



**MINUTE OF MEETING of the ENTERPRISE AND ENVIRONMENT COMMITTEE held within the Council Chamber, Greenfield, Alloa, FK10 2AD, on THURSDAY 6 JUNE 2013 at 10.00 am.**

**PRESENT**

Councillor Donald Balsillie, Convenor (In the Chair)  
Councillor Irene Hamilton (Vice Convenor)  
Councillor Gary Womersley (S)\*\*  
Councillor Kenneth Earle  
Councillor Ellen Forson  
Councillor Jim Stalker (S)\*  
Councillor Kathleen Martin (S)\*

**IN ATTENDANCE**

Stephen Crawford, Head of Facilities Management  
Julie Hamilton, Development Services Manager  
Ian Doctor, Service Manager  
Niall Urquhart, Team Leader, Sustainability  
Mac West, Roads and Transportation Manager  
Andrew Wyse, Solicitor, Clerk to the Committee

**EEC.35            APOLOGIES**

Apologies for absence were received from Councillor Les Sharp, Councillor Alastair Campbell  
Councillor Graham Watt and Councillor Derek Stewart.

\*\*Councillor Gary Womersley attended as substitute for Councillor Sharp and thus was present as a voting member and not as a non-voting ex-officio member

\*Councillor Martin attended as substitute for Councillor Stewart and Councillor Stalker attended as substitute for Councillor Watt.

**EEC.36            DECLARATIONS OF INTEREST**

None.

**EEC.37            MINUTES OF MEETING: 28 MARCH 2013**

The minutes of the meeting of the Enterprise and Environment Committee held on Thursday 28 March 2013 were submitted for approval.

Moved by Councillor Irene Hamilton. Seconded by Councillor Gary Womersley.

**Decision**

The minutes of the meeting held on 28 March 2013 were agreed as a correct record and signed by the Convenor.

**EEC.37            COMMUNITY AND REGULATORY SERVICES FINANCIAL  
PERFORMANCE 2013-14**

A report which provided an update to the Committee on progress made to implement the 2013/14 budget approved by Council on the 8th February 2013 was submitted by the Director of Services to Communities.

**Motion**

That the Committee notes the report while commenting on and challenging the financial performance as appropriate.

Moved by Councillor Donald Balsillie. Seconded by Councillor Irene Hamilton.

**Decision**

The Committee agreed unanimously to note the information set out in the report, as expanded by answers to Members' questions.

**EEC.38            COMMUNITY AND REGULATORY SERVICES PERFORMANCE END OF  
YEAR 2012/13**

A report which updated the Committee on the performance of Community and Regulatory Services during the year 2012/13 was submitted by the Director of Services to Communities. Performance reported related to the services' Business Plan for 2012/13.

In addition, the report highlighted key service activities, achievements, opportunities and challenges facing the service.

**Motion**

That the Committee notes the report while commenting on and challenging the performance as appropriate.

Moved by Councillor Donald Balsillie. Seconded by Councillor Irene Hamilton.

**Decision**

The Committee agreed unanimously to note the information set out in the report, as expanded by answers to Members' questions

**EEC.39            COMMUNITY AND REGULATORY SERVICES BUSINESS PLAN 2013-  
2014**

A report which presented to the Committee the Community and Regulatory 2013-14 Business Plan was submitted by the Director of Services to Communities.

**Motion**

That the Committee notes the Community and Regulatory 2013-14 Business Plan and comment on or challenge the priorities, risks and actions detailed.

Moved by Councillor Donald Balsillie. Seconded by Councillor Irene Hamilton.

## **Decision**

The Committee agreed unanimously to note the information set out in the report as expanded by answers to Members' questions and to note and support the terms and objectives of the submitted Community and Regulatory Business Plan 2013-14

### **EEC.40 GOVERNANCE IMPROVEMENT PLAN 2012-2013 COMMUNITY AND REGULATORY SERVICES**

A report which provided the Committee with an update on progress on the Community and Regulatory Services Annual Governance Statement process for 2011/12 following the Annual Governance Panel challenge which took place in June 2012 was submitted by the Director of Services to Communities.

