



**MINUTES OF MEETING of the REGULATORY COMMITTEE held via MS TEAMS on
TUESDAY 27 MAY 2025 at 9.30 AM**

PRESENT

Councillor Darren Lee (Chair)
Councillor Kenneth Earle
Councillor Martha Benny
Councillor Phil Fairlie
Councillor Wendy Hamilton
Councillor Scott Harrison
Councillor Kathleen Martin
Councillor Jane McTaggart

IN ATTENDANCE

Paul Fair, Civic Licensing Standards Officer (CLSO)
Lezli-Anne Sharp, Licensing Paralegal Administrator
Shaun Carrol, Licensing Paralegal
Dale Bell, Solicitor, Legal and Governance (Depute Clerk to the Committee)
Gillian White, Committee Services, Legal and Governance
Melanie Moore, Committee Services, Legal and Governance (Minutes)

RC(25)07 APOLOGIES

None.

RC(25)08 DECLARATIONS OF INTERESTS

None.

RC(25)09 MINUTES OF REGULATORY COMMITTEE – 28 JANUARY 2025

The minutes of the meeting of the Regulatory Committee held on Tuesday 28 January 2025 were submitted for approval.

Decision

The minutes of the meeting of the Regulatory Committee held on Tuesday 28 September 2025 were agreed as a correct record and signed by the Chair.

EXEMPT ITEMS

The Committee resolved in terms of Section 50A of the Local Government (Scotland) Act, 1973, that the press and public be excluded from the meeting during consideration of the following items of business on the grounds that they involved the likely disclosure of exempt information as detailed in Schedule 7A, Part 1, Paragraphs 3 and 6.

RC(25)10 APPLICATION FOR RENEWAL OF A TAXI DRIVER LICENCE

The Licensing Authority had received an application for the renewal of a Taxi Driver Licence from Mr Stuart Polley. Representation on the application had been received from the Civic Licensing Standards Officer (CLSO). No representation had been received from Police Scotland.

Attending

Mr Stuart Polley (Applicant)
Mr Paul Fair, Civic Licensing Standards Officer (CLSO)
Sergeant David Bellingham, Police Scotland

The Committee were asked to consider all the information before them and having done so to determine whether to grant the licence; grant the licence subject to additional conditions; or refuse the application.

The Committee heard representation from the Civic Licensing Standards Officer (CLSO) and the applicant; and had the opportunity to put questions to both. The Committee also heard from Police Scotland who gave different details of what happened.

Following questions, the Chair adjourned the meeting to consider the application (9.44am). The Committee resumed at 9.50am with 8 members present.

Motion

Having considered all of the information presented to it and having had the opportunity for questions that the Committee grants the renewal application for a Taxi Drivers Licence with an additional condition that a Taxi Proficiency Course should be completed within 3 months and proof of completion should be confirmed to the Licensing Team.

Moved by Councillor Phil Fairlie. Seconded by Councillor Kenneth Earle.

Decision

Having considered all of the information presented to it and having had the opportunity for questions that the Committee grants the renewal application for a Taxi Drivers Licence with an additional condition that a Taxi Proficiency Course should be completed within 3 months and proof of completion should be confirmed to the Licensing Team.

Action

Depute Clerk to the Committee

RC(25)11 APPLICATION FOR RENEWAL OF LATE HOURS CATERING LICENCE

The Licensing Authority had received an application for a renewal for a late hours catering licence from McDonalds. Representation on the application had been received from the Civic Licensing Standards Officer (CLSO) and Police Scotland.

Attending

Mr Elliot Jardine (Applicant)
Mr Thomas Healy (Day Manager)
Mr Paul Fair, Civic Licensing Standards Officer (CLSO)

The Committee were asked to consider all the information before them and having done so to determine whether to grant the licence; grant the licence subject to additional conditions; or refuse the application.

The Committee heard representation from the Civic Licensing Standards Officer (CLSO) and the applicant; and the day manager and had the opportunity to put questions to all.

Following questions, the Chair adjourned the meeting to consider the application (10.20am). The Committee resumed at 10.30 am with 8 members present.

Motion

Having considered all of the information presented to it and having had the opportunity for questions that the Committee grants the application for a Late Hours Catering Licence

Moved by Councillor Jane McTaggart. Seconded by Councillor Kenneth Earle.

Decision

Having considered all the information presented to it and having had the opportunity for questions, the Committee agreed unanimously to grant the application for a Late Hours Catering Licence.

Action

Depute Clerk to the Committee

RC(25)12 AOCB

Councillor Harrison asked about the practice of "Bring Your Own Bottle" (BYOB) at events. He had been approached by Community Groups and sought clarity on it as the groups have mentioned frequently that there is no such option.

Paul Fair (CLSO) advised that BYOB is not banned and social media in Clackmannanshire had provided misinformation. The CLSO advised that any enquiries can be forwarded to him, and he can give guidance, support and assistance. The CLSO will draft wording to add to the Council's website in terms of BYOB events.

Councillor Earle asked that this should be added to the next Licensing Board Agenda. The CLSO advised that a report will be brought to the next Licensing Board and Regulatory Committee with an update.

Councillor Harrison asked that our website should be clear and concise with the information regarding BYOB.

Action

CLSO

Ends 11.02 am

