

Licensing Board

OAKWOOD LOUNGE

DATE OF EVENT	17-30 AUGUST 2020
LICENCE NO	20/00278/OCC/11
TO POLICE & WEB	5 AUGUST 2020

Application for an Occasional Licence

To:

**Clerk to the Licensing Board
Clackmannanshire Council
Kilncraigs
Alloa
FK10 1EB**

**THIS PAPER RELATES TO
ITEM 3h
ON THE AGENDA**

PAID - 6 AUG 2020
JG

Before Completing this Form Please Carefully Read the Guidance Notes issued along with the Application. If completing by Hand Please Write Legibly in **BLOCK CAPITALS**. In all Cases Ensure that your Answers are Inside the Boxes and Written or Typed in **BLACK INK**. Use additional sheets if necessary.

You May Wish to Keep a Copy of the Completed Form for Your Records.

1. Licence Details (see note 1)	
I am a :- (please tick one only)	
Premises Licence Holder	<input checked="" type="checkbox"/>
Personal Licence Holder	<input type="checkbox"/>
Representative of a Voluntary Organisation	<input type="checkbox"/>
Representative of a Members Club	<input type="checkbox"/>
Name and Address of Premises	THE OAKWOOD LOUNGE FAIRFIELD ROAD SAJCHIE FK10 3DE
Licence number and Issuing Licensing Board (if applicable)	PLN 0030 CLACKMANNANSHIRE LICENSING BOARD
Personal licence number (if applicable) Issuing Licensing Board	_____

Licensing Board



Clackmannanshire Council

www.clacksweb.org.uk

Name of voluntary organisation or Members Club (if applicable)		/	
Name of Personal Licence Holder and Licence No. of person responsible for authorising sales of alcohol at event (see guidance notes)		/	
2. Personal Details			
Full Name	Surname	First Name	
	BRADIE	ALAN	
If you are applying on behalf of a Club or voluntary organisation please state your position in that club/organisation or provide other evidence that you are authorised or entitled to apply on their behalf.		/	
Address where ordinarily resident to be used for correspondence purposes.		[REDACTED]	
Telephone Number		[REDACTED]	
Email Address (if you would prefer us to correspond with you be email)		[REDACTED]	
Age, Date & Place of Birth	Years	Date of Birth	Place of Birth
	[REDACTED]		
3. The Premises (See note and answer fully)			
Description of Premises - AREA TO THE REAR AND AT THE REAR EXIT OF A CURRENTLY LICENSED PREMISES *SHOWN RED ON ATTACHED PLAN*			
Full Postal Address of Premises which this Application Refers to OAKWOOD LOUNGE FAIRFIELD ROAD SNOCHIE FK10 3DE			

Licensing Board



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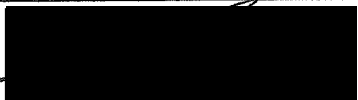
<p>Description of Activities to be Carried on in the Premises (see note and answer fully)</p> <p>OUTSIDE DRINKING AREA TO ALLOW MORE SPACE FOR CUSTOMERS, TO ENSURE THAT COVID 19 SOCIAL DISTANCE MEASURES ARE MAINTAINED.</p> <p>*TABLES ARE SPACED TO ENSURE PROPER SOCIAL DISTANCE IS MAINTAINED AS REQUIRED*</p>	
Approximately how many persons will attend event?	20 - 30
Will Stewards to be provided?	Yes /No
Is food to be provided at the event	Yes /No
If Yes - please provide details	
4. Duration of Licence	
Start Time and Date	End Time and Date
11am 17/08/2020	10 PM 30/08/2020
5. Alcohol Consumption	
Is Alcohol to be sold for consumption on the premises?	Yes/ No
Is Alcohol to be sold for consumption off the premises?	Yes/ No
Provide details as to hours required when alcohol will be sold on/off* the premises *delete as appropriate	
Times for sale of alcohol for consumption - On premises	Times for sale of alcohol for consumption - Off premises
11am - 10 PM	11am - 10 PM
Statement of the times at which any activities other than the sale of alcohol will be carried on in the premises	
<p>_____</p>	

