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**Report to: Resources and Audit Committee**

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**Date of Meeting: 26th September 2013.**

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**Subject: Corporate Plan: *Taking Clackmannanshire Forward*, Annual Review**

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**Report by: Head of Strategy and Customer Services**

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### **1.0 Purpose**

- 1.1. The purpose of this report is to provide Resources and Audit with an update on progress of the Councils Corporate Plan 2012-17, Talking Clackmannanshire Forward. Appendix A presents a summary of progress against each priority action set out in the Corporate Plan.

### **2.0 Recommendations**

- 2.1. It is recommended that Committee notes the report, commenting and challenging as appropriate.

### **3.0 Considerations**

- 3.1. The Councils Corporate Plan 2012/17 was approved by Council in October 2012. It sets out the Council's vision through focussing on Better Services, Better Opportunities and Better Communities. Within each a number of specific priority actions are set out which forms the basis of the Councils Corporate areas for delivery.

#### Better Services

- 3.2. Excellent Services and a great environment are vital in improving the quality of life for people in Clackmannanshire. The vision of the Corporate Plan sets out the need for integrated and efficient public services which are responsive to local circumstances and need; collaborative working with our partners making the best use of all resources particularly focussing on prevention and preventative spend and transparent and accountable service delivery.
- 3.3. Significant progress and a number of achievements can be evidenced within Better Services. This include improvements in area such as corporate governance and financial stewardship. There has also been good progress in areas such as increasing housing stock, delivering more funding to tackle homelessness and investing in repair and maintenance of council properties.

- 3.4. Though progress with initiatives such as integrated public services and fleet and IT infrastructure, is less relative to other initiatives in this section, a considerable amount of work has been progressed. The fleet asset management plan is in development and significant staff resources have been deployed into the Tullibody Pilot as part of the Making Clackmannanshire Better programme.

### Better Opportunities

- 3.5. Clackmannanshire provides great potential for individuals, families, businesses and employers and the Council is keen to maximise this potential. The Council wants to help improve the life chances for individuals and families as well as create a more positive environment for local businesses and employers. The vision of the Corporate Plan identifies key areas for focus including employment and business support for local people, early intervention with all children, including parenting initiatives to ensure that all young people have the best possible start in life and that our most vulnerable residents are supported.
- 3.6. A number of achievements have been made in providing Better Opportunities particularly relating to support for school leavers and local apprenticeship schemes, supporting local businesses and local employers, supporting communities and a range of information and support services for our most vulnerable residents and families.
- 3.7. There remains further developmental work in areas such as initiatives to encourage local employers to take on more young people, implementing employability initiatives for care leavers and working with local businesses to promote tourism locally.

### Better Communities

- 3.8. Clackmannanshire's towns and villages are the heart of the County and ensuring that they are maintained in the best possible way has enormous benefit on communities quality of life. Working with communities, local businesses and property owners to enhance our towns and villages is a key vision set out in this Corporate Plan. A number of priority areas have been identified which include how we engage and work in partnership with our communities to find solutions to issues affecting them particularly in approaches to community safety, use of open spaces and protecting our natural and built heritage in Clackmannanshire.
- 3.9. Good progress has been made on priorities such as those associated with supporting communities. This includes opening of community facilities and at the Ben Cleuch Centre in Tillicoultry, There remains further development work in areas such as better utilisation of community facilities and working more closely in partnership with community groups, however, ongoing work to develop Community Action Plans, and the Tullibody Pilot will provide opportunities for further improvement.
- 3.10. Clackmannanshire remains at the forefront of recycling and zero waste, and there has also been good progress in approaches to reduce litter, fly-tipping and improvements in energy efficiency. and work in partnership with the

community through community councils, tenants and residents federations and community and voluntary representative groups.

3.11. There are no direct financial implications arising from this report.

## Conclusions

3.12. Overall, good progress has been made on many of the priorities in the first year of the Corporate Plan 2012-17. Those areas where further developmental work is required will be key areas of focus over the coming year.

