



NOTICE OF MEETING

23 September 2019

A MEETING of the CLACKMANNANSHIRE LICENSING BOARD will be held within the Council Chamber, Kilncraigs, Greenside Street, ALLOA, FK10 1EB, on TUESDAY 1 OCTOBER 2019 at 9.30 am.



LINDSAY THOMSON
Clerk to the Clackmannanshire Licensing Board

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1. Apologies	--
2. Declarations of Interest	--
Elected Members are reminded of their obligation to declare any financial or non-financial interest which they may have in any item on this agenda in accordance with the Councillors' Code of Conduct. A Declaration of Interest Form should be completed and passed to the Committee Services Officer.	
3. Confirm minutes of Clackmannanshire Licensing Board held on 3 September 2019 (Copy herewith)	05
4. Licensing (Scotland) Act 2005:	
(i) Applications for Personal Licences – Granted Under Delegated Powers (For Information only) (Copy herewith)	9
(ii) Application for Personal Licence with Refresher Training – Granted Under Delegated Powers (For Information only) (Copy herewith)	11
(iii) Applications for Variation of Licence (Minor) – Granted Under Delegated Powers (For Information only) (Copy herewith)	13
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	Premises: Alloa Town Hall, Marshall, Alloa, FK10 1AB	
	Applicant: Craig Stewart	
	Event: Live Music Event – 12 October 2019	
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	Premises: Alloa Town Hall, Marshall, Alloa, FK10 1AB LJ	
	Applicant: Craig Stewart	
	Event: Live Music Event – 18 October 2019	
(iii)	Application for Occasional Licence and report by the Licensing Standards Officer (Copies herewith)	35
	Premises: Alloa Town Hall, Marshall, Alloa, FK10 1AB	
	Applicant: Caroline Allan	
	Events: Ultra Mixed Martial Arts Event – 26 October 2019	
	Ultra White Collar Boxing Event – 9 November 2019	
(iv)	Application for Occasional Licence and report by the Licensing Standards Officer (Copies herewith)	49
	Premises: Alloa Town Hall, Marshall, Alloa, FK10 1AB	
	Applicant: Vincent Coyle	
	Events: Mixed Martial Arts/Boxing Event – 16 November 2019	
6.	AOCB	--

Clackmannanshire Licensing Board – Board Members 9 (Quorum 5)

Councillors

Wards

Councillor	Kenneth Earle (Convenor)	4	Clackmannanshire South	LAB
Councillor	Mike Watson (Vice Convenor)	3	Clackmannanshire Central	CONS
Councillor	Martha Benny	2	Clackmannanshire North	CONS
Councillor	Dave Clark	2	Clackmannanshire North	LAB
Councillor	Craig Holden	4	Clackmannanshire South	SNP
Councillor	Helen Lewis	2	Clackmannanshire North	SNP
Councillor	George Matchett, QPM	1	Clackmannanshire West	LAB
Councillor	Tina Murphy	1	Clackmannanshire West	SNP
Councillor	Les Sharp	1	Clackmannanshire West	SNP

The quorum for the Board by virtue of Schedule 1 paragraph 12(1) of the Licensing (Scotland) Act 2005 is 5 members

MINUTES OF MEETING of the CLACKMANNANSHIRE LICENSING BOARD held within the Council Chamber, Kilncraigs, Greenside Street, ALLOA, FK10 1EB, on TUESDAY 3 SEPTEMBER 2019 at 9.30 am.

PRESENT

Councillor Kenneth Earle (Convenor)
Councillor Martha Benny
Councillor Dave Clark
Councillor Craig Holden
Councillor George Matchett, QPM
Councillor Tina Murphy
Councillor Les Sharp

IN ATTENDANCE

June Andison, Licensing Administrator
Paul Fair, Licensing Standards Officer
Anne McPherson, Business Support Officer, Licensing
Lindsay Thomson, Senior Service Manager, Partnership & Performance (Clerk to the Board)
Melanie Moore, Committee Services

1.0 APOLOGIES

Apologies were received from Councillor Helen Lewis and Councillor Mike Watson.

2.0 DECLARATIONS OF INTEREST

None

3.0 MINUTES OF MEETING OF CLACKMANNANSHIRE LICENSING BOARD HELD ON 25 JUNE 2019

The minutes of the meeting of the Clackmannanshire Licensing Board held on Tuesday 25 June 2019 were submitted for approval.

Decision

The minutes of the meeting of the Clackmannanshire Licensing Board held on Tuesday 25 June 2019 were agreed as a correct record and signed by the Chair.

Agenda items 4(i) to 4(vii) were put before the Board for information only as they had been granted under delegated powers.

4.0 LICENSING (SCOTLAND) ACT 2005

(i) Applications for Personal Licences – Granted Under Delegated Powers

A list of applications numbered 1-10 (inclusive) for personal licences which had been granted under delegated powers was put before the Board for information only.

Decision

The Board agreed to note that the Personal Licence applications numbered 1-10 (inclusive) had been granted under delegated powers.

(ii) Application for Personal Licence Renewal – Granted Under Delegated Powers

An application for a personal licence renewal which had been granted under delegated powers was put before the Board for information only.

Decision

The Board agreed to note that the Personal Licence Renewal application had been granted under delegated powers.

(iii) Application for Personal Licence with Refresher Training – Granted Under Delegated Powers

An Application for a personal licence with refresher training which had been granted under delegated powers was put before the Board for information only.

Decision

The Board agreed to note that the Personal Licence with Refresher Training application had been granted under delegated powers.

(iv) Notification of Personal Licence Renewal with Refresher Training – Granted Under Delegated Powers

A list of notifications numbered 1-34 (inclusive) for Personal Licences Refresher Training which had been granted under delegated powers was put before the Board for information only.

Decision

The Board agreed to note that the Personal Licences Refresher Training notifications numbered 1-34 (inclusive) had been granted under delegated powers.

(v) Confirmation of Provisional Premises Licence – Granted Under Delegated Powers

Confirmation of Provisional Premises Licence which had been granted under delegated powers was put before the Board for information only.

Decision

The Board agreed to note confirmation of provisional premises licence had been granted under delegated powers.

(vi) Application for Transfer of Licence – Granted Under Delegated Powers

An application for transfer of licence which had been granted under delegated powers was put before the Board for information only.

Decision

The Board agreed to note that the Transfer of Licence application had been granted under delegated powers.

(vii) Application for Variation of Licence (Minor) – Granted Under Delegated Powers

A list of applications numbered 1-2 (inclusive) for variation of licence (Minor) which has been granted under delegated powers was put before the Board for information only.

Decision

The Board agreed to note the Variation of Licence (Minor) applications numbered 1-2 (inclusive) had been granted under delegated powers.

5.0 LICENSING (SCOTLAND) ACT 2005

- (i) Application for Personal Licence, Notice in Terms of Section 73(3)(b) of the Licensing (Scotland) Act 2005 received from Police Scotland. Representative was received from the Licensing Standards Officer.

Attending

Mr Shaun McAra, Applicant
Mr Paul Fair, Licensing Standards Officer
Chief Inspector Drew Sinclair, Police Scotland
PC Claire MacKenzie, Police Scotland

The Board heard representation from the Police Scotland, the Licensing Standards Officer and the Applicant and had the opportunity to put questions to them all.

Motion

Having considered all of the information presented to it that the Board refuse the application for a personal licence on the basis of the applicant not being a fit a proper person at this time.

Moved by Councillor George Matchett, QPM. Seconded by Councillor Dave Clark.

Decision

Having considered all of the information presented to it the Board unanimously agreed to refuse the application for a personal licence on the basis of the applicant not being a fit and proper person at this time.

Action

Clerk to the Board.

6.0 POLICE SCOTLAND: CHIEF CONSTABLE'S REPORT TO THE CLACKMANNANSHIRE LICENSING BOARD FOR THE PERIOD 1 APRIL 2018 TO 31 MARCH 2019

Attending

Chief Inspector Drew Sinclair, Police Scotland (representing the Chief Constable)
Claire MacKenzie, Police Scotland (Licensing Officer)

The Board heard a presentation from Chief Inspector Drew Sinclair on the Chief Constable's report and had the opportunity to put questions to him.

