

**MINUTE OF MEETING of the SCRUTINY  
COMMITTEE held within the Council  
Chamber, Greenfield, Alloa, on  
WEDNESDAY 22<sup>nd</sup> JULY 2009**

**PRESENT**

Councillor Donald Balsillie (Convener)  
Councillor John Biggam  
Councillor Alastair Campbell  
Councillor Mark English  
Councillor Harry McLaren  
Councillor Gary Womersley

**IN ATTENDANCE**

Angela Leitch, Chief Executive  
Jeni Graham, Director of Corporate  
Development Services  
Grahame Blair, Director of Services to  
People  
Peter Broadfoot, Head of Administration  
and Legal Services  
Deirdre Cilliers, Head of Social Services  
and Chief Social Worker Officer  
Barry Dickson, Head of Business  
Improvement and Technology Services  
Muir Wilson, Head of Finance  
Jim Goodall, Head of Education  
Stephen Bell, Head of Development Services  
Aileen Littlejohn, Support Services Manager  
(Clerk to the Committee)  
Ruth Fry, Communications and Marketing  
Manager  
Susan Mackay, Senior Auditor

**SC(09)168 APOLOGIES AND SUBSTITUTIONS**

Apologies for absence were received from Provost Derek Stewart.

**SC(09)169 DECLARATIONS OF INTEREST**

There were no declarations of interest.

**SC(09)170 MINUTE OF MEETINGS HELD ON 21<sup>st</sup> MAY and 25<sup>th</sup> JUNE 2009**

There was submitted a minute of the meeting held on Thursday 21<sup>st</sup> May 2009 and Thursday 25<sup>th</sup> June 2009, copies of which had been circulated previously to each Member.

Moved by Councillor Gary Womersley. Seconded by Councillor Harry McLaren.

The minutes of the meetings held on Thursday 21<sup>st</sup> May and Thursday 25<sup>th</sup> June 2009 were agreed as a correct records and signed by the Convener.

**SC(09)171 SCRUTINY COMMITTEE LIST OF ONGOING ACTIONS**

There was submitted a list of Ongoing Actions from the Scrutiny Committee from 01/01/08 to 31/12/09, a copy of which had been circulated previously to each Member. An updated list of Ongoing Actions was tabled at the meeting.

The Committee agreed to note the updated Scrutiny Committee list of Ongoing Actions.

**Action: Jeni Graham, Director of Corporate Development Services /  
Councillor Donald Balsillie, Convener, Scrutiny Committee**

**SC(09)172 SWIA : PROGRESS REPORTING ON CLACKMANNANSHIRE  
SOCIAL SERVICES PERFORMANCE INSPECTION 2008**

There was submitted a report by Deirdre Cilliers, Head of Social Services, a copy of which had been circulated previously to each Member.

Moved by Councillor Gary Womersley. Seconded by Councillor Harry McLaren

The Committee agreed unanimously to note the report.

**SC(09)173 QUALITY REPORT OF THE MANAGEMENT REVIEW 2008  
FOR LUDGATE RESOURCE CENTRE AND MENSTRIE HOUSE**

There was submitted a report by Deirdre Cilliers, Head of Social Services, a copy of which had been circulated previously to each Member.

Moved by Councillor John Biggam. Seconded by Councillor Alastair Campbell.

The Committee agreed unanimously to note the report.

**SC(09)174 STATUTORY COMPLAINTS ANNUAL REPORT - SOCIAL SERVICES 2008-2009**

There was submitted a report by Deirdre Cilliers, Head of Social Services, a copy of which had been circulated previously to each Member.

Moved by Councillor John Biggam. Seconded by Councillor Gary Womersley.

The Committee agreed unanimously to note the report.

**SC(09)175 CORPORATE PLAN END OF YEAR PERFORMANCE REPORT 2008-09**

There was submitted a report by Barry Dickson, Head of Business Improvement and Technology Services, a copy of which had been circulated previously to each Member.

Moved by Councillor Mark English. Seconded by Councillor Alastair Campbell.

The Committee agreed unanimously to note the report.

**SC(09)176 PERFORMANCE REPORTING & MONITORING PROCESS (together with responsibilities)**

There was submitted a report by Barry Dickson, Head of Business Improvement and Technology Services, a copy of which had been circulated previously to each Member.

Moved by Councillor Gary Womersley. Moved by Councillor Harry McLaren

The Committee agreed unanimously to note the report.

**SC(09)177 END OF YEAR RISK MANAGEMENT PROGRESS REPORT**

There was submitted a report by Barry Dickson, Head of Business Improvement and Technology Services, a copy of which had been circulated previously to each Member.

Moved by Councillor John Biggam. Seconded by Councillor Gary Womersley.

The Committee agreed unanimously to note the report.

***Deirdre Cilliers, Head of Social Services withdrew from the meeting during the following item of business.***

## **SC(09)178 PERFORMANCE IMPROVEMENT PROPOSALS - CORPORATE MANAGEMENT**

There was submitted a report by Muir Wilson, Head of Finance, a copy of which had been circulated previously to each Member.

Councillor John Biggam moved the recommendations as set out in the report. Seconded by Councillor Harry McLaren.

The Committee unanimously agreed to:

- request the Head of Finance to clarify the Council Tax collection rate and the impact on Central Support costs; and
- the impact of Central Support costs.

Moved by Councillor Alastair Campbell. Seconded by Councillor John Biggam.

The Committee agreed unanimously to note the report.

***Grahame Blair, Director of Services to withdrew from the meeting during the following item of business.***

## **SC(09)179 INTERNAL AUDIT PROGRESS REPORT TO 31 MARCH 2009**

There was submitted a report by Muir Wilson, Head of Finance, a copy of which had been circulated previously to each Member.

Councillor Womersley requested that his unease with aspects of the Audit Plan details in Appendix 1 be minuted.

The recommendations as set out in the report were moved by Councillor Harry McLaren. Seconded by Councillor Alastair Campbell.

Councillor Gary Womersley voted against the report.

The Meeting concluded at 12:00 noon.