



NOTICE OF MEETING

7 August 2020

A MEETING of the CLACKMANNANSHIRE LICENSING BOARD (SUB COMMITTEE) will be held via MS Teams, on FRIDAY 14 AUGUST 2020 at 11.00 AM.


pp. **LINDSAY THOMSON**

Clerk to the Clackmannanshire Licensing Board

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1. Apologies	--
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<p>Elected Members are reminded of their obligation to declare any financial or non-financial interest which they may have in any item on this agenda in accordance with the Councillors' Code of Conduct. A Declaration of Interest Form should be completed and passed to the Committee Services Officer.</p>	
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 Applicant: Alan Bradie
 Event: Outside Drinking Area
 Dates: 17 – 30 August, 31 August – 13 September and 14 – 27 September 2020

Clackmannanshire Licensing Board – Board Members 9 (Quorum 5)

Councillors

Wards

Councillor	Kenneth Earle (Convenor)	4	Clackmannanshire South	LAB
Councillor	Mike Watson (Vice Convenor)	3	Clackmannanshire Central	CONS
Councillor	Martha Benny	2	Clackmannanshire North	CONS
Councillor	Dave Clark	2	Clackmannanshire North	LAB
Councillor	Helen Lewis	2	Clackmannanshire North	SNP
Councillor	George Matchett, QPM	1	Clackmannanshire West	LAB
Councillor	Tina Murphy	1	Clackmannanshire West	SNP
Councillor	Les Sharp	1	Clackmannanshire West	SNP

Vacancy

The quorum for the Board by virtue of Schedule 1 paragraph 12(1) of the Licensing (Scotland) Act 2005 is 5 members

CLACKMANNANSHIRE LICENSING BOARD

MEETING 14 August 2020 at 11:00am

Via Video Conferencing

Licensing (Scotland) Act 2005

Occasional Licence Applications

Premises	Applicant	Date of Events	Comments
Bobbing John 24 Drysdale Street Alloa FK10 1JL	JD Wetherspoons (Scots) Ltd c/o Brunton Miller Solicitors Glasgow G20 6NB	01-14 August 2020 15-28 August 2020 29 August – 11 September 2020	Applications, LSO Report, Applicants response (copies attached) Layout Plan supplied and conditions Board Members approved signed for all three applications Police Scotland responses no objections 29 July 2020
Kings Seat Bridge Street Dollar FK14 7DE	Ross Henderson c/o Macgregor Thomson Solicitors Springfield House Laurelhill Business Park Stirling FK7 9JQ	26 August – 08 September 2020 09 – 23 September 2020 24 September – 07 October 2020 08 -21 October 2020	Applications, LSO Report, Applicants response (copies attached) Layout Plan supplied and conditions Board Members approved signed for all three applications Police Scotland responses no objections 06 August 2020

Crown Inn 77 Stirling Street Alva FK12 5ED	Stephen Polley	17 -30 August 2020 31 August – 13 September 2020 14-27 September 2020	Applications, LSO Report, Applicants response (copies attached) Layout Plan supplied and conditions Board Members approved signed for all three applications Police Scotland responses no objections 28 July 2020
No 5 Inn Brook Street Alva FK12 5JL	David White No 5 Inn Brook Street Alva FK12 5JL	17 -30 August 2020 31 August – 13 September 2020 14-27 September 2020	Applications, LSO Report, Applicants response (copies attached) Layout Plan supplied and conditions Board Members approved signed for all three applications Police Scotland responses no objections 24 July 2020
The Royal Oak 7 Bedford Place Alloa FK10 1LJ	Craig Stewart The Royal Oak 7 Bedford Place Alloa FK10 1LJ	17 -30 August 2020 31 August – 13 September 2020 14-27 September 2020	Applications, LSO Report, Applicants response (copies attached) Layout Plan supplied and conditions Board Members approved signed for all three applications Police Scotland responses no objections 03 August 2020
Royal Arms 2 High Street Tillicoultry FK13 6AE	Bramley Eccles	17 -30 August 2020 31 August – 13 September 2020 14-27 September 2020	Applications, LSO Report, Applicants response (copies attached) Layout Plan supplied and conditions Board Members approved signed for all three applications Police Scotland responses no objections 03 August 2020

Crams Bar 8-10 Candleriggs Alloa FK10 1EA	Sharon McKnight	14 – 27 August 2020 28 August – 10 September 2020 11 – 24 September 2020	Applications, LSO Report, Applicants response (copies attached) Layout Plan supplied and conditions Board Members approved signed for all three applications Police Scotland responses no objection 06 August 2020
Oakwood Lounge Fairfield Road Sauchie FK10 3DE	Alan Bradie	17 -30 August 2020 31 August - 13 September 2020 14-27 September 2020	Applications, LSO Report, Applicants response (copies attached) Layout Plan supplied and conditions Board Members approved signed for all three applications Police Scotland responses no objection 06 August 2020

BOBBING JOHN

DATE OF EVENT	01-14/8/2020
LICENCE NO	20/00252/OCCLC
TO POLICE & WEB	27 JUL 2020

Licensing Board

**THIS PAPER RELATES TO
ITEM 3a
ON THE AGENDA**

Application for an Occasional Licence

To:

Clerk to the Licensing Board
Clackmannanshire Council
Kilncraigs
Alloa
FK10 1EB

Before Completing this Form Please Carefully Read the Guidance Notes issued along with the Application. If completing by Hand, Please Write Legibly in **Block Capitals**. In all Cases Ensure that your Answers are Inside the Boxes and Written or Typed in **BLACK INK**. Use additional sheets if necessary.

You May Wish to Keep a Copy of the Completed Form for Your Records.

1. Licence Details (see note 1)	
I am a :- (please tick one only)	
Premises Licence Holder	<input checked="" type="checkbox"/>
Personal Licence Holder	<input type="checkbox"/>
Representative of a Voluntary Organisation	<input type="checkbox"/>
Representative of a Members Club	<input type="checkbox"/>
Name and Address of Premises	BOBBING JOHN, 46 DRYSDALE STREET, ALLOA FK10 1JL
Licence number and Issuing Licensing Board (if applicable)	CC181
Personal licence number (if applicable) Issuing Licensing Board	

PAID 28 JUL 2020
JG

Name of voluntary organization or Members Club (if applicable)			
Name of Personal Licence Holder And Licence No. of person Responsible for authorized sales of Alcohol at event (see guidance notes)			
2. Personal Details			
Full Name	Surname	First Name	
	J D WETHERSPON (SCOT) LTD		
If you are applying on behalf Of a Club or voluntary Organization please state your position in that club/organization or provide other evidence that you are authorized or entitled to apply on their behalf.			
Address where ordinarily resident to be used for correspondence purposes.	c/o BRUNTON MILLER SOLICITORS GLASGOW G2 6NB		
Telephone Number			
Email Address (if you would prefer us to correspond with you by email)			
Age, Date & Place of Birth	Years	Date of Birth	Place of Birth
3. The Premises (See note and answer fully)			
Description of Premises -			
Town Centre Public House.			
Area To The Front Of Premises As Per Attached Layout Plan			
Full Postal Address of Premises which this Application Refers to BOBBING LANE 46 Drysdale Street, Alloa FK10 1JL.			

Description of Activities to be Carried on in the Premises (see note and answer fully)

Service of food, soft drinks and alcohol.

IN THE OUTDOOR AREA SITUATED AT THE FRONT OF
LICENSED PREMISES AS SHOWN ON THE ATTACHED
LAYOUT PLAN

Approximately how many persons will attend event?

16

Will Stewards to be provided?

~~YES~~ / NO

Is food to be provided at the event

YES / ~~NO~~

If YES - please provide details

Usual Public House Menu will apply.

4. Duration of Licence

Start Time and Date

1/8/20

End Time and Date

14/8/20

5. Alcohol Consumption

Is Alcohol to be sold for consumption On the premises?

YES / ~~NO~~

Is Alcohol to be sold for consumption Off the premises?

~~YES~~ / NO

Provide details as to hours required when alcohol will be sold On / Off* the premises

*delete as appropriate

Times for sale of alcohol for
Consumption - On premises

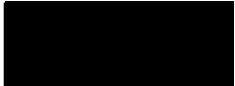
11am to 10pm

Times for sale of alcohol for
Consumption - Off premises

N/A

Statement of the times at which any activities other than the sale of alcohol
Will be carried on in the premises

8am to 10pm.

6. Children (This section must be completed where alcohol is for sale for consumption on the premises)			
Are children or young persons permitted entry?			YES /NO
If Yes - the remainder of this section must be completed			
Will Children (0 -15yrs) and Young Persons (16 & 17 yrs) require To be accompanied by a parent or person over the age of 18 yrs?			Children – yes Young persons – no
Ages of Children or Young Persons Permitted Entry 0-17 years		Times at which Children or Young Persons Permitted Entry Until 8pm.	
Parts of Premises to which Children or Young Persons Permitted Entry All public parts.			
7. Signature and Declaration by Applicant			
DECLARATION			
IT IS AN OFFENCE TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION			
(Criminal Law (Consolidation) (Scotland) Act 1995 Section 44(2)(b))			
The Contents of This Application Are True to the Best of my Knowledge and Belief.			
Signature			Dated 16/7/20

Archie Maciver Esq., Messrs Brunton Miller, Solicitors, 22 Herbert Street, Glasgow G20 6NB
Telephone: 0141-337-1199
Email: archiemaciver@bruntonmiller.com

N/EB/OCCASIONALS & EXTENDED/ Bobbing John, 46 Drysdale St, Allow FK10 1JL. 16.7.2020
ADM/CA

*** Date Protection Act 1998**

The information on this Form May be Held on an Electronic Public Register Which May be Available to Members of the Public on Request

Checklist	
I have made or enclosed payment of The fee for the application	

Clackmannanshire Licensing Board

Occasional Licence Application

Supplementary information form

Have you read and understood that your licence, if granted may be subject to the conditions, listed in this guidance?

Yes

Do you consent to these conditions being applied to the licence on grant?

Yes

Have you made contact with the Planning Department at Clackmannanshire Council to discuss your proposals?

No

Have you made contact with the Roads Department (Public Spaces only) to discuss your proposals?

Yes

Please confirm that you have enclosed a sketch plan of showing the location, dimensions and seating arrangements in the proposed licensed area.

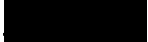
Name E. Fallon

Email Address :

efallon@jdewetherspoon.co.uk C/o archiemaciver@bruntonmiller.com

Telephone No: 01923 477948

Name of Premises Bobbing John

Signed..........

Date...22.07.2020

Useful email addresses

Licensing@clacks.gov.uk

roads@clacks.gov.uk

planning@clacks.gov.uk

ehealth@clacks.gov.uk

Licensing Board

BOBBING JOHN

DATE OF EVENT	15-28/8/2020
LICENCE NO	20/00253/OCCMC
TO POLICE & WEB	27/7/2020

Application for an Occasional Licence

To:

Clerk to the Licensing Board
Clackmannanshire Council
Kilncraigs
Alloa
FK10 1EB

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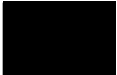
You May Wish to Keep a Copy of the Completed Form for Your Records.

1. Licence Details (see note 1)	
I am a :- (please tick one only)	
Premises Licence Holder	<input checked="" type="checkbox"/>
Personal Licence Holder	<input type="checkbox"/>
Representative of a Voluntary Organisation	<input type="checkbox"/>
Representative of a Members Club	<input type="checkbox"/>
Name and Address of Premises	BOBBING JOHN, 46 DRYSDALE STREET, ALLOA FK10 1JL
Licence number and Issuing Licensing Board (if applicable)	CC181
Personal licence number (if applicable) Issuing Licensing Board	

PAID 28 JUL 2020 JG

Name of voluntary organization or Members Club (if applicable)			
Name of Personal Licence Holder And Licence No. of person Responsible for authorized sales of Alcohol at event (see guidance notes)			
2. Personal Details			
Full Name	Surname	First Name	
	N D WATSON (Sgt) LD		
If you are applying on behalf Of a Club or voluntary Organization please state your position in that club/organization or provide other evidence that you are authorized or entitled to apply on their behalf.			
Address where ordinarily resident to be used for correspondence purposes.	C/O BRUNTON MILLER SOLICITORS GLASGOW G20 6NB		
Telephone Number			
Email Address (if you would prefer us to correspond with you by email)			
Age, Date & Place of Birth	Years	Date of Birth	Place of Birth
3. The Premises (See note and answer fully)			
Description of Premises -			
Town Centre Public House. Area TO THE FRONT OF PREMISES AS FOR ATTACHED LAYOUT PLAN			
Full Postal Address of Premises which this Application Refers to BOBBING LANE 46 Drysdale Street, Alloa FK10 1JL.			

Description of Activities to be Carried on in the Premises (see note and answer fully)	
Service of food, soft drinks and alcohol. IN THE OUTDOOR AREA SITUATED AT THE FRONT OF LICENCED PREMISES AS SHOWN ON THE ATTACHED LATEST PLAN	
Approximately how many persons will attend event?	16
Will Stewards to be provided?	YES / NO
Is food to be provided at the event	YES / NO
If YES - please provide details Usual Public House Menu will apply.	
4. Duration of Licence	
Start Time and Date 15/8/20	End Time and Date 28/8/20
5. Alcohol Consumption	
Is Alcohol to be sold for consumption On the premises?	YES / NO
Is Alcohol to be sold for consumption Off the premises?	YES / NO
Provide details as to hours required when alcohol will be sold On / Off * the premises *delete as appropriate	
Times for sale of alcohol for Consumption - On premises 11am to 10pm	Times for sale of alcohol for Consumption - Off premises N/A
Statement of the times at which any activities other than the sale of alcohol Will be carried on in the premises 8am to 10pm.	

6. Children (This section must be completed where alcohol is for sale for consumption on the premises)			
Are children or young persons permitted entry?			YES / NO
If Yes - the remainder of this section must be completed			
Will Children (0 -15yrs) and Young Persons (16 & 17 yrs) require To be accompanied by a parent or person over the age of 18 yrs?			Children – yes Young persons – no
Ages of Children or Young Persons Permitted Entry 0-17 years		Times at which Children or Young Persons Permitted Entry Until 8pm.	
Parts of Premises to which Children or Young Persons Permitted Entry All public parts.			
7. Signature and Declaration by Applicant			
DECLARATION			
IT IS AN OFFENCE TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION			
(Criminal Law (Consolidation) (Scotland) Act 1995 Section 44(2)(b))			
The Contents of This Application Are True to the Best of my Knowledge and Belief.			
Signature			Dated 16/7/20

Archie Maciver Esq., Messrs Brunton Miller, Solicitors, 22 Herbert Street, Glasgow G20 6NB
 Telephone: 0141-337-1199
 Email: archiemaciver@bruntonmiller.com

N/EB/OCCASIONALS & EXTENDED/ Bobbing John, 46 Drysdale St, Allow FK10 1JL. 16.7.2020
 ADM/CA

*** Data Protection Act 1998**

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Checklist	
I have made or enclosed payment of The fee for the application	

Licensing Board

Bobbing John

DATE OF EVENT	29/8-11/9/2020
LICENCE NO	20/00254/OCCHC
TO POLICE & WEB	27/7/2020

Application for an Occasional Licence

To:


Clerk to the Licensing Board
Clackmannanshire Council
Kilncraigs
Alloa
FK10 1EB

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You May Wish to Keep a Copy of the Completed Form for Your Records.

1. Licence Details (see note 1)	
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Premises Licence Holder	<input checked="" type="checkbox"/>
Personal Licence Holder	<input type="checkbox"/>
Representative of a Voluntary Organisation	<input type="checkbox"/>
Representative of a Members Club	<input type="checkbox"/>
Name and Address of Premises	BOBBING JOHN, 46 DRYSDALE STREET, ALLOA FK10 1JL
Licence number and Issuing Licensing Board (if applicable)	CC181
Personal licence number (if applicable) Issuing Licensing Board	

PAID 28 JUL 2020
JG

Name of voluntary organization or Members Club (if applicable)			
Name of Personal Licence Holder And Licence No. of person Responsible for authorized sales of Alcohol at event (see guidance notes)			
2. Personal Details			
Full Name	Surname	First Name	
	J D WETHERSON (SLOT) LTD		
If you are applying on behalf Of a Club or voluntary Organization please state your position in that club/organization or provide other evidence that you are authorized or entitled to apply on their behalf.			
Address where ordinarily resident to be used for correspondence purposes.	C/O BRUNTON MILLER SOLICITORS GLASGOW G2 6NB		
Telephone Number			
Email Address (if you would prefer us to correspond with you by email)			
Age, Date & Place of Birth	Years	Date of Birth	Place of Birth
3. The Premises (See note and answer fully)			
Description of Premises -			
Town Centre Public House. Area to the front of premises as per attached layout plan			
Full Postal Address of Premises which this Application Refers to BOBBING DOWN 46 Drysdale Street, Alloa FK10 1JL.			

Description of Activities to be Carried on in the Premises (see note and answer fully)	
Service of food, soft drinks and alcohol. IN THE OUTDOOR AREA SITUATED AT THE FRONT OF LICENSED PREMISES AS SHOWN ON THE ATTACHED LAYOUT PLAN	
Approximately how many persons will attend event?	16
Will Stewards to be provided?	YES / NO
Is food to be provided at the event	YES / NO
If YES - please provide details Usual Public House Menu will apply.	
4. Duration of Licence	
Start Time and Date 21/8/20	End Time and Date 11/9/20
5. Alcohol Consumption	
Is Alcohol to be sold for consumption On the premises?	YES / NO
Is Alcohol to be sold for consumption Off the premises?	YES / NO
Provide details as to hours required when alcohol will be sold On / Off* the premises *delete as appropriate	
Times for sale of alcohol for Consumption - On premises 11am to 10pm	Times for sale of alcohol for Consumption - Off premises N/A
Statement of the times at which any activities other than the sale of alcohol Will be carried on in the premises 8am to 10pm.	

6. Children (This section must be completed where alcohol is for sale for consumption on the premises)			
Are children or young persons permitted entry?			YES / NO
If Yes - the remainder of this section must be completed			
Will Children (0 -15yrs) and Young Persons (16 & 17 yrs) require To be accompanied by a parent or person over the age of 18 yrs?			Children – yes Young persons – no
Ages of Children or Young Persons Permitted Entry 0-17 years		Times at which Children or Young Persons Permitted Entry Until 8pm.	
Parts of Premises to which Children or Young Persons Permitted Entry All public parts.			
7. Signature and Declaration by Applicant			
DECLARATION			
IT IS AN OFFENCE TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION			
(Criminal Law (Consolidation) (Scotland) Act 1995 Section 44(2)(b))			
The Contents of This Application Are True to the Best of my Knowledge and Belief.			
Signature			Dated 16/7/20

Archie Maciver Esq., Messrs Brunton Miller, Solicitors, 22 Herbert Street, Glasgow G20 6NB
Telephone: 0141-337-1199
Email: archiemaciver@bruntonmiller.com

N/EB/OCCASIONALS & EXTENDED/ Bobbing John, 46 Drysdale St, Allow FK10 1JL. 16.7.2020
ADM/CA

*** Data Protection Act 1998**

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Checklist	
I have made or enclosed payment of The fee for the application	

Partnership and Performance

Kilncraigs, Greenside Street, Alloa, FK10 1EB
Telephone: 01259 450000



**Clackmannanshire
Council**

www.clacks.gov.uk

Comhairle Siorrachd
Chlach Mhanann

Memo

To:	The Clerk to the Licensing Board Greenfield Alloa FK10 2AD	From:	Paul Fair Licensing Standards Officer
		Extension:	2091
		Email:	pfair@clacks.gov.uk
		Our Ref:	PF/LSO/OL/CV19 REP
		Your Ref:	2020-OCCLIC (Set2 -3 apps)
		Date:	6 August 2020
Subject:	Licensing (Scotland) Act, 2005, Section 57 (3) 3 x Occasional Licence Applications - Outdoor Area Applicant- JD Wetherspoon (Scotland) Limited CC181- Premises Licence Holder Footpath area in front of The Bobbing John, 46 Drysdale Street, Alloa.		

Section 57(1)(b) of The Licensing (Scotland) Act, 2005 (the Act) requires that the Licensing Board notifies the Licensing Standards Officer for the area in relation to any application for an occasional licence. This section further provides that the Licensing Standards Officer is provided with a copy of the application.

Having considered the content of the applications to which this representation relates, I have the following comments to make:

1. This representation relates to 3 occasional licences each lasting for a period of 14 days, and seeking authority to make sales of alcohol for on sales consumption in an outdoors space which is not currently part of the licensed footprint of the premises retail environment at the above address.
2. The 3 applications seek to licence the premises from 1 August 2020 for a continuous period of 6 weeks until 11 September 2020.
3. The purpose of an occasional licence is to allow premises that are not normally licensed to be licensed "occasionally". Not necessarily for a special event or special occasion.
4. Scottish Government announced that as part of the stage 2 "easing lockdown" process, during the SARS-CoV-2 pandemic, outdoor food and drink areas, including licensed areas could open from Monday 6 July 2020, with indoor areas being opened from 15 July.
5. Clackmannanshire Council has received many enquiries and applications relating to the licensing of new outdoor areas on a variety of land types adjacent to

existing licensed premises. This representation relates to one of those applications.

6. On Friday 3 July 2020, the Licensing Board approved the use of a pre-application guidance document for those wishing to licence a new outdoor area. The applicant in this case has had the opportunity to view the document, has completed the supplementary information form and has acknowledged the understanding statement. The applicant has accepted the suggested conditions in that document and fully understands that additional conditions, from the pool list contained in the statement of licensing policy, may also be applied as local conditions.
7. The area in this case is part of the footpath (as shown on the attached drawing) in Drysdale Street, Alloa and is owned by the Clackmannanshire Council. The area is suitable for licensing in the current circumstances.
8. The applicant is aware that they should only use personal licence holders or other staff trained to the standards required by the Licensing (Training of Staff)(Scotland) Regulations 2007 to sell alcohol at the premises.
9. The applicant has also been advised that any staff left in charge at the premises should be the holder of a personal licence or should be able to make immediate contact with a personal licence holder responsible for the management of the premises, during all licensed hours.
10. This application covers a area of footpath along the majority of the frontage of one of Alloa's largest licensed venues. There are a number of other licensed premises in the immediate vicinity, and it is fair to say that there have been incidents of anti social behaviour in the immediate vicinity of these premises.
11. The Board may want to consider whether or not it is necessary and expedient for the purposes of the licensing objectives to have this particular licensed premises supervised by a suitably licensed SIA Steward or Stewards working in conjunction with the staff appointed to the area. This may only be necessary at key busy periods and I would suggest from 6pm to Closure at 10pm on a Friday and Saturday when the outdoor area is in use maybe the key period when public nuisance, crime and disorder is most likely. If the Board is minded to apply such a local condition I have drafted a suggested local condition at the end of Appendix A (No. 8).
12. Appendix A contains a list of suggested conditions that the Licensing Board may wish to impose on granting this application. These conditions are necessary to ensure compliance with the licensing objectives contained within The Licensing (Scotland) Act, 2005.


Licensing Standards Officer.

Appendix A

- 1 Alcohol sold for consumption in the licensed outdoor area will be ordered from, and delivered to the table, by staff employed at the premises.
- 2 The outdoor area must be clearly separated from any neighbouring unlicensed area by a physical barrier such as a fence or series of posts and rope or tape of at least 1 metre in height.
- 3 The outside area can only be occupied by persons seated at a table.
- 4 The licence holder must ensure that alcohol is only consumed by persons seated at a table.
- 5 (For Licensed public spaces only) All drinks whether alcoholic or not sold or supplied for consumption in the outdoor area, will be sold in or decanted into plastic or polycarbonate drinking vessels.
- 6 No entertainment, live or recorded music or performances will be permitted in any outdoor area.
- 7 All outdoor areas will be operated in compliance with the current Scottish Government guidance for Licensed Outdoor Drinking areas, including any amendments to that guidance which occurs in the duration of the licence.
- 8 The licensed area must be supervised by an SIA licensed Steward between 6pm and closure on each Friday and Saturday (applies only when the area is in use).

