



**Clackmannanshire
Council**

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Comhairle Siorrachd
Chlach Mhanann

Kilncraigs, Greenside Street, Alloa, FK10 1EB (Tel.01259-450000)

Place Committee

Thursday 13 September 2018 at 9.30 am

**Venue: Council Chamber, Kilncraigs,
Greenside Street, Alloa, FK10 1EB**

Date	Time
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Place Committee

The remit of the Place Committee is:

- (1) To determine policies for the environment, development and facilities and assets
- (2) To set standards for service delivery in the above mentioned areas
- (3) To secure best value in the provision of these services
- (4) To monitor performance in the delivery of services including consideration of:
 - quarterly service performance reports
 - inspection or other similar reports
 - financial performance
- (5) To keep under review the impact of the Committee's policies on Clackmannanshire

Members of the public are welcome to attend our Council and Committee meetings to see how decisions are made.

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5 September 2018

A MEETING of the PLACE COMMITTEE will be held within the Council Chamber, Kilncraigs, Greenside Street, Alloa, FK10 1EB, on THURSDAY 13 September 2018 at 9.30 am.

**GARRY DALLAS
Strategic Director (Place)**

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Councillors

Wards

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Councillor	Tina Murphy	1	Clackmannanshire West	SNP
Councillor	Les Sharp	1	Clackmannanshire West	SNP
Councillor	Martha Benny	2	Clackmannanshire North	CONS
Councillor	Derek Stewart	3	Clackmannanshire Central	LAB
Councillor	Kenneth Earle	4	Clackmannanshire South	LAB
Councillor	Bill Mason	5	Clackmannanshire East	CONS

Report to: Place Committee

Date of Meeting: 13 September 2018

Subject: The Removal of Charges for Children's Burials

Report by: Strategic Director - Place

1.0 Purpose

- 1.1. Clackmannanshire Council currently applies charges for the burial of children and young people aged 17 and under except where an infant is buried in the designated baby area at Sunnyside Cemetery, Alloa. This report seeks approval from Council to withdraw all burial charges for children and young people, as recommended by the Scottish Government and COSLA.

2.0 Recommendations

- 2.1. It is agreed that Committee recommend that Council :
- (a) ceases charging for child burials (the deceased being age 17 and under) from September 2018, and
 - (b) continues to charge an interment and maintenance fees together with, if applicable, any headstone fees in the event of any subsequent adult burials in the same lair.

3.0 Considerations

- 3.1. On 30 May, 2018 the Scottish Government and COSLA committed to work together to ensure the removal of all local authority charges for child burials in order to support parents and families. They noted that the charging practices of Councils varied across Scotland and agreed that no family should have to pay to bury their child anywhere in the country. It is hoped that all charges for child burials, including interment fee (currently waived by the Council), lair purchase fee and headstone fees will be removed with immediate effect. The Scottish Government has committed to support Council policy change. Accordingly, the Council should now consider whether to agree to the waiving of all fees relative to a child's burial.
- 3.2. Further the Council should consider whether to charge an interment fee and maintenance fee together with, if applicable, the headstone fees for subsequent adult burials in the same lair. A lair can accommodate up to three burials. Current charges are as follows:

Lair Purchase	£ 854.10
Future Maintenance Fee	£ 255.80
Headstone Fees (permit and foundation)	£ 344.70
Total Costs	£1454.60

4.0 Sustainability Implications

4.1. No implications.

5.0 Resource Implications

5.1. *Financial Details*

5.2. In 2017 there were no requests to bury a child in a full lair, although 6 infants under 1 year of age were buried in the designated baby area at Sunnyside Cemetery, Alloa where no burial fees apply. The number of future child burial requests is difficult to predict. It maybe that requests for such burials will increase due to the removal of charges. In particular, in relation to infant burials it could be that families will prefer their child to be buried outwith the designated baby area in order that a further 2 family members may be buried in the same lair at some time in the future.

5.3. The Scottish Government have indicated an intention to provide financial support of £310,000 per annum to local authorities. Funding will be included as an adjustment to the 2018-19 Local Government Finance Order in early 2019. This figure shall be reviewed in 2021. Allocation of funds to each individual Council shall be calculated in accordance with child populations. On this basis it is anticipated that the Council will be granted approximately £3100. Accordingly, on the basis of burial costs of £1454.60, as detailed in paragraph 3.2, being waived there would be no financial implications for the Council until more then 2 requests for child burial were received.

5.4. Equally, insofar as the Scottish Governments financial support does not cover the costs associated with adult burials in a child's lair (approximately £1083 per adult) then it is not proposed to waive the interment and maintenance fees for subsequent adult burials in the child's lair.

5.5. The full financial implications of the recommendations are set out in the report. This includes a reference to full life cycle costs where appropriate.
Yes x

5.6. Finance have been consulted and have agreed the financial implications as set out in the report.
Yes x

5.7. *Staffing*

5.8. There are no staffing implications.

6.0 Exempt Reports

6.1 Is this report exempt? Yes (please detail the reasons for exemption below) No

7.0 Declarations

7.1 The recommendations contained within this report support or implement our Corporate Priorities and Council Policies

(1) **Our Priorities** (Please double click on the check box)

Clackmannanshire will be attractive to businesses & people and ensure fair opportunities for all

Our families; children and young people will have the best possible start in life

Women and girls will be confident and aspirational, and achieve their full potential

Our communities will be resilient and empowered so that they can thrive and flourish

(2) **Council Policies** (Please detail) None

8.0 Equalities Impact

8.1 Have you undertaken the required equalities impact assessment to ensure that no groups are adversely affected by the recommendations?

Not applicable.

9.0 Legality

9.1 It has been confirmed that in adopting the recommendations contained in this report, the Council is acting within its legal powers. Yes

10.0 Appendices

10.1 Please list any appendices attached to this report. If there are no appendices, please state "none".

None

11.0 Background Papers

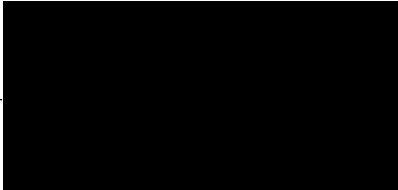
11.1 Have you used other documents to compile your report? (All documents must be kept available by the author for public inspection for four years from the date of meeting at which the report is considered)
Yes (please list the documents below)

Letter sent to Chief Executive on 1 June 2018

Author(s)

NAME	DESIGNATION	TEL NO / EXTENSION
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Approved by

NAME	DESIGNATION	SIGNATURE
Garry Dallas	Strategic Director – Place	
Nikki Bridle	Chief Executive	

Report to: Place Committee

Date of Meeting: 13 September 2018

Subject: Inner Forth Landscape Initiative (IFLI)

Report by: Strategic Director - Place

1.0 Purpose

- 1.1. The purpose of this report is to report upon the significant success of the IFLI project and to seek support for the development of further opportunities, including a legacy scheme which will build on the success of IFLI.

2.0 Recommendations

- 2.1. It is recommended that the Committee notes :
- (a) the contents of the report on the success of IFLI, and
 - (b) that further opportunities are being explored by the Inner Forth Futures Partnership to build on the legacy of the IFLI project and to support the development of the Inner Forth Futures initiative.

3.0 Background

- 3.1. The Inner Forth Landscape Initiative (IFLI) is a landscape partnership scheme funded by the Heritage Lottery Fund.
- 3.2. The Council agreed in June 2013 to support IFLI with a £20,000 per year contribution for the four years 2014 to 2018. This was complemented by a further £27,860 for trainees hosted by the Council and funded by the Coastal Communities Fund. In return the equivalent of £1,308,944 of work was delivered within the Clackmannanshire area, multiplying that investment by nearly thirteen times.
- 3.3. The projects within the scheme have been delivered over a 4½-year period (between March 2014 and September 2018) and are now entering a 10 year maintenance and management phase.
- 3.4. The purpose of the scheme was to enhance, restore and celebrate the landscape of the Inner Forth in Scotland. IFLI covered an area of 202km² around the River Forth in Clackmannanshire, Stirling, Falkirk and Fife.

- 3.5. Within Clackmannanshire the Initiative area included the full length of the Forth shoreline to a point approximately 1-2km inland from the shoreline.
- 3.6. Partners include the Royal Society for the Protection of Birds (lead partner), Clackmannanshire, Falkirk and Stirling Councils, Scottish Natural Heritage, Historic Environment Scotland, Sustrans and the Central Scotland Green Network Trust.

The initiative has delivered 54 projects worth £4.1 million in the area. These projects included enhancements to 127ha of biodiversity and landscape areas and the development and maintenance of 13km of paths routes.

- 3.7. Over 4,000 participants have been involved in over 400 learning and participation activities. This has included:
 - 850 local school pupils and 1,000 volunteers delivering £225K worth of volunteer time,
 - 154 training courses for 624 participants, and
 - A positive impact on 54 jobs with 233 individual training accreditations and qualifications achieved.

4.0 Considerations

- 4.1. The project has been an outstanding success, exceeding all target outputs, and has been nominated, shortlisted or highly commended in 6 national awards schemes.
- 4.2. IFLI has delivered outstanding value for money, providing a return of nearly thirteen pounds for every pound invested by the Council in Clackmannanshire while exceeding all of the original targets
- 4.3. The scheme has delivered against the Council's Priority Outcomes and legal requirements over the period:
 - supporting employment, training and equality of opportunities,
 - providing access to a safe and healthy environment
 - developing safe and healthy travel,
 - increasing economic development and
 - ensuring environmental protection, including biodiversity and adaptation to climate change.