The report set out key issues identified as a result of this process and provided an update on progress regarding Community and Regulatory Services within the framework of the Governance Improvement Plan 2012/13.

## **Motion**

That the Committee agrees the recommendations set out in the report.

Moved by Councillor Donald Balsillie. Seconded by Councillor Irene Hamilton.

## **Decision**

The Committee agreed unanimously to:

1. note the outcome of the Community and Regulatory Services Annual Governance Panel 2011/12.
2. note progress with the Governance Improvement Plan 2012.

### **EEC.41 FINANCIAL PERFORMANCE - FACILITIES MANAGEMENT 2013-14**

A report which provided the Committee with an update on progress made to implement the 2013/14 budget approved by Council on the 8th February 2013 was submitted by the Head of Facilities Management.

## **Motion**

That the Committee notes the report while commenting on and challenging the progress detailed.

Moved by Councillor Donald Balsillie. Seconded by Councillor Irene Hamilton.

## **Decision**

The Committee agreed unanimously to note the information set out in the report as expanded by answers to members' questions.

**EEC.42            FACILITIES MANAGEMENT PERFORMANCE END OF YEAR 2012/13  
REPORT**

A report which updated the Committee on performance for Facilities Management during the year 2012/13 was submitted by the Head of Facilities Management. Performance reported related to the service's Business Plan for 2012/13.

In addition, the report highlighted key service activities, achievements, opportunities and challenges facing the service.

**Motion**

That the Committee notes the report, while commenting on and challenging the performance as appropriate.

Moved by Councillor Donald Balsillie. Seconded by Councillor Irene Hamilton.

**Decision**

The Committee agreed unanimously to note the information set out in the report, as expanded in answer to Members' questions.

**EEC.43            FACILITIES MANAGEMENT BUSINESS PLAN 2013-2014**

A report which presented to the Committee the Facilities Management Business Plan for 2013-14 was submitted by the Head of Facilities Management.

**Motion**

That the Committee notes the content of the Business Plan and comment on or challenge the priorities, risks and actions contained within it.

Moved by Councillor Donald Balsillie. Seconded by Councillor Irene Hamilton.

**Decision**

The Committee agreed unanimously to note the information set out in the report as expanded by answers to Members' questions and the priorities, objectives and actions set out in the Business Plan.

**EEC.44            FACILITIES MANAGMENT ANNUAL GOVERNANCE STATEMENT  
ACTION PLAN**

A report which provided the Committee with an update on progress with the Facilities Management Annual Governance Statement process for 2011/12 following the Annual Governance Panel challenge which took place in April 2012 was submitted by the Head of Facilities Management.

The report set out key issues identified as a result of this process and provided an update on progress regarding the Facilities Management Service within the framework of the Governance Improvement Plan 2012/13.

**Motion**

That the Committee note the progress with the Governance Improvement Plan 2012/13 and provided comment and challenge as appropriate.

Moved by Councillor Donald Balsillie. Seconded by Councillor Irene Hamilton.

## **Decision**

The Committee agreed unanimously to note the information set out in the report.

### **EEC.45 UPDATE ON COMMUNITY ENVIRONMENT IMPROVEMENT FUND**

A report which updated the Committee on the implementation of the Fund and progress in achieving its stated aims and objectives was submitted by the Director of Services to Communities.

## **Motion**

That the Committee agrees the recommendations set out in the report.

Moved by Councillor Donald Balsillie. Seconded by Councillor Irene Hamilton.

## **Decision**

The Committee agreed unanimously to:

- a) note progress with implementation of the 2012-13 Fund.
- b) agree changes to the guidance criteria to allow greater flexibility and scope for the consideration of smaller projects by reducing the minimum award threshold from £4,000 to £1,000 and to ensure that projects supported by the Fund did not result in any additional maintenance burden to the Council.