Kings Seat

DATE OF EVENT	26/8 - 8/9 2020
LICENCE NO	20/00264/OCC/LIC
TO POLICE & WEB	3 AUGUST 2020

APPLICATION FOR OCCASIONAL LICENCE

**THIS PAPER RELATES TO
ITEM 3b
ON THE AGENDA**

To:

Clerk to the Licensing Board
Kilncraigs
Greenside Street
Alloa
FK10 1EB

Before Completing this Form Please Carefully Read the Guidance Notes issued along with the Application. If completing by Hand Please Write Legibly in **BLOCK CAPITALS**. In all Cases Ensure that your Answers are Inside the Boxes and Written or Typed in **BLACK INK**. Use additional sheets if necessary.

You May Wish to Keep a Copy of the Completed Form for Your Records.

1. LICENCE DETAILS (see note 1)	
I am a :- (please tick one only)	
Premises Licence Holder	<input type="checkbox"/>
Personal Licence Holder	<input checked="" type="checkbox"/>
Representative of a Voluntary Organisation	<input type="checkbox"/>
Representative of a Members Club	<input type="checkbox"/>
Name and Address of Premises, licence number, Issuing Licensing Board (if applicable)	The Kings Seat Bridge Street Dollar CC0059 <i>FM 4 TDE</i>
Personal Licence Holder Name and Number (if applicable) Issuing Licensing Board	Ross Henderson CC/175 Clackmannanshire
Name of voluntary organisation or Members Club (if applicable)	
Name of Personal Licence Holder and Licence No. of person responsible for authorising sales of alcohol at event - See guidance notes	

Ross Henderson

2. PERSONAL DETAILS			
TITLE (delete as appropriate) MR (please state)			
FORENAMES	ROSS		
SURNAME	HENDERSON		
If you are applying on behalf of a Club or voluntary organisation please state your position in that club/organisation or provide other evidence that you are authorised or entitled to apply on their behalf.			
DATE OF BIRTH	Day [REDACTED]	Month [REDACTED]	Year [REDACTED]
ADDRESS WHERE ORDINARILY RESIDENT TO BE USED FOR CORRESPONDENCE PURPOSES			
[REDACTED]			
Post Town		Postcode [REDACTED]	
TELEPHONE NUMBERS			
DAYTIME EVENING MOBILE			
FAX NUMBER			
E-MAIL ADDRESS (if you would prefer us to correspond with you by e-mail)			

3. THE PREMISES (where the event is to be held -See note and answer fully)		
Description of Premises.		
FRONT AND REAR GROUND AREA AT THE KINGS SEAT BEING THE AREAS HATCHED BLUE PER ATTACHED PLAN		
Full Postal Address of Premises which this Application Refers to		
FRONT AND REAR GROUND AREA AT KING SEAT, BRIDGE STREET, DOLLAR		
IMPORTANT From the 1 st November, 2016, premises which do not have a Premises Licence and which are used to provide "public entertainment" require to have in place a Public Entertainment Licence (PEL) or a Temporary PEL .		
Please confirm the following :	1 The premises have a current PEL	Yes / No
	or 2 Date Temporary PEL was been applied for -	

Description of Activities to be Carried on in the Premises (see note and answer fully)	
Provision of food and refreshment to the patrons of The Kings Seat.	
There will be three tables to the front and six tables to the rear all seating four persons	
Approximately How many persons will attend event ?	36
Will SIA Licensed Stewards to be provided ?	NO
Is food to be provided at the Event - If yes please provide details	
Yes. Food from the menus of The Kings Seat.	

4. DURATION OF LICENCE	
Start Time and Date 10.00 a.m. from 26.08.20 11.00am	End Time and Date Until 10.00 p.m. 8.09.2020

5. IS ALCOHOL TO BE SOLD FOR CONSUMPTION ON THE PREMISES YES*	
IS ALCOHOL TO BE SOLD FOR CONSUMPTION OFF THE PREMISES NO*	
PROVIDE DETAILS AS TO HOURS REQUESTED WHEN ALCOHOL WILL BE SOLD ON/OFF THE PREMISES-* delete as appropriate	
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Statement of the times at which any activities other than the sale of alcohol will be carried on in the premises	
Food and non-alcoholic beverages will be available from 10 am.	

6. CHILDREN (see note 2)

This section must be completed where alcohol is for sale for consumption on the premises

Are children or young persons permitted entry? **YES** (if answered yes the remainder of this section must be completed)

Will Children (0-15yrs) and Young Persons (16 & 17 yrs) require to be accompanied by a parent or person over the age of 18 yrs?

YES

Ages of Children or Young Persons Permitted Entry

0 TO 17

Times at which Children or Young Persons Permitted Entry

~~11.00~~
10.00 A.M. TO 10.00 P.M

Parts of Premises to which Children or Young Persons Permitted Entry

ALL PARTS

7. Signature and declaration by applicant (see note 3)**DECLARATION**

IT IS AN OFFENCE TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

(Criminal Law (Consolidation) (Scotland) Act 1995 Section 44(2)(b))

The contents of this Application are true to the best of my knowledge and belief.

SIGNATURE

DATE

30.07.20

*** Data Protection Act 1998**

The Information on this Form May be Held on an Electronic Public Register Which May be Available to Members of the Public on Request

8. CHECKLIST - Please tick	
I have Made or enclosed payment of the fee for the application	

NOTES

1. Section 56 of the Licensing (Scotland) Act 2005 provides that only:-

- The holder of a premises licence;
- The holder of a personal licence; or
- A representative of any voluntary organisation

is eligible to apply for an occasional licence

2. Where alcohol is to be sold for consumption on the premises, the Act requires that a clear statement be made as to whether children or young persons are to be allowed entry and, if they are a statement of the terms on which they are allowed entry

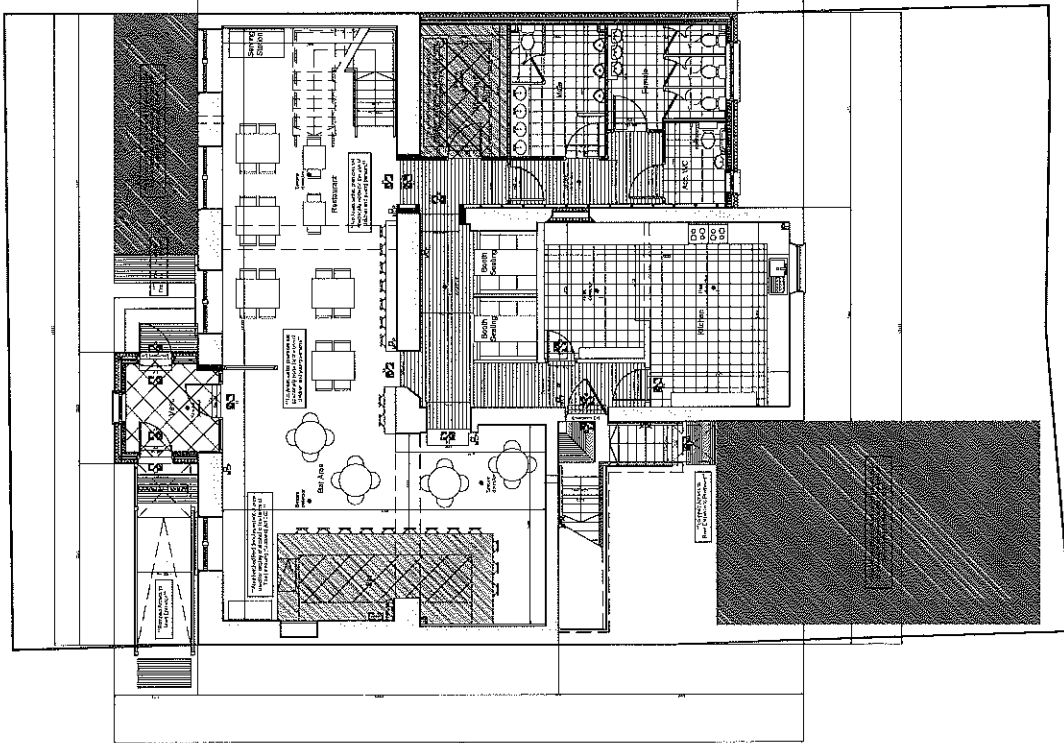
3. Data Protection Act 1998

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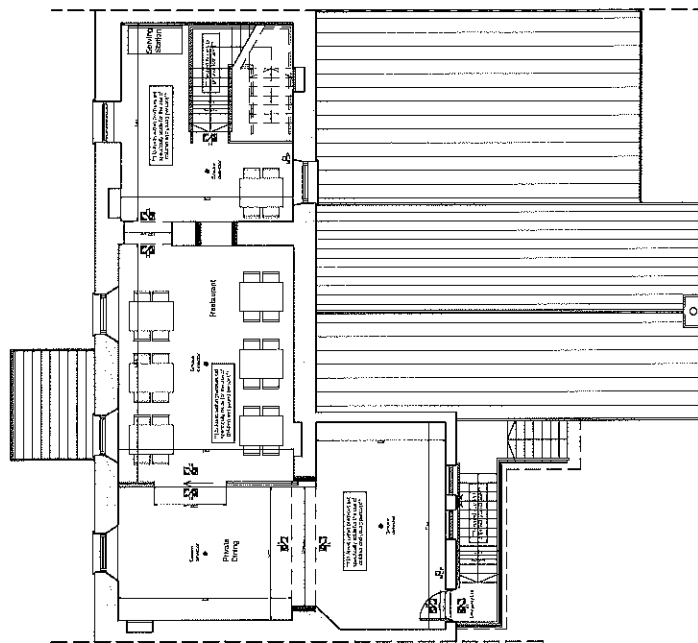
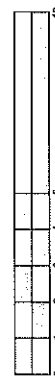
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(<http://www.opsi.gov.uk/legislation/scotland/acts2005/20>)

Clackmannanshire Licensing Board has a duty to protect public funds that it administers and may use this information for the prevention and detection of fraud. For more details, please contact The Councils, Senior Auditor, on telephone number 01259 452047

BRIDGE STREET



Proposed Ground Floor Plan 1:100



Proposed First Floor Plan 1:100



LEGEND

Main Entrance to Premises

Fire Exit

Smoke Detector

Heat Detector

Area hatched Red denotes extent of area used for display of alcohol in the terms of The Licensing (Scotland) Act 2005

Area hatched Purple denotes extent of area used for display of tobacco in the terms of The Licensing (Scotland) Act 2005

Area hatched Blue denotes extent of area set aside for external consumption of alcohol in the terms of The Licensing (Scotland) Act 2005

Emergency Exit

Manual Call Point

External Emergency Lighting

Notes

- The copyright of this drawings and its content is reserved by machin dunn + macfarlane and is protected by the Copyrights Acts (Section 47, 1988). This material can be used for consultation purposes only and it is issued with the caveat that it is not copied or disclosed to any third party, either wholly or in part, without the written permission of machin dunn + macfarlane.
- All dimensions to be checked on site prior to ordering materials
- Drawings should be read in conjunction with all structural and services engineer drawings and specifications

Revisions	Date
Revision A: External Beer Garden to rear of Premises proposed on proposed layout.	09/04/20

STATUS

LICENSING APPLICATION

machin dunn + macfarlane

T: +44 (0) 1259 21282
E: enquiry@machin-dunn-macfarlane.co.uk
W: www.machin-dunn-macfarlane.co.uk

11 Macrae Street, Glasgow G4 7LJ

PROJECT

Proposed Alterations & Extension to
The Kings Seat, Bridge Street,
Dunfermline

DRAWING TITLE

Licensing Proposal

CLIENT

Empire Inns Limited

SCALE As Noted @ A1 **DATE** 16th March 2020

DRG NO. 20998/1/P/01 A

Clackmannanshire Licencing Board

Occasional Licence Application

Supplementary information form

Have you read and understood that your licence, if granted may be subject to the conditions, listed in this guidance?

Yes/No

Do you consent to these conditions being applied to the licence on grant?

Yes/No

Have you made contact with the Planning Department at Clackmannanshire Council to discuss you proposals?

Yes/No

Have you made contact with the Roads Department (Public Spaces only) to discuss your proposals?

Yes/No

Please confirm that you have enclosed a sketch plan of showing the location, dimensions and seating arrangements in the proposed licensed area.

Name Jacqueline Ireland

Email Address : jireland@macgregorthomson.co.uk

Telephone No: 01786406423

Name of Premises

Signed...

Date... 30/7/2020 ~~2020~~

Useful email addresses

Licensing@clacks.gov.uk

roads@clacks.gov.uk

planning@clacks.gov.uk

ehhealth@clacks.gov.uk

KINGS SEAT

DATE OF EVENT	9 - 23 September 2020
LICENCE NO	20/00263/OCC/LIC
TO POLICE & WEB	3 AUGUST 2020

APPLICATION FOR OCCASIONAL LICENCE

To:

Clerk to the Licensing Board
Kilncraigs
Greenside Street
Alloa
FK10 1EB

Before Completing this Form Please Carefully Read the Guidance Notes issued along with the Application. If completing by Hand Please Write Legibly in **BLOCK CAPITALS**. In all Cases Ensure that your Answers are Inside the Boxes and Written or Typed in **BLACK INK**. Use additional sheets if necessary.

You May Wish to Keep a Copy of the Completed Form for Your Records.

1. LICENCE DETAILS (see note 1)	
I am a :- (please tick one only)	
Premises Licence Holder	<input type="checkbox"/>
Personal Licence Holder	<input checked="" type="checkbox"/>
Representative of a Voluntary Organisation	<input type="checkbox"/>
Representative of a Members Club	<input type="checkbox"/>
Name and Address of Premises, licence number, Issuing Licensing Board (if applicable)	The Kings Seat Bridge Street Dollar CC0059 FK10 1DE
Personal Licence Holder Name and Number (if applicable) Issuing Licensing Board	Ross Henderson CC/175 Clackmannanshire
Name of voluntary organisation or Members Club (if applicable)	
Name of Personal Licence Holder and Licence No. of person responsible for authorising sales of alcohol at event - See guidance notes	

Ross Henderson

2. PERSONAL DETAILS			
TITLE (delete as appropriate) MR (please state)			
FORENAMES	ROSS		
SURNAME	HENDERSON		
If you are applying on behalf of a Club or voluntary organisation please state your position in that club/organisation or provide other evidence that you are authorised or entitled to apply on their behalf.			
DATE OF BIRTH	Day	Month	Year
ADDRESS WHERE ORDINARILY RESIDENT TO BE USED FOR CORRESPONDENCE PURPOSES			
Post Town		Postcode	
TELEPHONE NUMBERS			
DAYTIME			
EVENING			
MOBILE			
FAX NUMBER			
E-MAIL ADDRESS (if you would prefer us to correspond with you by e-mail)			

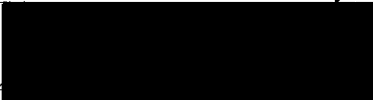
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Description of Premises.		
FRONT AND REAR GROUND AREA AT THE KINGS SEAT BEING THE AREAS HATCHED BLUE PER ATTACHED PLAN		
Full Postal Address of Premises which this Application Refers to		
FRONT AND REAR GROUND AREA AT KING SEAT, BRIDGE STREET, DOLLAR		
IMPORTANT		
From the 1 st November, 2016, premises which do not have a Premises Licence and which are used to provide "public entertainment" require to have in place a Public Entertainment Licence (PEL) or a Temporary PEL .		
Please confirm the following :	1 The premises have a current PEL	Yes / No
	or	
	2 Date Temporary PEL was been applied for -	

Description of Activities to be Carried on in the Premises (see note and answer fully)	
Provision of food and refreshment to the patrons of The Kings Seat.	
There will be three tables to the front and six tables to the rear all seating four persons	
Approximately How many persons will attend event ?	36
Will SIA Licensed Stewards to be provided ?	NO
Is food to be provided at the Event - If yes please provide details	
Yes. Food from the menus of The Kings Seat.	

4. DURATION OF LICENCE	
Start Time and Date 10.00 a.m. from 09/09/20 11.00am	End Time and Date Until 10.00 p.m. 23/09/2020

5. IS ALCOHOL TO BE SOLD FOR CONSUMPTION ON THE PREMISES YES*	
IS ALCOHOL TO BE SOLD FOR CONSUMPTION OFF THE PREMISES NO*	
PROVIDE DETAILS AS TO HOURS REQUESTED WHEN ALCOHOL WILL BE SOLD ON/OFF THE PREMISES-* delete as appropriate	
Times for sale of alcohol for consumption On premises Mon to Sat 12.00 Noon. to 10.00 p.m. Sunday 12.30 pm to 10.00 pm	Times for sale of alcohol for consumption Off premises N/A
Statement of the times at which any activities other than the sale of alcohol will be carried on in the premises	
Food and non-alcoholic beverages will be available from 10 am.	

6. CHILDREN (see note 2)	
This section must be completed where alcohol is for sale for consumption on the premises	
Are children or young persons permitted entry? YES (if answered yes the remainder of this section must be completed)	
Will Children (0-15yrs) and Young Persons (16 & 17 yrs) require to be accompanied by a parent or person over the age of 18 yrs?	YES
Ages of Children or Young Persons Permitted Entry 0 TO 17	Times at which Children or Young Persons Permitted Entry 10.00 A.M. TO 10.00 P.M. 11.00
Parts of Premises to which Children or Young Persons Permitted Entry ALL PARTS	

7. Signature and declaration by applicant (see note 3)		
DECLARATION		
IT IS AN OFFENCE TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION		
(Criminal Law (Consolidation) (Scotland) Act 1995 Section 44(2)(b))		
The contents of this Application are true to the best of my knowledge and belief.		
SIGNATURE		DATE 30.07.20

*** Data Protection Act 1998**

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KINGS SEAT

DATE OF EVENT	24/9-7/10 2020
LICENCE NO	20/00265/OCCLW
TO POLICE & WEB	3 August 2020

APPLICATION FOR OCCASIONAL LICENCE

To:

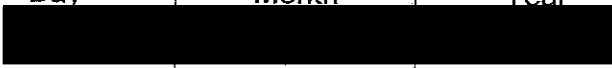

Clerk to the Licensing Board
Kilncraigs
Greenside Street
Alloa
FK10 1EB

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You May Wish to Keep a Copy of the Completed Form for Your Records.

1. LICENCE DETAILS (see note 1)	
I am a :- (please tick one only)	
Premises Licence Holder	<input type="checkbox"/>
Personal Licence Holder	<input checked="" type="checkbox"/> X
Representative of a Voluntary Organisation	<input type="checkbox"/>
Representative of a Members Club	<input type="checkbox"/>
Name and Address of Premises, licence number, Issuing Licensing Board (if applicable)	The Kings Seat Bridge Street Dollar CC0059 FM14 TDC
Personal Licence Holder Name and Number (if applicable) Issuing Licensing Board	Ross Henderson CC/175 Clackmannanshire
Name of voluntary organisation or Members Club (if applicable)	
Name of Personal Licence Holder and Licence No. of person responsible for authorising sales of alcohol at event - See guidance notes	

Ross Henderson

2. PERSONAL DETAILS			
TITLE (delete as appropriate) MR (please state)			
FORENAMES	ROSS		
SURNAME	HENDERSON		
If you are applying on behalf of a Club or voluntary organisation please state your position in that club/organisation or provide other evidence that you are authorised or entitled to apply on their behalf.			
DATE OF BIRTH	Day	Month	Year
			
ADDRESS WHERE ORDINARILY RESIDENT TO BE USED FOR CORRESPONDENCE PURPOSES			
			
Post Town		Postcode	
TELEPHONE NUMBERS			
DAYTIME			
EVENING			
MOBILE			
FAX NUMBER			
E-MAIL ADDRESS (if you would prefer us to correspond with you by e-mail)			

3. THE PREMISES (where the event is to be held -See note and answer fully)		
Description of Premises.		
FRONT AND REAR GROUND AREA AT THE KINGS SEAT BEING THE AREA\$ HATCHED BLUE PER ATTACHED PLAN		
Full Postal Address of Premises which this Application Refers to		
FRONT AND REAR GROUND AREA AT KING SEAT, BRIDGE STREET, DOLLAR		
IMPORTANT		
From the 1 st November, 2016, premises which do not have a Premises Licence and which are used to provide "public entertainment" require to have in place a Public Entertainment Licence (PEL) or a Temporary PEL .		
Please confirm the following :	1 The premises have a current PEL	Yes / No
	or	
	2 Date Temporary PEL was been applied for -	

Description of Activities to be Carried on in the Premises (see note and answer fully)	
Provision of food and refreshment to the patrons of The Kings Seat.	
There will be three tables to the front and six tables to the rear all seating four persons	
Approximately How many persons will attend event ?	36
Will SIA Licensed Stewards to be provided ?	NO
Is food to be provided at the Event - If yes please provide details	
Yes. Food from the menus of The Kings Seat.	

4. DURATION OF LICENCE	
Start Time and Date 10.00 a.m. from 24/09/20 11.00	End Time and Date Until 10.00 p.m. 7/10/2020

5. IS ALCOHOL TO BE SOLD FOR CONSUMPTION ON THE PREMISES YES*	
IS ALCOHOL TO BE SOLD FOR CONSUMPTION OFF THE PREMISES NO*	
PROVIDE DETAILS AS TO HOURS REQUESTED WHEN ALCOHOL WILL BE SOLD ON/OFF THE PREMISES-* delete as appropriate	
Times for sale of alcohol for consumption On premises Mon to Sat 12.00 Noon. to 10.00 p.m. Sunday 12.30 pm to 10.00 pm	Times for sale of alcohol for consumption Off premises N/A
Statement of the times at which any activities other than the sale of alcohol will be carried on in the premises	
Food and non-alcoholic beverages will be available from 10 am.	

6. CHILDREN (see note 2)

This section must be completed where alcohol is for sale for consumption on the premises

Are children or young persons permitted entry? **YES** (if answered yes the remainder of this section must be completed)

Will Children (0-15yrs) and Young Persons (16 & 17 yrs) require to be accompanied by a parent or person over the age of 18 yrs?

YES

Ages of Children or Young Persons Permitted Entry

0 TO 17

Times at which Children or Young Persons Permitted Entry

~~10.00~~ A.M. TO 10.00 P.M.

11.00

Parts of Premises to which Children or Young Persons Permitted Entry

ALL PARTS

7. Signature and declaration by applicant (see note 3)**DECLARATION**

IT IS AN OFFENCE TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

(Criminal Law (Consolidation) (Scotland) Act 1995 Section 44(2)(b))

The contents of this Application are true to the best of my knowledge and belief.

SIGNATURE

DATE

30.07.20

*** Data Protection Act 1998**

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8. CHECKLIST - Please tick	
I have Made or enclosed payment of the fee for the application	

NOTES

1. Section 56 of the Licensing (Scotland) Act 2005 provides that only:-

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KINGS SEAT

DATE OF EVENT	8-21 October 2020
LICENCE NO	20/00262/OCCLIC
TO POLICE & WEB	3 August 2020

APPLICATION FOR OCCASIONAL LICENCE

To:

Clerk to the Licensing Board
Kilncraigs
Greenside Street
Alloa
FK10 1EB

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Personal Licence Holder	<input checked="" type="checkbox"/>
Representative of a Voluntary Organisation	<input type="checkbox"/>
Representative of a Members Club	<input type="checkbox"/>
Name and Address of Premises, licence number, Issuing Licensing Board (if applicable)	The Kings Seat Bridge Street Dollar CC0059 FNUH TDE
Personal Licence Holder Name and Number (if applicable) Issuing Licensing Board	Ross Henderson CC/175 Clackmannanshire
Name of voluntary organisation or Members Club (if applicable)	
Name of Personal Licence Holder and Licence No. of person responsible for authorising sales of alcohol at event - See guidance notes	

Ross Henderson

2. PERSONAL DETAILS			
TITLE (delete as appropriate) MR (please state)			
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If you are applying on behalf of a Club or voluntary organisation please state your position in that club/organisation or provide other evidence that you are authorised or entitled to apply on their behalf.			
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[REDACTED]			
Post Town		Postcode	
		[REDACTED]	
TELEPHONE NUMBERS			
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E-MAIL ADDRESS (if you would prefer us to correspond with you by e-mail)			

3. THE PREMISES (where the event is to be held -See note and answer fully)		
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Will SIA Licensed Stewards to be provided ?	NO
Is food to be provided at the Event - If yes please provide details	
Yes. Food from the menus of The Kings Seat.	

