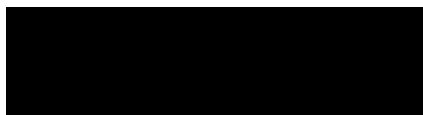




NOTICE OF MEETING

22 October 2026

A MEETING of the CLACKMANNANSHIRE LICENSING BOARD will be held in the COUNCIL CHAMBER, KILNCRAIGS, ALLOA, on TUESDAY 3 NOVEMBER 2026 at 9.30 AM.



DALE BELL

Depute Clerk to the Clackmannanshire Licensing Board

	Page No
1. Apologies	--
2. Declarations of Interest	--
Elected Members are reminded of their obligation to declare any financial or non-financial interest which they may have in any item on this agenda in accordance with the Councillors' Code of Conduct. A Declaration of Interest Form should be completed and passed to the Committee Services Officer.	
3. Confirm Minute of Meeting of the Clackmannanshire Licensing Board held on 22 September 2026 (Copy herewith)	03
4. Licensing (Scotland) Act 2005	
(i) Application for a Variation of Premises Licence - Application Form, LSO Report and Police Scotland Letter (Copies herewith) Premises: The Bottle Shop, 96 Stirling Street, Alva, FK12 5EH Applicant: Angela Polley	11
(ii) Application for a Variation of Premises Licence - Application Form, Layout Plan, and Police Scotland Letter (Copies herewith) Premises: Premier, Tron Court, Tullibody, FK10 2PS Applicant: Miss Natasha Mustafa	29
5. AOCB	--

Clackmannanshire Licensing Board – Board Members 8 (Quorum 4)

Councillors

Wards

Councillor	Kenneth Earle (Chair)	4	Clackmannanshire South	LABOUR
Councillor	Mark McLuckie (Vice Chair)	1	Clackmannanshire West	LABOUR
Councillor	Darren Lee	1	Clackmannanshire West	CONSERVATIVE
Councillor	Graham Lindsay	1	Clackmannanshire West	SNP
Councillor	Donald Balsillie	2	Clackmannanshire North	SNP
Councillor	Martha Benny	2	Clackmannanshire North	CONSERVATIVE
Councillor	William Keogh	2	Clackmannanshire North	LABOUR
Councillor	Fiona Law	2	Clackmannanshire North	SNP

The quorum for the Board by virtue of Schedule 1 paragraph 12(1) of the Licensing (Scotland) Act 2005 is 4 members



MINUTES OF MEETING of the CLACKMANNANSHIRE LICENSING BOARD held in the COUNCIL CHAMBER, KILNCRAIGS, ALLOA, on TUESDAY 22 SEPTEMBER 2026 at 9.30 am.

PRESENT

Councillor Kenneth Earle (Chair)
Councillor Donald Balsillie
Councillor William Keogh
Councillor Fiona Law
Councillor Darren Lee

IN ATTENDANCE

Dale Bell, Solicitor, Legal and Governance (Depute Clerk to the Board)
Lezli-Anne Sharp, Licensing Paralegal
Paul Fair, Licensing Standards Officer
Melanie Moore, Committee Services
Gillian White, Committee Services (minute)

1.0 APOLOGIES

Apologies were received from Councillor Mark McLuckie, Councillor Martha Benny and Councillor Graham Lindsay.

2.0 DECLARATIONS OF INTEREST

None.

3.0 MINUTES OF MEETING OF CLACKMANNANSHIRE LICENSING BOARD HELD ON 19 MAY 2026

The minutes of the meeting of the Clackmannanshire Licensing Board held on Thursday 19 May 2026 were submitted for approval.

Decision

The minutes of the meeting of the Clackmannanshire Licensing Board held on Thursday 19 May 2026 were agreed as a correct record and signed by the Chair.

4.0 LICENSING (SCOTLAND) ACT 2005:

The Chair advised he would take Items 4(i) and 4(ii) together as they were for the same organisation and were represented by the same solicitor.

I & ii Applications for Non-Minor Variations for Scotmid, 55 Alloa Road, Tullibody FK10 2TR and Main Street, Menstrie, FK11 7BL

Attending

Mr Paul Fair, Licensing Standards Officer (LSO)
Ms Audrey Junner, Hill Brown Licensing (Agent)
Mr Kevin White, Scotmid (Applicant)

The Board heard from the Licensing Standards Officer who advised that the application sought to make an application for a non-minor variation to make amendments to the operating plan, reflecting the way the business will operate in the future. He had no concerns with the application and advised that the Applicant had indicated that they have slight changes to the terms of the proposed conditions 4 and 9 to allow for the way that their business operates. He had no issue with the amendments to the proposed conditions.

The Board heard from Ms Audrey Junner, as agent for the Applicant, Scotmid. Ms Junner advised that the non-minor variations sought consent to include the option to provide home delivery of alcohol and to add background music to the operating plan. Ms Junner also provided the wording of the proposed amendments to the proposed conditions 4 and 9, namely:

4. *A record of all persons trained in relation to the Age Verification Policy will be made available from the premises and made available to the Licensing Standards Officer and any Constable of Police Scotland.*
9. *All records, electronic or written, made in relation to the delivery of alcohol will be made available from the premises for at least 12 months and will be made available on demand to a Licensing Standards Officer of the area where the premises are located or to a Constable of Police Scotland.*

The Board had the opportunity to ask questions of Ms Junner and the Licensing Standards Officer.