### **EEC.46 INNER FORTH LANDSCAPE INITIATIVE**

A report which explained Clackmannanshire's involvement in the Inner Forth Landscape Initiative, explained progress made to date in developing an Inner Forth Landscape Partnership Scheme, requested the agreement of Committee to formalise Council involvement in the initiative and asked the Committee to note the request by the Inner Forth Landscape Initiative for a financial contribution towards delivery of the Partnership Scheme projects, was submitted by the Director of Services to Communities.

## **Motion**

That the Committee :-

- a) notes progress made by the Inner Forth Landscape Initiative towards delivery of a four-year Landscape Partnership Scheme for the Inner Forth area and agrees that Clackmannanshire Council continues to play an active role in developing the Initiative by contributing to project development work and officer involvement in the Initiative Board, Steering Group and Working Groups;
- b) agrees that the Council signs a Minute of Agreement to formalise engagement in the Initiative;
- c) notes the request of the Board and the Inner Forth Landscape Initiative for a cash contribution of £20,000 per annum during the Delivery Period of the Scheme but declines this report. It is intended that Clackmannanshire would continue to support the project through provision of in-kind contributions.

Moved by Councillor Donald Balsillie. Seconded by Councillor Irene Hamilton

## **Amendment**

"I wish to propose an Amendment to the recommendation at paragraph 2.1 c) of the Report as follows:-

That the existing paragraph 2.1 c) be deleted and be replaced with the following:-

"Agrees in principle that the Council makes a financial contribution of £20,000 per annum for the delivery phase of the Initiative annually between 2014 and 20182.

It should be noted that this contribution of £20,000 for four years would require to be met from Council reserves, as indicated at paragraph 5.1 of the report."

Moved by Councillor Gary Womersley. Seconded by Councillor Irene Hamilton, her support for the motion being subject to incorporation in the motion of the partial change effected by the amendment.

The Committee agreed unanimously to accept the amendment and consequently agreed the motion as amended.

## **Decision**

The Committee agreed unanimously :

- a) to note progress made by the Inner Forth Landscape Initiative towards delivery of a four-year Landscape Partnership Scheme for the Inner Forth area and that the Council continues to play an active role in developing the Initiative by contributing to project development work and by officer involvement in the Initiative Board, Steering Group and Working Groups;
- b) that the Council signs a Minute of Agreement to formalise engagement in the Initiative;
- c) in principle that the Council make a financial contribution of £20,000 per annum for the delivery phase of the Initiative annually between 2014 and 2018.

## **EEC.47 ANNUAL REPORT ON SCOTLAND'S CLIMATE CHANGE DECLARATION**

A report which described Clackmannanshire's progress during calendar year 2012 in delivering its commitments to reduce greenhouse gas emissions and to adapt to a changing climate, both in its own estate and in the local authority area was submitted by the Director of Services to Communities.

## **Motion**

That the Committee notes the Annual Report on Scotland's Climate Change Declaration, and agrees that this final version be submitted to the Sustainable Scotland Network and COSLA.

Moved by Councillor Donald Balsillie. Seconded by Councillor Irene Hamilton.

## **Decision**

The Committee agreed unanimously to note the information set out in the report and that the Report be submitted to Sustainable Scotland Network and COSLA.

## **Action**

Director of Services to Communities

**EEC.48            CLACKMANNANSHIRE WORKS UPDATE**

A report which provided the Committee with a summary of activities and performance for financial year 2012/13 was submitted by the Director of Services to Communities. It also update members on an extension of European funding support from the original intended end date of March 2013 to June 2014.

**Motion**

That the Committee agrees the recommendations set out in the report.

Moved by Councillor Donald Balsillie. Seconded by Councillor Irene Hamilton.

**Decision**

The Committee agreed unanimously to:

- a) note the performance of Clackmannanshire Works since its establishment in mid 2011.
- b) welcome the recent announcement of an extension of European funding to June 2014.

ENDS 11.46 am

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