4. DURATION OF LICENCE	
Start Time and Date 10.00 a.m. from 08/10/20 11.00	End Time and Date Until 10.00 p.m. 21/10/2020

5. IS ALCOHOL TO BE SOLD FOR CONSUMPTION ON THE PREMISES YES*	
IS ALCOHOL TO BE SOLD FOR CONSUMPTION OFF THE PREMISES NO*	
PROVIDE DETAILS AS TO HOURS REQUESTED WHEN ALCOHOL WILL BE SOLD ON/OFF THE PREMISES-* delete as appropriate	
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Times at which Children or Young Persons Permitted Entry

~~10.00~~ A.M. TO 10.00 P.M

11.00

Parts of Premises to which Children or Young Persons Permitted Entry

ALL PARTS

7. Signature and declaration by applicant (see note 3)**DECLARATION****IT IS AN OFFENCE TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION**

(Criminal Law (Consolidation) (Scotland) Act 1995 Section 44(2)(b))

The contents of this Application are true to the best of my knowledge and belief.

SIGNATURE**DATE**

30.07.20

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Partnership and Performance

Kilncraigs, Greenside Street, Alloa, FK10 1EB
Telephone: 01259 450000



**Clackmannanshire
Council**

www.clacks.gov.uk

Comhairle Siorrachd
Chlach Mhanann

Memo

To:	The Clerk to the Licensing Board Greenfield Alloa FK10 2AD	From:	Paul Fair Licensing Standards Officer
		Extension:	2091
		Email:	pfair@clacks.gov.uk
		Our Ref:	PF/LSO/OL/CV19 REP
		Your Ref:	2020-OCCLIC (Set1 -4 apps)
		Date:	6 August 2020
Subject:	Licensing (Scotland) Act, 2005, Section 57 (3) 4 x Occasional Licence Applications - Outdoor Area Applicant- Ross Henderson CC175- Personal Licence Holder Footpath area in front of The King Seat, Bridge Street, Dollar.		

Section 57(1)(b) of The Licensing (Scotland) Act, 2005 (the Act) requires that the Licensing Board notifies the Licensing Standards Officer for the area in relation to any application for an occasional licence. This section further provides that the Licensing Standards Officer is provided with a copy of the application.

Having considered the content of the applications to which this representation relates, I have the following comments to make:

1. This representation relates to 4 occasional licences each lasting for a period of 14 days, and seeking authority to make sales of alcohol for on sales consumption in an outdoors space which is not currently part of the licensed footprint of the premises at the above address.
2. The 4 applications seek to licence the premises from 26 August 2020 for a continuous period of 8 weeks until 7 October 2020.
3. The purpose of an occasional licence is to allow premises that are not normally licensed to be licensed "occasionally". Not necessarily for a special event or special occasion.
4. Scottish Government announced that as part of the stage 2 "easing lockdown" process, during the SARS-CoV-2 pandemic, outdoor food and drink areas, including licensed areas could open from Monday 6 July 2020, with indoor areas being opened from 15 July.
5. Clackmannanshire Council has received many enquiries and applications relating to the licensing of new outdoor areas on a variety of land types adjacent to

existing licensed premises. This representation relates to one of those applications.

6. On Friday 3 July 2020, the Licensing Board approved the use of a pre-application guidance document for those wishing to licence a new outdoor area. The applicant in this case has had the opportunity to view the document, has completed the supplementary information form and has acknowledged the understanding statement. The applicant has accepted the suggested conditions in that document and fully understands that additional conditions, from the pool list contained in the statement of licensing policy, may also be applied as local conditions.
7. The area in this case is part of the footpath (as shown on the attached drawing) in Bridge Street, Dollar and is adopted by the Clackmannanshire Council. The area is suitable for licensing in the current circumstances.
8. The applicant is aware that they should only use personal licence holders or other staff trained to the standards required by the Licensing (Training of Staff)(Scotland) Regulations 2007 to sell alcohol at the premises.
9. The applicant has also been advised that any staff left in charge at the premises should be the holder of a personal licence or should be able to make immediate contact with a personal licence holder responsible for the management of the premises, during all licensed hours.
10. Appendix A contains a list of suggested conditions that the Licensing Board may wish to impose on granting this application. These conditions are necessary to ensure compliance with the licensing objectives contained within The Licensing (Scotland) Act, 2005.



Licensing Standards Officer.

Appendix A

- 1 Alcohol sold for consumption in the licensed outdoor area will be ordered from, and delivered to the table, by staff employed at the premises.
- 2 The outdoor area must be clearly separated from any neighbouring unlicensed area by a physical barrier such as a fence or series of posts and rope or tape of at least 1 metre in height.
- 3 The outside area can only be occupied by persons seated at a table.
- 4 The licence holder must ensure that alcohol is only consumed by persons seated at a table.
- 5 (For Licensed public spaces only) All drinks whether alcoholic or not sold or supplied for consumption in the outdoor area, will be sold in or decanted into plastic or polycarbonate drinking vessels.
- 6 No entertainment, live or recorded music or performances will be permitted in any outdoor area.
- 7 All outdoor areas will be operated in compliance with the current Scottish Government guidance for Licensed Outdoor Drinking areas, including any amendments to that guidance which occurs in the duration of the licence.

Crown Inn

DATE OF EVENT	17-30/8/2020
LICENCE NO	20/00246/00011
TO POLICE & WEB	28 July 2020

APPLICATION FOR OCCASIONAL LICENCE

**THIS PAPER RELATES TO
ITEM 3c
ON THE AGENDA**

To:

Clerk to the Licensing Board
Kilncraigs
Greenside Street
Alloa
FK10 1EB

Before Completing this Form Please Carefully Read the Guidance Notes issued along with the Application. If completing by Hand Please Write Legibly in **BLOCK CAPITALS**. In all Cases Ensure that your Answers are Inside the Boxes and Written or Typed in **BLACK INK**. Use additional sheets if necessary.

You May Wish to Keep a Copy of the Completed Form for Your Records.

1. LICENCE DETAILS (see note 1)	
I am a :- (please tick one only)	
Premises Licence Holder	<input type="checkbox"/>
Personal Licence Holder	<input checked="" type="checkbox"/>
Representative of a Voluntary Organisation	<input type="checkbox"/>
Representative of a Members Club	<input type="checkbox"/>
Name and Address of Premises, licence number, Issuing Licensing Board (if applicable)	CROWN INN 77 STIRLING ST ALVA FK12 5EQ
Personal Licence Holder Name and Number (if applicable) Issuing Licensing Board	STEPHEN ALEXANDER BOLLEN CC385.
Name of voluntary organisation or Members Club (if applicable)	
Name of Personal Licence Holder and Licence No. of person responsible for authorising sales of alcohol at event - See guidance notes STEPHEN ALEXANDER BOLLEN CC385	

2. PERSONAL DETAILS			
TITLE (delete as appropriate) <input checked="" type="radio"/> MR <input type="radio"/> MRS <input type="radio"/> MISS <input type="radio"/> MS <input type="radio"/> OTHER (please state)			
FORENAMES	STEPHEN ALEXANDER		
SURNAME	POLLEY		
If you are applying on behalf of a Club or voluntary organisation please state your position in that club/organisation or provide other evidence that you are authorised or entitled to apply on their behalf.			
DATE OF BIRTH	[REDACTED]		
ADDRESS WHERE ORDINARILY RESIDENT TO BE USED FOR CORRESPONDENCE PURPOSES			
[REDACTED]			
Post Town	[REDACTED]	Postcode	[REDACTED]
TELEPHONE NUMBERS			
DAYTIME	[REDACTED]		
EVENING	[REDACTED]		
MOBILE	[REDACTED]		
FAX NUMBER			
E-MAIL ADDRESS (if you would prefer us to correspond with you by e-mail)			
[REDACTED]			

3. THE PREMISES (where the event is to be held -See note and answer fully)		
Description of Premises. CROWN INN (REAR CAR PARK AREA)		
Full Postal Address of Premises which this Application Refers to 77 STIRLING STREET ALVA FK12 5EO		
IMPORTANT From the 1 st November, 2016, premises which do not have a Premises Licence and which are used to provide "public entertainment" require to have in place a Public Entertainment Licence (PEL) or a Temporary PEL .		
Please confirm the following :	1 The premises have a current PEL	<input checked="" type="radio"/> Yes / No
	or 2 Date Temporary PEL was been applied for -	

Description of Activities to be Carried on in the Premises (see note and answer fully)

DUE TO SOCIAL DISTANCING, BEER GARDEN
TO BE EXTENDED ONTO ADJOINING CAR PARK
WHICH IS OWNED BY CROWN INN.

Approximately How many persons will attend event ? 1 AS PER COVID REGULATIONS)

Will SIA Licensed Stewards to be provided ?

YES / NO

Is food to be provided at the Event - If yes please provide details

NO

4. DURATION OF LICENCE

Start Time and Date

17/8/20.

11.00am.

End Time and Date

30/8/20.

10.00 pm.

5. IS ALCOHOL TO BE SOLD FOR CONSUMPTION ON THE PREMISES YES/NO*
IS ALCOHOL TO BE SOLD FOR CONSUMPTION OFF THE PREMISES YES/NO*

PROVIDE DETAILS AS TO HOURS REQUESTED WHEN ALCOHOL WILL BE SOLD
ON/OFF THE PREMISES-* delete as appropriate

Times for sale of alcohol for consumption
On premises

11.00am - 10pm

(BEER GARDEN)

Times for sale of alcohol for consumption
Off premises


11.00 - 10 PM

(BEER GARDEN)

Statement of the times at which any activities other than the sale of alcohol will be carried
on in the premises

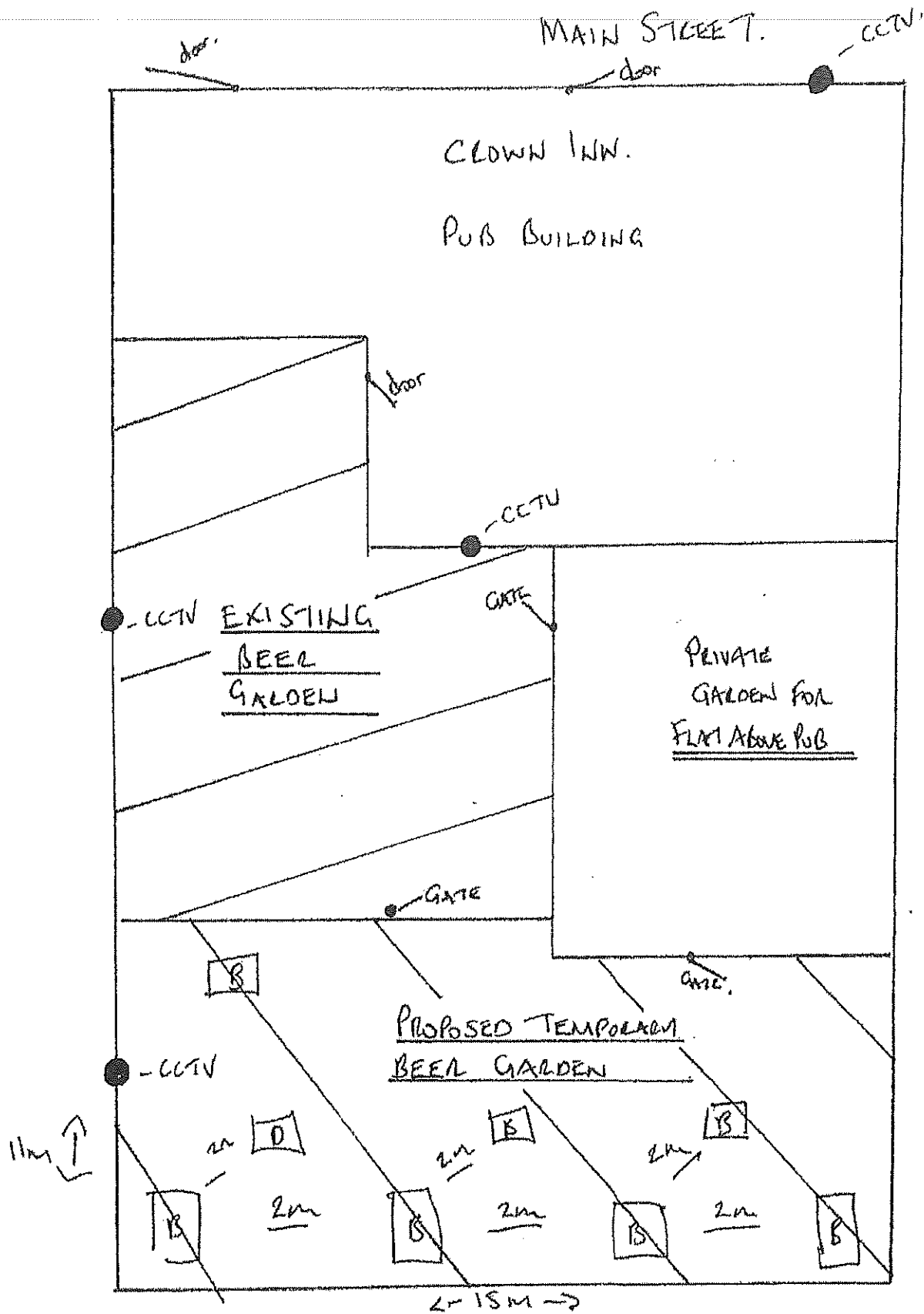
NONE

6. CHILDREN (see note 2)	
This section must be completed where alcohol is for sale for consumption on the premises	
Are children or young persons permitted entry? YES/NO (if answered yes the remainder of this section must be completed)	
Will Children (0-15yrs) and Young Persons (16 & 17 yrs) require to be accompanied by a parent or person over the age of 18 yrs?	YES/NO
Ages of Children of Young Persons Permitted Entry 0-15 16-17. AS IN ACCORDANCE WITH DL LICENCE.	Times at which Children or Young Persons Permitted Entry 0-15 16-17 AS IN ACCORDANCE WITH DL LICENCE.
Parts of Premises to which Children or Young Persons Permitted Entry CHILDREN WILL BE ALLOWED INTO BEER GARDEN EXTENSION AND WILL LEAVE NO LATER THAN 7.00PM, ALSO TO BE ACCOMPANIED BY AN ADULT AT ALL TIMES.	

7. Signature and declaration by applicant (see note 3)	
DECLARATION	
IT IS AN OFFENCE TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION	
(Criminal Law (Consolidation) (Scotland) Act 1995 Section 44(2)(b))	
The contents of this Application are true to the best of my knowledge and belief.	
SIGNATURE	
DATE	17/7/20

*** Data Protection Act 1998**

The Information on this Form May be Held on an Electronic Public Register Which May be Available to Members of the Public on Request



- ✗ C 2 METERS SOCIAL DISTANCING - 8 BENCHES x 4 SEAT = 32
- ✗ C 1 METRE " " 10 BENCHES x 4 SEAT = 40 PEOPLE
- Benches 1.3m wide x Seat 4,

Clackmannanshire Licensing Board

Occasional Licence Application

Supplementary information form

Have you read and understood that your licence, if granted may be subject to the conditions, listed in this guidance?

☒ Yes ☐ No

Do you consent to these conditions being applied to the licence on grant?

☒ Yes ☐ No

Have you made contact with the Planning Department at Clackmannanshire Council to discuss your proposals?

☒ Yes ☐ No ON PREVIOUS APPLICATION -

Have you made contact with the Roads Department (Public Spaces only) to discuss your proposals?

☒ Yes ☐ No

Please confirm that you have enclosed a sketch plan of showing the location, dimensions and seating arrangements in the proposed licensed area.

Name

STEPHEN POLLEY

Email Address :

Telephone No:

Name of Premises

CROWN INN

Signed....

Date... 17/07/2020

Useful email addresses

Licensing@clacks.gov.uk

roads@clacks.gov.uk

planning@clacks.gov.uk

health@clacks.gov.uk

DATE OF EVENT	CROWN INN 31/8-13/9 2020
LICENCE NO	20/00247/ALVA
TO POLICE & WEB	28 JUL 2020

APPLICATION FOR OCCASIONAL LICENCE

To:

Clerk to the Licensing Board
Kilncraigs
Greenside Street
Alloa
FK10 1EB

Before Completing this Form Please Carefully Read the Guidance Notes issued along with the Application. If completing by Hand Please Write Legibly in **BLOCK CAPITALS**. In all Cases Ensure that your Answers are Inside the Boxes and Written or Typed in **BLACK INK**. Use additional sheets if necessary.

You May Wish to Keep a Copy of the Completed Form for Your Records.

1. LICENCE DETAILS (see note 1)	
I am a :- (please tick one only)	
Premises Licence Holder	<input type="checkbox"/>
Personal Licence Holder	<input checked="" type="checkbox"/>
Representative of a Voluntary Organisation	<input type="checkbox"/>
Representative of a Members Club	<input type="checkbox"/>
Name and Address of Premises, licence number, Issuing Licensing Board (if applicable)	CROWN INN 77 STIRLING ST ALVA FK12 5EO
Personal Licence Holder Name and Number (if applicable) Issuing Licensing Board	STEPHEN ALEXANDER POLLEY CC385.
Name of voluntary organisation or Members Club (if applicable)	
Name of Personal Licence Holder and Licence No. of person responsible for authorising sales of alcohol at event - See guidance notes STEPHEN ALEXANDER POLLEY CC385	

2. PERSONAL DETAILS			
TITLE (delete as appropriate) (MR) MRS MISS MS OTHER (please state)			
FORENAMES	STEPHEN ALEXANDER		
SURNAME	POLEY		
If you are applying on behalf of a Club or voluntary organisation please state your position in that club/organisation or provide other evidence that you are authorised or entitled to apply on their behalf.			
DATE OF BIRTH			
ADDRESS WHERE ORDINARILY RESIDENT TO BE USED FOR CORRESPONDENCE PURPOSES			
Post Town		Postcode	
TELEPHONE NUMBERS			
DAYTIME			
EVENING			
MOBILE			
FAX NUMBER			
E-MAIL ADDRESS (If you would prefer us to correspond with you by e-mail)			

3. THE PREMISES (where the event is to be held -See note and answer fully)		
Description of Premises. CROWN INN (REAR CAR PARK AREA)		
Full Postal Address of Premises which this Application Refers to 77 STIRLING STREET ALVA FK12 5EO		
IMPORTANT From the 1 st November, 2016, premises which do not have a Premises Licence and which are used to provide "public entertainment" require to have in place a Public Entertainment Licence (PEL) or a Temporary PEL .		
Please confirm the following :	1 The premises have a current PEL	(Yes) / No
	or 2 Date Temporary PEL was been applied for -	

Description of Activities to be Carried on in the Premises (see note and answer fully)	
DUE TO SOCIAL DISTANCING, BEER GARDEN TO BE EXTENDED ONTO ADJOINING CAR PARK WHICH IS OWNED BY CROWN INN.	
Approximately How many persons will attend event ?	32 145 PER COVID (REGULATIONS)
Will SIA Licensed Stewards to be provided ?	YES / NO <input checked="" type="radio"/>
Is food to be provided at the Event - If yes please provide details	
NO	

4. DURATION OF LICENCE	
Start Time and Date	End Time and Date
31/8/20 11.00am 10.00am	13/9/20 10.00pm

5. IS ALCOHOL TO BE SOLD FOR CONSUMPTION ON THE PREMISES YES/NO*	
IS ALCOHOL TO BE SOLD FOR CONSUMPTION OFF THE PREMISES YES/NO*	
PROVIDE DETAILS AS TO HOURS REQUESTED WHEN ALCOHOL WILL BE SOLD ON/OFF THE PREMISES-* delete as appropriate	
Times for sale of alcohol for consumption On premises 11.00am - 10pm (BEER GARDEN)	Times for sale of alcohol for consumption Off premises 11.00 - 10pm (BEER GARDEN)
Statement of the times at which any activities other than the sale of alcohol will be carried on in the premises	
NONE	

6. CHILDREN (see note 2)

This section must be completed where alcohol is for sale for consumption on the premises

Are children or young persons permitted entry? **YES/NO** (if answered yes the remainder of this section must be completed)

Will Children (0-15yrs) and Young Persons (16 & 17 yrs) require to be accompanied by a parent or person over the age of 18 yrs?

YES/NO

Ages of Children of Young Persons Permitted Entry

0-15
16-17.

Times at which Children or Young Persons Permitted Entry

0-15
16-17

AS IN ACCORDANCE WITH DL LICENCE.

Parts of Premises to which Children or Young Persons Permitted Entry

CHILDREN WILL BE ALLOWED INTO BEER GARDEN EXTENSION
AND WILL LEAVE NO LATER THAN 7.00PM, ALSO TO BE ACCOMPANIED
BY AN ADULT AT ALL TIMES.

7. Signature and declaration by applicant (see note 3)

DECLARATION

IT IS AN OFFENCE TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

(Criminal Law (Consolidation) (Scotland) Act 1995 Section 44(2)(b))

The contents of this Application are true to the best of my knowledge and belief.

SIGNATURE



DATE

17/07/20

* Data Protection Act 1998

The Information on this Form May be Held on an Electronic Public Register Which May be Available to Members of the Public on Request

DATE OF EVENT	Crown Inn 14-27 Sept 2020
LICENCE NO	20/00248/occlic
TO POLICE & WEB	28 JUL 2020

APPLICATION FOR OCCASIONAL LICENCE

To:

Clerk to the Licensing Board
Kilncraigs
Greenside Street
Alloa
FK10 1EB

Before Completing this Form Please Carefully Read the Guidance Notes issued along with the Application. If completing by Hand Please Write Legibly in **BLOCK CAPITALS**. In all Cases Ensure that your Answers are Inside the Boxes and Written or Typed in **BLACK INK**. Use additional sheets if necessary.

You May Wish to Keep a Copy of the Completed Form for Your Records.