Licensing Board



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6. Children (This section must be completed where alcohol is for sale for consumption on the premises)	
Are children or young persons permitted entry?	Yes/ No
If Yes - the remainder of this section must be completed	
Will Children (0-15yrs) and Young Persons (16 & 17 yrs) require to be accompanied by a parent or person over the age of 18 yrs?	Yes
Ages of Children of Young Persons Permitted Entry 0-17	Times at which Children or Young Persons Permitted Entry 11am - 6pm
Parts of Premises to which Children or Young Persons Permitted Entry All of the Area to be Covered by the Occasional License	
7. Signature and Declaration by Applicant	
DECLARATION	
IT IS AN OFFENCE TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION	
(Criminal Law (Consolidation) (Scotland) Act 1995 Section 44(2)(b))	
The contents of this Application are true to the best of my knowledge and belief	
Signature	
Dated	03/08/20

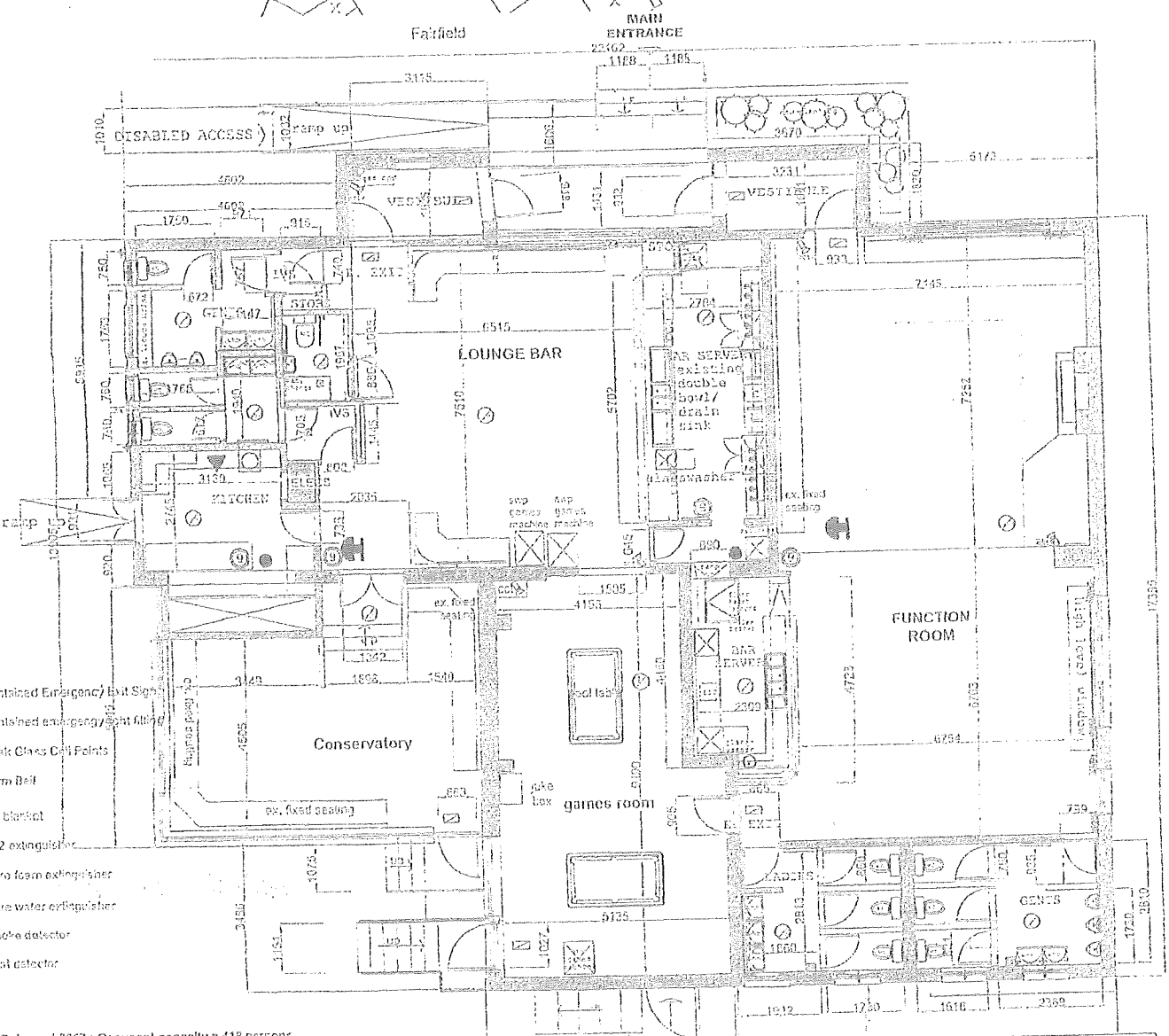
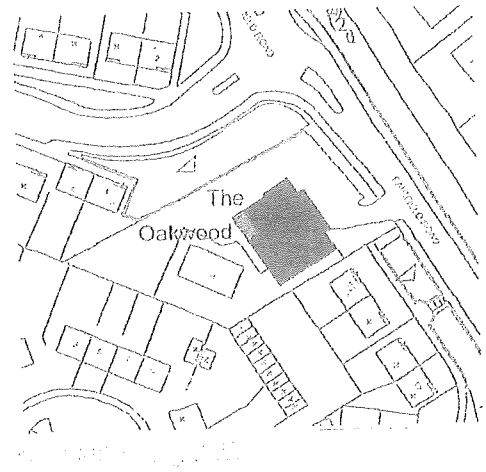
* Data Protection Act 1998