Motion

Having considered all the information presented to it and having had opportunity for questions, that the Board grants the application for the Non-Minor Variation of Licence subject to applying the Local Conditions for Home Delivery of Alcohol (as amended).

Moved by Councillor Fiona Law. Seconded by Councillor Kenneth Earle.

Decision

Having considered all the information presented to it and having had opportunity for questions, the Board granted the application for the Non-Minor Variation of Licence subject to applying the Local Conditions for Home Delivery of Alcohol (as amended), namely:

Local Licensing Conditions for Home Delivery of Alcohol

1. A written Age Verification Policy (AVP) must be kept and applied to all sales of alcohol for delivery to any place off the premises. This AVP must set out the steps that are to be taken to establish the age of a person attempting to take delivery of alcohol ("the customer") if it appears to the person making delivery of the alcohol that the customer appears to be less than 25 years of age (or such older age as may be specified in the policy).
2. Information must be provided to customers whether online or in store that Alcohol will only be left at the delivery address with a person who can prove that they are over 18 years of age.
3. Premises Licence holders must ensure that all persons involved in the delivery of alcohol from the premises have received appropriate training in the content and application of the Age Verification Policy to be applied to all deliveries.
4. A record of all persons trained in relation to the Age Verification Policy will be made available from the premises and made available to the Licensing Standards Officer and any Constable of Police Scotland.
5. A copy of the training record referred to in No 4 above should be supplied to delivery agent on completion of the training by the provider.
6. Licence holders will ensure that all persons involved in the delivery of alcohol from the premises have received appropriate training to ensure that deliveries of alcohol are not made to persons who are or appear to be drunk.

7. Licence holders using Royal Mail, a private postal service, a courier service or independent delivery drivers will ensure that an age-verified signed for delivery option is utilised that requires any package containing alcohol to be left with an adult over 18 at the specified delivery address and at no other place.
8. The premises licence holder will ensure that records of all alcohol deliveries are retained on the premises and that those records contain the following information: the forename and surname of the purchaser, the delivery address, the quantity and type of alcohol delivered and the purchase price.
9. All records, electronic or written, made in relation to the delivery of alcohol will be made available from the premises for at least 12 months and will be made available on demand to a Licensing Standards Officer of the area where the premises are located or to a Constable of Police Scotland.

Action
Clerk to the Board

- iii. Application for Non-Minor Variation for Thistle Bar, 1 Junction Place, Alloa, FK10 1JW.

Attending

Mr Paul Fair, Licensing Standards Officer (LSO)
Mr Stephen McGowna, TLT (Agent)
Mr Alex Ozobia, Amber Taverns (Applicant)

The Board heard from the Licensing Standards Officer who advised that the application sought to make an application for a non-minor variation to make amendments to the operating plan. The LSO had no concerns with the application. He advised that as the Licensing Policy has changed and as the outdoor area that exists on the premises is in close proximity to a residential area, he had offered the Board a list of proposed conditions in relation to the outdoor area. The Board had the opportunity to ask questions of Mr Fair.

The Board heard from Mr McGowan, who set out the background to Amber Taverns who are an existing pub group who have 180 pubs across the whole of the UK with 20 in Scotland. His client accepted the proposed conditions in relation to the outdoor drinking area. He advised that part of the application was to remove the named manager, but Amber Taverns have hired that manager, Debbie McNally, therefore he asked that the request to remove is deleted and that Ms McNally remains on the licence.

The LSO confirmed that he has no concerns with the retention of Ms McNally as manager.

The Board had the opportunity to ask questions of Mr McGowan.

Motion

Having considered all the information presented to it and having had opportunity for questions, that the Board grants the application for the Non-Minor Variation of Licence subject to applying the Local Conditions for Outdoor Areas and that the Board notes the retention of Ms Debbie McNally as manager.

Moved by Councillor Fiona Law. Seconded by Councillor Donald Balsillie.

Decision

Having considered all the information presented to it and having had opportunity for questions, the Board noted the retention of Ms Debbie McNally as manager and granted the application for the Non-Minor Variation of Licence subject to applying the Local Conditions for Outdoor Areas, namely:

Local Licensing Conditions for Outdoor Areas:

