

Ongoing Actions from Scrutiny Committee

Between Review Dates: 01/10/09 31/03/10

Service with Overall Responsibility: Chief Executive's Services

Progress

Action required
As recommendation

Recommendation

Annually review balanced scorecard targets taking advice from the Business Improvement Team. These targets must be signed off by the Scrutiny Committee.

Subject

SID: 2182

END OF YEAR BALANCED SCORECARD 2009/10

Source Date:

21/05/2009

Review Date:

31/12/2009

Requested by
Councillor ☐

Councillor Name:

Member of Staff with overall responsibility:

Angela Leitch

To be actioned by:

Barry Dickson

Service:

Corporate Development Services

Member of Staff with overall responsibility:

Angela Leitch

To be actioned by:

Councillor Balsillie

Service:

Corporate Development Services

For discussion at Scrutiny Committee Focus Group meeting on 25 February 2010

Action for Scrutiny Focus Group - update on 3 priorities.

Scrutiny Committee members to provide feedback on the effectiveness and presentation of measures to enable the effective scrutiny of performance

SID: 2182

END OF YEAR BALANCED SCORECARD 2009/10

Source Date:

21/05/2009

Review Date:

31/12/2009

Requested by
Councillor ☐

Councillor Name:

Member of Staff with overall responsibility:

Angela Leitch

To be actioned by:

Peter Broadfoot

Service:

Chief Executive's Services

Head of Administration and Legal Services currently drafting an options paper for the the Convener.

Agree a formal protocol for questions to portfolio holders.

As there is currently no formal agreed protocol for questions to portfolio holders, it is an issue that needs to be resolved and formally agreed by the Scrutiny Committee.

SID: 2211

MINUTE OF MEETING HELD ON 22 OCTOBER 2009

Source Date:

03/12/2009

Review Date:

31/03/2010

Requested by
Councillor ☐

Councillor Name:

Source Date: 03/12/2009 Review Date: 31/03/2010 Requested by Councillor Councillor Name:	SID: 2212 FREEDOM OF INFORMATION - UPDATE	Staff performance (in relation to the ability to respond within 20 days) has improved from 92% to 94.8%. Members asked that the information on this statistic is broken down by service.	Information to be provided in future reports.	A further report is planned for the next Scrutiny Committee and 6 monthly thereafter	Member of Staff with overall responsibility: Angela Leitch To be actioned by: Peter Broadfoot Service: Chief Executive's Services
Source Date: 21/01/2010 Review Date: 30/06/2010 Requested by Councillor Councillor Name:	SID: 2224 GENERAL FUND REVENUE BUDGET MONITORING 2009/10	That the Director of Development and Environmental Services reports back to committee on forward planning in relation to non-domestic rates valuations with particular emphasis on the new secondary schools	Director of Development and Environmental Services to report to committee on forward planning in relation to non-domestic rates valuations with particular emphasis on the new secondary schools.	Member of Staff with overall responsibility: Angela Leitch To be actioned by: Garry Dallas Service: Development and Environmental Services	
Service with Overall Responsibility: Corporate Development Services					
Source Date: 21/01/2010 Review Date: 30/06/2010 Requested by Councillor Councillor Name:	Subject SID: 2223 AUDIT REPORT FOR YEAR ENDED 2008/09	Recommendation Management report to be submitted to the Scrutiny Committee of 8th April or 20th May 2010 which addresses specific points from the External Audit Report re budgetary controls, National Fraud Initiative and policy implementation.	Action required Submit management report to Scrutiny Committee of 8th April or 20th May 2010.	Progress	Member of Staff with overall responsibility: Angela Leitch To be actioned by: Angela Leitch Service: Chief Executive's Services