Olaldo		Loud		Rating	20	Rating	
Description		ory breach results in injury or death of staff member redures. Incidents may also arise from third parties				eness or	non-cor	mpliance with				
		dividuals and their families, financial penalties (incluverse publicity, increased insurance or damage to C			ecutive ir	ntervent	ion fees)	, criminal	8		B -	
Related Actions	PLC 234 401 cu	eview health and safety and compliance performand Ilture and embed improvement in line with the Corp nd Safety Improvement Plan.		Internal Controls	Health 8	Safety	Manage	ement System	Impac	t	interest in the second	act
Latest Note	out of this system	been embedding a new H&S management system n, including the reporting of incidents in particular by view and updates are underway and H&S continues	y our formal m	nanual work	kforce, wh	no tend	not to be	e enrolled on the C				
					•		J ·					
ID & Title				1			-	Strategic Director	Current	12	Target	
ID & Title		uilt Asset Information	Approach	Treat	Status		-	Strategic Director	Current Rating	12	Target Rating	
ID & Title PLC DRR 013	Insufficient Bu		Approach et managemer	Treat nt strategy	Status resulting i	n inabil	Lead ty to pro	Strategic Director - Place ject future works		12		
ID & Title PLC DRR 013 Description Potential	Insufficient Bu Lack of sufficient programmes requ Wasted time, effor Failure to improve	uilt Asset Information	Approach et managemen hancial resour t or link to forv ance indicator	Treat nt strategy ces being c ward asset	Status resulting i deployed i managen	in inabilitin the w	Lead ity to pro rong are ategy an	Strategic Director - Place ject future works as. d housing need.	Rating	12	Rating	
ID & Title PLC DRR 013 Description Potential Effect	Insufficient But Lack of sufficient programmes required Wasted time, effor Failure to improvide a rob	uilt Asset Information t stock condition survey information and robust asse uirements. Risk of stock falling into disrepair and fir ort and money on works undertaken without though re on housing quality and energy efficiency performa-	Approach et managemen hancial resour t or link to forv ance indicator	Treat nt strategy ces being c ward asset	Status resulting i deployed i managen to adequa	in inabili in the w nent stra ately pla	Lead ity to pro rong are ategy an in for fut	Strategic Director - Place ject future works as. d housing need.	Rating		Rating	
ID & Title PLC DRR 013 Description Potential Effect	Insufficient Bu Lack of sufficient programmes requ Wasted time, effor Failure to improve and provide a rob PLC DRR 005 Ho PLC 213 405 De	uilt Asset Information t stock condition survey information and robust asse uirements. Risk of stock falling into disrepair and fir ort and money on works undertaken without though re on housing quality and energy efficiency performa- bust and assured HRA Financial Business Plan (30)	Approach et managemen nancial resour t or link to for ance indicator yr).	Treat nt strategy ces being c ward asset	Status resulting i deployed i managen to adequa	in inabili in the w nent stra ately pla	Lead ity to pro rong are ategy an in for fut Manager	Strategic Director - Place ject future works as. d housing need. ure investment ment Strategy				
ID & Title PLC DRR 013 Description Potential Effect Related Actions	Insufficient Bu Lack of sufficient programmes requ Wasted time, effor Failure to improvi and provide a rob PLC DRR 005 Ho PLC 213 405 De pro	uilt Asset Information a stock condition survey information and robust asse uirements. Risk of stock falling into disrepair and fir ort and money on works undertaken without though re on housing quality and energy efficiency performa- bust and assured HRA Financial Business Plan (30) ousing Business Plan eliver property Compliance and Operational Resilier	Approach et managemen nancial resour t or link to for ance indicator yr).	Treat t strategy ces being c ward asset s. Inability Internal	Status resulting i deployed i managen to adequa	in inabili in the w nent stra ately pla	Lead ity to pro rong are ategy an in for fut Manager	Strategic Director - Place ject future works as. d housing need. ure investment ment Strategy	Rating		Rating	

ID & Title	Inadequate Workforce Planning		Approach	Treat	Status		Lead	Strategic Director - Place	Current Rating	12	Target Rating	3
PLC DRR 010												
Description	Due to lack of workforce planning the Directorate fails to ensure sufficient capacity/resource to deliver key Council service or fails to adequately develop its workforce to ensure that skills, knowledge and structures are appropriate, sustainable financially viable and compatible with our corporate vision.											