Having commented on and challenged the report as appropriate and having had the opportunity for questions, the Board agreed to note the information provided in the Chief Constable's Report to the Clackmannanshire Licensing Board for the period 1 April 2018 to 31 March 2019.

7.0 GENERAL PERMITTED EXTENSION – FESTIVE PERIOD 2019-20

A report submitted by the Clerk to the Licensing Board the purpose of which was to enable the Licensing Board to consider its approach to the festive period 2019-20.

Motion

That the Board agree the recommendations as set out in the report.

Moved by Councillor George Matchett, QPM. Seconded by Councillor Kenneth Earle.

Decision

The Board agreed unanimously to:-

1. Note that the Statement of Licensing Policy has incorporated the Festive Policy.
2. Agree that any general extension incorporated into the Statement of Licensing Policy 2018 shall apply for the period of 13 December 2019 to 2 January 2020.

Action

Clerk to the Board

8.0 AOCB

None

Ends: 10:35 hrs

CLACKMANNANSHIRE LICENSING BOARD

MEETING 01 October 2019 at 09:30am

The Council Offices, Kilncraigs, Alloa, FK10 1EB

Licensing (Scotland) Act 2005

Personal Licence(s) Grant

No.	Applicant	Date Received	Comments
1.	Angela Harrison	06 August 2019	Personal Licence granted under delegated powers
2.	Petya Petrova	07 August 2019	Personal Licence granted under delegated powers
2	Sandra Mary Lockhart c/o WM Morrison Supermarkets PLC Licensing Department Hilmore House Gain Lane Bradford West Yorkshire BD3 7DL	08 August 2019	Personal Licence granted under delegated powers
3.	Kirsty Clarkson	21 August 2019	Personal Licence granted under delegated powers

**THIS PAPER RELATES TO
ITEM 4(ii)
ON THE AGENDA**

CLACKMANNANSHIRE LICENSING BOARD

MEETING 01 October 2019 at 09:30am

The Council Offices, Kilncraigs, Alloa, FK10 1EB

Licensing (Scotland) Act 2005

Personal Licence(s) Refresher Training

No.	Applicant	Date Received	Comments
1.	Andrena McCouaig	02 September 2019	Personal Licence Refresher Training granted under delegated powers

**THIS PAPER RELATES TO
ITEM 4(iii)
ON THE AGENDA**

CLACKMANNANSHIRE LICENSING BOARD

MEETING 01 October 2019 at 09.30am

**The Council Offices, Kilncraigs,
Greenside Street, Alloa, FK10 1EB**

Licensing (Scotland) Act 2005

Variation(s) (Minor)

Premises	Applicant	Date Received	Comments
Shad's Local Store 36B Mansfield Avenue Sauchie FK10 3LG	Farqhanda Shahzad	04 July 2019	Minor Variation to vary Premises Manager granted under delegated powers
Morrisons Clackmannan Road Alloa FK10 1RN	WM Morrisons Supermarkets plc c/o Gosschalks Solicitors Queens Gardens Hull HU1 3DZ	25 July 2019	Minor Variation to vary Premises Manager granted under delegated powers
Drummond Bar & Kitchen 118 Stirling Street Alva FK12 5EH	Xayam 8 Limited Lime Tree House Castle Street Alloa FK10 1EX	02 August 2019	Minor Variation to vary Premises Manager granted under delegated powers
Peppe's Mar Place Alloa FK10 2AB	Candlerggs Ins Ltd Lime Tree House Castle Street Alloa FK10 1EX	02 August 2019	Minor Variation to vary Premises Manager granted under delegated powers
Glen Groceries Ltd 46B Stirling Street Alva FK12 5EB	Hafiz Rheman	26 August 2019	Minor Variation to vary Premises Manager granted under delegated powers

Star Inn 56 Drysdale Street Alloa FK10 1JL	David Westland	28 August 2019	Minor Variation to vary Premises Manager granted under delegated powers
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**THIS PAPER RELATES TO
ITEM 4(iv)
ON THE AGENDA**

CLACKMANNANSHIRE LICENSING BOARD

MEETING 01 October 2019 2019 at 09:30am in

**The Council Offices, Kilncraigs,
Greenside Street, Alloa, FK10 1EB**

Licensing (Scotland) Act 2005

Transfer(s)

No.	Premises	Transferee	Date Received	Comments
1.	Shads Local Store 36B Mansfield Avenue Sauchie FK10 3LG	Ashiq Nadeem Ahmed	25 July 2019 Transfer Date 01 September 2019	Transfer of Premises Licence granted under delegated powers. No representations/ objections received.

CLACKMANNANSHIRE LICENSING BOARD

MEETING 01 October 2019 at 09:30am in

**The Council Offices,
Greenside Street, Alloa, FK10 1EB**

Licensing (Scotland) Act 2005

Occasional Licence Applications

Premises	Applicant	Date of Event	Comments
Alloa Town Hall Marshall Alloa FK10 1AB	Craig Stewart Royal Oak 7 Bedford Place Alloa FK10 3DE	12 October 2019	Application, LSO Report (copies attached) Police Scotland response no objection 12 August 2019
Alloa Town Hall Marshall Alloa FK10 1AB	Craig Stewart Royal Oak 7 Bedford Place Alloa FK10 3DE	18 October 2019	Application, LSO Report (copies attached) Police Scotland response no objection 12 August 2019
Alloa Town Hall Marshall Alloa FK10 1AB	Caroline Allan	26 October 2019 09 November 2019	Applications, LSO Report, Letters from applicant in support of application (copies attached) Police Scotland response no objection 04 September 2019
Alloa Town Hall Marshall Alloa FK10 1AB	Vincent Coyle	16 November 2019	Application, LSO Report & Response form applicant (copies attached) Police Scotland response no objection 18 September 2019



Development and Environmental Services
Kilncraigs, Greenside Street, Alloa, FK10 1EB
Telephone: 01259 450000

**THIS PAPER RELATES TO
ITEM 5(i)
ON THE AGENDA**

Memo

To: **The Clerk to the Licensing Board
Greenfield
Alloa
FK10 2AD**

From: **Paul Fair
Licensing Standards Officer**

Extension: **2091**

Email: **pfair@clacks.gov.uk**

Our Ref: **PF/LSO/OL/REP**

Your Ref: **19/00525/OCCLIC**

Date: **28 August, 2019**

Subject: **Licensing (Scotland) Act, 2005, Section 57 (3)
Occasional Licence Application - Craig Stewart
Live Music Night – 12 October, 2019
Alloa Town Hall, Marshill, Alloa**

Section 57(1)(b) of The Licensing (Scotland) Act, 2005 (the Act) requires that the Licensing Board notifies the Licensing Standards Officer for the area in relation to any application for an occasional licence. This section further provides that the Licensing Standards Officers is provided with a copy of the application.

Having considered the content of the application and made the necessary enquiry I have the following comments to make:

1. The application relates to a large scale music event which is likely to result in a near capacity attendance at the venue (approximately 350-450 persons). The event is described as a band night featuring a Billy Joel tribute Group.
2. The event is to be licensed between 6.30pm and Midnight on Saturday 12 October, 2019
3. The application seeks consent for young persons to be able to attend the event in the company of an adult.
4. SIA Licensed Stewards will be on duty at the event.
5. Entry to the event will be on production of a valid ticket only.
6. The premises are suitable for an event of this nature.
7. The applicant is a personal licence holder with sufficient experience in providing external bar facilities at a variety of events.
8. I am unaware of any matters of concern relating to any of the previous events hosted by the applicant under an occasional licence granted by Clackmannanshire Licensing Board.