## 4.0 Sustainability Implications

4.1. There are no direct sustainability implications arising from this report.

## 5.0 Resource Implications

### 5.1. Financial Details

5.2. The full financial implications of the recommendations are set out in the report. This includes a reference to full life cycle costs where appropriate. Yes

5.3. Finance have been consulted and have agreed the financial implications as set out in the report. Yes

5.4. Staffing - no direct implications arising from this report.

## 6.0 Exempt Reports

6.1. Is this report exempt? Yes  (please detail the reasons for exemption below) No

## 7.0 Declarations

The recommendations contained within this report support or implement our Corporate Priorities and Council Policies.

(1) **Our Priorities** (Please double click on the check box )

The area has a positive image and attracts people and businesses	<input checked="" type="checkbox"/>
Our communities are more cohesive and inclusive	<input checked="" type="checkbox"/>
People are better skilled, trained and ready for learning and employment	<input checked="" type="checkbox"/>
Our communities are safer	<input checked="" type="checkbox"/>
Vulnerable people and families are supported	<input checked="" type="checkbox"/>
Substance misuse and its effects are reduced	<input checked="" type="checkbox"/>
Health is improving and health inequalities are reducing	<input checked="" type="checkbox"/>
The environment is protected and enhanced for all	<input checked="" type="checkbox"/>

The Council is effective, efficient and recognised for excellence

(2) **Council Policies** (Please detail)

**8.0 Equalities Impact**

8.1 Have you undertaken the required equalities impact assessment to ensure that no groups are adversely affected by the recommendations?

Yes  No  n/a in this instance.

**9.0 Legality**

9.1 It has been confirmed that in adopting the recommendations contained in this report, the Council is acting within its legal powers. Yes

**10.0 Appendices**

10.1 Please list any appendices attached to this report. If there are no appendices, please state "none".

a) 2012/13 Performance Report (Covalent).

**11.0 Background Papers**

11.1 Have you used other documents to compile your report? (All documents must be kept available by the author for public inspection for four years from the date of meeting at which the report is considered)

Yes  (please list the documents below) No

Corporate Plan 2012/17, Taking Clackmannanshire Forward

**Author(s)**

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**Approved by**

NAME	DESIGNATION	SIGNATURE
Stuart Crickmar	Head of Strategy and Customer Services	Signed: S Crickmar
Nikki Bridle	Director Finance and Corporate Services	Signed: N Bridle

## APPENDIX A- Corporate Plan 2012-17 - Progress Report



### 1 Better Services

Covalent Code	Priority Action	Latest Note
COU CPN 001	Pursue initiatives that create integrated public services within Clackmannanshire against a context of always recognising the need for a strong, independent Clackmannanshire Council	Work to develop integrated public services is evolving with shared services with Stirling and the establishment of the Making Clackmannanshire Better programme. The Council continues to develop and integrate our shared services model whilst retaining independent governance for the Council. Making Clackmannanshire Better and the Tullibody Pilot is fully aligned with our partnership Single Outcome Agreement and aims to improve customer experience and reduce costs through better integrated service delivery models.
COU CPN 002	Work with the Scottish Government on reform to the Police & Fire Services within Scotland to ensure the best possible arrangements for Clackmannanshire	Police and Fire reform is now embedded and local Police and Fire plans were approved by Council in 2013. Local commanders for Police Scotland and Scottish Fire and Rescue Service have been appointed and are working closely with the Council and our partners. I
COU CPN 003	Ensure the Administration of Clackmannanshire Council is transparent and the needs of Clackmannanshire residents are better met by reconsidering the committee structure and the role of elected members	Council has introduced a revised committee structure bringing an additional dimension to scrutiny both corporately and at a service level. The Council has also redefined the roles of political spokespersons to ensure clear areas of responsibilities for elected members.
COU CPN 004	Pursue a policy of robust Corporate Governance within the Council	Governance Strategy formally adopted by Council and first Annual Governance Statement produced and included in accounts. Individual service governance reviews and improvement plans in existence.
COU CPN 005	Seek to promote good financial stewardship within all Council services	A number of developments are place which seek to promote good financial stewardship. These include regular financial reports to Council; an increase in reserves, budget efficiencies achieved and recognised strength in recent AIP update.
COU CPN 006	Implement a new overall Housing Strategy for Clackmannanshire and introduce a new Housing Business Plan to align with the Council's Vision priorities and new legislation	A new Housing Strategy 2012-2017 approved by Council in 2012. A review of the HRA Financial Business Plan 2013-2018 has been completed and approved by Council in 2013.

