



ALLOA TOWN HALL

DATE OF EVENT	14/9/18
LICENCE NO	18/00407/OCCLIC
TO POLICE & WEB	11/8/18

**APPLICATION FOR OCCASIONAL LICENCE**

of LSO  
 REPT RETE  
 ✓ sub 15/8/20

*For*

Clerk to the Licensing Board  
 Kilncraigs  
 Alloa  
 FK10 1EB

PAID 30 JUL 2018

Before Completing this Form Please Carefully Read the Guidance Notes issued along with the Application. If completing by Hand Please Write Legibly in **BLOCK CAPITALS**. In all Cases Ensure that your Answers are Inside the Boxes and Written or Typed in **BLACK INK**. Use additional sheets if necessary.

You May Wish to Keep a Copy of the Completed Form for Your Records.

<b>1. LICENCE DETAILS (see note 1)</b>	
I am a :- (please tick one only)	
Premises Licence Holder	<input type="checkbox"/>
Personal Licence Holder	<input checked="" type="checkbox"/>
Representative of a Voluntary Organisation	<input type="checkbox"/>
Representative of a Members Club	<input type="checkbox"/>
Name and Address of Premises, licence number, Issuing Licensing Board (if applicable)	
Personal licence number (if applicable ) Issuing Licensing Board	CC681 Clackmannanshire Council
Name of voluntary organisation or Members Club (if applicable)	
Name of Personal Licence Holder and Licence No. of person responsible for authorising sales of alcohol at event - See guidance notes	
Kelly Whyte CC	

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<b>2. PERSONAL DETAILS</b>			
<b>TITLE</b> (delete as appropriate) <b>MR MRS MISS MS OTHER</b> (please state)			
<b>FORENAMES</b>	Whyte		
<b>SURNAME</b>	Kelly		
If you are applying on behalf of a Club or voluntary organisation please state your position in that club/organisation or provide other evidence that you are authorised or entitled to apply on their behalf.			
<b>DATE OF BIRTH</b>	Day	Month	Year
<b>ADDRESS WHERE ORDINARILY RESIDENT TO BE USED FOR CORRESPONDENCE PURPOSES</b>			
<b>Post Town</b>		<b>Postcode</b>	
Alloa			
<b>TELEPHONE NUMBERS</b>			
DAYTIME			
EVENING			
MOBILE			
<b>FAX NUMBER</b>			
<b>E-MAIL ADDRESS</b> (if you would prefer us to correspond with you by e-mail)			

<b>3. THE PREMISES</b> (where the event is to be held -See note and answer fully)
Description of Premises. Traditional Town Hall, on the outskirts of Alloa Town Centre, consist of rooms over two levels, including a large reception room/main hall with bar. Upper smaller conferencing rooms and a seated Balcony overlooking the main hall.

Full Postal Address of Premises which this Application Refers to

Alloa Town Hall  
Mars Hill  
Alloa  
FK10 1AB

Description of Activities to be Carried on in the Premises (see note and answer fully)

Amateur Youth Boxing Event involving competitors from 10 years of age to adult.  
There will be a maximum of 12 bouts over the course of the evening.  
Music and compere entertainment/announcements will take place between and during bouts.

The event is recognised by Boxing Scotland

Approximately How many persons will attend event

300-350

Will Stewards to be provided ?

YES (5  
SIA  
badge  
holders)

Is food to be provided at the Event - If yes please provide details

A buffet prepared off site will be supplied to Boxers, coaching staff and officials

#### 4. DURATION OF LICENCE

Start Time and Date

1800hrs on  
14/09/2018

End Time and Date

Midnight on  
14/09/2018

5. IS ALCOHOL TO BE SOLD FOR CONSUMPTION ON THE PREMISES YES/  
IS ALCOHOL TO BE SOLD FOR CONSUMPTION OFF THE PREMISES /NO\*

PROVIDE DETAILS AS TO HOURS REQUESTED WHEN ALCOHOL WILL BE SOLD  
ON/OFF THE PREMISES-\* delete as appropriate

Times for sale of alcohol for consumption  
On premises

1900hrs – midnight on

Times for sale of alcohol for consumption  
Off premises

NONE

Statement of the times at which any activities other than the sale of alcohol will be carried on in the premises

1800-1930hrs – Competitors, Guest and Spectators arrive

1945hrs - First Bout

1145hrs - last bout ends

1800-2345hrs music and compare announcements.