Potential Effect	Loss of key staff from posts identified as single points of failure, leading to inability to delivery key services and lack of adequate professional advice to Council Officers/Elected Members. Negative impact on staff health and wellbeing.											
Related Actions	PLC 213 401	Implement service redesign and associated workforce development plan	Э	Internal Controls	Strategio	c Workfo	orce Pla	n	Impact		Impact	
Latest Note	Council approved the Strategic Workforce Plan (2019-22) in June 2019. This identifies the key workforce development priorities for the Council, and establishes a detailed plan of work for the next three years (via the annexed workforce development delivery plan). As we move through the implementation of this plan, the likelihood of this risk occurring will reduce.											

ID & Title	Housing Quality & Environmental Underperformance	Approach	Treat	Status		Lead	Strategic Director		12	Target	4
PLC DRR 014							- Place	Rating		Rating	
Description	Changes in reporting guidance and a backlog of assessments arising from the pandemic (when properties could not be accessed) resulted in a greater proportion of stock classified as non-compliant with the Scottish Housing Quality Standard (SHQS) and Energy Efficiency Standard for Social Housing (EESSH). Further future risk of not being able to meet our required commitments to decarbonisation and improving the energy efficiency within the domestic housing stock due to a lack of sufficient stock condition survey information and a detailed forward asset management strategy.										
Potential Effect	Regulatory and reputational impacts, potential non compliance with decarbonisation and net zero targets								0	jet-od	
Related Actions	PLC 213 101 Climate Change Strategy and Climate Emergency Action Plan			SHQS & Regulator Reporting			Impact		Impact		
	PLC DRR 005 Housing Business Plan								Impact	impact	
	PLC DRR 006 Focused resource from internal and external sources to meet target deadline of 31st March 2024										
Latest Note	The authority has been an extremely strong performer for over a decade in SHQS, including 100% compliance with the previous energy efficiency element for 5 years running (to 18/19). Replacement of the latter with EESSH saw benchmark rankings move into the 2nd and 3rd quartiles, and now to the bottom quartile for 2 years (to 21/22). Our decline in SHQS performance was mirrored by most other authorities, though to a slightly lesser degree (Scottish average 90.3% down to 69.7%, Clacks 98.8% to 59.9%).										
ID & Title	Lack of Affordable & Suitable Housing Supply					11	Strategic Director	Current	40	Target	
PLC DRR 015	(Mainstream & Temporary/Homeless)	Approach	Treat	Status		Lead	- Place	Rating	12	Rating	4
Description	There is an overall increase in demand for affordable social housing across all local authority areas. Increasing demand for mainstream housing, homeless accommodation, housing provision for care leavers and for refugees is significant, the increasing cost o living and pressure on home energy costs only add to the challenge. Current challenges in our turn around times associated with void and bought back from market properties becoming available and decelerating new build programmes mean demand is outstripping supply and we are struggling at present to meet our housing need.										
Potential Effect	Diminished capacity to comply with statutory obligations within the Housing (Scotland) Act to provide suitable accommodation to those who require it. The service is currently in breach of the Unsuitable Accommodation Order due to utilisation of stock out with area for extended duration stays. Further potential impacts include – inability to support housing applicants into sustainable tenancies, implications for wellbeing (particularly mental health), lack of stability and inclusion, possible reputational damage and regulatory impacts, reduction in available properties to meet demand from waiting list applicants and those with an application for adapted properties. Reduced capacity to support the Councils aspirations as set out within "The Promise".									Impact	
Related Actions	PLC DRR 007 Update Housing Needs & Demand Assessment			Local Housing Strategy							
	PLC 234 301 Deliver voids improvement plan			Buy-back Strategy							
		Controls	Strategic Housing Investment Plan								
Latest Note	Similar issues are being experienced across Scotland, Clackmannanshire Council's caseload has increased by 63% since May 2019, despite the existing mitigation of an increased proportion of lets going to homeless applicants (47% in 19/20 up to 60% for subsequent 3 years). This is expected to worsen further as a result of increased mortgage interest rates, potential for repossessions and pressure on private landlords which may increase rents and evictions. We anticipate there to likely be additional obligations on local authorities as part of the new Scottish Government Housing Bill.										