



**Clackmannanshire
Council**

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Comhairle Siorrachd
Chlach Mhanann

**Kilncraigs, Greenside Street, Alloa, FK10 1EB
(Tel.01259-450000)**

Regulatory Committee

Tuesday 25 August 2026 at 9.30 am

Venue: Council Chamber, Kilncraigs, Alloa, FK10 1EB



Regulatory Committee

The Regulatory Committee, subject to the Council's approved policies, has responsibility for:

1. Determining applications for the grant or renewal of any licences to be issued under the Civic Government (Scotland) Act 1982, including the imposition of conditions on any licence granted.
2. Determining whether to suspend or alter any licence issued under the Civic Government (Scotland) Act 1982.
3. Determining whether to recall a suspension made pursuant to the terms of the Civic Government (Scotland) Act 1982.
4. Setting, approving and reviewing any policies in respect of the operation of the licensing regime under the Civic Government (Scotland) Act 1982.
5. Discharging the Council's statutory licensing function in respect of all legislation that imposes the duty on the Council as the appropriate authority to determine applications or to grant regulatory consents in respect of any licensable activities prescribed by statute.
6. Holding hearings and determining HMO Licence applications in terms of Schedule 4 of the Housing (Scotland) Act 2006.
7. Dealing with regulatory and enforcement issues arising from matters delegated to or delivered by Community and Regulatory Services related to Environmental Health, Licensing (other than alcohol licensing) and Trading Standards.
8. Taking decisions on suspending or altering a premises approval as provided for under the Marriage (Scotland) Act 2002.
9. Holding hearings for the purposes of paragraph 7 of Schedule 1 of the Smoking Health and Social Care (Scotland) Act 2005 (the SHSCA 2005).
10. Hearing appeals against officers' decisions to refuse or remove a landlord's or agent's registration under part 8 of the Antisocial Behaviour etc (Scotland) Act 2004.

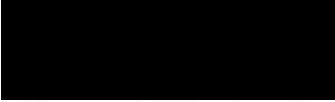
Members of the public are welcome to attend our Council and Committee meetings to see how decisions are made.

Details of all of our Council and Committee dates and agenda items are published on our website at www.clacks.gov.uk

If you require further information about Council or Committee meetings, please contact Committee Services by e-mail at committees@clacks.gov.uk or by telephone on 01259 452006 or 452004.

17 August 2026

A MEETING of the REGULATORY COMMITTEE will be held in the COUNCIL CHAMBER, KILNCRAIGS, ALLOA on TUESDAY 25 AUGUST 2026 at 9.30 AM.


DALE BELL
Clerk to the Regulatory Committee

B U S I N E S S

	Page No.
1. Apologies	- -
2. Declaration of Interests Members should declare any financial or non-financial interests they have in any item on this agenda, identifying the relevant agenda item and the nature of their interest in accordance with the Councillors' Code of Conduct. A Declaration of Interest form should be completed and passed to the Committee Officer.	- -
3. Minutes of Regulatory Committee held on Tuesday 26 May 2026 (Copy herewith)	05

EXEMPT INFORMATION

It is anticipated (although this is not certain) that the Committee will resolve to exclude the press and public during consideration of these items.

It is considered that the undernoted reports are treated as exempt from the Council's general policy of disclosure of all papers by virtue of Schedule 7A, Part 1, Paragraphs 3 and 6 of the Local Government (Scotland) Act 1973.

4. Application for Grant of a Taxi / Private Hire Car Driver Licence  - Application Form; Representation from the Civic Licensing Standards Officer; and Representation from Police Scotland (Copies herewith)	09
5. Hearing to Consider Licenses held by   – Report from the Civic Licensing Standards Officer; Request from Police Scotland; and Notice of Suspension of Taxi Operator's Licence and Taxi Driver's Licence (Copies herewith)	15

Regulatory Committee – Committee Members (Membership 8 – Quorum 4)

Councillors		Wards		
Councillor	Darren Lee (Chair)	1	Clackmannanshire West	CONSERVATIVE
Councillor	Kenneth Earle (Vice Chair)	4	Clackmannanshire South	LABOUR
Councillor	Phil Fairlie	1	Clackmannanshire West	SNP
Councillor	Martha Benny	2	Clackmannanshire North	CONSERVATIVE
Councillor	Wendy Hamilton	3	Clackmannanshire Central	SNP
Councillor	Scott Harrison	5	Clackmannanshire East	SNP
Councillor	Kathleen Martin	5	Clackmannanshire East	LABOUR
Councillor	Jane McTaggart	3	Clackmannanshire Central	SNP



**MINUTES OF MEETING of the REGULATORY COMMITTEE held in the COUNCIL
CHAMBER on TUESDAY 26 MAY 2026 at 9.30 AM**

PRESENT

Councillor Kenneth Earle (Vice Chair)
Councillor Martha Benny
Councillor Phil Fairlie
Councillor Kathleen Martin (Via Teams)
Councillor Jane McTaggart

IN ATTENDANCE

Dale Bell, Solicitor, Legal and Governance (Depute Clerk to the Committee)
Sergeant Sharlene Meldrum, Police Scotland
Paul Fair, Civic Licensing Standards Officer (CLSO)
Lezli-Anne Sharp, Licensing Paralegal Administrator
Gillian White, Committee Services, Legal and Governance
Melanie Moore, Committee Services, Legal and Governance (Minutes)

RC(26)01 APOLOGIES

Apologies were received from Councillor Darren Lee, Councillor Wendy Hamilton and Councillor Scott Harrison.

