
Report to **Housing, Health and Care Committee**

Date: **22 August 2013**

Subject: **Social Services Financial Performance at June 2013**

Report by: **Assistant Head of Adult Care - Strategy, Performance and Partnership**

1.0 Purpose

- 1.1. The purpose of this report is to provide the financial performance of Social Services in respect of both revenue and capital spend for the financial year, 2013/14, based on activity to date up to the end of June 2013. Projected outturns up to March 2014 are also set out in the report.

2.0 Recommendations

- 2.1. The Committee is asked to note, comment on and challenge the current financial position.

3.0 Background

- 3.1 The first financial performance report for 2013/14 to the Housing, Health and Care Committee focuses on the projected position at the end of the financial year rather than simply reporting actual spend.
- 3.2 Budget monitoring reports to Committees offer more service specific detail than the overall Council position that is reported to the Resources and Audit Committee. Members will be supported to gain a greater understanding and awareness of Service activities, which in turn will facilitate more effective scrutiny and the maximisation of the use of resources.
- 3.3. Outturn positions reflected in this report are based on rigorous reviews of service spending activity by accountants and service managers which have been reinforced through ongoing budget challenge sessions conducted by the Directors Group.

4.0 Budget Position

- 4.1 The undernoted table provides an overview of Social Services outturn position within each Service Expenditure area.
- 4.2 Appendix A to this paper contains a detailed analysis of variances in respect of each service area.

Service	Annual Budget 2013/14	Actual Spend to 31/06/13	Projected Outturn to 31/03/14	Variance Outturn V Budget
	£000	£000	£000	£000
Revenue				
Partnership	984	250	920	(64)
Strategy	375	128	315	(60)
Adult - Assessment & Care Management	9,958	2,738	10,780	822
Adult - Provision	4,342	1,074	4,253	(89)
Child Care - Clacks Locality	4,700	1,049	4,606	(94)
Child Care - Resourcing, Disability, TCAC	5,011	991	4,732	(279)
Child Care - Protection, Early Intervention, Youth Justice	344	81	327	(17)
Criminal Justice Service	0	68	(14)	(14)
Social Services Management	480	112	529	49
Total	26,194	6,491	26,448	254
Capital				
Telecare	75	13	75	0

- 4.3 Overall the service is projecting a revenue budget overspend of £254K and a balanced Capital budget Adult Assessment & Care Management is showing an overspend of £822K if no corrective action is taken.

The main reasons for this are:

- a. Increased care home expenditure (£175K) mainly due to one care package that has increased by £130K. It is anticipated that we will recover some of the increased costs from Health.
- b. Home Care expenditure (£313K) due to increased care packages being provided at home. The total number of clients supported this quarter is 21 greater than the same period last year.
- c. Income shortfall (£200K), budgeted increase in charges not actioned yet. The implementation of new charges has been complex. Implementation will commence in October with all charges anticipated to be in place by year end, thus correcting the budget position
- d. Upper Mill St.(170K), saving made in 2012/13 budget not yet realised but continued efforts being taken to rectify the position

There is also an overspend of 49K in management support costs due to temporary increase in Child Care management team. These overspends are offset by staffing underspends throughout the service.

4.4 Social Services Management has taken actions to address the anticipated overspend within Adult Assessment & Care Management. The frequency of budget meetings has been increased to weekly to specifically address the issue of the overspend, an action plan will be developed to align the need to manage overspend within the RSOPC agenda, enabling a clear strategy for budget management. A resource panel has been convened to meet on a weekly basis to authorise all new adult care packages and care package amendments.

5.0 Progress in Delivering Planned Budget Savings in 2013/14

5.1 The 2013/14 budget incorporated savings agreed in 2012/13 of £1.035m for Social Services through a combination of budget challenge savings, management actions and specific Council decisions. After three months of the year we are able to report that 74% of these savings have been secured totalling £764k. The table below summarises the position.