**6. CHILDREN (see note 2)**

**This section must be completed where alcohol is for sale for consumption on the premises**

Are children or young persons permitted entry? **YES** (if answered yes the remainder of this section must be completed)

Will Children (0-15yrs) and Young Persons (16 &17 yrs) require to be accompanied by a parent or person over the age of 18 yrs?

**YES**

Ages of Children of Young Persons Permitted Entry

9-17 years of age

Times at which Children or Young Persons Permitted Entry

Throughout event (All Licensed Hours)

Parts of Premises to which Children or Young Persons Permitted Entry

**All Licensed areas** :subject to any local conditions they may restrict children and young persons to certain areas.

**7. Signature and declaration by applicant (see note 3)**

**DECLARATION**

**IT IS AN OFFENCE TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION**

(Criminal Law (Consolidation) (Scotland) Act 1995 Section 44(2)(b))

The contents of this Application are true to the best of my knowledge and belief.

**SIGNATURE**

*[Handwritten signature]*

**DATE**

26/07/2018

**\* Data Protection Act 1998**

The Information on this Form May be Held on an Electronic Public Register Which May be Available to Members of the Public on Request

**8. CHECKLIST - Please tick**





**Development and Environmental Services**  
Kilncraigs, Greenside Street, Alloa, FK10 1EB  
Telephone: 01259 450000

## Memo

**To: The Clerk to the Licensing Board  
Greenfield  
Alloa  
FK10 2AD**

**From: Paul Fair  
Licensing Standards Officer**

**Extension: 2091**

**Email: pfair@clacks.gov.uk**

**Our Ref: PF/LSO/OL/REP**

**Your Ref: 18/00407/OCCLIC**

**Date: 15 August, 2018**

**Subject: Licensing (Scotland) Act, 2005, Section 57 (3)  
Occasional Licence Application – Kelly Whyte  
Amateur Youth Boxing event – 14 September, 2018  
Alloa Town Hall, Marshall, Alloa**

Section 57(1)(b) of The Licensing (Scotland) Act, 2005 (the Act) requires that the Licensing Board notifies the Licensing Standards Officer for the area in relation to any application for an occasional licence. This section further provides that the Licensing Standards Officers is provided with a copy of the application.

Having considered the content of the application I have the following comments to make:

1. The application relates to a competitive amateur youth boxing event. The bouts are to take place within a boxing style ring erected on the ground floor of the Town Hall, and will involve competitors and spectators from aged 9/10 years upwards
2. The event is to be licensed between 7.00pm until Midnight on Friday 18 May, 2018.
3. Approximately 300-350 persons may attend the event.
4. 5 SIA licensed stewards will be on duty at the event.
5. Boxing at all levels is an emotional, full contact aggressive sport, and although the competitors are disciplined and controlled, this discipline is often not mirrored by all of the spectators attending the event. Information received by the Licensing Standards Officer indicates that it is common place for emotionally charged spectators, in the ringside area to become extremely verbally abusive towards the opponent of the boxer they are supporting. One witness who attends regular youth boxing events describes this type of behaviour as common place, quite threatening and intimidating. Taking this information into consideration and bearing in mind the Licensing Board's own statement of Licensing Policy, in which they (the Board) properly recognise that children should not be unnecessarily exposed to certain types of adult behaviour, the Board must

consider whether or not the obligations of the protecting children from harm licensing objective can be appropriately met by allowing 10-15 year old children full access to the stage and ringside area.

