



Development and Environmental Services
Kilncraigs, Greenside Street, Alloa, FK10 1EB
Telephone: 01259 450000

**THIS PAPER RELATES TO
ITEM 5 (ii)
ON THE AGENDA**

Memo

To:	The Clerk to the Licensing Board Greenfield Alloa FK10 2AD	From:	Paul Fair Licensing Standards Officer
		Extension:	2091
		Email:	pfair@clacks.gov.uk
		Our Ref:	PF/LSO/OL/REP
		Your Ref:	19/00057/OCCLIC
		Date:	31/1/2019
Subject:	Licensing (Scotland) Act, 2005, Section 57 (3) Occasional Licence Application - Craig Stewart Alloa Masters Darts Exhibition – 10 March 2019 Alloa Town Hall, Marshall, Alloa		

Section 57(1)(b) of The Licensing (Scotland) Act, 2005 (the Act) requires that the Licensing Board notifies the Licensing Standards Officer for the area in relation to any application for an occasional licence. This section further provides that the Licensing Standards Officer is provided with a copy of the application.

Having considered the content of the application I have the following comments to make:

1. The application relates to the annual Alloa Masters Darts Exhibition which is likely to result in a significant attendance at the venue (approximately 350-400 persons).
2. The event is to be licensed between 11:00am and 9:00pm on Sunday 10 March 2019.
3. The applicant has requested that Children and young persons (the lower age limit is specified as 12 years of age) be permitted to attend this event. The applicant is familiar with the steps that are necessary to ensure that there is full compliance with the Protecting Children from Harm licensing Objective.
4. In a change to previous events the applicant is seeking consent to allow 16 and 17 years olds (Young Persons) consent to be in the main hall of the venue for the duration of the event, so long as they are accompanied by a parent or suitable guardian.
5. The premises are suitable for an event of this nature.
6. The applicant is a personal licence holder with sufficient experience in providing external bar facilities at a variety of events.

7. The applicant will only use personal licence holders or other staff trained to the standards required by the Licensing (Training of Staff)(Scotland) Regulations 2007 to sell alcohol at the event.
8. There will at least one personal licence holder present and authorising the sale of alcohol at the event. The applicant is a personal licence holder and will be working at the venue for the duration of the event.
9. In the event that the Board choose to grant this application, in promoting the licensing objectives, in particular the protecting children and young persons from harm licensing objective, I would suggest that the following matters are those which would be best controlled by conditions on the licence.
 - Use of plastic or polycarbonate Bottles and drinking vessels. (applicant has previously stated on the application that this will occur, however it has not be mentioned on this application)
 - Sufficient SIA Licensed Stewards
(there are normally 6-8 Stewards for this event, although it is not specified on the application on this occasion)
 - Personal Licence Holder on premises for duration of event.
 - Only trained staff permitted to make sales of alcohol.
 - Any entertainment provided (including the playing of darts) to finish at least 15 minutes before the end of the licensed period
 - Stewards to be properly briefed in accordance with the licensing objectives and any local conditions applied to the licence.
13. I have attached a list of suggested local conditions that the Board may wish to consider for use at this event – they may also wish to refer to the a pool of conditions contained within the Statement of Licensing Policy 2018-2023 See appendix A.

Paul Fair

Licensing Standards Officer.

