



**MINUTE OF MEETING of the SCRUTINY COMMITTEE held within the Council Chamber,
Greenfield, Alloa, on THURSDAY 2 DECEMBER 2010 at 9.30 am.**

PRESENT

Councillor Donald Balsillie (Convener)
Councillor Gary Womersley (Vice Convener)
Councillor John Biggam
Councillor Alastair Campbell
Councillor Mark English
Councillor Harry McLaren
Provost Derek Stewart

IN ATTENDANCE

Nikki Bridle, Director of Finance and Corporate Services
Deirdre Cilliers, Head of Social Policy
Stephen Crawford, Head of Facilities Management
Aileen Littlejohn, Business Support Manager (Clerk to the Committee)
Susan Mackay, Finance Manager

SC(10)290 APOLOGIES AND SUBSTITUTIONS

None

SC(10)291 DECLARATIONS OF INTEREST

None

The Provost had sent a letter to the Convener regarding Councillor McGill and asked if the Convener would consider adding the letter to the agenda.

The Convener advised that as he proposed to discuss the matter at the next available meeting of the Scrutiny Focus Group, the matter would not be discussed at the Scrutiny Committee.

SC(10)292 MINUTE OF MEETING HELD ON 9 SEPTEMBER 2010

A minute of the Scrutiny Committee Meeting held on 21 October 2010 was submitted for approval by the Committee.

Motion

To approve the minute as a correct record of proceedings.

Moved by Provost Derek Stewart. Seconded by Councillor Alastair Campbell.

Decision

The Committee agreed to approve the minute of the meeting held on 21 October 2010 as a correct record of proceedings.

The minute of the meeting was signed by the Convener.

SC(10)293 SCRUTINY COMMITTEE ACTION PLAN

A list of ongoing actions from previous Scrutiny Committee meetings was submitted for information.

The Committee agreed to note the following:

SID 2228: Outcome of Legal Discussions on Kitchen Contract

The Director of Finance and Corporate Services confirmed that this report will come to a future meeting of the Scrutiny Committee.

SID 2244: Community Planning

Councillor Alastair Campbell commented that the narrative should read "town and village" rather than just village.

SID 2255: Review of Annual Governance

The Director of Finance and Corporate Services advised that the timescale for the report will emerge through the current Scrutiny Review.

SID 2260: Review of the Council's Scrutiny Committee Arrangements

The Director of Finance and Corporate Services provided an update on progress and advised that the interviews are underway. The workshop is planned for the 7th December. The process will then move to producing the terms of reference based on interview findings and analysis. A more focussed action plan in terms of improvement planning and the effect and impact on the Committee will be produced.

Action: Director of Finance and Corporate Services

Garry Dallas, Director of Services to Communities joined the meeting during the following item of business.

SC(10)294 COMMUNITY PLANNING

A report to the Scrutiny Focus Group on community planning stated that in the Group's opinion, community planning in Clackmannanshire appeared to operate on a "top down" as opposed to a "bottom up" basis. The Committee, subsequently, requested further information on local community planning and this paper provided a briefing on the subject.

Motion

That the Committee notes the information set out in the report.

Moved by Councillor Donald Balsillie. Seconded by Councillor John Biggam.

Amendment

To add:

That the Council considers a policy, within the next twelve months, on how individual or groups of communities in towns and villages can develop community plans that link in to the community planning process or the local development plan.

Moved by Councillor Donald Balsillie. Seconded by Councillor Alastair Campbell.

Decision

The Committee unanimously agreed to note the information set out in the report and agreed that the Council is to consider a policy, within the next twelve months, on how individual or groups of communities in towns and villages can develop community plans that link in to the community planning process or the local development plan.

Action

Director of Finance and Corporate Services

SC(10)295 2010-11 HALF YEAR RISK MANAGEMENT PROGRESS REPORT

The report provided the Scrutiny Committee with an update on significant risks facing the Council, together with actions being taken to mitigate their potential impact, or the likelihood of them occurring.

Motion

That the Scrutiny Committee note the significant risks and actions taken to mitigate them and the risks that have been downgraded during the last six months; and

That officers are asked to review how the risks associated with climate change are reflected in the Risk Register.