The Information on this Form May be Held on an Electronic Public Register Which May be Available to Members of the Public on Request

Checklist	
I have made or enclosed payment of the fee for the application	

AREA OUTLINED GREEN
DESIGNS CURRENT LAYOUT
AREA

AREA OUTLINED RED SHOWN
IN 200 DESIGN AREA
TO BE COVERED BY
OPERATIONAL LIGUSES



- ⊠ Maintained Emergency Exit Sign
- ⊙ Maintained emergency light
- ⊕ Break Glass Call Points
- ⊠ Alarm Bell
- ⊠ Fire blanket
- ⊙ CO2 extinguisher
- ⊕ 8 litre foam extinguisher
- ⊕ 9 litre water extinguisher
- ⊕ Smoke detector
- ⊕ Heat detector

The Oakwood 3867 : Occupant capacity = 418 persons

Facilities summary
 Conference facilities
 Restaurant facilities
 Bar/Music
 Receptions
 Club Meetings
 Recorded Music
 Live Performances
 Dance Facilities
 Theatre/Films
 Gaming
 Indoor/outdoor sports
 Televised Sport
 Outdoor Dancing facilities
 Adult Entertainment
 Any area set aside specifically for the use of children & young persons
 Any area on the premises to which children & young persons will have access

Area of premises
 Conservatory & Function Room
 Function Room
 Lounge bar & Conservatory
 games room & lounge bar
 Lounge bar & Function Room
 Function Room
 games room
 games room, lounge bar, conservatory, function room
 games room & lounge bar
 Conservatory & Function Room & games room
 Conservatory & Function Room & games room

The Bell, Berry, FK6 5HH
 Tel: 01324 826612
 1995/1977/1975/1969 email:
 malcolm@dalaney.co.uk

Client: Beitham Brewery Co. 8 Back
 Walk, Stirling FK9 2QA
 Tel: 01779 464436

Site: The Oakwood, Fairfield Road,
 Fairfield, Bauchle, Airth,
 Clackmannanshire, FK10 3DE

Drawing: Ground Floor Plan as existing
 Scale: 1:100 Dated: 13th June
 Drawn by: M. O'Seary

Clackmannanshire Licencing Board

Occasional Licence Application

Supplementary information form

Have you read and understood that your licence, if granted may be subject to the conditions, listed in this guidance?

Yes/No

Do you consent to these conditions being applied to the licence on grant?

Yes/~~No~~

Have you made contact with the Planning Department at Clackmannanshire Council to discuss you proposals?

Yes/~~No~~

Have you made contact with the Roads Department (Public Spaces only) to discuss your proposals?

~~Yes~~/No

N/A

Please confirm that you have enclosed a sketch plan of showing the location, dimensions and seating arrangements in the proposed licensed area.

Name

ALAN BRADIE

Email Address :

Telephone No:

Name of Premises

THE OAKWOOD HOUSE, SANDHIE

Signed.....

Date..5./8/.....2020

Useful email addresses

Licensing@clacks.gov.uk

roads@clacks.gov.uk

planning@clacks.gov.uk

ehealth@clacks.gov.uk

Licensing Board

DATE OF EVENT	31/8 - 13/9 2020
LICENCE NO	20/00279/00011
TO POLICE & WEB	5 August 2020

Application for an Occasional Licence

To:

**Clerk to the Licensing Board
Clackmannanshire Council
Kilncraigs
Alloa
FK10 1EB**

PAID - 6 AUG 2020
JG

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Personal Licence Holder	<input type="checkbox"/>
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Name and Address of Premises	THE OAKWOOD LOUNGE FAIRFIELD ROAD SAUCHIE FK10 3DE
Licence number and Issuing Licensing Board (if applicable)	PLN 0030 CLACKMANNANSHIRE LICENSING BOARD
Personal licence number (if applicable) Issuing Licensing Board	_____

