



NOTICE OF MEETING

8 July 2020

A MEETING of the CLACKMANNANSHIRE LICENSING BOARD (SUB COMMITTEE) will be held via MS Teams, on FRIDAY 10 JULY 2020 at 8.30 AM.



**Richard Thompson pp. LINDSAY THOMSON
Clerk to the Clackmannanshire Licensing Board**

	Page No
1. Apologies	--
2. Declarations of Interest	--
Elected Members are reminded of their obligation to declare any financial or non-financial interest which they may have in any item on this agenda in accordance with the Councillors' Code of Conduct. A Declaration of Interest Form should be completed and passed to the Committee Services Officer.	
3. Licensing (Scotland) Act 2005 – Occasional Licence Applications	05
(a) Application for Occasional Licence and report by the Licensing Standards Officer (Copies herewith)	07
Premises: Crown Inn , 77 Stirling Street, Alva, FK12 5ED	
Applicant: Stephen Polley	
Event: Outside Drinking Area	
Dates: 6 – 19 July 2020, 20 July – 2 August 2020 and 3 – 16 August 2020 (3 applications)	
(b) Application for Occasional Licence and report by the Licensing Standards Officer (Copies herewith)	29
Premises: Oakwood Lounge , Fairfield Road, Sauchie, FK10 3DE	
Applicant: Alan Bradie	
Event: Outside Drinking Area	
Dates: 6 – 19 July 2020, 20 July – 2 August 2020 and 3 – 16 August 2020	

- (c) Application for Occasional Licence and report by the Licensing Standards Officer (Copies herewith) 50
- Premises: **No 5 Inn**, Brook Street, Alva, FK12 5JL
Applicant: David White
Event: Outside Drinking Area
Dates: 6 – 19 July 2020, 20 July – 2 August 2020 and
3 – 16 August 2020
- (d) Application for Occasional Licence and report by the Licensing Standards Officer (Copies herewith) 75
- Premises: **The Royal Oak**, 7 Bedford Place, Alloa, FK10 1LJ
Applicant: Craig Stewart
Event: Outside Drinking Area
Dates: 6 – 19 July 2020, 20 July – 2 August 2020 and
3 – 16 August 2020
- (e) Application for Occasional Licence and report by the Licensing Standards Officer (Copies herewith) 104
- Premises: **Royal Arms**, 2 High Street, Tillicoultry, FK13 6AE
Applicant: Bramley Eccles
Event: Outside Drinking Area
Dates: 6 – 19 July 2020, 20 July – 2 August 2020 and
3 – 16 August 2020
- (f) Application for Occasional Licence and report by the Licensing Standards Officer (Copies herewith) 127
- Premises: **Abercromby Arms**, 14/16 Stirling Road, Tullibody, FK10 2QE
Applicant: Steven Fullerton
Event: Outside Drinking Area
Dates: 6 – 19 July 2020, 20 July – 2 August 2020 and
3 – 16 August 2020

Clackmannanshire Licensing Board – Board Members 9 (Quorum 5)

Councillors

Wards

Councillor	Kenneth Earle (Convenor)	4	Clackmannanshire South	LAB
Councillor	Mike Watson (Vice Convenor)	3	Clackmannanshire Central	CONS
Councillor	Martha Benny	2	Clackmannanshire North	CONS
Councillor	Dave Clark	2	Clackmannanshire North	LAB
Councillor	Helen Lewis	2	Clackmannanshire North	SNP
Councillor	George Matchett, QPM	1	Clackmannanshire West	LAB
Councillor	Tina Murphy	1	Clackmannanshire West	SNP
Councillor	Les Sharp	1	Clackmannanshire West	SNP

Vacancy

The quorum for the Board by virtue of Schedule 1 paragraph 12(1) of the Licensing (Scotland) Act 2005 is 5 members

CLACKMANNANSHIRE LICENSING BOARD

MEETING 10 July 2020 at 08:30am in

**The Council Offices,
Greenside Street, Alloa, FK10 1EB**

Licensing (Scotland) Act 2005

Occasional Licence Applications

Premises	Applicant	Date of Events	Comments
Crown Inn 77 Stirling Street Alva FK12 5ED	Stephen Polley	06- 19 July 2020 20 July – 02 August 2020 03 -16 August 2020	Applications, LSO Report, Applicants response (copies attached) Police Scotland responses no objections 03 July 2020
Oakwood Lounge Fairfield Road Sauchie FK10 3DE	Alan Bradie	06- 19 July 2020 20 July – 02 August 2020 03 -16 August 2020	Applications, LSO Report, Applicants response (copies attached) Police Scotland responses no objections 03 July 2020
No 5 Inn Brook Street Alva FK12 5JL	David White No 5 Inn Brook Street Alva FK12 5JL	06- 19 July 2020 20 July – 02 August 2020 03 -16 August 2020	Applications, LSO Report, Applicants response (copies attached) Police Scotland responses no objections 06 July 2020
The Royal Oak 7 Bedford Place Alloa FK10 1LJ	Craig Stewart The Royal Oak 7 Bedford Place Alloa FK10 1LJ	06- 19 July 2020 20 July – 02 August 2020 03 -16 August 2020	Applications, LSO Report, Applicants response (copies attached) Police Scotland responses no objections 06 July 2020

Royal Arms 2 High Street Tillicoultry FK13 6AE	Bramley Eccles	06- 19 July 2020 20 July – 02 August 2020 03 -16 August 2020	Applications, LSO Report, Applicants response (copies attached) Police Scotland responses no objections 06 July 2020
Abercromby Arms 14/16 Stirling Road Tullibody Tullibody FK10 2QE	Steven Fullerton Abercromby Arms 14/16 Stirling Road Tullibody FK10 2QE	06- 19 July 2020 20 July – 02 August 2020 03 -16 August 2020	Applications, LSO Report, Applicants response (copies attached) Police Scotland responses no objections 06 July 2020

CROWN INN	
DATE OF EVENT	06-19 JULY 2020
LICENCE NO	20/00203/OCCLIC
TO POLICE & WEB	3 JULY 2020

APPLICATION FOR OCCASIONAL LICENCE

**THIS PAPER RELATES TO
ITEM 3a
ON THE AGENDA**

To:

Clerk to the Licensing Board
Kilncraigs
Greenside Street
Alloa
FK10 1EB

Before Completing this Form Please Carefully Read the Guidance Notes issued along with the Application. If completing by Hand Please Write Legibly in **BLOCK CAPITALS**. In all Cases Ensure that your Answers are Inside the Boxes and Written or Typed in **BLACK INK**. Use additional sheets if necessary.

You May Wish to Keep a Copy of the Completed Form for Your Records.

1. LICENCE DETAILS (see note 1)	
I am a :- (please tick one only)	
Premises Licence Holder	<input type="checkbox"/>
Personal Licence Holder	<input checked="" type="checkbox"/>
Representative of a Voluntary Organisation	<input type="checkbox"/>
Representative of a Members Club	<input type="checkbox"/>
Name and Address of Premises, licence number, Issuing Licensing Board (if applicable)	CROWN INN 77 STIRLING STREET ALLOA FK12 5ED
Personal Licence Holder Name and Number (if applicable) Issuing Licensing Board	STEPHEN ALEXANDER POLLEY CC385
Name of voluntary organisation or Members Club (if applicable)	
Name of Personal Licence Holder and Licence No. of person responsible for authorising sales of alcohol at event - See guidance notes STEPHEN ALEXANDER POLLEY CC385	

2. PERSONAL DETAILS			
TITLE (delete as appropriate) MR MRS MISS MS OTHER (please state)			
FORENAMES	STEPHEN ALEXANDER		
SURNAME	POLLEY		
If you are applying on behalf of a Club or voluntary organisation please state your position in that club/organisation or provide other evidence that you are authorised or entitled to apply on their behalf.			
DATE OF BIRTH	Day	Month	Year
[REDACTED]			
ADDRESS WHERE ORDINARILY RESIDENT TO BE USED FOR CORRESPONDENCE PURPOSES			
[REDACTED]			
Post Town	Postcode		
[REDACTED]			
TELEPHONE NUMBERS			
DAYTIME	[REDACTED]		
EVENING	[REDACTED]		
MOBILE	[REDACTED]		
FAX NUMBER	[REDACTED]		
E-MAIL ADDRESS (if you would prefer us to correspond with you by e-mail)			
[REDACTED]			

3. THE PREMISES (where the event is to be held -See note and answer fully)		
Description of Premises.		
CROWN INN (REAR CAR PARK)		
Full Postal Address of Premises which this Application Refers to		
77 STIRLING STREET ALVA FK12 5EO		
IMPORTANT		
From the 1 st November, 2016, premises which do not have a Premises Licence and which are used to provide "public entertainment" require to have in place a Public Entertainment Licence (PEL) or a Temporary PEL .		
Please confirm the following :	1 The premises have a current PEL	Yes/ No
	or	
	2 Date Temporary PEL was been applied for -	

Description of Activities to be Carried on in the Premises (see note and answer fully)
 DUE TO SOCIAL DISTANCING, BEER GARDEN TO BE EXTENDED
 ONTO ADJOINING CAR PARK WHICH IS OWNED BY CROWN
 TNN
 (SEE ENCLOSED PLAN)

Approximately How many persons will attend event ? 32

Will SIA Licensed Stewards to be provided ? YES (NO)

Is food to be provided at the Event - If yes please provide details
 NO.

4. DURATION OF LICENCE

Start Time and Date	End Time and Date
11-00 AM MON 6TH JULY 2020	10.00 PM SUN 19TH JULY 2020

5. IS ALCOHOL TO BE SOLD FOR CONSUMPTION ON THE PREMISES YES/NO*
IS ALCOHOL TO BE SOLD FOR CONSUMPTION OFF THE PREMISES YES/NO*

PROVIDE DETAILS AS TO HOURS REQUESTED WHEN ALCOHOL WILL BE SOLD
 ON/OFF THE PREMISES-* delete as appropriate

Times for sale of alcohol for consumption On premises 11.00 ^{am} - 10.00 PM. (BEER GARDEN)	Times for sale of alcohol for consumption Off premises 11.00 ^{am} - 10.00 PM BEER GARDEN
Statement of the times at which any activities other than the sale of alcohol will be carried on in the premises NONE.	

6. CHILDREN (see note 2)

This section must be completed where alcohol is for sale for consumption on the premises

Are children or young persons permitted entry? **YES/NO** (if answered yes the remainder of this section must be completed)

Will Children (0-15yrs) and Young Persons (16 & 17 yrs) require to be accompanied by a parent or person over the age of 18 yrs?

YES/NO

Ages of Children of Young Persons Permitted Entry

0-15
16-17

Times at which Children or Young Persons Permitted Entry

0-15
16-17.

AS IN ACCORDANCE WITH OUR LICENCE

Parts of Premises to which Children or Young Persons Permitted Entry

CHILDREN WILL BE ALLOWED TO BEER GARDEN EXTENSION AND WILL LEAVE NO LATER THAN 7. PM AND MUST BE ACCOMPANIED BY AN ADULT AT ALL TIMES.

7. Signature and declaration by applicant (see note 3)

DECLARATION

IT IS AN OFFENCE TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

(Criminal Law (Consolidation) (Scotland) Act 1995 Section 44(2)(b))

The contents of this Application are true to the best of my knowledge and belief.

SIGNATURE

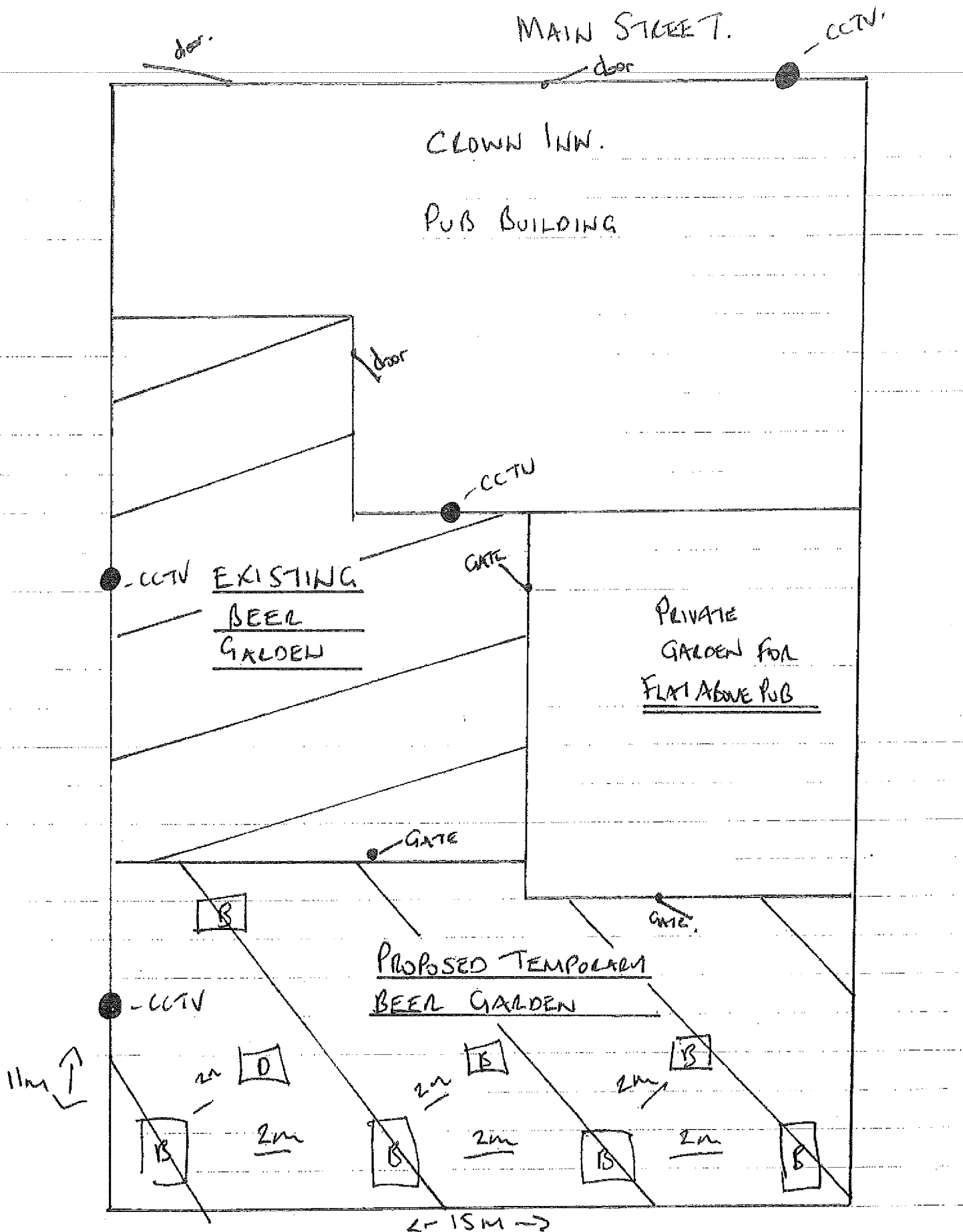


DATE

02/07/2020

*** Data Protection Act 1998**

The Information on this Form May be Held on an Electronic Public Register Which May be Available to Members of the Public on Request



- * C 2 METERS SOCIAL DISTANCING - 8 BENCHES x 4 SEAT = 32
 - * C 1 METER " " " 10 BENCHES x 4 SEAT = 40 PEOPLE
- Benches 1.3m wide x Seat 4.

CROWN INN

DATE OF EVENT	03-19 AUGUST 2020
LICENCE NO	20/00204/OCC/LIC
TO POLICE & WEB	3 JULY 2020

APPLICATION FOR OCCASIONAL LICENCE

To:

Clerk to the Licensing Board
Kilncraigs
Greenside Street
Alloa
FK10 1EB

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I am a :- (please tick one only)	
Premises Licence Holder	<input type="checkbox"/>
Personal Licence Holder	<input checked="" type="checkbox"/>
Representative of a Voluntary Organisation	<input type="checkbox"/>
Representative of a Members Club	<input type="checkbox"/>
Name and Address of Premises, licence number, Issuing Licensing Board (if applicable)	CROWN INN 77 STIRLING STREET ALLOA F12 5ED
Personal Licence Holder Name and Number (if applicable) Issuing Licensing Board	STEPHEN ALEXANDER POLLEY CC385
Name of voluntary organisation or Members Club (if applicable)	
Name of Personal Licence Holder and Licence No. of person responsible for authorising sales of alcohol at event - See guidance notes STEPHEN ALEXANDER POLLEY CC385	

2. PERSONAL DETAILS			
TITLE (delete as appropriate) <input checked="" type="radio"/> MR <input type="radio"/> MRS <input type="radio"/> MISS <input type="radio"/> MS <input type="radio"/> OTHER (please state)			
FORENAMES	STEPHEN ALEXANDER		
SURNAME	POLLEY		
If you are applying on behalf of a Club or voluntary organisation please state your position in that club/organisation or provide other evidence that you are authorised or entitled to apply on their behalf.			
DATE OF BIRTH	Day	Month	Year
[REDACTED]			
ADDRESS WHERE ORDINARILY RESIDENT TO BE USED FOR CORRESPONDENCE PURPOSES			
[REDACTED]			
Post Town	[REDACTED]	Postcode	[REDACTED]
TELEPHONE NUMBERS			
DAYTIME	[REDACTED]		
EVENING	[REDACTED]		
MOBILE	[REDACTED]		
FAX NUMBER	[REDACTED]		
E-MAIL ADDRESS (if you would prefer us to correspond with you by e-mail)			
[REDACTED]			

3. THE PREMISES (where the event is to be held -See note and answer fully)		
Description of Premises.		
CROWN INN (NEAR CAR PARK AREA)		
Full Postal Address of Premises which this Application Refers to		
77 STIRLING STREET ALVA FK12 5ED		
IMPORTANT		
From the 1 st November, 2016, premises which do not have a Premises Licence and which are used to provide "public entertainment" require to have in place a Public Entertainment Licence (PEL) or a Temporary PEL .		
Please confirm the following :	1 The premises have a current PEL	Yes/ No
	or 2 Date Temporary PEL was been applied for -	

Description of Activities to be Carried on in the Premises (see note and answer fully)
 DUE TO SOCIAL DISTANCING, BEER GARDEN TO BE EXTENDED
 ONTO ADJOINING CAR PARK WHICH IS OWNED BY CROWN
 INN.

Approximately How many persons will attend event ? 32

Will SIA Licensed Stewards to be provided ? YES NO

Is food to be provided at the Event - If yes please provide details
NO

4. DURATION OF LICENCE

Start Time and Date	End Time and Date
11.00 AM MON 3RD AUG 2020	10.00 PM SUN 19TH AUG 2020

5. IS ALCOHOL TO BE SOLD FOR CONSUMPTION ON THE PREMISES YES/NO*
IS ALCOHOL TO BE SOLD FOR CONSUMPTION OFF THE PREMISES YES/NO*

PROVIDE DETAILS AS TO HOURS REQUESTED WHEN ALCOHOL WILL BE SOLD
 ON/OFF THE PREMISES-* delete as appropriate

Times for sale of alcohol for consumption On premises	Times for sale of alcohol for consumption Off premises
11.00am - 10.00pm (Beer Garden)	11.00am - 10.00pm (Beer Garden)

Statement of the times at which any activities other than the sale of alcohol will be carried
 on in the premises
NONE

6. CHILDREN (see note 2)

This section must be completed where alcohol is for sale for consumption on the premises

Are children or young persons permitted entry? **YES/NO** (if answered yes the remainder of this section must be completed)

Will Children (0-15yrs) and Young Persons (16 & 17 yrs) require to be accompanied by a parent or person over the age of 18 yrs?	YES/NO
Ages of Children of Young Persons Permitted Entry 0-15 16-17	Times at which Children or Young Persons Permitted Entry 0-15 16-17
As in accordance with our licence.	
Parts of Premises to which Children or Young Persons Permitted Entry CHILDREN WILL BE ALLOWED TO BEER GARDEN EXTENSION AND WILL LEAVE NO LATER THAN 7.00AM AND MUST BE ACCOMPANIED BY AN ADULT AT ALL TIMES.	


7. Signature and declaration by applicant (see note 3)

DECLARATION

IT IS AN OFFENCE TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

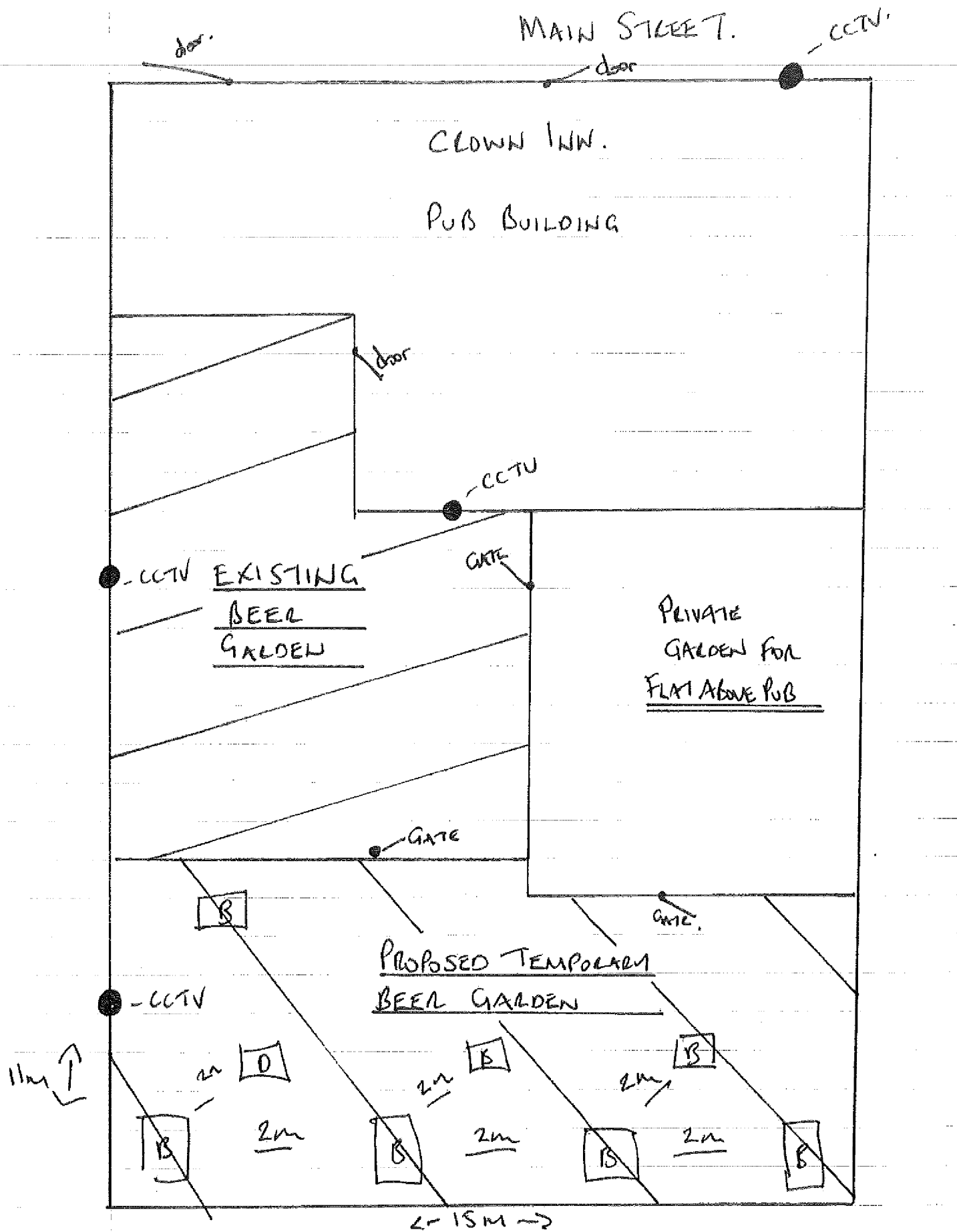
(Criminal Law (Consolidation) (Scotland) Act 1995 Section 44(2)(b))

The contents of this Application are true to the best of my knowledge and belief.

SIGNATURE		DATE	02 / 07 / 2020
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*** Data Protection Act 1998**

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- * @ 2 METERS SOCIAL DISTANCING - 8 BENCHES x 4 SEAT = 32
 - * @ 1 METER " " " " 10 BENCHES x 4 SEAT = 40 PEOPLE
- Benches 1.3m wide x Seat 4.