Table 1: Planned Budget Savings 2013-14	Saving 2013-14	Progress	Comment
Description of Saving	£ '000	£ '000	
Management Savings:	£ '000	£ '000	
Re-align relief provision and realignment of enhancement payments in Adult Provision.	90	90	Improved absence management in Adult Provision has led to a reduced requirement for relief.
Re-align Telecommunications Budget	10	10	Consistent underspend in this budget area means no specific action was required
Re-align Adoption budget	20	20	Consistent underspend in this budget area means no specific action was required.
Re-align Throughcare, Aftercare Budget.	50	50	Consistent underspend in this budget area means no specific action was required
Clackmannanshire Healthier Livers	23	23	SLA revised with Signpost.
Overhead Charge for Prison Contract	20	20	Income budget realigned to reflect contract.
Forth Valley Advocacy	15	15	Review of provision across Forth Valley.
Vacancy Management 1%	120	120	High turnover in staff relative to other services.
Vehicle Leasing Charges	25	25	Vehicle Leases not renewed.
Total Management Savings	373	373	

Table 1: Planned Budget Savings 2013-14	Saving 2013-14	Progress	Comment
Policy Savings:	£ '000	£ '000	
Reduce costs of concierge service at Katrine Court.	60	0	Joint review of concierge services with Housing.
Increased income from self funders.	200	200	Consistent over recovery of income in this budget area means no specific action is required.
Introduce charge for MECS Service. (Target Aug'13)	67	0	Overall review of Charging Policy for Non Residential Services. To align with Stirling and CoSLA guidance.
Increase Respite Care Charges (Target Aug'13)	20	0	Overall review of Charging Policy for Non Residential Services. To align with Stirling and CoSLA guidance.
Introduce Charge For Day Care Services (Target Aug'13)	67	0	Overall review of Charging Policy for Non Residential Services. To align with Stirling and CoSLA guidance.
Net Budget for section 27 CJS to align with Specific Grant.	61	61	Realignment of budget in conjunction with relaxation of funding rules and increased grant.
Unpaid work from Community Payback.	13	0	Mainstream Community Payback Work through natural wastage.
Shared Service Management Structure Savings.	130	130	Saving based on current permanent structure. No action required.
Other Shared Service Structure Savings.	45	0	Review of structures below service management across shared service delivery model.
Total Policy Savings	662	191	
TOTAL SOCIAL SERVICES SAVINGS 2013-14	1,035	764	

6.0 Conclusions

- 6.1 This is the first financial monitoring report of 2013/14. This report focuses on outturns rather than budget v actual. This should aid effective scrutiny of service budgetary performance.
- 6.2 The budget monitoring approach is being designed to link with other reporting arrangements. In other words, the Service Committee financial reports will feed into the corporate financial reporting through the Resources and Audit Committee, and Council Budget Strategy updates.

7.0 Sustainability Implications

7.1 N/A.

8.0 Resource Implications

8.1 The financial implication are outlined within the report.

9.0 Exempt Reports

9.1 Is this report exempt? Yes (please detail the reasons for exemption below) No

10.0 Declarations

The recommendations contained within this report support or implement our Corporate Priorities and Council Policies.

(1) **Our Priorities** (Please tick)

The area has a positive image and attracts people and businesses

Our communities are more cohesive and inclusive

People are better skilled, trained and ready for learning and employment

Our communities are safer

Vulnerable people and families are supported

Substance misuse and its effects are reduced

Health is improving and health inequalities are reducing

The environment is protected and enhanced for all

The Council is effective, efficient and recognised for excellence

(2) **Council Policies** (Please detail)

11.0 Equalities Impact

11.1. Have you undertaken the required equalities impact assessment to ensure that no groups are adversely affected by the recommendations? N/A

12.0 Legality

12.1. In adopting the recommendations contained in this report, the Council is acting within its legal powers. Yes

13.0 Appendices

13.1. Appendix A Detailed Outturn Variance Analysis

14.0 Background Papers

14.1 Have you used other documents to compile your report? (All documents must be kept available by the author for public inspection for four years from the date of meeting at which the report is considered)

Yes (please list the documents below) No



Clackmannanshire Council General Services Revenue and Capital Budget
2012/13

Clackmannanshire Council: Budget Strategy Update 16 August 2012

Author(s)