9. The applicant will only use personal licence holders or other staff trained to the standards required by the Licensing (Training of Staff)(Scotland) Regulations 2007 to sell alcohol at the event.
10. There will be at least 1 personal licence holder present and authorising the sale of alcohol at the event.
11. In promoting the licensing objectives I would suggest that the following matters are those which would be best controlled by conditions on the licence. The applicant advises me that the imposition of conditions on the licence which would control the following matters causes him no difficulty.
 - Use of plastic Bottles and Glassware
 - Sufficient SIA Licensed Stewards
 - Personal Licence Holder on premises for duration of event
 - Only trained staff permitted to make sales of alcohol
 - All musical performance of live or recorded music must end at least 15 minutes prior to the terminal hour.
 - Prevention of noise nuisance caused by late night disposal of glass
12. Appendix A contains a list of specimen local conditions which the Board may find to be both necessary and expedient for the purposes of the licensing objectives in connection with this event
13. The applicant has suitable age verification measures in place to prevent the sale of alcohol to persons under 18 years of age.
14. I have no concerns about this event.

Paul Fair

Licensing Standards Officer.

Live Band Night - Alloa Town Hall – 12 October, 2019

Appendix A - Suggested Local Conditions

- All alcohol must be sold and supplied to the customer in, or decanted into, plastic or polycarbonate Bottles and drinking vessels.
- Only alcohol sold at the event by the licence Holder can be consumed at the event.
- A sufficient number of SIA Licensed Stewards (at least 6) must be on duty to control entry to the premises, to monitor any area immediately outside the premises used by persons attending the event who have temporarily left to smoke, and to monitor and supervise the behaviour of persons within the venue. Including a specific responsibility to make regular checks of the toilets and to monitor the upper Balcony area in relation to the safety and wellbeing of children and young persons attending the event
- At least one person who holds a suitable first aid qualification must be on duty at the event.
- At least one Personal Licence Holder must be on the premises for the duration of event, and be responsible for authorising all sales of alcohol
- Only staff trained in accordance with the Licensing (Training of Staff) (Scotland) Regulations,2007 are permitted to make sales of alcohol, and all staff authorised to serve and sell alcohol will have with them a training certificate in the prescribed form.
- Any music or other entertainment must cease at no later than 15 minutes prior to the end of licensed hours.
- As part of the Age verification Policy the applicant should utilise a secure and tamper proof wrist band system to identify those that are over 18, and that have provided evidence of their age, where they appear to be under 25 years of age.
- No glass or other forms of waste likely to produce excessive noise will be disposed of in the external bins at the premises after 9pm and before 10am the following morning.

Ps 12/8/19

Alloa Town Hall

ichd
n

Licensing Board

DATE OF EVENT	12 October 2019
LICENCE NO	19/00525/occhc
TO POLICE & WEB	9 August 2019

16 2019
(copy)
OT

Application for an Occasional Licence

LSO REPORT
HVE MUSIC EVENT.

To:

**Clerk to the Licensing Board
Clackmannanshire Council
Kilncraigs
Alloa
FK10 1EB**

Before Completing this Form Please Carefully Read the Guidance Notes issued along with the Application. If completing by Hand Please Write Legibly in **BLOCK CAPITALS**. In all Cases Ensure that your Answers are Inside the Boxes and Written or Typed in **BLACK INK**. Use additional sheets if necessary.

You May Wish to Keep a Copy of the Completed Form for Your Records.

ALLOA TOWN HALL - SATURDAY 12TH OCTOBER, 2019 - BILLY JOEL EXPERIENCE	
I am a :- (please tick one only)	
Premises Licence Holder	<input type="checkbox"/>
Personal Licence Holder	<input checked="" type="checkbox"/>
Representative of a Voluntary Organisation	<input type="checkbox"/>
Representative of a Members Club	<input type="checkbox"/>
Name and Address of Premises	THE ROYAL OAK HOTEL, 7 BEDFORD PLACE, ALLOA, CLACKS, FK10 3DE CC203 - CLACKS COUNCIL
Licence number and Issuing Licensing Board (if applicable)	N/A
Personal licence number (if applicable) Issuing Licensing Board	CC102 - CLACKS COUNCIL



Licensing Board

Name of voluntary organisation or Members Club (if applicable)		N/A	
Name of Personal Licence Holder and Licence No. of person responsible for authorising sales of alcohol at event (see guidance notes)		CRAIG STEWART – CC102	
2. Personal Details			
Full Name	Surname	First Name	
	STEWART	CRAIG	
Address where ordinarily resident to be used for correspondence purposes.	THE ROYAL OAK HOTEL 7 BEDFORD PLACE ALLOA FK10 1LJ		
Telephone Number	[REDACTED]		
Email Address	[REDACTED]		
Age, Date & Place of Birth	Years	Date of Birth	Place of Birth
	[REDACTED]	[REDACTED]	[REDACTED]
3. The Premises (See note and answer fully)			
Description of Premises: ALLOA TOWN HALL – THE TOWN HALL IS A STAND ALONE COMMUNITY BUILDING WITH AMPLE CAR PARKING SURROUNDING AND ADJACENT TO THE VICINITY. THE LICENCE IS TO COVER THE MAIN HALL, ENTRANCE HALL, AND TOILET AREAS ONLY			
Full Postal Address of Premises which this Application Refers to: ALLOA TOWN HALL MARS HILL ALLOA CLACKS FK10 1AB			
Description of Activities to be Carried on in the Premises (see note and answer fully) A FANTASTIC EXPERIENCE OF BILLY JOEL AND SUPPORT GROUPS AT THE TOWN HALL .THIS WILL BE AN EVENING FOR BILLY JOEL FANS AND MUSIC LOVERS. THIS WILL BE A PLASTIC BAR AND A STRICT CHALLENGE 25 POLICY WILL BE IN PLACE. FOR MORE DETAILS, CONTACT ALAN STEWART ON: [REDACTED]			
Approximately how many persons will attend event ?	350-450		
Will Stewards to be provided ?	Yes		
Is food to be provided at the event	No		



Licensing Board

If Yes - please provide details

4. Duration of Licence

Start Time and Date	End Time and Date
18.30PM – SATURDAY 12 TH OCTOBER, 2019	00.00PM – SUNDAY 12 TH OCTOBER, 2019

5. Alcohol Consumption

Is Alcohol to be sold for consumption on the premises?	Yes
Is Alcohol to be sold for consumption off the premises?	No
Provide details as to hours required when alcohol will be sold on/off* the premises *delete as appropriate	
Times for sale of alcohol for consumption - On premises	Times for sale of alcohol for consumption - Off premises
18.30PM-00.00PM	N/A


Statement of the times at which any activities other than the sale of alcohol will be carried on in the premises

THE DOORS TO THE EVENT WILL OPEN AT APPROXIMATELY 18.30PM, WITH THE SHOW STARTING AT 20.00PM. THE SHOW WILL LAST A COUPLE OF HOURS . THIS IS A TICKET EVENT SOLD FROM TICKET SCOTLAND. WE SHALL HAVE 6 DOORMEN IN ATTENDANCE POSSIBLY MORE DEPENDING ON TICKETS SOLD. IT IS EXPECTED THAT THE MAJORITY OF THE CROWD SHALL DEPART THE VICINITY SOON AFTERWARDS.