<b>Covalent Code</b>	<b>Priority Action</b>	<b>Latest Note</b>
COU CPN 007	Increase stock of available housing and work with all partners to maximise the availability of affordable housing throughout Clackmannanshire	A number of developments are in place to increase availability of housing in Clackmannanshire. A Strategic Housing Investment Plan was approved by Council which included agreement to acquire empty properties as well as using its own land assets. Council has also agreed a Local Authority Mortgage Scheme which has been implemented. Ochil View Housing Association completed 44 units in Sauchie in 2012/13. The Council completed the first 25 council houses in 30 years (16 in Tullibody and 9 in Alva), the supply of 28 mid market rent properties in Coalsnaughton is due for phased completion by March 2014 and work is due to start on 25 supported housing units at Hallpark.
COU CPN 008	Address the challenges of Social Housing and changes in legislation by promoting efficient and integrated services in and out with the Council	A new Head of Service for Housing and Community Safety has been appointed in 2013. Beyond the new Housing Strategy, Business Plan, Strategic Housing Investment Plan and the various additional housing stock initiatives there will be a renewed focus on the challenges arising within the social housing sector and in response to changes in housing legislation.
COU CPN 009	Deliver more funding to tackle homelessness	In addition to the implementation of additional temporary accommodation at Hallpark, Sauchie the Council has approved investment to convert and reuse The Orchard, Tullibody. The project will convert 10 maisonettes into 18 flats to create additional bespoke temporary accommodation units. A spend to save project has to date purchased 20 additional off the shelf units.
COU CPN 010	Reduce the Council's levels of debt and ensure the implementation of the Council's Debt Policy	Based on the February 2013 Prudential Indicators report, the Council is projecting a significant reduction by 2015/16 in gross borrowing as maturing external debt is repaid and there is no replacement of the maturing debt as internal cash balances are utilised (2011/12 actual £173m, 2015/16 projection £144m).
COU CPN 011	Embed a corporate philosophy to the management of all services	A number of new corporate approaches are deployed which aims to ensure corporate philosophy of management. These have included Budget Challenge, Governance Challenge, Business Planning and Performance Reporting.
COU CPN 012	Maximise appropriate consultation with communities and stakeholders in the implementation of Council policies and activities	The council has produced consultation guidance for officers and partners on consultation good practice. The council has also launched Citizen Space, a web-based consultation interface for residents which aims to improve how we consult and provide information to residents and communities.
COU CPN 013	Introduce and maintain a minimum living wage for Council staff	Minimum Living Wage was implemented in 2012/13 with the rate increasing in 2013/14 from £7.20 to £7.45.
COU CPN 014	Provide funding to allow the implementation of enhanced terms and conditions for craft workers within the Council	Enhanced terms of conditions for Craft Workers has been agreed and implemented.