0

0

0

0

Crown Inn

DATE OF EVENT	7/7 - 2/8 2020
LICENCE NO	20/00202/0444
TO POLICE & WEB	3 July 2020

APPLICATION FOR OCCASIONAL LICENCE

To:

Clerk to the Licensing Board
 Kilncraigs
 Greenside Street
 Alloa
 FK10 1EB

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Personal Licence Holder	<input checked="" type="checkbox"/>
Representative of a Voluntary Organisation	<input type="checkbox"/>
Representative of a Members Club	<input type="checkbox"/>
Name and Address of Premises, licence number, Issuing Licensing Board (if applicable)	CROWN INN 77 STIRLING STREET ALVA FK12 5ED
Personal Licence Holder Name and Number (if applicable) Issuing Licensing Board	STEPHEN ALEXANDER POLLEY CC 385
Name of voluntary organisation or Members Club (if applicable)	
Name of Personal Licence Holder and Licence No. of person responsible for authorising sales of alcohol at event - See guidance notes	
STEPHEN ALEXANDER POLLEY CC 385	

2. PERSONAL DETAILS			
TITLE (delete as appropriate) MR MRS MISS MS OTHER (please state)			
FORENAMES	STEPHEN ALEXANDER		
SURNAME	POLLEN.		
If you are applying on behalf of a Club or voluntary organisation please state your position in that club/organisation or provide other evidence that you are authorised or entitled to apply on their behalf.		/	
DATE OF BIRTH	Day	Month	Year
[REDACTED]			
ADDRESS WHERE ORDINARILY RESIDENT TO BE USED FOR CORRESPONDENCE PURPOSES			
[REDACTED]			
Post Town	[REDACTED]	Postcode	[REDACTED]
TELEPHONE NUMBERS			
[REDACTED]			
DAYTIME EVENING	01259 760569 - CROWN INN.		
MOBILE			
FAX NUMBER			
E-MAIL ADDRESS (if you would prefer us to correspond with you by e-mail)			
[REDACTED]			

3. THE PREMISES (where the event is to be held -See note and answer fully)		
Description of Premises.		
CROWN INN (REAR CAR PARK AREA)		
Full Postal Address of Premises which this Application Refers to		
77 STILLING STREET ALVA FK12 5ED		
IMPORTANT		
From the 1 st November, 2016, premises which do not have a Premises Licence and which are used to provide "public entertainment" require to have in place a Public Entertainment Licence (PEL) or a Temporary PEL .		
Please confirm the following :	1 The premises have a current PEL	Yes / No
	or 2 Date Temporary PEL was been applied for -	

Description of Activities to be Carried on in the Premises (see note and answer fully)

DUE TO SOCIAL DISTANCING, BEER GARDEN TO BE EXTENDED ONTO ADJOINING CAR PARK WHICH IS OWNED BY CROWN INN.

(SEE ENCLOSED PLAN)

Approximately How many persons will attend event ? 32

Will SIA Licensed Stewards to be provided ? YES/NO

Is food to be provided at the Event - If yes please provide details

NO.

4. DURATION OF LICENCE

Start Time and Date	End Time and Date
11.00 AM 20TH JULY 2020	10.00 PM. SUN 2ND AUG 2020

5. IS ALCOHOL TO BE SOLD FOR CONSUMPTION ON THE PREMISES YES/NO*
IS ALCOHOL TO BE SOLD FOR CONSUMPTION OFF THE PREMISES YES/NO*

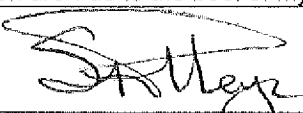
PROVIDE DETAILS AS TO HOURS REQUESTED WHEN ALCOHOL WILL BE SOLD ON/OFF THE PREMISES-* delete as appropriate

Times for sale of alcohol for consumption On premises	Times for sale of alcohol for consumption Off premises
11-00-TO 10-00PM (BEER GARDEN)	11-00 TO 10.00 PM (BEER GARDEN)

Statement of the times at which any activities other than the sale of alcohol will be carried on in the premises

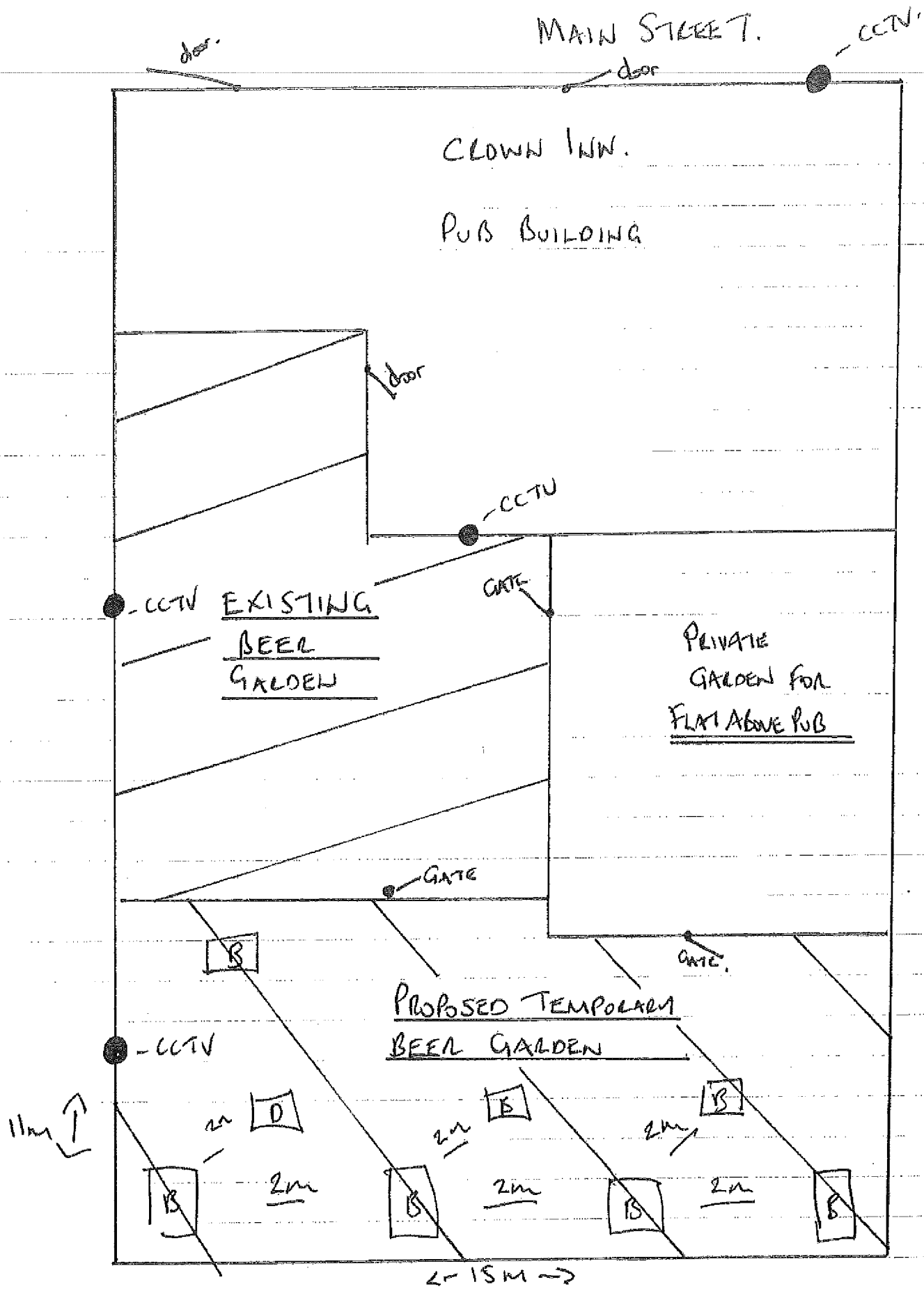
NONE

6. CHILDREN (see note 2)	
This section must be completed where alcohol is for sale for consumption on the premises	
Are children or young persons permitted entry? YES/NO (if answered yes the remainder of this section must be completed)	
Will Children (0-15yrs) and Young Persons (16 & 17 yrs) require to be accompanied by a parent or person over the age of 18 yrs?	YES/NO
Ages of Children of Young Persons Permitted Entry 0-15 16-17 AS IN ACCORDANCE WITH OUR LICENCE.	Times at which Children or Young Persons Permitted Entry 0-15 16-17
Parts of Premises to which Children or Young Persons Permitted Entry CHILDREN WILL BE ALLOWED TO BEER GARDEN EXTENSION BUT WILL LEAVE NO LATER THAN 7. PM AND WILL BE ACCOMPANIED BY AN ADULT AT ALL TIMES.	

7. Signature and declaration by applicant (see note 3)			
DECLARATION			
IT IS AN OFFENCE TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION			
(Criminal Law (Consolidation) (Scotland) Act 1995 Section 44(2)(b))			
The contents of this Application are true to the best of my knowledge and belief.			
SIGNATURE		DATE	02 07 2020.

* Data Protection Act 1998

The Information on this Form May be Held on an Electronic Public Register Which May be Available to Members of the Public on Request



- * @ 2 METERS SOCIAL DISTANCING - 8 BENCHES x 4 SEAT = 32
 - * @ 1 METER " " " " 10 BENCHES x 4 SEAT = 40 PEOPLE
- Benches 1.3m wide x Seat 4.

Occasional Licence Application

Supplementary information form

Have you read and understood that your licence, if granted may be subject to the conditions, listed in this guidance?

Yes No

Do you consent to these conditions being applied to the licence on grant?

Yes No

Have you made contact with the Planning Department at Clackmannanshire Council to discuss you proposals?

Yes No E.MAIL SENT, AWAITING A REPLY

Have you made contact with the Roads Department (Public Spaces only) to discuss your proposals?

Yes No

Please confirm that you have enclosed a sketch plan of showing the location, dimensions and seating arrangements in the proposed licensed area.

SKETCH ALREADY SUBMITTED WITH APPLICATION.

Name: STEPHEN POLLEY
Email Address:
Telephone No:

Name of Premises

Signed

Date 5/7/20 2020

CROWN INN ALVA

Useful email addresses

- Licensing@clacks.gov.uk
- roads@clacks.gov.uk
- planning@clacks.gov.uk
- ehhealth@clacks.gov.uk



Memo

**To: The Clerk to the Licensing Board
Greenfield
Alloa
FK10 2AD**

**From: Paul Fair
Licensing Standards Officer**

Extension: 2091

Email: pfair@clacks.gov.uk

Our Ref: PF/LSO/OL/CV19 REP

Your Ref: 20/00 /OCCLIC (+2 othrs)

Date: 5 July 2020

**Subject: Licensing (Scotland) Act, 2005, Section 57 (3)
3 x Occasional Licence Applications - Outdoor Area
Applicant- No 5 Inn, Alva, CC152
Car Park area adjacent, and to the front of The No 5 Inn, Brook Street, Alva.**

Section 57(1)(b) of The Licensing (Scotland) Act, 2005 (the Act) requires that the Licensing Board notifies the Licensing Standards Officer for the area in relation to any application for an occasional licence. This section further provides that the Licensing Standards Officer is provided with a copy of the application.

Having considered the content of the applications to which this representation relates, I have the following comments to make:

1. This representation relates to 3 occasional licences each lasting for a period of 14 days, and seeking authority to make sales of alcohol for on sales consumption in an outdoors space which is not currently part of the licensed footprint of the premises retail environment at the above address.
2. The 3 applications seek to licence the premises from 6 July 2020 for a continuous period of 6 weeks until 16 August 2020.
3. The purpose of an occasional licence is to allow premises that are not normally licensed to be licensed "occasionally". Not necessarily for a special event or special occasion.
4. Scottish Government has announced that as part of the stage 2 "easing lockdown" process, during the SARS-CoV-2 pandemic, outdoor food and drink areas, including licensed areas can open from Monday 6 July 2020.
5. Clackmannanshire Council has received many enquiries and applications relating to the licensing of new outdoor areas on a variety of land types adjacent to existing licensed premises. This representation relates to one of those applications.

6. On Friday 3 July 2020, the Licensing Board approved the use of a pre-application guidance document for those wishing to licence a new outdoor area. The applicant in this case has had the opportunity to view the document, has completed the supplementary information form and has acknowledged the understanding statement. The applicant has accepted the suggested conditions in that document and fully understands that additional conditions, from the pool list contained in the statement of licensing policy, may also be applied as local conditions.
7. The land in this case is an area used for car parking at the front of the premises and is owned by the premises. The area is suitable for licensing in the current circumstances.
8. The applicant has been advised that he should only use personal licence holders or other staff trained to the standards required by the Licensing (Training of Staff)(Scotland) Regulations 2007 to sell alcohol at the premises.
9. The applicant has also been advised that any staff left in charge at the premises should be the holder of a personal licence or should be able to make immediate contact with a personal licence holder responsible for the management of the premises, during all licensed hours.
10. Appendix A contains a list of suggested conditions that the Licensing Board may wish to impose on granting this application. These conditions are necessary to ensure compliance with the licensing objectives contained within The Licensing (Scotland) Act, 2005.

Paul Fair

Licensing Standards Officer.

Appendix A

- 1 Alcohol sold for consumption in the licensed outdoor area will be ordered from, and delivered to the table, by staff employed at the premises.
- 2 The outdoor area must be clearly separated from any neighbouring unlicensed area by a physical barrier such as a fence or series of posts and rope or tape of at least 1 metre in height.
- 3 The outside area can only be occupied by persons seated at a table.
- 4 The licence holder must ensure that alcohol is only consumed by persons seated at a table.
- 5 (For Licensed public spaces only) All drinks whether alcoholic or not sold or supplied for consumption in the outdoor area, will be sold in or decanted into plastic or polycarbonate drinking vessels.
- 6 No entertainment, live or recorded music or performances will be permitted in any outdoor area.
- 7 All outdoor areas will be operated in compliance with the current Scottish Government guidance for Licensed Outdoor Drinking areas, including any amendments to that guidance which occurs in the duration of the licence.

Licensing Board

Oakwood Lounge

DATE OF EVENT	6/7 - 19/7 2020
LICENCE NO	20/00207/00000
TO POLICE & WEB	3 July 2020

Application for an Occasional Licence

To:

Clerk to the Licensing Board
 Clackmannanshire Council
 Kilncraigs
 Alloa
 FK10 1EB

**THIS PAPER RELATES TO
 ITEM 3b
 ON THE AGENDA**

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You May Wish to Keep a Copy of the Completed Form for Your Records.

1. Licence Details (see note 1)	
I am a :- (please tick one only)	
Premises Licence Holder	<input checked="" type="checkbox"/>
Personal Licence Holder	<input type="checkbox"/>
Representative of a Voluntary Organisation	<input type="checkbox"/>
Representative of a Members Club	<input type="checkbox"/>
Name and Address of Premises	THE OAKWOOD LOUNGE FAIRFIELD ROAD SAUCIE FK10 3DE
Licence number and Issuing Licensing Board (if applicable)	PLN 0030 CLACKMANNANSHIRE LICENSING BOARD
Personal licence number (if applicable) Issuing Licensing Board	_____



Name of voluntary organisation or Members Club (if applicable)		/	
Name of Personal Licence Holder and Licence No. of person responsible for authorising sales of alcohol at event (see guidance notes)		/	
2. Personal Details			
Full Name	Surname	First Name	
	BRADIE	ALAN	
If you are applying on behalf of a Club or voluntary organisation please state your position in that club/organisation or provide other evidence that you are authorised or entitled to apply on their behalf.			
Address where ordinarily resident to be used for correspondence purposes.			
Telephone Number			
Email Address (if you would prefer us to correspond with you by email)			
Age, Date & Place of Birth	Years	Date of Birth	Place of Birth
3. The Premises (See note and answer fully)			
Description of Premises - AREA TO REAR AND REAR EXIT OF A CURRENTLY LICENSED PREMISES. SHOWN RED ON ATTACHED PLAN			
Full Postal Address of Premises which this Application Refers to OAKWOOD LOUNGE FAIRFIELD ROAD SAUCHIE FK10 3DE			



Description of Activities to be Carried on in the Premises (see note and answer fully)	
OUTSIDE DRINKING AREA TO ALLOW PREMISES TO RE OPEN FROM COVID 19 LOCKDOWN	
* TABLES SPACED TO MAINTAIN SOCIAL DISTANCE IS OBSERVED *	
Approximately how many persons will attend event ?	20 - 30
Will Stewards to be provided ?	Yes/No
Is food to be provided at the event	Yes/No
If Yes - please provide details	
4. Duration of Licence	
Start Time and Date	End Time and Date
11am 06/07/2020	10pm 19/07/2020
5. Alcohol Consumption	
Is Alcohol to be sold for consumption on the premises?	Yes/No
Is Alcohol to be sold for consumption off the premises?	Yes/No
Provide details as to hours required when alcohol will be sold on/off* the premises *delete as appropriate	
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Are children or young persons permitted entry?	Yes/No
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Will Children (0-15yrs) and Young Persons (16 & 17 yrs) require to be accompanied by a parent or person over the age of 18 yrs?	YES
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Parts of Premises to which Children or Young Persons Permitted Entry ALL OF THE AREA TO BE COVERED BY OCCASIONAL LICENSE.	
7. Signature and Declaration by Applicant	
DECLARATION	
IT IS AN OFFENCE TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION	
(Criminal Law (Consolidation) (Scotland) Act 1995 Section 44(2)(b))	
The contents of this Application are true to the best of my knowledge and belief	
Signature	Dated 29/06/20

*** Data Protection Act 1998**

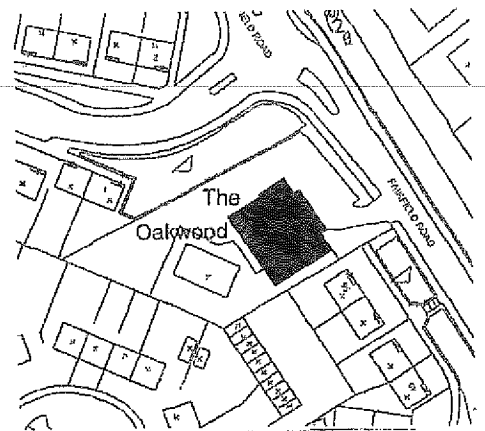
The Information on this Form May be Held on an Electronic Public Register Which May be Available to Members of the Public on Request

Checklist	
I have made or enclosed payment of the fee for the application	

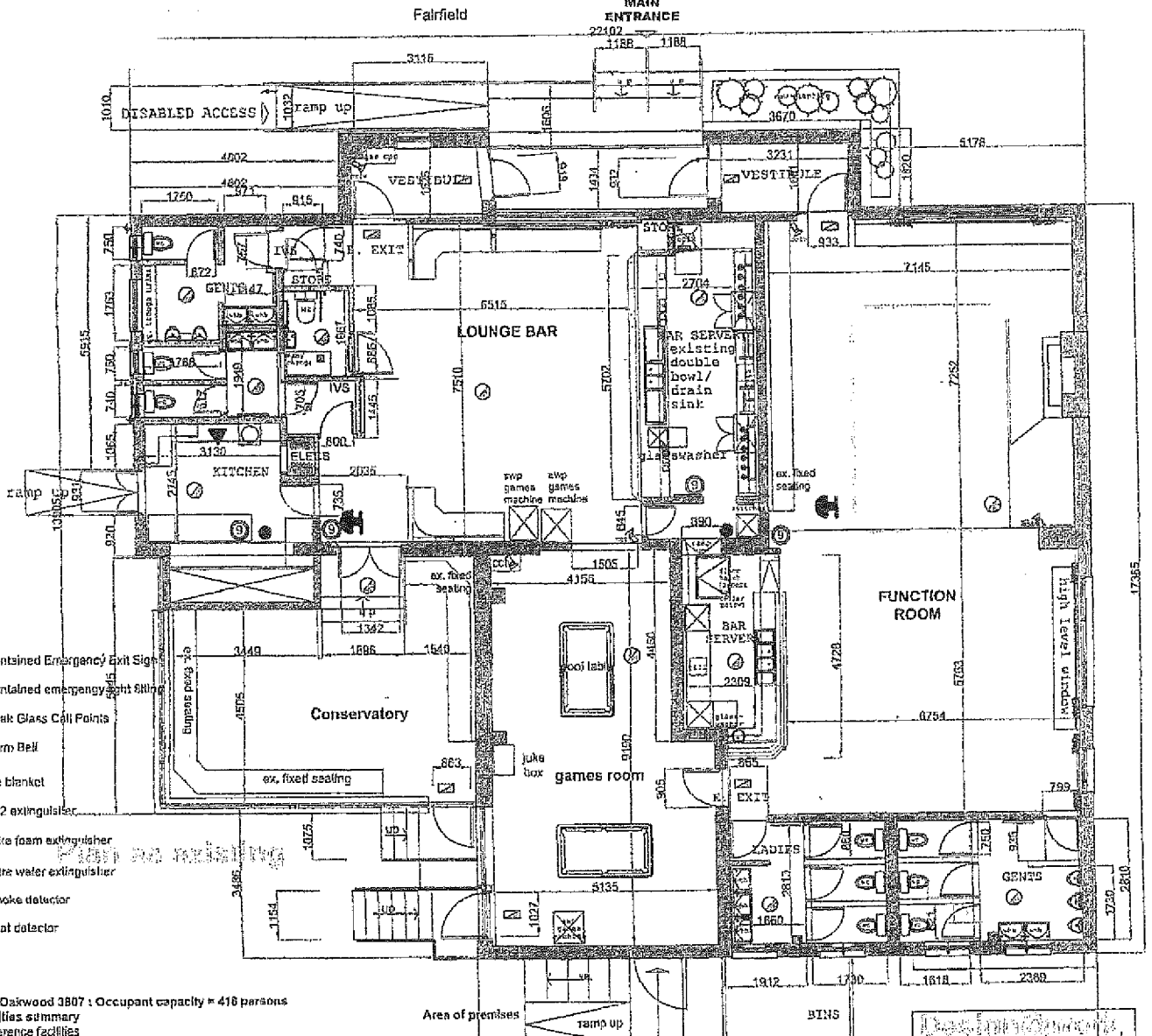
Site Plan

AREA OUTLINED GREEN
DENOTES CURRENT LICENSED
AREA

AREA OUTLINED BLUE SHADDED
IN RED DENOTES AREAS
TO BE COVERED BY
OCCASIONAL LICENSES



Location plan



- Ⓜ Maintained Emergency Exit Sign
- Ⓜ Maintained emergency light fitting
- Ⓜ Break Glass Call Points
- Ⓜ Alarm Bell
- Ⓜ Fire blanket
- Ⓜ CO2 extinguisher
- Ⓜ 8 litre foam extinguisher
- Ⓜ 9 litre water extinguisher
- Ⓜ Smoke detector
- Ⓜ Heat detector

The Oakwood 3807 : Occupant capacity = 418 persons
 Facilities summary
 Conference facilities
 Restaurant facilities
 Bar Meals
 Receptions
 Club Meetings
 Recorded Music
 Live Performances
 Dance facilities
 Theatre/Films
 Gaming
 Indoor/outdoor sports
 Televised Sport
 Outdoor Drinking facilities
 Adult Entertainment
 Any area set aside specifically for the use of children & young persons
 Any area on the premises to which children & young persons will have access