THERE WILL BE A STRICT CHALLENGE 25 POLICY IN PLACE.
ALL DRINKS SHALL BE DECANTED IN TO PLASTIC CONTAINERS, WITH THE BAR CLOSING AS SOON AS THE SHOW ENDS. THE HALL SHALL BE CLEARED BY 00.00AM.
ALL CHILDREN UNDER THE AGE OF 18 WILL HAVE TO BE ACCOMPANIED BY A PARENT OR SUITABLE GUARDIAN



Licensing Board

6. Children (This section must be completed where alcohol is for sale for consumption on the premises)	
Are children or young persons permitted entry?	YES
If Yes - the remainder of this section must be completed	
Will Children (0-15yrs) and Young Persons (16 & 17 yrs) require to be accompanied by a parent or person over the age of 18 yrs?	
Ages of Children of Young Persons Permitted Entry 16-17 YEARS OF AGE	Times at which Children or Young Persons Permitted Entry 18.30-00.00AM
Parts of Premises to which Children or Young Persons Permitted Entry ALL LICENCED AREAS ONLY	
7. Signature and Declaration by Applicant	
DECLARATION	
IT IS AN OFFENCE TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION	
(Criminal Law (Consolidation) (Scotland) Act 1995 Section 44(2)(b))	
The contents of this Application are true to the best of my knowledge and belief	
Signature	
Dated	8 TH AUGUST, 2019

*** Data Protection Act 1998**

The Information on this Form May be Held on an Electronic Public Register Which May be Available to Members of the Public on Request

Checklist	
I have made or enclosed payment of the fee for the application	X



Development and Environmental Services
Kilncraigs, Greenside Street, Alloa, FK10 1EB
Telephone: 01259 450000

**THIS PAPER RELATES TO
ITEM 5(ii)
ON THE AGENDA**

Memo

To: **The Clerk to the Licensing Board
Greenfield
Alloa
FK10 2AD**

From: **Paul Fair
Licensing Standards Officer**

Extension: **2091**

Email: **pfair@clacks.gov.uk**

Our Ref: **PF/LSO/OL/REP**

Your Ref: **19/00550/OCCLIC**

Date: **16 September, 2019**

Subject: **Licensing (Scotland) Act, 2005, Section 57 (3)
Occasional Licence Application - Craig Stewart
Live Music Night – 18 October, 2019
Alloa Town Hall, Marshill, Alloa**

Section 57(1)(b) of The Licensing (Scotland) Act, 2005 (the Act) requires that the Licensing Board notifies the Licensing Standards Officer for the area in relation to any application for an occasional licence. This section further provides that the Licensing Standards Officers is provided with a copy of the application.

Having considered the content of the application and made the necessary enquiry I have the following comments to make:

1. The application relates to a large scale music event which is likely to result in a near capacity attendance at the venue (approximately 350-450 persons). The event is described as a band night featuring a Led Zeppelin tribute Group.
2. The event is to be licensed between 7:00pm and Midnight on Friday 18 October, 2019
3. The application seeks consent for young persons to be able to attend the event in the company of an adult.
4. SIA Licensed Stewards will be on duty at the event.
5. Entry to the event will be on production of a valid ticket only.
6. The premises are suitable for an event of this nature.
7. The applicant is a personal licence holder with sufficient experience in providing external bar facilities at a variety of events.
8. I am unaware of any matters of concern relating to any of the previous events hosted by the applicant under an occasional licence granted by Clackmannanshire Licensing Board.

9. The applicant will only use personal licence holders or other staff trained to the standards required by the Licensing (Training of Staff)(Scotland) Regulations 2007 to sell alcohol at the event.
10. There will be at least 1 personal licence holder present and authorising the sale of alcohol at the event.
11. In promoting the licensing objectives I would suggest that the following matters are those which would be best controlled by conditions on the licence. The applicant advises me that the imposition of conditions on the licence which would control the following matters causes him no difficulty.
 - Use of plastic Bottles and Glassware
 - Sufficient SIA Licensed Stewards
 - Personal Licence Holder on premises for duration of event
 - Only trained staff permitted to make sales of alcohol
 - All musical performance of live or recorded music must end at least 15 minutes prior to the terminal hour.
 - Prevention of noise nuisance caused by late night disposal of glass
12. Appendix A contains a list of specimen local conditions which the Board may find to be both necessary and expedient for the purposes of the licensing objectives in connection with this event
13. The applicant has suitable age verification measures in place to prevent the sale of alcohol to persons under 18 years of age.
14. I have no concerns about this event.

Paul Fair

Licensing Standards Officer.

Live Band Night - Alloa Town Hall – 18 October, 2019

Appendix A - Suggested Local Conditions

- All alcohol must be sold and supplied to the customer in, or decanted into, plastic or polycarbonate Bottles and drinking vessels.
- Only alcohol sold at the event by the licence Holder can be consumed at the event.
- A sufficient number of SIA Licensed Stewards (at least 6) must be on duty to control entry to the premises, to monitor any area immediately outside the premises used by persons attending the event who have temporarily left to smoke, and to monitor and supervise the behaviour of persons within the venue. Including a specific responsibility to make regular checks of the toilets and to monitor the upper Balcony area in relation to the safety and wellbeing of children and young persons attending the event
- At least one person who holds a suitable first aid qualification must be on duty at the event.
- At least one Personal Licence Holder must be on the premises for the duration of event, and be responsible for authorising all sales of alcohol
- Only staff trained in accordance with the Licensing (Training of Staff) (Scotland) Regulations,2007 are permitted to make sales of alcohol, and all staff authorised to serve and sell alcohol will have with them a training certificate in the prescribed form.
- Any music or other entertainment must cease at no later than 15 minutes prior to the end of licensed hours.
- As part of the Age verification Policy the applicant should utilise a secure and tamper proof wrist band system to identify those that are over 18, and that have provided evidence of their age, where they appear to be under 25 years of age.
- No glass or other forms of waste likely to produce excessive noise will be disposed of in the external bins at the premises after 9pm and before 10am the following morning.

PS 27/8/19

ALLOA TOWN HALL

Licensing Board

DATE OF EVENT	18/10/19
LICENCE NO	19/00550/CCCLIC
TO POLICE & WEB	26/8/19

Application for an Occasional Licence

LSO REPORT

To:

**Clerk to the Licensing Board
 Clackmannanshire Council
 Kilncraigs
 Alloa
 FK10 1EB**

PAID 22 AUG 2019
 V Ferguson

Before Completing this Form Please Carefully Read the Guidance Notes issued along with the Application. If completing by Hand Please Write Legibly in **BLOCK CAPITALS**. In all Cases Ensure that your Answers are Inside the Boxes and Written or Typed in **BLACK INK**. Use additional sheets if necessary.

You May Wish to Keep a Copy of the Completed Form for Your Records.

Alloa Town Hall, Friday 18th October 2019 LED – ZEPPELIN- EXPERIENCE	
I am a :- (please tick one only)	
Premises Licence Holder	<input type="checkbox"/>
Personal Licence Holder	<input checked="" type="checkbox"/>
Representative of a Voluntary Organisation	<input type="checkbox"/>
Representative of a Members Club	<input type="checkbox"/>
Name and Address of Premises	THE ROYAL OAK HOTEL, 7 BEDFORD PLACE, ALLOA, CLACKS, FK10 3DE CC203 – CLACKS COUNCIL
Licence number and Issuing Licensing Board (if applicable)	N/A
Personal licence number (if applicable) Issuing Licensing Board	CC102 – CLACKS COUNCIL



Licensing Board

Name of voluntary organisation or Members Club (if applicable)		N/A	
Name of Personal Licence Holder and Licence No. of person responsible for authorising sales of alcohol at event (see guidance notes)		CRAIG STEWART – CC102	
2. Personal Details			
Full Name	Surname	First Name	
	STEWART	CRAIG	
Address where ordinarily resident to be used for correspondence purposes.		THE ROYAL OAK HOTEL 7 BEDFORD PLACE ALLOA FK10 1LJ	
Telephone Number		[REDACTED]	
Email Address		THEROYALOAK.ALLOA@GMAIL.COM	
Age, Date & Place of Birth	Years	Date of Birth	Place of Birth
	[REDACTED]	[REDACTED]	[REDACTED]
3. The Premises (See note and answer fully)			
Description of Premises: ALLOA TOWN HALL – THE TOWN HALL IS A STAND ALONE COMMUNITY BUILDING WITH AMPLE CAR PARKING SURROUNDING AND ADJACENT TO THE VICINITY. THE LICENCE IS TO COVER THE MAIN HALL, ENTRANCE HALL, TWO UPSTAIRS LOUNGES, BALCONY AREA AND TOILET AREAS			
Full Postal Address of Premises which this Application Refers to: ALLOA TOWN HALL MARS HILL ALLOA CLACKS FK10 1AB			
Description of Activities to be Carried on in the Premises: Led-Zeppelin experience with support from local band Stormchaser. This shall be a full evening of live entertainment set in a gig atmosphere. It is a ticket only event , with door stewards attending. All alcohol and juices will be decanted into plastic containers. We have done a number of these events in the past and do not foresee any problems on the evening. Standing only downstairs 300 - 400 people depending on ticket sales.			
For more details contact event organiser Craig Stewart : [REDACTED]			