1. Consumption of alcohol in the outdoor drinking areas is not permitted after 10.00pm.
2. Use of the outdoor area for any purpose is not permitted after 11pm.
3. No live or recorded music, live performances or other entertainment is permitted within the outdoor drinking areas .
4. Customers using the outdoor drinking areas shall at all times be supervised and/or monitored to ensure that nuisance or annoyance to neighbouring residents is not caused. In particular staff must take all reasonable steps to prevent shouting, singing and disorderly conduct within the outdoor area.
5. Where the outdoor drinking facility is to be used during the hours of darkness, the licence holder shall ensure that suitable lighting is provided for the convenience and safety of all persons on the premises.
6. The outdoor drinking facility must not be used for any purpose, which is likely to cause annoyance to neighbours through smell, for example, the use of barbecues.
7. Any facility provided for the comfort of patrons such as outdoor heaters must be used and maintained in a safe manner and in accordance with manufacturers' instructions and any other statutory requirements.
8. Where smoking is permitted in the outdoor drinking area, ashtrays or other suitable receptacles will be provided.
9. The Premises Licence Holder must prepare a document for the benefit of all staff working on the premises, explaining how compliance with the conditions of the premises licence, insofar as they relate to the licensed outdoor drinking area, will be achieved and supervised. This document must be available to staff at all times, and a record should be kept of all staff trained in relation to it. This Document must also be available on the premises for inspection by the Licensing Standards Officer.
10. In any outdoor drinking area attached to the premises the licence holder will be required to display such notices as prescribed by the Licensing Board. Notices prescribed in relation to this condition may relate to such matters as: Noise, Conduct of Customers, Permitted hours of use
11. Only alcohol that has been sold on the premises can be consumed in the outdoor areas.

Action

Clerk to the Board

iv Application for New Premises Licence with Addition of Home Delivery of Alcohol for Spar, 131 Stirling Street, Alva, FK12 5EF

Attending

Mr Paul Fair, Licensing Standards Officer (LSO)

Mr Gordon Emslie, GNE Consultancy (Agent)

Ms Melanie Cruikshank, Licensing Manager for SRJ Convenience Limited (Applicant)

The Board heard from the Licensing Standards Officer who apologised for the reference in his report to non-minor variation, and that the application was for a new premises licence. He had no concerns on the application but recommended the addition of local licensing conditions for the home delivery of alcohol as proposed in Appendix A of his report.

The Board heard from Mr Gordon Emslie, as agent for the Applicant, SRJ Convenience Limited, who explained that SRJ Convenience Limited are an experienced operator with 40 stores in Scotland including one in Alloa. He advised that they currently operate in the Premier store. He advised that while they have applied for home delivery for Spar, at this stage it's unlikely that will be used as it would bring it into conflict with the Premier store, but it would future proof the business.

The Board had the opportunity to ask questions of Mr Emslie and the Licensing Standards Officer.

Councillor Law raised a concern regarding public safety around deliveries to the store. She advised that delivery drivers are parking at the junction of Stirling Street and Queen street which is very narrow. Mr Emslie advised that the issue has been highlighted and he will take it away to try and find a better solution with Spar and Premier to look at educating the delivery supply chain.

Motion

Having considered all the information presented to it and having had opportunity for questions, that the Board grants the application for a New Premises Licence subject to applying the Local Conditions for Home Delivery of Alcohol.

Moved by Councillor Fiona Law. Seconded by Councillor Darren Lee.

Decision

Having considered all the information presented to it and having had opportunity for questions, the Board granted the application for the New Premises Licence subject to applying the Local Conditions for Home Delivery of Alcohol, namely:

Local Licensing Conditions for Home Delivery of Alcohol

1. A written Age Verification Policy (AVP) must be kept and applied to all sales of alcohol for delivery to any place off the premises. This AVP must set out the steps that are to be taken to establish the age of a person attempting to take delivery of alcohol ("the customer") if it appears to the person making delivery of the alcohol that the customer appears to be less than 25 years of age (or such older age as may be specified in the policy).
2. Information must be provided to customers whether online or in store that Alcohol will only be left at the delivery address with a person who can prove that they are over 18 years of age.
3. Premises Licence holders must ensure that all persons involved in the delivery of alcohol from the premises have received appropriate training in the content and application of the Age Verification Policy to be applied to all deliveries.
4. A record of all persons trained in relation to the Age Verification Policy will be kept on the premises and made available to the Licensing Standards Officer and any Constable of Police Scotland.

5. A copy of the training record referred to in No 4 above should be supplied to delivery agent on completion of the training by the provider.
6. Licence holders will ensure that all persons involved in the delivery of alcohol from the premises have received appropriate training to ensure that deliveries of alcohol are not made to persons who are or appear to be drunk.
7. Licence holders using Royal Mail, a private postal service, a courier service or independent delivery drivers will ensure that an age-verified signed for delivery option is utilised that requires any package containing alcohol to be left with an adult over 18 at the specified delivery address and at no other place.
8. The premises licence holder will ensure that records of all alcohol deliveries are retained on the premises and that those records contain the following information: the forename and surname of the purchaser, the delivery address, the quantity and type of alcohol delivered and the purchase price.
9. All records, electronic or written, made in relation to the delivery of alcohol will kept on the premises for at least 12 months and will be made available on demand to a Licensing Standards Officer of the area where the premises are located or to a Constable of Police Scotland.

Action

Clerk to the Board

- vi. Application for Non-Minor Variation for Bar Aldo, 9-11 Coalgate, Alloa, FK10 1EH.

