



**MINUTES OF MEETING of the AUDIT COMMITTEE held within the Council Chamber,
Kilncraigs, Greenside Street, ALLOA, FK10 1EB, on THURSDAY 20 JUNE 2019 at 9.30
am.**

PRESENT

Councillor Dave Clark (Convenor)
Councillor Bill Mason (Vice Convenor)
Councillor Chris Dixon
Councillor Ellen Forson
Councillor Darren Lee
Councillor Helen Lewis
Councillor Tina Murphy
Councillor Derek Stewart

IN ATTENDANCE

Stuart Crickmar, Strategic Director, Partnership and Performance
Lindsay Sim, Chief Finance Officer
Gordon O'Connor, Internal Audit Manager
Chris Alliston, Service Manager HR
Seonaid Scott, Health and Safety Adviser
Lindsay Thomson, Senior Manager, Partnership and Performance (Clerk to the Committee)
Melanie Moore, Committee Services

AC(19)16 APOLOGIES

None.

AC(19)17 DECLARATIONS OF INTEREST

None.

AC(19)18 CONFIRM MINUTES OF MEETING HELD 25 APRIL 2019

The minutes of the Meeting of the Audit Committee held on 25 April 2019 were submitted for approval.

Decision

Subject to the amendments, the minutes of the Meeting of the Audit Committee held on 25 April 2019 were agreed as a correct record and signed by the Convenor.

AC(19)19 INTERNAL AUDIT ANNUAL ASSURANCE REPORT 2018/19

The report, submitted by the Internal Audit Manager, provided an overall assurance on the Council's arrangements for risk management, governance and control, based on Internal Audit work undertaken during 2018/19.

Motion

That Committee agrees the recommendations set out in the report.

Moved by Councillor Ellen Forson. Seconded by Councillor Derek Stewart.

Decision

The Committee agreed to note:

- That sufficient Internal Audit work was undertaken to support a balanced assurance;
- That Internal Audit can provide **SUBSTANTIAL** assurance on the Council's arrangements for risk management, governance and control for the year to 31 March 2019;
- That Internal Audit met, or exceeded, each of its Key Performance.

AC(19)20 FINANCIAL REGULATIONS

The report, submitted by the Chief Finance Officer/S95 Officer, sought approval of the revised Financial Regulations.

Motion

That Committee agrees the recommendations set out in the report.

Moved by Councillor Derek Stewart. Seconded by Councillor Chris Dixon.

Decision

The Committee agreed to adopt the revised Financial Regulations as set out at Appendix 1, subject to ratification by Council.

AC(19)21 CORPORATE RISK AND EXTERNAL AUDIT ACTIONS

The report, submitted by the Strategic Director, Partnership and Performance, provided the 2018/19 update on Clackmannanshire Council's Corporate Risk Log (Appendix A), the Annual Statement of Preparedness (Appendix B) and actions from the external audit of 2017/18 accounts by Audit Scotland (Appendix C). The Corporate Risk Management Guidance was also provided for information (Appendix D).

Motion

That Committee agrees the recommendation set out in the report.

Moved by Councillor Helen Lewis. Seconded by Councillor Darren Lee.

Decision

Having challenged and commented on the report, the Committee agreed to note the report.

AC(19)22 HEALTH AND SAFETY ANNUAL REPORT

The report, submitted by the Strategic Director, Partnership and Performance, provided the 2018/19 annual report on Health and Safety performance across the Council and set out a plan of work in this area for the coming year.

Motion

That Committee agrees the recommendation set out in the report.

Moved by Councillor Helen Lewis. Seconded by Councillor Bill Mason.

Decision

Having challenged and commented on the report, the Committee agreed to note the report.

Ends 0950 hours