Licensing Board

Approximately how many persons will attend event ?	300-400
Will Stewards to be provided ?	Yes
Is food to be provided at the event	No
If Yes - please provide details	
N/A	
4. Duration of Licence	
Start Time and Date	End Time and Date
19.00PM – Friday 18 th October, 2019	00.00AM – Friday 18 th October, 2019
5. Alcohol Consumption	
Is Alcohol to be sold for consumption on the premises?	Yes
Is Alcohol to be sold for consumption off the premises?	No
Provide details as to hours required when alcohol will be sold on the premises	
Times for sale of alcohol for consumption - On premises	Times for sale of alcohol for consumption - Off premises
19.00pm – 00.00am	N/A
Statement of the times at which any activities other than the sale of alcohol will be carried on in the premises	
<p>The doors will open at 7PM and ticket holders will be permitted entry. There will be a policy at the door where each ticket holder will receive a wrist band to show they are a genuine ticket holders. . Support band Stormchaser shall start around 7.30 with Led-Zeppelin experience following on. When the show is finished, the bar will close 15minutes later at most .Door stewards will be there until all ticket holders have vacated the building.</p> <p>We hope to have the hall cleared as quickly as possible when act is finished. Over 16's only. Anyone under 18 years of age to be accompanied by an adult or suitable person.</p>	



Licensing Board

6. Children (This section must be completed where alcohol is for sale for consumption on the premises)			
Are children or young persons permitted entry?		YES	
If Yes - the remainder of this section must be completed			
Will Children (0-15yrs) and Young Persons (16 & 17 yrs) require to be accompanied by a parent or person over the age of 18 yrs?		YES	
Ages of Children of Young Persons Permitted Entry		Times at which Children or Young Persons Permitted Entry	
16 & 17 Years of age		19.00 - Close	
Parts of Premises to which Children or Young Persons Permitted Entry Foyer downstairs area and toilets.			
7. Signature and Declaration by Applicant			
DECLARATION			
IT IS AN OFFENCE TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION			
(Criminal Law (Consolidation) (Scotland) Act 1995 Section 44(2)(b))			
The contents of this Application are true to the best of my knowledge and belief			
Signature		Dated	25th August 2019

*** Data Protection Act 1998**

The Information on this Form May be Held on an Electronic Public Register Which May be Available to Members of the Public on Request

Checklist	
I have made or enclosed payment of the fee for the application	X



Development and Environmental Services
Kilncraigs, Greenside Street, Alloa, FK10 1EB
Telephone: 01259 450000

**THIS PAPER RELATES TO
ITEM 5(iii)
ON THE AGENDA**

Memo

To: **The Clerk to the Licensing Board
Greenfield
Alloa
FK10 2AD**

From: **Paul Fair
Licensing Standards Officer**

Extension: **2091**

Email: **pfair@clacks.gov.uk**

Our Ref: **PF/LSO/OL/REP**

Your Ref: **19/00567/OCCLIC
19/00568/OCCLIC**

Date: **16 September, 2019**

Subject: **Licensing (Scotland) Act, 2005, Section 57 (3)
Occasional Licence Applications – Caroline Allan
2 Events – Ultra MMA and Ultra white collar Boxing
26 October, 2019 and 9 November 2019**

Section 57(1)(b) of The Licensing (Scotland) Act, 2005 (the Act) requires that the Licensing Board notifies the Licensing Standards Officer for the area in relation to any application for an occasional licence. This section further provides that the Licensing Standards Officers is provided with a copy of the application.

Having considered the content of the application I have the following comments to make:

1. The applications relate to two similar events organised by the same applicant.
2. Event No 1 is a Mixed Martial Arts event to take place on 26 October, 2019 and event 2 is a White Collar Boxing event to take place on 9 November, 2019.
3. Both events are promoted by Ultra White Collar Boxing. Full details of the events are disclosed on the application forms.
4. The events are to be licensed between 4:00pm and 11:00pm on their respective dates both of which are Saturdays.
5. Up to 400 persons may attend each event.
6. Stewards will be provided at the events, the event organiser confirms that these will be SIA licensed stewards, additional information obtained confirms that there will be sufficient SIA Stewards at the event, although the final number for each event is to be confirmed
7. No persons under the age of 18 years of age will be on the premises during the events.
8. The application indicates that the hall set up will include a VIP area, in which the event organiser seeks consent to provide table service of alcohol to guests. All alcohol will be decanted into or served in plastic or polycarbonate containers.

9. The premises are suitable for an event of this nature.

10. In the event that the Licensing Board decide to grant this application, in promoting the licensing objectives I would suggest that the following matters are those which would be best controlled by local conditions on the licence.

- Sufficient SIA Licensed Stewards to be on duty (no less than 8 as previously volunteered by the event organiser for previous events would satisfy the test of sufficiency)
- A written age verification policy should be prepared prior to the event and all Staff including stewards to be briefed in relation this policy.
- Stewards and all bar staff to be briefed by licensee/organiser re any local conditions imposed. Each member of staff briefed must sign a record of the briefing acknowledging that they were briefed and understood the terms of the brief.
- Use of plastic bottles and plastic drinking vessels. ie all drinks to be either dispensed in plastic drinkware or bottles or decanted into a suitable plastic container by the bar staff before being supplied to the customer.

Paul Fair

Licensing Standards Officer.

Ultra White Collar Events- Alloa Town Hall 26 October, and 9 November, 2019

Appendix A - Suggested Local Conditions

- All alcohol and other drinks must be sold and supplied to the customer in, or decanted into, plastic or polycarbonate bottles and drinking vessels.
- Only alcohol sold at the event by the licensee can be consumed at the event.
- A minimum of 8 SIA Licensed Stewards must be on duty to control entry to the premises, to monitor any area immediately outside the premises used by persons attending the event who have temporarily left to smoke, and to monitor and supervise the behaviour of persons within the venue.
- At least one person who holds a suitable first aid qualification must be on duty at the event.
- At least one Personal Licence Holder must be on the premises for the duration of event, and be responsible for authorising all sales of alcohol.
- The applicant must prepare an age verification policy; this policy should be supplied to the Licensing Standards Officer at least 48 hours prior to the event.
- The applicant/event organiser must brief all stewards and staff authorised to serve or make sales of alcohol prior to the commencement of the event, this briefing should include information relating to the terms and conditions of the licence, and any other relevant licensing matters – a record of this briefing including details of who delivered the briefing and details of all staff and stewards who received it must be kept. All staff receiving this brief must sign a record of the briefing acknowledging that they received and understood the terms of the brief
- Only trained staff will be permitted to make sales of alcohol, and all staff authorised to serve and sell alcohol. Trained Staff means staff trained in accordance with the Licensing (Training of Staff)(Scotland) Regulations, 2007.
- All staff authorised to serve and sell alcohol will have with them a training certificate in the prescribed form.
- Any music or other entertainment must cease at no later than 15 minutes prior to the end of licensed hours.
- A full list of all SIA Stewards working at the event will be supplied to the Licensing Standards Officer at least 72 hours prior to the event. The list should include the full name of the Stewards and their SIA Badge number.

PS 4/9/19



CLACKMANNAN
LICENSING

DATE OF EVENT	26/10/19
LICENCE NO	19/00567/OCCLIC
TO POLICE & WEB	4/9/19

APPLICATION FOR OCCASIONAL LICENCE

ISO REPLY ✓

To:

Clerk to the Licensing Board
Kilncraigs
Alloa
FK10 1EB

Before Completing this Form Please Carefully Read the Guidance Notes issued along with the Application. If completing by Hand Please Write Legibly in **BLOCK CAPITALS**. In all Cases Ensure that your Answers are Inside the Boxes and Written or Typed in **BLACK INK**. Use additional sheets if necessary.