Attending

Mr Paul Fair, Licensing Standards Officer (LSO)

Mr Lewis Barn, Hill Brown Licensing (Agent)

Mr Also Pia, Bar Aldo (Applicant)

The Board heard from the Licensing Standards Officer who confirmed that this was a non-minor variation only, and not a conversion from trade as a members' club as set out in his report. He advised that the application sought to make an application for a non-minor variation to make amendments to the operating plan which seeks to add televised sport and amend some historical errors on the operating plan as detailed on the application. The LSO had no concerns with the application.

The Board heard from Mr Barn who provided background that his client sought to amend some historical errors in the operating plan relating to the statement in Question 1 of the operating plan in that the premises is used for on-sales only, but in reality, the premises has benefited from off-sales for a number of years. He also advised in relation to Question 6 of the operating plan where it states that children and young persons aged 0 – 18 are permitted access, he confirmed that at 18 you are an adult, so the change is to amend the range from 0 – 17. Mr Barn advised that his client also wished to add televised sport on to the operating plan, having realised around the World Cup, that this was not included in the Licence.

The Board had the opportunity to ask questions of Mr Barn and the Licensing Standards Officer.

The Applicant, Mr Pia, thanked the Board for their support.

Motion

Having considered all the information presented to it and having had opportunity for questions, that the Board grants the application for the Non-Minor Variation of Licence

Moved by Councillor Fiona Law. Seconded by Councillor William Keogh.

Decision

Having considered all the information presented to it and having had opportunity for questions, the Board granted the application for the Non-Minor Variation of Licence.

Action

Clerk to the Board

vi. Application for Non-Minor Variation – Conversion from trade as Members Club for Braehead Golf Club, Alloa Road, Cambus, Alloa, FK10 2NT

Attending

Mr Paul Fair, Licensing Standards Officer (LSO)

The Board heard from the Licensing Standards Officer who confirmed that this was a non-minor variation to change the status of that identified as a “Members’ Club” to what can be referred to as an “Open Licence”. The LSO had no concerns with the application. He also advised that should the Board be minded to grant the application they should also record agreement to remove the local licensing conditions in relation specifically to the operation as a members’ club.

The Board had the opportunity to ask questions of the Licensing Standards Officer.

Motion

Having considered all the information presented to it and having had opportunity for questions, that the Board grants the application for the Non-Minor Variation of Licence and agrees to remove the local licensing conditions in relation specifically to the operation as a members’ club.

Moved by Councillor Kenneth Earle. Seconded by Councillor William Keogh.

Action

Clerk to the Board

vii. Application for Non-Minor Variation – Addition of Tours to Operating Plan for Heart of Caledonia Distillery Limited, 10 Main Street, Clackmannan, FK10

Attending

Mr Paul Fair, Licensing Standards Officer (LSO)

Mrs Gillian Bailey, Heart of Caledonia Distillery Limited (Applicant)

The Board heard from the Licensing Standards Officer who confirmed that this was a non-minor variation application which sought authority to include prebooked distillery tours and learning sessions as well as a change to sales permissions to allow off-sales to those attending the prebooked tours and learning sessions. The LSO had no concerns with the application.

The Board had the opportunity to ask questions of the Mrs Bailey and the Licensing Standards Officer.

Motion

Having considered all the information presented to it and having had opportunity for questions, that the Board grants the application for the Non-Minor Variation of Licence.

Moved by Councillor Donald Balsillie. Seconded by Councillor Kenneth Earle.

Action

Clerk to the Board

5.0 GENERAL PERMITTED EXTENSION – FESTIVE POLICY 2026-2027

The report, submitted by the Depute Clerk to the Licensing Board, enabled the Licensing Board to consider its approach to the festive period 2026-2027.

Decision

The Board:

1. Noted that the Statement of Licensing Policy has incorporated the Festive Policy;
2. Agreed that any general extension incorporated into the Statement of Licensing Policy 2023 shall be in place during the periods from 18 December 2026 to 3 January 2027 inclusive;
and
3. Agreed that the final general extension incorporated into the Statement of Licensing Policy shall end 3 January 2027, as this is the last non-working day of the festive period.

Action

Clerk to the Board

Ends: 10.38 am

Licensing Board



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Licensing (Scotland) Act 2005, Section 29 Application for Variation of Premises Licence

To:

Clerk to the Licensing Board
Clackmannanshire Council
Kilncraigs
Alloa
FK10 1EB

If you are Completing this Form by Hand, Please Write Legibly in Block Capitals using **BLACK INK**. Please Ensure the Completed Application is Signed by the Applicant, Dated and Returned to the Above Address along with the Fee and the Original Licence or a Statement of Reasons as to why the Original Licence Cannot be Produced.

APPLICANT INFORMATION

Question 1

Name, Address, Postcode and Licence Number of Premises.

THE BOTTLE SHOP 96 STIRLING ST.
ALVA FK12 5EH

Premises No. CC86

Question 2

Full Name, Address, Postcode, Telephone Number and Email Address of the Current Licensee or the Applicant if Different.



