



**Clackmannanshire
Council**

www.clacks.gov.uk

Comhairle Siorrachd
Chlach Mhanann

Kilncraigs, Greenside Street, Alloa, FK10 1EB (Tel.01259-450000)

Special Meeting of the Place Committee

Tuesday 19 February 2019 at 4.00 pm

**(or following on from the Appointments Committee
whichever is later)**

**Venue: Council Chamber, Kilncraigs,
Greenside Street, Alloa, FK10 1EB**

| | |
|------|------|
| Date | Time |
|------|------|



Place Committee

The remit of the Place Committee is:

- (1) To determine policies for the environment, development and facilities and assets
- (2) To set standards for service delivery in the above mentioned areas
- (3) To secure best value in the provision of these services
- (4) To monitor performance in the delivery of services including consideration of:
 - quarterly service performance reports
 - inspection or other similar reports
 - financial performance
- (5) To keep under review the impact of the Committee's policies on Clackmannanshire

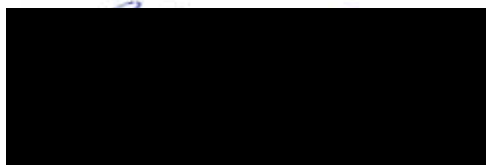
Members of the public are welcome to attend our Council and Committee meetings to see how decisions are made.

Details of all of our Council and Committee dates and agenda items are published on our website at www.clacks.gov.uk

If you require further information about Council or Committee meetings, please contact Committee Services by e-mail at CCANDWGM@clacks.gov.uk or by telephone on 01259 452006 or 452004.

8 February 2019

A SPECIAL MEETING of the PLACE COMMITTEE will be held within the Council Chamber, Kilncraigs, Greenside Street, Alloa, FK10 1EB, on TUESDAY 19 FEBRUARY 2019 at 4.00 PM (or following on from the Appointments Committee, whichever is later).



**GARRY DALLAS
Strategic Director (Place)**

B U S I N E S S

| | Page no. |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|
| 1. Apologies | -- |
| 2. Declaration of Interests Members should declare any financial or non-financial interests they have in any item on this agenda, identifying the relevant agenda item and the nature of their interest in accordance with the Councillors' Code of Conduct. A Declaration of Interest form should be completed and passed to the Committee Officer. | -- |
| 3. Order of Proceedings (Copy herewith) | 05 |
| 4. Public Petitions – report by Monitoring Officer (Copy herewith) | 07 |
| • Clackmannanshire Citizens' Advice Bureau Principal Petitioner: Jane Greig, Clackmannanshire Citizens Advice Bureau | |

Place Committee – Committee Members (Membership 8 - Quorum 4)

Councillors

Wards

| | | | | |
|------------|----------------------------------|---|--------------------------|------|
| Councillor | Craig Holden (Convenor) | 4 | Clackmannanshire South | SNP |
| Councillor | Donald Balsillie (Vice Convenor) | 2 | Clackmannanshire North | SNP |
| Councillor | Tina Murphy | 1 | Clackmannanshire West | SNP |
| Councillor | Les Sharp | 1 | Clackmannanshire West | SNP |
| Councillor | Martha Benny | 2 | Clackmannanshire North | CONS |
| Councillor | Derek Stewart | 3 | Clackmannanshire Central | LAB |
| Councillor | Kenneth Earle | 4 | Clackmannanshire South | LAB |
| Councillor | Bill Mason | 5 | Clackmannanshire East | CONS |



ORDER OF PROCEEDINGS:

SPECIAL MEETING OF THE PLACE COMMITTEE TUESDAY 19 FEBRUARY 2019 AT 4.00 PM

The format of the Special Meeting of the Place Committee is as follows :

1. The Convenor will ask if there any apologies from Committee Members.
2. The Convenor will check if any Committee Member wishes to declare an interest in any of the items being discussed.
3. The Convenor will outline the procedure that will be followed.
4. The Monitoring Officer will present her report to the Committee.
5. At this point in the proceedings, the petitioners from Clackmannanshire Citizens' Advice Bureau will present their petition.
6. The petitioners will have 5 minutes (approximately) to present their petition. The timing is at the discretion of the Convenor.
7. The Committee will listen to the views of the petitioners and ask questions to help decide on the most appropriate course of action.
8. The Convenor will bring the meeting to a close by advising all petitioners that the Committee's decision will be notified in writing to the Principal Petitioner within 7 working days. All petitioners will then be asked to withdraw from the meeting.
9. The Committee will debate and decide on the most appropriate course of action. Council officers will be present and the Committee can ask officers questions to inform their decision making.
10. The Committee will report on every petition, in respect of which it has heard representations, to Council with its recommendation on how the petition should be disposed of, which could include:
 - Agreeing that the issue raised does not merit further action at this stage
 - Instructing an officer to complete an investigation and submit a report with recommendations on the disposal of the petition to a future Council meeting.