5.0 Future Opportunities

- 5.1. Building on the successes of the IFLI project, Fife Council has joined the partnership to extend its scope to cover the entirety of the Inner Forth area upstream of the Forth Bridges. The expanded partnership aim to deliver the Inner Forth Futures project which has a renewed vision that:

“the sense of connection, purpose and place that put the Inner Forth at the forefront of the industrial development of Scotland will be revitalised.”

- 5.2. The expanded partnership at an advanced stage of fund raising to deliver this renewed vision Partners to date have committed £130,000 and in addition to the ongoing management and maintenance budget for IFLI, applications are under way to LEADER and EcoCo/LIFE bringing the value of IFF to £438,000.in an effort to make the Inner Forth a better area to live, work and visit by improving marketing and awareness of its natural and cultural heritage assets and sustainable transport options.
- 5.3. The emphasis of the Inner Forth Futures project, over the next two years will be to:
- Deliver a strong IFLI legacy and ensure that management and maintenance are met,
 - Management of a maintenance budget to fund any required additional works, and a legacy fund for community action and skills development,
 - Development of an Inner Forth brand to promote the area’s heritage and sustainable travel networks, creating a network of business, community, tourism and heritage groups and encouraging increased visitor numbers to the area using promotional trails based on public transport and active travel networks,
 - Support communities to engage in the area’s management and promotion, providing support to develop and share skills and experience in heritage management, monitoring and planning,
 - Pilot partnership approaches to delivering habitat networks and climate adaptation, demonstrating local delivery of the National Ecological Network and developing and promoting new ways of adapting land and heritage management in the face of climate change.

6.0 Sustainability Implications

- 6.1. IFLI has enabled the Council to better meet its sustainability and climate change duties and participation in legacy projects will continue to deliver positive impacts on the environment. and better preparedness for the likely impacts of a changing climate in addition to social and economic components of sustainability including enhanced accessibility, equal access to training and economic growth

7.0 Resource Implications

7.1. Financial Details

- 7.2. There are no financial implications arising from this report.

7.3. *Staffing*

7.4. IFLI was delivered with existing resources and resulted in outstanding value for money. However, staff resources have reduced significantly since the scheme was first introduced, most notably with the loss of a full time Sustainability Officer to help the agenda.

8.0 Exempt Reports

8.1. Is this report exempt? Yes (please detail the reasons for exemption below) No

9.0 Declarations

The recommendations contained within this report support or implement our Corporate Priorities and Council Policies.

(1) **Our Priorities** (Please double click on the check box)

- | | |
|--|-------------------------------------|
| Clackmannanshire will be attractive to businesses & people and ensure fair opportunities for all | <input checked="" type="checkbox"/> |
| Our families; children and young people will have the best possible start in life | <input type="checkbox"/> |
| Women and girls will be confident and aspirational, and achieve their full potential | <input type="checkbox"/> |
| Our communities will be resilient and empowered so that they can thrive and flourish | <input checked="" type="checkbox"/> |

(2) **Council Policies** (Please detail)

- Biodiversity and Climate Change
- Local Outcomes Improvement Plan

10.0 Equalities Impact

10.1. Have you undertaken the required equalities impact assessment to ensure that no groups are adversely affected by the recommendations?
Yes No

11.0 Legality

11.1. It has been confirmed that in adopting the recommendations contained in this report, the Council is acting within its legal powers. Yes

12.0 Appendices

12.1 Please list any appendices attached to this report. If there are no appendices, please state "none".

None

11.0 Background Papers

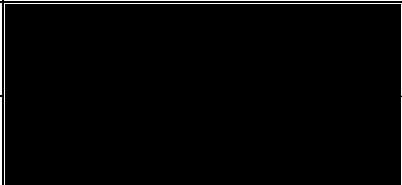
11.1 Have you used other documents to compile your report? (All documents must be kept available by the author for public inspection for four years from the date of meeting at which the report is considered)

Yes (please list the documents below) No

Author(s)

NAME	DESIGNATION	TEL NO / EXTENSION
Lawrence Hunter	Energy and Sustainability Services	Ext 2681

Approved by

NAME	DESIGNATION	SIGNATURE
Garry Dallas	Strategic Director – Place	
Nikki Bridle	Chief Executive	

Report to: Place Committee

Date of Meeting: 13 September 2018

Subject: Energy Company Obligation (ECO) Flexible Eligibility
- Local Authority (LA) Flex

Report by: Strategic Director - Place

1.0 Purpose

- 1.1. The purpose of this report is to gain approval for the implementation of a LA Flex scheme in Clackmannanshire which will open up opportunities for residents of Clackmannanshire to obtain support and assistance to install energy efficiency improvements to their homes.
- 1.2. To seek approval of the proposed Statement of Intent (SOI) which indicates the criteria for inclusion within the scheme and declares the Council's support of the initiative.

2.0 Recommendations

- 2.1. It is recommended that the Committee :
 - (a) notes and support the contents of the report on the development of a Clackmannanshire Council LA Flex scheme, and thereby
 - (b) approves the SOI and the implementation of the LA Flex scheme.

3.0 Background

- 3.1. The Energy Company Obligation (ECO) is an obligation placed upon larger energy companies by the Government to help households reduce their energy bills and associated carbon emissions. Recent changes to ECO have enabled obligated energy companies to achieve up to 10% of their Affordable Warmth targets in conjunction with local authorities via a new mechanism called ECO Flexible Eligibility (LA Flex).
- 3.2. ECO Flexible Eligibility (LA Flex) funding allows local authorities to work with energy companies to identify eligible households for the installation of measures. The funding is available to private sector households, including owner occupiers and private tenants. There are two main categories of household that Government intends ECO Flexible Eligibility will benefit;
 1. Fuel poor households, especially those that are not in receipt of ECO eligible benefits, and the estimated 20% of fuel poor households that are not in receipt of any benefits

2. Low income households that are vulnerable to the effects of living in a cold home.
- 3.3. A prerequisite of the Flexible Eligibility mechanism is that local authorities produce and publish a Statement of Intent. The Statement of Intent (SOI) details how the Council will identify households as eligible, and the criteria which will be adopted.
- 3.4. In addition to publishing a SOI, a Declaration is required from Clackmannanshire Council for each individual home. A Declaration confirms that the Council has been consulted on the proposed installation of measures in an eligible home. N.B. A Declaration will not guarantee that a household receives any measures. A final decision will depend upon;
 - i) a survey carried out by the energy suppliers agents or contractors and installation costs calculated,
 - ii) energy savings that can be achieved and
 - iii) whether suppliers have achieved their targets or require further measures to meet their ECO targets
- 3.5. The final decision on whether a household is successful in receiving an ECO measure(s) is made by the energy company, their agents and or contractors. The Council is not responsible for making any final decisions on which households receive measures.

4.0 Clackmannanshire Council Statement of Intent

- 4.1. The proposed Clackmannanshire SOI is attached in Appendix A. The format complies with the UK Government's guidance on the layout of the document.
- 4.2. The document was produced in consultation with the Energy Savings Trust (EST), Home Energy Scotland (HES) and representatives from leading energy suppliers.
- 4.3. The eligibility criteria is in line with the Government's policy and guidance published by the Department for Business, Energy and Industrial Strategy – Energy Company Obligation – Flexible Eligibility, (published April 2017).
- 4.4. The SOI requires to be signed off by the Chief Executive of Clackmannanshire Council (or other designated senior officer).

5.0 Considerations

- 5.1. The Scottish Government has designated energy efficiency as a National Infrastructure Priority.
- 5.2. The potential opportunities arising from ECO Flexibility complements the work currently taking place within Clackmannanshire to address the issues surrounding fuel poverty and excess winter deaths.

- 5.3. This initiative supports the Council’s commitment to eradicate fuel poverty within Clackmannanshire and will assist us in meeting our Climate Change (Scotland) Act 2009 targets by helping homes to reduce their carbon emissions.
- 5.4. ECO Flexible Eligibility will contribute towards the aims of the Council’s Local Housing Strategy (2017-2022) which states that ‘the Council is taking proactive steps towards reducing fuel poverty’.
- 5.5. The SOI compliments and supports the aims of the Local Outcomes Improvement Plan (LOIP) 2017-2027

6.0 Conclusions

- 6.1. ECO Flexible Eligibility allows local authorities to work with energy companies to identify eligible households for the installation of measures.
- 6.2. The Clackmannanshire LA flex scheme will help to eradicate fuel poverty and improve the energy efficiency of homes within the community.
- 6.3. The SOI complies with Government guidelines.

7.0 Sustainability Implications

- 7.1. The recommendations will assist the Council to better meet its sustainability and climate change duties. They are also likely to result in fewer adverse impacts on the environment, a reduction in greenhouse gas emissions, and better preparedness for the likely impacts of a changing climate.