CHANGE EMAIL ADDRESS PLEASE TO



NO OTHER CHANGES

DETAILS OF VARIATION

Question 3

Brief Details of Variation (Continue on Separate Sheet if Necessary)

VARYING THE STATEMENT IN QUESTION 5(f) OF
THE OPERATING PLAN TO INCLUDE ¹ THE
PREMISES MAY SEND OUT LICENSED PRODUCTS
FOR HOME DELIVERY WITHIN CORE
LICENSED HOURS.

OPERATING PLAN

Question 4

Do you Propose to Vary any of the Information Within the Operating Plan
Contained in the Licence?

YES/~~NO~~

If Yes Please Complete and submit New Operating Plan to include the
Proposed Variations.

Licensing Board



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LAYOUT PLAN

Question 5

Do you Propose a Variation to the Layout Plan Contained in the Licence?

~~YES~~/NO

If Yes Please Supply **6 Copies** of the New Layout Plan Conforming to Paragraph 5 of The Premises Licence (Scotland) Regulations 2007.

CONDITIONS

Question 6

Do you propose a variation to any of the conditions to which the licence is subject?

~~YES~~/NO

If Yes please give details of the proposed variation below

Please Note That You Cannot Vary any Condition Which Is on Your Licence By Virtue Of Section 27(1) Of The Licensing (Scotland) Act, 2005 (Mandatory Conditions).

PREMISES MANAGER

Question 7

If you Propose to Vary the Information Contained in the Licence Relating to the Premises Manager . Please Provide the following information.

Name, Address and Personal Licence Details (Number and Issuing Board) of the Existing Premises Manager

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If only the existing Premises Manager's Personal Details have Changed
Please Provide details

If there is a Change of Premises Manager Please Provide the following:-

Name and Address of the Proposed Premises Manager

Date and Place of Birth of the Proposed Premises Manager

Email Address and Telephone Number of the Proposed Premises Manager

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Personal Licence

Date of Issue	Name of Licensing Board Issuing	Reference No. Of Personal Licence

Is the Variation Relating to the change of Premises Manager to Take Effect During the Application Period

YES/NO

If the Answer to the Above Question is NO Please Provide Below the Date the Variation is to Take Effect.

--

DECLARATION BY APPLICANT OR AGENT ON BEHALF OF APPLICANT

If Signing on Behalf of the Applicant Please State in What Capacity.

The Contents of This Application Are True to the Best of my Knowledge and Belief.

Signature.......... Date 28/4/26
* (See Note Overleaf)

CapacityAPPLICANT..... APPLICANT/AGENT
(Delete as appropriate)

Telephone Number and Email Address of Signatory



Licensing Board



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*** Data Protection Act 1998**

The Information on this Form May be Held on an Electronic Public Register Which May be Available to Members of the Public on Request

Clackmannanshire Licensing Board has a duty to protect public funds that it administers and may use this information for the prevention and detection of fraud. For more details, please contact The Councils, Senior Auditor, on telephone number 01259 452047

Checklist	
Fee enclosed	
Application signed/dated	
Original Licence enclosed or a Statement of reasons for failing to produce the Licence	
New Operating Plan Enclosed	
New Layout Plan Enclosed	



OPERATING PLAN

Licensing (Scotland) Act 2005, section 20(2)(b)(i)

Question 1

STATEMENT REGARDING ALCOHOL BEING SOLD ON PREMISES/OFF PREMISES OR BOTH

1(a) Will alcohol be sold for consumption solely ON the Premises?	YES /NO*
1(b) Will alcohol be sold for consumption solely OFF the Premises?	YES/ NO *
1(c) Will alcohol be sold for consumption both ON and OFF the Premises?	YES /NO*

*Delete as appropriate

Question 2

STATEMENT OF **CORE** TIMES WHEN ALCOHOL WILL BE SOLD FOR CONSUMPTION **ON** PREMISES

DAY	ON CONSUMPTION	
	OPENING TIME	TERMINAL HOUR
MONDAY		
TUESDAY		
WEDNESDAY		
THURSDAY		
FRIDAY		
SATURDAY		
SUNDAY		

Question 3



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DAY	ON CONSUMPTION	
	OPENING TIME	TERMINAL HOUR
MONDAY	10 AM	10 PM
TUESDAY	10 AM	10 PM
WEDNESDAY	10 AM	10 PM
THURSDAY	10 AM	10 PM
FRIDAY	10 AM	10 PM
SATURDAY	10 AM	10 PM
SUNDAY	10 AM	10 PM

Question 4

SEASONAL VARIATIONS

Does the Applicant intend to operate according to Seasonal Demand	YES /NO*
<p>*If YES – provide details</p>	

Licensing Board

Question 5



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PLEASE INDICATE THE OTHER ACTIVITIES OR SERVICES THAT WILL BE PROVIDED ON THE PREMISES IN ADDITION TO SUPPLY OF ALCOHOL