1. LICENCE DETAILS (see note 1)	
I am a :- (please tick one only)	
Premises Licence Holder	<input type="checkbox"/>
Personal Licence Holder	<input checked="" type="checkbox"/>
Representative of a Voluntary Organisation	<input type="checkbox"/>
Representative of a Members Club	<input type="checkbox"/>
Name and Address of Premises, licence number, Issuing Licensing Board (if applicable)	CROWN INN 77 STIRLING ST ALVA FK12 5EQ
Personal Licence Holder Name and Number (if applicable) Issuing Licensing Board	STEPHEN ALEXANDER POLLEY CC385.
Name of voluntary organisation or Members Club (if applicable)	
Name of Personal Licence Holder and Licence No. of person responsible for authorising sales of alcohol at event - See guidance notes STEPHEN ALEXANDER POLLEY CC385	

2. PERSONAL DETAILS	
TITLE (delete as appropriate) (MR) MRS MISS MS OTHER (please state)	
FORENAMES	STEPHEN ALEXANDER
SURNAME	POLEY
If you are applying on behalf of a Club or voluntary organisation please state your position in that club/organisation or provide other evidence that you are authorised or entitled to apply on their behalf.	
DATE OF BIRTH	
ADDRESS WHERE ORDINARILY RESIDENT TO BE USED FOR CORRESPONDENCE PURPOSES	
Post Town	Postcode
TELEPHONE NUMBERS	
DAYTIME	
EVENING	
MOBILE	
FAX NUMBER	
E-MAIL ADDRESS (if you would prefer us to correspond with you by e-mail)	

3. THE PREMISES (where the event is to be held -See note and answer fully)		
Description of Premises. CROWN INN (REAR CAR PARK AREA).		
Full Postal Address of Premises which this Application Refers to 77 STIRLING STREET ALVA FK12 5EO		
IMPORTANT From the 1 st November, 2016, premises which do not have a Premises Licence and which are used to provide "public entertainment" require to have in place a Public Entertainment Licence (PEL) or a Temporary PEL .		
Please confirm the following :	1 The premises have a current PEL	Yes / No
	or 2 Date Temporary PEL was been applied for -	

Description of Activities to be Carried on in the Premises (see note and answer fully)	
DUE TO SOCIAL DISTANCING, BEER GARDEN TO BE EXTENDED ONTO ADJOINING CAR PARK WHICH IS OWNED BY CROWN INN.	
Approximately How many persons will attend event ?	1 AS PER COVID REGULATIONS
Will SIA Licensed Stewards to be provided ?	YES / <input checked="" type="radio"/> NO
Is food to be provided at the Event - If yes please provide details	
NO	

4. DURATION OF LICENCE	
Start Time and Date	End Time and Date
14/09/20 11.00am 10.00 am	27/9/20 10.00 PM

5. IS ALCOHOL TO BE SOLD FOR CONSUMPTION ON THE PREMISES YES/NO*	
IS ALCOHOL TO BE SOLD FOR CONSUMPTION OFF THE PREMISES YES/NO*	
PROVIDE DETAILS AS TO HOURS REQUESTED WHEN ALCOHOL WILL BE SOLD ON/OFF THE PREMISES-* delete as appropriate	
Times for sale of alcohol for consumption On premises 11.00am - 10 PM (BEER GARDEN)	Times for sale of alcohol for consumption Off premises 11.00 - 10 PM (BEER GARDEN)
Statement of the times at which any activities other than the sale of alcohol will be carried on in the premises	
NONE	

6. CHILDREN (see note 2)

This section must be completed where alcohol is for sale for consumption on the premises

Are children or young persons permitted entry? **YES/NO** (if answered yes the remainder of this section must be completed)

Will Children (0-15yrs) and Young Persons (16 & 17 yrs) require to be accompanied by a parent or person over the age of 18 yrs?

YES/NO

Ages of Children or Young Persons Permitted Entry

0-15
16-17.

Times at which Children or Young Persons Permitted Entry

0-15
16-17

AS IN ACCORDANCE WITH OUR LICENCE.

Parts of Premises to which Children or Young Persons Permitted Entry

CHILDREN WILL BE ALLOWED INTO BEER GARDEN EXTENSION
AND WILL LEAVE NO LATER THAN 7.00PM, ALSO TO BE ACCOMPANIED
BY AN ADULT AT ALL TIMES.

7. Signature and declaration by applicant (see note 3)**DECLARATION**

IT IS AN OFFENCE TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH
THIS APPLICATION

(Criminal Law (Consolidation) (Scotland) Act 1995 Section 44(2)(b))

The contents of this Application are true to the best of my knowledge and belief.

SIGNATURE



DATE

17/07/20

*** Data Protection Act 1998**

The Information on this Form May be Held on an Electronic Public Register Which May be Available to Members of the Public on Request

Partnership and Performance

Kilncraigs, Greenside Street, Alloa, FK10 1EB
Telephone: 01259 450000



**Clackmannanshire
Council**

www.clacks.gov.uk

Comhairle Siorrachd
Chlach Mhanann

Memo

To:	The Clerk to the Licensing Board Greenfield Alloa FK10 2AD	From:	Paul Fair Licensing Standards Officer
		Extension:	2091
		Email:	pfair@clacks.gov.uk
		Our Ref:	PF/LSO/OL/CV19 REP
		Your Ref:	2020-OCCLIC (set2-3 apps)
		Date:	6 August 2020
Subject:	Licensing (Scotland) Act, 2005, Section 57 (3) 3 x Occasional Licence Applications - Outdoor Area Applicant- Stephen Alexander Polley CC385 Car Park area adjacent, and to the rear of The Crown Inn, 77 Stirling Street, Alva.		

Section 57(1)(b) of The Licensing (Scotland) Act, 2005 (the Act) requires that the Licensing Board notifies the Licensing Standards Officer for the area in relation to any application for an occasional licence. This section further provides that the Licensing Standards Officer is provided with a copy of the application.

Having considered the content of the applications to which this representation relates, I have the following comments to make:

1. This representation relates to 3 occasional licences each lasting for a period of 14 days, and seeking authority to make sales of alcohol for on sales consumption in an outdoors space which is not currently part of the licensed footprint of the premises retail environment at the above address.
2. The 3 applications seek to licence the premises from 17 August 2020 for a continuous period of 6 weeks until 27 September 2020.
3. The purpose of an occasional licence is to allow premises that are not normally licensed to be licensed "occasionally". Not necessarily for a special event or special occasion.
4. Scottish Government has announced that as part of the stage 2 "easing lockdown" process, during the SARS-CoV-2 pandemic, outdoor food and drink areas, including licensed areas can open from Monday 6 July 2020.
5. Clackmannanshire Council has received many enquiries and applications relating to the licensing of new outdoor areas on a variety of land types adjacent to existing licensed premises. This representation relates to one of those applications.

6. On Friday 3 July 2020, the Licensing Board approved the use of a pre-application guidance document for those wishing to licence a new outdoor area. The applicant in this case has had the opportunity to view the document, has completed the supplementary information form and has acknowledged the understanding statement. The applicant has accepted the suggested conditions in that document and fully understands that additional conditions, from the pool list contained in the statement of licensing policy, may also be applied as local conditions.
7. The land in this case is an area used for car parking at the rear of the premises and is owned by the premises. The area is suitable for licensing in the current circumstances, and is adjacent to an existing licensed outdoor drinking area.
8. The applicant has been advised that he should only use personal licence holders or other staff trained to the standards required by the Licensing (Training of Staff)(Scotland) Regulations 2007 to sell alcohol at the premises.
9. The applicant has also been advised that any staff left in charge at the premises should be the holder of a personal licence or should be able to make immediate contact with a personal licence holder responsible for the management of the premises, during all licensed hours.
10. Appendix A contains a list of suggested conditions that the Licensing Board may wish to impose on granting this application. These conditions are necessary to ensure compliance with the licensing objectives contained within The Licensing (Scotland) Act, 2005.

[REDACTED]

Licensing Standards Officer.

Appendix A

- 1 Alcohol sold for consumption in the licensed outdoor area will be ordered from, and delivered to the table, by staff employed at the premises.
- 2 The outdoor area must be clearly separated from any neighbouring unlicensed area by a physical barrier such as a fence or series of posts and rope or tape of at least 1 metre in height.
- 3 The outside area can only be occupied by persons seated at a table.
- 4 The licence holder must ensure that alcohol is only consumed by persons seated at a table.
- 5 (For Licensed public spaces only) All drinks whether alcoholic or not sold or supplied for consumption in the outdoor area, will be sold in or decanted into plastic or polycarbonate drinking vessels.
- 6 No entertainment, live or recorded music or performances will be permitted in any outdoor area.
- 7 All outdoor areas will be operated in compliance with the current Scottish Government guidance for Licensed Outdoor Drinking areas, including any amendments to that guidance which occurs in the duration of the licence.

No 5 INN

DATE OF EVENT	17 - 30 August 2020
LICENCE NO	20/00249/00041C
TO POLICE & WEB	23 July 2020

APPLICATION FOR OCCASIONAL LICENCE

To:

Clerk to the Licensing Board
Kilncraigs
Greenside Street
Alloa
FK10 1EB

**THIS PAPER RELATES TO
ITEM 3d
ON THE AGENDA**

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You May Wish to Keep a Copy of the Completed Form for Your Records.

1. LICENCE DETAILS (see note 1)	
I am a :- (please tick one only)	
Premises Licence Holder	<input checked="" type="checkbox"/>
Personal Licence Holder	<input type="checkbox"/>
Representative of a Voluntary Organisation	<input type="checkbox"/>
Representative of a Members Club	<input type="checkbox"/>
Name and Address of Premises, licence number, Issuing Licensing Board (if applicable)	NO 5 INN CC152 BROOK STREET ALVA FK12 5JL
Personal Licence Holder Name and Number (if applicable) Issuing Licensing Board	ALISON LILY ALLAN WHITE CC158
Name of voluntary organisation or Members Club (if applicable)	
Name of Personal Licence Holder and Licence No. of person responsible for authorising sales of alcohol at event - See guidance notes	
ALISON LILY ALLAN WHITE CC158	

2. PERSONAL DETAILS			
TITLE (delete as appropriate) MR MRS MISS MS OTHER (please state)			
FORENAMES	DAVID HAMILTON		
SURNAME	WHITE		
If you are applying on behalf of a Club or voluntary organisation please state your position in that club/organisation or provide other evidence that you are authorised or entitled to apply on their behalf.			
DATE OF BIRTH	Day	Month	Year
ADDRESS WHERE ORDINARILY RESIDENT TO BE USED FOR CORRESPONDENCE PURPOSES			
Post Town		Postcode	
TELEPHONE NUMBERS			
DAYTIME			
EVENING			
MOBILE			
FAX NUMBER			
E-MAIL ADDRESS (if you would prefer us to correspond with you by e-mail)			

3. THE PREMISES (where the event is to be held -See note and answer fully)		
Description of Premises.		
WITH IN PRIVATE CAR PARK AT THE NOS INN BROOK STREET ALVA		
Full Postal Address of Premises which this Application Refers to		
BROOK STREET ALVA CLACKMANNANSHIRE FK12 5JL.		
IMPORTANT		
From the 1 st November, 2016, premises which do not have a Premises Licence and which are used to provide "public entertainment" require to have in place a Public Entertainment Licence (PEL) or a Temporary PEL .		
Please confirm the following :	1 The premises have a current PEL	Yes / No
	or	
	2 Date Temporary PEL was been applied for -	

Description of Activities to be Carried on in the Premises (see note and answer fully)	
SALE OF ALCOHOL AND FOOD. CHILDREN AND YOUNG PERSONS WILL BE PRESENT OUTSIDE DRINKING AREA TO FRONT OF BUILDING.	
Approximately How many persons will attend event ?	40.
Will SIA Licensed Stewards to be provided ?	YES (NO)
Is food to be provided at the Event - If yes please provide details	
BAR MEALS WITH BE AVAILABLE TO PURCHASE ALSO BAR SNACKS.	

4. DURATION OF LICENCE	
Start Time and Date	End Time and Date
11 AM	10 PM.
17 th Aug 2020	30 th Aug 2020

5. IS ALCOHOL TO BE SOLD FOR CONSUMPTION ON THE PREMISES YES/NO* IS ALCOHOL TO BE SOLD FOR CONSUMPTION OFF THE PREMISES YES/NO*	
PROVIDE DETAILS AS TO HOURS REQUESTED WHEN ALCOHOL WILL BE SOLD ON/OFF THE PREMISES-* delete as appropriate	
Times for sale of alcohol for consumption On premises 11am - 10pm	Times for sale of alcohol for consumption Off premises 11am - 10pm
Statement of the times at which any activities other than the sale of alcohol will be carried on in the premises N/A	

6. CHILDREN (see note 2)	
This section must be completed where alcohol is for sale for consumption on the premises	
Are children or young persons permitted entry? YES/NO (If answered yes the remainder of this section must be completed)	
Will Children (0-15yrs) and Young Persons (16 & 17 yrs) require to be accompanied by a parent or person over the age of 18 yrs?	YES/NO
Ages of Children of Young Persons Permitted Entry 0-17 Any AGE	Times at which Children or Young Persons Permitted Entry OPENING TIME UP TILL 8PM.
Parts of Premises to which Children or Young Persons Permitted Entry ALL AREAS EXCEPT BAR SERVES WHERE ALCOHOL IS BEING SERVED.	


7. Signature and declaration by applicant (see note 3)

DECLARATION

IT IS AN OFFENCE TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

(Criminal Law (Consolidation) (Scotland) Act 1995 Section 44(2)(b))

The contents of this Application are true to the best of my knowledge and belief.

SIGNATURE		DATE	22 July 2020
------------------	---	-------------	--------------

*** Data Protection Act 1998**

The Information on this Form May be Held on an Electronic Public Register Which May be Available to Members of the Public on Request

3 Benches
Sitting Max
8 People Each
TABLE

4 Round
TABLES
Sitting Max
4 People Each
TABLE

No 5



Not in Area

Clackmannanshire Licensing Board

Occasional Licence Application

Supplementary information form

Have you read and understood that your licence, if granted may be subject to the conditions, listed in this guidance?

☒ Yes ☐ No

Do you consent to these conditions being applied to the licence on grant?

☒ Yes ☐ No

Have you made contact with the Planning Department at Clackmannanshire Council to discuss your proposals?

☒ Yes ☐ No

Have you made contact with the Roads Department (Public Spaces only) to discuss your proposals?

☒ Yes ☐ No

Please confirm that you have enclosed a sketch plan of showing the location, dimensions and seating arrangements in the proposed licensed area.

Name DAVID HAMILTON WHITE

Email Address :

Telephone No:

Name of Premises

Signed

Date... 22 July...2020

Useful email addresses

Licensing@clacks.gov.uk

roads@clacks.gov.uk

planning@clacks.gov.uk

ehealth@clacks.gov.uk

No 5 Inn

DATE OF EVENT	31/8-13/9 2020
LICENCE NO	20/00250/0044
TO POLICE & WEB	23 JUL 2020

APPLICATION FOR OCCASIONAL LICENCE

To:

Clerk to the Licensing Board
Kilncraigs
Greenside Street
Alloa
FK10 1EB

Before Completing this Form Please Carefully Read the Guidance Notes issued along with the Application. If completing by Hand Please Write Legibly in **BLOCK CAPITALS**. In all Cases Ensure that your Answers are Inside the Boxes and Written or Typed in **BLACK INK**. Use additional sheets if necessary.

You May Wish to Keep a Copy of the Completed Form for Your Records.

1. LICENCE DETAILS (see note 1)	
I am a :- (please tick one only)	
Premises Licence Holder	<input checked="" type="checkbox"/>
Personal Licence Holder	<input type="checkbox"/>
Representative of a Voluntary Organisation	<input type="checkbox"/>
Representative of a Members Club	<input type="checkbox"/>
Name and Address of Premises, licence number, Issuing Licensing Board (if applicable)	NO 5 INN CC152 BROOK STREET ALVA FK12 5JL
Personal Licence Holder Name and Number (if applicable) Issuing Licensing Board	ALISON LILY ALLAN WHITE CC158
Name of voluntary organisation or Members Club (if applicable)	
Name of Personal Licence Holder and Licence No. of person responsible for authorising sales of alcohol at event - See guidance notes	
ALISON LILY ALLAN WHITE CC158	

2. PERSONAL DETAILS			
TITLE (delete as appropriate) MR MRS MISS MS OTHER (please state)			
FORENAMES	DAVID HAMILTON		
SURNAME	WHITE		
If you are applying on behalf of a Club or voluntary organisation please state your position in that club/organisation or provide other evidence that you are authorised or entitled to apply on their behalf.			
DATE OF BIRTH	Day	Month	Year
	[REDACTED]		
ADDRESS WHERE ORDINARILY RESIDENT TO BE USED FOR CORRESPONDENCE PURPOSES			
[REDACTED]			
Post Town	[REDACTED]	Postcode	[REDACTED]
TELEPHONE NUMBERS			
DAYTIME	[REDACTED]		
EVENING	[REDACTED]		
MOBILE	[REDACTED]		
FAX NUMBER			
E-MAIL ADDRESS (if you would prefer us to correspond with you by e-mail)			
[REDACTED]			

3. THE PREMISES (where the event is to be held -See note and answer fully)		
Description of Premises.		
WITH IN PRIVATE CAR PARK AT THE NOS INN BROOK STREET ALVA		
Full Postal Address of Premises which this Application Refers to		
BROOK STREET ALVA CLACKMANNANSHIRE FK12 5JL.		
IMPORTANT		
From the 1 st November, 2016, premises which do not have a Premises Licence and which are used to provide "public entertainment" require to have in place a Public Entertainment Licence (PEL) or a Temporary PEL .		
Please confirm the following :	1 The premises have a current PEL	Yes / No
	or	
	2 Date Temporary PEL was been applied for -	

Description of Activities to be Carried on in the Premises (see note and answer fully)	
SALE OF ALCOHOL AND FOOD. CHILDREN AND YOUNG PERSONS WILL BE PRESENT OUTSIDE DRINKING AREA TO FRONT OF BUILDING.	
Approximately How many persons will attend event ?	40.
Will SIA Licensed Stewards to be provided ?	YES (NO)
Is food to be provided at the Event - If yes please provide details	
BAR MEALS WITH BE AVAILABLE TO PURCHASE ALSO BAR SNACKS.	

4. DURATION OF LICENCE	
Start Time and Date	End Time and Date
11 AM	10 PM.
31 st Aug 2020	13 SEP 2020

5. IS ALCOHOL TO BE SOLD FOR CONSUMPTION ON THE PREMISES YES/NO* IS ALCOHOL TO BE SOLD FOR CONSUMPTION OFF THE PREMISES YES/NO*	
PROVIDE DETAILS AS TO HOURS REQUESTED WHEN ALCOHOL WILL BE SOLD ON/OFF THE PREMISES-* delete as appropriate	
Times for sale of alcohol for consumption On premises 11 AM - 10 PM	Times for sale of alcohol for consumption Off premises 11 AM - 10 PM
Statement of the times at which any activities other than the sale of alcohol will be carried on in the premises N/A	

6. CHILDREN (see note 2)

This section must be completed where alcohol is for sale for consumption on the premises

Are children or young persons permitted entry? **YES/NO** (if answered yes the remainder of this section must be completed)

Will Children (0-15yrs) and Young Persons (16 & 17 yrs) require to be accompanied by a parent or person over the age of 18 yrs?

YES/NO

Ages of Children of Young Persons Permitted Entry

0-17

Any AGE

Times at which Children or Young Persons Permitted Entry

OPENING TIME
UP TILL 8PM.

Parts of Premises to which Children or Young Persons Permitted Entry

ALL AREAS EXCEPT BAR SERVES
WHERE ALCOHOL IS
BEING SERVED.

7. Signature and declaration by applicant (see note 3)

DECLARATION

IT IS AN OFFENCE TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

(Criminal Law (Consolidation) (Scotland) Act 1995 Section 44(2)(b))

The contents of this Application are true to the best of my knowledge and belief.

SIGNATURE



DATE

22 July 2020

*** Data Protection Act 1998**

The Information on this Form May be Held on an Electronic Public Register Which May be Available to Members of the Public on Request

No 5 Inn

DATE OF EVENT	14-27 September 2020
LICENCE NO	20/00251 (occasional)
TO POLICE & WEB	23 July 2020

APPLICATION FOR OCCASIONAL LICENCE

To:

Clerk to the Licensing Board
Kilncraigs
Greenside Street
Alloa
FK10 1EB

Before Completing this Form Please Carefully Read the Guidance Notes issued along with the Application. If completing by Hand Please Write Legibly in **BLOCK CAPITALS**. In all Cases Ensure that your Answers are Inside the Boxes and Written or Typed in **BLACK INK**. Use additional sheets if necessary.

You May Wish to Keep a Copy of the Completed Form for Your Records.

1. LICENCE DETAILS (see note 1)	
I am a :- (please tick one only)	
Premises Licence Holder	<input checked="" type="checkbox"/>
Personal Licence Holder	<input type="checkbox"/>
Representative of a Voluntary Organisation	<input type="checkbox"/>
Representative of a Members Club	<input type="checkbox"/>
Name and Address of Premises, licence number, Issuing Licensing Board (if applicable)	NO 5 INN CC152 BROOKSTEET ALVA FK12 5JL
Personal Licence Holder Name and Number (if applicable) Issuing Licensing Board	ALISON LILY ALLAN WHITE CC158
Name of voluntary organisation or Members Club (if applicable)	
Name of Personal Licence Holder and Licence No. of person responsible for authorising sales of alcohol at event - See guidance notes	
ALISON LILY ALLAN WHITE CC158	

2. PERSONAL DETAILS			
TITLE (delete as appropriate) MR MRS MISS MS OTHER (please state)			
FORENAMES	DAVID HAMILTON		
SURNAME	WHITE		
If you are applying on behalf of a Club or voluntary organisation please state your position in that club/organisation or provide other evidence that you are authorised or entitled to apply on their behalf.			
DATE OF BIRTH	Day	Month	Year
ADDRESS WHERE ORDINARILY RESIDENT TO BE USED FOR CORRESPONDENCE PURPOSES			
Post Town		Postcode	
TELEPHONE NUMBERS			
DAYTIME			
EVENING			
MOBILE			
FAX NUMBER			
E-MAIL ADDRESS (if you would prefer us to correspond with you by e-mail)			

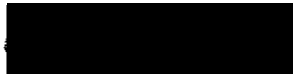
3. THE PREMISES (where the event is to be held -See note and answer fully)		
Description of Premises.		
WITH IN PRIVATE CAR PARK AT THE NOS INN BROOK STREET ALVA		
Full Postal Address of Premises which this Application Refers to		
BROOK STREET ALVA CLACKMANNANSHIRE FK12 5JL.		
IMPORTANT		
From the 1 st November, 2016, premises which do not have a Premises Licence and which are used to provide "public entertainment" require to have in place a Public Entertainment Licence (PEL) or a Temporary PEL .		
Please confirm the following :	1 The premises have a current PEL	Yes No
	or	
	2 Date Temporary PEL was been applied for -	

Description of Activities to be Carried on in the Premises (see note and answer fully)	
SALE OF ALCOHOL AND FOOD. CHILDREN AND YOUNG PERSONS WILL BE PRESENT OUTSIDE DRINKING AREA TO FRONT OF BUILDING.	
Approximately How many persons will attend event ?	40
Will SIA Licensed Stewards to be provided ?	YES <input checked="" type="radio"/> NO <input type="radio"/>
Is food to be provided at the Event - If yes please provide details	
BAR MEALS WITH BE AVAILABLE TO PURCHASE ALSO BAR SNACKS.	

4. DURATION OF LICENCE	
Start Time and Date	End Time and Date
11 AM	10 PM
14 th SEP 2020	27 SEP. 2020

5. IS ALCOHOL TO BE SOLD FOR CONSUMPTION ON THE PREMISES <input checked="" type="radio"/> YES <input type="radio"/> NO* IS ALCOHOL TO BE SOLD FOR CONSUMPTION OFF THE PREMISES <input checked="" type="radio"/> YES <input type="radio"/> NO*	
PROVIDE DETAILS AS TO HOURS REQUESTED WHEN ALCOHOL WILL BE SOLD ON/OFF THE PREMISES-* delete as appropriate	
Times for sale of alcohol for consumption On premises 11am - 10pm	Times for sale of alcohol for consumption Off premises 11am - 10pm
Statement of the times at which any activities other than the sale of alcohol will be carried on in the premises N/A	

6. CHILDREN (see note 2)	
This section must be completed where alcohol is for sale for consumption on the premises	
Are children or young persons permitted entry? YES/NO (If answered yes the remainder of this section must be completed)	
Will Children (0-15yrs) and Young Persons (16 & 17 yrs) require to be accompanied by a parent or person over the age of 18 yrs?	YES/NO
Ages of Children of Young Persons Permitted Entry 0-17 Any AGE	Times at which Children or Young Persons Permitted Entry OPENING TIME up TILL 8PM.
Parts of Premises to which Children or Young Persons Permitted Entry All AREAS EXCEPT BAR SERVES WHERE ALCOHOL IS BEING SERVED.	

