

**THIS PAPER RELATES TO
ITEM 5iii
ON THE AGENDA**

CLACKMANNANSHIRE LICENSING BOARD

MEETING 12 November at 09.30am in

The Council Offices. Kilncraigs, Alloa, FK10 1EB

Licensing (Scotland) Act 2005

Personal Licence(s)

No.	Applicant	Date Received	Comments
1	Tracy Brown	08 October 2019	Notice in Terms of Section 73(3)(c) of the Licensing (Scotland) Act 2005 received from Police Scotland. (copy of application and representation attached)

Licensing Board

PERSONAL LICENCE

First Application or Renewal Application

Before completing this form please read the guidance notes at the end of the form.

If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written or typed in **BLACK INK**. Use additional sheets, if necessary.

You may wish to keep a copy of the completed form for your records.

1. Your Personal Details			
If relevant please enter details of any previous names or maiden names. Please continue on a separate sheet if necessary. Read Note 1.			
Full Name	Title	Surname	First Name
	MISS	BROWN	TRACY
National Insurance Number	[REDACTED]		
Age, Date & Place of Birth	Years	Date of Birth	Place of Birth
	[REDACTED]		
Home Address (Including Postcode)	[REDACTED]		
Telephone Number	Daytime	[REDACTED]	
	Evening		
Fax Number			
Email Address			
Address for Correspondence if different from above	GNE CONSULTANCY LTD 47 WALLACE BRAE DRIVE REDDINGMUIRHEAD FALKIRK FK2 0FB		

2. YOUR LICENSING QUALIFICATION
Read Note 2.

I hold an accredited qualification	YES <input checked="" type="checkbox"/>	NO
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IF YOU HAVE TICKED YES PLEASE PROVIDE A COPY OF YOUR QUALIFICATION WITH YOUR APPLICATION

3. FIRST APPLICATIONS ONLY
This section should only be completed if you are submitting your first application to this Licensing Board. If answering YES to any question please provide details below.

Note: YOU MAY ONLY HOLD ONE PERSONAL LICENCE AT A TIME

Do you currently hold a personal licence?	YES	NO <input checked="" type="checkbox"/>
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Do you currently have any outstanding applications for a personal licence with this or any other Licensing Board	YES	NO <input checked="" type="checkbox"/>
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Has any personal licence held by you been forfeited in the last 5 years?	YES	NO <input checked="" type="checkbox"/>
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Licensing Board	
Licence Number	
Date of Expiry	
Date of Issue	
Any Further Details	

4. RENEWAL ONLY
This section should be completed only if you are applying for a renewal of your existing licence.

Your personal licence must accompany your application for a renewal. If you are unable to send your personal licence, you must explain why you cannot do so in the box provided below

DETAILS OF CURRENT PERSONAL LICENCE

LICENSING BOARD	CHACKMAN AND STIRK
LICENCE NUMBER	CC11
DATE OF ISSUE	31 AUGUST 2009
DATE OF EXPIRY	31 AUGUST 2019
ANY FURTHER DETAILS	

If you cannot provide your personal licence, provide a statement explaining why

Licensing Board



Clackmannanshire Council

www.clacksweb.org.uk

OTHER PERSONAL LICENCE					
Note: You may only hold one personal licence at a time					
I confirm that I do not hold any personal licences other than the one submitted for renewal			<table border="1"> <tr> <td>YES</td> <td>NO</td> </tr> </table>	YES	NO
YES	NO				
5. CHECKLIST					
I have			Please Tick Yes		
<ul style="list-style-type: none"> Enclosed two photographs of myself, one of which is endorsed as a true likeness of me by a person of standing in the community. Read note 3 			<input type="checkbox"/>		
<ul style="list-style-type: none"> Enclosed a copy of any licensing qualification I hold 			<input type="checkbox"/>		
<ul style="list-style-type: none"> Enclosed my current personal licence (renewal only) 			<input type="checkbox"/>		
<ul style="list-style-type: none"> Made or enclosed payment of the fee for the application 			<input type="checkbox"/>		
6. PREVIOUS CONVICTIONS					
You must provide details below of any conviction for a relevant or foreign offence that is not considered spent under the Rehabilitation of Offenders Act 1974. Please continue on a separate sheet if necessary. If you are declaring that you have no such convictions please write "none" Read note 4.					
OFFENCE	COURT	DATE	PENALTY		
NONE	N/A				
7. DECLARATION					
The contents of this application are true to the best of my knowledge and belief					
SIGNATURE (read note 5)		DATE			

PLEASE NOTE – IT IS AN OFFENCE TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

(Criminal Law (Consolidation) (Scotland) Act 1995 Section 44(2)(b))

NOTES

Information on the Licensing (Scotland) Act 2005 is available on the website of the Scottish Parliament
<http://www.opsi.gov.uk/legislation/scotland/acts2005/20050016.htm>

Clackmannanshire Licensing Board has a duty to protect public funds that it administers and may use this information for the protection and detection of fraud. For more details, please contact the Senior Auditor, on telephone number 01259 45000

1. Change of Name or Address

Section 88 of the Licensing (Scotland) Act 2005 requires that a personal licence holder must, no later than one month after any change in the licence holder's name or address give the Licensing Board which issues the licence notice of the change. It is an offence not to do so.

2. Licensing Qualifications

Licensing qualifications are dealt with in section 91 of Licensing (Scotland) Act 2005. In summary, to be eligible for a personal licence an applicant must be aged 18 or over and possess a licensing qualification, and no personal licence previously held by the applicant must have been revoked within the period of 5 years ending with the day on which the application was received by the Licensing Board.

3. Photographs

One of the photographs submitted with your application should be endorsed on the back. This endorsement should contain the words "I certify that this is a true likeness of "(name of applicant)", followed by the full name of the person endorsing the photograph.

4. Convictions

Section 75 of the Act places a duty on an applicant for a personal licence to notify the Licensing Board if he or she has been convicted of any relevant or foreign offence during the time between making the application and the application being determined by the Licensing Board. Furthermore, section 82 of the Act requires personal licence holders to notify their Licensing Board of any convictions for relevant or foreign offences within one month of the licence holder being convicted.

5. Data Protection Act 1998

The information on this form may be held on an electronic public register which may be available to members of the public on request.