With apologies from Councillor Lee, Councillor Earle, as Vice Chair, chaired the Committee today.

RC(26)02 DECLARATIONS OF INTERESTS

None.

RC(26)03 MINUTES OF REGULATORY COMMITTEE – 26 AUGUST 2025

The minutes of the meeting of the Regulatory Committee held on Tuesday 24 March 2026 were submitted for approval.

Decision

The minutes of the meeting of the Regulatory Committee held on Tuesday 24 March 2026 were agreed as a correct record and signed by the Vice Chair.

EXEMPT ITEMS

The Committee resolved in terms of Section 50A of the Local Government (Scotland) Act, 1973, that the press and public be excluded from the meeting during consideration of the following items of business on the grounds that they involved the likely disclosure of exempt information as detailed in Schedule 7A, Part 1, Paragraphs 3 and 6.

**RC(26)04 APPLICATION FOR GRANT OF A TAXI DRIVER LICENCE/PRIVATE HIRE
CAR DRIVER LICENCE (C MITCHELL)**

The Licensing Authority had received an application for a grant of a Taxi Driver Licence/Private Hire Car Driver Licence from Mr Christopher Mitchell. Representations on the application had been received from the Civic Licensing Standards Officer (CLSO) and an objection from Police Scotland.

Attending

Mr Paul Fair, Civic Licensing Standards Officer (CLSO)
Sergeant Sharlene Meldrum, Police Scotland

The applicant for this Item was not present. Having confirmed that they had received notice of the meeting, and that they had not arrived at Reception for the meeting, the Vice Chair advised that he would take check with the Committee to agree to go ahead with the item of business in the absence of the applicant. The Committee unanimously agreed to go ahead with the item of business.

The Committee were asked to consider all the information before them and having done so to determine whether to grant the licence; grant the licence subject to additional conditions; or refuse the application.

The Committee heard a representation from the Civic Licensing Standards Officer (CLSO) who advised the Committee who said that Mr Mitchell failed to declare a recent and relevant conviction. He played down the incident by describing it as a "just a little thing that happened". The explanation for not declaring the conviction was that he forgot about it and did not think that it was that important. He gave no recognition or no apology.

The Committee also heard representations from Police Scotland who advised about the Committee about Mr Mitchell's convictions and the Committee had the opportunity to put questions to Sergeant Meldrum.

Motion

Having considered all the information presented to it and having had the opportunity for questions that the Committee not to grant the application for a Taxi Driver Licence/Private Hire Car Driver Licence as Mr Mitchell is not a fit and proper person to hold the licence.

Moved by Councillor Kenneth Earle. Seconded by Councillor Jane McTaggart.

Decision

Having considered all the information presented to it and having had the opportunity for questions the Committee unanimously agreed not to grant the application for a Taxi Driver Licence/Private Hire Car Driver Licence as Mr Mitchell was not a fit and proper person to hold the licence.

Action

Depute Clerk to the Committee

**RC(26)05 APPLICATION FOR RENEWAL OF A TAXI/PRIVATE HIRE CAR DRIVER
LICENCE (M PARRY)**

The Licensing Authority had received an application for a Taxi/Private Hire Car Driver Licence from Mr Marcus Parry. Representation on the application had been received from the Civic Licensing Standards Officer (CLSO) and an objection from Police Scotland.

Attending

Mr Paul Fair, Civic Licensing Standards Officer (CLSO)

Sergeant Sharlene Meldrum, Police Scotland

The applicant for this Item was not present. Having confirmed that they had received notice of the meeting, and that they had not arrived at Reception for the meeting, the Vice Chair advised that he would take check with the Committee to agree to go ahead with the item of business in the absence of the applicant. The Committee unanimously agreed to go ahead with the item of business.

The Committee were asked to consider all the information before them and having done so to determine whether to grant the licence; grant the licence subject to additional conditions; or refuse the application.

The Committee heard representation from the Civic Licensing Standards Officer (CLSO) and Police Scotland and had the opportunity to put questions to all parties.

Motion

Having considered all the information presented to it and having had the opportunity for questions that the Committee not to grant the application for a Taxi Driver Licence/Private Hire Car Driver Licence as Mr Parry is not a fit and proper person to hold the licence.

Moved by Councillor Kenneth Earle. Seconded by Councillor Phil Fairlie.

Decision

Having considered all the information presented to it and having had the opportunity for questions the Committee unanimously agreed not to grant the application for a Taxi Driver Licence/Private Hire Car Driver Licence as Mr Parry was not a fit and proper person to hold the licence.

Action

Depute Clerk to the Committee

End 10.05 hours