8.0 Resource Implications

8.1. Financial Details

- 8.2. The Energy Company Obligation (ECO) is an obligation placed upon larger energy companies by the Government. It is ECO that funds the LA Flex scheme. The Council’s role is to provide a SOI to determine the eligibility criteria and to confirm that they have been consulted on the proposed installation of measures in an eligible home. The Council does not have a financial obligation towards those eligible under this scheme.

8.3. Staffing

- 8.4. There are no direct staffing implications as a consequence of this report.

9.0 Exempt Reports

- 9.1. Is this report exempt? Yes (please detail the reasons for exemption below) No

10.0 Declarations

The recommendations contained within this report support or implement our Corporate Priorities and Council Policies.

(1) **Our Priorities** (Please double click on the check box)

Clackmannanshire will be attractive to businesses & people and ensure fair opportunities for all

Our families; children and young people will have the best possible start in life

Women and girls will be confident and aspirational, and achieve their full potential

Our communities will be resilient and empowered so that they can thrive and flourish

(2) **Council Policies** (Please detail)

Local Housing Strategy (2017-2022)

Sustainability and Climate Change Strategy

Local Outcomes Improvement Plan (LOIP) 2017-2027

11.0 Equalities Impact

11.1. Have you undertaken the required equalities impact assessment to ensure that no groups are adversely affected by the recommendations?

Yes No

12.0 Legality

12.1. It has been confirmed that in adopting the recommendations contained in this report, the Council is acting within its legal powers. Yes

13.0 Appendices

13.1 Please list any appendices attached to this report. If there are no appendices, please state "none".

Appendix 1: Clackmannanshire Statement of Intent

14.0 Background Papers


14.1 Have you used other documents to compile your report? (All documents must be kept available by the author for public inspection for four years from the date of meeting at which the report is considered)

Yes (please list the documents below) No

Author(s)

NAME	DESIGNATION	TEL NO / EXTENSION
Lawrence Hunter	Energy & Sustainability Strategy Officer	Extension : 2681

Approved by

NAME	DESIGNATION	SIGNATURE
Garry Dallas	Strategic Director – Place	
Nikki Bridle	Chief Executive	

Appendix 1: Clackmannanshire Council Statement of Intent (SOI)

Energy Company Obligation: Flexible Eligibility

Statement of Intent (ECO3)

Local Authority: Clackmannanshire Council

Managing Agent:

Date of Publication:

Version: Final draft

Published: *link to where the statement is posted on our Council website*

1 Introduction

- 1.1 Fuel poverty remains a harsh reality for many households in Clackmannanshire. Such families and individuals face invidious choices in spending money on heating or on other necessities. The links between fuel poverty and physical health problems, stress, mental health problems, debt and condensation dampness are well known.

Clackmannanshire Council welcomes the new Flexible Eligibility powers for Energy Company Obligation (ECO) Affordable Warmth grant funding as a means to help address this issue. (This scheme is sometimes informally referred to as LA flex and will be referred to as such in the remainder of this document.) We are committed to tackling fuel poverty and ensuring that low income households (across all housing tenures) achieve affordable warmth. The Flexible Eligibility powers will allow us, as a local authority, to work in partnership with an energy supplier to provide affordable warmth assistance to fuel poor and low income owner occupiers who are vulnerable to the effects of the cold. The work done under this scheme should provide long term solutions to the difficulties such households face in heating their homes and paying for energy.

Further details about Flexible Eligibility are set out in the Government's Energy Company Obligation (ECO): Help to Heat¹ consultation response document.

(<https://www.gov.uk/government/consultations/energy-company-obligation-eco-help-to-heat>)

- 1.2 Under the flexible eligibility route energy suppliers could deliver up to 25% of their affordable warmth obligation to households declared by local authorities as meeting affordable warmth and vulnerability criteria set by local authorities
- 1.3 The most recent figures for fuel poverty in individual Scottish local authorities are rolling averages between 2014 to 2016, and were published in the annual Scottish House Condition Survey (SHCS) on 27 February 2018.

Fuel poverty is currently defined as where a household spends more than 10% of its net income on all household fuel use. Where a household spends more than 20%, this is referred to as extreme fuel poverty. The Scottish Government is currently consulting with stakeholders on a new definition and for its fuel poverty strategy for the coming decade.

The most recent figures show that 32% of households in Clackmannanshire were in fuel poverty, with 10% being in extreme fuel poverty. Over the medium to long term, as fuel prices increase, these figures are very likely to rise.

Clackmannanshire Council is keen to provide support to some of the most vulnerable homes which are located in the bottom 25% of SIMD, and in most cases the bottom 15% of most deprived areas in Scotland. ECO Flexible Eligibility will help us achieve this.

Clackmannanshire Council's core values include 'equity, fairness and inclusion'. In line with this, as a priority, the Council seeks to build 'communities (which) are more cohesive and inclusive', support 'vulnerable people and families' and ensure that 'health is improving and health inequalities are reducing'. Our services must continuously improve, they must be sustainable and the must actively engage with local communities and meet their needs. Tackling fuel poverty lies at the heart of these values and aims.

<http://www.clacks.gov.uk/council/aimsvaluesoutcomes/>

- 1.4 The SIMD data zone rankings are a key source of data for determining a household's risk of fuel poverty. The overall rankings are calculated by assessing seven categories, four of which are linked to fuel poverty: household income, employment levels, health data and geographical access. Median household income in 2016 in Clackmannanshire has been reported as 6.25% lower than for Scotland as a whole. Clackmannanshire is a pilot area for the UK Government's welfare reforms. There is evidence that the introduction of Universal Credit makes budgeting for fuel even harder for these recipients.

<https://www.cse.org.uk/news/view/1709>

A study in 2011 noted that fuel poverty in Clackmannanshire was especially prevalent:

- **in older properties.** Around a third of households living in homes built before 1919 were in fuel poverty in 2011 compared with only 17% of those in properties built after 1982;
- **in detached properties.** 34% of households living in detached houses were in fuel poverty, compared with 25% in terraced and 25% in tenement dwellings; and
- **for pensioners, especially single pensioners.** 49% of single pensioner households were in poverty.

In addition, research across the UK has shown that houses **of a non-traditional design** are often significantly harder to heat than are other houses which were built around the same time.

Clackmannanshire Council is especially keen to use Flexible Eligibility powers to assist households which fall into these categories.

- a. ECO Flexible Eligibility will contribute towards the aims of the Council's Local Housing Strategy (2017-2022) which states that 'the Council is taking proactive steps towards reducing fuel poverty' and cites the steps being taken under the Affordable Warmth & Home Energy Action Plan (2009, as updated).

<https://www.clacks.gov.uk/document/meeting/224/496/3926.pdf>

Indeed, eradicating fuel poverty (as far as is practicable) has been a specific Council remit since the Housing (Scotland) Act 2001 placed that requirement on every local authority. The Foreword to the 2006 Plan for Clackmannanshire commented that the Fuel Poverty Strategy drawn up at that time would 'consolidate existing strategies and ensure that fuel poverty is at the forefront. It has been developed in partnership and consultation with a wide range of agencies, as Clackmannanshire Council recognises that many areas of work impact on fuel poverty and that ideas for tackling fuel poverty are not exclusive to any one sector or organisation.'

The Clackmannanshire Community Welfare and Safety Partnership (CWSP), with partners including the local authority, NHS Forth Valley and the Clackmannanshire Third Sector Interface has been an effective way of bringing together partners and to ensure a strategic approach to tackling fuel poverty. A Clackmannanshire Fuel Forum now meets every three months and is attended by energy advisors and other front line workers to share best practice in assisting fuel poor households.

- 1.6 This Statement of Intent outlines Clackmannanshire Council's approach to maximising ECO funding across the region for fuel poor, vulnerable, low income households.

2 Flexible Eligibility

- 2.1 ECO Flexible Eligibility funding is available to private sector households, including owner occupiers and private tenants, in line with the Government's guidance (ECO: Help to Heat Flexible Eligibility).
- 2.2 Clackmannanshire Council will utilise Flexible Eligibility to assist with current and future HEEPS: ABS programmes delivered through its appointed HEEPS:ABS contractor. These programmes aim to reduce fuel poverty in our communities. ECO funding will be maximised to compliment Scottish Government funding and assist the delivery of mixed tenure Solid Wall Insulation programmes in fuel poor areas, improving the energy efficiency of 'hard to treat' domestic dwellings. Such insulation reduces heat demand, lower carbon emissions and regenerate areas of deprivation.
- 2.3 Targeted households within Home Energy Efficiency Programme Area Based Schemes (HEEPS: ABS) will be eligible for Flexible Eligibility. One of the criteria for determining project areas for HEEPS: ABS is that the project is located within the most deprived areas according to the Scottish Index of Multiple Deprivation (SIMD). HEEPS: ABS 2017-18 targets households located within the bottom 25% of SIMD, and in most cases the bottom 15% of most deprived areas in Scotland. **<https://beta.gov.scot/policies/home-energy-and-fuel-poverty/energy-saving-home-improvements/>**
- 2.4 Clackmannanshire Council will continue its focus on targeting households in the lowest SIMD data zones in the region. The SIMD data zone rankings are a key source of data for determining a household's risk of fuel poverty. The overall rankings are calculated by assessing seven categories, four of which are linked to fuel poverty: household income, employment levels, health data and geographic access.
- 2.5 An external partner organisation will be engaged as Managing Agent to assist with the LA flex programme. The organisation selected is still to be confirmed but LA flex guidance makes clear they will be responsible for promoting the scheme to vulnerable householders in Clackmannanshire and collecting household data on behalf of the Council to determine Flexible Eligibility.