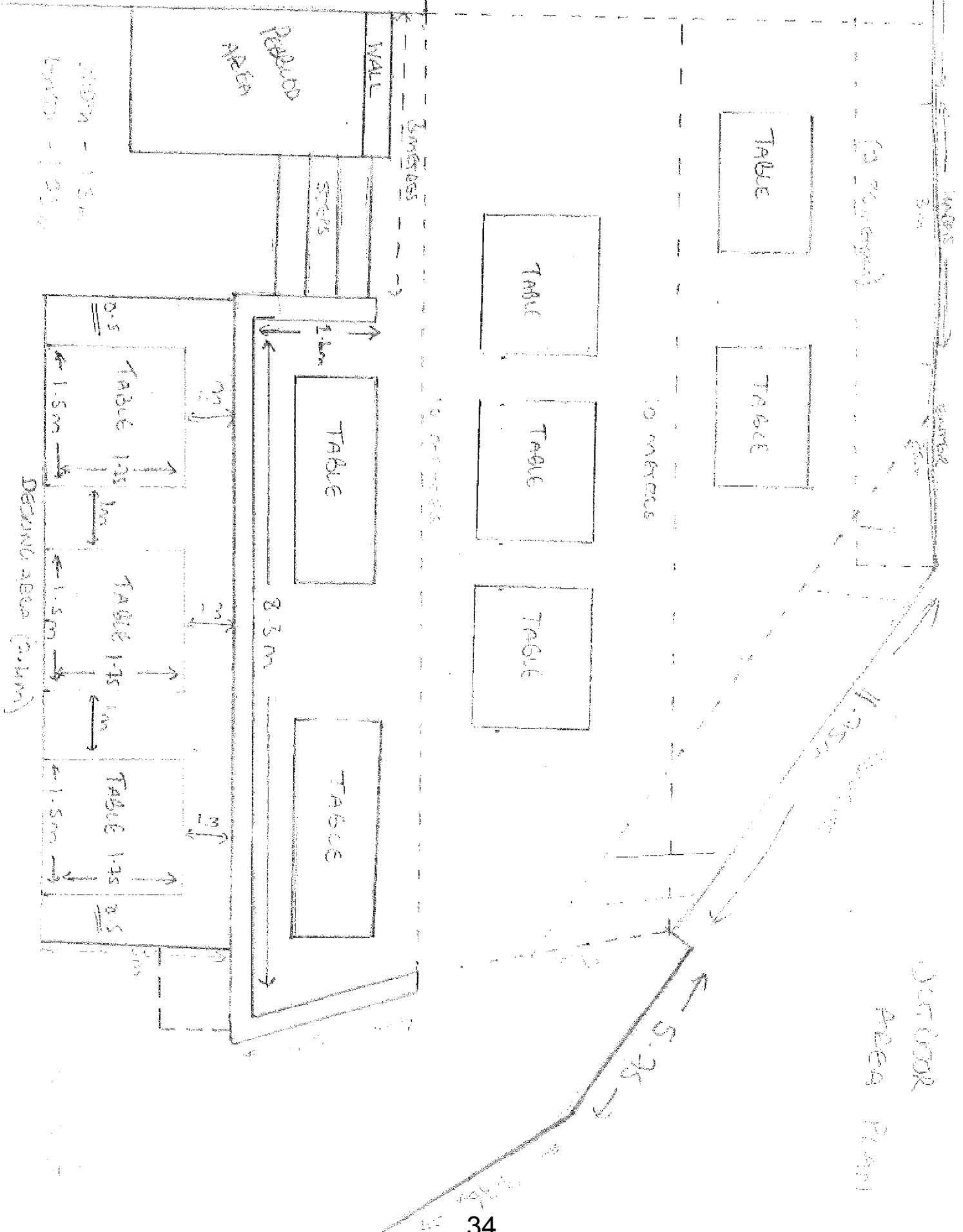
Area of premises
 Conservatory & Function Room
 Function Room
 Lounge bar & Conservatory
 games room & lounge bar
 Lounge bar & Function Room
 Function Room
 games room
 games room, lounge bar, conservatory, function room
 games room & lounge bar
 Conservatory & Function Room & games room
 Conservatory & Function Room & games room

The Oakwood 3807
 The Oakwood, Fairfield, FK9 5HH
 Tel 01324 826612
 mob: 0771 254 1069 email: marjoriedelaney@btconnect.com
 Client: Balhaven Brewery Co., 6 Back Walk, Stirling FK9 2DA
 Tel: 01786 464446
 Site: The Oakwood, Fairfield Road, Fairfield, Sauchie, Alloa, Clackmannanshire, FK10 3DE
 Drawing: Ground Floor Plan as existing
 Scale: 1:100 Dated: 13th June
 Drawn by: M Delaney

L REDBOARDS + GLASS

5m
BINS

NOT IN USE



DEMAND AREA
AREA PLAN

Licensing Board

DATE OF EVENT	OAKWOOD lounge 21/7 - 2/8 2020
LICENCE NO	20/00205/00016
TO POLICE & WEB	3 JULY 2020

Application for an Occasional Licence

To:

Clerk to the Licensing Board
 Clackmannanshire Council
 Kilncraigs
 Alloa
 FK10 1EB

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Personal Licence Holder	<input type="checkbox"/>
Representative of a Voluntary Organisation	<input type="checkbox"/>
Representative of a Members Club	<input type="checkbox"/>
Name and Address of Premises	OAKWOOD LOUNGE FAIRFIELD ROAD, SAUCHIE FK10 3DE
Licence number and Issuing Licensing Board (if applicable)	PLN 0030 CLACKMANNANSHIRE LICENSING BOARD
Personal licence number (if applicable) Issuing Licensing Board	




Name of voluntary organisation or Members Club (if applicable)		—	
Name of Personal Licence Holder and Licence No. of person responsible for authorising sales of alcohol at event (see guidance notes)		—	
2. Personal Details			
Full Name	Surname	First Name	
	BRADIE	ALAN.	
If you are applying on behalf of a Club or voluntary organisation please state your position in that club/organisation or provide other evidence that you are authorised or entitled to apply on their behalf.		—	
Address where ordinarily resident to be used for correspondence purposes.		[REDACTED]	
Telephone Number		[REDACTED]	
Email Address (if you would prefer us to correspond with you by email)		[REDACTED]	
Age, Date & Place of Birth	Years	Date of Birth	Place of Birth
	[REDACTED]	[REDACTED]	[REDACTED]
3. The Premises (See note and answer fully)			
Description of Premises -			
<p>Area TO Rear AND AT Rear EXIT OF A, CURRENTLY LICENSED PREMISES</p> <p>SHOW RED ON ATTACHED PLAN</p>			
Full Postal Address of Premises which this Application Refers to			
<p>OAKWOOD LOUNGE FAIRFIELD ROAD SAUCHIE FK10 3DG</p>			



Description of Activities to be Carried on in the Premises (see note and answer fully)	
<p>OUTSIDE DRINKING AREA TO ALLOW PREMISES TO RE OPEN FOLLOWING COVID 19 LOCKDOWN</p> <p>* TABLES WILL BE SPACED TO ENSURE PROPER SOCIAL DISTANCE IS MAINTAINED AS REQUIRED*</p>	
Approximately how many persons will attend event?	20-30
Will Stewards be provided?	Yes/No
Is food to be provided at the event	Yes/No
If Yes - please provide details	
4. Duration of Licence	
Start Time and Date	End Time and Date
11 am 20/07/2020	10 PM 02/08/2020
5. Alcohol Consumption	
Is Alcohol to be sold for consumption on the premises?	Yes/No
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Statement of the times at which any activities other than the sale of alcohol will be carried on in the premises	
<p>_____</p>	



6. Children (This section must be completed where alcohol is for sale for consumption on the premises)	
Are children or young persons permitted entry?	Yes/No
If Yes - the remainder of this section must be completed	
Will Children (0-15yrs) and Young Persons (16 & 17 yrs) require to be accompanied by a parent or person over the age of 18 yrs?	Yes
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Signature	
Dated	29/06/20

*** Data Protection Act 1998**

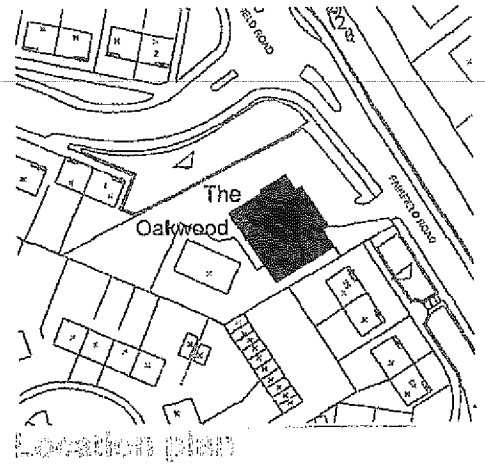
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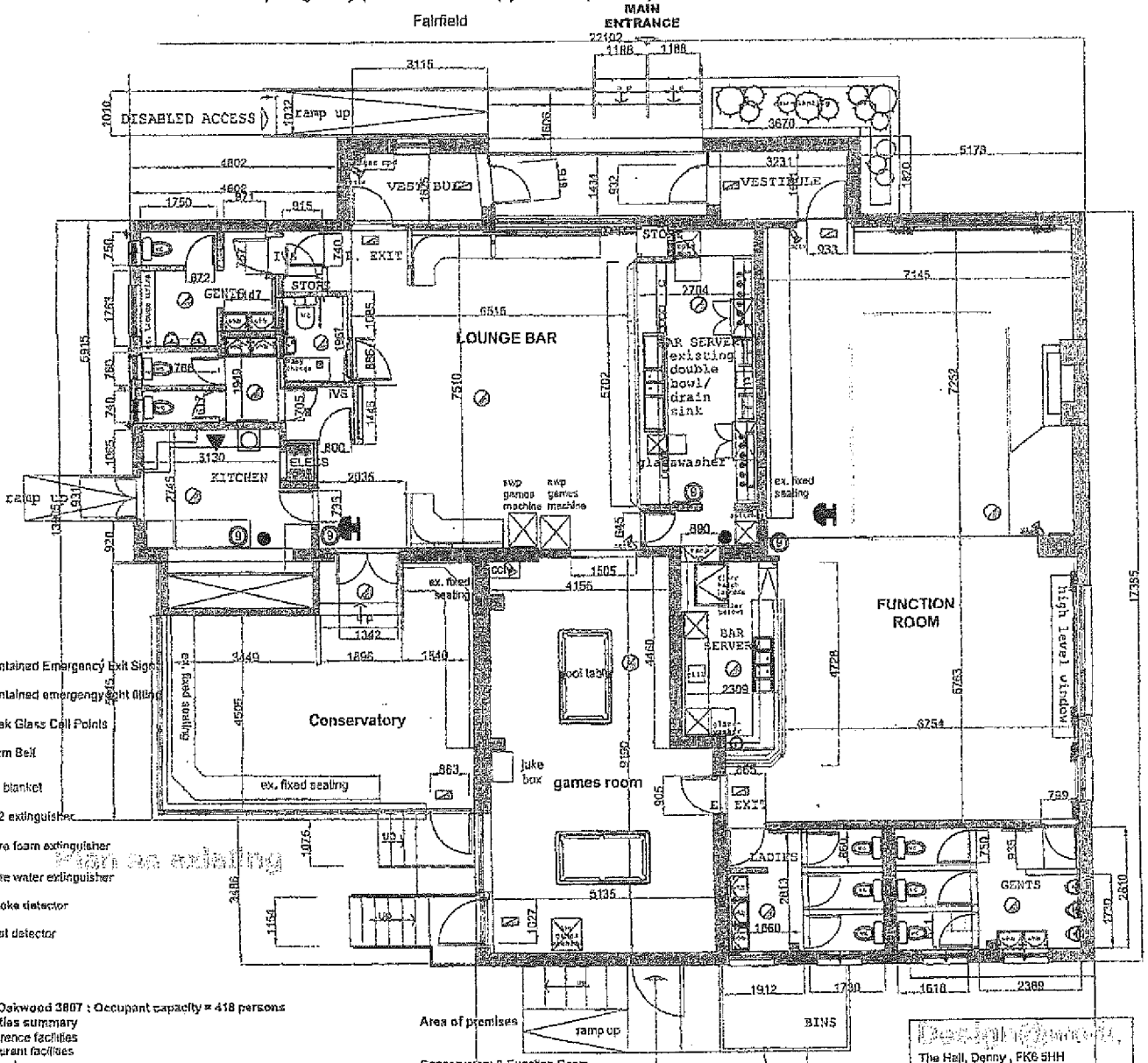
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Location plan



- ☒ Maintained Emergency Exit Sign
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The Oakwood 3807 : Occupant capacity = 418 persons

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Function Room
Lounge bar & Conservatory
games room & lounge bar
Lounge bar & Function Room
Function Room

games room
games room, lounge bar, conservatory, function room
games room & lounge bar

Conservatory & Function Room & games room
Conservatory & Function Room & games room

The Hall, Denny, FK8 5HH
Tel 01324 826512
rns: 0771 254 1069 email:
marjoledelaney@btconnect.com

Client: Belhaven Brewery Co. 6 Back
Walk, Stirling FK8 2QA
Tel: 01788 454446

Site : The Oakwood, Fairfield Road,
Fairfield, Sauchie, Alloa,
Clackmannanshire, FK10 3DE

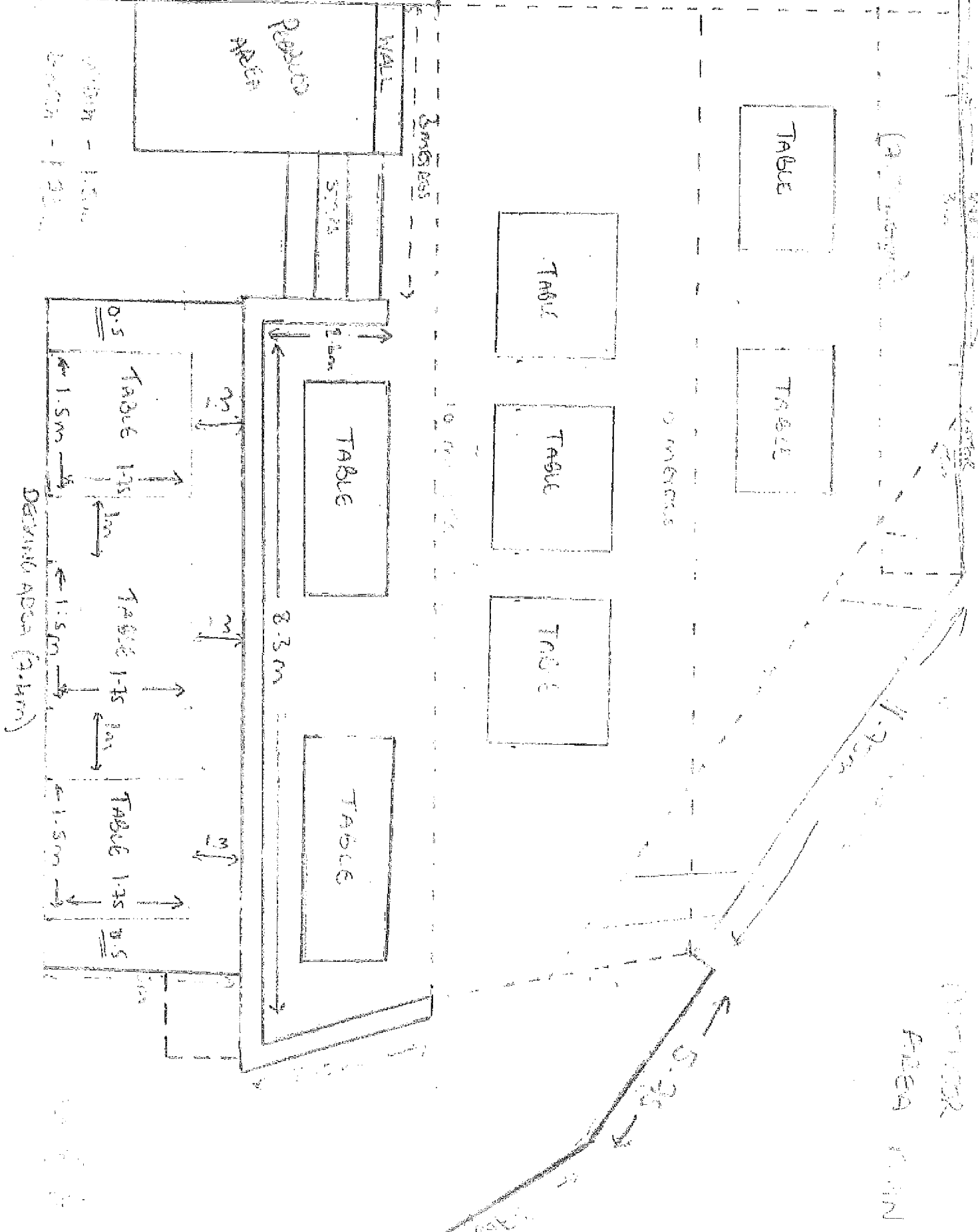
Drawing: Ground Floor Plan as existing
Scale: 1:100 Dated: 13th June
Drawn by: M Delaney

BRICK & GLASS

NOT IN USE

BINS

S T O R E R O O M



Licensing Board

DATE OF EVENT	OAKWOOD LOUNGE 03-16 AUGUST 2020
LICENCE NO	20/00206/OCCLIC
TO POLICE & WEB	3 A JULY 2020

Application for an Occasional Licence

To:

Clerk to the Licensing Board
 Clackmannanshire Council
 Kilncraigs
 Alloa
 FK10 1EB

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Representative of a Members Club	<input type="checkbox"/>
Name and Address of Premises	OAKWOOD LOUNGE FAIRFIELD ROAD SAUCHIE FK10 3DE
Licence number and Issuing Licensing Board (if applicable)	PLN 0030 CLACKMANNASHIRE LICENSING BOARD
Personal licence number (if applicable) Issuing Licensing Board	_____



Name of voluntary organisation or Members Club (if applicable)		/	
Name of Personal Licence Holder and Licence No. of person responsible for authorising sales of alcohol at event (see guidance notes)		/	
2. Personal Details			
Full Name	Surname	First Name	
	BRADIE	ALAN	
If you are applying on behalf of a Club or voluntary organisation please state your position in that club/organisation or provide other evidence that you are authorised or entitled to apply on their behalf.		/	
Address where ordinarily resident to be used for correspondence purposes.		[REDACTED]	
Telephone Number		[REDACTED]	
Email Address (if you would prefer us to correspond with you by email)		[REDACTED]	
Age, Date & Place of Birth	Years	Date of Birth	Place of Birth
	[REDACTED]		
3. The Premises (See note and answer fully)			
Description of Premises -			
<p>AREA TO THE REAR AND AT REAR EXIT OF A CURRENTLY LICENSED PREMISES</p> <p>SHOWN RED ON ATTACHED PLAN.</p>			
Full Postal Address of Premises which this Application Refers to			
<p>OAKWOOD LOUGLE FAIRFIELD ROAD SAUCHIE FK10 3DE</p>			



<p>Description of Activities to be Carried on in the Premises (see note and answer fully)</p> <p>OUTSIDE DRINKING AREA TO ALLOW THE PREMISES TO RE-OPEN FOLLOWING COVID 19 LOCKDOWN</p> <p>* TABLES WILL BE SPACED TO ENSURE PROPER SOCIAL DISTANCE IS MAINTAINED AS REQUIRED *</p>											
Approximately how many persons will attend event ?	20 - 30										
Will Stewards to be provided ?	Yes/No										
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If Yes - please provide details											
<p>4. Duration of Licence</p> <table border="1"> <thead> <tr> <th>Start Time and Date</th> <th>End Time and Date</th> </tr> </thead> <tbody> <tr> <td>11am 03/08/2020</td> <td>10 PM 16/08/2020</td> </tr> </tbody> </table>		Start Time and Date	End Time and Date	11am 03/08/2020	10 PM 16/08/2020						
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7. Signature and Declaration by Applicant	
DECLARATION	
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(Criminal Law (Consolidation) (Scotland) Act 1995 Section 44(2)(b))	
The contents of this Application are true to the best of my knowledge and belief	
Signature	Dated 29/06/20.

*** Data Protection Act 1998**

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Checklist	
I have made or enclosed payment of the fee for the application	

Clackmannanshire Licencing Board

Occasional Licence Application

Supplementary information form

Have you read and understood that your licence, if granted may be subject to the conditions, listed in this guidance?

Yes/~~No~~

Do you consent to these conditions being applied to the licence on grant?

Yes/~~No~~

Have you made contact with the Planning Department at Clackmannanshire Council to discuss you proposals?

Yes/~~No~~

Have you made contact with the Roads Department (Public Spaces only) to discuss your proposals?

Yes/~~No~~

Please confirm that you have enclosed a sketch plan of showing the location, dimensions and seating arrangements in the proposed licensed area.

Name

Email Address :

Telephone No:

Name of Premises

Signed

Date.....*7th July*.....2020

Useful email addresses

Licensing@clacks.gov.uk

roads@clacks.gov.uk

planning@clacks.gov.uk

ehealth@clacks.gov.uk



Memo

**To: The Clerk to the Licensing Board
Greenfield
Alloa
FK10 2AD**

**From: Paul Fair
Licensing Standards Officer**

Extension: 2091

Email: pfair@clacks.gov.uk

Our Ref: PF/LSO/OL/CV19 REP

Your Ref: 20/00 /OCCLIC (+2 othrs)

Date: 5 July 2020

**Subject: Licensing (Scotland) Act, 2005, Section 57 (3)
3 x Occasional Licence Applications - Outdoor Area
Applicant- Alan Bradie- Premises Licence Holder
Car Park area adjacent, and to the side of The Oakwood Lounge, Fairfield road,
Sauchie.**

Section 57(1)(b) of The Licensing (Scotland) Act, 2005 (the Act) requires that the Licensing Board notifies the Licensing Standards Officer for the area in relation to any application for an occasional licence. This section further provides that the Licensing Standards Officer is provided with a copy of the application.

Having considered the content of the applications to which this representation relates, I have the following comments to make:

1. This representation relates to 3 occasional licences each lasting for a period of 14 days, and seeking authority to make sales of alcohol for on sales consumption in an outdoors space which is not currently part of the licensed footprint of the premises retail environment at the above address.
2. The 3 applications seek to licence the premises from 6 July 2020 for a continuous period of 6 weeks until 16 August 2020.
3. The purpose of an occasional licence is to allow premises that are not normally licensed to be licensed "occasionally". Not necessarily for a special event or special occasion.
4. Scottish Government has announced that as part of the stage 2 "easing lockdown" process, during the SARS-CoV-2 pandemic, outdoor food and drink areas, including licensed areas can open from Monday 6 July 2020.

5. Clackmannanshire Council has received many enquiries and applications relating to the licensing of new outdoor areas on a variety of land types adjacent to existing licensed premises. This representation relates to one of those applications.
6. On Friday 3 July 2020, the Licensing Board approved the use of a pre-application guidance document for those wishing to licence a new outdoor area. The applicant in this case has had the opportunity to view the document, has completed the supplementary information form and has acknowledged the understanding statement. The applicant has accepted the suggested conditions in that document and fully understands that additional conditions, from the pool list contained in the statement of licensing policy, may also be applied as local conditions.
7. The land in this case is an area used for car parking at the side of the premises and is owned by the premises. The area is suitable for licensing in the current circumstances..
8. The applicant has been advised that he should only use personal licence holders or other staff trained to the standards required by the Licensing (Training of Staff)(Scotland) Regulations 2007 to sell alcohol at the premises.
9. The applicant has also been advised that any staff left in charge at the premises should be the holder of a personal licence or should be able to make immediate contact with a personal licence holder responsible for the management of the premises, during all licensed hours.
10. Appendix A contains a list of suggested conditions that the Licensing Board may wish to impose on granting this application. These conditions are necessary to ensure compliance with the licensing objectives contained within The Licensing (Scotland) Act, 2005.

Paul Fair

Licensing Standards Officer.

Appendix A

- 1 Alcohol sold for consumption in the licensed outdoor area will be ordered from, and delivered to the table, by staff employed at the premises.
- 2 The outdoor area must be clearly separated from any neighbouring unlicensed area by a physical barrier such as a fence or series of posts and rope or tape of at least 1 metre in height.
- 3 The outside area can only be occupied by persons seated at a table.
- 4 The licence holder must ensure that alcohol is only consumed by persons seated at a table.
- 5 (For Licensed public spaces only) All drinks whether alcoholic or not sold or supplied for consumption in the outdoor area, will be sold in or decanted into plastic or polycarbonate drinking vessels.
- 6 No entertainment, live or recorded music or performances will be permitted in any outdoor area.
- 7 All outdoor areas will be operated in compliance with the current Scottish Government guidance for Licensed Outdoor Drinking areas, including any amendments to that guidance which occurs in the duration of the licence.

