

Ongoing Actions from Scrutiny Committee

Between Review Dates: 01/01/09 And 31/12/10

Service with Overall Responsibility: Chief Executive's Services

Progress
 Officer attending April 2010 Focus Group.
Member of Staff with overall responsibility:
 Angela Leitch
To be actioned by:
 Elaine McPherson
Service:
 Corporate Development Services

Action required
 As recommendation

Recommendation

Annually review balanced scorecard targets taking advice from the Business Improvement Team. These targets must be signed off by the Scrutiny Committee.

Subject

SID: 2182
 END OF YEAR BALANCED SCORECARD 2009/10
Source Date:
 21/05/2009
Review Date:
 31/12/2009

Requested by Councillor

Councillor Name:

Source Date:
 03/12/2009
Review Date:
 31/03/2010

Requested by Councillor

Councillor Name:

Agree a formal protocol for questions to portfolio holders.

As there is currently no formal agreed protocol for questions to portfolio holders, it is an issue that needs to be resolved and formally agreed by the Scrutiny Committee.

Member of Staff with overall responsibility:
 Angela Leitch
To be actioned by:
 Elaine McPherson
Service:
 Chief Executive's Services

Discussion paper currently with CEO in draft format. Once approved, the draft report will be submitted to the Scrutiny Committee Focus Group for consideration before being presented to Scrutiny Committee. Portfolio Holders and Shadow Portfolio Holders will be consulted on the proposals.

THIS PAPER RELATES TO
 ITEM 4
 ON THE AGENDA

To include additional reports in timetable

To approve draft timetable to January 2010 with the inclusion of the following reports:
 Roads and Street Lighting (20 May 2010); Outcome of Legal discussions on Kitchen Contract, Telecare and Council's Financial Position - External consultant reports (at a date identified by officers)

SID: 2228

Source Date:
 25/02/2010
Review Date:
 30/04/2010

Requested by Councillor

Councillor Name:

Member of Staff with overall responsibility:
 Angela Leitch
To be actioned by:
 Aileen Littlejohn
Service:
 Chief Executive's Services

Reports outstanding - awaiting revised dates.

Source Date: 25/02/2010
INTERNAL AUDIT PROGRESS
REPORT - 31 DECEMBER 2009

Review Date: 31/08/2010

Requested by
Councillor

Councillor Name:

To note progress.

Future audit reports to be made available to members on the members' portal once the reports have been signed off by the respective parties involved.

Arrangements in Hand to update portal.

Member of Staff with overall responsibility:
Angela Leitch
To be actioned by:
Susan Mackay
Service:
Chief Executive's Services

Service with Overall Responsibility: Corporate Development Services

Subject

SID: 2223
AUDIT REPORT FOR YEAR ENDED 2008/09

Management report to be submitted to the Scrutiny Committee of 20th May 2010 which addresses specific points from the External Audit Report ino budgetary controls, National Fraud Initiative and policy implementation.

Submit management report to Scrutiny Committee of 20th May 2010.

Progress

Action required

Member of Staff with overall responsibility:
Angela Leitch
To be actioned by:
Angela Leitch
Service:
Chief Executive's Services

Requested by
Councillor

Councillor Name: