

# Ongoing Actions from Scrutiny Committee

BETWEEN Review Dates: 01/01/2008 And 31/08/08

## Service with Overall Responsibility: Chief Executive's Services

### Subject

Source Date: SID: 1945

22/11/2007 INTERIM MANAGEMENT REPORT FROM EXTERNAL AUDIT

Review Date: 31/01/2008

Requested by  Councillor

Councillor Name:

### Recommendation

In future, more detailed information on the high risk items should be noted on the management response section of the Action Plan.

### Action required

As recommendation.

### Progress

External Audit Report in May covered Audit Plan and there was no management response required on this report. Will be actioned on next External Audit Report for Scrutiny Committee. (10/06/08)

Member of Staff with overall responsibility:

Dave Jones

To be actioned by:

Jeni Graham

Service:

Corporate Development Services

Source Date: SID: 1945

22/11/2007 INTERIM MANAGEMENT REPORT FROM EXTERNAL AUDIT

Review Date: 31/01/2008

Requested by  Councillor

Councillor Name:

A report is to be brought to a future Scrutiny Committee on the funding of external bodies.

The Scrutiny Committee needs a clear understanding of the financial arrangements with external bodies.

Following consideration of 'Following the Public Pound' by the December Council, this list will be progressed by Finance over the next few months. Report back to Scrutiny after the next summer recess. (11/12/07)  
To be submitted to Scrutiny Committee on 28 August 2008. (06/06/08)

Member of Staff with overall responsibility:

Dave Jones

To be actioned by:

Jeni Graham

Service:

Corporate Development Services

Source Date: SID: 1950

22/11/2007 QUALITY REPORT OF THE MANAGEMENT REVIEW OF 2007 FOR LUDGATE RESOURCE CENTRE AND MENSTRIE HOUSE

Review Date: 31/03/2008

Requested by  Councillor

Councillor Name:

Organise visit on completion. Still on going as at 11.2.08

The Committee asked that all Members are given the opportunity to visit Menstrie House on completion of the refurbishment programme.

Member of Staff with overall responsibility:

Dave Jones

To be actioned by:

Deirdre Cilliers

Service:

Services to People

THIS PAPER RELATES TO ITEM 2 ON THE AGENDA

# Ongoing Actions from Scrutiny Committee

Between Review Dates: 01/01/2008 And 31/08/2008

**Source Date:** 22/11/2007 **SID:** 1951 **Member of Staff with overall responsibility:** Dave Jones  
**Review Date:** 31/05/2008 **HMIE REPORT AND ACTION PLAN FOR LORNSHILL ACADEMY** **Report has been rescheduled and will now be presented to Scrutiny Committee on 9 October 2008. (06/06/08)**  
**Requested by Councillor**  **Bring updated action plan to Scrutiny Committee in June 2008.**  
**Councillor Name:** Jim Goodall **Service:** Services to People

## Service with Overall Responsibility: Corporate Development Services

**Subject**  
**Source Date:** 11/10/2007 **SID:** 1929 **Recommendation**  
**Review Date:** 31/05/2008 **INTERNAL AUDIT UPDATE**  
**Requested by Councillor**  **Action required**  
**Councillor Name:** **Convener to provide report for the Scrutiny Committee of 22/11/07**  
**Progress**  
**Member of Staff with overall responsibility:** Jeni Graham **Ongoing.**  
**To be actioned by:** Councillor Balsillie  
**Service:** Elected Member

**Source Date:** 22/11/2007 **SID:** 1949 **Action required**  
**Review Date:** 31/01/2008 **COUNCIL PERFORMANCE Q2 2007/08**  
**Requested by Councillor**  **As recommendation**  
**Councillor Name:** **Appendix 1, Page 76, Percentage of Empty Houses that were re-let within 4 weeks - Councillor Holden will contact Housing to raise the issue of the volume of repairs that are carried out after the properties have been let and will provide a copy of the response to all Members**  
**Member of Staff with overall responsibility:** Jeni Graham  
**To be actioned by:** Councillor Holden  
**Service:** Elected Member