1	2	3	4
	Please Confirm	To Be Provided During Core Licensed Hours	Be Provided Outwith Core Licensed Hours
	YES/NO	YES/NO	YES/NO
5(a) Activity			
Accommodation	No	N/A	N/A
Conference Facilities	No		
Restaurant Facilities	No		
Bar Meals	No		
5(b) Activity - Social Functions Including:			
Receptions Including Wedding, Funerals, Birthdays, Retirements Etc.	No		
Club of Other Group Meetings etc.	No		
5(b) Activity - Entertainment Including:			
Recorded Music (see 5g)	No		
Live Performance (see 5g)	No		
Dance Facilities	No		
Theatre	No		
Films	No		
Gaming	No		

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Indoor/Outdoor Sports	No		
Televised Sport	No		
5(d) Activity			
Outdoor Drinking Facilities	No		
5(e) Activity			
Adult Entertainment*	No		

* Adult Entertainment means any form of entertainment which-

- (a) involves a person performing an act of an erotic or sexually explicit nature; and
- (b) is provided wholly or mainly for the sexual gratification or titillation of the audience

Where you have answered **YES** in respect of any entry in Column 4 above, please provide further details below

5(f) Any Other Activities

If you propose to provide any activities other than those listed in 5(a) – (e) please provide details or further information in the box below

THE PREMISES MAY SEND OUT LICENSED PRODUCTS FOR HOME DELIVERY WITHIN CORE LICENSED HOURS.

5(g) Late Night Premises Opening after 1.00am

Where You Have Confirmed That You Are Providing Live or Recorded Music Will The Decibel Level Exceed 85dB	YES /NO*
When Fully Occupied Are There Likely To Be More Customers Standing Than Seated	YES /NO*

*Delete As Appropriate

Licensing Board

Question 6 (On-Sales only)



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CHILDREN AND YOUNG PERSONS

6(a)	When Alcohol Is Being Sold For Consumption On The Premises Will Children Or Young Persons Be Allowed Entry	YES /NO*
------	--	---------------------

6(b) Where the answer to 6(a) is YES provide statement of the **TERMS** under which they will be allowed entry

--

6(c) Provide Statement Regarding the **AGES** of children or Young Persons to be Allowed Entry

--

6(d) Provide Statement Regarding the **TIMES** During Which Children and Young Persons will be Allowed Entry

--

Licensing Board



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6(e) Provide Statement Regarding the **PARTS** of the Premises to Which Children and Young Persons Will Be Allowed Entry

Question 7

CAPACITY OF PREMISES

What is the Proposed Capacity of the Premises to Which This Application Relates?

OFF SALES 22.46 sqm

Question 8

PREMISES MANAGER (NOTE Not Required Where Application is For Grant of Provisional Premises Licence)

Personal Details

8(a) Name

DANIELLE POLLEY

8(b) Date of Birth

Licensing Board



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8(c) Contact Address

8(d) Email Address

8(e) Personal Licence

Date of Issue	Name of Licensing Board Issuing	Reference No. Of Personal Licence
	CLACKMANNANSHIRE	CC 605

DECLARATION BY APPLICANT OR AGENT ON BEHALF OF APPLICANT

If Signing on Behalf of the Applicant Please State in What Capacity.

The Contents of This Operating Plan Are True to the Best of my Knowledge and Belief.

Signature * (See Note Below)

Date 20/5/26

Capacity LICENSEE APPLICANT/AGENT
(Delete as appropriate)

Telephone Number and Email Address of Signatory

.....
.....

*** Data Protection Act 1998**

The Information on this Form May be Held on an Electronic Public Register Which May be Available to Members of the Public on Request



Corporate Services

Kilncraigs, Greenside Street, Alloa, FK10 1EB
Telephone: 01259 450000

Memo

To: **The Clerk to the Licensing Board
Kilncraigs
Greenside Street
Alloa
FK10 2AD**

From: **Paul Fair
Licensing Standards Officer**

Extension: **2091**

Email: **pfair@clacks.gov.uk**

Our Ref: **PF/LSO/NMV/REP/CC086**

Your Ref:

Date: **31/07/2026**

Subject: **Licensing (Scotland) Act, 2005. Section 29
Non Minor Variations – Addition of Home Delivery of Alcohol
The Bottle Shop, 96 Stirling Street, Alva FK12 5EH CC086**

1. Having considered the content of the application to vary the premises licences, I have the following comments to make, these comments should be treated as a representation in the terms of section 22 of the Licensing (Scotland) Act, 2005.
2. The application to be determined is a non minor variation seeking consent to include the option to provide home delivery of alcohol.
3. All required application processes have been completed by the applicant, and all essential documents have been supplied.
4. I am unaware of any representations or objections to the applications from any party.
5. The applicant is seeking to amend the operating plan to include home delivery of groceries, including alcohol.
6. I have no concerns about the home delivery of alcohol, and the Boards views on the matter are recorded in their own Statement of Licensing Policy.
7. The Clackmannanshire Licensing Board Statement of Licensing Policy 2023-2028 (the Policy) confirms at page 19 that the Board will require all premises seeking to make home deliveries of alcohol to have this specified on their operating plan.
8. The Policy goes on to indicate that home delivery of alcohol should be robustly managed and is likely to attract additional local conditions where the Licensing Board think it is necessary and expedient for the purposes of the licensing objectives.
9. In this case, I would suggest that to support compliance with the licensing objectives contained within the Licensing (Scotland) Act, 2005, that if the Board decide to grant the licence they should apply additional local conditions of the type suggested in the Policy.