<b>Covalent Code</b>	<b>Priority Action</b>	<b>Latest Note</b>
COU CPN 015	Invest to ensure our IT and fleet infrastructure are fit for purpose	The ICT strategy was approved by Council in 2013. Investment in ICT is £400k in 15/16 and £300k per annum thereafter. Additional investment was made in 13/14 to accommodate changes required as a result of welfare reform and in 15/16 to replace the Councils financial information system critical to developing the Councils financial management and reporting arrangements and taking forward initiatives to support the business improvement agenda. Investment in the fleet vehicle replacement programme has also been made with £500k budget per annum.
COU CPN 016	Ensure the Council's prosecution policy is upheld	The prosecution policy was agreed in 2012 and has been implemented.
COU CPN 017	Examine the Council's management structures to ensure that these are fit-for-purpose and as effective and efficient as possible	Reconfiguration of all services in response to changing business environment is ongoing. A new head of Housing and Community Safety post was appointed in July 2013.
COU CPN 018	Invest in the repair and maintenance of Council properties	In 2012/13 over 1,000 additional houses attained new central heating and other energy efficient upgrades, including "hard to heat" homes and those previously off the gas network. The total programme outturn including grant funded CESP, CERT, ECO works, new build and planned works will see over £13m investment in Clackmannanshire. Ongoing maintenance of Council properties will be achieved in 13/14 within the budget of £4.6m.
COU CPN 019	Encourage better liaison with private sector landlords to maximise best practice and availability of housing stock	A private landlords forum has been established with collaborative working on tackling private empty homes ongoing through the Council's Empty Homes Officer.
COU CPN 020	Consult upon and, working with relevant partners, introduce a Choice Based Lettings system for Council Housing	The Consultation is complete and Choice Based Lettings system is included in the new Housing Allocations Policy approved in 2013.
COU CPN 021	Introduce practical "real-world" solutions to assist and encourage tenants to secure best-fit tenancies	The Councils allocation policy has been reviewed in line with legislative changes, Scottish Government guidance and Welfare Reform. Developments include Housing Options services, personalised housing plans, Choice Based Lettings Scheme and measures to increase movement and make best use of stock.

## 2 Better Opportunities

Covalent Code	Priority Action	Latest Note
COU CPN 022	Help and support individuals and families by continuing the Council Tax freeze	Council Tax remained frozen in 2013-14
COU CPN 023	Continue to embed a policy of Early Intervention and Raising Attainment within Clackmannanshire's Schools	A Raising Attainment Strategy framework has been considered by Education Committee which sets out a number of initiatives, including the identification of Excellence for All Co-ordinators in each secondary schools under the Excellence for All banner.
COU CPN 024	Ensuring the best attainable start in life by early implementation of the Getting It Right for Every Child principles and practices	Progress reported to HH&C Committee showed positive feedback from inspectorate and good progress on implementing the agreed model of Early Intervention in respect of Children & Families Assessment & Support Service. Progress report to ES&L Committee in September detailed achievements from an education perspective.
COU CPN 025	Providing additional funding to improve resourcing provision within Clackmannanshire	Council agreed in 2013-14 to transfer teaching staff from schools to nursery sector to enhance early support and intervention as the initial step in achieving improved nursery provision in Clackmannanshire. This has been achieved within existing investment.
COU CPN 026	Continue to support the Scottish Government's Promise of a job, training or education place for every 16 to 19 year old within Clackmannanshire	Clackmannanshire apprenticeship initiative was introduced in October 2012 which created 40 apprenticeships for school leavers.
COU CPN 027	Implement policies and initiatives to encourage local employers to take on local 19 to 24 year olds	The Council along with our partners in the Business, Jobs and Skills Partnership are seeking ways if engaging and encouraging local employers to take on local 19-24 year olds. This work has included seeking funding from the Youth Employment Scotland Fund to create employed recruitment initiatives for 16-24 year olds and the Clackmannanshire Apprenticeship Initiative which provides a recruitment incentive of £50 per week to local businesses towards the costs of employing an apprentice.
COU CPN 028	Continue to support a multi agency approach to deliver the best training and development opportunities for Clackmannanshire residents in Clackmannanshire	The Business, Jobs and Skills Partnership is taking forward the delivery of the SOA in the areas of Economy, Skills and Growth. The partnership is supported by the Local Employability Partnership which takes a strategic role in mapping training opportunities.
COU CPN 029	Implement an employability initiative for care leavers, in which Looked After Children leaving school are offered employment/training for one year at Clackmannanshire Council	Clackmannanshire Family Firm Initiative agreed with resources allocated (60k). Project Co-ordinator now in post as of 1 May 2013 and preparatory work underway (awareness raising/employer engagement)

