

Ongoing Actions from Scrutiny Committee

Between Review Dates: 01/01/09 And 31/12/11

Service with Overall Responsibility: Finance and Corporate Services

Subject

SID: 2228
SCRUTINY COMMITTEE DRAFT FORWARD PLAN

Source Date: 13/01/2011
Review Date: 31/12/2010

Requested by
Councillor

Councillor Name:

Recommendation

To approve draft timetable to January 2011 with the inclusion of the following report - Outcome of Legal discussions on Kitchen Contract

Action required

To include additional report in timetable

Progress

Awaiting outcome of current legal proceedings.
Timetable on the agenda for Scrutiny Committee 13.01.11.
Outcome of legal discussions on Kitchen Contract not resolved - will come to a future meeting of the Scrutiny Committee.

Member of Staff with overall responsibility:

Nikki Bridle

To be actioned by:

Aileen Littlejohn

Service:

Strategy and Customer Services

SID: 2228

SCRUTINY COMMITTEE DRAFT FORWARD PLAN

Source Date: 13/01/2011
Review Date: 31/05/2011

Requested by
Councillor

Councillor Name:

Scrutiny Committee Draft Forward Plan to be submitted to Council of 10/03/11

The Draft Forward Plan for the period February 2011 to January 2012 was agreed by the Committee on 13/01/11 on the understanding that the details may be updated following the outcome of the ongoing review of scrutiny.

Member of Staff with overall responsibility:

Nikki Bridle

To be actioned by:

Aileen Littlejohn

Service:

Strategy and Customer Services

SID: 2246

INTERNAL AUDIT PROGRESS REPORT - MARCH 2010

Source Date: 20/05/2010
Review Date: 31/12/2010

Requested by
Councillor

Councillor Name:

IT Manager to prepare report to Council.

Verbal update provided at Scrutiny Committee meeting dated 21/10/10. All IT actions now complete. Report on information security to be submitted to meeting on 7 April 2011.

Member of Staff with overall responsibility:

Nikki Bridle

To be actioned by:

Barry Dickson

Service:

Support Services

THIS PAPER RELATES TO
ITEM 04
ON THE AGENDA

Source Date: 24/06/2010
Review Date: 31/01/2011
Requested by Councillor
Councillor Name:

SID: 2255
AUDIT REPORT FOR YEAR ENDED 2008/09 - FOLLOW UP

The Committee agreed that a Review of Annual Governance including the role of the Scrutiny Committee is to be brought to the Scrutiny Committee in March 2011.

Update on Statement of Control and Review of Annual Governance to be brought to Scrutiny Committee in April 2011.

On track to report 07/04/11

Member of Staff with overall responsibility:
 Nikki Bridle
To be actioned by:
 Susan Mackay
Service:
 Support Services

Source Date: 24/06/2010
Review Date: 31/12/2010
Requested by Councillor
Councillor Name:

SID: 2257
AUDIT REPORT FOR YEAR ENDED 2008/09 - FOLLOW UP

Further management report to be provided to the Scrutiny Committee on considering the Council's approach to participating in the National Fraud Initiative, in particular the decision not to include electoral roll and council tax information in the data matching exercise.

Management report to be brought to Scrutiny Committee.

Report March 2012 to Scrutiny Committee

Member of Staff with overall responsibility:
 Nikki Bridle
To be actioned by:
 Finance Manager
Service:
 Finance and Corporate Services

Source Date: 09/09/2010
Review Date: 31/12/2010
Requested by Councillor
Councillor Name:

SID: 2260
SCRUTINY REVIEW

Scrutiny review.

Highlights report

Verbal update provided to the Scrutiny Committee on 02/12/10; report to be submitted to the Scrutiny Committee on 7 April 2011.

Member of Staff with overall responsibility:
 Nikki Bridle
To be actioned by:
 Nikki Bridle
Service:
 Finance and Corporate Services

Source Date: 21/10/2010
Review Date: 30/04/2011
Requested by Councillor
Councillor Name:

SID: 2264
REVIEW OF SINGLE OUTCOME AGREEMENT 2009-10

To consider the role of economic development in discussion with the Alliance

Consider any council activity which may be required in relation to achieving outcomes.

A joint meeting between the Council and the Alliance had been cancelled due to adverse weather conditions early in the year. Action remains ongoing; meeting to be rescheduled.

Member of Staff with overall responsibility:
 Nikki Bridle
To be actioned by:
 Elaine McPherson
Service:
 Finance and Corporate Services

Source Date: 21/10/2010
Review Date: 30/10/2011
Requested by Councillor
Councillor Name:

SID: 2264
REVIEW OF SINGLE OUTCOME AGREEMENT 2009-10

Recommendation from the Scrutiny Committee of 02/12/10 that Council considers a policy on how individual or groups of communities can develop community plans that link to the community planning process or the Local Development Plan.

Within 12 months, Council to consider a policy on how individual or groups of communities can develop community plans that link to the community planning process or the Local Development Plan.

Member of Staff with overall responsibility:
 Nikki Bridle

To be actioned by:
 Elaine McPherson

Service:
 Finance and Corporate Services

Source Date: 02/12/2010
Review Date: 31/12/2011
Requested by Councillor
Councillor Name:

SID: 2266
2010-11 HALF YEAR RISK MANAGEMENT PROGRESS REPORT

The Committee agreed that officers will review how the risks associated with climate change are reflected in the risk register.

Within 12 months, Services to Communities and Finance and Corporate Services to review.

Member of Staff with overall responsibility:
 Nikki Bridle

To be actioned by:
 Susan Mackay

Service:
 All Services

Source Date: 13/01/2011
Review Date: 31/12/2011
Requested by Councillor
Councillor Name:

SID: 2271
BUDGET MONITORING OCTOBER 2010

Recommendation from the Scrutiny Committee of 13/01/11 that a report on the financial implications of winter maintenance and road repairs is prepared for full Council as soon as possible. The report to include an examination of statutory undertaker requirements.

Report to be prepared for Council on the financial implications of winter maintenance and road repairs and to include an examination of statutory undertaker requirements - update to be provided to Committee on 7 April 2011.

Member of Staff with overall responsibility:
 Nikki Bridle

To be actioned by:
 Nikki Bridle/Garry Dallas

Service:
 Finance and Corporate Services

Source Date: 13/01/2011
Review Date: 31/12/2011
Requested by Councillor
Councillor Name:

SID: 2272
BUDGET MONITORING OCTOBER 2010 - HRA

Recommendation from the Scrutiny Committee of 13/01/11 that the following reports are prepared for full Council (1) Council Policy/Procedure relating to malicious damage to Council properties and (2) Implications of winter maintenance obligations in relation to council properties.

Within 12 months, prepare reports for Council on Policy/Procedure relating to malicious damage to Council properties and implications of winter maintenance obligations in relation to Council properties.

Member of Staff with overall responsibility:
 Nikki Bridle

To be actioned by:
 Nikki Bridle/Garry Dallas

Service:
 Finance and Corporate Services

Member of Staff with overall responsibility:
Nikki Bridle
To be actioned by:
Stuart Crickmar
Service:
Finance and Corporate Services

Briefing to be prepared for Scrutiny Committee Focus Group on 24 February 2011 to assist members to determine what information would be most beneficial.

That a briefing on the new web based performance management system (Covalent) be provided to the Scrutiny Committee Focus Group on 24 February 2011.

SID: 2273
KEY PERFORMANCE INDICATORS
2010/11 - HALF YEAR REPORT

Source Date:
13/01/2011
Review Date:
31/03/2011

Requested by Councillor

Councillor Name: