



MINUTE OF MEETING of the HOUSING, HEALTH AND CARE COMMITTEE held within the Council Chamber, Greenfield, Alloa, FK10 2AD, on THURSDAY 23 MAY 2013 at 10 am.

PRESENT

Councillor Les Sharp, Convenor (In the Chair)
Provost Tina Murphy, Vice Convenor
Councillor Gary Womersley (S)*
Councillor Derek Stewart
Councillor Janet Cadenhead
Councillor Ellen Forson
Councillor Kathleen Martin

IN ATTENDANCE

Garry Dallas, Director of Services to Communities
Julie Hamilton, Development Services Manager
Jane Menzies, Assistant Head of Joint Social Services
Sheila Graham, Services Manager Child Care
Kenny Hutton, Service Manager Regeneration Services
Stuart McQueen, Solicitor (Clerk to the Committee)
Murray Sharp, Team Leader - Housing Business Management Services
Jennifer Queripel, Service Manager Housing Management Operations
Jim Cattnach, Divisional Business Assurance Officer, Forth Valley Division, Police Scotland (Item 14)

Presentation of Awards - Finalist in the APSE Apprentice of the Year Award 2011/12 and Excellence in Training Standards

Before the start of business, on behalf of the Committee the Convenor congratulated Ryan Butterworth, Finalist in the APSE Apprentice of the Year 2011/12 and James Dobbie, Excellence in Training Standards and presented them with their certificates.

Head of Housing and Community Safety

On behalf of the Committee the Convenor welcomed Ashan Khan, Head of Housing and Community Safety. Mr Khan will take up his post with Clackmannanshire Council in July. He attended as an observer today.

HHC.044 APOLOGIES

Apologies for absence were received from Councillor Walter McAdam, MBE and Councillor Archie Drummond. *Councillor Gary Womersley attended as substitute for Councillor McAdam, MBE.

Councillor Womersley was present today as a substitute for Councillor Walter McAdam, MBE and was not present in his capacity as a non-voting ex-officio member. As a substitute member, Councillor Womersley was eligible to vote.

HHC.045 DECLARATIONS OF INTEREST

None

HHC.046 CONFIRM MINUTES OF MEETING HELD ON 21 MARCH 2013

The minutes of the meeting of the Housing, Health and Care Committee held on Thursday 21 March 2013 were submitted for approval.

Decision

The minutes of the meeting held on Thursday 21 March 2013 were agreed as a correct record and signed by the Convenor.

HHC.047 FINANCIAL PERFORMANCE - SOCIAL SERVICES

The report provided an update to the Committee on progress made to implement the 2013/14 budget approved by Council on the 8th February 2013. It also updates the Committee on the timetable for the preparation of service Business Plans.

Motion

That Committee notes, comments on and challenges the progress detailed.

Moved by Councillor Les Sharp. Seconded by Provost Tina Murphy.

Decision

The Committee unanimously agreed to note the report and commented and challenged the progress detailed.

HHC.048 SOCIAL SERVICES ANNUAL GOVERNANCE STATEMENT ACTION PLAN

The report provided an update to the Committee on progress with Social Services Annual Governance Statement process for 2011/12 following the Annual Governance Panel challenge which took place in April 12. Key issues identified as a result of this process are identified and an update on progress is provided in the Governance Improvement Plan.

Motion

That the Committee notes the progress with the Governance Improvement Plan 2011/12 and provides comment and challenge as appropriate.

Moved by Councillor Les Sharp. Seconded by Provost Tina Murphy.

Decision

The Committee unanimously agreed to note the progress with the Governance Improvement Plan 2011/12 and provided comment and challenge as appropriate.

HHC.049 SOCIAL SERVICES BUSINESS PLAN 2013-2014

The Convenor advised that at 3.1 it should read 2013-2014.

The report presented to the Committee the Social Services Business Plan for 2013-14.

Motion

That the Committee notes the content of the Business Plan and comment or challenge the priorities, risks and action contained within it.

Moved by Councillor Les Sharp. Seconded by Provost Tina Murphy.

Decision

The Committee unanimously agreed to note the content of the Business Plan and commented on and challenged the priorities, risks and actions contained within it.

HHC.050 CHILD CARE SERVICES PROGRESS REPORT

The convenor advised that there was a typing mistake in the last sentence of 3.14 which should read "This is likely to take the next twelve to eighteen months to achieve in full".

The report started to build a performance framework for the Child Care Strategic Transition Plan (Appendix 1). The purpose of which was three fold:

1. to provide a baseline for activity and the provision of associated data to support progress.
2. to offer an overview of tangible actions taken and next steps to ensure improvement thus far are embedded.
3. to evidence that changes are incorporated into the social services strategic and performance frameworks and thus sustainable in the long term.

Motion

That the Committee notes the progress and provides comment and challenge as appropriate.

Moved by Councillor Les Sharp. Seconded by Provost Tina Murphy.

Decision

The Committee unanimously agreed to note the progress set out in the report.

Councillor Gary Womersley asked for a 10 minute adjournment at this point in the proceedings (10.45 am). When the meeting resumed at 10.55 am, seven (7) members remained present.