7. Signature and declaration by applicant (see note 3)			
DECLARATION			
IT IS AN OFFENCE TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION			
(Criminal Law (Consolidation) (Scotland) Act 1995 Section 44(2)(b))			
The contents of this Application are true to the best of my knowledge and belief.			
SIGNATURE		DATE	22 July 2020

* Data Protection Act 1998

The Information on this Form May be Held on an Electronic Public Register Which May be Available to Members of the Public on Request

Partnership and Performance

Kilncraigs, Greenside Street, Alloa, FK10 1EB
Telephone: 01259 450000



**Clackmannanshire
Council**

www.clacks.gov.uk

Comhairle Siorrachd
Chlach Mhanann

Memo

To:	The Clerk to the Licensing Board Greenfield Alloa FK10 2AD	From:	Paul Fair Licensing Standards Officer
		Extension:	2091
		Email:	pfair@clacks.gov.uk
		Our Ref:	PF/LSO/OL/CV19 REP
		Your Ref:	2020CCCLIC Set2
		Date:	6 August 2020
Subject:	Licensing (Scotland) Act, 2005, Section 57 (3) 3 x Occasional Licence Applications - Outdoor Area Applicant- No 5 Inn, Alva, CC152 Car Park area adjacent, and to the front of The No 5 Inn, Brook Street, Alva.		

Section 57(1)(b) of The Licensing (Scotland) Act, 2005 (the Act) requires that the Licensing Board notifies the Licensing Standards Officer for the area in relation to any application for an occasional licence. This section further provides that the Licensing Standards Officer is provided with a copy of the application.

Having considered the content of the applications to which this representation relates, I have the following comments to make:

1. This representation relates to 3 occasional licences each lasting for a period of 14 days, and seeking authority to make sales of alcohol for on sales consumption in an outdoors space which is not currently part of the licensed footprint of the premises retail environment at the above address.
2. The 3 applications seek to licence the premises from 17 August 2020 for a continuous period of 6 weeks until 27 September 2020.
3. The purpose of an occasional licence is to allow premises that are not normally licensed to be licensed "occasionally". Not necessarily for a special event or special occasion.
4. Scottish Government has announced that as part of the stage 2 "easing lockdown" process, during the SARS-CoV-2 pandemic, outdoor food and drink areas, including licensed areas can open from Monday 6 July 2020.
5. Clackmannanshire Council has received many enquiries and applications relating to the licensing of new outdoor areas on a variety of land types adjacent to existing licensed premises. This representation relates to one of those applications.

6. On Friday 3 July 2020, the Licensing Board approved the use of a pre-application guidance document for those wishing to licence a new outdoor area. The applicant in this case has had the opportunity to view the document, has completed the supplementary information form and has acknowledged the understanding statement. The applicant has accepted the suggested conditions in that document and fully understands that additional conditions, from the pool list contained in the statement of licensing policy, may also be applied as local conditions.
7. The land in this case is an area used for car parking at the front of the premises and is owned by the premises. The area is suitable for licensing in the current circumstances.
8. The applicant has been advised that he should only use personal licence holders or other staff trained to the standards required by the Licensing (Training of Staff)(Scotland) Regulations 2007 to sell alcohol at the premises.
9. The applicant has also been advised that any staff left in charge at the premises should be the holder of a personal licence or should be able to make immediate contact with a personal licence holder responsible for the management of the premises, during all licensed hours.
10. Appendix A contains a list of suggested conditions that the Licensing Board may wish to impose on granting this application. These conditions are necessary to ensure compliance with the licensing objectives contained within The Licensing (Scotland) Act, 2005.

[REDACTED]

Licensing Standards Officer.

Appendix A

- 1 Alcohol sold for consumption in the licensed outdoor area will be ordered from, and delivered to the table, by staff employed at the premises.
- 2 The outdoor area must be clearly separated from any neighbouring unlicensed area by a physical barrier such as a fence or series of posts and rope or tape of at least 1 metre in height.
- 3 The outside area can only be occupied by persons seated at a table.
- 4 The licence holder must ensure that alcohol is only consumed by persons seated at a table.
- 5 (For Licensed public spaces only) All drinks whether alcoholic or not sold or supplied for consumption in the outdoor area, will be sold in or decanted into plastic or polycarbonate drinking vessels.
- 6 No entertainment, live or recorded music or performances will be permitted in any outdoor area.
- 7 All outdoor areas will be operated in compliance with the current Scottish Government guidance for Licensed Outdoor Drinking areas, including any amendments to that guidance which occurs in the duration of the licence.

Licensing Board

THE ROYAL OAK

DATE OF EVENT	17-30 August 2020
LICENCE NO	20/00259/occlic
TO POLICE & WEB	31 Jan 2020

Application for an Occasional Licence

To:

Clerk to the Licensing Board
Clackmannanshire Council
Kilncraigs
Alloa
FK10 1EB

**THIS PAPER RELATES TO
ITEM 3e
ON THE AGENDA**

Before Completing this Form Please Carefully Read the Guidance Notes issued along with the Application. If completing by Hand Please Write Legibly in **BLOCK CAPITALS**. In all Cases Ensure that your Answers are Inside the Boxes and Written or Typed in **BLACK INK**. Use additional sheets if necessary.

You May Wish to Keep a Copy of the Completed Form for Your Records.

1. Licence Details – Outdoor Drinking Area Extension At The Royal Oak Hotel, Alloa	
I am a:	
Premises Licence Holder	<input type="checkbox"/>
Personal Licence Holder	<input checked="" type="checkbox"/>
Representative of a Voluntary Organisation	<input type="checkbox"/>
Representative of a Members Club	<input type="checkbox"/>
Name and Address of Premises	THE ROYAL OAK HOTEL, 7 BEDFORD PLACE, ALLOA, CLACKS, FK10 3DE CC203 – CLACKS COUNCIL
Licence number and Issuing Licensing Board	N/A
Personal licence number Issuing Licensing Board	CC102 – CLACKS COUNCIL



Licensing Board

Name of voluntary organisation or Members Club (if applicable)		N/A	
Name of Personal Licence Holder and Licence No. of person responsible for authorising sales of alcohol at event		CRAIG STEWART – CC102	
2. Personal Details			
Full Name	Surname	First Name	
	STEWART	CRAIG	
Address where ordinarily resident to be used for correspondence purposes.		THE ROYAL OAK HOTEL 7 BEDFORD PLACE ALLOA FK10 1LJ	
Telephone Number	[REDACTED]		
Email Address	THEROYALLOAK.ALLOA@GMAIL.COM		
Age, Date & Place of Birth	Years	Date of Birth	Place of Birth
	[REDACTED]		
3. The Premises (See note and answer fully)			
Description of Premises:			
<p>THE ROYAL OAK HOTEL, ALLOA – The Royal Oak hotel, bar and restaurant is a busy community hub in Alloa, located just out with the town centre. The hotel was built in the late 1820's and currently has 7 rooms for hire as well as a vibrant restaurant and lively bar. It currently has category C listing with historic Scotland.</p> <p>We are currently closed due to Covid-19 lockdown, but are looking to utilise a car parking space out the back of the building as a temporary drinking area with 10 tables and 6 seated benches. These will all configure with social distancing regulations. The area will be temporarily fenced off at the end of the car park to prevent any cars from entering the area.</p> <p>We would be looking to have this temporary arrangement in place until the pandemic is brought to a level of containment or culmination, which would allow us to trade as normal.</p>			
Full Postal Address of Premises which this Application Refers to:			
THE ROYAL OAK HOTEL 7 BEDFORD PLACE ALLOA CLACKMANNANSHERE FK10 1LJ			



Licensing Board

Description of Activities to be Carried on in the Premises

TEMPORARY OUTDOOR DRINKING AREA. We are looking to utilise a car parking space out the back of the building as a temporary drinking area with 10 tables and 6 seated benches. These will all configure with social distancing regulations. The area will be temporarily fenced off at the end of the car park to prevent any cars from entering the area.

We would be looking to have this temporary arrangement in place until the pandemic is brought to a level of containment or culmination, which would allow us to trade as normal within the bar area.

We will adhere to all council, licence board and environmental health policies or advice about the application, and will strive to implement any procedures that may need for us to introduce or establish. This is in regards to opening times, permitted times for selling alcohol, closing times, rules, regulations, and any queries that may arise from an environmental health aspect.

We would like to, if permitted, have the option to open the outdoor area from 11.00am with a closing time of 22.00pm. Last orders would be at 21.15pm with the full area cleared and cleaned down by 22.00pm at the latest. We will be flexible on this, and would cohere to any proposals.

There will be table service for drinks, with card payments encouraged. There will be one person pouring drinks in the bar area, and someone dealing with customer registration at the front door if still required. We hope that by doing this we will have complete control on the numbers of people in the area at all times.

There will be sanitation stations at every entry/ exit point and every toilet area. There will be a one-way system in place for entering and exiting the Royal Oak with entry through the bar, and exit via the restaurant next door. Ladies toilets will be situated in the restaurant side of the building and gents in the bar. This will be the only time someone will be able to come back in to the building unless they are leaving. This will be controlled by either the person behind the bar or person on table service duty

Approx. how many persons will attend event?	60
Will Stewards to be provided?	No
Is food to be provided at the event	YES
If Yes - please provide details:	
We will be looking to utilise some of the tables out back, if the demand is there, as an extension to the restaurant as well. These would need to be booked in advance and for a certain time period	

4. Duration of Licence

Start Time and Date	End Time and Date
11.00am Monday, 17 th August, 2020	22.00pm Sunday, 30 th August, 2020



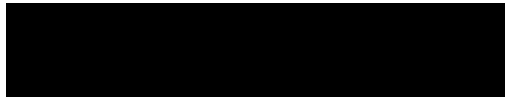
Licensing Board

5. Alcohol Consumption	
Is Alcohol to be sold for consumption on the premises?	Yes
Is Alcohol to be sold for consumption off the premises?	Yes
Provide details as to hours required when alcohol will be sold on/off* the premises *delete as appropriate	
Times for sale of alcohol for consumption - On premises 11.00am – 22.00pm	Times for sale of alcohol for consumption - Off premises 11.00am – 22.00pm
<p>Statement of the times at which any activities other than the sale alcohol will be carried on in the premises:</p> <p>The drinking area will open at 11.00am each day, or as permitted, and will close at 22.00pm, or as permitted.</p> <p>Last orders will be called 21.15pm for on premise sales with the bar closing for on and off sales at 21.30pm.</p> <p>The outdoor area will be completely cleared by 22.00pm</p>	

6. Children	
(This section must be completed where alcohol is for sale for consumption on the premises)	
Are children or young persons permitted entry?	Any advice on this would be appreciated
If Yes - the remainder of this section must be completed	
Will Children (0-15yrs) and Young Persons (16 & 17 yrs) require to be accompanied by a parent or person over the age of 18 yrs?	YES
Ages of Children of Young Persons Permitted Entry 0-17 years	Times at which Children or Young Persons Permitted Entry 12.00am until 19.00pm Restaurant/ food only and only if accompanied by an adult. Again, only if the board is willing to allow this option.
<p>Parts of Premises to which Children or Young Persons Permitted Entry</p> <p>Only the parts of the premises covered by the licence application or those permitted by the Licence Board</p>	



Licensing Board

7. Signature and Declaration by Applicant			
DECLARATION			
IT IS AN OFFENCE TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION			
(Criminal Law (Consolidation) (Scotland) Act 1995 Section 44(2)(b))			
The contents of this Application are true to the best of my knowledge and belief			
Signature			Dated Monday, 20th July, 2020

* Data Protection Act 1998

The Information on this Form May be Held on an Electronic Public Register Which May be Available to Members of the Public on Request

Checklist	
I have made or enclosed payment of the fee for the application	X

NOTES

- Section 56 of the Licensing (Scotland) Act 2005 provides that only:
 - The holder of a premises licence;
 - The holder of a personal licence; or
 - A representative of any voluntary organisation is eligible to apply for an occasional licence
- Where alcohol is to be sold for consumption on the premises, the Act requires that a clear statement be made as to whether children or young persons are to be allowed entry and, if they are a statement of the terms on which they are allowed entry
- Data Protection Act 1998

The information on this form may be held on an electronic register which may be available to members of the public on request.
- Information on the Licensing (Scotland) Act 2005 is available on the website of the Scottish Parliament

http://www.opsi.gov.uk/legislation/scotland/acts2005/asp_20050016_en_1

BINS

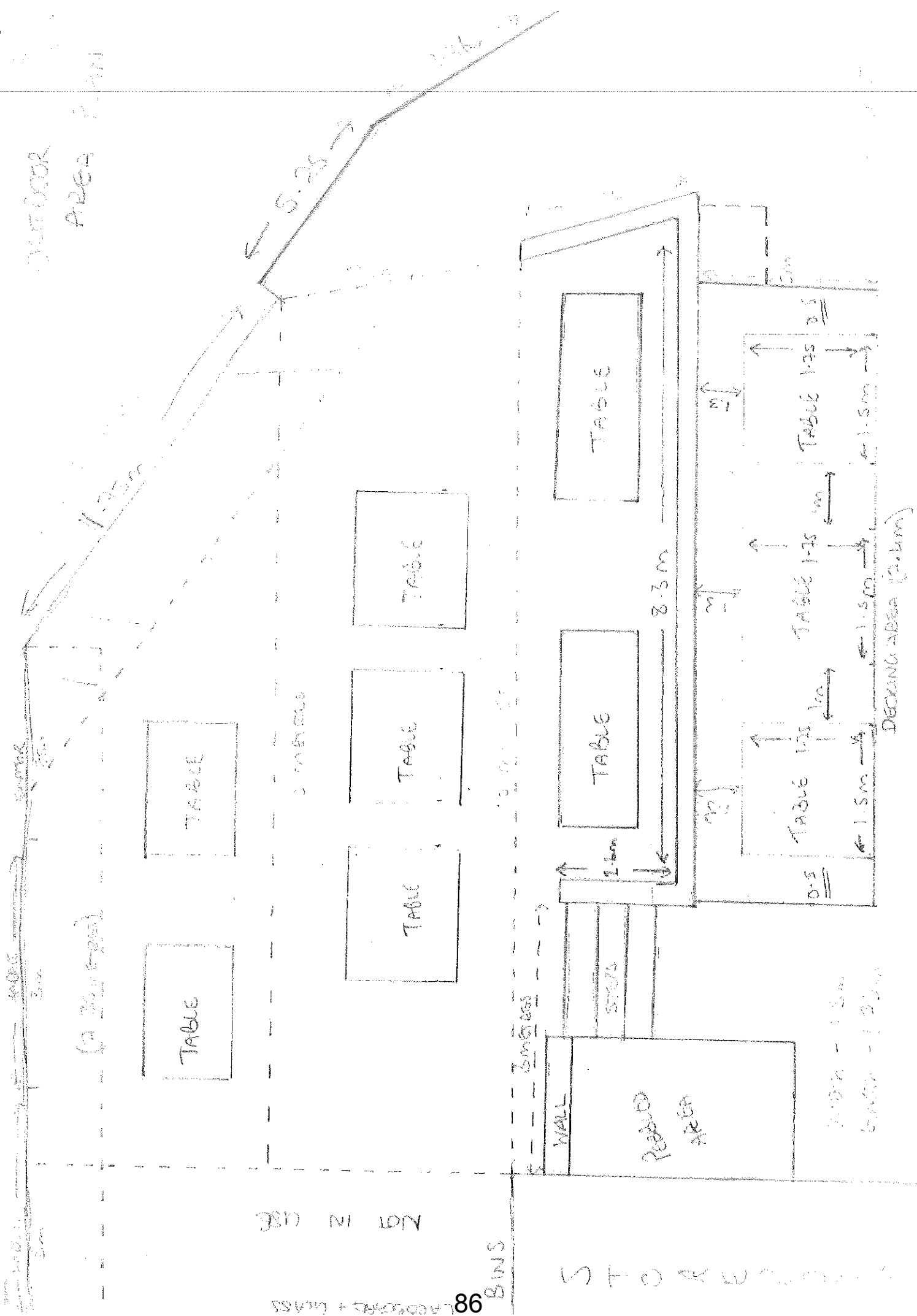
NOT IN USE

W O R K A R E A

WALL
STOPS
PEBBLED
AREA

1.0m - 1.5m
1.0m - 1.5m

DECKING AREA (2.4m)



Clackmannanshire Licencing Board

Occasional Licence Application

Supplementary information form

Have you read and understood that your licence, if granted may be subject to the conditions, listed in this guidance?

Yes/~~No~~

Do you consent to these conditions being applied to the licence on grant?

Yes/~~No~~

Have you made contact with the Planning Department at Clackmannanshire Council to discuss your proposals?

Yes/~~No~~

Have you made contact with the Roads Department (Public Spaces only) to discuss your proposals?

Yes/~~No~~

Please confirm that you have enclosed a sketch plan of showing the location, dimensions and seating arrangements in the proposed licensed area.

Name

Email Address :

Telephone No:

Name of Premises



Signed.....

Date.....2020

Useful email addresses

Licensing@clacks.gov.uk

roads@clacks.gov.uk

planning@clacks.gov.uk

health@clacks.gov.uk

Licensing Board

Royal Oak Hotel

DATE OF EVENT	30/8 - 13/9/2020
LICENCE NO	10/00258/occLic
TO POLICE & WEB	31 July 2020

Application for an Occasional Licence

To:

Clerk to the Licensing Board
Clackmannanshire Council
Kilncraigs
Alloa
FK10 1EB

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Representative of a Voluntary Organisation	<input type="checkbox"/>
Representative of a Members Club	<input type="checkbox"/>
Name and Address of Premises	THE ROYAL OAK HOTEL, 7 BEDFORD PLACE, ALLOA, CLACKS, FK10 3DE CC203 – CLACKS COUNCIL
Licence number and Issuing Licensing Board	N/A
Personal licence number Issuing Licensing Board	CC102 – CLACKS COUNCIL



Licensing Board

Name of voluntary organisation or Members Club (if applicable)		N/A	
Name of Personal Licence Holder and Licence No. of person responsible for authorising sales of alcohol at event		CRAIG STEWART – CC102	
2. Personal Details			
Full Name	Surname	First Name	
	STEWART	CRAIG	
Address where ordinarily resident to be used for correspondence purposes.	THE ROYAL OAK HOTEL 7 BEDFORD PLACE ALLOA FK10 1LJ		
Telephone Number	[REDACTED]		
Email Address	THEROYALLOAK.ALLOA@GMAIL.COM		
Age, Date & Place of Birth	Years	Date of Birth	Place of Birth
	[REDACTED]		
3. The Premises (See note and answer fully)			
Description of Premises:			
<p>THE ROYAL OAK HOTEL, ALLOA – The Royal Oak hotel, bar and restaurant is a busy community hub in Alloa, located just out with the town centre. The hotel was built in the late 1820's and currently has 7 rooms for hire as well as a vibrant restaurant and lively bar. It currently has category C listing with historic Scotland.</p> <p>We are currently closed due to Covid-19 lockdown, but are looking to utilise a car parking space out the back of the building as a temporary drinking area with 10 tables and 6 seated benches. These will all configure with social distancing regulations. The area will be temporarily fenced off at the end of the car park to prevent any cars from entering the area.</p> <p>We would be looking to have this temporary arrangement in place until the pandemic is brought to a level of containment or culmination, which would allow us to trade as normal.</p>			
Full Postal Address of Premises which this Application Refers to:			
<p>THE ROYAL OAK HOTEL 7 BEDFORD PLACE ALLOA CLACKMANNANSIRE FK10 1LJ</p>			



Licensing Board

Description of Activities to be Carried on in the Premises

TEMPORARY OUTDOOR DRINKING AREA. We are looking to utilise a car parking space out the back of the building as a temporary drinking area with 10 tables and 6 seated benches. These will all configure with social distancing regulations. The area will be temporarily fenced off at the end of the car park to prevent any cars from entering the area.

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Approx. how many persons will attend event?

60

Will Stewards to be provided?

No

Is food to be provided at the event

YES

If Yes - please provide details:

We will be looking to utilise some of the tables out back, if the demand is there, as an extension to the restaurant as well. These would need to be booked in advance and for a certain time period

4. Duration of Licence

Start Time and Date

11.00am
Monday, 31st August, 2020

End Time and Date

22.00pm
Sunday, 13th September, 2020




Licensing Board

5. Alcohol Consumption	
Is Alcohol to be sold for consumption on the premises?	Yes
Is Alcohol to be sold for consumption off the premises?	Yes
Provide details as to hours required when alcohol will be sold on/off* the premises *delete as appropriate	
Times for sale of alcohol for consumption - On premises 11.00am – 22.00pm	Times for sale of alcohol for consumption - Off premises 11.00am – 22.00pm
<p>Statement of the times at which any activities other than the sale alcohol will be carried on in the premises:</p> <p>The drinking area will open at 11.00am each day, or as permitted, and will close at 22.00pm, or as permitted.</p> <p>Last orders will be called 21.15pm for on premise sales with the bar closing for on and off sales at 21.30pm.</p> <p>The outdoor area will be completely cleared by 22.00pm</p>	

6. Children	
(This section must be completed where alcohol is for sale for consumption on the premises)	
Are children or young persons permitted entry?	Any advice on this would be appreciated
If Yes - the remainder of this section must be completed	
Will Children (0-15yrs) and Young Persons (16 & 17 yrs) require to be accompanied by a parent or person over the age of 18 yrs?	YES
Ages of Children of Young Persons Permitted Entry 0-17 years	Times at which Children or Young Persons Permitted Entry 12.00am until 19.00pm Restaurant/ food only and only if accompanied by an adult. Again, only if the board is willing to allow this option.
<p>Parts of Premises to which Children or Young Persons Permitted Entry</p> <p>Only the parts of the premises covered by the licence application or those permitted by the Licence Board</p>	



Licensing Board

7. Signature and Declaration by Applicant			
DECLARATION			
IT IS AN OFFENCE TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION			
(Criminal Law (Consolidation) (Scotland) Act 1995 Section 44(2)(b))			
The contents of this Application are true to the best of my knowledge and belief			
Signature			Dated Tuesday, 21st July, 2020

* Data Protection Act 1998

The Information on this Form May be Held on an Electronic Public Register Which May be Available to Members of the Public on Request

Checklist	
I have made or enclosed payment of the fee for the application	X

NOTES

- Section 56 of the Licensing (Scotland) Act 2005 provides that only:
 - The holder of a premises licence;
 - The holder of a personal licence; or
 - A representative of any voluntary organisation is eligible to apply for an occasional licence
- Where alcohol is to be sold for consumption on the premises, the Act requires that a clear statement be made as to whether children or young persons are to be allowed entry and, if they are a statement of the terms on which they are allowed entry
- Data Protection Act 1998

The information on this form may be held on an electronic register which may be available to members of the public on request.
- Information on the Licensing (Scotland) Act 2005 is available on the website of the Scottish Parliament

http://www.opsi.gov.uk/legislation/scotland/acts2005/asp_20050016_en_1

Licensing Board

The Royal Oak

DATE OF EVENT	14/9 - 29/9 2020
LICENCE NO	20/00200/occure
TO POLICE & WEB	31 July 2020

Application for an Occasional Licence

To:

Clerk to the Licensing Board
Clackmannanshire Council
Kilncraigs
Alloa
FK10 1EB

Before Completing this Form Please Carefully Read the Guidance Notes issued along with the Application. If completing by Hand Please Write Legibly in **BLOCK CAPITALS**. In all Cases Ensure that your Answers are Inside the Boxes and Written or Typed in **BLACK INK**. Use additional sheets if necessary.

You May Wish to Keep a Copy of the Completed Form for Your Records.