Discussions are taking place with the Wise Group, a Scottish-based social enterprise with over thirty years of experience in energy efficiency programmes. Listed in the Home Energy Efficiency Programme for Scotland: Area-Based Schemes (HEEPS:ABS) guidance as a suggested partner organisation, the Wise Group already works under contract to Clackmannanshire Council to help deliver our local HEEPS:ABS programme. They also operate the Energy Saving Trust Scotland's contact centres – known as Home Energy Scotland – across the former Strathclyde and Central regions, including Clackmannanshire.

- 2.6 Households will be targeted by the external organisation during the sign-up process for programmes. They will also check that the householder is happy for their data to be shared with partners in the scheme.

3 Criteria for identifying fuel poverty

3.1 Clackmannanshire Council will consider eligibility in line with the Government’s policy and guidance published by the Department for Business, Energy and Industrial Strategy – Energy Company Obligation – Flexible Eligibility, published in April 2017. In addition we use the Scottish Government’s current definition of fuel poverty as households which, to maintain acceptable temperatures in their homes, spend at least 10% of their income on all fuel use.

Fuel poor eligible households will be identified as those that:

- have an income of £28,000 or less AND
- score **5** or above in their responses to the following questions, which are indicative of high energy costs:

Question	Response	Score
Was the home built before 1983?	Yes	10
	No	-5
Is the home of a non-traditional construction (e.g. solid wall) or considered to have a Hard To Treat (HTT) cavity?	Yes	8
	No	-4
What type of home is it?	Detached	4
	Semi-detached	2
	End terrace	2
	Mid terrace	0
What is the main heating fuel?	Gas	-5
	Electricity	0
	Oil or other fuel	8
Does the property have three or more bedrooms?	Yes	6
	No	0
Does at least one member of the household spend most of the day in the home?	Yes	4
	No	0
Are the residents in receipt of pension credit guarantee or savings element	Yes	5
	No	0

3.2 Exceptional cases not meeting the above criteria will be considered on a case by case basis.

3.3 It is important to note that eligibility does not guarantee funding.

4 Criteria for identifying low income and vulnerability to the cold

4.1 The Council will identify eligible households on low income and vulnerable to the effects of the cold as those that:

- I. Have an income of £28,000 or less
- II. Have one or more members:
 - with a limiting long term or terminal illness
 - with a mental illness
 - with a respiratory condition
 - with a disability
 - who are 70 years or over
 - who are dependent children of 18 years or younger

4.2 Exceptional cases not meeting the above criteria will be considered on a case by case basis. In the event that the Council intends to include a household in a Declaration based on individual circumstances, it will produce a report to the signatory as indicated in section 7 below prior to a Declaration being produced.

4.3 Note: Eligibility does not guarantee funding.

5 **Solid Wall in-fill scheme requirements**

5.1 The Council intends to support energy efficiency improvement projects for vulnerable households in the area where external solid wall insulation is technically feasible, permitted under planning legislation and can attract funding. Many of these houses are of a non-traditional construction and are unsuitable for conventional forms of insulation, such as cavity wall insulation. The Flexible Eligibility powers allows for homes in these targeted areas that are not in fuel poverty or vulnerable to be funded. This means that:
 (a) external solid wall insulation will have as attractive an appearance as possible; and
 (b) the economies of scale from working in localised areas can be realised.

5.2 Non-fuel poor households eligible for solid wall insulation in-fill must be:

- in the same terrace as; OR
- in an immediately adjacent building to; OR
- in the same building as the household that does meet the criteria

5.3 In-fill eligibility must meet the minimum percentages set out below:

Property Type	LA declaration requirements	In-fill available
Property consisting of a pair of semi-detached houses or bungalows, or a building containing no more than 2 domestic premises	At least one of the two properties must be declared by the Council as fuel poor i.e. 50% of the properties must be fuel poor	The other properties to which it is directly adjoined is eligible for solid wall insulation
Project consisting of any premises that are contained in the same building (e.g. flats), immediately adjacent buildings (e.g. neighbouring detached properties) or in the same terrace	At least 50% of properties must be declared by the Council as fuel poor	The other 50%

6 **Declaration**

6.1 In order to access Flexible Eligibility funding, Clackmannanshire Council is required to submit a Local Authority Declaration to the ECO supplier. The final decision on whether a household receives ECO measures is made by the energy suppliers and therefore inclusion in a Declaration will not guarantee installation of measures.

6.2 The final decision will depend on the following factors:

1. the survey carried out on the property and the installation costs calculated;
2. the energy savings that can be achieved for a property;
3. whether or not there is adequate funding to support ECO funding for the installation of the energy efficiency measures; and
4. whether or not ECO obligated parties have achieved their targets to require further measures to meet their ECO targets

7 Governance

- 7.1 The external partner organisation selected as Managing Agent will be responsible for collecting household data on behalf of Clackmannanshire Council to determine that the householder meets the Flexible Eligibility Criteria. This data will be collected through the completion of a Household Energy Efficiency Survey form which will be used to determine that the householder meets the Flexible Eligibility criteria.
- 7.2 The external partner organisation selected by Clackmannanshire Council as Managing Agent will complete an LA Declaration for each household that they have determined eligible for Flexible Eligibility. The declaration clearly states whether the householder meets the Flexible Eligibility criteria through:
- (a) living in fuel poverty; or
 - (b) living on a low income and vulnerable to the effects of a cold home
- 7.3 For Solid Wall 'in-fill' a LA Declaration for in-fill will be completed which will include details of why the home meets the eligibility criteria for in-fill.
- 7.4 An individual file will be created for each household that is requesting assistance. Measures applied will be fed into a monitoring toolkit which would then be available for any party requiring information on progress.
- 7.5 The LA Declaration and accompanying survey form will then be presented to the Home Energy Advice Team, Clackmannanshire Council, Kilncraigs, Alloa FK10 1EB for approval. The contact details for team are Tel: 01259 452697 or 452698 and their e-mail address is fuelpoverty@clacks.gov.uk
- 7.6 Once the LA Declaration has been approved, householder details will be securely transferred to the contractor for technical survey and installation.

8 Statement of Intent authorisation

Signed

Date:

(This requires to be signed off by the Chief Executive of Clackmannanshire Council or another senior officer)

Report to Place Committee

Date of Meeting: 13 September 2018

Subject: Alva Regeneration Project

Report by: Strategic Director - Place

1.0 Purpose

- 1.1. The purpose of this report is to advise Members of proposed works to implement the Alva Regeneration project that has been allocated £550k of capital funds in 2018/19¹.

2.0 Recommendations

- 2.1. It is recommended that the Committee approves :
- a) the preparation of a traffic management/parking/streetscape enhancement scheme on the A91/Stirling Street for consultation.
 - b) the preparation of a roadwork scheme at Alva Primary School/relocated CAP (Brook Street) for consultation.
 - c) the preparation of a town centre/streetscape enhancement plan for Alva.

3.0 Considerations

- 3.1. It is proposed that the Alva Regeneration project consists of three key initiatives:

- A91/Stirling Street (parking and streetscape improvements)
- Alva Primary School/traffic management/CAP (roadworks on Brook Street)
- Town centre/streetscape enhancement scheme.

3.2. *The A91/Stirling Street Enhancements*

- 3.2.1. These have been under consideration since 2008, with preparation of a Small Town audit and action plan for Alva. This was prepared in consultation with the Community Council and local traders. The key issues it sought to address were : reducing traffic speeds/increasing road safety ; improving vehicle

¹ Approved 8 March 2018

parking provision ; increasing pedestrian accessibility ; upgrading the public realm and improving building use and maintenance.

3.2.2. Alva Community Council produced their 'Alva Community Action Plan Consultation Report' in September 2015. Its recommendations include:

- More parking available
- Stirling Street tidied up
- Redevelopment of brown field sites.

3.2.3. A draft proposal has been devised that will create parking on both sides of the A91/Stirling Street by utilisation of the existing wide footways and by road narrowing. Traffic speeds would be reduced by raised tables at three puffin crossings² which would also provide significant improvements for pedestrian accessibility and safety. Introduction of street furniture and landscaping would improve the appearance of this main route.

3.2.4. Initial early engagement has been undertaken with the Community Council. It is recommended that a final draft proposal is now prepared for non statutory consultation with Traders, Community Council and residents, with statutory consultation thereafter (Press Adverts, Emergency Services, Public Transport and the Community Council).

3.3. ***Alva Primary School***

3.3.1. The school and local community have been raising concern about traffic movements and pedestrian safety outside Alva Primary School. Increased usage of the site, with relocation of the Alva CAP is increasing such concerns.

3.3.2. A draft proposal has been devised that would provide a raised speed table to create an 'at grade' pedestrian crossing, with a specific pedestrian crossing area. It would also provide a wider footway adjacent to the playground.

3.3.3. Initial early engagement has been undertaken with the Community Council. It is recommended that a final draft scheme is now prepared for consultation as for the A91/Stirling Street, except with the School/Parent Council and Parents for early engagement, and the same statutory consultations.