Report to Special Meeting of the Place Committee

Date of Meeting: 19 February 2019

Subject: Public Petitions

**Report by: Senior Service Manager, Partnership and Performance
(Monitoring Officer)**

1.0 Purpose

- 1.1. The report summarises the petition which has been received following the budget consultation process in respect of matters which fall within the remit of the Place Committee. The full petition does not accompany this report but the original paper copy will be available for inspection by the Committee.

2.0 Recommendations

- 2.1. It is recommended that the Committee hear from the petitioners, seeking information from them as appropriate, and then prepare a report to Council on how the petition is disposed of.

3.0 Considerations

3.1. Clackmannanshire Citizens Advice Bureau

The petition is in paper form and has been verified with 242 signatures of people living in the Clackmannanshire Council area. A number of signatures have been discounted as they are of people living outwith the Council area. There is also a change.org petition which has been verified with 319 signatures of people living in the Clackmannanshire area. Taken together there are a total of 561 signatories.

The name of the principal petitioner is Jane Greig. She meets the principal petitioner criteria. Ms Greig has been invited to attend the Committee.

The title of the petition is "Save Clackmannanshire Citizens Advice Bureau". The information contained in the petition statement is as follows:

"Clackmannanshire Council are proposing to cease funding to the bureau resulting in closure and no advice provision to individuals across the community. We currently deal with almost 20,000 advice issues per year and bring in excess of 3 million to the local economy each year, this will also result in to the loss of 26 jobs."

4.0 Sustainability Implications

4.1. This report has no direct sustainability implications. The report from the Committee, once the petitions have been heard, may make reference to financial or sustainability considerations.

5.0 Resource Implications

5.1. *Financial Details*

5.2. The full financial implications of the recommendations are set out in the report. This includes a reference to full life cycle costs where appropriate. Yes

5.3. Finance have been consulted and have agreed the financial implications as set out in the report. Yes

5.4. *Staffing*

6.0 Exempt Reports

6.1. Is this report exempt? Yes (please detail the reasons for exemption below) No

7.0 Declarations

The recommendations contained within this report support or implement our Corporate Priorities and Council Policies.

(1) **Our Priorities** (Please double click on the check box)

Clackmannanshire will be attractive to businesses & people and ensure fair opportunities for all

Our families; children and young people will have the best possible start in life

Women and girls will be confident and aspirational, and achieve their full potential

Our communities will be resilient and empowered so that they can thrive and flourish

(2) **Council Policies** (Please detail)

Petitions policy

8.0 Equalities Impact

8.1 Have you undertaken the required equalities impact assessment to ensure that no groups are adversely affected by the recommendations?
Yes No

Equality impact assessments have been carried out for all budget proposals.

9.0 Legality

- 9.1 It has been confirmed that in adopting the recommendations contained in this report, the Council is acting within its legal powers. Yes

10.0 Appendices

- 10.1 Please list any appendices attached to this report. If there are no appendices, please state "none".

None

11.0 Background Papers

- 11.1 Have you used other documents to compile your report? (All documents must be kept available by the author for public inspection for four years from the date of meeting at which the report is considered)

Yes (please list the documents below) No

Petition:

Clackmannanshire Citizens Advice Bureau (CAB)

Principal Petitioner: Jane Greig, CAB

Author(s)

| NAME | DESIGNATION | TEL NO / EXTENSION |
|-----------------|--------------------------------------------------------|--------------------|
| Lindsay Thomson | Senior Service Manager, Partnership and Performance | 2084 |

Approved by

| NAME | DESIGNATION | SIGNATURE |
|-----------------|--------------------------------------------------------------------------------|---------------------------------------------------------------------------------------|
| Lindsay Thomson | Senior Service Manager, Partnership and Performance (Monitoring Officer) |  |
| Stuart Crickmar | Strategic Director, Partnership and Performance |  |