Appendix A - Suggested Local Conditions

Alloa Masters darts Exhibition – 10 March 2019, Alloa Town Hall

- All alcohol must be sold and supplied to the customer in or decanted into, plastic or polycarbonate Bottles and drinking vessels.
- Only alcoholic drinks sold at the event by the Licensee can be consumed at the event.
- (Insert No. if recommended by Board) Or (A sufficient number of) SIA Licensed Stewards must be on duty to control entry to the premises, to monitor any area immediately outside the premises used by persons attending the event who have temporarily left to smoke, and to monitor and supervise the behaviour of persons within the venue. Including a specific responsibility to make regular checks of the toilets and to monitor the upper Balcony area in relation to the safety and wellbeing of children and young persons attending the event
- At least one person who holds a suitable first aid qualification must be on duty at the event.
- At least one Personal Licence Holder must be on the premises for the duration of event, and be responsible for authorising all sales of alcohol
- Only trained staff will be permitted to make sales of alcohol
- Any music or other entertainment must cease at no later than 22:30hrs
- All Children and young persons must remain in the company of a parent or other formal guardian over the age of 18 years of age and must remain in the upper Balcony area for the duration of the event. Except when that child or young persons is participating in a darts match. **(the Board may wish to amend this condition to allow for the request relating to Young Persons contained within the application.**
- No Alcohol is to be taken to or consumed in the Balcony, foyer, stairwells, upper landings or toilets.
- A full briefing document detailing the terms of the licence, including local conditions and all measures to be put in place by the applicant to ensure compliance with the protecting children from harm licensing objective should be prepared and supplied to all Stewards on duty at the event. A copy of this Document should be made available to the Licensing Board and Licensing Standards Officer at least 7 days prior to the event.

Licensing Board

B 85/1/19

ALLOA TOWN HALL

DATE OF EVENT	10/3/19
LICENCE NO	19/00057/0CCCLIC
TO POLICE & WEB	21/1/19

Application for an Occasional Licence

LSO
REPORT
REQUIRED
PF LSO
31/1/2019

To:

Clerk to the Licensing Board
Clackmannanshire Council
Kilncraigs
Alloa
FK10 1EB

Submitted
31/1
PF.

PAID 18 JAN 2019
V. Ferguson

Before Completing this Form Please Carefully Read the Guidance Notes issued along with the Application. If completing by Hand Please Write Legibly in **BLOCK CAPITALS**. In all Cases Ensure that your Answers are Inside the Boxes and Written or Typed in **BLACK INK**. Use additional sheets if necessary.

You May Wish to Keep a Copy of the Completed Form for Your Records.

ALLOA TOWN HALL – SUNDAY 10 TH MARCH 2019 SCOTTISH DARTS MASTERS	
I am a :- (please tick one only)	
Premises Licence Holder	<input type="checkbox"/>
Personal Licence Holder	<input checked="" type="checkbox"/>
Representative of a Voluntary Organisation	<input type="checkbox"/>
Representative of a Members Club	<input type="checkbox"/>
Name and Address of Premises	THE ROYAL OAK HOTEL, 7 BEDFORD PLACE, ALLOA, CLACKS, FK10 3DE CC203 – CLACKS COUNCIL
Licence number and Issuing Licensing Board (if applicable)	N/A
Personal licence number (if applicable) Issuing Licensing Board	CC102 – CLACKS COUNCIL



Licensing Board

Name of voluntary organisation or Members Club (if applicable)	N/A		
Name of Personal Licence Holder and Licence No. of person responsible for authorising sales of alcohol at event (see guidance notes)	CRAIG STEWART – CC102		
2. Personal Details			
Full Name	Surname	First Name	
	STEWART	CRAIG	
Address where ordinarily resident to be used for correspondence purposes.	THE ROYAL OAK HOTEL 7 BEDFORD PLACE ALLOA FK10 1LJ		
Telephone Number	[REDACTED]		
Email Address	THEROYALOAK.ALLOA@GMAIL.COM		
Age, Date & Place of Birth	Years	Date of Birth	Place of Birth
	[REDACTED]	[REDACTED]	[REDACTED]
3. The Premises (See note and answer fully)			
Description of Premises:			
ALLOA TOWN HALL – THE TOWN HALL IS A STAND ALONE COMMUNITY BUILDING WITH AMPLE CAR PARKING SURROUNDING AND ADJACENT TO THE VICINITY. THE LICENCE IS TO COVER THE MAIN HALL, ENTRANCE HALL, TWO UPSTAIRS LOUNGES AND TOILET AREAS ONLY			
Full Postal Address of Premises which this Application Refers to:			
ALLOA TOWN HALL MARS HILL ALLOA CLACKS FK10 1AB			
Description of Activities to be Carried on in the Premises:			
THE ANNUAL SCOTTISH DARTS MASTERS BRINGING SOME OF THE GREATEST PLAYERS IN THE WORLD TO ALLOA TOWN HALL. WITH FORMER WORLD No 1'S GARY ANDERSON and ADRIAN LEWIS ALONG WITH JAMES WADE, DARYL GURNEY, DIMITRI VAN DEN BERGH AND PAUL NICHOLSON. FOR MORE DETAILS CONTACT DAVIE HANSON ON: [REDACTED]			
Approximately how many persons will attend event ?		400-450	
Will Stewards to be provided ?		Yes	
Is food to be provided at the event		Yes	