3.4. It is anticipated that the two schemes will attract around £200k of funding from Sustrans.

3.5. For the A91/Stirling Street and the Alva Primary School (Brook Street) proposed schemes, it is expected that the 2018/19 capital budget will need to be carried forward in to 2019/20. The allocation of funding to Alva was only approved in March 2018 and the lead in time for work means that 2018/19 will be mostly design work, consultation and tendering processes

² With removal of the existing zebra crossing

3.6. **Town Centre/Streetscape Enhancement Plan**

3.6.1. The appearance of properties on the A91/Stirling Street is a key issue in the Alva Community Action Plan. It is envisaged that a consultant will be procured to prepare an improvement plan for the town centre and its properties. On conclusion it is envisaged that a further report will be tabled at Committee to consider funding opportunities to implement the plan.

4.0 **Sustainability Implications**

4.1. The proposals set out in the report will secure positive impacts on the environment and economic sustainability of the community.

5.0 **Resource Implications**

5.1. *Financial Details*

5.2. Finance have been consulted and have agreed the financial implications as set out in the report. Yes ✓

5.3. *Staffing*

5.4. There are no direct staffing implications arising from this report.

6.0 **Exempt Reports**

6.1. Is this report exempt? Yes (please detail the reasons for exemption below) No ✓

7.0 **Declarations**

The recommendations contained within this report support or implement our Corporate Priorities and Council Policies.

(1) **Our Priorities** (Please double click on the check box)

Clackmannanshire will be attractive to businesses & people and ensure fair opportunities for all ✓

Our families; children and young people will have the best possible start in life

Women and girls will be confident and aspirational, and achieve their full potential

Our communities will be resilient and empowered so that they can thrive and flourish ✓

(2) **Council Policies** (Please detail)

8.0 Equalities Impact

8.1 Have you undertaken the required equalities impact assessment to ensure that no groups are adversely affected by the recommendations?

Yes No

9.0 Legality

9.1 It has been confirmed that in adopting the recommendations contained in this report, the Council is acting within its legal powers. Yes

10.0 Appendices

10.1 Please list any appendices attached to this report. If there are no appendices, please state "none".

None

11.0 Background Papers

11.1 Have you used other documents to compile your report? (All documents must be kept available by the author for public inspection for four years from the date of meeting at which the report is considered)

Yes (please list the documents below) No

Alva Town Centre Report by Ian White Associates 2008
Alva Community Action Plan Consultation Report 2015

Author(s)

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Approved by

NAME	DESIGNATION	SIGNATURE
Garry Dallas	Strategic Director – Place	
Nikki Bridle	Chief Executive	

Report to: Place Committee

Date of Meeting: 13 September 2018

Subject: Financial Performance 2018/19 – June Outturn

Report by: Chief Accountant (Interim)

1.0 Purpose

- 1.1 This paper provides an update on the financial performance for the Place Division of the Council in respect of revenue spend for the current financial year, 2018/19. Capital expenditure will be reported to the Partnership & Performance Committee as part of the overall Council's financial performance report.

Recommendations

The Committee is asked to note:

- The forecast General Fund revenue overspend relating to the Place Division for the year of £1.040m.
- Progress on delivering planned savings in the year.
- The favourable forecast outturn of £(0.439m) on the Housing Revenue Account.
- The forecasted underspend on HRA Capital of £(0.020m).

2.0 Purpose

This report summarises the draft financial position of the Place Division of the Council and forecasts the outturn position for the financial year ended 31st March 2019.

3.0 Background

- 3.1 At the start of 2018/19 the old reporting structure was replaced with the new portfolios of People, Place and Performance. The exact make up of each has not yet been fully agreed, however the broad principles of which each would cover was set out below:

Table 1 – People, Place and Performance themes



Source: General Services Revenue & Capital Budget 2018-19

3.2 Based on these high level principles the table below gives a further breakdown of the elements which now make up the Place resource budget:

Table 2 – make up of the Place division

PLACE		
Waste & Refuse	Roads & Transport	Building Standards
Land Services	Town Planning	Building Management
Street Cleaning	Housing Development	Property Contracts
Fleet	Regeneration	Cleaning & Catering
ENVIRONMENT		
PROPERTY & FACILITIES		
DEVELOPMENT		

Source: General Services Revenue & Capital Budget 2018-19

Since the approval of the 2018-19 General Services Revenue & Capital Budget in March 2018 there has been an amendment to the make up of the People Division;

- Housing and Homelessness are now being reported to the Place Committee

3.3 Once the portfolio leads are in place, the exact make up of the finance budget will be agreed and this will ensure reporting is on a consistent basis from that point on. The report below takes the resource from each broad area above and includes them in a single report for the Place division. This is the first transitional report for the Place committee, covering a budget of approximately £17m (15% of the Councils over all budget).

3.4 This report will be refined as the remit of the Place division develops. The reporting below still follows the old reporting structure, as these currently still exist in the finance system and in service teams.

4.0 General Fund Revenue

4.1 Overall the Division's net service expenditure is forecasting an overspend of £1.040m for the year ended 31st March 2019.

4.2 Table 3 below provides an overview of the financial outturn position within each Service Expenditure area.

Table 3: Summary of Service Budget Variances

	<i>Annual Budget 2018/19 £'000</i>	<i>Forecast to March 2019 £'000</i>	<i>Variance Forecast to Budget £'000</i>
Strategy & Customer Services	410	366	(44)
Development & Environmental	13,028	13,330	302
Housing & Community Safety	3,762	4,544	782
Division Expenditure	17,200	18,240	1,040

Overspend

4.3 The table below sets out the main variances which make up the table above:

Table 4 – variance

Service	Over/ (underspend) £000s	Total	Narrative
Strategy & Customer Services			
Employee costs	(44)		Underspend Customer Services
		(44)	Underspend
Development & Environment			
Building operations	128		Overspend on utilities, based on price and volume to date
Catering	8		Overspend due to shortfall in income on external provision
Regulatory	15		Overspend employee costs
Waste Management	73		Overspends in Kerbside collection £129k, Forthbank opening hours £27k, short term vehicle hire £14k, compliance and health and safety £39k. Underspends in Waste water treatment £(104)k, mail £(25)k and blue boxes £(7)k
Streetcare	43		Overspends in overtime £35k, staff training £8k
Fleet	69		Overspends due to shortfall in income £70k, vehicle

Service	Over/ (underspend) £000s	Total	Narrative
			maintenance £16k, underspend in diesel due to use of electric vehicles £(17)k
Grounds maintenance	(22)		Underspends employee costs
Roads	(120)		Underspends employee costs
Economic Development	31		Overspend due to shortfall in income on unoccupied properties £15k, valuations and legal fees £16k.
Facilities	77		Overspends in Public conveniences £36k, employee costs £35k, others £6k
		302	Overspend
Housing Services			
Building operations	512		Overspend in Non domestic rates £398k due to revaluation and poundage, building repairs £114k as a result of reversal of previous policy of providing wind and water tight repairs only and also compliance repairs
Employee Costs	83		Overspend in employee costs for staff awaiting suitable posts
Homeless administration vacancies	(78)		Underspend due to vacancies
Supported accommodation	86		Overspend as a result of B&B usage
Homeless properties	179		Overspend due to the cost of providing temporary accommodation for Homelessness as numbers continue to remain high
Housing Services total		782	Overspend
Place Total Overspend		1,040	Overspend

4.4 The table above is now shown below by the 3 themes within the Place division of: Environment, Property & Facilities and Development.

Service	Over/ (underspend) £000s	Total	Narrative
Environment			
Waste Management	73		Overspends in Kerbside collection £129k, Forthbank opening hours £27k, short term vehicle hire £14k, compliance and health and safety £39k. Underspends in Waste water treatment £(104)k, mail £(25)k and blue boxes £(7)k
Fleet	69		Overspends due to shortfall in income £70k, vehicle maintenance £16k, underspend in diesel due to use of electric vehicles £(17)k

Service	Over/ (underspend) £000s	Total	Narrative
Streetcare	43		Overspends in overtime £35k, staff training £8k
Environment total		185	
Property & Facilities			
Employee costs	(44)		Underspend Customer Services
Building operations	128		Overspend on utilities, based on price and volume to date
Catering	8		Overspend due to shortfall in income on external provision
Economic Development	31		Overspend due to shortfall in income on unoccupied properties £15k, valuations and legal fees £16k.
Facilities	77		Overspends in Public conveniences £36k, employee costs £35k, others £6k
Building operations	512		Overspend in Non domestic rates £398k due to revaluation and poundage, building repairs £114k as a result of reversal of previous policy of providing wind and water tight repairs only and also compliance repairs
Grounds maintenance	(22)		Underspends employee costs
Employee costs	83		Overspend in employee costs for staff awaiting suitable posts
Homeless administration vacancies	(78)		Underspend due to vacancies
Supported accommodation	86		Overspend as a result of B&B usage
Homeless properties	179		Overspend due to the cost of providing temporary accommodation for Homelessness as numbers continue to remain high
Property & Facilities total		960	
Development			
Regulatory	15		Overspend employee costs
Roads	(120)		Underspends employee costs
Development total		(105)	
Total		1,040	Overspend

4.5 This is a first pass at what the new structure might look like in reporting terms, and will be refined as the new teams develop.