<b>Covalent Code</b>	<b>Priority Action</b>	<b>Latest Note</b>
COU CPN 030	Provide additional funding to improve Child Care Services within Clackmannanshire	The Council committed an additional 750k to childcare services to increase staffing levels substantially in 2012-13.
COU CPN 031	Maintain, embed and increase payments to Kinship Carers by a minimum of 1% per annum	Funding agreed as part of Councils budget.
COU CPN 032	Support Clackmannanshire Credit Union and seek ways in which the Council can work to maximise uptake of membership within Clackmannanshire	Support has been provided to the Credit Union through provision of premises and also publicising through The View and on Clacksweb.
COU CPN 033	Support the Scottish Government's Small Business Bonus Scheme	This priority is being supported. The number of recipients in Clacks has increased by 45.6% since 2008 (compared to 38.8% for Scotland as a whole). Likewise, the overall amount of relief provided for businesses in Clacks has increased by 118% over this period compared to 113% for Scotland.
COU CPN 034	Work proactively to attract new businesses and supporting existing businesses through continuing to adopt integrated, 'can do' approaches where appropriate	The Business, Jobs and Skills partnership and Clackmannanshire Business have developed a number of initiatives to promote Clackmannanshire as a prime business location. These have included showcase events for local businesses, Meet the Buyers events through work with the Supplier Development Programme. A new Event Ready Producers website has been launched to help food and drinks companies capitalise on Scottish events such as Ryder Cup and Commonwealth Games.
COU CPN 035	Continue to actively encourage businesses to relocate to Clackmannanshire by maintaining a business-friendly and "can-do" approach to promote Clackmannanshire as a prime business location	The Council works through Clackmannanshire Business to promote the area. A 'can-do' approach is central to responding to particular opportunities (e.g. Diageo, Speyside Cooperage, Blackgrange Phase 2, etc.)
COU CPN 036	Continue to support, encourage and protect the vital work carried out by Voluntary, Community and Social Enterprise organisations reflecting their commitment to communities and acknowledging the important role they play in the economic revival of Clackmannanshire	The levels of funding reductions for Voluntary, Community and Social Enterprise organisations for 2013/14 has been limited to 2.5%. Considerable support has been provided to voluntary, community and Social Enterprise organisations which has included support to draw down external funding. An external review of Voluntary, Community and Social Enterprise organisations receiving funding from Council is underway which aims to inform requirements for further support in 2014/15.
COU CPN 037	Maximise the local benefit of all monies spent by the Council and modifying the Council's Procurement and Contract policies and protocols to assist as many local businesses as possible to obtain Council contracts	The Councils Contract Standing Orders were agreed in December 2012. Embedded within that is approach to maximise the local benefit of all monies spent by the Council through the adoption of the "Procurement Journey" to assist as many local businesses as possible to obtain Council contracts. In addition the Council is working with business partners through Clacksfirst Bid to develop a programme of surgeries aimed at helping local businesses understand public procurement and whats involved when doing business with the public sector.