Licensing Board

If Yes - please provide details

YES – THE ROYAL OAK SHALL BE PROVIDING FOOD ALL DAY FROM THE KITCHEN, FROM SNACKS AND ROLLS TO FULL MEALS

4. Duration of Licence

Start Time and Date	End Time and Date
11.00am - SUNDAY 10 TH MARCH 2019	21.00PM – SUNDAY 10 TH MARCH 2019

5. Alcohol Consumption

Is Alcohol to be sold for consumption on the premises?	Yes
Is Alcohol to be sold for consumption off the premises?	No

Provide details as to hours required when alcohol will be sold on the premises.

Times for sale of alcohol for consumption - On premises	Times for sale of alcohol for consumption - Off premises
11.00AM – 21.00PM	N/A

Statement of the times at which any activities other than the sale of alcohol will be carried on in the premises

THERE WILL BE AN EARLY ENTRY FOR VIP TICKET HOLDERS TO GET THE CHANCE TO MEET SOME OF THE DARTS PLAYERS.
THE TOURNAMENT WILL START SHORTLY AFTER THIS
THERE WILL BE AN INTERVAL DURING THE DAY WHERE THERE SHALL BE A CHARITY FUNDRAISING AUCTION. TIMES SHALL VARY SLIGHTLY THROUGH OUT THE DAY, BUT THE MATCH SHOULD BE WRAPPED UP BY ROUGHLY 20.30PM.
THERE WILL BE A STRICT CHALLENGE 25 POLICY IN PLACE, AND UP TO 8 DOOR STEWARDS ON DUTY.
ALL DRINKS WILL BE DECANTED IN TO PLASTIC CONTAINERS AND NO ALCOHOL WILL BE ALLOWED ON THE BALCONY AREA.
OVER 16'S CAN ENTER THE MAIN HALL, BUT MUST BE ACCOMPANIED BY A PARENT OR SUITABLE GUARDIAN. ANYONE UNDER 16 MUST SIT ON THE BALCONY, AND LIKE WISE BE ACCOMPANIED BY A PARENT OR GUARDIAN.
FOOD WILL ALSO BE AVAILABLE FOR PURCHASE FROM THE ROYAL OAK HOTEL STAFF
WE AIM TO HAVE THE HALL COMPLETELY EMPTIED BY 21.00PM



Licensing Board

6. Children

(This section must be completed where alcohol is for sale for consumption on the premises)

Are children or young persons permitted entry? **Yes**

If Yes - the remainder of this section must be completed

Will Children (0-15yrs) and Young Persons (16 & 17 yrs) require to be accompanied by a parent or person over the age of 18 yrs?

Ages of Children of Young Persons Permitted Entry

12-17 YEARS OF AGE

Times at which Children or Young Persons Permitted Entry

12.00PM-21.00PM

Parts of Premises to which Children or Young Persons Permitted Entry

ALL LICENCED AREAS IF 16 OR OVER IF SUPERVISED, BALCONY ONLY IF UNDER 16

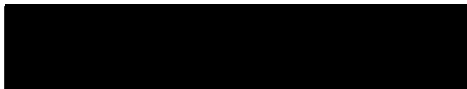
7. Signature and Declaration by Applicant

DECLARATION

IT IS AN OFFENCE TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

(Criminal Law (Consolidation) (Scotland) Act 1995 Section 44(2)(b))

The contents of this Application are true to the best of my knowledge and belief

Signature		Dated	17 TH JANUARY 2019
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* Data Protection Act 1998

The Information on this Form May be Held on an Electronic Public Register
Which May be Available to Members of the Public on Request

Checklist	
I have made or enclosed payment of the fee for the application	X