Licensing Board



Clackmannanshire Council

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Name of Personal Licence Holder and Licence No. of person responsible for authorising sales of alcohol at event (see guidance notes)		/	
2. Personal Details			
Full Name	Surname	First Name	
	BRADIE	ALAN	
If you are applying on behalf of a Club or voluntary organisation please state your position in that club/organisation or provide other evidence that you are authorised or entitled to apply on their behalf.	/		
Address where ordinarily resident to be used for correspondence purposes.	[REDACTED]		
Telephone Number	[REDACTED]		
Email Address (if you would prefer us to correspond with you be email)	[REDACTED]		
Age, Date & Place of Birth	Years	Date of Birth	Place of Birth
	[REDACTED]		
3. The Premises (See note and answer fully)			
Description of Premises - Area To The Rear And At The Rear Exit Of A Currently Licensed Premises * Show Red on Attached Plan *			
Full Postal Address of Premises which this Application Refers to OAKWOOD LOUNGE FANFIELD ROAD SADCHIE FK10 3DE			



Description of Activities to be Carried on in the Premises (see note and answer fully) OUTSIDE DRINKING AREA TO ALLOW MORE SPACE FOR CUSTOMERS, TO ENSURE THAT COVID 19 SOCIAL DISTANCE MEASURES ARE MAINTAINED.	
* TABLES ARE SPACED TO ENSURE PROPER SOCIAL DISTANCE IS MAINTAINED AS REQUIRED *	
Approximately how many persons will attend event ?	20-30
Will Stewards to be provided ?	Yes/No
Is food to be provided at the event	Yes/No
If Yes - please provide details	
4. Duration of Licence	
Start Time and Date	End Time and Date
11 am 31/08/20	10 PM 13/09/20
5. Alcohol Consumption	
Is Alcohol to be sold for consumption on the premises?	Yes/No
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Statement of the times at which any activities other than the sale of alcohol will be carried on in the premises	

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Ages of Children of Young Persons Permitted Entry	Times at which Children or Young Persons Permitted Entry
0 - 17	11 am - 6 pm
Parts of Premises to which Children or Young Persons Permitted Entry	
All of the Area To Be Covered By The Occasional License	
7. Signature and Declaration by Applicant	
DECLARATION	
IT IS AN OFFENCE TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION	
(Criminal Law (Consolidation) (Scotland) Act 1995 Section 44(2)(b))	
The contents of this Application are true to the best of my knowledge and belief	
Signature	Dated 03/08/20

*** Data Protection Act 1998**

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Checklist	
I have made or enclosed payment of the fee for the application	

Licensing Board

Oakwood Lounge

DATE OF EVENT	14 - 27/9/2020
LICENCE NO	20/00280/OCCLIC
TO POLICE & WEB	5 August 2020

Application for an Occasional Licence

To:

Clerk to the Licensing Board
 Clackmannanshire Council
 Kilncraigs
 Alloa
 FK10 1EB

PAID - 6 AUG 2020
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2. Personal Details			
Full Name	Surname	First Name	
	BRADIE	ALAN	
If you are applying on behalf of a Club or voluntary organisation please state your position in that club/organisation or provide other evidence that you are authorised or entitled to apply on their behalf.			
Address where ordinarily resident to be used for correspondence purposes.	[REDACTED]		
Telephone Number	[REDACTED]		
Email Address (if you would prefer us to correspond with you be email)	[REDACTED]		
Age, Date & Place of Birth	Years	Date of Birth	Place of Birth
	[REDACTED]		
3. The Premises (See note and answer fully)			
Description of Premises - Area TO THE REAR AND AT THE REAR EXIT OF A CURRENTLY LICENSED PREMISES *SHOWN RED ON ATTACHED PLAN*			
Full Postal Address of Premises which this Application Refers to DARWOOD LOUNGE FAIRFIELD ROAD SAUCMIE FK10 3DE			

Licensing Board



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Description of Activities to be Carried on in the Premises (see note and answer fully) **OUTSIDE DRINKING AREA TO ALLOW MORE SAFE SPACE FOR CUSTOMERS, TO ENSURE THAT COVID 19 SOCIAL DISTANCE MEASURES ARE MAINTAINED**
*** TABLES ARE SPACED TO ENSURE PROPER SOCIAL DISTANCE IS MAINTAINED AS REQUIRED ***

Approximately how many persons will attend event ?	20 - 30
Will Stewards to be provided ?	YES /NO NO
Is food to be provided at the event	YES /NO NO

