
Report to **Housing, Health and Care Committee**

Date: **25 October 2012**

Subject: **Social Services Financial Performance at August 2012**

Report by: **Assistant Head of Social Services - Strategy, Performance
and Partnership**

1.0 Purpose

- 1.1. The purpose of this report is to provide information on the financial performance of Social Services in respect of both revenue and capital spend for the financial year, 2012/13, based on activity to date up to the end of August 2012. Projected outturns up to March 2013 are also set out in the report.

2.0 Recommendations

- 2.1. The Committee is asked to note, comment on and challenge the current financial position.

3.0 Background

- 3.1 This second financial performance report will focus on outturn rather than budget v actual. This will further aid effective scrutiny of budgetary performance.
- 3.2 Budget monitoring reports to Committees offer more service specific detail than the overall Council position that is reported to the Resources and Audit Committee. Members will be supported to gain a greater understanding and awareness of Service activities, which in turn will facilitate more effective scrutiny and the maximisation of the use of resources.
- 3.3. Outturn positions reflected in this report are based on rigorous reviews of service spending activity by accountants and service managers which have been reinforced through ongoing budget challenge sessions conducted by the Directors' Group.

4.0 Budget Position

- 4.1 The undernoted table provides an overview of Social Services outturn position within each Service Expenditure area. The commentary aims to flag the key reasons for material variances from the approved budget.
- 4.2 Appendix A to this paper sets out the revised estimate for each service area. Budgeted and actual spend for the five months to 31st August are shown together with projected outturns for the full year which have been prepared following discussions with managers within each service area, and subsequent review at budget challenge sessions.
- 4.3 Appendix B to this paper contains a detailed analysis of variances in respect of each service area.

Service	Actual to 31/08/2012 (under)/over	Projected 31/03/2013 (under)/over	Commentary
	£000	£000	£000
Revenue			
Partnership	(57)	10	Currently retendering SAMH contract to bring budget in line
Strategy	20	(6)	Small saving in Vol Orgs
Adult - Assessment & Care Management	(159)	75	Increase in care home expenditure and 2 large care packages for adults with complex needs commenced last month
Adult - Provision	(167)	(165)	Staffing underspends due to less enhanced payments being made and more efficient use of relief staff
Child Care - Clacks Locality	149	394	4 more children placed in Residential units since March. This budget is highly volatile with one placement costing between £150K-£250K per annum.
Child Care - Resourcing, Disability, TCAC	(147)	(47)	External Fostering overspend offset by staff vacancies and Throughcare savings
Child Care - Protection, Early Intervention, Youth Justice	(6)	29	Staff in Hub with no budget, budget not transferred from duty intake team as posts backfilled.
Criminal Justice Service	16	8	Staffing overspend due to regradings and increments. Grant settlement issued after budget had been set. Insufficient growth in grant to match increments
Social Services Management	(57)	(156)	Savings due to shared services management restructure
Total	(408)	141	
Capital			
Telecare	1	0	

4.4 Overall the service expenditure to the end of August is recording a favourable position of £408K compared to our profiled budget at this stage of the year. This is mainly due to delays in receiving invoices from Health and other providers. The outturn position is showing an adverse variance of £141K. This predicted adverse variance is mainly due to overspends in Residential units (£432K), External Fostering (£220K) and Community Care purchasing (£148K). These overspends are currently offset by staffing under spends across the service which are due to lengthy vacancies caused by high turnover and recruitment difficulties.

5.0 Progress in Delivering Planned Budget Savings in 2012/13

5.1 The 2012/13 budget incorporated savings agreed in 2011/12 of £633k for Social Services through a combination of budget challenge savings, management actions and specific Council decisions. After five months of the year we are able to report that 71% of these savings have been secured totalling £448k. The table below summarises the position. This is the same as was previously reported. The Upper Mill Street property is now completed. Savings will be realised once clients are placed within this facility.