10. At **Appendix A** I have drafted proposed conditions for the benefit of the Licensing Board that I believe will adequately address the common concerns that surround the home delivery of alcohol.
11. I would suggest that these proposed conditions are necessary and expedient for the purposes of the licensing objectives and should be to the licence on grant of this variation.
12. Those concerns are deliveries being made to underage persons, or to persons who are drunk or at serious risk of harm from drinking alcohol, and deliveries being made by untrained individuals, or by couriers that do not have robust age verification measures in place.
13. I have no further concerns about the application.

Paul Fair

Licensing Standards Officer.

Appendix A

Draft Local |Conditions Home Delivery of Alcohol

These conditions may only be applied by the licensing Board once they confirm that it is necessary and expedient or the purposes of the licensing objectives.

1. A written Age Verification Policy (AVP) must be kept and applied to all sales of alcohol for delivery to any place off the premises. This AVP must set out the steps that are to be taken to establish the age of a person attempting to take delivery of alcohol ("the customer") if it appears to the person making delivery of the alcohol that the customer appears to be less than 25 years of age (or such older age as may be specified in the policy).
2. Information must be provided to customers whether online or in store that Alcohol will only be left at the delivery address with a person who can prove that they are over 18 years of age.
3. Premises Licence holders and Premises Managers must ensure that all persons involved in the delivery of alcohol from the premises have received appropriate training in the content and application of the Age Verification Policy to be applied to all deliveries.
4. A record of all persons trained in relation to the Age Verification Policy will be kept on the premises and made available to the Licensing Standards Officer and any Constable of Police Scotland.
5. A copy of the training record referred to in No 4 above should be supplied to delivery agent on completion of the training
6. Licence holders and Premises Managers will ensure that all persons involved in the delivery of alcohol from the premises have received appropriate training to ensure that deliveries of alcohol are not made to persons who are or appear to be drunk.
7. Licence holders using Royal Mail, a private postal service, a courier service or independent delivery drivers will ensure that an age-verified signed for delivery option is utilised that requires any package containing alcohol to be left with an adult over 18 at the specified delivery address and at no other place.
8. The premises licence holder will ensure that records of all alcohol deliveries are retained on the premises and that those records contain the following information, the forename and surname of the purchaser, the delivery address, the quantity and type of alcohol delivered and the purchase price.
9. All records, electronic or written made in relation to the delivery of alcohol, will be kept on the premises for at least 12 months and will be made available on demand to a Licensing Standards Officer for the area where the premises are located or to a Constable of Police Scotland.

29/05/2026

Your Ref: VARIATION -
BOTTLE SHOP, ALVA

Our Ref: 1020286

Clerk to the Licensing Board
Clackmannanshire Council
Kilncraigs
Alloa
FK10 1EB



Roddy Irvine
Chief Superintendent
Divisional Commander

Forth Valley Division Headquarters
Randolphfield
St Ninian's Road
Stirling
FK8 2HD

Dear Sir/Madam,

LICENSING (SCOTLAND) ACT 2005
APPLICATION FOR THE VARIATION OF A PREMISES LICENCE
THE BOTTLE SHOP
THE BOTTLE SHOP, 96 STIRLING STREET, ALVA, CLACKMANNANSHIRE,
FK12 5EH.
ANGELA POLLEY

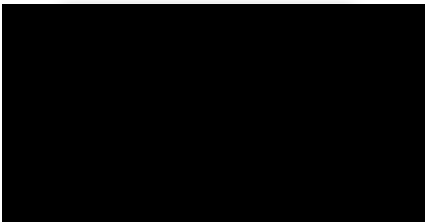
I refer to the above variation of a premises licence in terms of Section 29(5) of the Licensing (Scotland) Act 2005.

The variation requested consists of the addition to 5(f) of the operating plan:
"The premises may send out licensed products for home delivery within core licensing hours".

In terms of Section 29(5) this request can be considered a variation.

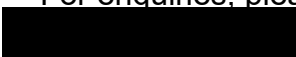
I have no adverse comment to make regarding the variation proposed.