<b>Covalent Code</b>	<b>Priority Action</b>	<b>Latest Note</b>
COU CPN 038	Work with all partners and stakeholders to secure as much additional external funding for Clackmannanshire, as possible	A number of successful funding bids have been secured over a wide range of council business areas. Of particular note;  £4m was secured in 12/13 for a range of energy efficiency initiatives; £4m was secured from Schools of the Future for the new Sauchie West/Craigbank replacement; £2.2 m secured for social housing and £250k for development of cycle path networks.
COU CPN 039	Work with local businesses and employers to continue to promote Clackmannanshire's Tourism potential locally, nationally and internationally	Clackmannanshire Council co-ordinated an exhibition stand at VisitScotland Expo in April 2013. The website Clackmannanshire tourism.com has been relaunched and a Event Ready Producers website has been launched to support local businesses in the food and drinks industry.
COU CPN 040	Continue to support the Clackmannanshire rail project, maximising the benefits it brings to the county	The Council has continued to support the SAK Rail Project and all noise mitigation measures are now in place. A copy of the Cambus Station Feasibility Study has been sent to Transport Scotland for consideration. Council supported bus service contracts were renewed and timetables co-ordinated in line with rail services at Alloa station in April 2013.
COU CPN 041	Deliver increased investment for the repair and maintenance of Clackmannanshire's roads	The Roads Asset Management Plan has been approved by Council with additional investment of £750k each year for replacement street lighting columns and carriageway surface improvements. Capital investment of £1.65m each year exceeds the RAMP estimate of funds required to maintain the current condition of Clackmannanshire's roads (£1.42m per annum).
COU CPN 042	Ensure there will be no additional public car-parking charges throughout Clackmannanshire	No additional car-parking charges have been introduced in the 2013-14 budget.
COU CPN 043	Work with the Scottish Government for the retention of the concessionary bus pass and extending it to Dial-a-bus services	The Council continues to administer applications for National Entitlement Cards in accordance with National guidelines. The NEC is currently only applicable to registered bus services and extending to include services such as Dial-a-Journey would result in large back office costs for the Council. There have been initial discussions regarding the extension to Community Transport services such as Dial-a-Journey nationally.
COU CPN 044	Roll out the introduction of breakfast clubs, to support working parents and ensuring children have the best start to the school day in a healthy, conducive environment	Investment was made in the 2013-14 budget to mainstream healthy eating initiatives for primary schools, including breakfast clubs.
COU CPN 045	Fund a programme of parental engagement and support in order to assist with raising attainment levels of secondary school pupils	As part of the Excellence for All pilot relevant staff engaged directly with parents providing mentoring support to assist parental interaction with children.

<b>Covalent Code</b>	<b>Priority Action</b>	<b>Latest Note</b>
COU CPN 046	Introduce additional educational attainment staff in each of our three secondary schools, to give extra support, mentoring and coaching to pupils	As part of the Excellence for All pilot resources were provided to the three secondary schools in Clackmannanshire to provide additional support, mentoring and coaching to pupils. These functions are now being mainstreamed following successful pilot project.
COU CPN 047	Provide additional funding to repair, maintain and improve our primary school estate, as well as providing a new primary school for St. John's and Claremont catchment areas	Additional investment was provided in the capital budget agreed in 2013-14 (funding increased from £750k to £1m each year). Additionally Redwell School (£8.6m) is due to open in August 2014.
COU CPN 048	Deliver a holistic Sports and Leisure Strategy for the whole of Clackmannanshire in conjunction with local clubs and groups	The Councils Leisure and Sport strategy is being developed and will be presented to Council shortly for approval.

### 3 Better Communities

Covalent Code	Priority Action	Latest Note
COU CPN 049	Retain and develop existing Community Access Points within existing settlements based on the Community Hub model, extending the range of services accessible locally to communities. As a first step, provide a Tillicoultry Community Hub in consultation and partnership with the Community.	The Ben Cleuch Centre in Tillicoultry opened in late 2012 with extensive input from community in the design of centre and services operated from the centre. Investment of £1.25 m from 14/15 has been agreed to facilitate the capital improvements and asset rationalisation required to deliver Business Improvement in local service delivery. Through the Councils change programme Making Clackmannanshire Better, a pilot project in Tullibody has commenced which aims to improve local service around our customers identified needs. The pilot project will inform how we deliver local services throughout Clackmannanshire.
COU CPN 050	Continue to work with Local Traders and property owners to revitalise our high streets through innovative and flexible use of shop units and upper premises and support the ongoing town centre redevelopment and improvement of Alloa Town Centre	A number of initiatives are progressing which aims to revitalise our high streets and Alloa Town Centre. This work includes; Collaborating with partners on the Alloa Town Centre BID to extend the Imagine Alloa regeneration project; Demolition of former Alloa Co-op for redevelopment of new commercial, retail and residential units; development of Speirs Centre and Kilncraigs; Supporting local traders through the Tullibody pilot.
COU CPN 051	Continue to operate in partnership with all community councils, tenants and residents associations in order to maximise the community benefit of Council activities, noting initiatives to encourage local democracy. For example Youth Councils facilitated by Local Community Councils and involvement in the Scottish Parliament's Community Council Working Group	The majority of communities now have local plans in place or are currently developing them. 3 communities will receive further support in engaging and developing their priorities over the coming months. Hawkhill continue to develop the asset based approach with a high level of activity in the Hawkhill Community Centre. The Tullibody Pilot has commenced with specific focus on engaging with the community around supporting the delivery of the Tullibody Community Action Plan. The Council continues to engage with Community Councils and Tenants and Residents Federations through dedicated liaison officers and also through the Third Sector Forum in partnership with the Clackmannanshire Third Sector Interface. We have 2 new MSYPs, both of whom are undertaking training prior to their first sitting of the Parliament in June. A review of how we more effectively engage through a young peoples' network. Young Scot Champions have been set up at Alloa and Lornhill Academy.
COU CPN 052	Recycle the proceeds of Council Investment Property Sales to create a Capital Investment Fund to stimulate intervention on vacant, derelict and underused premises within Clackmannanshire in order to benefit local businesses and communities	The Councils first investment sale at Dumyat is nearing completion and a report will then go to Council on potential business site investment opportunities.