HHC.051 HOUSING REVENUE ACCOUNT (HRA) FINANCIAL BUSINESS PLAN MODEL FOR CLACKMANNANSHIRE COUNCIL HOUSING 2013-2018

The report presented the Committee with an update of the fundamental review carried out into the Housing Revenue Account (HRA) Financial Business Planning model.

Motion

That the Committee:

- (a) note the current position in the development of the financial model and the provisional assumptions contained within the model, including suggested rent levels;
- (b) agree that a full briefing will be held for all elected members prior to a finalised financial model being presented to Council in June.

Moved by Councillor Les Sharp. Seconded by Provost Tina Murphy.

Amendment

"that a report be prepared for this committee proposing uses for the unallocated housing reserves, giving particular attention to measures that aid retaining acceptable rent levels, such as new build and off shelf purchase. This report to come before Committee prior to next year's budget".

Moved by Councillor Janet Cadenhead. Seconded by Councillor Derek Stewart

Voting

For the amendment - 3
Against the amendment - 4

On a division of 3 votes to 4, the amendment was defeated.

Decision

The Committee unanimously agreed to:

- (a) note the current position in the development of the financial model and the provisional assumptions contained within the model, including suggested rent levels;
- (b) agree that a full briefing will be held for all elected members prior to a finalised financial model being presented to Council in June.

Action

Head of Community and Regulatory Services

HHC.052 HOUSING AND COMMUNITY SAFETY BUSINESS PLAN 2013 - 2014

The report presented to the Committee the Housing and Community Safety 2013-14 Business Plan.

Motion

That the Committee notes the Housing and Community Safety Business Plan 2013-14 and comment on or challenge the priorities, risks and actions detailed.

Moved by Councillor Les Sharp. Seconded by Provost Tina Murphy.

Decision

The Committee unanimously agreed to note the Housing and Community Safety Business Plan 2013-14 and commented on and challenged the priorities, risks and actions detailed.

HHC.053 FINANCIAL PERFORMANCE - HOUSING AND COMMUNITY SAFETY 2013-14

The report provided the Committee with an update on progress made to implement the 2013/14 budget approved by Council on the 8th February 2013.

Motion

That the Committee notes the report, comment on and challenge the progress detailed.

Moved by Councillor Les Sharp. Seconded by Provost Tina Murphy.

Decision

The Committee agreed unanimously to note the report, commented on and challenged the progress detailed.

**HHC.054 HOUSING AND COMMUNITY SAFETY PERFORMANCE END OF YEAR
2012/13 REPORT**

The report updated the Committee on performance for Housing and Community Safety performance during the year 2012/13. Performance reported relates to the services' Business Plan for 2012/13.

Motion

That the Committee notes the report, comments on and challenges the performance as appropriate.

Moved by Councillor Les Sharp. Seconded by Provost Tina Murphy.

Decision

The Committee agreed unanimously to note the report, commented on and challenged the performance as appropriate.

HHC.055 HOUSING ALLOCATIONS POLICY REVIEW 2012/13

The report highlighted the proposed changes to the Council's current Housing Allocations Policy.

The Committee was invited to note the consultation response and the proposed changes to the Allocations policy and to comment and challenge as appropriate.

Motion

That the Committee agrees the final Allocations Policy document for submission to Council for approval.

Moved by Councillor Les Sharp. Seconded by Provost Tina Murphy.

Amendment

"that an assessment of Choice Based Letting be brought to this Committee after a year of implementation".

Moved by Councillor Janet Cadenhead. Seconded by Councillor Kathleen Martin

Voting

For the amendment - 3

Against the amendment - 4

On a division of 3 votes to 4, the amendment was defeated.

Decision

The Committee unanimously agreed the final Allocations Policy document for submission to Council for approval.

Action

Head of Community and Regulatory Services

HHC.56 PROPOSED CLACKMANNANSHIRE LOCAL DEVELOPMENT PLAN

A report which provided the Committee with an update of the Proposed Clackmannanshire Local Development Plan was submitted by the Head of Community and Regulatory Services.

The main areas of relevance to the Housing, Health and Care Committee were summarised in paragraphs 3.5 - 3.20 of the report.

Motion

That the Committee agrees the recommendations set out in the report.

Moved by Councillor Les Sharp. Seconded by Provost Tina Murphy.

Decision

The Committee agreed unanimously to :

- (a) Note the progress made on the Proposed Local Development Plan and accompanying documents
- (b) Raise such comments or views on the Proposed Local Development Plan and accompanying documents in so far as they relate to the remit of the Housing, Health and Care policies and proposals for consideration prior to finalisation for presentation to Council.

Action

Head of Community and Regulatory Services.

HHC.56 CLACKMANNANSHIRE POLICING PERFORMANCE REPORT 2012/13

The report which provided information on policing performance in the Clackmannanshire local authority area during 2012/13. This was the final period during which policing was the responsibility of Central Scotland Police, prior to the establishment of the single Police Service of Scotland (known as Police Scotland) on 1 April 2013.

Motion

That the Committee notes the contents of the report.

Moved by Councillor Les Sharp. Seconded by Provost Tina Murphy.

Decision

The Committee agreed unanimously to note the contents of the report.