Moved by Councillor Donald Balsillie. Seconded by Councillor Harry McLaren.

Decision

The Committee agreed unanimously to note the significant risks and actions taken to mitigate them and the risks that have been downgraded during the last six months. The Committee also agreed that officers will review how the risks associated with climate change are reflected in the Risk Register.

Action

Director of Finance and Corporate Services / Director of Services to Communities

Provost Derek Stewart and Garry Dallas, Director of Services to Communities withdrew from the meeting prior to the next item of business.

**SC(10)296 INTERNAL AUDIT PROGRESS REPORT - FOLLOW UP
RECOMMENDATIONS TO 30 SEPTEMBER 2010**

The report provided the quarterly update on the progress of follow up recommendations by Officers from previous internal audit reports.

Motion

That the Scrutiny Committee note the report and progress made to 30 September 2010.

Moved by Councillor Donald Balsillie. Seconded by Councillor John Biggam.

Decision

The Committee unanimously agreed to note the report and progress made to 30 September 2010.

**SC(10)297 CARE COMMISSION INSPECTION REPORTS REGARDING FOSTERING
AND ADOPTION SERVICE AND WOODSIDE RESIDENTIAL UNIT,
CLACKMANNANSHIRE COUNCIL, SOCIAL POLICY SERVICE**

The report was provided to inform the Scrutiny Committee of the outcome of the most recent Care Commission Inspection reports for Fostering and Adoption Services and Woodside Residential Unit in Clackmannanshire.

Motion

That the Scrutiny Committee note the content of this report and approve the action plan for the Fostering and Adoption Service.

Moved by Councillor Donald Balsillie. Seconded by Councillor Alastair Campbell.

Decision

The Committee unanimously agreed to note the content of the report and approved the action plan for the Fostering and Adoption Service.

Action

Head of Social Policy

**SC(10)298 ADULT SUPPORT AND PROTECTION COMMITTEES - BIENNIAL
REPORT**

The Biennial report is the first produced by the Forth Valley Adult Support and Protection Committee. The biennial report outlines ASP activity since the Adult Support and Protection (Scotland) Act 20087 was implemented across Forth Valley in October 2008. The report informed the Scrutiny Committee of the scope of the ASP Act, the proposed governance arrangements and the cost of implementation.

Motion

That the Scrutiny Committee note the content of the report.

Decision

The Committee unanimously agreed to note the content of the report.

SC(10)299 SWIA INSPECTION OF PRISON BASED SOCIAL WORK SERVICES IN GLENOCHIL PRISON

The report advised the Scrutiny Committee of the outcomes of the inspection of social work services based at Glenochil Prison that was carried out by the Social Work Inspection Agency during April 2010.

Motion

That the Committee:

- Note and endorse the contents of the inspection report on the quality of social work activity within the Glenochil Social Work Unit;
- Note and endorse the Action Plan prepared by the Glenochil Prison team in response to the SWIA inspection;
- Acknowledge the work of the prison based social work staff for their highly professional attitude and input to the delivery of services in a difficult and challenging environment and the significant contribution of staff have made to an inspection report containing many positive comments;
- Establish clear links between the Council and the Prison Visiting Committee (PVC) and submit the SWIA report to the PVC for information;
- The Chief Executive is asked to support negotiation of the current service level agreement in terms of resources; and
- Follow through on integration between the prison based social workers and Council based social workers.

Moved by Councillor Donald Balsillie. Seconded by Councillor John Biggam.

Decision

The Committee unanimously agreed to

- Note and endorse the contents of the inspection report on the quality of social work activity within the Glenochil Social Work Unit;
- Note and endorse the Action Plan prepared by the Glenochil Prison team in response to the SWIA inspection;
- Acknowledge the work of the prison based social work staff for their highly professional attitude and input to the delivery of services in a difficult and challenging environment and the significant contribution of staff have made to an inspection report containing many positive comments;
- Establish clear links between the Council and the Prison Visiting Committee (PVC) and submit the SWIA report to the PVC for information;
- The Chief Executive is asked to support negotiation of the current service level agreement in terms of resources; and
- Follow through on integration between the prison based social workers and Council based social workers.

Action

Head of Social Policy

ENDS 12.45 pm