1. Licence Details – Outdoor Drinking Area Extension At The Royal Oak Hotel, Alloa	
I am a:	
Premises Licence Holder	<input type="checkbox"/>
Personal Licence Holder	<input checked="" type="checkbox"/>
Representative of a Voluntary Organisation	<input type="checkbox"/>
Representative of a Members Club	<input type="checkbox"/>
Name and Address of Premises	THE ROYAL OAK HOTEL, 7 BEDFORD PLACE, ALLOA, CLACKS, FK10 3DE CC203 – CLACKS COUNCIL
Licence number and Issuing Licensing Board	N/A
Personal licence number Issuing Licensing Board	CC102 – CLACKS COUNCIL



Licensing Board

Name of voluntary organisation or Members Club (if applicable)		N/A	
Name of Personal Licence Holder and Licence No. of person responsible for authorising sales of alcohol at event		CRAIG STEWART – CC102	
2. Personal Details			
Full Name	Surname	First Name	
	STEWART	CRAIG	
Address where ordinarily resident to be used for correspondence purposes.	THE ROYAL OAK HOTEL 7 BEDFORD PLACE ALLOA FK10 1LJ		
Telephone Number	[REDACTED]		
Email Address	THEROYALLOAK.ALLOA@GMAIL.COM		
Age, Date & Place of Birth	Years	Date of Birth	Place of Birth
	[REDACTED]		
3. The Premises (See note and answer fully)			
Description of Premises:			
<p>THE ROYAL OAK HOTEL, ALLOA – The Royal Oak hotel, bar and restaurant is a busy community hub in Alloa, located just out with the town centre. The hotel was built in the late 1820's and currently has 7 rooms for hire as well as a vibrant restaurant and lively bar. It currently has category C listing with historic Scotland.</p> <p>We are currently closed due to Covid-19 lockdown, but are looking to utilise a car parking space out the back of the building as a temporary drinking area with 10 tables and 6 seated benches. These will all configure with social distancing regulations. The area will be temporarily fenced off at the end of the car park to prevent any cars from entering the area.</p> <p>We would be looking to have this temporary arrangement in place until the pandemic is brought to a level of containment or culmination, which would allow us to trade as normal.</p>			
Full Postal Address of Premises which this Application Refers to:			
<p>THE ROYAL OAK HOTEL 7 BEDFORD PLACE ALLOA CLACKMANNANSIRE FK10 1LJ</p>			



Licensing Board

Description of Activities to be Carried on in the Premises

TEMPORARY OUTDOOR DRINKING AREA. We are looking to utilise a car parking space out the back of the building as a temporary drinking area with 10 tables and 6 seated benches. These will all configure with social distancing regulations. The area will be temporarily fenced off at the end of the car park to prevent any cars from entering the area.

We would be looking to have this temporary arrangement in place until the pandemic is brought to a level of containment or culmination, which would allow us to trade as normal within the bar area.

We will adhere to all council, licence board and environmental health policies or advice about the application, and will strive to implement any procedures that may need for us to introduce or establish. This is in regards to opening times, permitted times for selling alcohol, closing times, rules, regulations, and any queries that may arise from an environmental health aspect.

We would like to, if permitted, have the option to open the outdoor area from 11.00am with a closing time of 22.00pm. Last orders would be at 21.15pm with the full area cleared and cleaned down by 22.00pm at the latest. We will be flexible on this, and would cohere to any proposals.

There will be table service for drinks, with card payments encouraged. There will be one person pouring drinks in the bar area, and someone dealing with customer registration at the front door if still required. We hope that by doing this we will have complete control on the numbers of people in the area at all times.

There will be sanitation stations at every entry/ exit point and every toilet area. There will be a one-way system in place for entering and exiting the Royal Oak with entry through the bar, and exit via the restaurant next door. Ladies toilets will be situated in the restaurant side of the building and gents in the bar. This will be the only time someone will be able to come back in to the building unless they are leaving. This will be controlled by either the person behind the bar or person on table service duty

Approx. how many persons will attend event?

60

Will Stewards to be provided?

No

Is food to be provided at the event

YES

If Yes - please provide details:

We will be looking to utilise some of the tables out back, if the demand is there, as an extension to the restaurant as well. These would need to be booked in advance and for a certain time period

4. Duration of Licence

Start Time and Date

11.00am
Monday, 14th September, 2020

End Time and Date

22.00pm
Sunday, 27th September, 2020




Licensing Board

5. Alcohol Consumption	
Is Alcohol to be sold for consumption on the premises?	Yes
Is Alcohol to be sold for consumption off the premises?	Yes
Provide details as to hours required when alcohol will be sold on/off* the premises *delete as appropriate	
Times for sale of alcohol for consumption - On premises	Times for sale of alcohol for consumption - Off premises
11.00am – 22.00pm	11.00am – 22.00pm
Statement of the times at which any activities other than the sale alcohol will be carried on in the premises: <p>The drinking area will open at 11.00am each day, or as permitted, and will close at 22.00pm, or as permitted.</p> <p>Last orders will be called 21.15pm for on premise sales with the bar closing for on and off sales at 21.30pm.</p> <p>The outdoor area will be completely cleared by 22.00pm</p>	

6. Children	
(This section must be completed where alcohol is for sale for consumption on the premises)	
Are children or young persons permitted entry?	Any advice on this would be appreciated
If Yes - the remainder of this section must be completed	
Will Children (0-15yrs) and Young Persons (16 & 17 yrs) require to be accompanied by a parent or person over the age of 18 yrs?	YES
Ages of Children of Young Persons Permitted Entry	Times at which Children or Young Persons Permitted Entry
0-17 years	12.00am until 19.00pm Restaurant/ food only and only if accompanied by an adult. Again, only if the board is willing to allow this option.
Parts of Premises to which Children or Young Persons Permitted Entry	
Only the parts of the premises covered by the licence application or those permitted by the Licence Board	



Licensing Board

7. Signature and Declaration by Applicant			
DECLARATION			
IT IS AN OFFENCE TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION			
(Criminal Law (Consolidation) (Scotland) Act 1995 Section 44(2)(b))			
The contents of this Application are true to the best of my knowledge and belief			
Signature			Dated Tuesday, 21st July, 2020

* Data Protection Act 1998

The Information on this Form May be Held on an Electronic Public Register Which May be Available to Members of the Public on Request

Checklist	
I have made or enclosed payment of the fee for the application	X

NOTES

- Section 56 of the Licensing (Scotland) Act 2005 provides that only:
 - The holder of a premises licence;
 - The holder of a personal licence; or
 - A representative of any voluntary organisation is eligible to apply for an occasional licence
- Where alcohol is to be sold for consumption on the premises, the Act requires that a clear statement be made as to whether children or young persons are to be allowed entry and, if they are a statement of the terms on which they are allowed entry
- Data Protection Act 1998

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- Information on the Licensing (Scotland) Act 2005 is available on the website of the Scottish Parliament

http://www.opsi.gov.uk/legislation/scotland/acts2005/asp_20050016_en_1

Partnership and Performance

Kilncraigs, Greenside Street, Alloa, FK10 1EB
Telephone: 01259 450000



**Clackmannanshire
Council**

www.clacks.gov.uk

Comhairle Siorrachd
Chlach Mhanann

Memo

To:	The Clerk to the Licensing Board Greenfield Alloa FK10 2AD	From:	Paul Fair Licensing Standards Officer
		Extension:	2091
		Email:	pfair@clacks.gov.uk
		Our Ref:	PF/LSO/OL/CV19 REP
		Your Ref:	2020 OCCLIC (Set2 – 3 Apps)
		Date:	6 August 2020
Subject:	Licensing (Scotland) Act, 2005, Section 57 (3) 3 x Occasional Licence Applications - Outdoor Area Applicant- Craig Stewart CC102- Personal Licence Holder Car Park area adjacent, and to the rear of The Royal Oak, 7 Bedford Place, Alloa		

Section 57(1)(b) of The Licensing (Scotland) Act, 2005 (the Act) requires that the Licensing Board notifies the Licensing Standards Officer for the area in relation to any application for an occasional licence. This section further provides that the Licensing Standards Officer is provided with a copy of the application.

Having considered the content of the applications to which this representation relates, I have the following comments to make:

1. This representation relates to 3 occasional licences each lasting for a period of 14 days, and seeking authority to make sales of alcohol for on sales consumption in an outdoors space which is not currently part of the licensed footprint of the premises retail environment at the above address.
2. The 3 applications seek to licence the premises from 17 August 2020 for a continuous period of 6 weeks until 27 September 2020.
3. The purpose of an occasional licence is to allow premises that are not normally licensed to be licensed “occasionally”. Not necessarily for a special event or special occasion.
4. Scottish Government has announced that as part of the stage 2 “easing lockdown” process, during the SARS-CoV-2 pandemic, outdoor food and drink areas, including licensed areas can open from Monday 6 July 2020.
5. Clackmannanshire Council has received many enquiries and applications relating to the licensing of new outdoor areas on a variety of land types adjacent to existing licensed premises. This representation relates to one of those applications.

6. On Friday 3 July 2020, the Licensing Board approved the use of a pre-application guidance document for those wishing to licence a new outdoor area. The applicant in this case has had the opportunity to view the document, has completed the supplementary information form and has acknowledged the understanding statement. The applicant has accepted the suggested conditions in that document and fully understands that additional conditions, from the pool list contained in the statement of licensing policy, may also be applied as local conditions.
7. The land in this case is an area used for car parking at the rear of the premises and is owned by the premises. The area is suitable for licensing in the current circumstances. The effect of this application is to extend an existing licensed outdoor area.
8. The applicant has been advised that he should only use personal licence holders or other staff trained to the standards required by the Licensing (Training of Staff)(Scotland) Regulations 2007 to sell alcohol at the premises.
9. The applicant has also been advised that any staff left in charge at the premises should be the holder of a personal licence or should be able to make immediate contact with a personal licence holder responsible for the management of the premises, during all licensed hours.
10. Appendix A contains a list of suggested conditions that the Licensing Board may wish to impose on granting this application. These conditions are necessary to ensure compliance with the licensing objectives contained within The Licensing (Scotland) Act, 2005.



Licensing Standards Officer.

Appendix A

- 1 Alcohol sold for consumption in the licensed outdoor area will be ordered from, and delivered to the table, by staff employed at the premises.
- 2 The outdoor area must be clearly separated from any neighbouring unlicensed area by a physical barrier such as a fence or series of posts and rope or tape of at least 1 metre in height.
- 3 The outside area can only be occupied by persons seated at a table.
- 4 The licence holder must ensure that alcohol is only consumed by persons seated at a table.
- 5 (For Licensed public spaces only) All drinks whether alcoholic or not sold or supplied for consumption in the outdoor area, will be sold in or decanted into plastic or polycarbonate drinking vessels.
- 6 No entertainment, live or recorded music or performances will be permitted in any outdoor area.
- 7 All outdoor areas will be operated in compliance with the current Scottish Government guidance for Licensed Outdoor Drinking areas, including any amendments to that guidance which occurs in the duration of the licence.

DATE OF EVENT	Royal Arms 17-30 August 2020
LICENCE NO	20/00255/occasional
TO POLICE & WEB	31 July 2020

APPLICATION FOR OCCASIONAL LICENCE

**THIS PAPER RELATES TO
ITEM 3f
ON THE AGENDA**

To:

Clerk to the Licensing Board
Kilncraigs
Greenside Street
Alloa
FK10 1EB

Before Completing this Form Please Carefully Read the Guidance Notes issued along with the Application. If completing by Hand Please Write Legibly in **BLOCK CAPITALS**. In all Cases Ensure that your Answers are Inside the Boxes and Written or Typed in **BLACK INK**. Use additional sheets if necessary.

You May Wish to Keep a Copy of the Completed Form for Your Records.

1. LICENCE DETAILS (see note 1)	
I am a :- (please tick one only)	
Premises Licence Holder	<input checked="" type="checkbox"/>
Personal Licence Holder	<input type="checkbox"/>
Representative of a Voluntary Organisation	<input type="checkbox"/>
Representative of a Members Club	<input type="checkbox"/>
Name and Address of Premises, licence number, Issuing Licensing Board (if applicable)	Royal Arms 2 High Street TILLCOUNTRY FK13 6AE Licence No CC0057
Personal Licence Holder Name and Number (if applicable) Issuing Licensing Board	Bramley Eccles Licence No CC740 CLACKMANNANSHIRE COUNCIL
Name of voluntary organisation or Members Club (if applicable)	
Name of Personal Licence Holder and Licence No. of person responsible for authorising sales of alcohol at event - See guidance notes Bramley Eccles Licence No CC740.	

2. PERSONAL DETAILS			
TITLE (delete as appropriate) MR MRS MISS MS OTHER (please state)			
FORENAMES	BRAMLEY		
SURNAME	EYLES		
If you are applying on behalf of a Club or voluntary organisation please state your position in that club/organisation or provide other evidence that you are authorised or entitled to apply on their behalf.			
DATE OF BIRTH	Day	Month	Year
	[REDACTED]		
ADDRESS WHERE ORDINARILY RESIDENT TO BE USED FOR CORRESPONDENCE PURPOSES			
[REDACTED]			
Post Town		Postcode	
[REDACTED]		[REDACTED]	
TELEPHONE NUMBERS			
DAYTIME			
EVENING			
MOBILE			
[REDACTED]			
FAX NUMBER			
E-MAIL ADDRESS (if you would prefer us to correspond with you by e-mail)			
[REDACTED]			

3. THE PREMISES (where the event is to be held -See note and answer fully)		
Description of Premises.		
Royal Arms Outdoor SPACE Area, At Rear of Building		
Full Postal Address of Premises which this Application Refers to		
Royal Arms 2 HIGH STREET TILLCOURT		
IMPORTANT		
From the 1 st November, 2016, premises which do not have a Premises Licence and which are used to provide "public entertainment" require to have in place a Public Entertainment Licence (PEL) or a Temporary PEL .		
Please confirm the following :	1 The premises have a current PEL	Yes / No
	or 2 Date Temporary PEL was been applied for -	

Description of Activities to be Carried on in the Premises (see note and answer fully)

SALE OF ALCOHOL

Approximately How many persons will attend event ?

30

Will SIA Licensed Stewards to be provided ?

YES / ☒ NO

Is food to be provided at the Event - If yes please provide details

4. DURATION OF LICENCE

Start Time and Date

Sun ~~16th~~ 17th August 11am

End Time and Date

Sun 30th August 10pm

5. IS ALCOHOL TO BE SOLD FOR CONSUMPTION ON THE PREMISES YES/NO*
IS ALCOHOL TO BE SOLD FOR CONSUMPTION OFF THE PREMISES YES/NO*

PROVIDE DETAILS AS TO HOURS REQUESTED WHEN ALCOHOL WILL BE SOLD ON/OFF THE PREMISES-* delete as appropriate

Times for sale of alcohol for consumption
On premises

11am - 10pm

Times for sale of alcohol for consumption
Off premises

11am - 10pm

Statement of the times at which any activities other than the sale of alcohol will be carried on in the premises

6. CHILDREN (see note 2)

This section must be completed where alcohol is for sale for consumption on the premises

Are children or young persons permitted entry? **YES/NO** (if answered yes the remainder of this section must be completed)

Will Children (0-15yrs) and Young Persons (16 & 17 yrs) require to be accompanied by a parent or person over the age of 18 yrs?

YES/NO

Ages of Children of Young Persons Permitted Entry

Children 0-15 years old
Young persons 16-17 years old.

Times at which Children or Young Persons Permitted Entry

11am - 10pm

Parts of Premises to which Children or Young Persons Permitted Entry

They will be permitted entry to outdoor drinking area.

7. Signature and declaration by applicant (see note 3)**DECLARATION**

IT IS AN OFFENCE TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

(Criminal Law (Consolidation) (Scotland) Act 1995 Section 44(2)(b))

The contents of this Application are true to the best of my knowledge and belief.

SIGNATURE

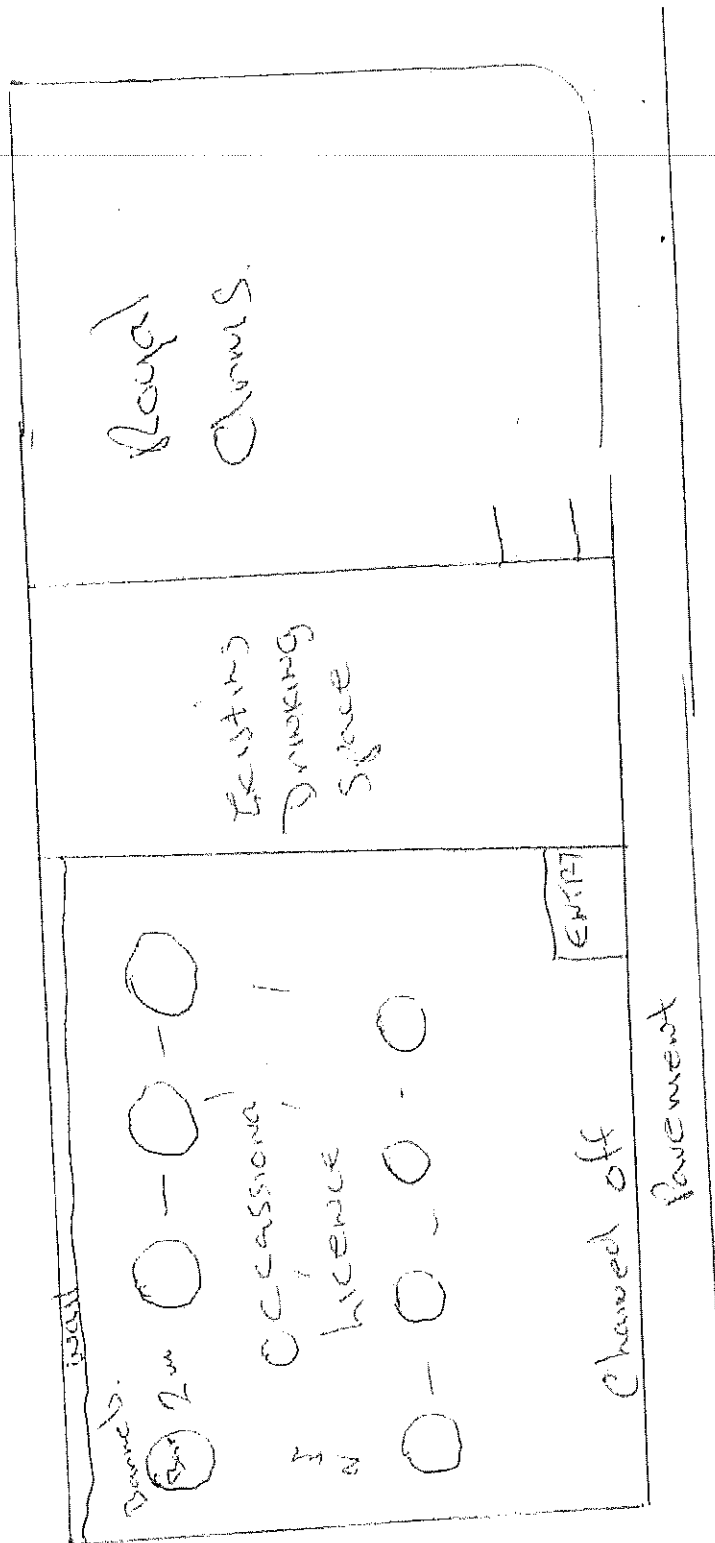
/ [Redacted Signature]

DATE

29-7-20

*** Data Protection Act 1998**

The Information on this Form May be Held on an Electronic Public Register Which May be Available to Members of the Public on Request



Clackmannanshire Licensing Board

Occasional Licence Application

Supplementary information form

Have you read and understood that your licence, if granted may be subject to the conditions, listed in this guidance?

☒ Yes/No

Do you consent to these conditions being applied to the licence on grant?

☒ Yes/No

Have you made contact with the Planning Department at Clackmannanshire Council to discuss your proposals?

Yes/No

Have you made contact with the Roads Department (Public Spaces only) to discuss your proposals?

Yes/No

Please confirm that you have enclosed a sketch plan of showing the location, dimensions and seating arrangements in the proposed licensed area.

Name BRANLEY ECCLES
Email Address : Premier.executive@btconnect.com
Telephone No: 07876646294

Name of Premises Royal Arms.

Signed.....

Date...30-7.....2020

Useful email addresses

Licensing@clacks.gov.uk
roads@clacks.gov.uk
planning@clacks.gov.uk
ehealth@clacks.gov.uk

Royal Arms	
DATE OF EVENT	31/8 - 13/9 2020 .hd
LICENCE NO	20/00256/000111
TO POLICE & WEB	31/7/2020

APPLICATION FOR OCCASIONAL LICENCE

To:

Clerk to the Licensing Board
Kilncraigs
Greenside Street
Alloa
FK10 1EB

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You May Wish to Keep a Copy of the Completed Form for Your Records.

1. LICENCE DETAILS (see note 1)	
I am a :- (please tick one only)	
Premises Licence Holder	<input checked="" type="checkbox"/>
Personal Licence Holder	<input type="checkbox"/>
Representative of a Voluntary Organisation	<input type="checkbox"/>
Representative of a Members Club	<input type="checkbox"/>
Name and Address of Premises, licence number, Issuing Licensing Board (if applicable)	Royal Arms 2 High Street TILLCOUNTRY FK13 6AE, Licence No CC0057 CLACKMANNANSHIRE
Personal Licence Holder Name and Number (if applicable) Issuing Licensing Board	Bramley Eccles Licence No CC740 CLACKMANNANSHIRE Council
Name of voluntary organisation or Members Club (if applicable)	
Name of Personal Licence Holder and Licence No. of person responsible for authorising sales of alcohol at event - See guidance notes Bramley Eccles Licence No CC740.	

2. PERSONAL DETAILS			
TITLE (delete as appropriate) MR MRS MISS MS OTHER (please state)			
FORENAMES	BRAMLEY		
SURNAME	ECCLES		
If you are applying on behalf of a Club or voluntary organisation please state your position in that club/organisation or provide other evidence that you are authorised or entitled to apply on their behalf.			
DATE OF BIRTH	Day	Month	Year
ADDRESS WHERE ORDINARILY RESIDENT TO BE USED FOR CORRESPONDENCE PURPOSES			
Post Town		Postcode	
TELEPHONE NUMBERS			
DAYTIME			
EVENING			
MOBILE			
FAX NUMBER			
E-MAIL ADDRESS (if you would prefer us to correspond with you by e-mail)			

3. THE PREMISES (where the event is to be held -See note and answer fully)		
Description of Premises.		
Royal Arms out door Space Area, at Rear of The Building		
Full Postal Address of Premises which this Application Refers to		
Royal Arms 2 High Street TILLCOUNTRY		
IMPORTANT		
From the 1 st November, 2016, premises which do not have a Premises Licence and which are used to provide "public entertainment" require to have in place a Public Entertainment Licence (PEL) or a Temporary PEL .		
Please confirm the following :	1 The premises have a current PEL	Yes / No
	or 2 Date Temporary PEL was been applied for -	

Description of Activities to be Carried on in the Premises (see note and answer fully)	
Sale of Alcohol	
Approximately How many persons will attend event ?	30+
Will SIA Licensed Stewards to be provided ?	YES <input checked="" type="radio"/> NO <input type="radio"/>
Is food to be provided at the Event - If yes please provide details	

4. DURATION OF LICENCE	
Start Time and Date	End Time and Date
Sun 30th August 11am 31	13th Sept 10pm.

5. IS ALCOHOL TO BE SOLD FOR CONSUMPTION ON THE PREMISES YES/NO*	
IS ALCOHOL TO BE SOLD FOR CONSUMPTION OFF THE PREMISES YES/NO*	
PROVIDE DETAILS AS TO HOURS REQUESTED WHEN ALCOHOL WILL BE SOLD ON/OFF THE PREMISES-* delete as appropriate	
Times for sale of alcohol for consumption On premises	Times for sale of alcohol for consumption Off premises
11am - 10pm	11am 10pm
Statement of the times at which any activities other than the sale of alcohol will be carried on in the premises	

6. CHILDREN (see note 2)

This section must be completed where alcohol is for sale for consumption on the premises

Are children or young persons permitted entry? **YES/NO** (if answered yes the remainder of this section must be completed)

Will Children (0-15yrs) and Young Persons (16 & 17 yrs) require to be accompanied by a parent or person over the age of 18 yrs?