5.0 2018/19 Savings Progress

5.1 The 2018/19 budget incorporated approved savings of £7.376m. Of this total £2.524m is attributable to the Place Division. Based on analysis to date, savings of £1.973m (78.2%) are forecast to be achieved, with up to a further £0.179m (0.07%) likely to be achieved in the year. Table 5 below sets out the position for each of the savings categories.

Table 5: Budgeted 2018/19 savings progress

<i>Savings Category</i>	<i>Savings full year</i>	<i>Green</i>	<i>Amber</i>	<i>Red</i>
	<i>18/19 £000</i>	<i>£000</i>	<i>£000</i>	<i>£000</i>
Policy Savings	1,151	857	122	172
Management Efficiencies	747	490	57	200
Service Redesign	25	25	0	0
17-18 cash savings year 2	388	388	0	0
18-19 cash savings	213	213	0	0
Total	2,524	1,973	179	372
		<i>78.2%</i>	<i>0.07%</i>	<i>14.7%</i>

5.2 Of the above savings £0.372m (14.7%) are being forecast as possibly unachievable. This means that at least part of the saving will not be achieved in year and work continues with the services to establish the extent to which this might be the case. Within Management efficiencies there are savings relating to restructure of £0.200m, which are unlikely to be realised. The balance of £0.172m is due to timing of the savings realisation.

5.3 Where the saving is not to be achieved in year the Accountancy team will be working in conjunction with the Services, to identify compensatory savings for those that will not be achieved during 2018-19. The Council, over the last 3 years, has a record of achieving approximately 70% of its planned savings. This needs to increase to ensure financial sustainability going forward and to achieve its balanced budget.

5.4 Any unachieved savings are reflected within Service spend and the overall spend for the Council. Appendices A to E provide further detail of the progress on delivering savings within each service.

6.0 Earmarked Reserves

6.1 Where an earmarked reserve has been provided for at the financial year end, it has been assumed within these forecasts, that the service will receive the budget and the forecasts have been adjusted accordingly.

7.0 Housing Revenue Account

7.1 Appendix F to this paper sets out the summary budget for the Housing Revenue Account for this year in accordance with its Business Plan. It is forecast that the Service will achieve a surplus in the year of £(5.607)m which is £0.439m greater than budgeted.

7.2 Employee Related Expenditure is at present forecast to be a £(0.269)m saving for the year. This is in relation to posts that are vacant through voluntary severance or turnover where there are no plans to fill before the year end.

- 7.3 Premises Related Expenditure is forecasting a saving of £(0.058)m for the end of the year. The initial information available suggests that the Void Rent loss will be £0.062m less than the budget.
- 7.4 Transport Related Expenditure is forecast to be £(0.043)m less than budget. This is based on the reduced costs last year and a forecast of the expected costs for this year.
- 7.5 Support Services are forecasting a saving of £(0.249)m based on last years allocation, whilst Capital Financing costs are showing an overspend of £0.115m.
- 7.6 Offsetting the above is a shortfall in Rental Income of £0.065m and reduced income from charges of £0.025m. The Rental reduction is in relation to a small loss of the rent increase and a lower rent debit than budget while the reduction in charging is in line with last years position.

8.0 Housing Revenue Account Capital

- 8.1 Appendix G to this paper details the HRA capital programme for the current year where individual projects are listed within the various asset management plans.
- 8.2 The current net HRA Capital Budget is £7.519m. This is inclusive of the additional carry-forward of £1.135m from the approved February Budget, as the actual expenditure varied from that initially forecast. The carry forward is spread across various projects. Spend is forecast to be on budget.
- 8.3 The new Roof and Render contract for £1,837,500 and the new Safe Electrical Testing for £768,750 have still to be procured. The individual who managed these contracts has been promoted internally and the successful replacement is required to ensure that these contracts are spent this year.

9.0 Conclusions

- 9.1 The Place Division revenue spend is anticipated to record an overspend of £1.040m.
- 9.2 Of the associated approved savings of £2.524m, £1.973m is forecast to be achieved and up to a further £0.179m is likely to be achieved in the year.
- 9.3 Services and the accountancy team are working to ensure the full savings are achieved by the end of the financial year.
- 9.4 The Housing Revenue Account is anticipating an underspend of £(0.439m).
- 9.5 The HRA Capital Programme indicates a forecast underspend of £(0.020m) which is in relation to additional income from house and land sales.

10.0 Sustainability Implications

- 10.1 None

11.0 Resource Implications

11.1 Financial Details

11.2 The full financial implications of the recommendations are set out in the report. This includes a reference to full life cycle costs where appropriate. Yes

11.3 Finance has been consulted and has agreed the financial implications as set out in the report. Yes

11.4 Staffing

11.5 None

12.0 Exempt Reports

12.1 Is this report exempt? Yes (please detail the reasons for exemption below) No

13.0 Declarations

The recommendations contained within this report support or implement our Corporate Priorities and Council Policies.

(1) **Our Priorities** (Please double click on the check box)

- The area has a positive image and attracts people and businesses
- Our communities are more cohesive and inclusive
- People are better skilled, trained and ready for learning and employment
- Our communities are safer
- Vulnerable people and families are supported
- Substance misuse and its effects are reduced
- Health is improving and health inequalities are reducing
- The environment is protected and enhanced for all
- The Council is effective, efficient and recognised for excellence

(2) **Council Policies** (Please detail)

14.0 Equalities Impact

14.1 Have you undertaken the required equalities impact assessment to ensure that no groups are adversely affected by the recommendations? Yes No

15.0 Legality

15.1 It has been confirmed that in adopting the recommendations contained in this report, the Council is acting within its legal powers. Yes

16.0 Appendices

16.1 Please list any appendices attached to this report. If there are no appendices, please state "none".

Appendix A-E Place Division Savings Position

Appendix F- HRA Revenue Summary

Appendix G- HRA Capital Forecast

17.0 Background Papers

17.1 Have you used other documents to compile your report? (All documents must be kept available by the author for public inspection for four years from the date of meeting at which the report is considered)

Yes (please list the documents below) No

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Approved by

NAME	DESIGNATION	SIGNATURE
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Garry Dallas	Strategic Director Place	

Schedules of Savings							
Management Efficiencies- Place Division							Appendix A
Service Reference	PLACE	Description of Saving	2018/19	2018/19			
				Achieved	Likely to be achieved	Amber	Red
HCSGFME03	PLACE	Storage costs (Homeless)	12,000	12,000			
HCSGFME05	PLACE	Homeless Repairs (budget re-alignment)	60,000	-	60,000		
HCSGFME06	PLACE	Gas/Electric costs homeless lets	8,000	8,000			
HCSGFME01	PLACE	Staffing (deletion of vacant posts)	126,000	126,000			
HCSGFME04	PLACE	Re-alignment of B&B budget	20,000	-	20,000		
HCSGFME07	PLACE	Profile Security (budget re-alignment)	36,000	-	30,000	6,000	
HCSGFME08	PLACE	Staff on redeployment list	124,500	6,000		-	118,500
HCSAME01	PLACE	Buildings already sold / closed: LTH; 15/15A Mar Street, Tullibody Rent Office, Greenfield	117,228	117,228			
HCSAME02	PLACE	Social Work property given up already – 2A Main Street Cambus; 2 Eden Road, Alloa; Katrine Court	8,861	8,861			
HCSAME04	PLACE	Nursery Rates Relief	18,590		18,590		
DEME02	PLACE	Reduce staff costs Planning & Building Standards	20,000			10,000	10,000
DEME03	PLACE	Remove 2 FTE posts in Regulatory Service	78,000			41,259	36,741
DEME04	PLACE	Janitorial overtime	5,000	1,250	3,750		
DEME05	PLACE	Streetcare overtime budget for weekend working	35,000	-			35,000
DEME06	PLACE	Streetcare exrternal maintenance budget	30,000	-	30,000		
DEME07	PLACE	Streetcare short term vehicle hire	7,280	-	7,280		
DEME08	PLACE	Remove Gartmorn Dam building costs	40,000	10,000	30,000	-	-
			746,459	289,339	199,620	57,259	200,241
							746,459

