



**MINUTES OF MEETING of the PEOPLE COMMITTEE held within the Council Chamber,  
Kilncraigs, Greenside Street, ALLOA, FK10 1EB, on THURSDAY 21 NOVEMBER 2019 at  
9.30 AM**

**PRESENT**

Councillor Graham Lindsay (Convenor)  
Councillor Jane McTaggart (Vice Convenor)  
Councillor Donald Balsillie  
Councillor Martha Benny  
Councillor Darren Lee  
Councillor George Matchett, QPM  
Councillor Kathleen Martin  
Councillor Les Sharp (S)

**IN ATTENDANCE**

Stuart Crickmar, Strategic Director (Partnership and Performance)  
Anne Pearson, Chief Education Officer  
Fiona Duncan, Chief Social Work Officer  
Lorraine Sanda, Improving Outcomes Manager  
Cathy Quinn, Improving Outcomes Manager  
Michael Boyle, Improving Outcomes Business Manager  
Chris Alliston, Senior Manager, HR and Workforce Development  
Lindsay Thomson, Senior Manager, Legal and Governance (Clerk to the Committee)  
Heather Buchanan, Solicitor (Clerk to the Committee)  
Melanie Moore, Committee Services

**PC(19)53      APOLOGIES**

Apologies were received from Father Freyne, Religious Representative (Appointed Member),  
Pastor David Fraser, Religious Representative (Appointed Member) and Councillor Helen Lewis.  
Councillor Sharp acted as substitute for Councillor Lewis.

**PC(19)54      DECLARATIONS OF INTEREST**

None.

**PC(19)55      CONFIRM MINUTES OF MEETING HELD ON 3 OCTOBER 2019**

The minutes of the Meeting of the People Committee held on 3 October 2019 were submitted for approval.

**Decision**

The minutes of the Meeting of the People Committee held on 3 October 2019 were agreed as a correct record and signed by the Convenor.

**PC(19)56 FINANCIAL PERFORMANCE 2019/20 – AUGUST OUTTURN**

The report, submitted by the Chief Finance Officer, provided an update on the financial performance for the People Division of the Council in respect of revenue spend for the current financial year, 2019/20. This was based on forecast information as at August 2019.

**Motion**

That the Committee agrees the recommendations set out in the report.

Moved by Councillor Graham Lindsay. Seconded by Councillor Jane McTaggart.

**Decision**

Having challenged and commented on the report, the Committee agreed to note:

1. The forecast General Fund revenue overspend relating to the People Division for the year of £1.159m; and
2. Delivery of planned savings in the year forecasted to achieve 86.0%.

**PC(19)57 PEOPLE BUSINESS PLAN 2019/20 – MID YEAR REVIEW**

The report, submitted by the Strategic Director (People), updated the Committee on progress in relation to the mid-year People Business Plan report 2019/20.

**Motion**

That the Committee agrees the recommendation in the report.

Moved by Councillor Graham Lindsay. Seconded by Councillor Jane McTaggart.

**Decision**

The Committee agreed to note and comment on the information contained in the report.

**PC(19)58 CHILDREN'S SERVICES PLAN 2017-2020: ANNUAL REPORT 2018/19**

The report, submitted by the Strategic Director (People) updated the Committee on progress in relation to the annual report 2018/19 relating to Clackmannanshire Children's Services Plan 2017-2020.

**Motion**

That the Committee agrees the recommendation set out in the report.

Moved by Councillor Jane McTaggart. Seconded by Councillor Les Sharp.

**Decision**

The Committee agreed to note and comment on the information contained in the report.

**PC(19)60 SCOTTISH ATTAINMENT CHALLENGE: END OF YEAR REPORT  
SEPTEMBER 2019**

The report, submitted by the Improving Outcomes Manager, shared with Committee the Scottish Attainment Challenge 2018/19 End of Year report which was submitted to the Scottish Government in September 2019.

**Motion**

That the Committee agrees the recommendation set out in the report.

Moved by Councillor Martha Benny. Seconded by Councillor Donald Balsillie.

**Decision**

The Committee agreed to note and comment on the information contained in the report.

**PC(19)61      DEVOLVED SCHOOL MANAGEMENT (DSM) SCHEME – ISSUE OF NEW GUIDELINES**

The report, submitted by the Chief Education Officer, provided an update on the Scottish Government's Fair Funding Review, information on the recently issued Devolved School Management (DSM) Guidelines and a proposal on how the Education Service can take forward the recommendations made within the DSM Guidelines.

**Motion**

That the Committee agrees the recommendations set out in the report.

Moved by Councillor Donald Balsillie. Seconded by Councillor Les Sharp.

**Decision**

The Committee agreed to:

1. Note the contents of the report.
2. Agree the proposals and request that the Director of People Services brings a further report to the People Committee with proposals on how Education Services plan to align Clackmannanshire's DSM Scheme with the revised DSM Guidelines.

**Action**

Chief Education Officer

**PC(19)53      CONSULTATION ON SCHOOL TERM DATES**

The report, submitted by the Chief Education Officer, sought approval from Committee for the Education Services to consult on proposed changes to the pattern of holiday dates in relation to summer and October holidays.

**Motion**

That the Committee agrees the recommendation set out in the report.

Moved by Councillor Les Sharp. Seconded by Councillor Graham Lindsay.

**Decision**

The Committee agreed to:

1. Approve the proposal to consult on changes to the pattern of term dates.
2. Note that a report on the outcome of the consultation will be presented to the People Committee at its meeting on 30 January 2020.

**Action**

Chief Education Officer

**PC(19)54            EDUCATION AND CHILDREN'S SERVICES SENIOR MANAGER/CHIEF  
EDUCATION OFFICER RECRUITMENT**

The report, submitted by the Strategic Director (People), concerned the process for the recruitment to the post of the Education & Children's Services Senior Manager/Chief Education Officer.

**Motion**

That the Committee agrees the recommendations set out in the report.

Moved by Councillor Graham Lindsay. Seconded by Councillor Jane McTaggart.

**Decision**

The Committee agreed to:

1. Note that there will be a recruitment process for the post of Education & Children's Services Senior Manager/Chief Education Officer recruitment as outlined in this paper;
2. Note that the recruitment will be carried out by the Appointments Committee in accordance with the Scheme of Delegation for the recruitment of senior managers and
3. Note that the Strategic Director (People) and HR Service Manager will support the Appointments Committee as professional advisers.

Ends 10:55 hours

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*As this was Anne Pearson's last People Committee, the Convenor thanked her for all her support and wished her all the best in the future.*

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