

**CLACKMANNANSHIRE COUNCIL**

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**Report to Scrutiny Committee**

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**Date of Meeting: 13th January 2011**

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**Subject: Scrutiny Committee Draft Forward Plan**

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**Report by: Head of Strategy and Customer Services.**

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**1.0 Purpose**

- 1.1. The purpose of this report is to request Committee agreement on the 2011/12 draft forward scrutiny plan attached in draft as Appendix 1.

**2.0 Recommendations**

- 2.1. To agree the draft scrutiny plan for the period February 2011 to January 2012 on the understanding that the details may be updated following the outcome of the ongoing review of Scrutiny.

**3.0 Considerations**

- 3.1. The scrutiny forward plan outlines the timetable for the presentation of reports to Committee.
- 3.2. The draft timetable covers the period February 2011 through to January 2012.
- 3.3. Once agreed by Committee this draft document will progress to Council for approval.
- 3.4. Committee is reminded that a review of the Council's Scrutiny Committee arrangements is currently underway.
- 3.5. The initial findings, due to be reported in February 2011, may have an impact on the way Scrutiny Committee delivers its remit.

**4.0 Sustainability Implications**

- 4.1. N/A

**5.0 Resource Implications**

- 5.1. *Financial Details*

5.2. It is not anticipated that there will be any direct financial implications arising from this report.

5.3. *Staffing*

5.4. Officer time in preparing reports for consideration at Scrutiny Committee.

## 6.0 Exempt Reports

6.1. Is this report exempt? Yes  (please detail the reasons for exemption below) No

## 7.0 Declarations

The recommendations contained within this report support or implement our Corporate Priorities and Council Policies.

(1) **Our Priorities 2008 - 2011** (Please double click on the check box )

The area has a positive image and attracts people and businesses	<input type="checkbox"/>
Our communities are more cohesive and inclusive	<input type="checkbox"/>
People are better skilled, trained and ready for learning and employment	<input type="checkbox"/>
Our communities are safer	<input type="checkbox"/>
Vulnerable people and families are supported	<input type="checkbox"/>
Substance misuse and its effects are reduced	<input type="checkbox"/>
Health is improving and health inequalities are reducing	<input type="checkbox"/>
The environment is protected and enhanced for all	<input type="checkbox"/>
The Council is effective, efficient and recognised for excellence	<input checked="" type="checkbox"/>

(2) **Council Policies** (Please detail)

## 8.0 Equalities Impact

8.1 Have you undertaken the required equalities impact assessment to ensure that no groups are adversely affected by the recommendations?

Yes  No

## 9.0 Legality

9.1 It has been confirmed that in adopting the recommendations contained in this report, the Council is acting within its legal powers. Yes

## 10.0 Appendices

10.1 Please list any appendices attached to this report. If there are no appendices, please state "none".

Appendix 1 - Draft Scrutiny Timetable.

## 11.0 Background Papers

11.1 Have you used other documents to compile your report? (All documents must be kept available by the author for public inspection for four years from the date of meeting at which the report is considered)

Yes  (please list the documents below) No

### Draft timetable for reports to Committee considered at the Scrutiny Committee Meeting dated 25th February 2010

#### Author(s)

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Aileen Littlejohn	Business Support Manager	452003

#### Approved by

NAME	DESIGNATION	SIGNATURE
Elaine McPherson	Head of Strategy and Customer Services	Signed: E McPherson
Nikki Bridle	Director of Finance & Corporate Services	Signed: N Bridle



**Scrutiny Committee Meetings  
Draft Timetable 2011- 2012**

<b>Date</b>	<b>Reports</b>
24 February 2011	Internal Audit Update Report to 31 December 2010 Annual Audit Plan 2010/2011 Child Protection Committee Annual Report Mental Health Services Annual Report Registration ( Births, Deaths and Ceremonies) 2010 Statistics
7 April 2011	Budget Monitoring Reports: General Fund Revenue General Services Capital Housing Revenue & Capital Corporate Parenting Management Response on External Audit Report 2009/10 Service Business Plans - Detailed
19 May 2011	Clacks Improvement Model: End of Year Progress Report Internal Audit Update Report to 31 March 2011 Annual Audit Report 2010/11 HMIE Report Quality Report Older Peoples Services
23 June 2011	Risk Management : End of Year Risk Management Progress Report Best Value 2 Report Statutory Complaints Annual Report - Social Services 2010/11 KPIs: End of Year Report
8 September 2011	Internal Audit Update Report to 30 June 2011 Single Outcome Agreement 2010/11 : End of Year Progress Report Social Work Inspection Agency Progress Report
20 October 2011	Budget Monitoring Reports: General Fund Revenue General Services Capital Housing Revenue & Capital Education and Community Services Standards and Quality Report Quality Report Adult Day Services
1December 2011	Risk Management Progress Report Internal Audit Update Report to 30 September 2011 Quality Report Registered Child Care Services Criminal Justice Performance Report KPI - 2011/12 Half Year Report
12 January 2012	Budget Monitoring Reports: General Fund Revenue General Services Capital Housing Revenue & Capital Adult Protection Progress and Performance Report Agree forward plan for Scrutiny Committee Timetable