<b>Covalent Code</b>	<b>Priority Action</b>	<b>Latest Note</b>
COU CPN 053	Introduce a Capital Spend to Save Fund to enhance and work in conjunction with the Council's Revenue Spend to Save Fund, in order to maximise potential benefit to Clackmannanshire residents and/or businesses	These principles have been applied under the auspices of the capital stimulus initiative and business case development eg photovoltaic installation.
COU CPN 054	Ensure Clackmannanshire Council halls and facilities are utilised to maximum benefit	Utilisation of the Councils halls and facilities is currently being monitored. A halls and facilities marketing strategy will be reviewed/developed.
COU CPN 055	Support community-led initiatives to, where appropriate, manage and maintain local halls and facilities	The Council has maintained grants for community running of three halls in Clackmannanshire. Alva swimming Pool was transferred to OLE alongside additional resources from 2013-14 budget.
COU CPN 056	Continue to take a robust approach to anti-social behaviour and drug-dealing within Clackmannanshire through cross service and Government agency working and where practical adopt and pilot new approaches to tackling drug dependency	Council services are working with a range of partners including Police Scotland to develop a new Community Safety Strategy with a key focus on anti-social Behaviour. Council approved number of strategies which relate to anti-social behaviour and distribution/use of drugs including the Single Outcome Agreement 2013/23, Local Police Plan for Clackmannanshire and the Local Fire Plan for Clackmannanshire in 2013.
COU CPN 057	Adopt a proactive approach to reducing litter, fly tipping and dog fouling by thorough use of existing legislation, increased staff training, patrolling and enforcement	A high profile litter initiative was launched in July 2012 which focussed on town centres but also engaging local businesses. Council continues to target littered areas, issuing fixed penalty notices when required. A high profile fly tipping campaign was launched involving requests for information through local press and using enforcement as a deterrent. A campaign to tackle Dog Fouling was launched on 27th May. This campaign will focus on specific problematic areas and aims to seek community support to identify offenders. The campaign will take a multi-service approach and will ensure, for each area targeted, that there is high profile awareness initiatives combined with enforcement .
COU CPN 058	Invest to keep Clackmannanshire at the very forefront of recycling, sustainability and zero waste initiatives	The Councils Zero Waste Strategy has been approved which sets out a 10 year framework and incorporates legislative requirements. The Council has also implemented a new food waste recycling scheme and continues to be among the top performing authorities in recycling, sustainability and zero waste initiatives.
COU CPN 059	Maximise opportunities and investment to further develop energy efficiency initiatives within Clackmannanshire as part of a greater move to mitigate fuel poverty in the area	The Council has progressed a significant number of energy efficiency initiatives in Clackmannanshire. These have included a programme of central heating and energy efficiency upgrades totalling investment of over £5m. A large majority of this investment has been drawn from external sources including energy companies, HEEPS (Home Energy Efficiency Programme Scotland and the National Retrofit pilot in 12/13.