You May Wish to Keep a Copy of the Completed Form for Your Records.

1. LICENCE DETAILS (see note 1)	
I am a :- (please tick one only)	
Premises Licence Holder	<input type="checkbox"/>
Personal Licence Holder	<input checked="" type="checkbox"/>
Representative of a Voluntary Organisation	<input type="checkbox"/>
Representative of a Members Club	<input type="checkbox"/>
Name and Address of Premises, licence number, Issuing Licensing Board (if applicable)	
Personal licence number (if applicable) Issuing Licensing Board	NL 3333 North Lanarkshire Council
Name of voluntary organisation or Members Club (if applicable)	
Name of Personal Licence Holder and Licence No. of person responsible for authorising sales of alcohol at event - See guidance notes	
Caroline Allan NL3333	

PAID - 2 SEP 2019
JG

2. PERSONAL DETAILS

TITLE (delete as appropriate) Mrs (please state)

FORENAMES Caroline

SURNAME Allan

If you are applying on behalf of a Club or voluntary organisation please state your position in that club/organisation or provide other evidence that you are authorised or entitled to apply on their behalf.

DATE OF BIRTH

Day

Month

Year

ADDRESS WHERE ORDINARILY RESIDENT TO BE USED FOR CORRESPONDENCE PURPOSES

Post Town

Postcode

TELEPHONE NUMBERS

DAYTIME

EVENING

MOBILE

FAX NUMBER

E-MAIL ADDRESS (if you would prefer us to correspond with you by e-mail)

3. THE PREMISES (where the event is to be held -See note and answer fully)

Description of Premises.

Town Hall

The bar would be situated in the main hall with no alcohol being allowed in the tiered seating upstairs. (The balcony area) The boxing ring will be set up next to the stage with approximately fifteen tables around it. This will be the VIP area, which will be cordoned off with barriers. This will take up approximately one half to two thirds of the hall. The other third will be a standing area.

Full Postal Address of Premises which this Application Refers to

Alloa Town Hall
Marshill
Alloa
FK10 1 AB

Description of Activities to be Carried on in the Premises (see note and answer fully)

This is a MMA contest/show promoted by ultra-white collar boxing with the event being run and organised by Mr Adam Patterson. His contact number is [REDACTED]
 There will be approximately eighteen amateur bouts
 The event will be tickets only.
 Alcohol will be sold from a bar (standing area) and served by trained staff in the seated VIP area.

Approximately How many persons will attend event ?	400
Will Stewards to be provided ?	YES
Is food to be provided at the Event - If yes please provide details	
No	

4. DURATION OF LICENCE	
Start Time and Date	End Time and Date
26 th October 2019	26 th October 2019
4pm Start	11.00pm Finish

<p>5. IS ALCOHOL TO BE SOLD FOR CONSUMPTION ON THE PREMISES YES IS ALCOHOL TO BE SOLD FOR CONSUMPTION OFF THE PREMISES NO</p> <p>PROVIDE DETAILS AS TO HOURS REQUESTED WHEN ALCOHOL WILL BE SOLD ON THE PREMISES-* delete as appropriate</p>	
Times for sale of alcohol for consumption On premises 4pm till 11.00pm	Times for sale of alcohol for consumption Off premises N/A
Statement of the times at which any activities other than the sale of alcohol will be carried on in the premises 3pm to 5pm – Competitors will arrive 3pm Medical team will arrive to complete a full medical examination on all boxers 3pm The cage will arrive and be built, with the hall being set up with table and chairs 3pm bar staff will arrive to set up the bar area 4pm doors will open to VIP's 4pm Bar opens 4pm Referee, judges and MC arrive 5pm Doors open to standard tickets 5pm Referee's meeting, explaining rules to participants and coaches 6pm First bout 8.30pm Break 9pm Second part of show 10.30 Expected end of show 6pm to 11.00pm Recorded music will play to receive the competitors into the ring and during the break	

11.00pm bar will close

6. CHILDREN (see note 2)

This section must be completed where alcohol is for sale for consumption on the premises

Are children or young persons permitted entry? **NO** (if answered yes the remainder of this section must be completed)

Will Children (0-15yrs) and Young Persons (16 & 17 yrs) require to be accompanied by a parent or person over the age of 18 yrs?	
Ages of Children or Young Persons Permitted Entry	Times at which Children or Young Persons Permitted Entry
Parts of Premises to which Children or Young Persons Permitted Entry	


7. Signature and declaration by applicant (see note 3)

DECLARATION

IT IS AN OFFENCE TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

(Criminal Law (Consolidation) (Scotland) Act 1995 Section 44(2)(b))

The contents of this Application are true to the best of my knowledge and belief.

SIGNATURE	Caroline Allan 	DATE	27 th August 2019
------------------	---	-------------	------------------------------

*** Data Protection Act 1998**

The Information on this Form May be Held on an Electronic Public Register Which May be Available to Members of the Public on Request

8. CHECKLIST - Please tick

I have Made or enclosed payment of the fee for the application	
--	--

27th August 19

Additional Information to support the licence application for the 26th October 2019 at Alloa town hall

No alcohol will be allowed in the tiered seating upstairs. (The balcony area) There will be stewards allocated to prevent this.
All alcohol will be decanted into plastic glasses and none will be sold at the end of the evening for people to consume at home.

Mr Patterson owns the Scottish Martial Arts Centre and will personally train the competitors who will be participating in the white collar event on the 21st December 18. The event will be tickets only with profits going to cancer research.

If I can be of any more assistance or can answer any more questions please don't hesitate in contacting myself.

Mr Patterson will also be available for you to contact if he can be of any assistance to yourself. His number is on the application form.

Kind Regards

A solid black rectangular box used to redact the signature of the sender.

Caroline Allan

ps 4/9/19



CLACKMANNAN
LICENSING

DATE OF EVENT	9/11/19
LICENCE NO	19/00568/OCCLC
TO POLICE & WEB	4/9/19

APPLICATION FOR OCCASIONAL LICENCE

LSO REPORT.

To:

Clerk to the Licensing Board
Kilncraigs
Alloa
FK10 1EB

Before Completing this Form Please Carefully Read the Guidance Notes issued along with the Application. If completing by Hand Please Write Legibly in **BLOCK CAPITALS**. In all Cases Ensure that your Answers are Inside the Boxes and Written or Typed in **BLACK INK**. Use additional sheets if necessary.

You May Wish to Keep a Copy of the Completed Form for Your Records.

1. LICENCE DETAILS (see note 1)	
I am a :- (please tick one only)	
Premises Licence Holder	<input type="checkbox"/>
Personal Licence Holder	<input checked="" type="checkbox"/>
Representative of a Voluntary Organisation	<input type="checkbox"/>
Representative of a Members Club	<input type="checkbox"/>
Name and Address of Premises, licence number, Issuing Licensing Board (if applicable)	
Personal licence number (if applicable) Issuing Licensing Board	NL 3333 North Lanarkshire Council
Name of voluntary organisation or Members Club (if applicable)	
Name of Personal Licence Holder and Licence No. of person responsible for authorising sales of alcohol at event - See guidance notes	
Caroline Allan NL3333	

PAID - 2 SEP 2019
DG

2. PERSONAL DETAILS

TITLE (delete as appropriate) Mrs (please state)

FORENAMES Caroline

SURNAME Allan

If you are applying on behalf of a Club or voluntary organisation please state your position in that club/organisation or provide other evidence that you are authorised or entitled to apply on their behalf.