Description of Saving	Saving 12-13	Progress	Comment
	£	£	
Restructure - adult day services	(50,000)	(50,000)	Restructure complete
Restructure - mental health	(6,250)	(6,250)	Restructure complete
Restructure - child care	(12,658)	(12,658)	Restructure complete
Restructure - elderly care	(50,000)	(50,000)	Restructure complete
Redesign individual care plans	(50,000)	(50,000)	Actioned 2011/12
Renegotiate Supporting People Contracts	(15,000)	(15,000)	Actioned 2011/12
Shared services with other councils - fostering and adoption	(12,658)	(12,658)	Actioned 2011/12
Better rates for outsourced services - Scottish Association Mental Health	(6,250)	(6,250)	Actioned
Adult Care - Community Care purchasing Budget	(200,000)	(200,000)	Achieved 2011/12
Conversion of a property at Upper Mill Street, Tillicoultry	(185,000)	0	Project ongoing. Savings will follow after project completed
Review Service Delivery to Vulnerable Families	(45,000)	(45,000)	Actioned 2011/12
	(632,816)	(447,816)	

6.0 Conclusions

6.1 This is the second financial monitoring report under the new Committee reporting arrangements. This report focuses on outturns rather than budget v actual. This should aid effective scrutiny of service budgetary performance.

6.2 The budget monitoring approach is being designed to link with other reporting arrangements. In other words, the Service Committee financial reports will feed into the corporate financial reporting through the Resources and Audit Committee, and Council Budget Strategy updates.

6.3 Although an adverse variance of £141K is being reported the service is working towards bringing the budget in on target.

7.0 Sustainability Implications

7.1 N/A.

8.0 Resource Implications

8.1 The financial implication are outlined within the report.

9.0 Exempt Reports

9.1 Is this report exempt? Yes (please detail the reasons for exemption below) No

10.0 Declarations

The recommendations contained within this report support or implement our Corporate Priorities and Council Policies.

(1) **Our Priorities 2008 - 2011** (Please tick)

The area has a positive image and attracts people and businesses

Our communities are more cohesive and inclusive

People are better skilled, trained and ready for learning and employment

Our communities are safer

Vulnerable people and families are supported

Substance misuse and its effects are reduced

Health is improving and health inequalities are reducing

The environment is protected and enhanced for all

The Council is effective, efficient and recognised for excellence

(2) **Council Policies** (Please detail)

11.0 Equalities Impact

11.1. Have you undertaken the required equalities impact assessment to ensure that no groups are adversely affected by the recommendations? N/A

12.0 Legality

- 12.1. In adopting the recommendations contained in this report, the Council is acting within its legal powers. Yes ✓

13.0 Appendices

- 13.1. Appendix A Summary Outturn
13.2. Appendix B Detailed Outturn Variance Analysis

14.0 Background Papers

- 14.1 Have you used other documents to compile your report? (All documents must be kept available by the author for public inspection for four years from the date of meeting at which the report is considered)

Yes ✓ (please list the documents below) No

Clackmannanshire Council General Services Revenue and Capital Budget
2012/13

Clackmannanshire Council: Budget Strategy Update 16 August 2012

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SOCIAL SERVICES SUMMARY

	Annual Budget 2012/13	Budget To 31/08/12	Actual To 31/08/12	Projected Outturn to 31/03/13	Variance Outturn v Budget	Variance Actual To Date v Bud To Date	Previous Outturn	Outturn Variance
PARTNERSHIP	954,270	333,812	276,952	964,230	9,960	(56,860)	958,189	6,041
STRATEGY	368,150	52,879	73,043	361,791	(6,359)	20,164	352,804	8,986
ADULT - ASSESSMENT & CARE MANAGEMENT	10,190,200	4,114,187	3,955,434	10,265,138	74,938	(158,753)	10,112,153	152,985
ADULT - PROVISION	4,403,520	1,841,460	1,674,115	4,238,091	(165,429)	(167,345)	4,234,343	3,748
CHILD CARE - CLACKS LOCALITY	3,905,490	1,554,567	1,703,994	4,300,213	394,723	149,427	4,341,296	(41,082)
CHILD CARE - RESOURCING, DISABILITY, TCAC	4,771,560	1,894,092	1,746,562	4,724,556	(47,004)	(147,529)	4,702,162	22,394
CHILD CARE - PROTECTION, EARLY INTERVENTION, YOUTH JUS	334,330	126,160	119,970	363,087	28,757	(6,190)	359,619	3,468
CRIMINAL JUSTICE SERVICE	0	200,107	216,320	8,243	8,243	16,212	15,974	(7,732)
SOC SERV MANAGEMENT SUPPORT	648,140	385,344	328,055	491,694	(156,446)	(57,290)	491,613	81
	25,575,660	10,502,608	10,094,445	25,717,042	141,382	(408,163)	25,568,154	148,889