6. The application seeks consent for both spectators and competitors under the age of 18 to be permitted on the premises. Children as young as 10 years of age are expected to attend and remain on the premises until the end of the event and for children and young persons to access all licensed areas – subject to any local conditions.
7. Previous sporting events, with a licence to sell alcohol in Clackmannanshire Town Hall, including those sporting events involving martial arts and boxing have restricted children's and young persons access to the Balcony, changing rooms and competition and preparation areas (ie stage or ring), where any persons under 18 must be appropriately supervised by an adult. No alcohol has been permitted in these areas. This approach has proven to be successful.
8. The premises are suitable for an event of this nature.
9. In the event that the Licensing Board decide to grant this application, in promoting the licensing objectives I would suggest that the following matters are those which would be best controlled by local conditions on the licence.
  - Sufficient SIA Licensed Stewards to be on duty ( a minimum of 5 would appear to satisfy the arrangements for the event and layout of the premises)
  - A written age verification policy should be prepared prior to the event and all Staff including stewards to be briefed in relation this policy.
  - Stewards and all bar staff to be briefed by licensee/organiser re any local conditions imposed.
  - Use of plastic bottles and plastic drinking vessels. ie all drinks to be either dispensed in plastic glasses or bottles or decanted into a suitable plastic container by the bar staff before being supplied to the customer.
  - Controls on the movement and supervision of youth competitors and spectators to avoid the risk of them being exposed to unsuitable behaviour.

Paul Fair

Licensing Standards Officer.



## Amateur Boxing Event - Alloa Town Hall 14 September, 2018

### Appendix A - Suggested Local Conditions

- **All alcohol** and other drinks must be sold in or supplied to the customer in, or decanted into, **plastic** or **polycarbonate** Bottles and drinking vessels. No glass or metal containers are to be given to the customer.
- Only alcohol sold at the event by the licensee can be consumed at the event.
- A minimum of 5 SIA Licensed Stewards must be on duty to control entry to the premises, to monitor any area immediately outside the premises used by persons attending the event who have temporarily left to smoke, and to monitor and supervise the behaviour of persons within the venue. In particular to monitor the wellbeing of children and young persons in the balcony area.
- At all times at least 1 SIA Licensed Steward will be responsible for monitoring the Balcony area to ensure that no alcohol is taken into this area.
- At least one person who holds a suitable first aid qualification must be on duty at the event.
- At least one Personal Licence Holder must be on the premises for the duration of event, and be responsible for authorising all sales of alcohol
- Only trained staff will be permitted to make sales of alcohol, and all staff authorised to serve and sell alcohol will have with them a training certificate in the prescribed form. Trained Staff means staff trained in accordance with the Licensing (Training of Staff)(Scotland) Regulations, 2007.
- Any music or other entertainment must cease at no later than 15 minutes prior to the end of licensed hours.
- Except when competing in a boxing match All Children and Young Persons **must** remain in the company of an adult over the age of 18 years of age and **must** remain in **either the changing rooms or in the upper Balcony area** for the duration of the event.
- No Alcohol is to be taken into or consumed within the changing rooms, Balcony, foyer, stairwells, upper landings or toilets.
- Full particulars (Name, Date of Birth and SIA Badge No.) of the SIA Stewards to be employed at the event will be provided in writing to the Licensing Standards Officer at least 48 hours prior to the event.





**Re: Occasional Licence Alloa Town, Alloa -14 September 2018**  
Kelly Whyte to: June Andison

20/08/2018 13:55

Dear June,

In relation to letter you have sent me, the local conditions suggested are conditions we already have in place and follow. we always have a doctor and a number of first aiders at the event. kids are always kept to the changing rooms, stage and balcony area where no alcohol can be consumed and with a adult present. kids are our first priority, we don't stand for bad behaviour our stewards know this. we always use plastic and all staff have the correct training in place for the event. all staff are all briefed before the event to know whats expected of them.

thanks kelly

On Mon, 20 Aug 2018, 13:14 June Andison, <[jandison@clacks.gov.uk](mailto:jandison@clacks.gov.uk)> wrote:

June Andison  
Licensing Administrator  
Clackmannanshire Council  
3rd Floor 1936 Building  
Kilncraigs  
Greenside Street  
Alloa  
FK10 1EB

Tel 01259 452093

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