YES/NO

Ages of Children of Young Persons Permitted Entry

Children 0-15 years
Young Persons 16-17 years old

Times at which Children or Young Persons Permitted Entry

11am - 10pm

Parts of Premises to which Children or Young Persons Permitted Entry

They will be permitted entry to the outdoor drinking area.

7. Signature and declaration by applicant (see note 3)**DECLARATION**

IT IS AN OFFENCE TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

(Criminal Law (Consolidation) (Scotland) Act 1995 Section 44(2)(b))

The contents of this Application are true to the best of my knowledge and belief.

SIGNATURE



DATE

29-7-20

*** Data Protection Act 1998**

The Information on this Form May be Held on an Electronic Public Register Which May be Available to Members Public on Request

Royal Arms

DATE OF EVENT	14-27 September 2020
LICENCE NO	20/00257/OCC/LIC
TO POLICE & WEB	31 July 2020

APPLICATION FOR OCCASIONAL LICENCE

To:

Clerk to the Licensing Board
Kilncraigs
Greenside Street
Alloa
FK10 1EB

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You May Wish to Keep a Copy of the Completed Form for Your Records.

1. LICENCE DETAILS (see note 1)	
I am a :- (please tick one only)	
Premises Licence Holder	<input checked="" type="checkbox"/>
Personal Licence Holder	<input type="checkbox"/>
Representative of a Voluntary Organisation	<input type="checkbox"/>
Representative of a Members Club	<input type="checkbox"/>
Name and Address of Premises, licence number, Issuing Licensing Board (if applicable)	Royal Arms 2 High Street Tillicoultry FK13 6AE, Licence No CC0057 Clackmannanshire
Personal Licence Holder Name and Number (if applicable) Issuing Licensing Board	Bramley Eccles Licence No CC740 Clackmannanshire Council.
Name of voluntary organisation or Members Club (if applicable)	
Name of Personal Licence Holder and Licence No. of person responsible for authorising sales of alcohol at event - See guidance notes Bramley Eccles Licence No CC740	

2. PERSONAL DETAILS			
TITLE (delete as appropriate) MR MRS MISS MS OTHER (please state)			
FORENAMES	BRAMLEY		
SURNAME	ECLES		
If you are applying on behalf of a Club or voluntary organisation please state your position in that club/organisation or provide other evidence that you are authorised or entitled to apply on their behalf.			
DATE OF BIRTH	Day	Month	Year
	[REDACTED]		
ADDRESS WHERE ORDINARILY RESIDENT TO BE USED FOR CORRESPONDENCE PURPOSES			
[REDACTED]			
Post Town		Postcode	
[REDACTED]		[REDACTED]	
TELEPHONE NUMBERS			
DAYTIME			
EVENING			
MOBILE		[REDACTED]	
FAX NUMBER			
E-MAIL ADDRESS (if you would prefer us to correspond with you by e-mail)			
[REDACTED]			

3. THE PREMISES (where the event is to be held -See note and answer fully)		
Description of Premises. Royal Arms Outdoor space, area, at Rear of THE BUILDING		
Full Postal Address of Premises which this Application Refers to Royal Arms 2 High Street TILLCOTE, T24.		
IMPORTANT From the 1 st November, 2016, premises which do not have a Premises Licence and which are used to provide "public entertainment" require to have in place a Public Entertainment Licence (PEL) or a Temporary PEL .		
Please confirm the following :	1 The premises have a current PEL	Yes / No
	or 2 Date Temporary PEL was been applied for -	

Description of Activities to be Carried on in the Premises (see note and answer fully)

Sale of Alcohol

Approximately How many persons will attend event ?

30+

Will SIA Licensed Stewards to be provided ?

YES / ☒ NO

Is food to be provided at the Event - If yes please provide details

4. DURATION OF LICENCE

Start Time and Date

~~Wed 1st~~
Sun 14th Sept 11am

End Time and Date

27th Sept 10pm

5. IS ALCOHOL TO BE SOLD FOR CONSUMPTION ON THE PREMISES YES/NO*
IS ALCOHOL TO BE SOLD FOR CONSUMPTION OFF THE PREMISES YES/NO*

PROVIDE DETAILS AS TO HOURS REQUESTED WHEN ALCOHOL WILL BE SOLD
ON/OFF THE PREMISES-* delete as appropriate

Times for sale of alcohol for consumption
On premises

11am - 10pm

Times for sale of alcohol for consumption
Off premises

11am - 10pm

Statement of the times at which any activities other than the sale of alcohol will be carried
on in the premises

6. CHILDREN (see note 2)

This section must be completed where alcohol is for sale for consumption on the premises

Are children or young persons permitted entry? **YES/NO** (if answered yes the remainder of this section must be completed)

Will Children (0-15yrs) and Young Persons (16 & 17 yrs) require to be accompanied by a parent or person over the age of 18 yrs?	YES/NO
Ages of Children or Young Persons Permitted Entry <i>Children 0-15 years old Young adults 16-17 years old</i>	Times at which Children or Young Persons Permitted Entry <i>11am - 10pm</i>

Parts of Premises to which Children or Young Persons Permitted Entry
They will be permitted entry to the outdoor drinking area.


7. Signature and declaration by applicant (see note 3)

DECLARATION

IT IS AN OFFENCE TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

(Criminal Law (Consolidation) (Scotland) Act 1995 Section 44(2)(b))

The contents of this Application are true to the best of my knowledge and belief.

SIGNATURE		DATE	<i>29-7-20</i>
------------------	---	-------------	----------------

*** Data Protection Act 1998**

The Information on this Form May be Held on an Electronic Public Register Which May be Available to Member Public on Request

Partnership and Performance

Kilncraigs, Greenside Street, Alloa, FK10 1EB
Telephone: 01259 450000



**Clackmannanshire
Council**

www.clacks.gov.uk

Comhairle Siorrachd
Chlach Mhanann

Memo


To:	The Clerk to the Licensing Board Greenfield Alloa FK10 2AD	From:	Paul Fair Licensing Standards Officer
		Extension:	2091
		Email:	pfair@clacks.gov.uk
		Our Ref:	PF/LSO/OL/CV19 REP
		Your Ref:	2020-OCCLIC (set 2 -3 apps)
		Date:	6 August 2020
Subject:	Licensing (Scotland) Act, 2005, Section 57 (3) 3 x Occasional Licence Applications - Outdoor Area Applicant - Bramley Eccles Land to the Rear of the Royal Arms, 2 High Street, Tillicoultry.		

Section 57(1)(b) of The Licensing (Scotland) Act, 2005 (the Act) requires that the Licensing Board notifies the Licensing Standards Officer for the area in relation to any application for an occasional licence. This section further provides that the Licensing Standards Officer is provided with a copy of the application.

Having considered the content of the applications to which this representation relates, I have the following comments to make:

1. This representation relates to 3 occasional licences each lasting for a period of 14 days, and seeking authority to make sales of alcohol for on sales consumption in an outdoors space which is not currently part of the licensed footprint of the premises retail environment at the above address.
2. The 3 applications seek to licence the premises from 17 August 2020 for a continuous period of 6 weeks until 27 September 2020.
3. The purpose of an occasional licence is to allow premises that are not normally licensed to be licensed "occasionally". Not necessarily for a special event or special occasion.
4. Scottish Government has announced that as part of the stage 2 "easing lockdown" process during the SARS-CoV-2 pandemic, outdoor food and drink areas, including licensed areas can open from Monday 6 July 2020.
5. Clackmannanshire Council has received many enquiries and applications relating to the licensing of new outdoor areas on a variety of land types adjacent to existing licensed premises. This representation relates to one of those applications.

6. On Friday 3 July 2020, the Licensing Board approved the use of a pre-application guidance document for those wishing to licence a new outdoor area. The applicant in this case has had the opportunity to view the document, has completed the supplementary information form and has acknowledged the understanding statement. The applicant has accepted the suggested conditions in that document and fully understands that additional conditions, from the pool list contained in the statement of licensing policy, may also be applied as local conditions.
7. The land in this case was an area used for car parking and is now owned by the applicant. The area is suitable for licensing in the current circumstances.
8. The applicant has been advised that he should only use personal licence holders or other staff trained to the standards required by the Licensing (Training of Staff)(Scotland) Regulations 2007 to sell alcohol at the premises.
9. The applicant has also been advised that any staff left in charge at the premises should be the holder of a personal licence or should be able to make immediate contact with a personal licence holder responsible for the management of the premises, during all licensed hours.
10. Appendix A contains a list of suggested conditions that the Licensing Board may wish to impose on granting this application. These conditions are necessary to ensure compliance with the licensing objectives contained within The Licensing (Scotland) Act, 2005.


Licensing Standards Officer.

Appendix A

- 1 Alcohol sold for consumption in the licensed outdoor area will be ordered from, and delivered to the table, by staff employed at the premises.
- 2 The outdoor area must be clearly separated from any neighbouring unlicensed area by a physical barrier such as a fence or series of posts and rope or tape of at least 1 metre in height.
- 3 The outside area can only be occupied by persons seated at a table.
- 4 The licence holder must ensure that alcohol is only consumed by persons seated at a table.
- 5 (For Licensed public spaces only) All drinks whether alcoholic or not sold or supplied for consumption in the outdoor area, will be sold in or decanted into plastic or polycarbonate drinking vessels.
- 6 No entertainment, live or recorded music or performances will be permitted in any outdoor area.
- 7 All outdoor areas will be operated in compliance with the current Scottish Government guidance for Licensed Outdoor Drinking areas, including any amendments to that guidance which occurs in the duration of the licence.

Crams Bar

DATE OF EVENT	14-27 August 2020
LICENCE NO	20/00261/OCCALC
TO POLICE & WEB	31 July 2020

APPLICATION FOR OCCASIONAL LICENCE

To:

Clerk to the Licensing Board
Kilncraigs
Greenside Street
Alloa
FK10 1EB

**THIS PAPER RELATES TO
ITEM 3g
ON THE AGENDA**

Before Completing this Form Please Carefully Read the Guidance Notes issued along with the Application. If completing by Hand Please Write Legibly in **BLOCK CAPITALS**. In all Cases Ensure that your Answers are Inside the Boxes and Written or Typed in **BLACK INK**. Use additional sheets if necessary.

You May Wish to Keep a Copy of the Completed Form for Your Records.

1. LICENCE DETAILS (see note 1)	
I am a :- (please tick one only)	
Premises Licence Holder	<input checked="" type="checkbox"/>
Personal Licence Holder	<input type="checkbox"/>
Representative of a Voluntary Organisation	<input type="checkbox"/>
Representative of a Members Club	<input type="checkbox"/>
Name and Address of Premises, licence number, Issuing Licensing Board (if applicable)	Crams Bar 8-10 Candleriggs Alloa Clackmannshire
Personal Licence Holder Name and Number (if applicable) Issuing Licensing Board	Sharon Mcknight CC197
Name of voluntary organisation or Members Club (if applicable)	
Name of Personal Licence Holder and Licence No. of person responsible for authorising sales of alcohol at event - See guidance notes	
Sharon Mcknight	

2. PERSONAL DETAILS			
TITLE (delete as appropriate) MR <u>MRS</u> MISS MS OTHER (please state)			
FORENAMES	Sharon		
SURNAME	Mcknight		
If you are applying on behalf of a Club or voluntary organisation please state your position in that club/organisation or provide other evidence that you are authorised or entitled to apply on their behalf.			
DATE OF BIRTH	Day	Month	Year
	[REDACTED]		
ADDRESS WHERE ORDINARILY RESIDENT TO BE USED FOR CORRESPONDENCE PURPOSES			
[REDACTED]			
Post Town		Postcode	
[REDACTED]		[REDACTED]	
TELEPHONE NUMBERS			
[REDACTED]			
DAYTIME			
EVENING			
MOBILE			
FAX NUMBER			
E-MAIL ADDRESS (if you would prefer us to correspond with you by e-mail)			
[REDACTED]			

3. THE PREMISES (where the event is to be held -See note and answer fully)		
Description of Premises. Crams Bar Public house in Candleriggs		
Full Postal Address of Premises which this Application Refers to 8-10 Candelriggs		
IMPORTANT From the 1 st November, 2016, premises which do not have a Premises Licence and which are used to provide "public entertainment" require to have in place a Public Entertainment Licence (PEL) or a Temporary PEL .		
Please confirm the following :	1 The premises have a current PEL	Yes / No <u>Yes</u>
	or 2 Date Temporary PEL was been applied for -	

Description of Activities to be Carried on in the Premises (see note and answer fully)	
Small outdoor drinking area 6mx3m to front of premises Building is 6m wide so area is the same	
Approximately How many persons will attend event ?	20
Will SIA Licensed Stewards to be provided ?	YES <input checked="" type="checkbox"/> NO
Is food to be provided at the Event - If yes please provide details	
NO	

4. DURATION OF LICENCE	
Start Time and Date	End Time and Date
11am 31st July 2020 14 August 2020	11pm 15th August 2020 27

5. IS ALCOHOL TO BE SOLD FOR CONSUMPTION ON THE PREMISES <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO*	
IS ALCOHOL TO BE SOLD FOR CONSUMPTION OFF THE PREMISES <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO*	
PROVIDE DETAILS AS TO HOURS REQUESTED WHEN ALCOHOL WILL BE SOLD ON/OFF THE PREMISES-* delete as appropriate	
Times for sale of alcohol for consumption On premises 11am-midnight	Times for sale of alcohol for consumption Off premises 11am-10pm
Statement of the times at which any activities other than the sale of alcohol will be carried on in the premises	
No other activities at this stage	

6. CHILDREN (see note 2)

This section must be completed where alcohol is for sale for consumption on the premises

Are children or young persons permitted entry? **YES** **NO** (if answered yes the remainder of this section must be completed)

Will Children (0-15yrs) and Young Persons (16 & 17 yrs) require to be accompanied by a parent or person over the age of 18 yrs?

YES **NO**

Ages of Children of Young Persons Permitted Entry

Times at which Children or Young Persons Permitted Entry

Parts of Premises to which Children or Young Persons Permitted Entry

7. Signature and declaration by applicant (see note 3)**DECLARATION**

IT IS AN OFFENCE TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

(Criminal Law (Consolidation) (Scotland) Act 1995 Section 44(2)(b))

The contents of this Application are true to the best of my knowledge and belief.

SIGNATURE

Sharon Mcknight

DATE

24.07.20

*** Data Protection Act 1998**

The Information on this Form May be Held on an Electronic Public Register Which May be Available to Members of the Public on Request

PEDESTRIAN + VEHICULAR ACCESS

← CLEAR →



T = TABLE

Clackmannanshire Licensing Board

Occasional Licence Application

Supplementary information form

Have you read and understood that your licence, if granted may be subject to the conditions, listed in this guidance?

Yes/No

Do you consent to these conditions being applied to the licence on grant?

Yes/No

Have you made contact with the Planning Department at Clackmannanshire Council to discuss your proposals?

Yes/No

Have you made contact with the Roads Department (Public Spaces only) to discuss your proposals?

Yes/No

Please confirm that you have enclosed a sketch plan of showing the location, dimensions and seating arrangements in the proposed licensed area. *170*

Name *Sharon McVangish*
Email Address *sharon.mcvangish@btinternet.com*
Telephone No *01844 71442*

Name of Premises

Signed...

Date *24/21* 2020

Useful email addresses

Licensing@clacks.gov.uk
roads@clacks.gov.uk
planning@clacks.gov.uk
health@clacks.gov.uk

CRAMS Bar	
DATE OF EVENT	28/8-10/9 2020
LICENCE NO	20/00277/OCCLIC
TO POLICE & WEB	5 AUGUST 2020

APPLICATION FOR OCCASIONAL LICENCE

To:

Clerk to the Licensing Board
Kilncraigs
Greenside Street
Alloa
FK10 1EB

Before Completing this Form Please Carefully Read the Guidance Notes issued along with the Application. If completing by Hand Please Write Legibly in **BLOCK CAPITALS**. In all Cases Ensure that your Answers are Inside the Boxes and Written or Typed in **BLACK INK**. Use additional sheets if necessary.

You May Wish to Keep a Copy of the Completed Form for Your Records.

1. LICENCE DETAILS (see note 1)	
I am a :- (please tick one only)	
Premises Licence Holder	<input checked="" type="checkbox"/>
Personal Licence Holder	<input type="checkbox"/>
Representative of a Voluntary Organisation	<input type="checkbox"/>
Representative of a Members Club	<input type="checkbox"/>
Name and Address of Premises, licence number, Issuing Licensing Board (if applicable)	Crams Bar 8-10 Candleriggs Alloa Clackmannshire FK10 1EA
Personal Licence Holder Name and Number (if applicable) Issuing Licensing Board	Sharon Mcknight CC197
Name of voluntary organisation or Members Club (if applicable)	
Name of Personal Licence Holder and Licence No. of person responsible for authorising sales of alcohol at event - See guidance notes	
Sharon Mcknight	

2. PERSONAL DETAILS			
TITLE (delete as appropriate) MR <u>MRS</u> MISS MS OTHER (please state)			
FORENAMES	Sharon		
SURNAME	Mcknight		
If you are applying on behalf of a Club or voluntary organisation please state your position in that club/organisation or provide other evidence that you are authorised or entitled to apply on their behalf.			
DATE OF BIRTH	Day	Month	Year
	[REDACTED]		
ADDRESS WHERE ORDINARILY RESIDENT TO BE USED FOR CORRESPONDENCE PURPOSES			
[REDACTED]			
Post Town		Postcode	
[REDACTED]		[REDACTED]	
TELEPHONE NUMBERS [REDACTED]			
DAYTIME			
EVENING			
MOBILE			
FAX NUMBER			
E-MAIL ADDRESS (if you would prefer us to correspond with you by e-mail)			
[REDACTED]			

3. THE PREMISES (where the event is to be held -See note and answer fully)		
Description of Premises. Crams Bar Public house in Candleriggs		
Full Postal Address of Premises which this Application Refers to 8-10 Candelriggs		
IMPORTANT From the 1 st November, 2016, premises which do not have a Premises Licence and which are used to provide "public entertainment" require to have in place a Public Entertainment Licence (PEL) or a Temporary PEL .		
Please confirm the following :	1 The premises have a current PEL	Yes / No <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	or 2 Date Temporary PEL was been applied for -	

Description of Activities to be Carried on in the Premises (see note and answer fully)	
Small outdoor drinking area 6mx3m to front of premises Building is 6m wide so area is the same	
Approximately How many persons will attend event ?	20
Will SIA Licensed Stewards to be provided ?	YES / NO <input checked="" type="checkbox"/>
Is food to be provided at the Event - If yes please provide details	
NO	

4. DURATION OF LICENCE	
Start Time and Date	End Time and Date
11am Friday 28 th August 2020	10.00pm 11pm Thursday 10 th September 2020

5. IS ALCOHOL TO BE SOLD FOR CONSUMPTION ON THE PREMISES		YES/NO* <input checked="" type="checkbox"/>
IS ALCOHOL TO BE SOLD FOR CONSUMPTION OFF THE PREMISES		YES/NO* <input checked="" type="checkbox"/>
PROVIDE DETAILS AS TO HOURS REQUESTED WHEN ALCOHOL WILL BE SOLD ON/OFF THE PREMISES-* delete as appropriate		
Times for sale of alcohol for consumption On premises 11am- midnight 10.00pm	Times for sale of alcohol for consumption Off premises 11am-10pm	
Statement of the times at which any activities other than the sale of alcohol will be carried on in the premises		
No other activities at this stage		

6. CHILDREN (see note 2)

This section must be completed where alcohol is for sale for consumption on the premises

Are children or young persons permitted entry? **YES/NO** (if answered yes the remainder of this section must be completed)

Will Children (0-15yrs) and Young Persons (16 & 17 yrs) require to be accompanied by a parent or person over the age of 18 yrs?

YES/NO

Ages of Children of Young Persons Permitted Entry

Times at which Children or Young Persons Permitted Entry

Parts of Premises to which Children or Young Persons Permitted Entry

7. Signature and declaration by applicant (see note 3)**DECLARATION**

IT IS AN OFFENCE TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

(Criminal Law (Consolidation) (Scotland) Act 1995 Section 44(2)(b))

The contents of this Application are true to the best of my knowledge and belief.

SIGNATURE

Sharon Mcknight

DATE

24.07.20

*** Data Protection Act 1998**

The Information on this Form May be Held on an Electronic Public Register Which May be Available to Members of the Public on Request

DATE OF EVENT	11-24/9/2020
LICENCE NO	2A/00276/OCCMC
TO POLICE & WEB	5 August 2020

APPLICATION FOR OCCASIONAL LICENCE

To:

Clerk to the Licensing Board
Kilncraigs
Greenside Street
Alloa
FK10 1EB

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Personal Licence Holder	<input type="checkbox"/>
Representative of a Voluntary Organisation	<input type="checkbox"/>
Representative of a Members Club	<input type="checkbox"/>
Name and Address of Premises, licence number, Issuing Licensing Board (if applicable)	Crams Bar 8-10 Candleriggs Alloa Clackmannshire FK10 1EB
Personal Licence Holder Name and Number (if applicable) Issuing Licensing Board	Sharon Mcknight CC197
Name of voluntary organisation or Members Club (if applicable)	
Name of Personal Licence Holder and Licence No. of person responsible for authorising sales of alcohol at event - See guidance notes	
Sharon Mcknight	

2. PERSONAL DETAILS			
TITLE (delete as appropriate) MR <u>MRS</u> MISS MS OTHER (please state)			
FORENAMES	Sharon		
SURNAME	Mcknight		
If you are applying on behalf of a Club or voluntary organisation please state your position in that club/organisation or provide other evidence that you are authorised or entitled to apply on their behalf.			
DATE OF BIRTH	Day	Month	Year
	[REDACTED]		
ADDRESS WHERE ORDINARILY RESIDENT TO BE USED FOR CORRESPONDENCE PURPOSES			
[REDACTED]			
Post Town		Postcode	
[REDACTED]		[REDACTED]	
TELEPHONE NUMBERS [REDACTED]			
DAYTIME			
EVENING			
MOBILE			
FAX NUMBER			
E-MAIL ADDRESS (if you would prefer us to correspond with you by e-mail)			
[REDACTED]			

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Please confirm the following :	1 The premises have a current PEL	Yes/ No <u>Yes</u>
	or 2 Date Temporary PEL was been applied for -	

Description of Activities to be Carried on in the Premises (see note and answer fully)	
Small outdoor drinking area 6mx3m to front of premises Building is 6m wide so area is the same	
Approximately How many persons will attend event ?	20
Will SIA Licensed Stewards to be provided ?	YES / NO
Is food to be provided at the Event - If yes please provide details	
NO	

4. DURATION OF LICENCE	
Start Time and Date	End Time and Date
11am Friday 11 th September 2020	11pm 10.00pm Thursday 24 th September 2020

5. IS ALCOHOL TO BE SOLD FOR CONSUMPTION ON THE PREMISES		YES / NO*
IS ALCOHOL TO BE SOLD FOR CONSUMPTION OFF THE PREMISES		YES / NO*
PROVIDE DETAILS AS TO HOURS REQUESTED WHEN ALCOHOL WILL BE SOLD ON/OFF THE PREMISES-* delete as appropriate		
Times for sale of alcohol for consumption On premises 11am-midnight 10.00pm	Times for sale of alcohol for consumption Off premises 11am-10pm	
Statement of the times at which any activities other than the sale of alcohol will be carried on in the premises		
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6. CHILDREN (see note 2)

This section must be completed where alcohol is for sale for consumption on the premises

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Will Children (0-15yrs) and Young Persons (16 & 17 yrs) require to be accompanied by a parent or person over the age of 18 yrs?