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	Budget 13-14 £'000	Outturn 13-14 £'000	Variance £'000	Action Required
Social Services - Budget v Outturn				
Social Services Variance	26,192	26,448	255	
Partnership				
IMHS Pooled Budget - Staffing vacancy. Awaiting appointment of back-filled staffing vacancies	455	404	(51)	
Underspend in Forth Valley Advocacy contract	529	516	(13)	
Partnership Total	984	921	(64)	
Strategy				
Contracts & Commissioning - Charge to CIS for overheads greater than budgeted. Saving to be allocated.	78	39	(39)	
Workforce development - Staffing saving due to restructure and early retirement.	71	51	(20)	
ADP - On budget	78	78	0	
Policy Officers - Seconded on lower salary point	80	78	(2)	
Voluntary Organisations - On budget	89	89	0	
Change Fund	(1)	0	1	
Strategy Total	375	315	(60)	
Adult Assessment & Care Management				
Purchasing - Care Home expenditure (£135K) over budget and Home Care payments (£300K) over budget. Upper Hill St (£170K) and Income (£200K) savings not realised yet.	8,223	9,071	848	
Staffing - On budget	1,437	1,439	1	
CES - Underspend in Equipment first quarter	136	127	(9)	
Adult Support & Protection - Staff vacancies in first quarter	161	143	(18)	
Adult Assessment & Care Management Total	9,958	10,780	822	
Adult Provision				
Comms Centre - Shared costs greater than budget	74	83	9	
Menstrie House - Staffing underspend	1,398	1,388	(10)	
Homecare - Reablement posts funded by changefund.	325	306	(19)	
MECS	371	370	(1)	
Elig Prov Mgt Unit - Underspend in Telecommunications budget	49	44	(5)	
Ludgate House - Staffing underspend	984	956	(28)	
MCW	(27)	(28)	(1)	
Day Services - Staffing Underspend due to vacancies.	1,142	1,119	(23)	
Advocacy etc - Income from the café at Greenfield.	3	(3)	(5)	
Adult Provision Total	4,342	4,253	(89)	

<u>Social Services - Budget v Outturn</u>	Budget 13-14 £'000	Outturn 13-14 £'000	Variance £'000	Action Required
Child Care - Checks Locality				
Residential Schools - Underspend based on known children. Volatile budget could change either way before year end.	2,496	2,468	(28)	
Safeguarders- Small underspend predicted in legal expenses.	38	35	(3)	
Duty Intake Team - Staffing vacancies	440	424	(16)	
Long Term Team - Staffing vacancies	1,279	1,238	(41)	
Intensive Support - Contract slightly more than budget. Reviewing whether better to spot purchase.	215	217	2	
Review Officers - Staff vacancy	136	128	(8)	
Who Cares	8	8	0	
EDT	88	89	1	
Child Care - Checks Locality Total	4,700	4,606	(94)	
Child Care - Resourcing, Disability TCAC				
Kinship Care - currently have 5 children in Kinship care less than budgeted	278	249	(29)	
Fostering & Adoption - Children moved from Internal to external foster care due to lack of internal carers	1,141	1,117	(24)	
External Foster Care - £210K Extra funding from Council in 2013/14 budget to meet pressure.	845	849	4	
Woodside - Small staffing underspend	540	534	(6)	
Care Leavers Work Experience - care leavers not in post as yet. Budget transferring to HR in 2013/14.	63	0	(63)	
Throughcare & Aftercare - staff vacancy and reduced number of children in accommodation	225	212	(13)	
Disability Team - Agency staff overspend	431	443	12	
Early Years - Staff vacancies problems recruiting enhanced Social Workers	1,215	1,053	(162)	
Voluntary Organisations - Reduction in payments to Health in CCSF	100	92	(8)	
Child Care - Resourcing, Disability, TCAC Total	5,011	4,732	(279)	
Child Care - Protection, EEI & Youth Justice				
Youth Justice - Staffing Vacancies	289	265	(23)	
Child Protection - Staff in Hub with no budget	10	17	7	
Early Intervention	45	45	0	
Child Care - Protection, EEI & Youth Justice Total	344	327	(17)	
Criminal Justice Service				
Section 27 Grant - Staffing overspend due to regradings and increments offset by reduction in non core payments	(1)	6	6	
Gloucehill Prison - staffing vacancies	0	(20)	(20)	
Criminal Justice Service Total	(1)	(14)	(14)	
Management Support				
Management Team - Overspend due to temporary increase in management team.	422	466	43	
Facilities Management - Overspend in Telecomms	57	63	6	
Management Support Total	480	529	49	
Social Services Total	26,192	26,448	255	