



NOTICE OF MEETING

2 December 2019

A JOINT MEETING of the CLACKMANNANSHIRE LICENSING BOARD and CLACKMANNANSHIRE LOCAL LICENSING FORUM will be held within the Council Chamber, Kilncraigs, Greenside Street, ALLOA, FK10 1EB, on TUESDAY 10 DECEMBER 2019 at 9.30 am (following the conclusion of the Clackmannanshire Licensing Board meeting).



LINDSAY THOMSON
Clerk to the Clackmannanshire Licensing Board

	Page No
1. Apologies	--
2. Declarations of Interest	--
Elected Members are reminded of their obligation to declare any financial or non-financial interest which they may have in any item on this agenda in accordance with the Councillors' Code of Conduct. A Declaration of Interest Form should be completed and passed to the Committee Services Officer.	
3. Welcome and Introduction to Licensing Board Members and Licensing Forum Members	--
4. Confirm Minute of Joint Meeting of Clackmannanshire Licensing Board and Clackmannanshire Local Licensing Forum held on 13 November 2018 (Copy attached)	03
5. Open Forum - discussion and question and answer session (opportunity to exchange views on and ask questions relevant to the roles of each body, the discharge of their respective functions, any concerns arising and relevant licensing issues)	--
6. AOCB	--

Clackmannanshire Licensing Board Members

Councillors

Wards

Councillor	Kenneth Earle (Convenor)	4	Clackmannanshire South	LAB
Councillor	Mike Watson (Vice Convenor)	3	Clackmannanshire Central	CONS
Councillor	Martha Benny	2	Clackmannanshire North	CONS
Councillor	Dave Clark	2	Clackmannanshire North	LAB
Councillor	Craig Holden	4	Clackmannanshire South	SNP
Councillor	Helen Lewis	2	Clackmannanshire North	SNP
Councillor	George Matchett, QPM	1	Clackmannanshire West	LAB
Councillor	Tina Murphy	1	Clackmannanshire West	SNP
Councillor	Les Sharp	1	Clackmannanshire West	SNP

The quorum for the Board by virtue of Schedule 1 paragraph 12(1) of the Licensing (Scotland) Act 2005 is 5 members

Clackmannanshire Local Licensing Forum Members

Gary McPhee (Convenor)	Clackmannan Community Council
John Mitchell	Tullibody, Cambus and Glenochil Community Council
Police Representative	Police Scotland
Andrew Henderson	Chalmers, Bank Street, Alloa
Paul Fair	Licensing Standards Officer



MINUTES OF JOINT MEETING of the CLACKMANNANSHIRE LICENSING BOARD and CLACKMANNANSHIRE LOCAL LICENSING FORUM held within the Council Chamber, Kilncraigs, Greenside Street, ALLOA, FK10 1EB, on TUESDAY 13 NOVEMBER 2018 at 10.15 am.

PRESENT

Clackmannanshire Licensing Board Members

Councillor Kenneth Earle, Convenor of the Licensing Board (In the Chair)
Councillor Donald Balsillie
Councillor Martha Benny
Councillor Dave Clark
Councillor Helen Lewis
Councillor George Matchett, QPM
Councillor Tina Murphy
Councillor Les Sharp

Clackmannanshire Local Licensing Forum Members

Mr John Mitchell, Convenor of the Local Licensing Forum
Elaine Brown, Clackmannanshire and Stirling Alcohol and Drugs Partnership
Gary McPhee, Clackmannan Community Council
Muriel Lockerbie, Tullibody, Cambus and Glenochil Community Council

IN ATTENDANCE

Paul Fair, Licensing Standards Officer
June Andison, Licensing Administrator
Anne McPherson, Admin Support to the Local Licensing Forum
Lindsay Thomson, Service Manager Legal and Democracy, Clerk to the Licensing Board
Melanie Moore, Committee Services

Chief Inspector Drew Sinclair, Police Scotland
Claire MacKenzie, Police Scotland (Licensing Officer)

1.0 APOLOGIES

None.

2.0 DECLARATIONS OF INTEREST

None

3.0 WELCOME AND INTRODUCTIONS

Today's meeting was chaired by Councillor Kenneth Earle, Convenor of Clackmannanshire Licensing Board.

Following introductions, the Chair welcomed the Board and Forum members to the annual joint meeting of the Licensing Board and Local Licensing Forum.

4.0 MINUTES OF MEETING – 26 SEPTEMBER 2017

The minutes of the Joint Meeting of the Clackmannanshire Licensing Board and the Clackmannanshire Local Licensing Forum held on 26 September 2017 were submitted for approval.

Moved by Councillor George Matchett, QPM. Seconded by Paul Fair, LSO.

Decision

The minutes of the Joint Meeting of the Clackmannanshire Licensing Board and the Clackmannanshire Local Licensing Forum held on 26 September 2017 were agreed as a correct record and signed by Councillor Kenneth Earle as the Chair of today's meeting.

5.0 POLICE SCOTLAND: CHIEF CONSTABLE'S REPORT TO THE CLACKMANNANSHIRE LICENSING BOARD FOR THE PERIOD 1 APRIL 2017 TO 31 MARCH 2018

Attending

Chief Inspector Drew Sinclair, Police Scotland (representing the Chief Constable).
Claire McKenzie, Police Scotland (Licensing Officer)

The Chief Constable's report was also included in the agenda for the Licensing Board meeting directly preceding the joint meeting of the Licensing Board and the Local Licensing Forum. Members of the Clackmannanshire Local Licensing Forum were in attendance at the meeting of the Licensing Board to hear the presentation given by Chief Inspector Sinclair on the Chief Constable's report to the Clackmannanshire Licensing Board.

The Licensing Board and Local Licensing Forum members had heard a presentation from Chief Inspector Drew Sinclair on the Chief Constable's report and had opportunity for questions.

Having commented on and challenged the report as appropriate, the meeting agreed to note the information provided in the Chief Constable's Report to the Clackmannanshire Licensing Board for the period 1 April 2017 to 31 March 2018.

6.0 OPEN FORUM

Following consideration of the Chief Constable's Report, there followed opportunity for Board and Forum members to exchange views on and ask questions relevant to the roles of each body, the discharge of their respective functions, any concerns arising and relevant licensing issues.

The meeting heard from Elaine Brown, Clackmannanshire and Stirling Alcohol and Drug Partnership, asking for an update to the revised Licensing Policy in which Lindsay Thomson advised Elaine that the Working Group was due to meet after the conclusion of the forum and There was a discussion on the Chief Constables report to the Clackmannanshire Licensing Board.

7.0 AOCB

None.

The Chair brought the meeting to a close at 1115 hrs.