

Ongoing Actions from Scrutiny Committee

Executive Review Dates: 17/01/09 1/10/09 31/03/10

Service with Overall Responsibility: Chief Executive's Services

Subject

Source Date: SID: 2182
21/05/2009 END OF YEAR BALANCED
Review Date: SCORECARD 2009/10
31/12/2009

Requested by
Councillor

Councillor Name:

Recommendation

Annually review balanced scorecard targets taking advice from the Business Improvement Team. These targets must be signed off by the Scrutiny Committee.

Action required

As recommendation

Progress

Officer attending April 2010 Focus Group.

Member of Staff with overall responsibility:
Angela Leitch

To be actioned by:
Elaine McPherson

Service:
Corporate Development Services

Source Date:

03/12/2009 SID: 2211
MINUTE OF MEETING HELD ON 22
OCTOBER 2009

Review Date:

31/03/2010

Requested by
Councillor

Councillor Name:

Agree a formal protocol for questions to portfolio holders.

Discussion paper currently with CEO in draft format. Once approved, the draft report will be submitted to the Scrutiny Committee Focus Group for consideration before being presented to Scrutiny Committee. Portfolio Holders and Shadow Portfolio Holders will be consulted on the proposals.

Member of Staff with overall responsibility:
Angela Leitch

To be actioned by:
Elaine McPherson

Service:
Chief Executive's Services

Source Date:

21/01/2010 SID: 2224
GENERAL FUND REVENUE BUDGET
MONITORING 2009/10

Review Date:

30/06/2010

Requested by
Councillor

Councillor Name:

Director of Development and Environmental Services to report to committee on forward planning in relation to non-domestic rates valuations with particular emphasis on the new secondary schools.

That the Director of Development and Environmental Services reports back to committee on forward planning in relation to non-domestic rates valuations with particular emphasis on the new secondary schools

Member of Staff with overall responsibility:
Angela Leitch

To be actioned by:
Garry Dallas

Service:
Development and Environmental Services

THIS PAPER RELATES TO
ITEM 4
ON THE AGENDA

SID: 2228
DRAFT TIMETABLE FOR REPORTS TO SCRUTINY COMMITTEE

Source Date: 25/02/2010
Review Date: 30/04/2010

Requested by Councillor
Councillor Name:

To approve draft timetable to January 2010 with the inclusion of the following reports:
 Roads and Street Lighting (20 May 2010); Outcome of Legal discussions on Kitchen Contract, Telecare and Council's Financial Position - External consultant reports (at a date identified by officers)

To include additional reports in timetable

Council April 2010.

Member of Staff with overall responsibility:
 Angela Leitch

To be actioned by:
 Aileen Littlejohn

Service:
 Chief Executive's Services

SID: 2230
INTERNAL AUDIT PROGRESS REPORT - 31 DECEMBER 2009

Source Date: 25/02/2010
Review Date: 31/08/2010

Requested by Councillor
Councillor Name:

To note progress.

Future audit reports to be made available to members on the members' portal once the reports have been signed off by the respective parties involved.

Arrangements in Hand to update portal.

Member of Staff with overall responsibility:
 Angela Leitch

To be actioned by:
 Susan MacKay

Service:
 Chief Executive's Services

SID: 2223
AUDIT REPORT FOR YEAR ENDED 2008/09

Source Date: 21/01/2010
Review Date: 30/06/2010

Requested by Councillor
Councillor Name:

Management report to be submitted to the Scrutiny Committee of 20th May 2010 which addresses specific points from the External Audit Report iro budgetary controls, National Fraud Initiative and policy implementation.

Submit management report to Scrutiny Committee of 20th May 2010.

Member of Staff with overall responsibility:
 Angela Leitch

To be actioned by:
 Angela Leitch

Service:
 Chief Executive's Services

Service with Overall Responsibility: Corporate Development Services

Recommendation
 Management report to be submitted to the Scrutiny Committee of 20th May 2010 which addresses specific points from the External Audit Report iro budgetary controls, National Fraud Initiative and policy implementation.

Action required
 Submit management report to Scrutiny Committee of 20th May 2010.

Progress