Schedules of Savings

Policy- Place Division

Appendix B

Service Reference		Description of Saving	2018/19	2018/19			
				Achieved	Likely to be achieved	Amber	Red
HCSSR03	PLACE	Restructure public building property inspections	59,083	-	-	59,083	
SCSSR01	PLACE	Move to Online - Stop Community Newsletter/Leaflets	4,000	4,000	-		
SCSSR02	PLACE	Stop Clacks 1000	8,000	-	8,000		
SCSSR04	PLACE	Reduce Business Support Services - Residual/Vacancies	101,033	-	101,033	-	
SCSSR05	PLACE	Stop Purchase of Corporate Gifts	1,600	1,600	-		
SCSSR06	PLACE	Reduce Printing & Photocopying	500	500	-		
SCSSR07	PLACE	Reduce Stationary	2,000	2,000	-		
SCSSR08	PLACE	Reduce PA Support	44,143	-	44,143		
SCSSR09	PLACE	Reduce Business Sup in Education	10,000	-	10,000	-	
SCSSR10	PLACE	Reduce Business Sup in Adult Care	15,000	-	15,000		
SCSSR11	PLACE	Reduce Contact Centre staffing	49,179	49,179	-		
SCSSR12	PLACE	Reduce Book Budget	5,000	5,000	-		
SCSSR13	PLACE	Remove Community Engagement Budget	9,000	9,000			
SCSSR14	PLACE	Stop - Decommission Coalsnaughton Café Society	9,910		9,910	-	
SCSSR15	PLACE	Stop - Decommission Clackmannanshire Healthier Lives	83,495		41,748	41,748	
SCSSR17	PLACE	Stop - Decommission Sauchie Active 8	16,000		8,000	8,000	
DEP01	PLACE	Additional income- various roads activities	6,000		6,000		
DEP02	PLACE	Cease Christmas lights subsidy in Alloa (ATC Bid priority?)	14,500		14,500		
DEP03	PLACE	Close all public toilets (staff costs)	73,000		39,500		33500
DEP05	PLACE	Alternative funding planned community infrastructure/maintenance (cash saving for 2 years)	55,000		55,000		
DEP07	PLACE	Reduce parking subsidies				-	
DESR03	PLACE	Subsidy to Alloa Tower	5,000	5000			
DESR04	PLACE	OLP Staff savings	17,673	4,420	13253		
DESR05	PLACE	Cessation of OLP project	354,000	88500	265,500		
DESR07	PLACE	Stopping the kerbside box collection, but continuing to provide a weekly food waste collection using purpose built vehicles	159,000		33000		126,000
DESR09	PLACE	Reduce opening hours at recycling centre	26,000			13000	13000
DESR10	PLACE	Close recycling centre on Boxing Day and 2 January	1,700		1,700		
DESR11	PLACE	Stop accepting tyres at Forthbank recycling centre	3,500		3,500		
DESR12	PLACE	Charge commercial customers for bins	5,000		5,000		
DESR13	PLACE	Cease short term hire for refuse collection vehicles	12,730		12,730		
			1,151,046	169,199	687,517	121,831	172,500
							1,151,046

Schedules of Savings

Redesign

Appendix C

Service Reference		Description of Saving	2018/19	2018/19			
				Achieved	Likely to be achieved	Amber	Red
DER02	PLACE	Pursue SLA for Lighting maintenance (subject to agreement being reached)	25,000		25,000		
HCSR01	PLACE	Stringent Contract Management of Compliance Contracts – Through having robust long term contracts and proper contract management arrangements for compliance works. Works is in progress	0			-	
HCSR02	PLACE	Long Term Measure Term Contracts for Refurbishment and Repair –delivered significant savings in HRA - no reason that the same cannot be achieved with GF					
HCSR03	PLACE	Carrying out Refurbishment Work “In House”- A long term strategy to develop project management skills will allow project works to be carried out within PCU Trades.					
			25,000	0	25,000	0	0

Cash savings 2018/19

Appendix D

Reference		Saving description	2018/19 saving	Achieved	Likely to be achieved	Amber	Red
CASH	PLACE	D&E vacancy management - CASH 18/19	70,000	17,500	52,500		
NEW	PLACE	Budget alignment D&E - CASH 18-19	60,399	15,100	45,299		
CASH	PLACE	Strategy and Customer Services vacancy management	11,242	-	11,242		
CASH	PLACE	D&E Modern apprentice	40,000	10,000	30,000		
CASH	PLACE	Housing staffing costs	31,474	7,869	23,606		
New savings added in year			213,115	50,469	162,647	-	-

Year 2 savings (2018/19 savings agreed in 2017/18)

Appendix E

Reference		Saving description	2018/19 saving	2018/19			
				Achieved	Likely to be achieved	Amber	Red
Managed contraction HCS	PLACE	Managed contraction HCS	38,979		38,979		
COU 178 019	PLACE	Income and Charging	-				
Managed contraction SCS	PLACE	Managed contraction SCS	174,275		174,275		
D&E 178 001	PLACE	Street Lighting	100,000	18,750	81,250		
Managed contraction D&E	PLACE	Managed contraction D&E	75,064	18,766	56,298		
			388,318	37,516	350,802	0	0

Service Summary - Housing Revenue Account

Appendix F

Description	Annual Budget for 2018/19	Budget to end of June	Actual to end of June	Annual forecast for 2018/19	Forecast v Budget
Employee Related Expenditure					
Chief Officers Gross Salaries	55,417	13,854	11,961	52,708	(2,709)
Chief Officers Employers Superann	11,915	2,979	2,951	11,805	(110)
Chief Officers Employers NIC	9,034	2,259	1,594	7,094	(1,940)
Chief Officers Absence Pay	0	0	1,168	1,168	1,168
Single Status Gross Salaries	5,391,213	1,347,803	1,159,035	5,135,014	(256,199)
Single Status Employers Superann	1,118,389	279,597	243,741	1,057,466	(60,923)
Single Status Employers NIC	485,773	121,443	110,644	487,779	2,006
Single Status Overtime	157,220	39,305	49,929	206,297	49,077
Single Status Absence Pay	0	0	7,618	6,983	6,983
Long Service Awards	900	225	561	1,900	1,000
Childcare Vouchers Admin Costs	2,000	500	65	2,260	260
Employee Management Costs	0	0	485	(0)	(0)
Conference Expenses And Subsistence	2,000	500	0	2,000	(0)
Superannuation Lump Sums	0	0	(5,144)	0	0
Recruitment Expenses	1,000	250	0	0	(1,000)
Staff Training	81,350	20,338	538	74,700	(6,650)
Employee Related Expenditure Total	7,316,210	1,829,053	1,585,146	7,047,174	(269,036)
Premises Related Expenditure					
Corporate Building Repairs	0	0	14,012	0	0
Annual Maintenance External Provide	261,250	65,312	38	250,450	(10,800)
Grounds Maintenance	0	0	4,148	7,000	7,000
Service Charge	0	0	186	(0)	(0)
Cleaning & Hygiene Materials	11,500	2,875	67	11,500	(0)
Gas	4,000	1,000	720	4,000	0
Electricity	16,250	4,062	5,715	16,400	150
Void Rent Loss	488,000	122,000	88,648	425,520	(62,480)
Rates	2,500	625	2,676	2,676	176
Council Tax	20,000	5,000	0	10,000	(10,000)
Property Insurance	203,000	50,750	170,176	203,000	(0)
Bad Debt Provision	500,000	125,000	0	500,000	(0)
Building Costs - Recharges Internal	82,000	20,500	0	100,000	18,000
Cleaning Services Internal recharge	10,000	2,500	0	10,000	0
Premises Related Expenditure Total	1,598,500	399,625	286,386	1,540,546	(57,954)
Transport Related Expenditure					
Short Term Vehicle Hire	2,500	625	545	2,500	0
Staff Travel Mileage Expenses	26,000	6,500	4,313	16,486	(9,514)
Vehicles - Maintenance Recharges	352,080	88,020	0	318,750	(33,330)
Vehicles - General Consumables	350	88	0	350	(0)
Transport Related Expenditure Total	380,930	95,232	4,858	338,086	(42,844)
Supplies and Services					
Purchase Of Equipment	21,370	5,343	1,428	21,370	(0)
Materials (issued from Stock)	729,450	182,362	136,595	660,650	(68,800)
Materials - Direct purchases from sup	342,350	85,587	103,331	450,000	107,650
General Consumables (small items)	41,000	10,250	7,299	41,000	(0)
Equipment Maintenance	15,000	3,750	1,855	15,000	(0)
Equipment Rental/Leasing	15,500	3,875	4,388	15,500	0
Scaffold Hire	59,000	14,750	4,351	20,000	(39,000)
Medical Supplies	1,000	250	0	1,000	0
Hospitality	100	25	19	100	0
Uniforms & Clothing	13,780	3,445	306	13,780	(0)
Office Equipment - Purchases	1,150	287	340	3,300	2,150
Office Equipment Maint.	0	0	(167)	0	0
Printing & Photocopying	5,800	1,450	1,002	6,600	800
Stationery	2,000	500	2,145	2,000	0
Publications	500	125	0	0	(500)
Insurance	31,620	7,905	27,615	28,888	(2,732)
Professional Fees	34,250	8,563	2,532	38,500	4,250
Performing Rights	300	75	0	300	(0)
Postages	5,010	1,253	0	5,010	(0)
Legal Expenses	6,000	1,500	4,625	26,500	20,500
Subscriptions	18,500	4,625	716	4,750	(13,750)