YES/NO

Ages of Children of Young Persons Permitted Entry

Times at which Children or Young Persons Permitted Entry

Parts of Premises to which Children or Young Persons Permitted Entry

7. Signature and declaration by applicant (see note 3)**DECLARATION**

IT IS AN OFFENCE TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

(Criminal Law (Consolidation) (Scotland) Act 1995 Section 44(2)(b))

The contents of this Application are true to the best of my knowledge and belief.

SIGNATURE

Sharon Mcknight

DATE

24.07.20

*** Data Protection Act 1998**

The Information on this Form May be Held on an Electronic Public Register Which May be Available to Members of the Public on Request

Partnership and Performance

Kilncraigs, Greenside Street, Alloa, FK10 1EB
Telephone: 01259 450000



**Clackmannanshire
Council**

www.clacks.gov.uk

Comhairle Siorrachd
Chlach Mhanann

Memo

To:	The Clerk to the Licensing Board Greenfield Alloa FK10 2AD	From:	Paul Fair Licensing Standards Officer
		Extension:	2091
		Email:	pfair@clacks.gov.uk
		Our Ref:	PF/LSO/OL/CV19 REP
		Your Ref:	2020-OCCLIC (Set2 -3 apps)
		Date:	6 August 2020
Subject:	Licensing (Scotland) Act, 2005, Section 57 (3) 3 x Occasional Licence Applications - Outdoor Area Applicant- Sharon McKnight- Premises Licence Holder Footpath area adjacent, and in front of Crams Bar, 8-10 Candleriggs, Alloa.		

Section 57(1)(b) of The Licensing (Scotland) Act, 2005 (the Act) requires that the Licensing Board notifies the Licensing Standards Officer for the area in relation to any application for an occasional licence. This section further provides that the Licensing Standards Officer is provided with a copy of the application.

Having considered the content of the applications to which this representation relates, I have the following comments to make:

1. This representation relates to 3 occasional licences each lasting for a period of 14 days, and seeking authority to make sales of alcohol for on sales consumption in an outdoors space which is not currently part of the licensed footprint of the premises retail environment at the above address.
2. The 3 applications seek to licence the premises from 14 August 2020 for a continuous period of 6 weeks until 24 September 2020.
3. The purpose of an occasional licence is to allow premises that are not normally licensed to be licensed "occasionally". Not necessarily for a special event or special occasion.
4. Scottish Government announced that as part of the stage 2 "easing lockdown" process, during the SARS-CoV-2 pandemic, outdoor food and drink areas, including licensed areas could open from Monday 6 July 2020.
5. Clackmannanshire Council has received many enquiries and applications relating to the licensing of new outdoor areas on a variety of land types adjacent to existing licensed premises. This representation relates to one of those applications.

6. On Friday 3 July 2020, the Licensing Board approved the use of a pre-application guidance document for those wishing to licence a new outdoor area. The applicant in this case has had the opportunity to view the document, has completed the supplementary information form and has acknowledged the understanding statement. The applicant has accepted the suggested conditions in that document and fully understands that additional conditions, from the pool list contained in the statement of licensing policy, may also be applied as local conditions.
7. The land in this case is part of the Candleriggs pedestrian precinct at the front of the premises and is owned by the Clackmannanshire Council. The area is suitable for licensing in the current circumstances..
8. The applicant has been advised that he should only use personal licence holders or other staff trained to the standards required by the Licensing (Training of Staff)(Scotland) Regulations 2007 to sell alcohol at the premises.
9. The applicant has also been advised that any staff left in charge at the premises should be the holder of a personal licence or should be able to make immediate contact with a personal licence holder responsible for the management of the premises, during all licensed hours.
10. Appendix A contains a list of suggested conditions that the Licensing Board may wish to impose on granting this application. These conditions are necessary to ensure compliance with the licensing objectives contained within The Licensing (Scotland) Act, 2005.

[REDACTED]

Licensing Standards Officer.

Appendix A

- 1 Alcohol sold for consumption in the licensed outdoor area will be ordered from, and delivered to the table, by staff employed at the premises.
- 2 The outdoor area must be clearly separated from any neighbouring unlicensed area by a physical barrier such as a fence or series of posts and rope or tape of at least 1 metre in height.
- 3 The outside area can only be occupied by persons seated at a table.
- 4 The licence holder must ensure that alcohol is only consumed by persons seated at a table.
- 5 (For Licensed public spaces only) All drinks whether alcoholic or not sold or supplied for consumption in the outdoor area, will be sold in or decanted into plastic or polycarbonate drinking vessels.
- 6 No entertainment, live or recorded music or performances will be permitted in any outdoor area.
- 7 All outdoor areas will be operated in compliance with the current Scottish Government guidance for Licensed Outdoor Drinking areas, including any amendments to that guidance which occurs in the duration of the licence.

Licensing Board

OAKWOOD LOUNGE

DATE OF EVENT	17-30 AUGUST 2020
LICENCE NO	21/00278/OCCHIC
TO POLICE & WEB	5 AUGUST 2020

Application for an Occasional Licence

To:

Clerk to the Licensing Board
Clackmannanshire Council
Kilncraigs
Alloa
FK10 1EB

THIS PAPER RELATES TO
ITEM 3h
ON THE AGENDA

PAID - 6 AUG 2020
JG

Before Completing this Form Please Carefully Read the Guidance Notes issued along with the Application. If completing by Hand Please Write Legibly in **BLOCK CAPITALS**. In all Cases Ensure that your Answers are Inside the Boxes and Written or Typed in **BLACK INK**. Use additional sheets if necessary.

You May Wish to Keep a Copy of the Completed Form for Your Records.

1. Licence Details (see note 1)	
I am a :- (please tick one only)	
Premises Licence Holder	<input checked="" type="checkbox"/>
Personal Licence Holder	<input type="checkbox"/>
Representative of a Voluntary Organisation	<input type="checkbox"/>
Representative of a Members Club	<input type="checkbox"/>
Name and Address of Premises	THE OAKWOOD LOUNGE FAIRFIELD ROAD SAUCHIE FK10 3DE
Licence number and Issuing Licensing Board (if applicable)	PLN 0030 CLACKMANNANSHIRE LICENSING BOARD
Personal licence number (if applicable) Issuing Licensing Board	

Licensing Board



**Clackmannanshire
Council**

www.clacksweb.org.uk

Name of voluntary organisation or Members Club (if applicable)			
Name of Personal Licence Holder and Licence No. of person responsible for authorising sales of alcohol at event (see guidance notes)			
2. Personal Details			
Full Name	Surname	First Name	
	BRADIE	ALAN	
If you are applying on behalf of a Club or voluntary organisation please state your position in that club/organisation or provide other evidence that you are authorised or entitled to apply on their behalf.			
Address where ordinarily resident to be used for correspondence purposes.			
Telephone Number			
Email Address (if you would prefer us to correspond with you by email)			
Age, Date & Place of Birth	Years	Date of Birth	Place of Birth
3. The Premises (See note and answer fully)			
Description of Premises - AREA TO THE REAR AND AT THE REAR EXIT OF A CURRENTLY LICENSED PREMISES *SHOWN RED ON ATTACHED PLAN*			
Full Postal Address of Premises which this Application Refers to OAKWOOD LOUNGE FAIRFIELD ROAD SNOCHIE FK10 3DE			

Licensing Board



Clackmannanshire
Council

www.clacksweb.org.uk

Description of Activities to be Carried on in the Premises (see note and answer fully)	
<p>OUTSIDE DRINKING AREA TO ALLOW MORE SPACE FOR CUSTOMERS, TO ENSURE THAT COVID 19 SOCIAL DISTANCE MEASURES ARE MAINTAINED.</p> <p>*TABLES ARE SPACED TO ENSURE PROPER SOCIAL DISTANCE IS MAINTAINED AS REQUIRED*</p>	
Approximately how many persons will attend event?	20 - 30
Will Stewards to be provided?	Yes /No
Is food to be provided at the event	Yes /No
If Yes - please provide details	
4. Duration of Licence	
Start Time and Date	End Time and Date
11am 17/08/2020	10 PM 30/08/2020
5. Alcohol Consumption	
Is Alcohol to be sold for consumption on the premises?	Yes/ No
Is Alcohol to be sold for consumption off the premises?	Yes/ No
Provide details as to hours required when alcohol will be sold on/off* the premises *delete as appropriate	
Times for sale of alcohol for consumption - On premises	Times for sale of alcohol for consumption - Off premises
11am - 10 PM	11am - 10 PM
Statement of the times at which any activities other than the sale of alcohol will be carried on in the premises	
<p>_____</p>	

Licensing Board



Clackmannanshire
Council

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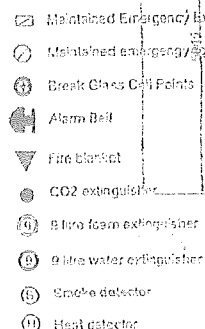
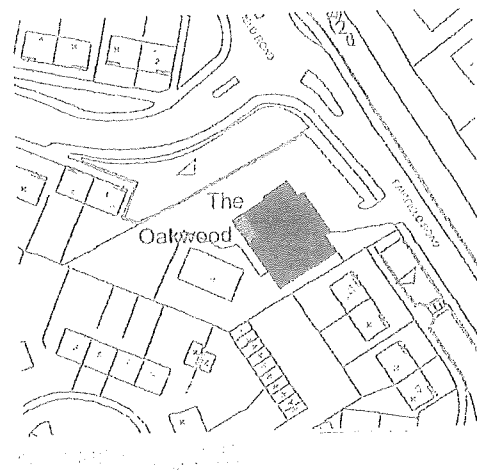
6. Children (This section must be completed where alcohol is for sale for consumption on the premises)			
Are children or young persons permitted entry?			Yes/ No
If Yes - the remainder of this section must be completed			
Will Children (0-15yrs) and Young Persons (16 & 17 yrs) require to be accompanied by a parent or person over the age of 18 yrs?			Yes
Ages of Children of Young Persons Permitted Entry		Times at which Children or Young Persons Permitted Entry	
0-17		11am - 6pm	
Parts of Premises to which Children or Young Persons Permitted Entry All of the Area To Be Covered By The Occasional License			
7. Signature and Declaration by Applicant			
DECLARATION			
IT IS AN OFFENCE TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION			
(Criminal Law (Consolidation) (Scotland) Act 1995 Section 44(2)(b))			
The contents of this Application are true to the best of my knowledge and belief			
Signature			Dated 03/08/20

* Data Protection Act 1998

The Information on this Form May be Held on an Electronic Public Register
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Checklist	
I have made or enclosed payment of the fee for the application	

AREA OUTLINED AND SHOWN
IN RED DEPICTS AREA
TO BE COVERED BY
DEFENSIVE LICENSES



Facilities summary
Conference facilities
Restaurant facilities
Bar/Ms
Receptions
Club Meetings
Recorded Music
Live Performances
Dance Facilities
Theatricals
Gaming
Indoor/outdoor sports
Televised Sport
Outdoor Drinking facilities
Adult Entertainment
Any area set aside specifically for the use of children & young persons
Any area on the premises to which children & young persons will have access

Conservatory & Function Room
Function Room
Lounge bar & Conservatory
games room & lounge bar
Lounge bar & Function Room
Function Room

games room
games room, lounge bar, conservatory, function room
games room & lounge bar

Conservatory & Function Room & games room
Conservatory & Function Room & games room

The Hall, Derby, FK6 5HH
Tel: 01324 826612
Mob: 0771 254 1059 email:
marjoriedelaney@btconnect.com

Client: Beithaven Brewery Co., 5 Back
Walk, Stirling FK9 2QA
Tel: 01786 464446

Site : The Oxwood, Fairfield Road,
Fairfield, Sauchie, Airdrie,
Clackmannanshire, FK10 3DE

Drawing: Ground Floor Plan as existing
 Scale: 1:100 Dated: 12th June
 Drawn by: M. Oslaney

Clackmannanshire Licencing Board

Occasional Licence Application

Supplementary information form

Have you read and understood that your licence, if granted may be subject to the conditions, listed in this guidance?

Yes/No

Do you consent to these conditions being applied to the licence on grant?

Yes/~~No~~

Have you made contact with the Planning Department at Clackmannanshire Council to discuss you proposals?

Yes/~~No~~

Have you made contact with the Roads Department (Public Spaces only) to discuss your proposals?

Yes/No N/A

Please confirm that you have enclosed a sketch plan of showing the location, dimensions and seating arrangements in the proposed licensed area.

Name

ALAN BRADIE

Email Address :

Telephone No:

Name of Premises

THE OAKWOOD HOUSE, SAUCHIE

Signed...

Date... 5/8/.....2020

Useful email addresses

Licensing@clacks.gov.uk

roads@clacks.gov.uk

planning@clacks.gov.uk

ehealth@clacks.gov.uk

Licensing Board

DATE OF EVENT	31/8 - 13/9 2020
LICENCE NO	20/00279/OCCLIC
TO POLICE & WEB	5 August 2020

Application for an Occasional Licence

To:

Clerk to the Licensing Board
Clackmannanshire Council
Kilncraigs
Alloa
FK10 1EB

PAID - 6 AUG 2020
JG

Before Completing this Form Please Carefully Read the Guidance Notes issued along with the Application. If completing by Hand Please Write Legibly in **BLOCK CAPITALS**. In all Cases Ensure that your Answers are Inside the Boxes and Written or Typed in **BLACK INK**. Use additional sheets if necessary.

You May Wish to Keep a Copy of the Completed Form for Your Records.

1. Licence Details (see note 1)	
I am a :- (please tick one only)	
Premises Licence Holder	<input checked="" type="checkbox"/>
Personal Licence Holder	<input type="checkbox"/>
Representative of a Voluntary Organisation	<input type="checkbox"/>
Representative of a Members Club	<input type="checkbox"/>
Name and Address of Premises	THE OAKWOOD LOUNGE FARFIELD ROAD SAUCHIE FK10 3DE
Licence number and Issuing Licensing Board (if applicable)	PLN 0030 CLACKMANNANSHIRE LICENSING BOARD
Personal licence number (if applicable) Issuing Licensing Board	

Licensing Board



Clackmannanshire
Council

www.clacksweb.org.uk

Name of voluntary organisation or Members Club (if applicable)			
Name of Personal Licence Holder and Licence No. of person responsible for authorising sales of alcohol at event (see guidance notes)			
2. Personal Details			
Full Name	Surname	First Name	
	BRADIE	ALAN	
If you are applying on behalf of a Club or voluntary organisation please state your position in that club/organisation or provide other evidence that you are authorised or entitled to apply on their behalf.			
Address where ordinarily resident to be used for correspondence purposes.			
Telephone Number			
Email Address (if you would prefer us to correspond with you by email)			
Age, Date & Place of Birth	Years	Date of Birth	Place of Birth
3. The Premises (See note and answer fully)			
Description of Premises - AREA TO THE REAR AND AT THE REAR EXIT OF A CURRENTLY LICENSED PREMISES * SHOWN RED ON ATTACHED PLAN *			
Full Postal Address of Premises which this Application Refers to OAKWOOD LOUNGE FANFIELD ROAD SAUCHIE FK10 3DE			

Licensing Board



Clackmannanshire
Council

www.clacksweb.org.uk

Description of Activities to be Carried on in the Premises (see note and answer fully) OUTSIDE DRINKING AREA TO ALLOW MORE SPACE FOR CUSTOMERS, TO ENSURE THAT COVID 19 SOCIAL DISTANCE MEASURES ARE MAINTAINED.

* TABLES ARE SPACED TO ENSURE PROPER SOCIAL DISTANCE IS MAINTAINED AS REQUIRED *

Approximately how many persons will attend event ?	20-30
Will Stewards to be provided ?	Yes/No
Is food to be provided at the event	Yes/No

If Yes - please provide details

4. Duration of Licence

Start Time and Date	End Time and Date
11 am 31/08/20	10 PM 13/09/20

5. Alcohol Consumption

Is Alcohol to be sold for consumption on the premises?	Yes/No
Is Alcohol to be sold for consumption off the premises?	Yes/No

Provide details as to hours required when alcohol will be sold on/off* the premises *delete as appropriate

Times for sale of alcohol for consumption - On premises	Times for sale of alcohol for consumption - Off premises
11am - 10pm	11am - 10pm

Statement of the times at which any activities other than the sale of alcohol will be carried on in the premises

Licensing Board



**Clackmannanshire
Council**

www.clacksweb.org.uk

6. Children (This section must be completed where alcohol is for sale for consumption on the premises)	
Are children or young persons permitted entry?	Yes/No
If Yes - the remainder of this section must be completed	
Will Children (0-15yrs) and Young Persons (16 & 17 yrs) require to be accompanied by a parent or person over the age of 18 yrs?	Yes
Ages of Children of Young Persons Permitted Entry	Times at which Children or Young Persons Permitted Entry
0 - 17	11 am - 6 pm
Parts of Premises to which Children or Young Persons Permitted Entry All of the Area To Be Covered By The Occasional License	
7. Signature and Declaration by Applicant	
DECLARATION	
IT IS AN OFFENCE TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION	
(Criminal Law (Consolidation) (Scotland) Act 1995 Section 44(2)(b))	
The contents of this Application are true to the best of my knowledge and belief	
Signature	Dated 03/08/20

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I have made or enclosed payment of the fee for the application	

Licensing Board

DATE OF EVENT	14-27/9/2020
LICENCE NO	20/00280/OCCLIC
TO POLICE & WEB	5 AUGUST 2020

Application for an Occasional Licence

To:

Clerk to the Licensing Board
Clackmannanshire Council
Kilncraigs
Alloa
FK10 1EB

PAID - 6 AUG 2020
JG

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Name and Address of Premises	THE OAKWOOD LODGE FAIRFIELD ROAD SAUCHIE FK10 3DE
Licence number and Issuing Licensing Board (if applicable)	PLN 0030 CLACKMANNANSHIRE LICENCE BOARD
Personal licence number (if applicable) Issuing Licensing Board	

Licensing Board



Clackmannanshire
Council

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Name of voluntary organisation or Members Club (if applicable)			
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2. Personal Details			
Full Name	Surname	First Name	
	BRADIE	ALAN	
If you are applying on behalf of a Club or voluntary organisation please state your position in that club/organisation or provide other evidence that you are authorised or entitled to apply on their behalf.			
Address where ordinarily resident to be used for correspondence purposes.			
Telephone Number			
Email Address (if you would prefer us to correspond with you by email)			
Age, Date & Place of Birth	Years	Date of Birth	Place of Birth
3. The Premises (See note and answer fully)			
Description of Premises - Area To The Rear And At The Rear Exit OF A CURRENTLY LICENSED PREMISES *SHOWN RED ON ATTACHED PLAN*			
Full Postal Address of Premises which this Application Refers to OAKWOOD LOUNGE FAIRFIELD ROAD SAUCMIE FK10 3DE			

Licensing Board



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Council

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* TABLES ARE SPACED TO ENSURE PROPER SOCIAL DISTANCE IS MAINTAINED AS REQUIRED *

Approximately how many persons will attend event ?	20 - 30
Will Stewards to be provided ?	YES /NO NO
Is food to be provided at the event	YES /NO NO

If Yes - please provide details

4. Duration of Licence

Start Time and Date	End Time and Date
11 am 14/09/20	10 PM 27/09/20

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Licensing Board



**Clackmannanshire
Council**

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7. Signature and Declaration by Applicant			
DECLARATION			
IT IS AN OFFENCE TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION			
(Criminal Law (Consolidation) (Scotland) Act 1995 Section 44(2)(b))			
The contents of this Application are true to the best of my knowledge and belief			
Signature			Dated 03/08/20

* Data Protection Act 1998

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Partnership and Performance

Kilncraigs, Greenside Street, Alloa, FK10 1EB
Telephone: 01259 450000



**Clackmannanshire
Council**

www.clacks.gov.uk

Comhairle Siorrachd
Chlach Mhanann

Memo

**To: The Clerk to the Licensing Board
Greenfield
Alloa
FK10 2AD**

**From: Paul Fair
Licensing Standards Officer**

Extension: 2091

Email: pfair@clacks.gov.uk

Our Ref: PF/LSO/OL/CV19 REP

Your Ref: 2020-OCCLIC (Set2 -3 apps)

Date: 6 August 2020

**Subject: Licensing (Scotland) Act, 2005, Section 57 (3)
3 x Occasional Licence Applications - Outdoor Area
Applicant- Alan Bradie- Premises Licence Holder
Car Park area adjacent, and to the side of The Oakwood Lounge, Fairfield road,
Sauchie.**

Section 57(1)(b) of The Licensing (Scotland) Act, 2005 (the Act) requires that the Licensing Board notifies the Licensing Standards Officer for the area in relation to any application for an occasional licence. This section further provides that the Licensing Standards Officer is provided with a copy of the application.

Having considered the content of the applications to which this representation relates, I have the following comments to make:

1. This representation relates to 3 occasional licences each lasting for a period of 14 days, and seeking authority to make sales of alcohol for on sales consumption in an outdoors space which is not currently part of the licensed footprint of the premises retail environment at the above address.
2. The 3 applications seek to licence the premises from 17 August 2020 for a continuous period of 6 weeks until 27 September 2020.
3. The purpose of an occasional licence is to allow premises that are not normally licensed to be licensed "occasionally". Not necessarily for a special event or special occasion.
4. Scottish Government has announced that as part of the stage 2 "easing lockdown" process, during the SARS-CoV-2 pandemic, outdoor food and drink areas, including licensed areas can open from Monday 6 July 2020.
5. Clackmannanshire Council has received many enquiries and applications relating to the licensing of new outdoor areas on a variety of land types adjacent to

existing licensed premises. This representation relates to one of those applications.

6. On Friday 3 July 2020, the Licensing Board approved the use of a pre-application guidance document for those wishing to licence a new outdoor area. The applicant in this case has had the opportunity to view the document, has completed the supplementary information form and has acknowledged the understanding statement. The applicant has accepted the suggested conditions in that document and fully understands that additional conditions, from the pool list contained in the statement of licensing policy, may also be applied as local conditions.
7. The land in this case is an area used for car parking at the side of the premises and is owned by the premises. The area is suitable for licensing in the current circumstances..
8. The applicant has been advised that he should only use personal licence holders or other staff trained to the standards required by the Licensing (Training of Staff)(Scotland) Regulations 2007 to sell alcohol at the premises.
9. The applicant has also been advised that any staff left in charge at the premises should be the holder of a personal licence or should be able to make immediate contact with a personal licence holder responsible for the management of the premises, during all licensed hours.
10. Appendix A contains a list of suggested conditions that the Licensing Board may wish to impose on granting this application. These conditions are necessary to ensure compliance with the licensing objectives contained within The Licensing (Scotland) Act, 2005.



Licensing Standards Officer.

Appendix A

- 1 Alcohol sold for consumption in the licensed outdoor area will be ordered from, and delivered to the table, by staff employed at the premises.
- 2 The outdoor area must be clearly separated from any neighbouring unlicensed area by a physical barrier such as a fence or series of posts and rope or tape of at least 1 metre in height.
- 3 The outside area can only be occupied by persons seated at a table.
- 4 The licence holder must ensure that alcohol is only consumed by persons seated at a table.
- 5 (For Licensed public spaces only) All drinks whether alcoholic or not sold or supplied for consumption in the outdoor area, will be sold in or decanted into plastic or polycarbonate drinking vessels.
- 6 No entertainment, live or recorded music or performances will be permitted in any outdoor area.
- 7 All outdoor areas will be operated in compliance with the current Scottish Government guidance for Licensed Outdoor Drinking areas, including any amendments to that guidance which occurs in the duration of the licence.