If Yes - please provide details

4. Duration of Licence

Start Time and Date	End Time and Date
11 am 14/09/20	10 PM 27/09/20

5. Alcohol Consumption

Is Alcohol to be sold for consumption on the premises?	Yes /No
Is Alcohol to be sold for consumption off the premises?	Yes /No

Provide details as to hours required when alcohol will be sold on/off* the premises *delete as appropriate

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7. Signature and Declaration by Applicant	
DECLARATION	
IT IS AN OFFENCE TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION	
(Criminal Law (Consolidation) (Scotland) Act 1995 Section 44(2)(b))	
The contents of this Application are true to the best of my knowledge and belief	
Signature	Dated 03/08/20

*** Data Protection Act 1998**

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Checklist	
I have made or enclosed payment of the fee for the application	



Memo

**To: The Clerk to the Licensing Board
Greenfield
Alloa
FK10 2AD**

**From: Paul Fair
Licensing Standards Officer**

Extension: 2091

Email: pfair@clacks.gov.uk

Our Ref: PF/LSO/OL/CV19 REP

Your Ref: 2020-OCCLIC (Set2 -3 apps)

Date: 6 August 2020

**Subject: Licensing (Scotland) Act, 2005, Section 57 (3)
3 x Occasional Licence Applications - Outdoor Area
Applicant- Alan Bradie- Premises Licence Holder
Car Park area adjacent, and to the side of The Oakwood Lounge, Fairfield road,
Sauchie.**

Section 57(1)(b) of The Licensing (Scotland) Act, 2005 (the Act) requires that the Licensing Board notifies the Licensing Standards Officer for the area in relation to any application for an occasional licence. This section further provides that the Licensing Standards Officer is provided with a copy of the application.

Having considered the content of the applications to which this representation relates, I have the following comments to make:

1. This representation relates to 3 occasional licences each lasting for a period of 14 days, and seeking authority to make sales of alcohol for on sales consumption in an outdoors space which is not currently part of the licensed footprint of the premises retail environment at the above address.
2. The 3 applications seek to licence the premises from 17 August 2020 for a continuous period of 6 weeks until 27 September 2020.
3. The purpose of an occasional licence is to allow premises that are not normally licensed to be licensed "occasionally". Not necessarily for a special event or special occasion.
4. Scottish Government has announced that as part of the stage 2 "easing lockdown" process, during the SARS-CoV-2 pandemic, outdoor food and drink areas, including licensed areas can open from Monday 6 July 2020.
5. Clackmannanshire Council has received many enquiries and applications relating to the licensing of new outdoor areas on a variety of land types adjacent to

existing licensed premises. This representation relates to one of those applications.

6. On Friday 3 July 2020, the Licensing Board approved the use of a pre-application guidance document for those wishing to licence a new outdoor area. The applicant in this case has had the opportunity to view the document, has completed the supplementary information form and has acknowledged the understanding statement. The applicant has accepted the suggested conditions in that document and fully understands that additional conditions, from the pool list contained in the statement of licensing policy, may also be applied as local conditions.
7. The land in this case is an area used for car parking at the side of the premises and is owned by the premises. The area is suitable for licensing in the current circumstances..
8. The applicant has been advised that he should only use personal licence holders or other staff trained to the standards required by the Licensing (Training of Staff)(Scotland) Regulations 2007 to sell alcohol at the premises.
9. The applicant has also been advised that any staff left in charge at the premises should be the holder of a personal licence or should be able to make immediate contact with a personal licence holder responsible for the management of the premises, during all licensed hours.
10. Appendix A contains a list of suggested conditions that the Licensing Board may wish to impose on granting this application. These conditions are necessary to ensure compliance with the licensing objectives contained within The Licensing (Scotland) Act, 2005.



Licensing Standards Officer.

Appendix A

- 1 Alcohol sold for consumption in the licensed outdoor area will be ordered from, and delivered to the table, by staff employed at the premises.
- 2 The outdoor area must be clearly separated from any neighbouring unlicensed area by a physical barrier such as a fence or series of posts and rope or tape of at least 1 metre in height.
- 3 The outside area can only be occupied by persons seated at a table.
- 4 The licence holder must ensure that alcohol is only consumed by persons seated at a table.
- 5 (For Licensed public spaces only) All drinks whether alcoholic or not sold or supplied for consumption in the outdoor area, will be sold in or decanted into plastic or polycarbonate drinking vessels.
- 6 No entertainment, live or recorded music or performances will be permitted in any outdoor area.
- 7 All outdoor areas will be operated in compliance with the current Scottish Government guidance for Licensed Outdoor Drinking areas, including any amendments to that guidance which occurs in the duration of the licence.