Telephones	150	38	38	150	(0)
Mobile Telephones	33,780	8,445	4,165	33,780	0
Computer Hardware Purchase	3,400	850	0	3,400	0
Computer Software Maint.	96,450	24,113	74,773	75,993	(20,457)
Supplies and Services Total	1,477,460	369,365	377,356	1,467,571	(9,889)
Third Party Payments					
Other Council Accounts	532,200	133,050	29,949	513,200	(19,000)
Voluntary Organisations Payment	67,370	16,842	19,104	67,370	0
Payments To Contractors	44,500	11,125	462	44,500	(0)
Payment To Subcontractor	288,500	72,125	36,131	287,000	(1,500)
Bank Charges	0	0	197	(0)	(0)
Payments to Individuals (services prov	10,000	2,500	0	10,000	0
Interest on Debit Balance	0	0	(94)	0	0
Third Party Payments Total	942,570	235,642	85,748	922,070	(20,499)
Support Services					
Accountancy	1,204,000	301,000	0	100,000	(1,104,000)
IT	0	0	0	210,000	210,000
Human Resources	0	0	0	100,000	100,000
Legal	0	0	0	65,000	65,000
Corporate Services	0	0	0	480,000	480,000
Support Services Total	1,204,000	301,000	0	955,000	(249,000)
Capital Financing Costs					
Loans Fund Interest	1,164,000	291,000	0	1,359,000	195,000
Debt Management Expenses	30,000	7,500	0	25,000	(5,000)
Principal Repayments	1,562,000	390,500	0	1,487,000	(75,000)
Capital Financing Costs Total	2,756,000	689,000	0	2,871,000	115,000
Total Gross Expenditure	15,675,670	3,918,917	2,339,495	15,141,447	(534,223)
Income					
Charges for Services Standard VAT	(25,000)	(6,250)	(2,355)	(0)	25,000
Charges for Services Exempt VAT	0	0	(187)	(0)	(0)
Other Income	(20,740)	(5,185)	138,112	(15,100)	5,640
Housing Rents	(19,143,000)	(4,785,750)	(4,913,642)	(19,078,360)	64,640
General Rents	(61,000)	(15,250)	(15,275)	(61,000)	0
Interest(Revenue Balance)	(11,640)	(2,910)	0	(11,640)	0
Other Council Accounts Income	0	0	0	0	0
Internal Trading Contract	(1,582,370)	(395,593)	(175,342)	(1,582,370)	0
Income Total	(20,843,750)	(5,210,938)	(4,968,690)	(20,748,470)	95,280
Net Expenditure	(5,168,080)	(1,292,020)	(2,629,194)	(5,607,023)	(438,943)

Housing Capital Programme 2018-19 Period to June 2018		Project Code	18-19 Net Budget	Net Expenditure to 30/06/18	Budget to 30/06/18	Forecast as at 31/03/19	Actual to Budget Variance	Forecast to Budget Variance	Comment	C/F to 2019-20
SCOTTISH HOUSING QUALITY STANDARD										
TACKLING SERIOUS DISREPAIR										
PRIMARY BUILDING ELEMENTS										
Structural Works										
Asbestos Testing for Council Houses 2013-17		10071	27,500	1,821	6,876	27,500	(5,055)	0	Reactive work here	
Asbestos Removal Works for Council Houses 2013-17		10072	75,000	0	18,750	75,000	(18,750)	0	Reactive work here	
Structural Works			102,500	1,821	25,626	102,500	(23,805)	0		
SECONDARY BUILDING ELEMENTS										
Damp/Rot										
2013-17 Damp & Rot Works		10074	117,380	32,909	16,533	117,380	16,376	0	More expenditure to come in winter	
Damp/Rot			117,380	32,909	16,533	117,380	16,376	0		
Roofs / Rainwater / External Walls										
2014-17 Roof & Render Upgrading Works		10076	1,837,500	0	506,250	1,837,500	(506,250)	0	Still to be procured	
Roofs / Rainwater / External Walls			1,837,500	0	506,250	1,837,500	(506,250)	0		
Doors										
External Door Replacement 2014-18		10077	0	0	0	0	0	0		
Window & Doors			0	0	0	0	0	0		
Windows										
Window Replacement 2014-18 Sidey		10078	1,394,000	93,467	348,501	1,394,000	(255,034)	0	Programme in place working well	
Window Replacement 2014-18 PCU		10139	0	0	0	0	0	0		
Windows			1,394,000	93,467	348,501	1,394,000	(255,034)	0		
Secondary Building Elements			3,348,880	126,376	871,284	3,348,880	(744,908)	0		
ENERGY EFFICIENCY										
Full/Efficient Central Heating										
2013/16 Central Heating Replacement		10079	0	0	0	0	0	0		
Bowmar Community Energy Savings Programme (CESP)		10080	0	0	0	0	0	0		
2017/19 Central Heating Replacement		10157	102,500	26,939	102,500	102,500	(75,561)	0	Programme in place working well	
Energy Efficiency Works		10142	189,300	126,792	94,650	189,300	32,142	0	Programme finishing Auhust	
Full/Efficient Central Heating			291,800	153,731	197,150	291,800	(43,419)	0		
			291,800	153,731	197,150	291,800	(43,419)	0		
MODERN FACILITIES & SERVICES										
Kitchen Renewal										
Kitchen Replacement 2014-17		10082	0	0	0	0	0	0		

Housing Capital Programme 2018-19 Period to June 2018		Project Code	18-19 Net Budget	Net Expenditure to 30/06/18	Budget to 30/06/18	Forecast as at 31/03/19	Actual to Budget Variance	Forecast to Budget Variance	Comment	C/F to 2019-20
Kitchen Replacement 2017-20		10158	768,750	122,598	192,186	768,750	(69,588)	0	Programme in place working well	
Kitchen Renewal			768,750	122,598	192,186	768,750	(69,588)	0		
Bathrooms										
2016-20 Bathroom Replacements PCU Team		10141	51,250	0	12,810	51,250	(12,810)	0	Reactie work	
Bathrooms			51,250	0	12,810	51,250	(12,810)	0		
			820,000	122,598	204,996	820,000	(82,398)	0		
HEALTHY, SAFE & SECURE										
Safe Electrical Systems / CO Detectors										
Safe Electrical Rewire 2013-17		10087	0	0			0	0		
Safe Electrical Testing		10171	768,750	0		768,750	0	0	Still to be procured	
Safe Electrical Systems			768,750	0	0	768,750	0	0		
Communal Areas (Environmentals)										
2011-15 Rep/Up Door Entry Systems		10089	51,380	0	12,840	51,380	(12,840)	0	Requires legal input	
External Works : Fencing, Gates, Paths		10090	128,250	0	32,061	128,250	(32,061)	0	Programme in place working well	
Door Entry Upgrade Term Contract 2016-20		10160	148,800	0	37,200	148,800	(37,200)	0	Programme of work identified.	
Communal Areas (Environmentals)			328,430	0	82,101	328,430	(82,101)	0		
			1,097,180	0	82,101	1,097,180	(82,101)	0		
NON-SHS ELEMENTS										
PARTICULAR NEEDS HOUSING (CITC)										
Conversions & Upgradings										
Conversions & Upgradings		10092	51,250	779	12,810	51,250	(12,031)	0	Reactive work	
Conversions & Upgradings			51,250	779	12,810	51,250	(12,031)	0		
Disabled Adaptations										
Aids & Adaptations 2017-20		10161	51,250	23,754	12,810	51,250	10,944	0	Programme in place working well	
Disabled Adaptations			51,250	23,754	12,810	51,250	10,944	0		
Environmental Improvements										
HRA Roads & Footpaths Improvements		10099	102,500	0		102,500	0	0	Doubts about ability of Service to Resource work	
MCB Tenant Community Improvement Fund		10100	289,000	0		289,000	0	0	Doubts about ability of Service to Resource work	
Environmental Improvements			391,500	0	0	391,500	0	0		
			494,000	24,533	25,620	494,000	(1,087)	0		
Council New Build Housing (Transforming Communities)										
Hallpark New Build		10103	0	0			0	0		
New Build - Fairfield School		10104	0	0			0	0		
New Build - Tilly Community Centre Phase 1a		10107	0	0			0	0		
New Build - Tilly Community Centre Phase 2		10109	20,000	0		20,000	0	0	Expected to conclude this year	

Housing Capital Programme 2018-19 Period to June 2018		Project Code	18-19 Net Budget	Net Expenditure to 30/06/18	Budget to 30/06/18	Forecast as at 31/03/19	Actual to Budget Variance	Forecast to Budget Variance	Comment	C/F to 2019-20
Off The Shelf Purchase		10105	1,165,630	92,516	145,000	1,165,630	(52,484)	0	Support to Clacks SHIP with specific property types being targeted	
Off The Shelf Refurbishment		10106	98,700	812	24,675	98,700	(23,863)	0		
Council New Build Housing (Transforming Communities)			1,284,330	93,328	169,675	1,284,330	(76,347)	0		
			1,284,330	93,328	169,675	1,284,330	(76,347)	0		
Other Costs / HBMS										
Construction Design Management		10143	20,500	1,595	5,100	20,500	(3,505)	0		
Computer Equipment - New (HBMS)		10111	60,000	(4,875)	0	60,000	(4,875)	0		
Lead Piping Replacement		10166	0	0			0	0		
Other Costs / HBMS			80,500	(3,280)	5,100	80,500	(8,380)	0		
			80,500	(3,280)	5,100	80,500	(8,380)	0		
TOTAL CAPITAL EXPENDITURE			7,519,190	519,107	1,581,552	7,519,190	(1,062,445)	0		
Sale of Council Property										
Sale of Council Houses		10112	0	386	0	(16,300)	386	(16,300)	One house still to conclude.	
Sale of Council Land		10148	0	(3,450)	0	(3,450)	(3,450)	(3,450)		
Sale of Council Property			0	(3,064)	0	(19,750)	(3,064)	(19,750)		
NET EXPENDITURE			7,519,190	516,043	1,581,552	7,499,440	(1,065,509)	(19,750)		0