No 5 IN

DATE OF EVENT	6-19 July 2020
LICENCE NO	20/00210/OCCLIC
TO POLICE & WEB	3 July 2020

APPLICATION FOR OCCASIONAL LICENCE

To:

Clerk to the Licensing Board
 Kilncraigs
 Greenside Street
 Alloa
 FK10 1EB

THIS PAPER RELATES TO ITEM 3c ON THE AGENDA
--

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Personal Licence Holder	<input type="checkbox"/>
Representative of a Voluntary Organisation	<input type="checkbox"/>
Representative of a Members Club	<input type="checkbox"/>
Name and Address of Premises, licence number, Issuing Licensing Board (if applicable)	NO 5 INN CC 152 BROOK STREET ALVA CLACKMANNANSHIRE FK12 5JL
Personal Licence Holder Name and Number (if applicable) Issuing Licensing Board	ALISON LILY ALLAN WHITE CC 158
Name of voluntary organisation or Members Club (if applicable)	
Name of Personal Licence Holder and Licence No. of person responsible for authorising sales of alcohol at event - See guidance notes	
ALISON LILY ALLAN WHITE CC 158	

2. PERSONAL DETAILS			
TITLE (delete as appropriate) MR MRS MISS MS OTHER (please state)			
FORENAMES	DAVID HAMILTON		
SURNAME	WHITE		
If you are applying on behalf of a Club or voluntary organisation please state your position in that club/organisation or provide other evidence that you are authorised or entitled to apply on their behalf.			
DATE OF BIRTH	Day	Month	Year
	[REDACTED]		
ADDRESS WHERE ORDINARILY RESIDENT TO BE USED FOR CORRESPONDENCE PURPOSES			
[REDACTED]			
Post Town	[REDACTED]	Postcode	[REDACTED]
TELEPHONE NUMBERS			
0			
DAYTIME	[REDACTED]		
EVENING	[REDACTED]		
MOBILE	[REDACTED]		
FAX NUMBER			
E-MAIL ADDRESS (if you would prefer us to correspond with you by e-mail)			
[REDACTED]			

3. THE PREMISES (where the event is to be held -See note and answer fully)		
Description of Premises.		
WITH ⁿ PRIVATE CAR PARK AT THE NOS INN BROOK STREET ALVA		
Full Postal Address of Premises which this Application Refers to		
BROOK STREET ALVA CLACKMANNANSHIRE FK12 5JL		
IMPORTANT		
From the 1 st November, 2016, premises which do not have a Premises Licence and which are used to provide "public entertainment" require to have in place a Public Entertainment Licence (PEL) or a Temporary PEL .		
Please confirm the following :	1 The premises have a current PEL	Yes/No
	or	
	2 Date Temporary PEL was been applied for -	

Description of Activities to be Carried on in the Premises (see note and answer fully)

OUTSIDE DRINKING AREA TO FRONT OF BUILDING
(PRIVATE CARPARK)
CHILDREN AND YOUNG PERSONS WILL BE PRESENT.
SALE OF ALCOHOL AND FOOD.

Approximately How many persons will attend event ?

40

Will SIA Licensed Stewards to be provided ?

YES NO

Is food to be provided at the Event - If yes please provide details

BAR MEAL
AVAILABLE TO PURCHASE.

4. DURATION OF LICENCE

Start Time and Date

11 AM

MONDAY 6 JULY 2020

End Time and Date

10 PM

SUNDAY 19 JULY 2020

5. IS ALCOHOL TO BE SOLD FOR CONSUMPTION ON THE PREMISES YES NO*
IS ALCOHOL TO BE SOLD FOR CONSUMPTION OFF THE PREMISES YES NO*

PROVIDE DETAILS AS TO HOURS REQUESTED WHEN ALCOHOL WILL BE SOLD ON/OFF THE PREMISES.* delete as appropriate

Times for sale of alcohol for consumption
On premises

11am - 10pm

Times for sale of alcohol for consumption
Off premises

11am - 10pm

Statement of the times at which any activities other than the sale of alcohol will be carried on in the premises

NA.

6. CHILDREN (see note 2)

This section must be completed where alcohol is for sale for consumption on the premises

Are children or young persons permitted entry? **YES** NO (if answered yes the remainder of this section must be completed)

Will Children (0-15yrs) and Young Persons (16 & 17 yrs) require to be accompanied by a parent or person over the age of 18 yrs?

YES NO

Ages of Children of Young Persons Permitted Entry

ANY AGE

Times at which Children or Young Persons Permitted Entry

OPENING TIME
UP TILL 8PM

Parts of Premises to which Children or Young Persons Permitted Entry

ALL AREAS = EXCEPT BAR SERVES WHERE
ALCOHOL IS BEING SERVED.

7. Signature and declaration by applicant (see note 3)

DECLARATION

IT IS AN OFFENCE TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

(Criminal Law (Consolidation) (Scotland) Act 1995 Section 44(2)(b))

The contents of this Application are true to the best of my knowledge and belief.

SIGNATURE



DATE

1 July 2020

*** Data Protection Act 1998**

The Information on this Form May be Held on an Electronic Public Register Which May be Available to Members of the Public on Request

3 BENCHES
SITTING MAX
8 PEOPLE EACH
TABLE

4 ROUND TABLES
SITTING MAX
4 PEOPLE EACH
TABLE



No 5 Inn

DATE OF EVENT	3 - 16 AUGUST 2020
LICENCE NO	20/00209/OCCWK
TO POLICE & WEB	3 JULY 2020

APPLICATION FOR OCCASIONAL LICENCE

To:

Clerk to the Licensing Board
 Kilncraigs
 Greenside Street
 Alloa
 FK10 1EB

Before Completing this Form Please Carefully Read the Guidance Notes issued along with the Application. If completing by Hand Please Write Legibly in **BLOCK CAPITALS**. In all Cases Ensure that your Answers are Inside the Boxes and Written or Typed in **BLACK INK**. Use additional sheets if necessary.

You May Wish to Keep a Copy of the Completed Form for Your Records.

1. LICENCE DETAILS (see note 1)	
I am a :- (please tick one only)	
Premises Licence Holder	<input checked="" type="checkbox"/>
Personal Licence Holder	<input type="checkbox"/>
Representative of a Voluntary Organisation	<input type="checkbox"/>
Representative of a Members Club	<input type="checkbox"/>
Name and Address of Premises, licence number, Issuing Licensing Board (if applicable)	NOS INN BROOK STREET ALVA CLACKMANNANSHIRE FK12 5JL CC152
Personal Licence Holder Name and Number (if applicable) Issuing Licensing Board	ALISON LILY ALLAN WHITE CC158
Name of voluntary organisation or Members Club (if applicable)	
Name of Personal Licence Holder and Licence No. of person responsible for authorising sales of alcohol at event - See guidance notes	
ALISON LILY ALLAN WHITE CC158	

2. PERSONAL DETAILS			
TITLE (delete as appropriate) MR MRS MISS MS OTHER (please state)			
FORENAMES	DAVID HAMILTON		
SURNAME	WHITE		
If you are applying on behalf of a Club or voluntary organisation please state your position in that club/organisation or provide other evidence that you are authorised or entitled to apply on their behalf.			
DATE OF BIRTH	Day	Month	Year
	[REDACTED]		
ADDRESS WHERE ORDINARILY RESIDENT TO BE USED FOR CORRESPONDENCE PURPOSES			
[REDACTED]			
Post Town	[REDACTED]	Postcode	[REDACTED]
TELEPHONE NUMBERS			
0			
DAYTIME	[REDACTED]		
EVENING	[REDACTED]		
MOBILE	[REDACTED]		
FAX NUMBER			
E-MAIL ADDRESS (if you would prefer us to correspond with you by e-mail)			
[REDACTED]			

3. THE PREMISES (where the event is to be held -See note and answer fully)		
Description of Premises. WITH ^{IN} PRIVATE CAR PARK AT THE NOS INN BROOK STREET ALVA		
Full Postal Address of Premises which this Application Refers to BROOK STREET ALVA CHACKHAMMANSHIRE FK12 5JL		
IMPORTANT From the 1 st November, 2016, premises which do not have a Premises Licence and which are used to provide "public entertainment" require to have in place a Public Entertainment Licence (PEL) or a Temporary PEL .		
Please confirm the following :	1 The premises have a current PEL	Yes No
	or 2 Date Temporary PEL was been applied for -	

Description of Activities to be Carried on in the Premises (see note and answer fully)

OUTSIDE DRINKING AREA TO FRONT OF BUILDING
(PRIVATE CARPARK)

CHILDREN AND YOUNG PERSONS WILL BE PRESENT
SALE OF ALCOHOL AND FOOD.

Approximately How many persons will attend event ? 40

Will SIA Licensed Stewards to be provided ? YES NO

Is food to be provided at the Event - If yes please provide details

BAR MEAL
AVAILABLE TO PURCHASE.

4. DURATION OF LICENCE

Start Time and Date	End Time and Date
11 AM MONDAY 3RD 2020 AUG	10 PM SUNDAY 16 AUG 2020

5. IS ALCOHOL TO BE SOLD FOR CONSUMPTION ON THE PREMISES YES NO*
IS ALCOHOL TO BE SOLD FOR CONSUMPTION OFF THE PREMISES YES NO*

PROVIDE DETAILS AS TO HOURS REQUESTED WHEN ALCOHOL WILL BE SOLD ON/OFF THE PREMISES-* delete as appropriate

Times for sale of alcohol for consumption On premises 11am - 10pm	Times for sale of alcohol for consumption Off premises 11am - 10pm
Statement of the times at which any activities other than the sale of alcohol will be carried on in the premises N/A.	

6. CHILDREN (see note 2)	
This section must be completed where alcohol is for sale for consumption on the premises	
Are children or young persons permitted entry? <input checked="" type="radio"/> YES <input type="radio"/> NO (if answered yes the remainder of this section must be completed)	
Will Children (0-15yrs) and Young Persons (16 & 17 yrs) require to be accompanied by a parent or person over the age of 18 yrs?	<input checked="" type="radio"/> YES <input type="radio"/> NO
Ages of Children of Young Persons Permitted Entry Any AGE	Times at which Children or Young Persons Permitted Entry OPENING TIME UP TILL 8PM
Parts of Premises to which Children or Young Persons Permitted Entry ALL AREAS = EXCEPT BAR SERVES WHERE ALCOHOL IS BEING SERVED.	

7. Signature and declaration by applicant (see note 3)

DECLARATION

IT IS AN OFFENCE TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

(Criminal Law (Consolidation) (Scotland) Act 1995 Section 44(2)(b))

The contents of this Application are true to the best of my knowledge and belief.

SIGNATURE		DATE	1 July 2020
------------------	---	-------------	-------------

*** Data Protection Act 1998**

The Information on this Form May be Held on an Electronic Public Register Which May be Available to Members of the Public on Request

3 Benches

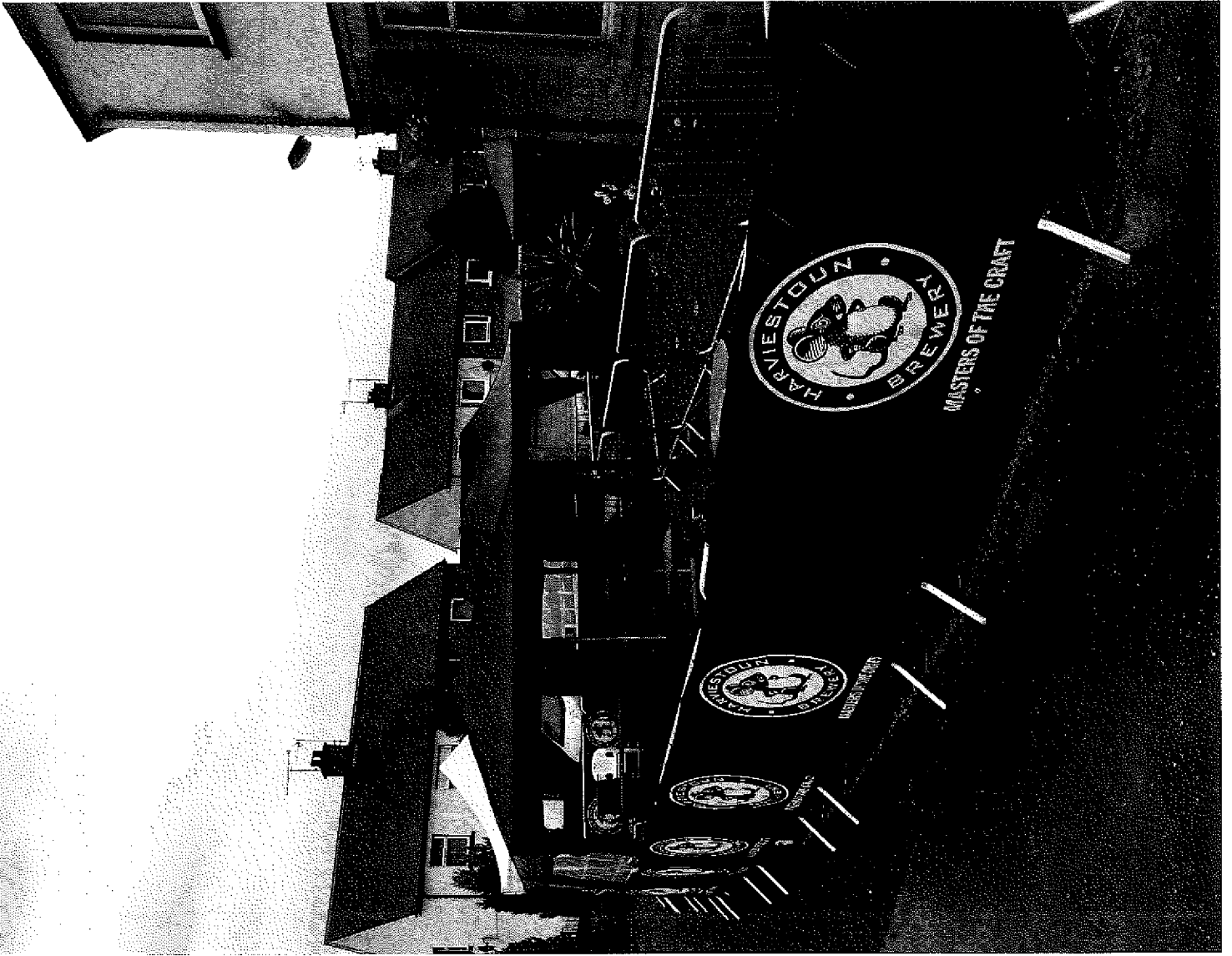
Sitting Max

8 People Each
Table

4 Round Tables

Sitting Max

4 People Each
Table



No 5 Inn

DATE OF EVENT	2017 - 2/8/2020
LICENCE NO	20/00208/OCCLIC
TO POLICE & WEB	3 July 2020

APPLICATION FOR OCCASIONAL LICENCE

To:

Clerk to the Licensing Board
 Kilncraigs
 Greenside Street
 Alloa
 FK10 1EB

Before Completing this Form Please Carefully Read the Guidance Notes issued along with the Application. If completing by Hand Please Write Legibly in **BLOCK CAPITALS**. In all Cases Ensure that your Answers are Inside the Boxes and Written or Typed in **BLACK INK**. Use additional sheets if necessary.

You May Wish to Keep a Copy of the Completed Form for Your Records.

1. LICENCE DETAILS (see note 1)	
I am a :- (please tick one only)	
Premises Licence Holder	<input checked="" type="checkbox"/>
Personal Licence Holder	<input type="checkbox"/>
Representative of a Voluntary Organisation	<input type="checkbox"/>
Representative of a Members Club	<input type="checkbox"/>
Name and Address of Premises, licence number, Issuing Licensing Board (if applicable)	NO 5 INN BROOK STREET ALLOA CLACKMANNANSHIRE FK12 5JL CC152
Personal Licence Holder Name and Number (if applicable) Issuing Licensing Board	ALISON LILY ALLAN WHITE CC158
Name of voluntary organisation or Members Club (if applicable)	
Name of Personal Licence Holder and Licence No. of person responsible for authorising sales of alcohol at event - See guidance notes	
ALISON LILY ALLAN WHITE CC158	

8. CHECKLIST - Please tick

I have Made or enclosed payment of the fee for the application

£ 10.00

NOTES

1. Section 56 of the Licensing (Scotland) Act 2005 provides that only:-

- The holder of a premises licence;
- The holder of a personal licence; or
- A representative of any voluntary organisation

is eligible to apply for an occasional licence

2. Where alcohol is to be sold for consumption on the premises, the Act requires that a clear statement be made as to whether children or young persons are to be allowed entry and, if they are a statement of the terms on which they are allowed entry

3. Data Protection Act 1998

The information on this form may be held on an electronic register which may be available to members of the public on request.

4. Information on the Licensing (Scotland) Act 2005 is available on the website of the Scottish Parliament

(<http://www.opsi.gov.uk/legislation/scotland/acts2005/20>)

Clackmannanshire Licensing Board has a duty to protect public funds that it administers and may use this information for the prevention and detection of fraud. For more details, please contact The Councils, Senior Auditor, on telephone number 01259 452047

2. PERSONAL DETAILS			
TITLE (delete as appropriate) MR MRS MISS MS OTHER (please state)			
FORENAMES	DAVID HAMILTON		
SURNAME	WHITE		
If you are applying on behalf of a Club or voluntary organisation please state your position in that club/organisation or provide other evidence that you are authorised or entitled to apply on their behalf.			
DATE OF BIRTH	Day	Month	Year
	[REDACTED]		
ADDRESS WHERE ORDINARILY RESIDENT TO BE USED FOR CORRESPONDENCE PURPOSES			
[REDACTED]			
Post Town	[REDACTED]	Postcode	[REDACTED]
TELEPHONE NUMBERS 0			
DAYTIME	[REDACTED]		
EVENING	[REDACTED]		
MOBILE	[REDACTED]		
FAX NUMBER			
E-MAIL ADDRESS (if you would prefer us to correspond with you by e-mail)			
[REDACTED]			

3. THE PREMISES (where the event is to be held -See note and answer fully)		
Description of Premises. WITH ^N PRIVATE CAR PARK AT THE NOS INN BROOK STREET ALVA		
Full Postal Address of Premises which this Application Refers to BROOK STREET ALVA CLACKMANNANSHIRE FK12 5JL		
IMPORTANT From the 1 st November, 2016, premises which do not have a Premises Licence and which are used to provide "public entertainment" require to have in place a Public Entertainment Licence (PEL) or a Temporary PEL .		
Please confirm the following :	1 The premises have a current PEL	Yes No
	or 2 Date Temporary PEL was been applied for -	

Description of Activities to be Carried on in the Premises (see note and answer fully)

OUTSIDE DRINKING AREA TO FRONT OF BUILDING
(PRIVATE CARPARK)

CHILDREN AND YOUNG PERSONS WILL BE PRESENT

SALE OF ALCOHOL AND FOOD.

Approximately How many persons will attend event ?	40
Will SIA Licensed Stewards to be provided ?	YES (NO)
Is food to be provided at the Event - If yes please provide details	
BAR MEAL AVAILABLE TO PURCHASE	

4. DURATION OF LICENCE

Start Time and Date	End Time and Date
11 AM MONDAY 20 JULY 2020	10 PM SUNDAY 2 AUG 2020


5. IS ALCOHOL TO BE SOLD FOR CONSUMPTION ON THE PREMISES (YES/NO)*

IS ALCOHOL TO BE SOLD FOR CONSUMPTION OFF THE PREMISES (YES/NO)*

PROVIDE DETAILS AS TO HOURS REQUESTED WHEN ALCOHOL WILL BE SOLD ON/OFF THE PREMISES-* delete as appropriate

Times for sale of alcohol for consumption On premises 11am - 10pm	Times for sale of alcohol for consumption Off premises 11am - 10pm
Statement of the times at which any activities other than the sale of alcohol will be carried on in the premises	
N/A.	

6. CHILDREN (see note 2)	
This section must be completed where alcohol is for sale for consumption on the premises	
Are children or young persons permitted entry? YES/NO (if answered yes the remainder of this section must be completed)	
Will Children (0-15yrs) and Young Persons (16 & 17 yrs) require to be accompanied by a parent or person over the age of 18 yrs?	YES/NO
Ages of Children of Young Persons Permitted Entry Any AGE	Times at which Children or Young Persons Permitted Entry OPENING TIME UP TILL 8PM
Parts of Premises to which Children or Young Persons Permitted Entry ALL AREAS = EXCEPT BAR SERVES WHERE ALCOHOL IS BEING SERVED.	

7. Signature and declaration by applicant (see note 3)			
DECLARATION			
IT IS AN OFFENCE TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION			
(Criminal Law (Consolidation) (Scotland) Act 1995 Section 44(2)(b))			
The contents of this Application are true to the best of my knowledge and belief.			
SIGNATURE		DATE	1 July 2020

* Data Protection Act 1998

The Information on this Form May be Held on an Electronic Public Register Which May be Available to Members of the Public on Request

8. CHECKLIST - Please tick

I have Made or enclosed payment of the fee for the application

£1000

NOTES

1. Section 56 of the Licensing (Scotland) Act 2005 provides that only:-

- The holder of a premises licence;
- The holder of a personal licence; or
- A representative of any voluntary organisation

is eligible to apply for an occasional licence

2. Where alcohol is to be sold for consumption on the premises, the Act requires that a clear statement be made as to whether children or young persons are to be allowed entry and, if they are a statement of the terms on which they are allowed entry

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3 Benches

Sitting Max

8 People Each
Table

4 Round Tables

Sitting Max

4 People Each
Table



NGS Inn ALVA

Clackmannanshire Licencing Board

Occasional Licence Application

Supplementary information form

Have you read and understood that your licence, if granted may be subject to the conditions, listed in this guidance?

Yes/No

Do you consent to these conditions being applied to the licence on grant?

Yes/No

Have you made contact with the Planning Department at Clackmannanshire Council to discuss you proposals?

Yes/No

Have you made contact with the Roads Department (Public Spaces only) to discuss your proposals?

Yes/No

Please confirm that you have enclosed a sketch plan of showing the location, dimensions and seating arrangements in the proposed licensed area.

Name DAVID HAMILTON WHITE

Email Address : 

Telephone No: 

Name of Premises

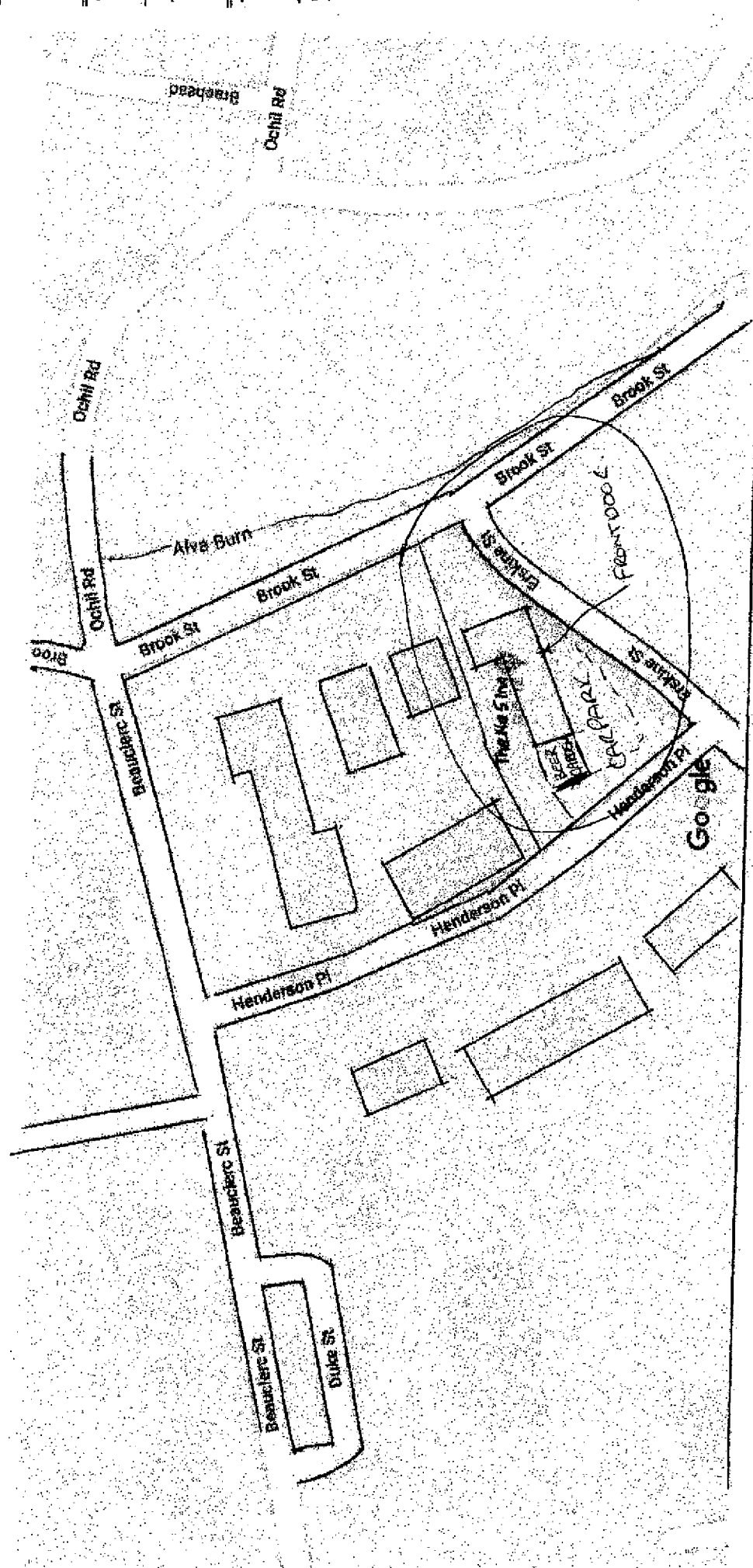
Signed 

Date.....6/7/.....2020

Useful email addresses

- Licensing@clacks.gov.uk
- roads@clacks.gov.uk
- planning@clacks.gov.uk
- ehealth@clacks.gov.uk

Google Maps



Map data ©2020 10 m

PUBLIC WALK PATH

----- PROPOSED TEMPORARY FENCE + FIXED GAZEBOS (TEMPORARY)

Google Maps



Memo

**To: The Clerk to the Licensing Board
Greenfield
Alloa
FK10 2AD**

**From: Paul Fair
Licensing Standards Officer**

Extension: 2091

Email: pfair@clacks.gov.uk

Our Ref: PF/LSO/OL/CV19 REP

Your Ref: 20/00 /OCCLIC (+2 othrs)

Date: 5 July 2020

**Subject: Licensing (Scotland) Act, 2005, Section 57 (3)
3 x Occasional Licence Applications - Outdoor Area
Applicant- No 5 Inn, Alva, CC152
Car Park area adjacent, and to the front of The No 5 Inn, Brook Street, Alva.**

Section 57(1)(b) of The Licensing (Scotland) Act, 2005 (the Act) requires that the Licensing Board notifies the Licensing Standards Officer for the area in relation to any application for an occasional licence. This section further provides that the Licensing Standards Officer is provided with a copy of the application.

