

Ongoing Actions from Scrutiny Committee

Between Review Dates: 01/01/09 And 30/04/11

Service with Overall Responsibility: Finance and Corporate Services

Subject
SID: 2228
 DRAFT TIMETABLE FOR REPORTS TO SCRUTINY COMMITTEE

Source Date: 25/02/2010

Review Date: 31/12/2010

Requested by Councillor

Councillor Name:

Recommendation
 To approve draft timetable to January 2011 with the inclusion of the following report - Outcome of Legal discussions on Kitchen Contract

Action required
 To include additional report in timetable

Progress
 Awaiting outcome of current legal proceedings.

Member of Staff with overall responsibility:
 Nikki Bridle

To be actioned by:
 Aileen Littlejohn

Service:
 Strategy and Customer Services

Source Date: 20/05/2010

Review Date: 31/12/2010

Requested by Councillor

Councillor Name:

SID: 2244
 COMMUNITY PLANNING

Recommendation
 The Committee asked the Head of Strategy and Customer Services to look again at the mechanisms for community engagement on a village scale to take forward the community plan aspirations.

Action required
 Head of Strategy and Customer Services to investigate mechanisms for community engagement.

Progress
 Discussion paper being developed re village community planning. Report included on Scrutiny Committee agenda for the meeting on 02/12/10

Member of Staff with overall responsibility:
 Nikki Bridle

To be actioned by:
 Elaine McPherson

Service:
 Strategy and Customer Services

Source Date: 20/05/2010

Review Date: 31/12/2010

Requested by Councillor

Councillor Name:

SID: 2246
 INTERNAL AUDIT PROGRESS REPORT - MARCH 2010

Recommendation
 The Committee agreed that a report to Council is to be produced on Information Security where the assurance assessment is "Limited".

Action required
 IT Manager to prepare report to Council.

Progress
 Verbal update provided at Scrutiny Committee meeting dated 21/10/10. All IT actions now complete. Report on information security awaited.

Member of Staff with overall responsibility:
 Nikki Bridle

To be actioned by:
 Barry Dickson

Service:
 Support Services

THIS PAPER RELATES TO
 ITEM 4
 ON THE AGENDA

Source Date: 24/06/2010
Review Date: 31/01/2011
Requested by Councillor:
Councillor Name:

SID: 2255
AUDIT REPORT FOR YEAR ENDED 2008/09 - FOLLOW UP

The Committee agreed that a Review of Annual Governance including the role of the Scrutiny Committee is to be brought to the Scrutiny Committee in March 2011.

Review of Annual Governance to be brought to Scrutiny Committee in March 2011.

Member of Staff with overall responsibility:
 Nikki Bridle
To be actioned by:
 Susan Mackay
Service:
 Support Services

Source Date: 24/06/2010
Review Date: 31/12/2010
Requested by Councillor:
Councillor Name:

SID: 2257
AUDIT REPORT FOR YEAR ENDED 2008/09 - FOLLOW UP

Further management report to be provided to the Scrutiny Committee on considering the Council's approach to participating in the National Fraud Initiative, in particular the decision not to include electoral roll and council tax information in the data matching exercise.

Management report to be brought to Scrutiny Committee.

Member of Staff with overall responsibility:
 Nikki Bridle
To be actioned by:
 Finance Manager
Service:
 Finance and Corporate Services

Source Date: 24/06/2010
Review Date: 31/12/2010
Requested by Councillor:
Councillor Name:

SID: 2257
AUDIT REPORT FOR YEAR ENDED 2008/09 - FOLLOW UP

Further management report to be provided to the Scrutiny Committee on developing budgetary control and financial reporting arrangements to ensure greater accuracy in budget monitoring reports.

Management report to be brought to Scrutiny Committee.

Member of Staff with overall responsibility:
 Nikki Bridle
To be actioned by:
 Finance Manager
Service:
 Finance and Corporate Services

Source Date: 20/05/2010
Review Date: 31/12/2010
Requested by Councillor:
Councillor Name:

SID: 2259
ANNUAL AUDIT PLAN 2009/10

The Committee agreed that the list of internal and external audit recommendations should continue to be kept and updated regularly to show the progress being made and the timetable for completion.

List of internal and external audit recommendations to be kept and updated.

Member of Staff with overall responsibility:
 Nikki Bridle
To be actioned by:
 Susan Mackay
Service:
 Finance and Corporate Services

Source Date: 09/09/2010
Review Date: 31/12/2010
Requested by Councillor
Councillor Name:

Scrutiny review.

Highlights report

Verbal update will be provided to the Scrutiny Committee on 02/12/10.

SID: 2260
SCRUTINY REVIEW

Member of Staff with overall responsibility:
Nikki Bridle
To be actioned by:
Nikki Bridle
Service:
Finance and Corporate Services

Source Date: 21/10/2010
Review Date: 28/02/2011
Requested by Councillor
Councillor Name:

The Financial Monitoring Sub Group Action Plan to be populated with target dates and responsible officer names and re-submitted to Committee on 13 January 2011.

Revised action plan to be submitted to the Scrutiny Committee on 13 January 2011

Member of Staff with overall responsibility:
Nikki Bridle
To be actioned by:
Nikki Bridle
Service:
Finance and Corporate Services

Source Date: 21/10/2010
Review Date: 30/04/2011
Requested by Councillor
Councillor Name:

To consider the role of economic development in discussion with the Alliance

Consider any council activity which may be required in relation to achieving outcomes.

Member of Staff with overall responsibility:
Nikki Bridle
To be actioned by:
Elaine McPherson
Service:
Finance and Corporate Services