DATE OF BIRTH

Day

Month

Year

ADDRESS WHERE ORDINARILY RESIDENT TO BE USED FOR CORRESPONDENCE PURPOSES

Post Town

Postcode

TELEPHONE NUMBERS

DAYTIME

EVENING

MOBILE

FAX NUMBER

E-MAIL ADDRESS (if you would prefer us to correspond with you by e-mail)

carolineallan@hotmail.co.uk

3. THE PREMISES (where the event is to be held -See note and answer fully)

Description of Premises.

Town Hall

The bar would be situated in the main hall with no alcohol being allowed in the tiered seating upstairs. (The balcony area) The boxing ring will be set up next to the stage with approximately fifteen tables around it. This will be the VIP area, which will be cordoned off with barriers. This will take up approximately one half to two thirds of the hall. The other third will be a standing area.

Full Postal Address of Premises which this Application Refers to

Alloa Town Hall
Marshill
Alloa
FK10 1 AB

Description of Activities to be Carried on in the Premises (**see note and answer fully**)

This is a boxing contest/show promoted by ultra-white collar boxing with the event being run and organised by Mr Adam Patterson. His contact number is [REDACTED]
 There will be approximately eighteen amateur bouts
 The event will be tickets only.
 Alcohol will be sold from a bar (standing area) and served by trained staff in the seated VIP area.

Approximately How many persons will attend event ?	400
Will Stewards to be provided ?	YES
Is food to be provided at the Event - If yes please provide details	
No	

4. DURATION OF LICENCE	
Start Time and Date	End Time and Date
9 th November 2019	9 th November 2019
4pm Start	11.00pm Finish

<p>5. IS ALCOHOL TO BE SOLD FOR CONSUMPTION ON THE PREMISES YES IS ALCOHOL TO BE SOLD FOR CONSUMPTION OFF THE PREMISES NO</p> <p>PROVIDE DETAILS AS TO HOURS REQUESTED WHEN ALCOHOL WILL BE SOLD ON THE PREMISES-* delete as appropriate</p>	
Times for sale of alcohol for consumption On premises 4pm till 11.00pm	Times for sale of alcohol for consumption Off premises N/A
Statement of the times at which any activities other than the sale of alcohol will be carried on in the premises 3pm to 5pm – Competitors will arrive 3pm Medical team will arrive to complete a full medical examination on all boxers 3pm The ring will arrive and be built, with the hall being set up with table and chairs 3pm bar staff will arrive to set up the bar area 4pm doors will open to VIP's 4pm Bar opens 4pm Referee, judges and MC arrive 5pm Doors open to standard tickets 5pm Referee's meeting, explaining rules to participants and coaches 6pm First bout 8.30pm Break 9pm Second part of show 10.30 Expected end of show 6pm to 11.00pm Recorded music will play to receive the competitors into the ring and during the break 11.00pm bar will close	

6. CHILDREN (see note 2)

This section must be completed where alcohol is for sale for consumption on the premises

Are children or young persons permitted entry? **NO** (if answered yes the remainder of this section must be completed)

Will Children (0-15yrs) and Young Persons (16 & 17 yrs) require to be accompanied by a parent or person over the age of 18 yrs?

Ages of Children or Young Persons Permitted Entry

Times at which Children or Young Persons Permitted Entry

Parts of Premises to which Children or Young Persons Permitted Entry

7. Signature and declaration by applicant (see note 3)

DECLARATION

IT IS AN OFFENCE TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

(Criminal Law (Consolidation) (Scotland) Act 1995 Section 44(2)(b))

The contents of this Application are true to the best of my knowledge and belief.

SIGNATURE

Caroline Allan

DATE

27th August 2019

*** Data Protection Act 1998**

The Information on this Form May be Held on an Electronic Public Register Which May be Available to Members of the Public on Request

8. CHECKLIST - Please tick

I have Made or enclosed payment of the fee for the application

27th August 2019

Additional Information to support the licence application for the 9th November 2019 at Alloa town hall

No alcohol will be allowed in the tiered seating upstairs. (The balcony area) There will be stewards allocated to prevent this.
All alcohol will be decanted into plastic glasses and none will be sold at the end of the evening for people to consume at home.

Mr Patterson owns the Scottish Martial Arts Centre and will personally train the competitors who will be participating in the white collar event on the 30th March 2019. The event will be tickets only with profits going to cancer research.

If I can be of any more assistance or can answer any more questions please don't hesitate in contacting myself.

Mr Patterson will also be available for you to contact if he can be of any assistance to yourself. His number is on the application form.

Kind Regards

A solid black rectangular redaction box covering the signature of the sender.

Caroline Allan



Development and Environmental Services
Kilncraigs, Greenside Street, Alloa, FK10 1EB
Telephone: 01259 450000

**THIS PAPER RELATES TO
ITEM 5(iv)
ON THE AGENDA**

Memo

To: **The Clerk to the Licensing Board
Greenfield
Alloa
FK10 2AD**

From: **Paul Fair
Licensing Standards Officer**

Extension: **2091**

Email: **pfair@clacks.gov.uk**

Our Ref: **PF/LSO/OL/REP**

Your Ref: **19/00596/OCCLIC**

Date: **18 September, 2019**

Subject: **Licensing (Scotland) Act, 2005, Section 57 (3)
Occasional Licence Application – Vincent Coyle
Alloa Town Hall– Mixed Martial Arts/Boxing Event, 16 November, 2019.**

Section 57(1)(b) of The Licensing (Scotland) Act, 2005 (the Act) requires that the Licensing Board notifies the Licensing Standards Officer for the area in relation to any application for an occasional licence. This section further provides that the Licensing Standards Officers is provided with a copy of the application.

Having considered the content of the application I have the following comments to make:

1. The application relates to a competitive mixed martial arts and boxing event. The bouts are to take place within a traditional boxing ring. This ring will be erected in the Hall.
2. Spectators and competitors will be mostly over the age of 18 years of age, however that application seeks consent to have children and young persons from age 14 years at the event. The age range is to facilitate an exhibition by younger competitors.
3. The applicant has confirmed that all persons under 18 will be restricted to the back stage preparation area, the ring during their bouts, and thereafter upstairs to the balcony area accompanied by an adult if they wish to spectate.
4. Children and young persons will not be allowed to remain on the premises after 10pm
5. Entry to the event is on production of a valid ticket.
6. The event is to be licensed between 6.00pm and Midnight on Saturday 16 November, 2019.
7. Approximately 400 persons may attend the event.
8. The applicant indicates that **8** SIA Licensed stewards will be provided at the event.

9. Medics, Paramedics, and at least one qualified Doctor will be in attendance at the event.
10. The premises are suitable for an event of this nature.
11. Previous sporting events, with a licence to sell alcohol in Alloa Town Hall, including those sporting events involving martial arts and boxing have attracted local conditions to control matters connected with securing compliance with the licensing objectives
12. In promoting the licensing objectives I would suggest that the following matters are those which would be best controlled by conditions on the licence.
 - Sufficient SIA Licensed Stewards to be on duty (The applicant is capable of assessing how many stewards would meet that test of sufficiency)
 - All Staff to be briefed in relation to the age verification policy to be adopted at this event. (challenge 25), this should include a written age verification policy to be held on the premises during the event and to form part of a staff/steward briefing pack.
 - Stewards and all bar staff to be briefed by licensee/organiser re any local conditions imposed.
 - Restrictions on the parts of the premises accessible to children and young persons at the event.
 - Use of plastic bottles and plastic drinking vessels. ie all drinks to be either dispensed in plastic glasses or bottles or decanted into a suitable **plastic** container by the bar staff before being supplied to the customer.
13. The conditions proposed in this report have been discussed with the applicant who has indicated that he is happy to comply with all of them.
14. The applicant has held the licence to sell alcohol at a number of previous similar events and I am unaware of any issues or concerns connected to the sale of alcohol at these events.

Paul Fair

Licensing Standards Officer.