Having considered the content of the applications to which this representation relates, I have the following comments to make:

1. This representation relates to 3 occasional licences each lasting for a period of 14 days, and seeking authority to make sales of alcohol for on sales consumption in an outdoors space which is not currently part of the licensed footprint of the premises retail environment at the above address.
2. The 3 applications seek to licence the premises from 6 July 2020 for a continuous period of 6 weeks until 16 August 2020.
3. The purpose of an occasional licence is to allow premises that are not normally licensed to be licensed "occasionally". Not necessarily for a special event or special occasion.
4. Scottish Government has announced that as part of the stage 2 "easing lockdown" process, during the SARS-CoV-2 pandemic, outdoor food and drink areas, including licensed areas can open from Monday 6 July 2020.
5. Clackmannanshire Council has received many enquiries and applications relating to the licensing of new outdoor areas on a variety of land types adjacent to existing licensed premises. This representation relates to one of those applications.

6. On Friday 3 July 2020, the Licensing Board approved the use of a pre-application guidance document for those wishing to licence a new outdoor area. The applicant in this case has had the opportunity to view the document, has completed the supplementary information form and has acknowledged the understanding statement. The applicant has accepted the suggested conditions in that document and fully understands that additional conditions, from the pool list contained in the statement of licensing policy, may also be applied as local conditions.
7. The land in this case is an area used for car parking at the front of the premises and is owned by the premises. The area is suitable for licensing in the current circumstances.
8. The applicant has been advised that he should only use personal licence holders or other staff trained to the standards required by the Licensing (Training of Staff)(Scotland) Regulations 2007 to sell alcohol at the premises.
9. The applicant has also been advised that any staff left in charge at the premises should be the holder of a personal licence or should be able to make immediate contact with a personal licence holder responsible for the management of the premises, during all licensed hours.
10. Appendix A contains a list of suggested conditions that the Licensing Board may wish to impose on granting this application. These conditions are necessary to ensure compliance with the licensing objectives contained within The Licensing (Scotland) Act, 2005.

Paul Fair

Licensing Standards Officer.

Appendix A

- 1 Alcohol sold for consumption in the licensed outdoor area will be ordered from, and delivered to the table, by staff employed at the premises.
- 2 The outdoor area must be clearly separated from any neighbouring unlicensed area by a physical barrier such as a fence or series of posts and rope or tape of at least 1 metre in height.
- 3 The outside area can only be occupied by persons seated at a table.
- 4 The licence holder must ensure that alcohol is only consumed by persons seated at a table.
- 5 (For Licensed public spaces only) All drinks whether alcoholic or not sold or supplied for consumption in the outdoor area, will be sold in or decanted into plastic or polycarbonate drinking vessels.
- 6 No entertainment, live or recorded music or performances will be permitted in any outdoor area.
- 7 All outdoor areas will be operated in compliance with the current Scottish Government guidance for Licensed Outdoor Drinking areas, including any amendments to that guidance which occurs in the duration of the licence.

Licensing Board

The Royal Oak

DATE OF EVENT	6-19 July 2020
LICENCE NO	20/00214/OCCLIC
TO POLICE & WEB	3 July 2020

Application for an Occasional Licence

To:

Clerk to the Licensing Board
 Clackmannanshire Council
 Kilncraigs
 Alloa
 FK10 1EB

**THIS PAPER RELATES TO
 ITEM 3d
 ON THE AGENDA**

Before Completing this Form Please Carefully Read the Guidance Notes issued along with the Application. If completing by Hand Please Write Legibly in **BLOCK CAPITALS**. In all Cases Ensure that your Answers are Inside the Boxes and Written or Typed in **BLACK INK**. Use additional sheets if necessary.

You May Wish to Keep a Copy of the Completed Form for Your Records.

1. Licence Details – Outdoor Drinking Area Extension At The Royal Oak Hotel, Alloa	
I am a:	
Premises Licence Holder	<input type="checkbox"/>
Personal Licence Holder	<input checked="" type="checkbox"/>
Representative of a Voluntary Organisation	<input type="checkbox"/>
Representative of a Members Club	<input type="checkbox"/>
Name and Address of Premises	THE ROYAL OAK HOTEL, 7 BEDFORD PLACE, ALLOA, CLACKS, FK10 3DE CC203 – CLACKS COUNCIL
Licence number and Issuing Licensing Board	N/A
Personal licence number Issuing Licensing Board	CC102 – CLACKS COUNCIL



Licensing Board

Name of voluntary organisation or Members Club (if applicable)		N/A	
Name of Personal Licence Holder and Licence No. of person responsible for authorising sales of alcohol at event		CRAIG STEWART – CC102	
2. Personal Details			
Full Name	Surname	First Name	
	STEWART	CRAIG	
Address where ordinarily resident to be used for correspondence purposes.	THE ROYAL OAK HOTEL 7 BEDFORD PLACE ALLOA FK10 1LJ		
Telephone Number	[REDACTED]		
Email Address	THEROYALOAK.ALLOA@GMAIL.COM		
Age, Date & Place of Birth	Years	Date of Birth	Place of Birth
	[REDACTED]	[REDACTED]	[REDACTED]
3. The Premises (See note and answer fully)			
Description of Premises:			
<p>THE ROYAL OAK HOTEL, ALLOA – The Royal Oak hotel, bar and restaurant is a busy community hub in Alloa, located just out with the town centre. The hotel was built in the late 1820's and currently has 7 rooms for hire as well as a vibrant restaurant and lively bar. It currently has category C listing with historic Scotland.</p> <p>We are currently closed due to Covid-19 lockdown, but are looking to utilise a car parking space out the back of the building as a temporary drinking area with 10 tables and 6 seated benches. These will all configure with social distancing regulations. The area will be temporarily fenced off at the end of the car park to prevent any cars from entering the area.</p> <p>We would be looking to have this temporary arrangement in place until the pandemic is brought to a level of containment or culmination, which would allow us to trade as normal.</p>			
Full Postal Address of Premises which this Application Refers to:			
<p>THE ROYAL OAK HOTEL 7 BEDFORD PLACE ALLOA CLACKMANNANSHIRE FK10 1LJ</p>			



Licensing Board

Description of Activities to be Carried on in the Premises

TEMPORARY OUTDOOR DRINKING AREA. We are looking to utilise a car parking space out the back of the building as a temporary drinking area with 10 tables and 6 seated benches. These will all configure with social distancing regulations. The area will be temporarily fenced off at the end of the car park to prevent any cars from entering the area.

We would be looking to have this temporary arrangement in place until the pandemic is brought to a level of containment or culmination, which would allow us to trade as normal within the bar area.

We will adhere to all council, licence board and environmental health policies or advice about the application, and will strive to implement any procedures that may need for us to introduce or establish. This is in regards to opening times, permitted times for selling alcohol, closing times, rules, regulations, and any queries that may arise from an environmental health aspect.

We would like to, if permitted, have the option to open the outdoor area from 11.00am with a closing time of 22.00pm. Last orders would be at 21.15pm with the full area cleared and cleaned down by 22.00pm at the latest. We will be flexible on this, and would cohere to any proposals.

There will be table service for drinks, with card payments encouraged. There will be one person pouring drinks in the bar area, and someone dealing with customer registration at the front door if still required. We hope that by doing this we will have complete control on the numbers of people in the area at all times.

There will be sanitation stations at every entry/ exit point and every toilet area. There will be a one-way system in place for entering and exiting the Royal Oak with entry through the bar, and exit via the restaurant next door. Ladies toilets will be situated in the restaurant side of the building and gents in the bar. This will be the only time someone will be able to come back in to the building unless they are leaving. This will be controlled by either the person behind the bar or person on table service duty

Approx. how many persons will attend event?	60
Will Stewards to be provided?	No
Is food to be provided at the event	YES

If Yes - please provide details:

We will be looking to utilise some of the tables out back, if the demand is there, as an extension to the restaurant as well. These would need to be booked in advance and for a certain time period

4. Duration of Licence

Start Time and Date	End Time and Date
11.00am Monday, 6 th July, 2020	22.00pm Sunday, 19 th July, 2020



Licensing Board

5. Alcohol Consumption	
Is Alcohol to be sold for consumption on the premises?	Yes
Is Alcohol to be sold for consumption off the premises?	Yes
Provide details as to hours required when alcohol will be sold on/off* the premises *delete as appropriate	
Times for sale of alcohol for consumption - On premises	Times for sale of alcohol for consumption - Off premises
11.00am – 22.00pm	11.00am – 22.00pm
Statement of the times at which any activities other than the sale alcohol will be carried on in the premises:	
<p>The drinking area will open at 11.00am each day, or as permitted, and will close at 22.00pm, or as permitted.</p> <p>Last orders will be called 21.15pm for on premise sales with the bar closing for on and off sales at 21.30pm.</p> <p>The outdoor area will be completely cleared by 22.00pm</p>	

6. Children	
<i>(This section must be completed where alcohol is for sale for consumption on the premises)</i>	
Are children or young persons permitted entry?	Any advice on this would be appreciated
If Yes - the remainder of this section must be completed	
Will Children (0-15yrs) and Young Persons (16 &17 yrs) require to be accompanied by a parent or person over the age of 18 yrs?	YES
Ages of Children of Young Persons Permitted Entry	Times at which Children or Young Persons Permitted Entry
0-17 years	12.00am until 19.00pm Restaurant/ food only and only if accompanied by an adult. Again, only if the board is willing to allow this option.
Parts of Premises to which Children or Young Persons Permitted Entry	
Only the parts of the premises covered by the licence application or those permitted by the Licence Board	



Licensing Board


7. Signature and Declaration by Applicant

DECLARATION

IT IS AN OFFENCE TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

(Criminal Law (Consolidation) (Scotland) Act 1995 Section 44(2)(b))

The contents of this Application are true to the best of my knowledge and belief

Signature		Dated	Tuesday, 30 th July, 2020
-----------	--	-------	--------------------------------------

* Data Protection Act 1998

The Information on this Form May be Held on an Electronic Public Register Which May be Available to Members of the Public on Request

Checklist	
I have made or enclosed payment of the fee for the application	X

NOTES

- Section 56 of the Licensing (Scotland) Act 2005 provides that only:
 - The holder of a premises licence;
 - The holder of a personal licence; or
 - A representative of any voluntary organisation is eligible to apply for an occasional licence
- Where alcohol is to be sold for consumption on the premises, the Act requires that a clear statement be made as to whether children or young persons are to be allowed entry and, if they are a statement of the terms on which they are allowed entry

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http://www.opsi.gov.uk/legislation/scotland/acts2005/asp_20050016_en_1



**Clackmannanshire
Council**

www.clacks.gov.uk

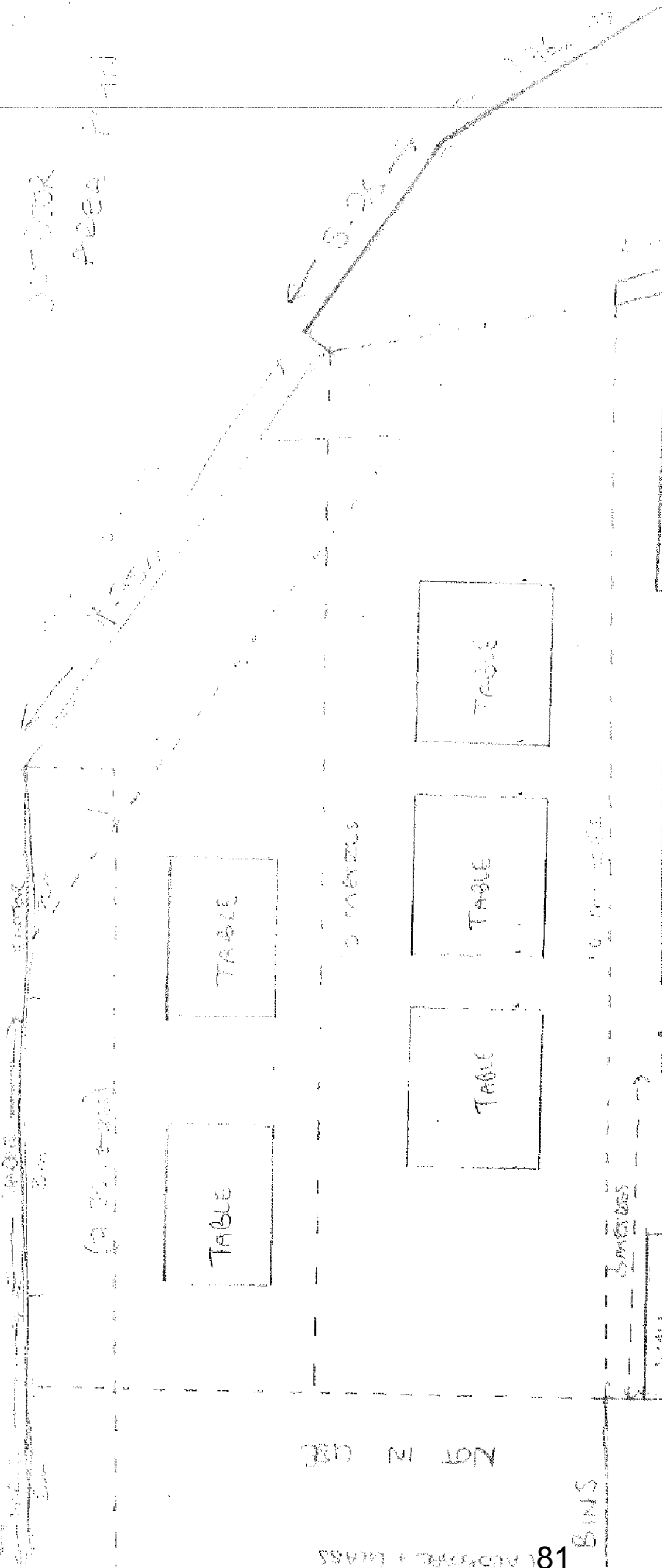
Comhairle Siorrachd
Chlach Mhanann

Licensing Board

Clackmannanshire Licensing Board has a duty to protect public funds that it administers and may use this information for the prevention and detection of fraud. For more details, please contact The Councils, Senior Auditor, on telephone number 01259 452047

If you require any further information please contact the Licensing Administrator on telephone number 01259 452093 or email address licensing@clacks.gov.uk

OUTDOOR
FEEG PLAN



NOT IN USE

81

BENCHES

WALL

STEPS

PEBBLES
AREA

WALL - 1.5m
BENCH - 1.5m

DECKING AREA (5.4m)

W O R K I N G

The Royal Oak

Licensing Board

DATE OF EVENT	20 July - 2 August 2020
LICENCE NO	20/00215/0001C
TO POLICE & WEB	3 July 2020

Application for an Occasional Licence

To:

Clerk to the Licensing Board
 Clackmannanshire Council
 Kilncraigs
 Alloa
 FK10 1EB

Before Completing this Form Please Carefully Read the Guidance Notes issued along with the Application. If completing by Hand Please Write Legibly in **BLOCK CAPITALS**. In all Cases Ensure that your Answers are Inside the Boxes and Written or Typed in **BLACK INK**. Use additional sheets if necessary.

You May Wish to Keep a Copy of the Completed Form for Your Records.

1. Licence Details – Outdoor Drinking Area Extension At The Royal Oak Hotel, Alloa	
I am a:	
Premises Licence Holder	<input type="checkbox"/>
Personal Licence Holder	<input checked="" type="checkbox"/>
Representative of a Voluntary Organisation	<input type="checkbox"/>
Representative of a Members Club	<input type="checkbox"/>
Name and Address of Premises	THE ROYAL OAK HOTEL, 7 BEDFORD PLACE, ALLOA, CLACKS, FK10 3DE CC203 – CLACKS COUNCIL
Licence number and Issuing Licensing Board	N/A
Personal licence number Issuing Licensing Board	CC102 – CLACKS COUNCIL



Licensing Board

Name of voluntary organisation or Members Club (if applicable)		N/A	
Name of Personal Licence Holder and Licence No. of person responsible for authorising sales of alcohol at event		CRAIG STEWART – CC102	
2. Personal Details			
Full Name	Surname	First Name	
	STEWART	CRAIG	
Address where ordinarily resident to be used for correspondence purposes.	THE ROYAL OAK HOTEL 7 BEDFORD PLACE ALLOA FK10 1LJ		
Telephone Number	[REDACTED]		
Email Address	THEROYALOAK.ALLOA@GMAIL.COM		
Age, Date & Place of Birth	Years	Date of Birth	Place of Birth
	[REDACTED]	[REDACTED]	[REDACTED]
3. The Premises (See note and answer fully)			
Description of Premises:			
<p>THE ROYAL OAK HOTEL, ALLOA – The Royal Oak hotel, bar and restaurant is a busy community hub in Alloa, located just out with the town centre. The hotel was built in the late 1820's and currently has 7 rooms for hire as well as a vibrant restaurant and lively bar. It currently has category C listing with historic Scotland.</p> <p>We are currently closed due to Covid-19 lockdown, but are looking to utilise a car parking space out the back of the building as a temporary drinking area with 10 tables and 6 seated benches. These will all configure with social distancing regulations. The area will be temporarily fenced off at the end of the car park to prevent any cars from entering the area.</p> <p>We would be looking to have this temporary arrangement in place until the pandemic is brought to a level of containment or culmination, which would allow us to trade as normal.</p>			
Full Postal Address of Premises which this Application Refers to:			
<p>THE ROYAL OAK HOTEL 7 BEDFORD PLACE ALLOA CLACKMANNANSHIRE FK10 1LJ</p>			



Licensing Board

Description of Activities to be Carried on in the Premises

TEMPORARY OUTDOOR DRINKING AREA. We are looking to utilise a car parking space out the back of the building as a temporary drinking area with 10 tables and 6 seated benches. These will all configure with social distancing regulations. The area will be temporarily fenced off at the end of the car park to prevent any cars from entering the area.

We would be looking to have this temporary arrangement in place until the pandemic is brought to a level of containment or culmination, which would allow us to trade as normal within the bar area.

We will adhere to all council, licence board and environmental health policies or advice about the application, and will strive to implement any procedures that may need for us to introduce or establish. This is in regards to opening times, permitted times for selling alcohol, closing times, rules, regulations, and any queries that may arise from an environmental health aspect.

We would like to, if permitted, have the option to open the outdoor area from 11.00am with a closing time of 22.00pm. Last orders would be at 21.15pm with the full area cleared and cleaned down by 22.00pm at the latest. We will be flexible on this, and would cohere to any proposals.

There will be table service for drinks, with card payments encouraged. There will be one person pouring drinks in the bar area, and someone dealing with customer registration at the front door if still required. We hope that by doing this we will have complete control on the numbers of people in the area at all times.

There will be sanitation stations at every entry/ exit point and every toilet area. There will be a one-way system in place for entering and exiting the Royal Oak with entry through the bar, and exit via the restaurant next door. Ladies toilets will be situated in the restaurant side of the building and gents in the bar. This will be the only time someone will be able to come back in to the building unless they are leaving. This will be controlled by either the person behind the bar or person on table service duty

Approx. how many persons will attend event?	60
Will Stewards to be provided?	No
Is food to be provided at the event	YES

If Yes - please provide details:

We will be looking to utilise some of the tables out back, if the demand is there, as an extension to the restaurant as well. These would need to be booked in advance and for a certain time period

4. Duration of Licence

Start Time and Date	End Time and Date
11.00am Monday, 20 th July, 2020	22.00pm Sunday, 2nd August, 2020




Licensing Board

5. Alcohol Consumption	
Is Alcohol to be sold for consumption on the premises?	Yes
Is Alcohol to be sold for consumption off the premises?	Yes
Provide details as to hours required when alcohol will be sold on/off* the premises *delete as appropriate	
Times for sale of alcohol for consumption - On premises 11.00am – 22.00pm	Times for sale of alcohol for consumption - Off premises 11.00am – 22.00pm
<p>Statement of the times at which any activities other than the sale alcohol will be carried on in the premises:</p> <p>The drinking area will open at 11.00am each day, or as permitted, and will close at 22.00pm, or as permitted.</p> <p>Last orders will be called 21.15pm for on premise sales with the bar closing for on and off sales at 21.30pm.</p> <p>The outdoor area will be completely cleared by 22.00pm</p>	

6. Children	
(This section must be completed where alcohol is for sale for consumption on the premises)	
Are children or young persons permitted entry?	Any advice on this would be appreciated
If Yes - the remainder of this section must be completed	
Will Children (0-15yrs) and Young Persons (16 &17 yrs) require to be accompanied by a parent or person over the age of 18 yrs?	YES
Ages of Children of Young Persons Permitted Entry 0-17 years	Times at which Children or Young Persons Permitted Entry 12.00am until 19.00pm Restaurant/ food only and only if accompanied by an adult. Again, only if the board is willing to allow this option.
<p>Parts of Premises to which Children or Young Persons Permitted Entry</p> <p>Only the parts of the premises covered by the licence application or those permitted by the Licence Board</p>	



Licensing Board

7. Signature and Declaration by Applicant			
DECLARATION			
IT IS AN OFFENCE TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION			
(Criminal Law (Consolidation) (Scotland) Act 1995 Section 44(2)(b))			
The contents of this Application are true to the best of my knowledge and belief			
Signature		Dated	Tuesday, 30 th July, 2020

* Data Protection Act 1998

The Information on this Form May be Held on an Electronic Public Register Which May be Available to Members of the Public on Request

Checklist	
I have made or enclosed payment of the fee for the application	X

NOTES

- Section 56 of the Licensing (Scotland) Act 2005 provides that only:
 - The holder of a premises licence;
 - The holder of a personal licence; or
 - A representative of any voluntary organisation is eligible to apply for an occasional licence
- Where alcohol is to be sold for consumption on the premises, the Act requires that a clear statement be made as to whether children or young persons are to be allowed entry and, if they are a statement of the terms on which they are allowed entry

