



**Clackmannanshire  
Council**

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**Greenfield, Alloa, Scotland, FK10 2AD (Tel.01259-450000)**

**SCRUTINY COMMITTEE**

**THURSDAY 12 JANUARY 2012**

**Committee start time: 9.30 am**

**Venue: Council Chamber, Greenfield, Alloa, FK10 2AD**

All meetings of the Council, Committees and Sub-Committees are open to the press and public except where the press and public are excluded because of the nature of the business. However, unless there has been prior agreement, neither can make comment on any issue during the meeting or attempt to take part in the discussion.

Contact Finance and Corporate Services, Clackmannanshire Council, Greenfield, Alloa, FK10 2AD  
Tel 01259 452106/452004 Fax 01259 452230 Email [customerservice@clacks.gov.uk](mailto:customerservice@clacks.gov.uk) [www.clacksweb.org.uk](http://www.clacksweb.org.uk)

Date	Time
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## **Scheme of Delegation: Duties and Responsibilities Delegated to Committees**

### **The Scrutiny Committee Role**

The Scrutiny Committee, subject to the Council's approved policies, has responsibility for:

- (1) Monitoring the performance of services against agreed standards, targets and budgets.
- (2) In accordance with Following the Public Pound, monitoring the performance of arms-length and external organisations that receive funds from the Council to provide important services to the public, or to provide social benefits.
- (3) Promoting internal control by the systematic appraisal of the Council's risk management processes.
- (4) Initiating or undertaking reviews as approved by the Council.
- (5) Receiving periodic reports which review the position against the standards and targets set out in documents such as the Corporate Plan and the annual budget.
- (6) Receiving the following reports and accompanying analysis:
  - draft annual public performance reports prior to their publication.
  - external audit reports and action plans resulting from such
  - internal audit update reports and action plans resulting from such
  - balanced scorecards (key performance indicator reports)
  - performance indicators submitted annually to Audit Scotland
  - summary reports of all comments and complaints, and
  - internal audit results of investigations
- (7) Considering and monitoring the operational and strategic internal audit plans and reviewing internal audit performance.
- (8) Monitoring and reviewing actions taken on internal and external audit recommendations.
- (9) Monitoring progress on service inspection action plans
- (10) Agreeing an annual scrutiny plan (approved by the Council) that includes service and policy review proposals being:-
  - items or issues identified by the Scrutiny Committee
  - items referred to the Scrutiny Committee by the Administration and/or Opposition
  - items referred by the Council directly to the Scrutiny Committee
  - items referred to the Scrutiny Committee from other stakeholders such as partner agencies.
- (11) Reports on review will be submitted to the Scrutiny Committee who may refer them to the Council for further consideration.

**4 January 2012**

**A MEETING of the SCRUTINY COMMITTEE will be held within the Council Chamber, Greenfield, Alloa, FK10 2AD, on THURSDAY 12 JANUARY 2012 at 9.30 am.**

**NIKKI BRIDLE**  
**Director of Finance and Corporate Services**

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1. Apologies	--
2. Declaration of Interests Elected Members are reminded of their obligation to declare any financial or non-financial interest which they may have in any item on this agenda in accordance with the Councillors' Code of Conduct. A Declaration of Interest form should be completed and passed to the Committee Officer.	--
3. Confirm Minute of meeting held on Thursday 1 December 2011 (Copy herewith)	01
4. Scrutiny Committee Self Assessment - Amended Improvement Plan at January 2012 - Director of Finance and Corporate Services	--
5. General Fund Budget Monitoring - report by the Accountancy Manager (Copy herewith)	05
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11. 2011-12 Half Year Key Performance Indicator Report - report by the Director of Finance and Corporate Services (Copy herewith)	55
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13. Clackmannanshire Council Social Services Care Inspectorate Scrutiny Report, October 2011 - report by the Head of Joint Social Services Clackmannanshire and Stirling (Copy herewith)	131
14. Performance of Criminal Justice Services - report by the Head of Joint Social Services Clackmannanshire and Stirling (Copy herewith)	139

For further information contact Finance and Corporate Services, Clackmannanshire Council, Greenfield, Alloa, FK10 2AD

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## SCRUTINY COMMITTEE MEMBERS

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### Councillors

Councillor Donald Balsillie (Convener)

Councillor Gary Womersley (Vice Convener)

Councillor John S Biggam

Councillor Alastair Campbell

Councillor Mark English

Councillor Harry McLaren

Provost Derek Stewart

Vacancy

### Wards

2 Clackmannanshire North SNP

3 Clackmannanshire Central SNP

2 Clackmannanshire North SLD

5 Clackmannanshire East CON

4 Clackmannanshire South SNP

5 Clackmannanshire East LAB

3 Clackmannanshire Central LAB