<b>Covalent Code</b>	<b>Priority Action</b>	<b>Latest Note</b>
COU CPN 060	Actively encourage developers and landowners to transfer new public spaces to the Council for future adoption and maintenance	Provisions for developers and landowners to transfer new public spaces to the Council for future adoption and maintenance is set out in the Local Development Plan which will be consulted on in the coming weeks.
COU CPN 061	Seek to re-market and utilise the following surplus Council sites in a way that maximises benefit to the local communities, including:- Former Tullis Site, Tullibody Former Alva Academy Site, Alva; and Former Community Centre, Tillicoultry	In July 2013 Council approved a Vacant/Surplus Council land and Buildings Sales Strategy as part of its wider Property Asset Management Plan. A number of developments are in progress. The former Tullis site and former Tillicoultry Community Centre site have been marketed with current offers being reviewed by the Council. Part of the site of the former Alva Academy has been approved for sale to Tigh Grian for 48 new social housing units. A number of additional sites are also being marketed for sale as set out in the paper to Council in July 2013.
COU CPN 062	Lead by example as a responsible landowner in seeking to ensure that all surplus housing development sites which the Council owns will only be sold on the basis that the Council retains ownership and responsibility for public open space maintenance thereafter	This policy position has been formally adopted by Council and is implemented through requirements in conditions of sale.
COU CPN 063	Seek support from the Convention of Scottish Local Authorities for a change in primary legislation such that the adoption and maintenance of public open space may be treated consistently with the national approach to adopting and maintaining the associated public roads, footpaths and street lighting	CoSLA did not support the Councils view on a national agreement on adopting and maintaining public open space. CoSLA advised that this is a matter for individual authorities.
COU CPN 064	Continue to promote green energy schemes and improve recycling rates, with the objective of saving money as well as helping the environment	The Councils Local Development Plan will be consulted on over the coming weeks. A Photovoltaic programme has been approved with contracts awarded for 10 buildings. An innovative Biomass heating system is being installed at the new Redwell School due to be completed in 2014. Air source heat pumps, Photovoltaic panels and solar heated water are installed in parts of the housing estate.
COU CPN 065	Promote energy efficiency and a sustainable environment for our citizens through the early adoption of good practice and pilot projects to demonstrate and examine the best fit of these measures for Clackmannanshire	Local Development Plan. PV panels contract awarded for 11 buildings. Redwell School - Biomass heating and installation early 2014 PVs being installed on houses and schools
COU CPN 066	Seek to maximise the use of Community Payback Orders to benefit local communities	The Community Payback Order scheme (CPO) is fully implemented and available through courts as a community disposal.

<b>Covalent Code</b>	<b>Priority Action</b>	<b>Latest Note</b>
COU CPN 067	Undertake a review of all public toilet provision in Clackmannanshire	The review on public toilet provision in Clackmannanshire has not commenced.
COU CPN 068	Promote and support village/small town centre initiatives, designed to enhance village and small town centres throughout Clackmannanshire	Resources have been committed over the next 5 years to enhance villages and small town centres throughout Clackmannanshire. Sauchie Main street improvements, agreed in 12/13 are at consultation phase. Investment worth £125k will be made each year commencing 2013/14 to establish new Streetscape programme focussed on making environmental improvements to main residential and thoroughfare areas. This will include street furniture and hardscaping. The Programme is mirrored within the HRA capital budget to ensure it is equally applicable for HRA asset enhancement. Work commenced to identify priority areas. A Heritage Programme worth £755k has been approved. The programme will focus in Alloa Town Centre and at Greenside and Tillicoultry Cemeteries and surrounding area.
COU CPN 069	Continue to support the Ochil Landscape Partnership to secure long term improvements	The Council continues to support the Ochil Landscape Partnership with 17 of the 22 Year 2 projects progressing.
COU CPN 070	Repair and reopen the footpath at Mill Glen, Tillicoultry	The design work is now complete.