3. Data Protection Act 1998

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- Information on the Licensing (Scotland) Act 2005 is available on the website of the Scottish Parliament

http://www.opsi.gov.uk/legislation/scotland/acts2005/asp_20050016_en_1



**Clackmannanshire
Council**

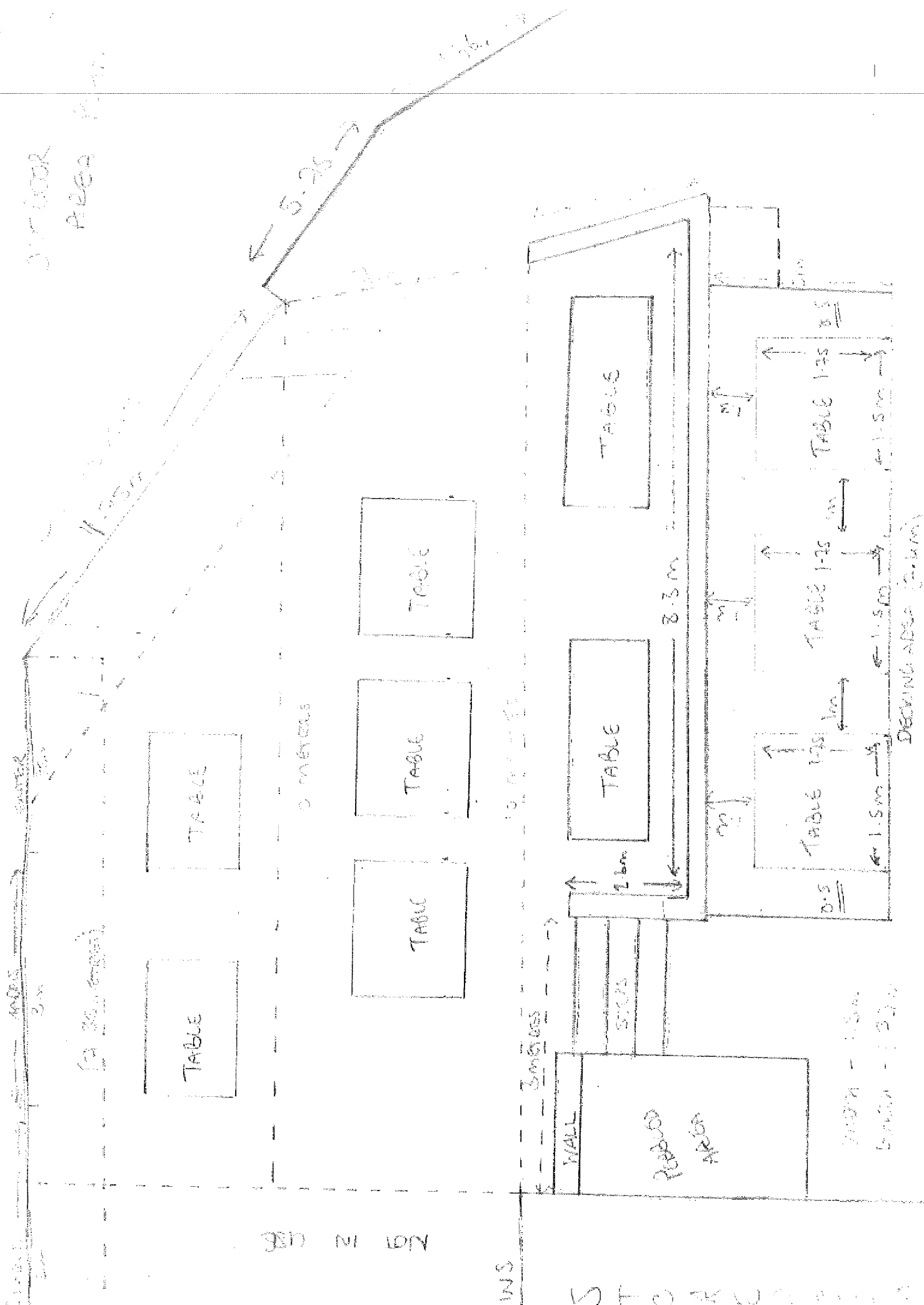
Comhairle Siorrachd
Chlach Mhanann

www.clacks.gov.uk

Licensing Board

Clackmannanshire Licensing Board has a duty to protect public funds that it administers and may use this information for the prevention and detection of fraud. For more details, please contact The Councils, Senior Auditor, on telephone number 01259 452047

If you require any further information please contact the Licensing Administrator on telephone number 01259 452093 or email address licensing@clacks.gov.uk



THE ROYAL OAK

Licensing Board

DATE OF EVENT	3-16 AUGUST 2020
LICENCE NO	20/00216/00011C
TO POLICE & WEB	3 JULY 2020

Application for an Occasional Licence

To:

**Clerk to the Licensing Board
 Clackmannanshire Council
 Kilncraigs
 Alloa
 FK10 1EB**

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Licence number and Issuing Licensing Board	N/A
Personal licence number Issuing Licensing Board	CC102 – CLACKS COUNCIL



Licensing Board

Name of voluntary organisation or Members Club (if applicable)		N/A	
Name of Personal Licence Holder and Licence No. of person responsible for authorising sales of alcohol at event		CRAIG STEWART – CC102	
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Full Name	Surname	First Name	
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Address where ordinarily resident to be used for correspondence purposes.	THE ROYAL OAK HOTEL 7 BEDFORD PLACE ALLOA FK10 1LJ		
Telephone Number	[REDACTED]		
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Age, Date & Place of Birth	Years	Date of Birth	Place of Birth
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Description of Premises:			
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Full Postal Address of Premises which this Application Refers to:			
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Licensing Board

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Approx. how many persons will attend event?	60
Will Stewards to be provided?	No
Is food to be provided at the event	YES

If Yes - please provide details:

We will be looking to utilise some of the tables out back, if the demand is there, as an extension to the restaurant as well. These would need to be booked in advance and for a certain time period

4. Duration of Licence

Start Time and Date	End Time and Date
11.00am Monday, 3rd August, 2020	22.00pm Sunday, 16th August, 2020




Licensing Board

5. Alcohol Consumption	
Is Alcohol to be sold for consumption on the premises?	Yes
Is Alcohol to be sold for consumption off the premises?	Yes
Provide details as to hours required when alcohol will be sold on/off* the premises *delete as appropriate	
Times for sale of alcohol for consumption - On premises	Times for sale of alcohol for consumption - Off premises
11.00am – 22.00pm	11.00am – 22.00pm
Statement of the times at which any activities other than the sale alcohol will be carried on in the premises:	
<p>The drinking area will open at 11.00am each day, or as permitted, and will close at 22.00pm, or as permitted.</p> <p>Last orders will be called 21.15pm for on premise sales with the bar closing for on and off sales at 21.30pm.</p> <p>The outdoor area will be completely cleared by 22.00pm</p>	

6. Children	
<i>(This section must be completed where alcohol is for sale for consumption on the premises)</i>	
Are children or young persons permitted entry?	Any advice on this would be appreciated
If Yes - the remainder of this section must be completed	
Will Children (0-15yrs) and Young Persons (16 & 17 yrs) require to be accompanied by a parent or person over the age of 18 yrs?	YES
Ages of Children of Young Persons Permitted Entry	Times at which Children or Young Persons Permitted Entry
0-17 years	12.00am until 19.00pm Restaurant/ food only and only if accompanied by an adult. Again, only if the board is willing to allow this option.
Parts of Premises to which Children or Young Persons Permitted Entry	
Only the parts of the premises covered by the licence application or those permitted by the Licence Board	



Licensing Board

7. Signature and Declaration by Applicant			
DECLARATION			
IT IS AN OFFENCE TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION			
(Criminal Law (Consolidation) (Scotland) Act 1995 Section 44(2)(b))			
The contents of this Application are true to the best of my knowledge and belief			
Signature		Dated	Tuesday, 30 th July, 2020

* Data Protection Act 1998

The Information on this Form May be Held on an Electronic Public Register Which May be Available to Members of the Public on Request

Checklist	
I have made or enclosed payment of the fee for the application	X

NOTES

- Section 56 of the Licensing (Scotland) Act 2005 provides that only:
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http://www.opsi.gov.uk/legislation/scotland/acts2005/asp_20050016_en_1

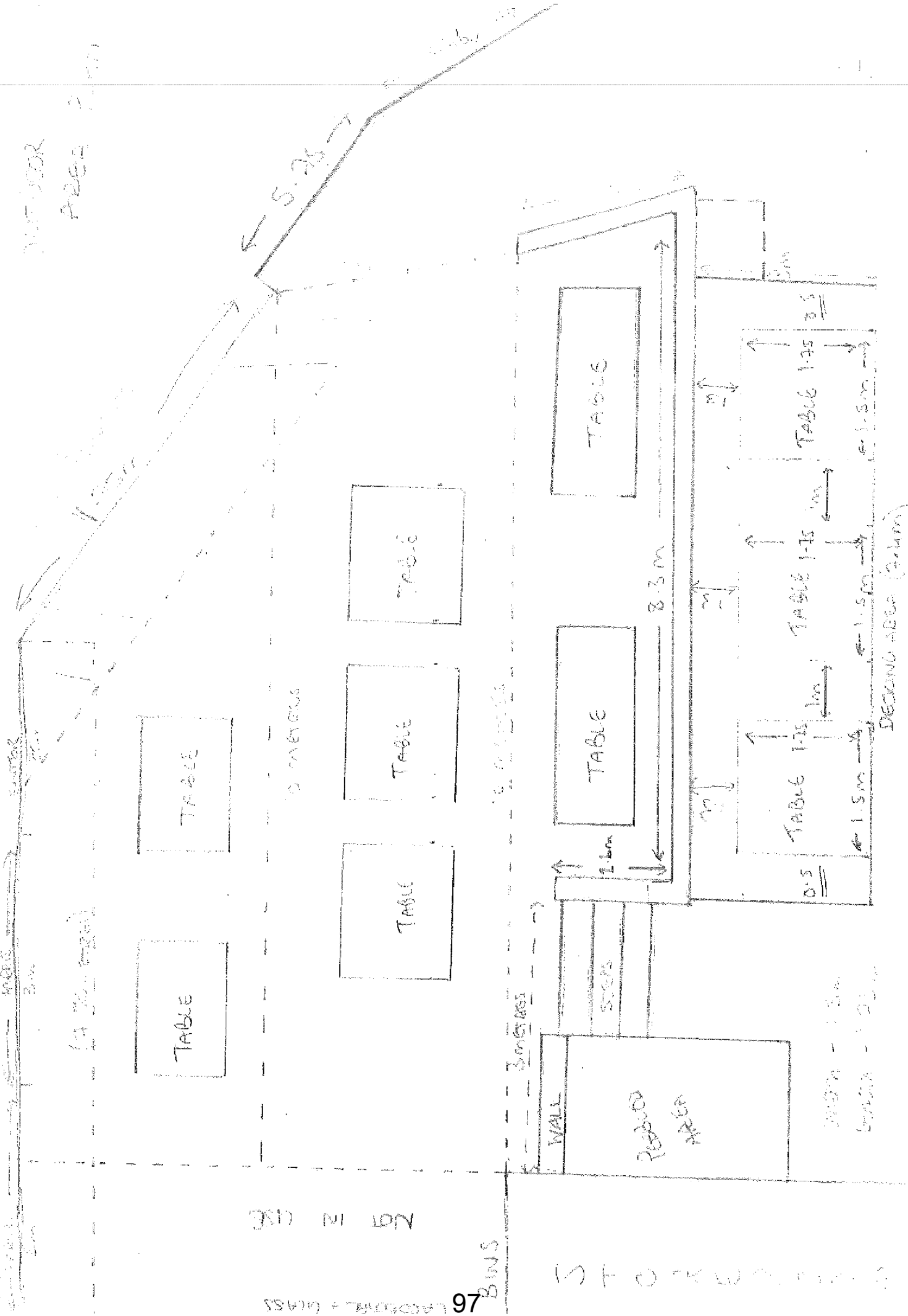


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If you require any further information please contact the Licensing Administrator on telephone number 01259 452093 or email address licensing@clacks.gov.uk

INTERIOR
AREA PLAN



NOT IN USE

97 LABORATORY + CLASS

BINS

STOCK ROOM

DECORATIVE AREA (2.4m)

WALL

SCISSORS

PEBBLED
AREA

3.0m

2.0m

3.0m

3.0m

8.3m

1.5m

1.75m

1.75m

1.5m

TABLE 1.75m

TABLE 1.75m

TABLE 1.75m

TABLE

TABLE

TABLE

TABLE

TABLE

TABLE

TABLE

TABLE

3.0m

3.0m

TABLE

TABLE

97 LABORATORY + CLASS

Clackmannanshire Licencing Board
Occasional Licence Application
Supplementary information form

Have you read and understood that your licence, if granted may be subject to the conditions, listed in this guidance?

Yes/~~No~~

Do you consent to these conditions being applied to the licence on grant?

Yes/~~No~~

Have you made contact with the Planning Department at Clackmannanshire Council to discuss you proposals?

Yes/~~No~~

Have you made contact with the Roads Department (Public Spaces only) to discuss your proposals?

Yes/~~No~~

Please confirm that you have enclosed a sketch plan of showing the location, dimensions and seating arrangements in the proposed licensed area.

Name

Email Address :

Telephone No:

Name of Premises

Signed

Date *7th July*,2020

Useful email addresses

Licensing@clacks.gov.uk

roads@clacks.gov.uk

planning@clacks.gov.uk

health@clacks.gov.uk



Memo

**To: The Clerk to the Licensing Board
Greenfield
Alloa
FK10 2AD**

**From: Paul Fair
Licensing Standards Officer**

Extension: 2091

Email: pfair@clacks.gov.uk

Our Ref: PF/LSO/OL/CV19 REP

Your Ref: 20/00 /OCCLIC (+2 othrs)

Date: 6 July 2020

**Subject: Licensing (Scotland) Act, 2005, Section 57 (3)
3 x Occasional Licence Applications - Outdoor Area
Applicant- Craig Stewart CC102- Personal Licence Holder
Car Park area adjacent, and to the rear of The Royal Oak, 7 Bedford Place, Alloa**

Section 57(1)(b) of The Licensing (Scotland) Act, 2005 (the Act) requires that the Licensing Board notifies the Licensing Standards Officer for the area in relation to any application for an occasional licence. This section further provides that the Licensing Standards Officer is provided with a copy of the application.

Having considered the content of the applications to which this representation relates, I have the following comments to make:

1. This representation relates to 3 occasional licences each lasting for a period of 14 days, and seeking authority to make sales of alcohol for on sales consumption in an outdoors space which is not currently part of the licensed footprint of the premises retail environment at the above address.
2. The 3 applications seek to licence the premises from 6 July 2020 for a continuous period of 6 weeks until 16 August 2020.
3. The purpose of an occasional licence is to allow premises that are not normally licensed to be licensed "occasionally". Not necessarily for a special event or special occasion.
4. Scottish Government has announced that as part of the stage 2 "easing lockdown" process, during the SARS-CoV-2 pandemic, outdoor food and drink areas, including licensed areas can open from Monday 6 July 2020.
5. Clackmannanshire Council has received many enquiries and applications relating to the licensing of new outdoor areas on a variety of land types adjacent to existing licensed premises. This representation relates to one of those applications.

6. On Friday 3 July 2020, the Licensing Board approved the use of a pre-application guidance document for those wishing to licence a new outdoor area. The applicant in this case has had the opportunity to view the document, has completed the supplementary information form and has acknowledged the understanding statement. The applicant has accepted the suggested conditions in that document and fully understands that additional conditions, from the pool list contained in the statement of licensing policy, may also be applied as local conditions.
7. The land in this case is an area used for car parking at the rear of the premises and is owned by the premises. The area is suitable for licensing in the current circumstances. The effect of this application is to extend an existing licensed outdoor area.
8. The applicant has been advised that he should only use personal licence holders or other staff trained to the standards required by the Licensing (Training of Staff)(Scotland) Regulations 2007 to sell alcohol at the premises.
9. The applicant has also been advised that any staff left in charge at the premises should be the holder of a personal licence or should be able to make immediate contact with a personal licence holder responsible for the management of the premises, during all licensed hours.
10. Appendix A contains a list of suggested conditions that the Licensing Board may wish to impose on granting this application. These conditions are necessary to ensure compliance with the licensing objectives contained within The Licensing (Scotland) Act, 2005.

Paul Fair

Licensing Standards Officer.

Appendix A

- 1 Alcohol sold for consumption in the licensed outdoor area will be ordered from, and delivered to the table, by staff employed at the premises.
- 2 The outdoor area must be clearly separated from any neighbouring unlicensed area by a physical barrier such as a fence or series of posts and rope or tape of at least 1 metre in height.
- 3 The outside area can only be occupied by persons seated at a table.
- 4 The licence holder must ensure that alcohol is only consumed by persons seated at a table.
- 5 (For Licensed public spaces only) All drinks whether alcoholic or not sold or supplied for consumption in the outdoor area, will be sold in or decanted into plastic or polycarbonate drinking vessels.
- 6 No entertainment, live or recorded music or performances will be permitted in any outdoor area.
- 7 All outdoor areas will be operated in compliance with the current Scottish Government guidance for Licensed Outdoor Drinking areas, including any amendments to that guidance which occurs in the duration of the licence.

Royal Arms

DATE OF EVENT	6-19 July 2020
LICENCE NO	2A/00211/00011
TO POLICE & WEB	3 July

APPLICATION FOR OCCASIONAL LICENCE

**THIS PAPER RELATES TO
ITEM 3e
ON THE AGENDA**

To:

Clerk to the Licensing Board
Kilncraigs
Greenside Street
Alloa
FK10 1EB

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You May Wish to Keep a Copy of the Completed Form for Your Records.

1. LICENCE DETAILS (see note 1)	
I am a :- (please tick one only)	
Premises Licence Holder	<input checked="" type="checkbox"/>
Personal Licence Holder	<input type="checkbox"/>
Representative of a Voluntary Organisation	<input type="checkbox"/>
Representative of a Members Club	<input type="checkbox"/>
Name and Address of Premises, licence number, Issuing Licensing Board (if applicable)	Royal Arms 2 High Street TILLCOUNTRY FK13 6AE Licence No CC0057 CLACKMANNANSHIRE
Personal Licence Holder Name and Number (if applicable) Issuing Licensing Board	Bramley Eccles Licence No CC740 CLACKMANNANSHIRE
Name of voluntary organisation or Members Club (if applicable)	
Name of Personal Licence Holder and Licence No. of person responsible for authorising sales of alcohol at event - See guidance notes Bramley Eccles Licence No CC740	

2. PERSONAL DETAILS			
TITLE (delete as appropriate) MR MRS MISS MS OTHER (please state) <i>MR</i>			
FORENAMES	<i>Bramley</i>		
SURNAME	<i>Eccles</i>		
If you are applying on behalf of a Club or voluntary organisation please state your position in that club/organisation or provide other evidence that you are authorised or entitled to apply on their behalf.			
DATE OF BIRTH	Day	Month	Year
	[REDACTED]		
ADDRESS WHERE ORDINARILY RESIDENT TO BE USED FOR CORRESPONDENCE PURPOSES			
[REDACTED]			
Post Town	Postcode		
[REDACTED]	[REDACTED]		
TELEPHONE NUMBERS			
DAYTIME	[REDACTED]		
EVENING			
MOBILE			
FAX NUMBER			
E-MAIL ADDRESS (if you would prefer us to correspond with you by e-mail)			
[REDACTED]			

3. THE PREMISES (where the event is to be held -See note and answer fully)		
Description of Premises. <i>Royal Arms Outdoor space at rear of building.</i>		
Full Postal Address of Premises which this Application Refers to <i>Royal Arms 2 High Street TILLCOUNTRY FK13 6AE</i>		
IMPORTANT From the 1 st November, 2016, premises which do not have a Premises Licence and which are used to provide "public entertainment" require to have in place a Public Entertainment Licence (PEL) or a Temporary PEL .		
Please confirm the following :	1 The premises have a current PEL	Yes / No
	or 2 Date Temporary PEL was been applied for -	

Description of Activities to be Carried on in the Premises (see note and answer fully)	
SALE OF ALCOHOL	
Approximately How many persons will attend event ?	20x
Will SIA Licensed Stewards to be provided ?	YES / <u>NO</u>
Is food to be provided at the Event - If yes please provide details	
NO	

4. DURATION OF LICENCE	
Start Time and Date Mon 6 th July 11am	End Time and Date Sun 19 th July 10pm.

5. IS ALCOHOL TO BE SOLD FOR CONSUMPTION ON THE PREMISES <u>YES/NO</u>* IS ALCOHOL TO BE SOLD FOR CONSUMPTION OFF THE PREMISES <u>YES/NO</u>*	
PROVIDE DETAILS AS TO HOURS REQUESTED WHEN ALCOHOL WILL BE SOLD ON/OFF THE PREMISES.* delete as appropriate	
Times for sale of alcohol for consumption On premises 11am - 10pm	Times for sale of alcohol for consumption Off premises 11am - 10pm
Statement of the times at which any activities other than the sale of alcohol will be carried on in the premises	

6. CHILDREN (see note 2)

This section must be completed where alcohol is for sale for consumption on the premises

Are children or young persons permitted entry? **YES/NO** (if answered yes the remainder of this section must be completed)

Will Children (0-15yrs) and Young Persons (16 & 17 yrs) require to be accompanied by a parent or person over the age of 18 yrs?

YES/NO

Ages of Children of Young Persons Permitted Entry

Times at which Children or Young Persons Permitted Entry

children 0-15 years, young persons 16-17 years

Parts of Premises to which Children or Young Persons Permitted Entry

They will be permitted to the outdoor drinking area.

7. Signature and declaration by applicant (see note 3)

DECLARATION

IT IS AN OFFENCE TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

(Criminal Law (Consolidation) (Scotland) Act 1995 Section 44(2)(b))

The contents of this Application are true to the best of my knowledge and belief.

SIGNATURE

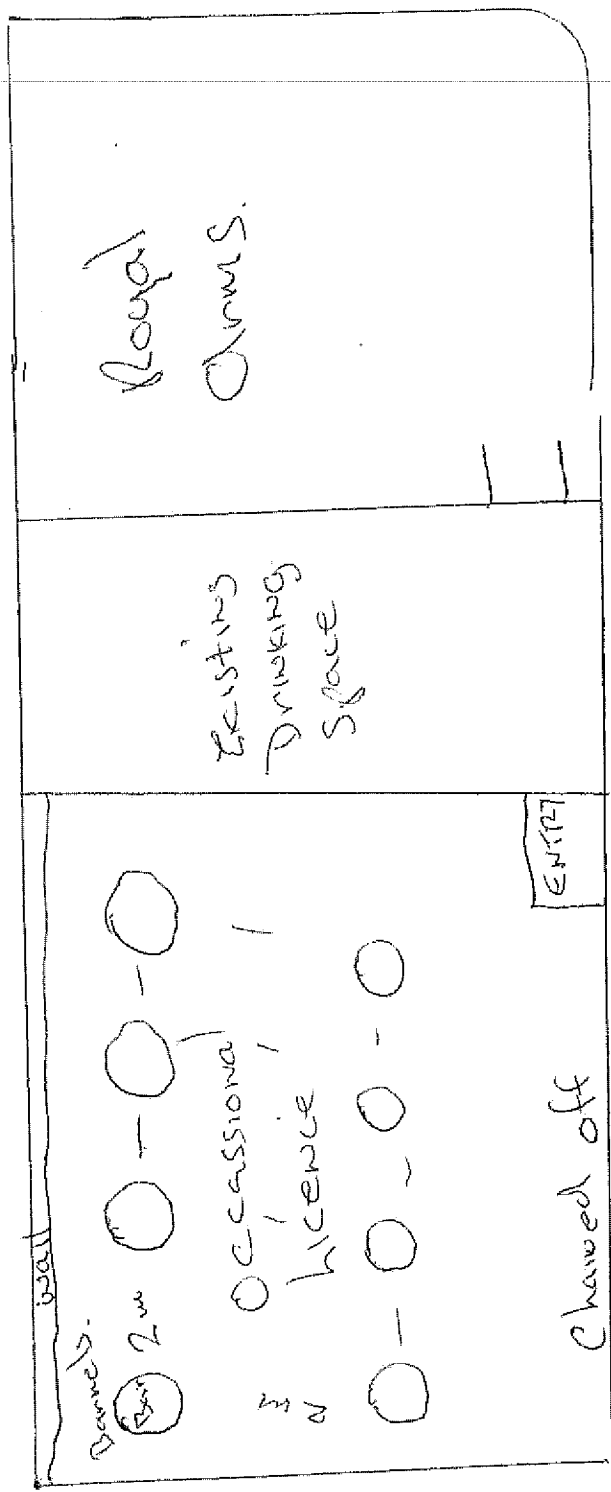


DATE

30-6-20.