Fight Night Event – Alloa Town Hall, 16 November, 2019

Appendix A - Suggested Local Conditions

- **All alcohol** and other drinks must be sold and supplied to the customer in, or decanted into, **plastic or polycarbonate** Bottles and drinking vessels. This includes all drinks originally contained within metal cans.
- Only alcohol sold at the event by the licensee can be consumed at the event.
- A minimum of 8 SIA Licensed Stewards must be on duty to control entry to the premises, to monitor any area immediately outside the premises used by persons attending the event who have temporarily left to smoke, and to monitor and supervise the behaviour of persons within the venue. Including a specific responsibility to make regular checks of the toilets and to monitor the upper Balcony area.
- At least one person who holds a suitable first aid qualification must be on duty at the event.
- At least one Personal Licence Holder must be on the premises for the duration of event, and be responsible for authorising all sales of alcohol
- Only trained staff [trained in accordance with the Licensing (Training of Staff) (Scotland regulations, 2007)] will be permitted to make sales of alcohol, and all staff authorised to serve and sell alcohol will have with them a training certificate in the prescribed form.
- Any music or other entertainment must cease at no later than 15 minutes prior to the end of licensed hours.
- Except when competing, all Children and Young Persons **must** remain in the company of an adult over the age of 18 years of age and **must** remain in **either the changing rooms or in the upper Balcony area** for the duration of the event.
- No Alcohol is to be taken into or consumed within the changing rooms, Balcony, foyer, stairwells, upper landings or toilets.
- A written age verification policy for use at the event must be prepared by the licence holder and supplied to the licensing Board or Licensing Standards Officer at least 72 hours prior to the event. This policy must form part of a briefing for staff and stewards.
- All staff authorised to sell alcohol at the event and all stewards on duty at the event must be briefed prior to the commencement of the event in relation to the terms and conditions of the Occasional Licence, in particular in relation to the local conditions attached thereto.
- No glass or other forms of waste likely to produce excessive noise will be disposed of in the external bins at the premises after 9pm and before 10am the following morning.
- Full particulars (Name, Date of Birth and SIA Badge No.) of the SIA Stewards to be employed at the event will be provided in writing to the Licensing Standards Officer at least 48 hours prior to the event.

PIS 18/9/19

ALLOA TOWN HALL

DATE OF EVENT	16/11/19
LICENCE NO	19/00596/OCCLIC
TO POLICE & WEB	18/9/19

Licensing Board

10
17 SEP 2019
cash
(OT)

Application for an Occasional Licence

To:

Clerk to the Licensing Board
 Clackmannanshire Council
 Kilncraigs
 Alloa
 FK10 1EB

Before Completing this Form Please Carefully Read the Guidance Notes issued along with the Application. If completing by Hand Please Write Legibly in **BLOCK CAPITALS**. In all Cases Ensure that your Answers are Inside the Boxes and Written or Typed in **BLACK INK**. Use additional sheets if necessary.

You May Wish to Keep a Copy of the Completed Form for Your Records.

1. Licence Details (see note 1)	
I am a :- (please tick one only)	
Premises Licence Holder	<input type="checkbox"/>
Personal Licence Holder	<input checked="" type="checkbox"/>
Representative of a Voluntary Organisation	<input type="checkbox"/>
Representative of a Members Club	<input type="checkbox"/>
Name and Address of Premises	VINWYS BAR 117 DRIP ROAD FK8 1RW RAPLOCH STC.
Licence number and Issuing Licensing Board (if applicable)	Se-234. STIRLING COUNCIL
Personal licence number (if applicable) Issuing Licensing Board	Se-234

Licensing Board



Clackmannanshire Council

www.clacksweb.org.uk

Name of voluntary organisation or Members Club (if applicable)			
Name of Personal Licence Holder and Licence No. of person responsible for authorising sales of alcohol at event (see guidance notes)			
2. Personal Details			
Full Name	Surname	First Name	
	COYLE	VINCENT.	
If you are applying on behalf of a Club or voluntary organisation please state your position in that club/organisation or provide other evidence that you are authorised or entitled to apply on their behalf.	APPLICATION ON BEHALF OF BRIAN STEVENSON @ MXP GYM		
Address where ordinarily resident to be used for correspondence purposes.	[REDACTED]		
Telephone Number	[REDACTED]		
Email Address (if you would prefer us to correspond with you by email)	[REDACTED]		
Age, Date & Place of Birth	Years	Date of Birth	Place of Birth
	[REDACTED]	[REDACTED]	[REDACTED]
3. The Premises (See note and answer fully)			
Description of Premises - ALLOA TOWN HALL - MAIN HALL, BALCONY + UPPER HALL			
Full Postal Address of Premises which this Application Refers to ALLOA TOWN HALL MARSHILL ALLOA. FK10 1AB			

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Description of Activities to be Carried on in the Premises (see note and answer fully) PROVIDE SALE OF ALCOHOL FOR CONSUMPTION ON PREMISES AT A FIGHT NIGHT HOME SHOW FOR LOCAL GYM. PRODUCT TO BE DECANTED INTO PLASTIC.	
Approximately how many persons will attend event?	400
Will Stewards to be provided?	8 STEWARDS Yes/ No
Is food to be provided at the event	Yes /No
If Yes - please provide details	
4. Duration of Licence	
Start Time and Date 6pm - SAT NOV 16 th .	End Time and Date 11.45pm - SAT NOV 16 th .
5. Alcohol Consumption	
Is Alcohol to be sold for consumption on the premises?	Yes/ No
Is Alcohol to be sold for consumption off the premises?	Yes /No
Provide details as to hours required when alcohol will be sold on/off* the premises *delete as appropriate	
Times for sale of alcohol for consumption - On premises 6pm - SAT 16 th NOV 2019.	Times for sale of alcohol for consumption - Off premises 11.45pm - SAT NOV 16 th . LAST ORDER 11
Statement of the times at which any activities other than the sale of alcohol will be carried on in the premises FIGHT SHOW - COMMENCING 6.30pm UNTIL MIDNIGHT - (MIDNIGHT - MAXIMUM) FIGHTS USUALLY FINISH SHARPER	

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6. Children	
(This section must be completed where alcohol is for sale for consumption on the premises)	
Are children or young persons permitted entry?	Yes/No.
If Yes - the remainder of this section must be completed	
Will Children (0-15yrs) and Young Persons (16 & 17 yrs) require to be accompanied by a parent or person over the age of 18 yrs?	Yes
Ages of Children of Young Persons Permitted Entry <i>14-17yrs - WITH ADULT.</i>	Times at which Children or Young Persons Permitted Entry <i>6pm - 10pm.</i>
Parts of Premises to which Children or Young Persons Permitted Entry <i>Young Persons ALLOWED ACCESS TO BALCONY AREA ACCOMPANIED BY PARENT / RESPONSIBLE ADULT.</i>	
7. Signature and Declaration by Applicant	
DECLARATION	
IT IS AN OFFENCE TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION	
(Criminal Law (Consolidation) (Scotland) Act 1995 Section 44(2)(b))	
The contents of this Application are true to the best of my knowledge and belief	
Signature	Dated <i>8-9-107</i>

*** Data Protection Act 1998**

The Information on this Form May be Held on an Electronic Public Register Which May be Available to Members of the Public on Request

Checklist	
I have made or enclosed payment of the fee for the application	✓



Fwd: Occasional Licence Alloa Town Hall 16 November 2019
vinnie coyle to: jandison

18/09/2019 16:54

Sent from my iPhone

Begin forwarded message:

From: vinnie coyle [REDACTED]
Date: 18 September 2019 at 16:08:59 BST
To: June Andison [REDACTED]
Subject: Re: Occasional Licence Alloa Town Hall 16 November 2019

I am happy with all and willing to comply. Thank you Vinney.

Sent from my iPhone

On 18 Sep 2019, at 14:26, June Andison [REDACTED] wrote:

Good Afternoon Vinnie

Attached letter with LSO report. I apologise for the short time scale asking for a reply but would like to get the application to the 01 October Licensing Board as the next meeting is not until 12 November

regards

June Andison
Licensing Administrator
Clackmannanshire Council
3rd Floor 1936 Building
Kilncraigs
Greenside Street
Alloa
FK10 1EB

Tel 01259 452093

