



**MINUTE OF MEETING of the HOUSING, HEALTH AND CARE COMMITTEE held within the Council Chamber, Greenfield, Alloa, FK10 2AD, on THURSDAY 22 AUGUST 2013 at 10 am.**

**PRESENT**

Councillor Les Sharp, Convenor (In the Chair)  
Provost Tina Murphy, Vice Convenor  
Councillor Janet Cadenhead  
Councillor Archie Drummond  
Councillor Ellen Forson  
Councillor Kathleen Martin  
Councillor Derek Stewart  
Councillor Gary Womersley (S)\*

**IN ATTENDANCE**

Garry Dallas, Director of Services to Communities  
Val De Souza, Assistant Head of Operations and Depute CSWO  
Maureen Dryden, Service Manager, Assessment Care Management  
Ahsan Khan, Head of Housing and Community Safety  
Jane Menzies, Assistant Head of Joint Social Services  
Stuart McQueen, Solicitor (Clerk to the Committee)  
John Scott, Assistant Head of Social Services, Child Care

Ahsan Khan was welcomed to his first meeting of the Committee. Val De Souza was welcomed back to the Committee.

**HHC.057      APOLOGIES**

Apologies for absence were received from Councillor Walter McAdam, MBE. Councillor Gary Womersley attended as substitute for Councillor McAdam, MBE.

Councillor Womersley was present today as a substitute for Councillor Walter McAdam, MBE and was not present in his capacity as a non-voting ex-officio member. As a substitute member, Councillor Womersley was eligible to vote.

**HHC.058      DECLARATIONS OF INTEREST**

None

**HHC.059      CONFIRM MINUTES OF MEETING HELD ON 23 MAY 2013**

The minutes of the meeting of the Housing, Health and Care Committee held on Thursday 23 May 2013 were submitted for approval.

## **Decision**

The minutes of the meeting held on Thursday 23 May 2013 were agreed as a correct record and signed by the Convenor.

### **HHC.060 GOVERNANCE IMPROVEMENT PLAN 2011/12 HOUSING AND COMMUNITY SAFETY SERVICES**

A report which provided an update to the Committee on progress with Housing and Community Safety Services Annual Governance Statement process for 2011/12 following the Annual Governance Panel challenge which took place in May 2012 was submitted by the Head of Housing and Community Safety Service. The key issues identified as a result of this process were set out and updated within the Governance Improvement Plan 2012/13 in Appendix B of the report.

## **Motion**

That Committee agrees the recommendations set out in the report.

Moved by Councillor Les Sharp. Seconded by Provost Tina Murphy.

## **Decision**

The Committee unanimously agreed to :-

1. note the outcome of the Housing and Community Safety Service Annual Governance Panel 2011/12;
2. note the progress with the Governance Improvement Plan 2012/13 and provide comment and challenge as appropriate;
3. note the intention to explicitly link Governance Improvement Plan to service and team objectives within service business plans for 2013/14.

### **HHC.061 SOCIAL SERVICES FINANCIAL PERFORMANCE AT JUNE 2013**

A report which provided the Committee the financial performance of Social Services in respect of both revenue and capital spend for the financial year 2013/14, based on activity to date up to the end of June 2013 was submitted by the Assistant Head of Adult Care, Strategy, Performance and Partnership. The projected outturns up to March 2014 are also set out in the report.

## **Motion**

That the Committee notes the report, comment on and challenge the current financial position.

Moved by Councillor Les Sharp. Seconded by Provost Tina Murphy.

## **Decision**

The Committee agreed unanimously to note the report, commented on and challenged the current financial position.

## **HHC.062      END OF YEAR 2012/2013 SOCIAL SERVICES PERFORMANCE REPORT**

A report which updated the Committee on Social Services' performance for the period 2012-2013.

### **Motion**

That the Committee notes the report, provides comment and challenge as appropriate.

Moved by Councillor Les Sharp. Seconded by Provost Tina Murphy.

### **Decision**

The Committee agreed unanimously to note the report, provided comment and challenged as appropriate.

## **HHC.063      CHILD CARE SERVICES PROGRESS REPORT**

A report which reported on progress to implement the Child Care Strategic Transitional Plan in Appendix 1 of the report was submitted by the Assistant Head of Social Services, Child Care.

### **Motion**

That Committee agrees the recommendations set out in the report.

Moved by Councillor Les Sharp. Seconded by Provost Tina Murphy.

### **Decision**

The Committee agreed unanimously to:

1. note the report, commented on and challenged as appropriate.
2. agree to receive a final report on implementation of the plan and consolidation of improvement within Child Care Service, in March 2014.

### **Action**

Assistant Head of Social Services, Child Care

## **HHC.064      HEALTH AND SOCIAL CARE INTEGRATION UPDATE**

A report which offered the Committee an update on the Health and Social Care Integration agenda was submitted by the Assistant Head of Social Services Adult Care, Strategy, Performance and Partnership.

### **Motion**

That the Committee notes the report, comment on and challenge as appropriate.

Moved by Councillor Les Sharp. Seconded by Provost Tina Murphy.

### **Decision**

The Committee unanimously agreed to note the report, commented on and challenged as appropriate.

**HHC.065            MULTI-AGENCY CHILD PROTECTION SELF EVALUATION  
1 FEBRUARY 2013 - 31 MARCH 2013**

A report which advised the Committee of the findings of the multi agency self evaluation of services (see Appendix 1) who work together to protect children and young people was submitted by the Assistant Head of Social Services, Child Care.

**Motion**

That the Committee notes the report, comment on and challenge as appropriate.

Moved by Councillor Les Sharp. Seconded by Provost Tina Murphy.

**Decision**

The Committee unanimously agreed to note the report, commented on and challenged as appropriate.

**HHC.066            GETTING IT RIGHT FOR EVERY CHILD (GIRFEC)**

A report which gave details on progress made in implementing the national programme Getting It Right for Every Child (GIRFEC) was submitted by the Assistant Head of Social Services, Child Care.

**Motion**

That the Committee notes the progress made in implementing the national programme Getting It Right For Every Child (GIRFEC) as detailed in this report, and provides comment and challenge as appropriate.

Moved by Councillor Les Sharp. Seconded by Provost Tina Murphy.

**Decision**

The Committee unanimously agreed to note progress made in implementing the national programme Getting It Right For Every Child (GIRFEC) in this report, commented on and challenged as appropriate.

Ends 10.55 am