*** Data Protection Act 1998**

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Royal Arms	
DATE OF EVENT	20/7-08/8
LICENCE NO	20/00212/00000
TO POLICE & WEB	3 July 2020

APPLICATION FOR OCCASIONAL LICENCE

To:

Clerk to the Licensing Board
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 Greenside Street
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 FK10 1EB

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Representative of a Members Club	<input type="checkbox"/>
Name and Address of Premises, licence number, Issuing Licensing Board (if applicable)	ROYAL ARMS 2 HIGH STREET TILLCOUNTRY, FK13 6AE. CLACKMANNANSHIRE LICENCE NO CC0057
Personal Licence Holder Name and Number (if applicable) Issuing Licensing Board	BIZAWLEY ECCLES LICENCE NO CCT40 CLACKMANNANSHIRE COUNCIL
Name of voluntary organisation or Members Club (if applicable)	
Name of Personal Licence Holder and Licence No. of person responsible for authorising sales of alcohol at event - See guidance notes BIZAWLEY ECCLES LICENCE NO CCT40	

2. PERSONAL DETAILS			
TITLE (delete as appropriate) MR MRS MISS MS OTHER (please state) <i>Mr</i>			
FORENAMES	<i>BRAWLEY</i>		
SURNAME	<i>ECCLES</i>		
If you are applying on behalf of a Club or voluntary organisation please state your position in that club/organisation or provide other evidence that you are authorised or entitled to apply on their behalf.			
DATE OF BIRTH	Day	Month	Year
	[REDACTED]		
ADDRESS WHERE ORDINARILY RESIDENT TO BE USED FOR CORRESPONDENCE PURPOSES			
[REDACTED]			
Post Town	Postcode		
[REDACTED]	[REDACTED]		
TELEPHONE NUMBERS			
<i>0</i>			
DAYTIME			
EVENING			
MOBILE	[REDACTED]		
FAX NUMBER			
E-MAIL ADDRESS (if you would prefer us to correspond with you by e-mail)			
[REDACTED]			


3. THE PREMISES (where the event is to be held -See note and answer fully)		
Description of Premises. <i>ROYAL ARMS OUTDOOR SPACE AREA, AT REAR OF THE BUILDING</i>		
Full Postal Address of Premises which this Application Refers to <i>2 ROYAL ARMS 2 HIGH STREET TILLYCOUNTRY</i>		
IMPORTANT From the 1 st November, 2016, premises which do not have a Premises Licence and which are used to provide "public entertainment" require to have in place a Public Entertainment Licence (PEL) or a Temporary PEL .		
Please confirm the following :	1 The premises have a current PEL	Yes / No
	or 2 Date Temporary PEL was been applied for -	

Description of Activities to be Carried on in the Premises (see note and answer fully) SALE OF ALCOHOL	
Approximately How many persons will attend event ?	20+
Will SIA Licensed Stewards to be provided ?	YES/NO
Is food to be provided at the Event - If yes please provide details	

4. DURATION OF LICENCE	
Start Time and Date MONDAY 20 th July 11am	End Time and Date SUNDAY 2 nd August 10pm

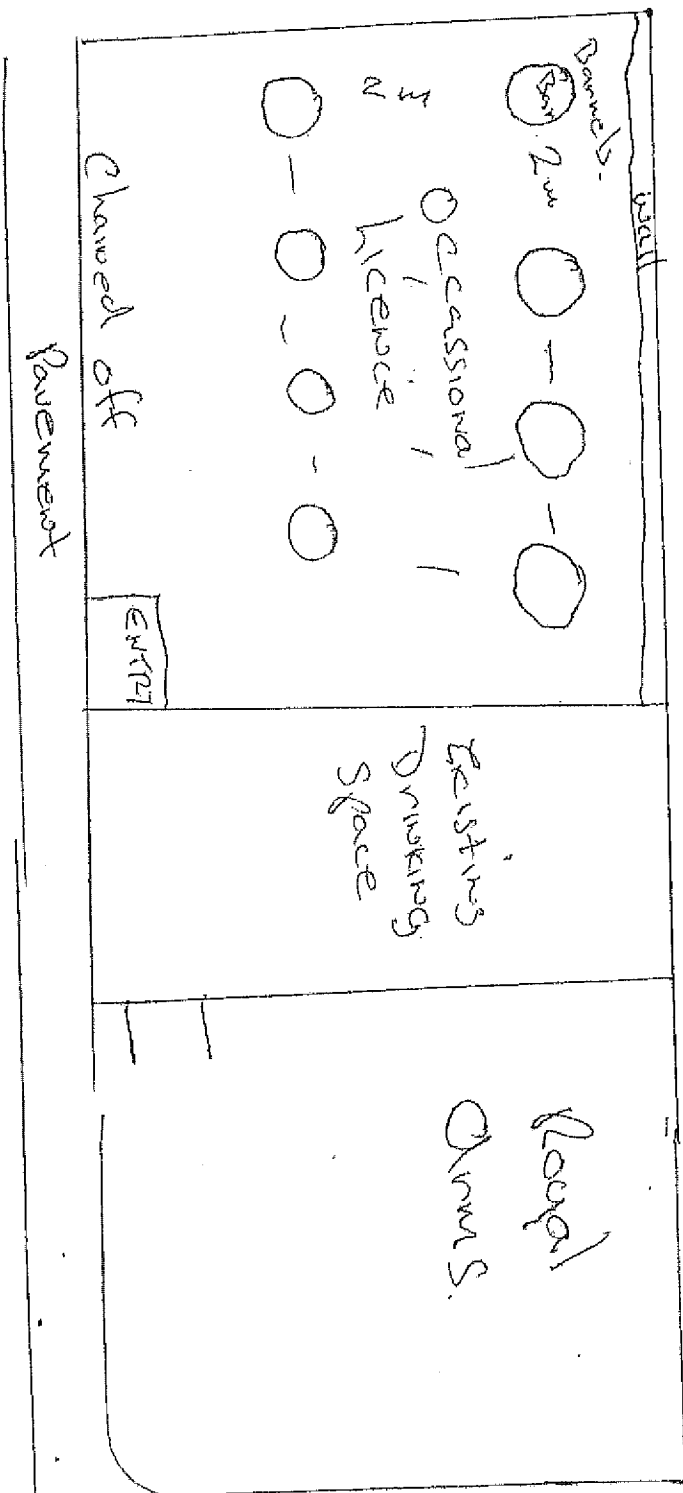
5. IS ALCOHOL TO BE SOLD FOR CONSUMPTION ON THE PREMISES YES/NO*	
IS ALCOHOL TO BE SOLD FOR CONSUMPTION OFF THE PREMISES YES/NO*	
PROVIDE DETAILS AS TO HOURS REQUESTED WHEN ALCOHOL WILL BE SOLD ON/OFF THE PREMISES.* delete as appropriate	
Times for sale of alcohol for consumption On premises 11am - 10pm	Times for sale of alcohol for consumption Off premises 11am - 10pm
Statement of the times at which any activities other than the sale of alcohol will be carried on in the premises	

6. CHILDREN (see note 2)	
This section must be completed where alcohol is for sale for consumption on the premises	
Are children or young persons permitted entry? YES/NO (if answered yes the remainder of this section must be completed)	
Will Children (0-15yrs) and Young Persons (16 & 17 yrs) require to be accompanied by a parent or person over the age of 18 yrs?	YES/NO
Ages of Children of Young Persons Permitted Entry	Times at which Children or Young Persons Permitted Entry Children 0-15 years old Young persons 16-17 years old
Parts of Premises to which Children or Young Persons Permitted Entry They will permitted entry to the outdoor drinking area.	

7. Signature and declaration by applicant (see note 3)			
DECLARATION			
IT IS AN OFFENCE TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION			
(Criminal Law (Consolidation) (Scotland) Act 1995 Section 44(2)(b))			
The contents of this Application are true to the best of my knowledge and belief.			
SIGNATURE		DATE	30-6-20

* Data Protection Act 1998

The Information on this Form May be Held on an Electronic Public Register Which May be Available to Members of the Public on Request



Royal Arms

DATE OF EVENT	3 - 16 August 2020
LICENCE NO	20/00213/OCCLC
TO POLICE & WEB	3 July 2020

APPLICATION FOR OCCASIONAL LICENCE

To:

Clerk to the Licensing Board
 Kilncraigs
 Greenside Street
 Alloa
 FK10 1EB

Before Completing this Form Please Carefully Read the Guidance Notes issued along with the Application. If completing by Hand Please Write Legibly in **BLOCK CAPITALS**. In all Cases Ensure that your Answers are Inside the Boxes and Written or Typed in **BLACK INK**. Use additional sheets if necessary.

You May Wish to Keep a Copy of the Completed Form for Your Records.

1. LICENCE DETAILS (see note 1)	
I am a :- (please tick one only)	
Premises Licence Holder	<input checked="" type="checkbox"/>
Personal Licence Holder	<input type="checkbox"/>
Representative of a Voluntary Organisation	<input type="checkbox"/>
Representative of a Members Club	<input type="checkbox"/>
Name and Address of Premises, licence number, Issuing Licensing Board (if applicable)	Royal Arms 2 High Street Tulloway FK13 6AE Licence No CC0057 CLACKMANNANSHIRE
Personal Licence Holder Name and Number (if applicable) Issuing Licensing Board	Bramley Eccles Licence No CCT40 CLACKMANNANSHIRE
Name of voluntary organisation or Members Club (if applicable)	
Name of Personal Licence Holder and Licence No. of person responsible for authorising sales of alcohol at event - See guidance notes Bramley Eccles Licence CCT40	

2. PERSONAL DETAILS			
TITLE (delete as appropriate) MR MRS MISS MS OTHER (please state) MR			
FORENAMES	BRAWLEY		
SURNAME	ECCLES		
If you are applying on behalf of a Club or voluntary organisation please state your position in that club/organisation or provide other evidence that you are authorised or entitled to apply on their behalf.			
DATE OF BIRTH	Day	Month	Year
	[REDACTED]		
ADDRESS WHERE ORDINARILY RESIDENT TO BE USED FOR CORRESPONDENCE PURPOSES			
[REDACTED]			
Post Town	Postcode		
[REDACTED]	[REDACTED]		
TELEPHONE NUMBERS			
DAYTIME	[REDACTED]		
EVENING			
MOBILE			
FAX NUMBER	[REDACTED]		
E-MAIL ADDRESS (if you would prefer us to correspond with you by e-mail)			
[REDACTED]			

3. THE PREMISES (where the event is to be held -See note and answer fully)		
Description of Premises. Royal Arms outdoor space at rear of building		
Full Postal Address of Premises which this Application Refers to Royal Arms 2 High Street, TILKCOMTRY FK13 6AE		
IMPORTANT From the 1 st November, 2016, premises which do not have a Premises Licence and which are used to provide "public entertainment" require to have in place a Public Entertainment Licence (PEL) or a Temporary PEL .		
Please confirm the following :	1 The premises have a current PEL or	Yes / No
	2 Date Temporary PEL was been applied for -	

Description of Activities to be Carried on in the Premises (see note and answer fully)	
SALE OF ALCOHOL	
Approximately How many persons will attend event ?	20+
Will SIA Licensed Stewards to be provided ?	YES/NO
Is food to be provided at the Event - If yes please provide details	

4. DURATION OF LICENCE	
Start Time and Date	End Time and Date
MONDAY 3 RD August 11am	SUNDAY 16 TH August 10pm

5. IS ALCOHOL TO BE SOLD FOR CONSUMPTION ON THE PREMISES YES/NO*	
IS ALCOHOL TO BE SOLD FOR CONSUMPTION OFF THE PREMISES YES/NO*	
PROVIDE DETAILS AS TO HOURS REQUESTED WHEN ALCOHOL WILL BE SOLD ON/OFF THE PREMISES-* delete as appropriate	
Times for sale of alcohol for consumption On premises	Times for sale of alcohol for consumption Off premises
11am - 10pm	11am - 10pm
Statement of the times at which any activities other than the sale of alcohol will be carried on in the premises	

6. CHILDREN (see note 2)

This section must be completed where alcohol is for sale for consumption on the premises

Are children or young persons permitted entry? **YES/NO** (if answered yes the remainder of this section must be completed)

Will Children (0-15yrs) and Young Persons (16 & 17 yrs) require to be accompanied by a parent or person over the age of 18 yrs?

YES/NO

Ages of Children or Young Persons Permitted Entry

Times at which Children or Young Persons Permitted Entry

Children 0-15 years
 Young person 16 & 17 years old
 11-10:00pm

Parts of Premises to which Children or Young Persons Permitted Entry

They will be permitted to the outdoor drinking area at or building

7. Signature and declaration by applicant (see note 3)

DECLARATION

IT IS AN OFFENCE TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

(Criminal Law (Consolidation) (Scotland) Act 1995 Section 44(2)(b))

The contents of this Application are true to the best of my knowledge and belief.

SIGNATURE

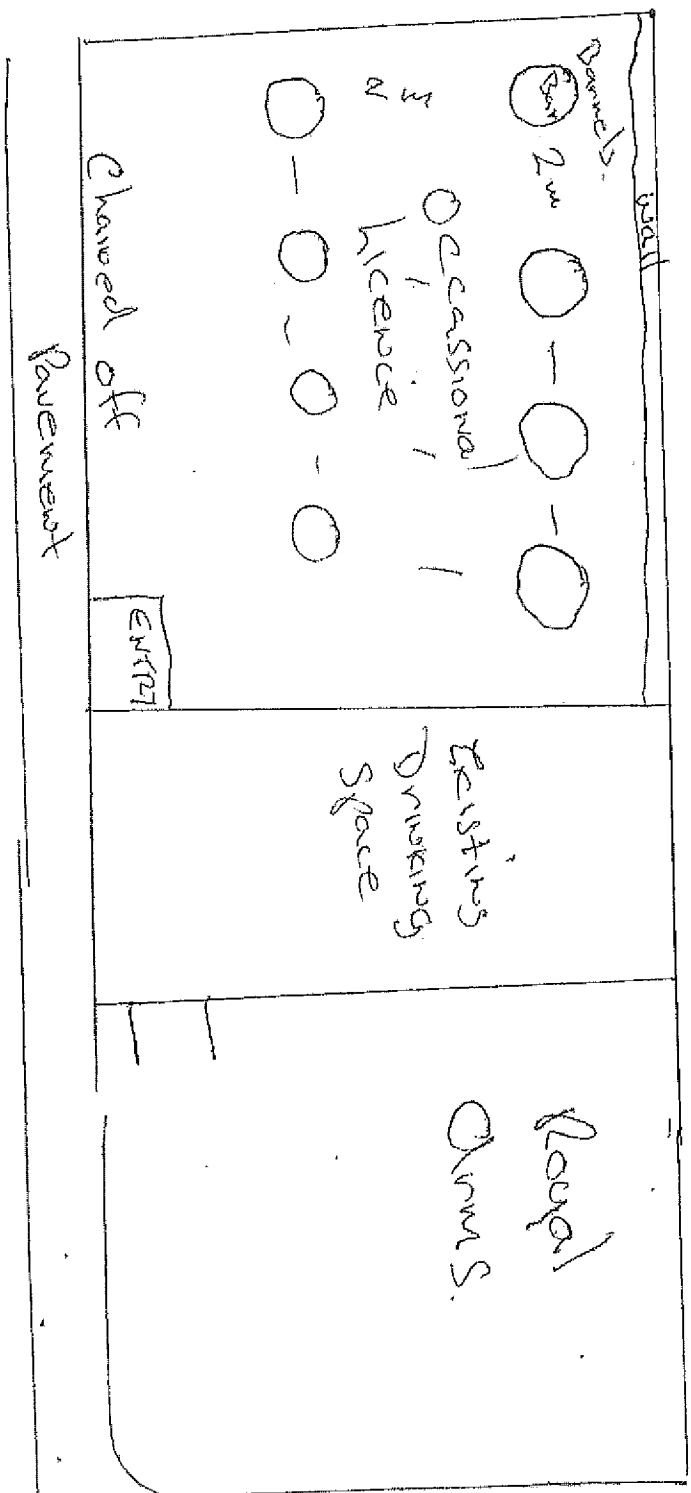


DATE

30-6-20

*** Data Protection Act 1998**

The Information on this Form May be Held on an Electronic Public Register Which May be Available to Members of the Public on Request



Clackmannanshire Licencing Board

Occasional Licence Application

Supplementary information form

Have you read and understood that your licence, if granted may be subject to the conditions, listed in this guidance?

Yes

Do you consent to these conditions being applied to the licence on grant?

Yes

Have you made contact with the Planning Department at Clackmannanshire Council to discuss you proposals?

Yes/No , Calling them today

Have you made contact with the Roads Department (Public Spaces only) to discuss your proposals?

Yes/No

Please confirm that you have enclosed a sketch plan of showing the location, dimensions and seating arrangements in the proposed licensed area.

Name Bramley Eccles
Email Address :bramley.eccles@btinternet.com
Telephone No: 07876646294

Name of Premises Royal arms Tillicoultry

Signed...Bramley Eccles.....

Date 7th july.....2020

Useful email addresses

Licensing@clacks.gov.uk
roads@clacks.gov.uk
planning@clacks.gov.uk
ehealth@clacks.gov.uk



Memo

**To: The Clerk to the Licensing Board
Greenfield
Alloa
FK10 2AD**

**From: Paul Fair
Licensing Standards Officer**

Extension: 2091

Email: pfair@clacks.gov.uk

Our Ref: PF/LSO/OL/CV19 REP

Your Ref: 20/00 /OCCLIC (+2 othrs)

Date: 5 July 2020

**Subject: Licensing (Scotland) Act, 2005, Section 57 (3)
3 x Occasional Licence Applications - Outdoor Area
Applicant - Bramley Eccles
Land to the Rear of the Royal Arms, 2 High Street, Tillicoultry.**

Section 57(1)(b) of The Licensing (Scotland) Act, 2005 (the Act) requires that the Licensing Board notifies the Licensing Standards Officer for the area in relation to any application for an occasional licence. This section further provides that the Licensing Standards Officer is provided with a copy of the application.

Having considered the content of the applications to which this representation relates, I have the following comments to make:

1. This representation relates to 3 occasional licences each lasting for a period of 14 days, and seeking authority to make sales of alcohol for on sales consumption in an outdoors space which is not currently part of the licensed footprint of the premises retail environment at the above address.
2. The 3 applications seek to licence the premises from 6 July 2020 for a continuous period of 6 weeks until 16 August 2020.
3. The purpose of an occasional licence is to allow premises that are not normally licensed to be licensed "occasionally". Not necessarily for a special event or special occasion.
4. Scottish Government has announced that as part of the stage 2 "easing lockdown" process during the SARS-CoV-2 pandemic, outdoor food and drink areas, including licensed areas can open from Monday 6 July 2020.
5. Clackmannanshire Council has received many enquiries and applications relating to the licensing of new outdoor areas on a variety of land types adjacent to existing licensed premises. This representation relates to one of those applications.

6. On Friday 3 July 2020, the Licensing Board approved the use of a pre-application guidance document for those wishing to licence a new outdoor area. The applicant in this case has had the opportunity to view the document, has completed the supplementary information form and has acknowledged the understanding statement. The applicant has accepted the suggested conditions in that document and fully understands that additional conditions, from the pool list contained in the statement of licensing policy, may also be applied as local conditions.
7. The land in this case was an area used for car parking and is now owned by the applicant. The area is suitable for licensing in the current circumstances.
8. The applicant has been advised that he should only use personal licence holders or other staff trained to the standards required by the Licensing (Training of Staff)(Scotland) Regulations 2007 to sell alcohol at the premises.
9. The applicant has also been advised that any staff left in charge at the premises should be the holder of a personal licence or should be able to make immediate contact with a personal licence holder responsible for the management of the premises, during all licensed hours.
10. Appendix A contains a list of suggested conditions that the Licensing Board may wish to impose on granting this application. These conditions are necessary to ensure compliance with the licensing objectives contained within The Licensing (Scotland) Act, 2005.

Paul Fair

Licensing Standards Officer.

Appendix A

- 1 Alcohol sold for consumption in the licensed outdoor area will be ordered from, and delivered to the table, by staff employed at the premises.
- 2 The outdoor area must be clearly separated from any neighbouring unlicensed area by a physical barrier such as a fence or series of posts and rope or tape of at least 1 metre in height.
- 3 The outside area can only be occupied by persons seated at a table.
- 4 The licence holder must ensure that alcohol is only consumed by persons seated at a table.
- 5 (For Licensed public spaces only) All drinks whether alcoholic or not sold or supplied for consumption in the outdoor area, will be sold in or decanted into plastic or polycarbonate drinking vessels.
- 6 No entertainment, live or recorded music or performances will be permitted in any outdoor area.
- 7 All outdoor areas will be operated in compliance with the current Scottish Government guidance for Licensed Outdoor Drinking areas, including any amendments to that guidance which occurs in the duration of the licence.

Licensing Board

Abercromby Arms

DATE OF EVENT	6-19 July 2020
LICENCE NO	20/00199/0LCHC
TO POLICE & WEB	3 July 2020

Application for an Occasional Licence

To:

**Clerk to the Licensing Board
Clackmannanshire Council
Kilncraigs
Alloa
FK10 1EB**

**THIS PAPER RELATES TO
ITEM 3f
ON THE AGENDA**

Before Completing this Form Please Carefully Read the Guidance Notes issued along with the Application. If completing by Hand Please Write Legibly in **BLOCK CAPITALS**. In all Cases Ensure that your Answers are Inside the Boxes and Written or Typed in **BLACK INK**. Use additional sheets if necessary.

You May Wish to Keep a Copy of the Completed Form for Your Records.

1. Licence Details – Additional Outdoor Drinking Area Extension At The Abercromby Arms Hotel, Stirling Road Tullibody	
I am a :- (please tick one only)	
Premises Licence Holder	<input type="checkbox"/>
Personal Licence Holder	<input checked="" type="checkbox"/>
Representative of a Voluntary Organisation	<input type="checkbox"/>
Representative of a Members Club	<input type="checkbox"/>
Name and Address of Premises	THE ABERCROMBY ARMS HOTEL, 14/16 STIRLING ROAD, TULLIBODY, ALLOA, CLACKS, FK10 2QE CC0046 – CLACKS COUNCIL
Licence number and Issuing Licensing Board (if applicable)	N/A
Personal licence number (if applicable) Issuing Licensing Board	CC444 – CLACKS COUNCIL



Licensing Board

Name of voluntary organisation or Members Club (if applicable)		N/A	
Name of Personal Licence Holder and Licence No. of person responsible for authorising sales of alcohol at event (see guidance notes)		STEVEN FULERTON – CC444	
2. Personal Details			
Full Name	Surname	First Name	
	FULLERTON	STEVEN	
Address where ordinarily resident to be used for correspondence purposes.	THE ABERCROMBY ARMS HOTEL 14/16 STIRLING ROAD TULLIBODY ALLOA FK10 2QE		
Telephone Number	[REDACTED]		
Email Address	[REDACTED]		
Age, Date & Place of Birth	Years	Date of Birth	Place of Birth
	[REDACTED]	[REDACTED]	[REDACTED]
3. The Premises (See note and answer fully)			
Description of Premises:			
<p>The Hotel is a three storey standalone property with public house and lounge on the ground floor. First floor consists of living accommodation and second floor 4 letting bedrooms.</p> <p>The Hotel bar and lounge plays an important part in the local community and is an integral meeting hub in the village and also visitors from the surrounding area.</p> <p>As with the majority of other businesses nationwide, the hotel has been closed since March due to the Covid-19 lockdown. When restrictions are eased and we are allowed to open our 'outdoor' areas we would like to utilise our large car park at the side of the hotel to put another 6 – 8 benches with seating to go along with he already licensed areas at the front of the bar and lounge entrances.</p> <p>If permitted to do so we will have the car park cordoned off so no access is available to vehicles and delivery companies will be instructed to deliver first thing in morning.</p> <p>This would only be a temporary measure until we get to the stage that we can open inside again. All measures will be put in place to adhere to all the social distancing guidelines and staff will all me trained with this in mind.</p> <p>Please refer to drawing and sketch as to how we would manage this.</p>			
Full Postal Address of Premises which this Application Refers to: THE ABERCROMBY ARMS HOTEL 14/16 STIRLING ROAD TULLIBODY ALLOA FK10 2QE			



Licensing Board

Description of Activities to be Carried on in the Premises:

We are looking to utilise a section of our car park to put 8 number tables and chairs as a temporary drinking area until we get to reopen internally at the Hotel. These will all configure with social distancing guidelines. The entrance of the car park will be closed off and no access will be available for cars etc and deliveries will be made prior to 11am each day. It will be all cordoned off accordingly which is illustrated in my drawing attached.

We would be looking to have this temporary arrangement in place until the pandemic is brought to a level of containment or culmination, which would allow us to trade as normal within the hotel.

It will be all cordoned off accordingly

We guarantee to adhere to all government, local council, licence board and EHO guidelines and adapt any recommendations they put forward.

We would be hoping to operate from the times stated in the application from 12 noon daily until 10pm at night. Last orders would be called at 9:15pm and the areas cleared by 10pm. This will be the same as our already outdoor licensed area at the front of the Hotel. We would be flexible on this if required.

We will be offering table service in these areas and card payment will be encouraged. We will have one member of staff working behind the bar and a second member of staff will be taking customer details and delivery drinks to tables outside as well. This will enable us to control numbers sitting outside at any given time.

We will have sanitising stations at all entrances/exits and throughout the bar and lounge and outside all toilets.