Social Services - Budget v Outturn

	Budget £'000	Outturn £'000	Variance £'000
Social Services Variance	<u>25,576</u>	<u>25,717</u>	<u>141</u>
Partnership			
IMHS Pooled Budget - Staff Travelling Expenses and Printing costs greater than budget	438	443	5
Other Partnership - SAMH over budget. Contract is being retendered to bring service on budget.	516	521	5
Partnership Total	<u>954</u>	<u>964</u>	<u>10</u>
Strategy			
Contracts & Commissioning - staffing saving	74	71	(4)
Workforce development - Computer software costs not budgeted	70	73	3
ADP	78	77	(0)
Policy Officers - Seconded on lower salary point	77	76	(1)
Voluntary Organisations - Payments to Community House £10K less than budgeted	69	65	(4)
Change Fund	0	(0)	(0)
Strategy Total	<u>368</u>	<u>362</u>	<u>(6)</u>
Adult Assessment & Care Management			
Purchasing - Increase in Care Home expenditure (£75K) and 2 large care packages commenced last month.	8,468	8,616	148
Staffing - Staff vacancies in first 4 months. Posts now filled	1,453	1,395	(58)
CES - Extra member of staff to be funded from Assessment & care management staffing budget underspend	113	135	22
Adult Support & Protection - Staff vacancies in first quarter	156	119	(37)
Adult Assessment & Care Management Total	<u>10,190</u>	<u>10,265</u>	<u>75</u>
Adult Provision			
Comms Centre	74	74	0
Menstrie House - Staffing underspend due to enhanced payments being less than budget	1,433	1,376	(56)

Appendix B

Social Services - Budget v Outturn

	Budget £'000	Outturn £'000	Variance £'000
Homecare	309	312	3
MECS - Staffing vacancy for part year	358	349	(9)
Eld Prov Mgt Unit	49	49	0
Ludgate House - Staffing underspend due to enhanced payments being less than budget	987	926	(61)
MOW - reduction in income	(26)	(16)	11
Day Services - Staffing Underspend due to vacancies	1,144	1,104	(40)
Advocacy etc - New shared advocacy service saving and income from the café	76	63	(13)
Adult Provision Total	<u>4,404</u>	<u>4,238</u>	<u>(165)</u>
Child Care - Clacks Locality			
Residential Schools - 4 more children placed in res care from March	2,241	2,673	432
Safeguarders	38	38	0
Duty Intake Team - Staffing vacancies	439	405	(35)
Long Term Team - Staffing vacancies, extra £100K in this budget to cover new team leader and new Temp Staff appointed	742	739	(3)
Intensive Support	215	215	0
Review Officers	134	135	0
Who Cares	8	8	0
EDT	88	88	0
Child Care - Clacks Locality Total	<u>3,905</u>	<u>4,300</u>	<u>395</u>
Child Care - Resourcing, Disability TCAC			
Kinship Care - currently have 5 children in Kinship care less than budgeted	273	246	(27)
Fostering & Adoption - Children moved form internal to external foster care due to lack of internal carers	1,182	1,085	(97)
External Foster Care - Children moved from internal foster care due to lack of internal carers	618	839	220
Woodside - staffing underspend due to enhanced payments being less than budgeted	548	522	(26)

Social Services - Budget v Outturn

	Budget £'000	Outturn £'000	Variance £'000
Care Leavers Work Experience - care leavers not in post as yet	61	34	(27)
Throughcare & Aftercare - staff vacancy and reduced number of children in accommodation	272	201	(71)
Disability Team - Staff vacancy early part of year. Post now filled	397	404	7
Early Years - Staff vacancies in first 6 months	1,148	1,099	(50)
Voluntary Organisations - Womens Aid budget moved to Housing need to transfer payments	272	295	22
Child Care - Resourcing, Disability, TCAC Total	<u>4,772</u>	<u>4,725</u>	<u>(47)</u>
Child Care - Protection, EEI & Youth Justice			
Youth Justice - Staff Vacancy	279	242	(37)
Child Protection - Staff in Hub with no budget	10	76	66
Early Intervention	45	45	0
Child Care - Protection, EEI & Youth Justice Total	<u>334</u>	<u>363</u>	<u>29</u>
Criminal Justice Service			
Section 27 Grant - Staffing overspend due to regradings and increments	0	8	8
Glenochil Prison	0	(0)	(0)
Criminal Justice Service Total	<u>0</u>	<u>8</u>	<u>8</u>
Management Support			
Management Team - Saving due to vacancy and management restructure	556	424	(132)
Facilities Management - Reduction in Vehicle Leasing charges	92	68	(25)
Management Support Total	<u>648</u>	<u>492</u>	<u>(156)</u>
Social Services Total	<u>25,576</u>	<u>25,717</u>	<u>141</u>