
Report to Health, Housing and Care Committee

Date: 23 May 2013

Subject: Financial Performance - Social Services

Report by: Assistant Head of Adult Care, Strategy, Performance & Partnership

1.0 Purpose

- 1.1. The purpose of this report is to provide an update to the Committee on progress made to implement the 2013/14 budget approved by Council on the 8th February 2013. It also updates the Committee on the timetable for the preparation of service Business Plans.

2.0 Recommendations

- 2.1. The Committee is asked to note the report, comment on and challenge the progress detailed.

3.0 Background

- 3.1 At its meeting on the 1st June 2012, Council established new political decision making and scrutiny arrangements. The structure now comprises three service committees in addition to Council, a Resources and Audit Committee and the pre-existing statutory committees. It is expected that reports on financial and non-financial performance are routinely submitted to each of the service committees.
- 3.2 To date, Finance and Corporate Services Budget monitoring reports have been provided to each of the three Resources and Audit Committee meetings held to date. These reporting and monitoring arrangements are bedding in well and there is an opportunity for the regular discussion and challenge of performance and the information reported.
- 3.3. At this time of year, the Accountancy Team in partnership with services are completing year end activities in preparation for the submission of the Council's Annual Financial Statements. As a matter of course, elected

members receive detailed briefings on the financial 'results' (outturn) prior to the submission of the Draft Financial Statements to Council. This year, Council will be asked to approve the Draft Financial Statements at its meeting on the 27th June 2013. As in recent years, arrangements will also be made for more detailed elected member briefing in advance of this date

- 3.4 During the same period, services are in the process of implementing the Council's Budget, which was approved in February 2013. This includes making arrangements for implementing specified priority initiatives and budget savings.
- 3.5 In order that these matters are appropriately progressed, it is important that early action is taken to secure the desired results. To provide assurance and transparency over these activities, the focus of this report is on detailing action and progress taken to date to secure the planned outcomes. Similar reports are planned to each of the Service Committee meetings prior to the summer recess.

4.0 Progress in Delivering Planned Budget Savings in 2013/14

- 4.1 The 2013/14 budget incorporated savings of £1.035m for Social Services through a combination of budget challenge savings, management actions and specific Council decisions. Table 1 below summarises the progress made to date in securing these savings.

Table 1: Planned Budget Savings 2013-14			
Description of Saving	Saving 2013-14	Progress	Comment
Management Savings:	£ '000	£ '000	
Reduced relief provision and realignment of enhancement payments in Adult Provision.	90	90	Improved absence management in Adult Provision has led to a reduced requirement for relief.
Reduce Telecommunications Budget	10	10	Reduction achieved through underspend
Reduce Adoption budget	20	20	Reduction achieved through underspend
Reduce Throughcare, Aftercare Budget.	50	50	Reduction achieved through underspend
Clackmannanshire Healthier Lives	23	23	Budget realignment achieved, budget reduced
Overhead Charge for Prison Contract	20	20	Budget realignment achieved
Forth Valley Advocacy	15	15	Budget realignment achieved through partnership approach
Vacancy Management 1%	120	120	Budget realignment achieved through natural staff movement
Vehicle Leasing Charges	25	25	Budget realignment made, leases discontinued
Total Management Savings	373	373	

Policy Savings:	£ '000	£ '000	
Reduce costs of concierge service at Katrine Court.	60	0	Realignment of hourly rate for concierge services with part year financial advantage from August 2013.
Increased income from self funders.	200	200	Consistent over recovery of income met saving
Introduce charge for MECS Service. (Target Aug'13)	67	0	Budget realignment based on August 2013 commencement, implementation plan in progress
Increase Respite Care Charges (Target Aug'13)	20	0	Budget realignment based on August 2013 commencement, implementation plan in progress
Introduce Charge For Day Care Services (Target Aug'13)	67	0	Budget realignment based on August 2013 commencement, implementation plan in progress
Net Budget for section 27 CJS to align with Specific Grant.	61	61	Budget realignment achieved
Unpaid work from Community Payback.	13	0	CJS to commence dialogue with corporate partner to establish where opportunities exist
Shared Service Management Structure Savings.	130	130	Budget realignment achieved moving to current structure, no changes required.
Other Shared Service Structure Savings.	45	0	Budget realignment anticipated through redesign of adult assessment service. Business plan imminent.
Total Policy Savings	662	191	
TOTAL SOCIAL SERVICES SAVINGS 2013-14	1,035	764	

5.0 Business Planning

- 5.1 The preparations for production of the Service's Business Plan are also well advanced. This year significant effort has been made to deliver a more integrated plan for the service including consideration of risk management and planned improvement activity as well as setting key objectives and performance indicators.
- 5.2 Links between the business plan and the Annual Governance Assurance process are also being taken into consideration during the preparation of the service business plan.
- 5.3 Consideration of the draft Plans by CMT is scheduled for early May 2013. Following this, the Business plans will be presented to the relevant service committees. It is anticipated that the Social Services Business Plan will be presented to the meeting of the Health, Housing & Care Committee on 23 May 2013.

6.0 Conclusions

- 6.1 This is the fourth financial performance report under the new Committee reporting arrangements. The focus of this report aims to bring greater assurance and transparency over the progress made in implementing the Council's budget for 2013/14.
- 6.2 The report also provides an update on progress and timescales for finalising the Service Business Plan.
- 6.3 As with previous reports, this approach is designed to link with other reporting arrangements. The Service Committee financial reports will feed into the corporate financial reporting through the Resources and Audit Committee, and Council Budget Strategy updates.

7.0 Sustainability Implications

- 7.1 N/A.

8.0 Resource Implications

- 8.1 The financial implications are outlined within the report.

9.0 Exempt Reports

- 9.1 Is this report exempt? Yes (please detail the reasons for exemption below) No

10.0 Declarations

The recommendations contained within this report support or implement our Corporate Priorities and Council Policies.

(1) Our Priorities

The area has a positive image and attracts people and businesses

Our communities are more cohesive and inclusive

People are better skilled, trained and ready for learning and employment

Our communities are safer

Vulnerable people and families are supported

Substance misuse and its effects are reduced

Health is improving and health inequalities are reducing

The environment is protected and enhanced for all

The Council is effective, efficient and recognised for excellence

(2) Council Policies (Please detail)

None

11.0 Equalities Impact

11.1. Have you undertaken the required equalities impact assessment to ensure that no groups are adversely affected by the recommendations? N/A

12.0 Legality

12.1. In adopting the recommendations contained in this report, the Council is acting within its legal powers. Yes

13.0 Appendices

None

14.0 Background Papers

14.1 Have you used other documents to compile your report? (All documents must be kept available by the author for public inspection for four years from the date of meeting at which the report is considered)

Yes (please list the documents below) No

Clackmannanshire Council General Services Revenue and Capital Budget
2013/14

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