# Ongoing Actions from Scrutiny Committee

Between Review Dates: 01/01/2008 And 31/08/2008

<p><b>Source Date:</b> 22/1/2007</p> <p><b>Review Date:</b> 31/01/2008</p> <p><b>Requested by Councillor</b> <input type="checkbox"/></p> <p><b>Councillor Name:</b></p>	<p><b>SID:</b> 1948</p> <p><b>SERVICE PLAN PROGRESS REPORTS</b></p>	<p>Education Service to consider whether it will be advantageous to submit their progress report to fit with the academic year.</p>	<p>As recommendation</p>	<p><b>Member of Staff with overall responsibility:</b> Jeni Graham</p> <p><b>To be actioned by:</b> Jim Goodall</p> <p><b>Service:</b> Services to People</p>
<p><b>Source Date:</b> 17/01/2008</p> <p><b>Review Date:</b> 28/02/2008</p> <p><b>Requested by Councillor</b> <input type="checkbox"/></p> <p><b>Councillor Name:</b></p>	<p><b>SID:</b> 1987</p> <p><b>SERVICE PLAN PROGRESS REPORTS: FIRST SIX MONTHS 2007-08</b></p>	<p>The Scrutiny Committee Task Group to look at prioritising a programme by service in terms of service plans being presented to committee.</p>	<p>Issue for the Scrutiny Committee Task Group</p>	<p><b>Member of Staff with overall responsibility:</b> Jeni Graham</p> <p><b>To be actioned by:</b> Councillor Balsillie</p> <p><b>Service:</b> Elected Member</p>
<p><b>Source Date:</b> 14/02/2008</p> <p><b>Review Date:</b> 31/08/2008</p> <p><b>Requested by Councillor</b> <input type="checkbox"/></p> <p><b>Councillor Name:</b></p>	<p><b>SID:</b> 2004</p> <p><b>COUNCIL PERFORMANCE Q3 2007/08</b></p>	<p>Revenue Services Manager is to bring forward a report to the Scrutiny Committee on providing incentives to Council Tax payers to increase the rate of Council Tax collection.</p>	<p>As recommendation</p>	<p><b>Member of Staff with overall responsibility:</b> Jeni Graham</p> <p><b>To be actioned by:</b> Brian Jeffrey</p> <p><b>Service:</b> Corporate Development Services</p>
<p><b>Source Date:</b> 27/03/2008</p> <p><b>Review Date:</b> 31/05/2008</p> <p><b>Requested by Councillor</b> <input type="checkbox"/></p> <p><b>Councillor Name:</b></p>	<p><b>SID:</b> 2031</p> <p><b>GENERAL FUND REVENUE BUDGET MONITORING 2007/08</b></p>	<p>Provost Stewart and Councillor Balsillie to prepare a motion to full council seeking other local authority support in lobbying CoSLA to look at funding for residential schools/secure placements</p>	<p>Provost Stewart and Councillor Balsillie to prepare a motion to Council</p>	<p><b>Member of Staff with overall responsibility:</b> Jeni Graham</p> <p><b>To be actioned by:</b> Provost Stewart/Councillor Balsillie</p> <p><b>Service:</b> Chief Executive's Services</p>

# Ongoing Actions from Scrutiny Committee

Between Review Dates: 01/01/2008 And: 31/03/2008

**Source Date:** 27/03/2008 **SID:** 2032 **To await outcome of the final draft of the Single Outcome Agreement which will be submitted to Council by the end of June 2008**

**Review Date:** 31/07/2008 **ZERO BASED BUDGETING**

**Requested by Councillor:**  **Member of Staff with overall responsibility:** Jeni Graham

**Councillor Name:** **Services to People** **To be actioned by:** Jeni Graham

**Service:** Corporate Development Services

**Service with Overall Responsibility:** **Services to People**

Subject	Recommendation	Action required	Progress
<b>Source Date:</b> 11/10/2007 <b>SID:</b> 1925 <b>Review Date:</b> 30/01/2008 <b>Requested by Councillor:</b> <input type="checkbox"/> <b>Councillor Name:</b>	<b>HOUSING REVENUE ACCOUNT 2007/08 BUDGET MONITORING</b> That Housing staff levels and use of agency staff is added to possible future areas for investigation/report to the Scrutiny Committee and to seek quarterly statements to the Scrutiny Committee on agency staff within the Housing Service.	Add Housing staff levels and use of agency staff to possible future areas for investigation/report to Committee and provide quarterly statements to the Scrutiny Committee on agency staff within the Housing Service	Underway - information has been collated. Member of Staff with overall responsibility: Dave Jones To be actioned by: John Gillespie Service: Services to People

<b>Source Date:</b> 17/01/2008 <b>Review Date:</b> 28/02/2008 <b>Requested by Councillor:</b> <input checked="" type="checkbox"/> <b>Councillor Name:</b> Donald Balsillie	<b>STANDARDS AND QUALITY REPORT 2006/07</b> Head of Education to submit draft proposals on presentation of local statistics	Head of Education to submit draft proposals to committee. Proposals are in preparation and will be submitted to Scrutiny Committee in May 2008. (25/03/08) Proposals have been prepared. How next to dispose of these will be discussed with the Director (CD) and the Chair (SC).	Member of Staff with overall responsibility: Dave Jones To be actioned by: Jim Goodall Service: Services to People
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