

Ps 14/1/20

WEIRS SOCIAL CLUB

DATE OF EVENT	29/2/20
LICENCE NO	20/00063/OCCUR
TO POLICE & WEB	30/1/20

APPLICATION FOR OCCASIONAL LICENCE

THIS PAPER RELATES TO  
ITEM 7(ii)  
ON THE AGENDA

PAID 29 JAN 2020

ETD

To:  
Clerk to the Licensing Board  
Kilncraigs  
Greenside Street  
Alloa  
FK10 1EB

Before Completing this Form Please Carefully Read the Guidance Notes issued along with the Application. If completing by Hand Please Write Legibly in **BLOCK CAPITALS**. In all Cases Ensure that your Answers are Inside the Boxes and Written or Typed in **BLACK INK**. Use additional sheets if necessary.

You May Wish to Keep a Copy of the Completed Form for Your Records.

<b>1. LICENCE DETAILS (see note 1)</b>	
I am a :- (please tick one only)	
Premises Licence Holder	<input type="checkbox"/>
Personal Licence Holder	<input type="checkbox"/>
Representative of a Voluntary Organisation	<input type="checkbox"/>
Representative of a Members Club	<input checked="" type="checkbox"/>
Name and Address of Premises, licence number, Issuing Licensing Board (if applicable)	CC799 Clackmannan council
Personal licence number (if applicable ) Issuing Licensing Board	
Name of voluntary organisation or Members Club (if applicable) WEIRS SOCIAL CLUB	
Name of Personal Licence Holder and Licence No. of person responsible for authorising sales of alcohol at event - See guidance notes BOYCE SCOTT CC799	

Description of Activities to be Carried on in the Premises (see note and answer fully)

21st Birthday PARTY

JULIE CRAWFORD



Approximately How many persons will attend event ? <sup>will email</sup> stewards **80**

Will SIA Licensed Stewards to be provided ? <sup>Details</sup> **YES / ~~NO~~**

Is food to be provided at the Event - If yes please provide details  
**Family providing own food**

**4. DURATION OF LICENCE**

Start Time and Date	End Time and Date
29.2.20 19.30	1.30 - 20 12.30 am

**5. IS ALCOHOL TO BE SOLD FOR CONSUMPTION ON THE PREMISES ~~YES/NO~~\*  
IS ALCOHOL TO BE SOLD FOR CONSUMPTION OFF THE PREMISES ~~YES/NO~~\***

**PROVIDE DETAILS AS TO HOURS REQUESTED WHEN ALCOHOL WILL BE SOLD ON/OFF THE PREMISES-\* delete as appropriate**

Times for sale of alcohol for consumption On premises	Times for sale of alcohol for consumption Off premises
19.30 - 12.30	—

Statement of the times at which any activities other than the sale of alcohol will be carried on in the premises

19.30 - 22.00 DISCO  
22.00 - 22.30 Buffet  
22.30 - 12.30 DISCO

**6. CHILDREN (see note 2)**

**This section must be completed where alcohol is for sale for consumption on the premises**

Are children or young persons permitted entry? **YES/NO** (if answered yes the remainder of this section must be completed)

Will Children (0-15yrs) and Young Persons (16 & 17 yrs) require to be accompanied by a parent or person over the age of 18 yrs?

**YES/NO**

Ages of Children of Young Persons Permitted Entry

3 - 14

Times at which Children or Young Persons Permitted Entry

19.30 - 21.00

Parts of Premises to which Children or Young Persons Permitted Entry

Main Hall  
foyer  
TOILETS

**7. Signature and declaration by applicant (see note 3)**

**DECLARATION**

**IT IS AN OFFENCE TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION**

(Criminal Law (Consolidation) (Scotland) Act 1995 Section 44(2)(b))

The contents of this Application are true to the best of my knowledge and belief.

**SIGNATURE**

[Redacted Signature]

**DATE**

27.1.20

**\* Data Protection Act 1998**

The Information on this Form May be Held on an Electronic Public Register Which May be Available to Members of the Public on Request

**2. PERSONAL DETAILS**TITLE (delete as appropriate) MR MRS MISS MS OTHER (please state)FORENAMES JOYCESURNAME SCOTT

If you are applying on behalf of a Club or voluntary organisation please state your position in that club/organisation or provide other evidence that you are authorised or entitled to apply on their behalf.

CLUB STEWARD

DATE OF BIRTH

Day

Month

Year

ADDRESS WHERE ORDINARILY RESIDENT TO BE USED FOR CORRESPONDENCE PURPOSES

WEIRS SOCIAL CLUB ~~WEIRS~~

Post Town

ALLOA

Postcode

FK10 1DN

TELEPHONE NUMBERS

DAYTIME  
EVENING

MOBILE

FAX NUMBER

E-MAIL ADDRESS (if you would prefer us to correspond with you by e-mail)

**3. THE PREMISES (where the event is to be held -See note and answer fully)**

Description of Premises.

PRIVATE MEMBERS CLUB

Full Postal Address of Premises which this Application Refers to

1 CHURCH STREET  
ALLOA**IMPORTANT**From the 1<sup>st</sup> November, 2016, premises which do not have a **Premises Licence** and which are used to provide "public entertainment" require to have in place a **Public Entertainment Licence (PEL)** or a **Temporary PEL**.

Please confirm the following :

1 The premises have a current PEL

or

2 Date Temporary PEL was been applied for -

Yes / No



## Partnership and Performance

Kilncraigs, Greenside Street, Alloa, FK10 1EB

Telephone: 01259 450000

### Appendix A - Suggested Local Conditions

#### 21<sup>st</sup> Birthday Party – 29 February 2020, Weirs Social and Recreation Club

- All alcohol must be sold and supplied to the customer in, or decanted into, plastic or polycarbonate Bottles and drinking vessels.
- Only alcohol sold at the event by the licence Holder can be consumed at the event.
- A sufficient number of SIA Licensed Stewards must be on duty to control entry to the premises, to monitor any area immediately outside the premises used by persons attending the event who have temporarily left to smoke, and to monitor and supervise the behaviour of persons within the venue and leaving the venue at the end of the night.
- At least one Personal Licence Holder must be on the premises for the duration of event, and be responsible for authorising all sales of alcohol
- Only staff trained in accordance with the Licensing (Training of Staff) (Scotland) Regulations,2007 are permitted to make sales of alcohol, and all staff authorised to serve and sell alcohol will have with them a training certificate in the prescribed form.
- Any music or other entertainment must cease at no later than 15 minutes prior to the end of licensed hours.
- Full particulars (Name, Date of Birth and SIA Badge No.)of the SIA Stewards to be employed at the event will be provided in writing to the Licensing Standards Officer at least 48 hours prior to the event.