We will have a one way system in place which is highlighted in my drawing attached.

All drinks will be poured into plastic tumblers for consumption outside in the drinking areas.




Licensing Board

Approximately how many persons will attend event ?		30
Will Stewards to be provided ?		No
Is food to be provided at the event		Yes
If Yes - please provide details:		
Our kitchen will be open offering food from our reduced menu during reduced opening times from 10 th July		
4. Duration of Licence		
Start Time and Date	End Time and Date	
11:00am Monday 06 th July 2020	10:00pm Sunday 19 th July 2020	
5. Alcohol Consumption		
Is Alcohol to be sold for consumption on the premises?		Yes
Is Alcohol to be sold for consumption off the premises?		Yes
Provide details as to hours required when alcohol will be sold on the premises.		
Times for sale of alcohol for consumption - On premises	Times for sale of alcohol for consumption - Off premises	
11:00am – 22.00pm	11:00am- 22:00pm	
Statement of the times at which any activities other than the sale of alcohol will be carried on in the premises:		
Food will be offered for sale from 12 noon until 7pm daily from 10 th July		



Licensing Board

6. Children			
(This section must be completed where alcohol is for sale for consumption on the premises)			
Are children or young persons permitted entry?		Yes	
If Yes - the remainder of this section must be completed			
Will Children (0-15yrs) and Young Persons (16 &17 yrs) require to be accompanied by a parent or person over the age of 18 yrs?			
Ages of Children of Young Persons Permitted Entry 0-17years		Times at which Children or Young Persons Permitted Entry 12:00 Noon- 7:00pm Only while food is being offered and accompanied by an adult.	
Parts of Premises to which Children or Young Persons Permitted Entry Only the areas covered by the license application and permitted by the Licence Board.			
7. Signature and Declaration by Applicant			
DECLARATION			
IT IS AN OFFENCE TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION			
(Criminal Law (Consolidation) (Scotland) Act 1995 Section 44(2)(b))			
The contents of this Application are true to the best of my knowledge and belief			
Signature		Dated	02 nd July 2020

*** Data Protection Act 1998**

The Information on this Form May be Held on an Electronic Public Register Which May be Available to Members of the Public on Request

Checklist	
I have made or enclosed payment of the fee for the application	X

Licensing Board



**Clackmannanshire
Council**

www.clacks.gov.uk

Comhairle Siorrachd
Chlach Mhanann

Licensing Board

DATE OF EVENT	2017-02/8/2020
LICENCE NO	20/00200/0CCWC
TO POLICE & WEB	3 July 2020

Abercromby Arms

Application for an Occasional Licence

To:

**Clerk to the Licensing Board
Clackmannanshire Council
Kilncraigs
Alloa
FK10 1EB**

Before Completing this Form Please Carefully Read the Guidance Notes issued along with the Application. If completing by Hand Please Write Legibly in **BLOCK CAPITALS**. In all Cases Ensure that your Answers are Inside the Boxes and Written or Typed in **BLACK INK**. Use additional sheets if necessary.

You May Wish to Keep a Copy of the Completed Form for Your Records.

1. Licence Details – Additional Outdoor Drinking Area Extension At The Abercromby Arms Hotel, Stirling Road Tullibody	
I am a :- (please tick one only)	
Premises Licence Holder	<input type="checkbox"/>
Personal Licence Holder	<input checked="" type="checkbox"/>
Representative of a Voluntary Organisation	<input type="checkbox"/>
Representative of a Members Club	<input type="checkbox"/>
Name and Address of Premises	THE ABERCROMBY ARMS HOTEL, 14/16 STIRLING ROAD, TULLIBODY, ALLOA, CLACKS, FK10 2QE CC0046 – CLACKS COUNCIL
Licence number and Issuing Licensing Board (if applicable)	N/A
Personal licence number (if applicable) Issuing Licensing Board	CC444 – CLACKS COUNCIL



Licensing Board

Name of voluntary organisation or Members Club (if applicable)	N/A		
Name of Personal Licence Holder and Licence No. of person responsible for authorising sales of alcohol at event (see guidance notes)	STEVEN FULLERTON – CC444		
2. Personal Details			
Full Name	Surname	First Name	
	FULLERTON	STEVEN	
Address where ordinarily resident to be used for correspondence purposes.	THE ABERCROMBY ARMS HOTEL 14/16 STIRLING ROAD TULLIBODY ALLOA FK10 2QE		
Telephone Number	[REDACTED]		
Email Address	[REDACTED]		
Age, Date & Place of Birth	Years	Date of Birth	Place of Birth
	[REDACTED]	[REDACTED]	[REDACTED]
3. The Premises (See note and answer fully)			
Description of Premises:			
<p>The Hotel is a three storey standalone property with public house and lounge on the ground floor. First floor consists of living accommodation and second floor 4 letting bedrooms.</p> <p>The Hotel bar and lounge plays an important part in the local community and is an integral meeting hub in the village and also visitors from the surrounding area.</p> <p>As with the majority of other businesses nationwide, the hotel has been closed since March due to the Covid-19 lockdown. When restrictions are eased and we are allowed to open our 'outdoor' areas we would like to utilise our large car park at the side of the hotel to put another 6 – 8 benches with seating to go along with the already licensed areas at the front of the bar and lounge entrances.</p> <p>If permitted to do so we will have the car park cordoned off so no access is available to vehicles and delivery companies will be instructed to deliver first thing in morning.</p> <p>This would only be a temporary measure until we get to the stage that we can open inside again. All measures will be put in place to adhere to all the social distancing guidelines and staff will all be trained with this in mind.</p> <p>Please refer to drawing and sketch as to how we would manage this.</p>			
Full Postal Address of Premises which this Application Refers to:			
<p>THE ABERCROMBY ARMS HOTEL 14/16 STIRLING ROAD TULLIBODY ALLOA FK10 2QE</p>			



Licensing Board

Description of Activities to be Carried on in the Premises:

We are looking to utilise a section of our car park to put 8 number tables and chairs as a temporary drinking area until we get to reopen internally at the Hotel. These will all configure with social distancing guidelines. The entrance of the car park will be closed off and no access will be available for cars etc and deliveries will be made prior to 11am each day. It will be all cordoned off accordingly which is illustrated in my drawing attached.

We would be looking to have this temporary arrangement in place until the pandemic is brought to a level of containment or culmination, which would allow us to trade as normal within the hotel.

It will be all cordoned off accordingly

We guarantee to adhere to all government, local council, licence board and EHO guidelines and adapt any recommendations they put forward.

We would be hoping to operate from the times stated in the application from 12 noon daily until 10pm at night. Last orders would be called at 9:15pm and the areas cleared by 10pm. This will be the same as our already outdoor licensed area at the front of the Hotel. We would be flexible on this if required.

We will be offering table service in these areas and card payment will be encouraged. We will have one member of staff working behind the bar and a second member of staff will be taking customer details and delivery drinks to tables outside as well. This will enable us to control numbers sitting outside at any given time.

We will have sanitising stations at all entrances/exits and throughout the bar and lounge and outside all toilets.

We will have a one way system in place which is highlighted in my drawing attached.

All drinks will be poured into plastic tumblers for consumption outside in the drinking areas.




Licensing Board

Approximately how many persons will attend event ?		30
Will Stewards to be provided ?		No
Is food to be provided at the event		Yes
If Yes - please provide details:		
Our kitchen will be open offering food from our reduced menu during reduced opening times from 10 th July		
4. Duration of Licence		
Start Time and Date	End Time and Date	
11:00am Monday 20 th July 2020	10:00pm Sunday 02 nd August 2020	
5. Alcohol Consumption		
Is Alcohol to be sold for consumption on the premises?		Yes
Is Alcohol to be sold for consumption off the premises?		Yes
Provide details as to hours required when alcohol will be sold on the premises.		
Times for sale of alcohol for consumption - On premises	Times for sale of alcohol for consumption - Off premises	
11:00am – 22.00pm	11:00am- 22:00pm	
Statement of the times at which any activities other than the sale of alcohol will be carried on in the premises:		
Food will be offered for sale from 12 noon until 7pm daily from 10 th July		



Licensing Board

6. Children (This section must be completed where alcohol is for sale for consumption on the premises)	
Are children or young persons permitted entry?	Yes
If Yes - the remainder of this section must be completed	
Will Children (0-15yrs) and Young Persons (16 & 17 yrs) require to be accompanied by a parent or person over the age of 18 yrs?	
Ages of Children of Young Persons Permitted Entry 0-17years	Times at which Children or Young Persons Permitted Entry 12:00 Noon- 7:00pm Only while food is being offered and accompanied by an adult.
Parts of Premises to which Children or Young Persons Permitted Entry Only the areas covered by the license application and permitted by the Licence Board.	
7. Signature and Declaration by Applicant	
DECLARATION	
IT IS AN OFFENCE TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION	
(Criminal Law (Consolidation) (Scotland) Act 1995 Section 44(2)(b))	
The contents of this Application are true to the best of my knowledge and belief	
Signature	
Dated	02 nd July 2020

*** Data Protection Act 1998**

The Information on this Form May be Held on an Electronic Public Register Which May be Available to Members of the Public on Request

Checklist	
I have made or enclosed payment of the fee for the application	X

Licensing Board



**Clackmannanshire
Council**

www.clacks.gov.uk

Comhairle Siorrachd
Chlach Mhanann

Abercromby Arms

chd

Licensing Board

DATE OF EVENT	3-16 August 2020
LICENCE NO	20/00201/occlic
TO POLICE & WEB	3 July 2020

Application for an Occasional Licence

To:

Clerk to the Licensing Board
 Clackmannanshire Council
 Kilncraigs
 Alloa
 FK10 1EB

Before Completing this Form Please Carefully Read the Guidance Notes issued along with the Application. If completing by Hand Please Write Legibly in **BLOCK CAPITALS**. In all Cases Ensure that your Answers are Inside the Boxes and Written or Typed in **BLACK INK**. Use additional sheets if necessary.

You May Wish to Keep a Copy of the Completed Form for Your Records.

1. Licence Details – Additional Outdoor Drinking Area Extension At The Abercromby Arms Hotel, Stirling Road Tullibody	
I am a :- (please tick one only)	
Premises Licence Holder	<input type="checkbox"/>
Personal Licence Holder	<input checked="" type="checkbox"/>
Representative of a Voluntary Organisation	<input type="checkbox"/>
Representative of a Members Club	<input type="checkbox"/>
Name and Address of Premises	THE ABERCROMBY ARMS HOTEL, 14/16 STIRLING ROAD, TULLIBODY, ALLOA, CLACKS, FK10 2QE CC0046 – CLACKS COUNCIL
Licence number and Issuing Licensing Board (if applicable)	N/A
Personal licence number (if applicable) Issuing Licensing Board	CC444 – CLACKS COUNCIL



Licensing Board

Name of voluntary organisation or Members Club (if applicable)	N/A		
Name of Personal Licence Holder and Licence No. of person responsible for authorising sales of alcohol at event (see guidance notes)	STEVEN FULERTON – CC444		
2. Personal Details			
Full Name	Surname	First Name	
	FULLERTON	STEVEN	
Address where ordinarily resident to be used for correspondence purposes.	THE ABERCROMBY ARMS HOTEL 14/16 STIRLING ROAD TULLIBODY ALLOA FK10 2QE		
Telephone Number	[REDACTED]		
Email Address	[REDACTED]		
Age, Date & Place of Birth	Years	Date of Birth	Place of Birth
	[REDACTED]	[REDACTED]	[REDACTED]
3. The Premises (See note and answer fully)			
Description of Premises:			
<p>The Hotel is a three storey standalone property with public house and lounge on the ground floor. First floor consists of living accommodation and second floor 4 letting bedrooms.</p> <p>The Hotel bar and lounge plays an important part in the local community and is an integral meeting hub in the village and also visitors from the surrounding area.</p> <p>As with the majority of other businesses nationwide, the hotel has been closed since March due to the Covid-19 lockdown. When restrictions are eased and we are allowed to open our 'outdoor' areas we would like to utilise our large car park at the side of the hotel to put another 6 – 8 benches with seating to go along with the already licensed areas at the front of the bar and lounge entrances.</p> <p>If permitted to do so we will have the car park cordoned off so no access is available to vehicles and delivery companies will be instructed to deliver first thing in morning.</p> <p>This would only be a temporary measure until we get to the stage that we can open inside again. All measures will be put in place to adhere to all the social distancing guidelines and staff will all be trained with this in mind.</p> <p>Please refer to drawing and sketch as to how we would manage this.</p>			
Full Postal Address of Premises which this Application Refers to:			
THE ABERCROMBY ARMS HOTEL 14/16 STIRLING ROAD TULLIBODY ALLOA FK10 2QE			



Licensing Board

Description of Activities to be Carried on in the Premises:

We are looking to utilise a section of our car park to put 8 number tables and chairs as a temporary drinking area until we get to reopen internally at the Hotel. These will all configure with social distancing guidelines. The entrance of the car park will be closed off and no access will be available for cars etc and deliveries will be made prior to 11am each day. It will be all cordoned off accordingly which is illustrated in my drawing attached.

We would be looking to have this temporary arrangement in place until the pandemic is brought to a level of containment or culmination, which would allow us to trade as normal within the hotel.

It will be all cordoned off accordingly

We guarantee to adhere to all government, local council, licence board and EHO guidelines and adapt any recommendations they put forward.

We would be hoping to operate from the times stated in the application from 12 noon daily until 10pm at night. Last orders would be called at 9:15pm and the areas cleared by 10pm. This will be the same as our already outdoor licensed area at the front of the Hotel. We would be flexible on this if required.

We will be offering table service in these areas and card payment will be encouraged. We will have one member of staff working behind the bar and a second member of staff will be taking customer details and delivery drinks to tables outside as well. This will enable us to control numbers sitting outside at any given time.

We will have sanitising stations at all entrances/exits and throughout the bar and lounge and outside all toilets.

We will have a one way system in place which is highlighted in my drawing attached.

All drinks will be poured into plastic tumblers for consumption outside in the drinking areas.



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Approximately how many persons will attend event ?		30
Will Stewards to be provided ?		No
Is food to be provided at the event		Yes
If Yes - please provide details:		
Our kitchen will be open offering food from our reduced menu during reduced opening times from 10 th July		
4. Duration of Licence		
Start Time and Date	End Time and Date	
11:00am Monday 03 rd August 2020	10:00pm Sunday 16 th August 2020	
5. Alcohol Consumption		
Is Alcohol to be sold for consumption on the premises?		Yes
Is Alcohol to be sold for consumption off the premises?		Yes
Provide details as to hours required when alcohol will be sold on the premises.		
Times for sale of alcohol for consumption - On premises	Times for sale of alcohol for consumption - Off premises	
11:00am – 22.00pm	11:00am- 22:00pm	
Statement of the times at which any activities other than the sale of alcohol will be carried on in the premises:		
Food will be offered for sale from 12 noon until 7pm daily from 10 th July		



Licensing Board

6. Children (This section must be completed where alcohol is for sale for consumption on the premises)			
Are children or young persons permitted entry?		Yes	
If Yes - the remainder of this section must be completed			
Will Children (0-15yrs) and Young Persons (16 & 17 yrs) require to be accompanied by a parent or person over the age of 18 yrs?			
Ages of Children of Young Persons Permitted Entry 0-17years		Times at which Children or Young Persons Permitted Entry 12:00 Noon- 7:00pm Only while food is being offered and accompanied by an adult.	
Parts of Premises to which Children or Young Persons Permitted Entry Only the areas covered by the license application and permitted by the Licence Board.			
7. Signature and Declaration by Applicant			
DECLARATION			
IT IS AN OFFENCE TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION			
(Criminal Law (Consolidation) (Scotland) Act 1995 Section 44(2)(b))			
The contents of this Application are true to the best of my knowledge and belief			
Signature			Dated 02 nd July 2020

*** Data Protection Act 1998**

The Information on this Form May be Held on an Electronic Public Register Which May be Available to Members of the Public on Request

Checklist	
I have made or enclosed payment of the fee for the application	X

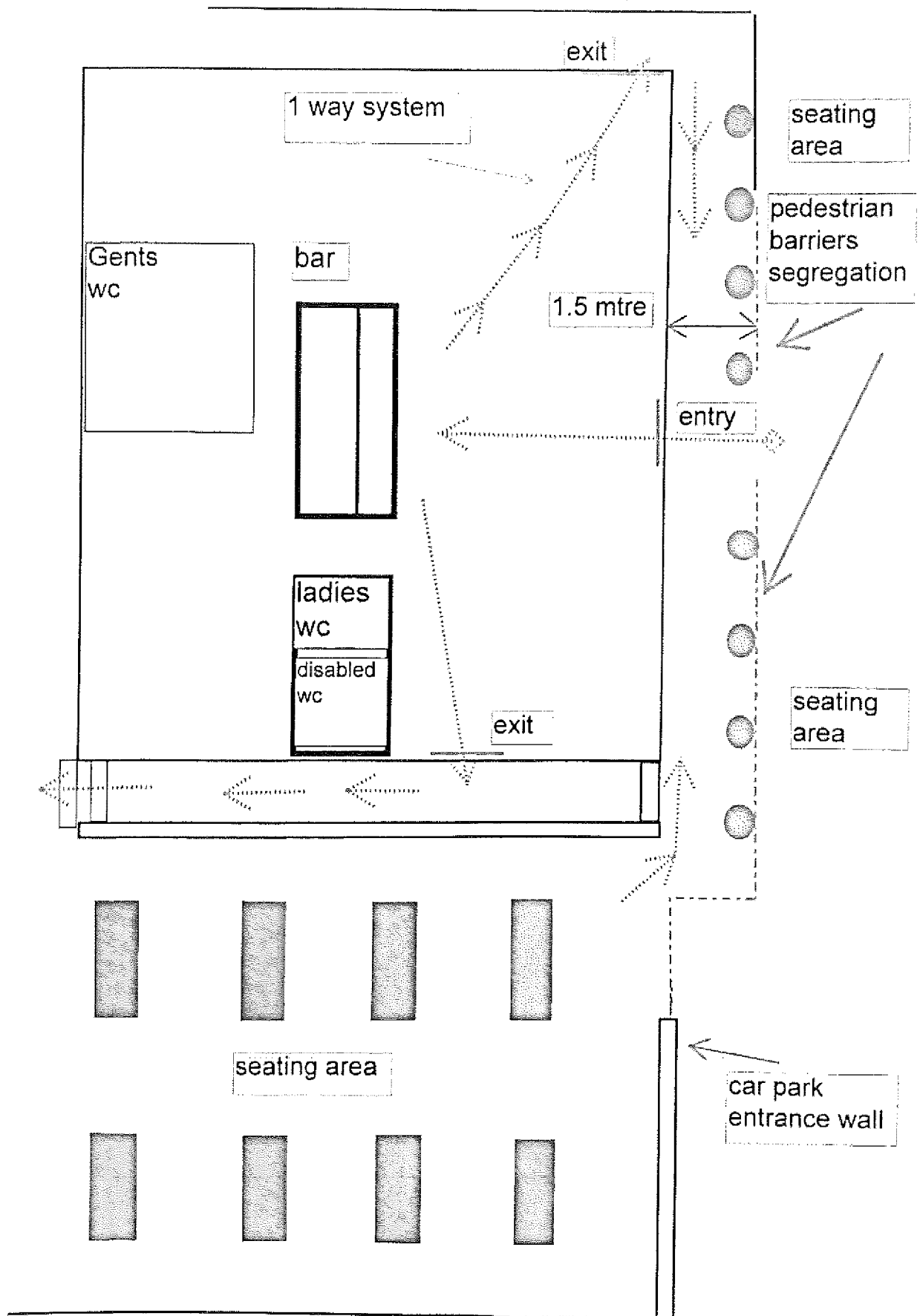
Licensing Board



**Clackmannanshire
Council**

www.clacks.gov.uk

Comhairle Siorrachd
Chlach Mhanann



Clackmannanshire Licencing Board

Occasional Licence Application

Supplementary information form

Have you read and understood that your licence, if granted may be subject to the conditions, listed in this guidance?

Yes

Do you consent to these conditions being applied to the licence on grant?

Yes

Have you made contact with the Planning Department at Clackmannanshire Council to discuss you proposals?

Yes

Have you made contact with the Roads Department (Public Spaces only) to discuss your proposals?

Yes

Please confirm that you have enclosed a sketch plan of showing the location, dimensions and seating arrangements in the proposed licensed area.

Name Steven Fullerton

Email Address :stevenfullerton0@gmail.com

Telephone No:01259722099

Name of Premises Abercromby Arms

Signed Steven Fullerton

Date 6th July 2020

Useful email addresses

Licensing@clacks.gov.uk

roads@clacks.gov.uk

planning@clacks.gov.uk

ehealth@clacks.gov.uk



Memo

**To: The Clerk to the Licensing Board
Greenfield
Alloa
FK10 2AD**

**From: Paul Fair
Licensing Standards Officer**

Extension: 2091

Email: pfair@clacks.gov.uk

Our Ref: PF/LSO/OL/CV19 REP

Your Ref: 20/00 /OCCLIC (+2 othrs)

Date: 5 July 2020

**Subject: Licensing (Scotland) Act, 2005, Section 57 (3)
3 x Occasional Licence Applications - Outdoor Area
Applicant- Steven Fullerton CC444
Car Park adjacent and to the rear of the rear of the Abercromby Arms Hotel,14/16
Stirling Road, Tullibody.**

Section 57(1)(b) of The Licensing (Scotland) Act, 2005 (the Act) requires that the Licensing Board notifies the Licensing Standards Officer for the area in relation to any application for an occasional licence. This section further provides that the Licensing Standards Officer is provided with a copy of the application.

Having considered the content of the applications to which this representation relates, I have the following comments to make:

1. This representation relates to 3 occasional licences each lasting for a period of 14 days, and seeking authority to make sales of alcohol for on sales consumption in an outdoors space which is not currently part of the licensed footprint of the premises retail environment at the above address.
2. The 3 applications seek to licence the premises from 6 July 2020 for a continuous period of 6 weeks until 16 August 2020.
3. The purpose of an occasional licence is to allow premises that are not normally licensed to be licensed "occasionally". Not necessarily for a special event or special occasion.
4. Scottish Government has announced that as part of the stage 2 "easing lockdown" process, during the SARS-CoV-2 pandemic, outdoor food and drink areas, including licensed areas can open from Monday 6 July 2020.

5. Clackmannanshire Council has received many enquiries and applications relating to the licensing of new outdoor areas on a variety of land types adjacent to existing licensed premises. This representation relates to one of those applications.
6. On Friday 3 July 2020, the Licensing Board approved the use of a pre-application guidance document for those wishing to licence a new outdoor area. The applicant in this case has had the opportunity to view the document, has completed the supplementary information form and has acknowledged the understanding statement. The applicant has accepted the suggested conditions in that document and fully understands that additional conditions, from the pool list contained in the statement of licensing policy, may also be applied as local conditions.
7. The land in this case is an area used for car parking and is owned by the premises. The area is suitable for licensing in the current circumstances. The application makes it clear that the use of the car park is intended only as a temporary measure until the premises can re-open fully
8. The applicant has been advised that he should only use personal licence holders or other staff trained to the standards required by the Licensing (Training of Staff)(Scotland) Regulations 2007 to sell alcohol at the premises.
9. The applicant has also been advised that any staff left in charge at the premises should be the holder of a personal licence or should be able to make immediate contact with a personal licence holder responsible for the management of the premises, during all licensed hours.
10. Appendix A contains a list of suggested conditions that the Licensing Board may wish to impose on granting this application. These conditions are necessary to ensure compliance with the licensing objectives contained within The Licensing (Scotland) Act, 2005.

Paul Fair

Licensing Standards Officer.

Appendix A

- 1 Alcohol sold for consumption in the licensed outdoor area will be ordered from, and delivered to the table, by staff employed at the premises.
- 2 The outdoor area must be clearly separated from any neighbouring unlicensed area by a physical barrier such as a fence or series of posts and rope or tape of at least 1 metre in height.
- 3 The outside area can only be occupied by persons seated at a table.
- 4 The licence holder must ensure that alcohol is only consumed by persons seated at a table.
- 5 (For Licensed public spaces only) All drinks whether alcoholic or not sold or supplied for consumption in the outdoor area, will be sold in or decanted into plastic or polycarbonate drinking vessels.
- 6 No entertainment, live or recorded music or performances will be permitted in any outdoor area.
- 7 All outdoor areas will be operated in compliance with the current Scottish Government guidance for Licensed Outdoor Drinking areas, including any amendments to that guidance which occurs in the duration of the licence.