



**MINUTES OF MEETING of the REGULATORY COMMITTEE held within the Council  
Chamber, Kilncraigs, Greenside Street, Alloa, FK10 1EB, on THURSDAY 22  
NOVEMBER 2018 at 1 pm.**

**PRESENT**

Councillor Donald Balsillie (Vice Convenor)  
Councillor Chris Dixon  
Councillor Kenneth Earle  
Councillor Darren Lee  
Councillor Kathleen Martin

**IN ATTENDANCE**

Andrew Crawford, Team Leader (Environmental Health and Licensing)  
Paul Fair, Civic Licensing Standards Officer  
June Andison, Licensing Administrator  
Anne McPherson, Business Support Officer  
Lindsay Thomson, Service Manager Legal & Democracy (Clerk to the Committee)  
Melanie Moore, Committee Services

**RC(18)26      APOLOGIES**

Apologies for absence were received from Councillor Graham Lindsay (Convenor) and Councillor Martha Benny.

**RC(18)27      DECLARATIONS OF INTERESTS**

None

**RC(18)28      MINUTES OF MEETING: REGULATORY COMMITTEE 19 JUNE 2018**

The minutes of the meeting of the Regulatory Committee held on 19 June 2018 were submitted for approval.

**Decision**

The minutes of the meeting of the Regulatory Committee held on 19 June 2018 were agreed as a correct record and signed by the Vice Chair.

Moved by Councillor Kenneth Earle. Seconded by Councillor Chris Dixon.

**RC(18)29      MINUTES OF MEETING: REGULATORY COMMITTEE 6 AUGUST 2018**

The minutes of the meeting of the Regulatory Committee held on 6 August 2018 were submitted for approval.

These minutes are in draft format. They have not been formally approved by the Committee as a true minute of the Committee meeting to which they refer and should not be regarded as an official record of that meeting.

## **Decision**

The minutes of the meeting of the Regulatory Committee held on 6 August 2018 were agreed as a correct record and signed by the Chair.

Moved by Councillor Kenneth Earle. Seconded by Councillor Chris Dixon.

## **RC(18)30 APPLICATION FOR GRANT OF LATE HOURS CATERING LICENCE**

A report which asked the Committee to consider an application for Grant of Late Hours Catering Licence was submitted by the Regulatory Services Manager. The Council's Scheme of Delegation allows the Head of Development and Environment to determine all applications for licences under the Civic Government (Scotland) Act 1982, except where there had been any objections or representations received from any party. The Licensing Authority had received representation from the Council's Civic Licensing Standards Officer (CLSO).

### **Attending**

Mr Ali Shazhad, Applicant  
Mr Paul Fair, CLSO  
Andrew Crawford, Team Leader (Environmental Health and Licensing)

The Committee heard representation from the applicant, the CLSO and Team Leader Environmental Health and Licensing and had the opportunity to put questions to them all.

Following questions, the Committee agreed to adjourn at this point in the proceedings (2 pm) to take legal advice. Councillor Martin withdrew from the meeting at 2.15 pm. When the Committee resumed at 2.25 pm, 4 members remained present.

### **Motion**

That the Committee refused the application for Grant of Late Hours Catering Licence to Mr Shazhad on the basis of him not being a fit and proper person.

Moved by Councillor Donald Balsillie. Seconded by Councillor Kenneth Earle.

### **Decision**

Having considered all the information provided and representation made, and having had the opportunity to put questions to all parties the Committee agreed unanimously to refuse the application for Grant of Late Hours Catering Licence to Mr Shazhad on the basis of him not being a fit and proper person.

### **Action**

Regulatory Services Manager

Ends 2.30 pm

These minutes are in draft format. They have not been formally approved by the Committee as a true minute of the Committee meeting to which they refer and should not be regarded as an official record of that meeting.