Yours faithfully



Roddy Irvine
Chief Superintendent
Divisional Commander

For enquiries, please contact the Licensing Department on





Clackmannanshire
Council

www.clacks.gov.uk

Comhairle Siorrachd
Chlach Mhanann

Premises Variation

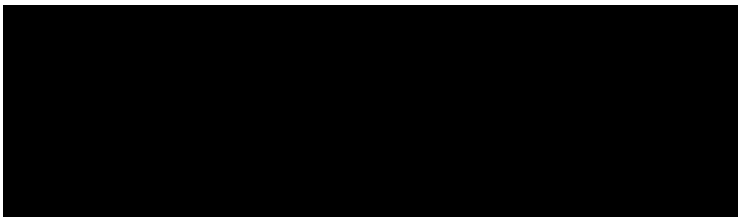
Case Reference : VAR22

Date Applied : Thursday, 6th Aug 2026

Applicant Details

Is the current premises licence holder a natural or non natural person? : Natural

Name : Miss Natasha Mustafa



Premises Details

Premises Address : 1, PREMIER, TRON COURT, ALLOA, FK10 2PS

License Number of Premises : CC028

Details of Variation

Type of variation : Non Minor

Brief Details of Variation : Adjusting the area of where the alcohol is held in the store

Operating and Layout Plans

Do you Propose to Vary any of the Information Within the Operating Plan Contained in the Licence? : No

Do you Propose a Variation to the Layout Plan Contained in the Licence? : Yes

Conditions

Do you propose a variation to any of the conditions to which the licence is subject? : No

If Yes, please give details of the proposed variation :

Premises Manager

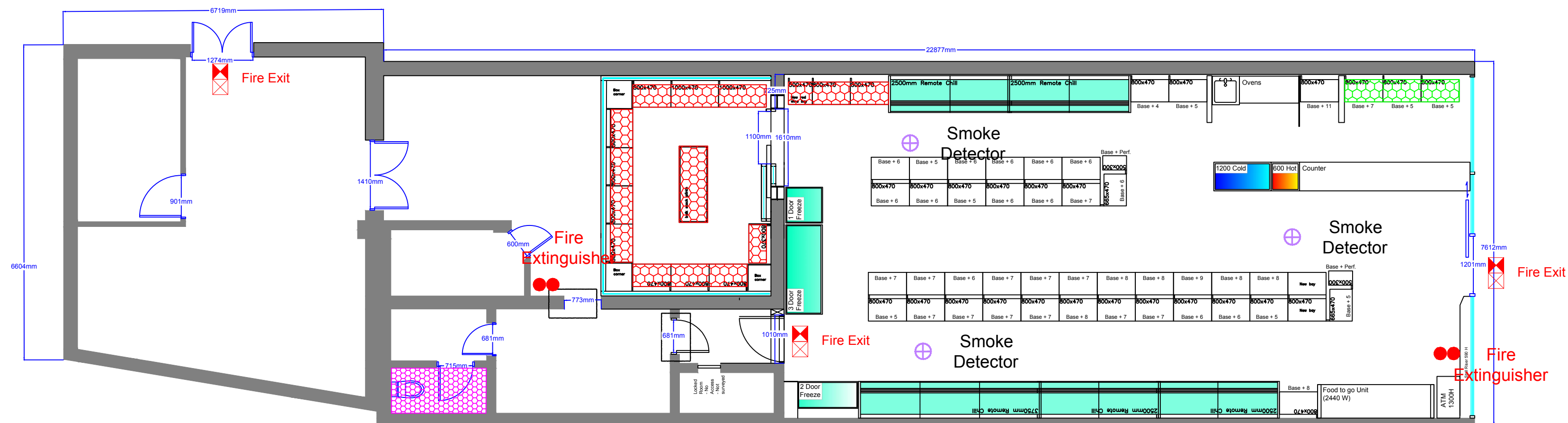
Do you propose to vary the Information Contained in the Licence Relating to the Premises Manager? : No

Current premises licence documentation

Are you able to produce, and either deliver to us in person or send us by recorded delivery, your current premises licence documentation? : Yes

If yes, how will you provide it : Send by Recorded Delivery

If no, please advise why you are unable to do so :



"All activities may occur throughout"

DO NOT SCALE

Existing Ceiling:	-
Proposed Ceiling:	-
Depth Of Frieze:	-
Wall Column Height:	-
Gondola Column Height:	-
Suspended Ceiling:	-
	-
	-
	-
	-
Floor Specification:	-
	-
	-
	-
	-
Lighting Specification:	-
	-
	-
	-
	-
Woodwork Finish:	-
Shelving Colour:	-
Kickplate Colour:	-
Ticket Rail Colour:	-
Dairy Trim Colour:	-
Slatwall Finish:	-
Frieze Finish:	-



Project
Details:

- 1 Tron Court
Tullibody
Alloa
FK10 2PS
-

Scale:	1:75 @ A2	Revision:	A
Date:	29.07.2026	Project Rep:	JM
Drawn By:	CD	Revision By:	JM

25/08/2026

Your Ref: [[VAR22]]

Our Ref: 1043003

Clerk to the Licensing Board
Clackmannanshire Council
Kilncraigs
Alloa
FK10 1EB



Roddy Irvine
Chief Superintendent
Divisional Commander

Forth Valley Division Headquarters
Randolphfield
St Ninian's Road
Stirling
FK8 2HD

Dear Sir/Madam,

**LICENSING (SCOTLAND) ACT 2005
APPLICATION FOR THE VARIATION OF A PREMISES LICENCE
TRON COURT NEWSAGENTS
32 TRON COURT, TULLIBODY, CLACKMANNANSHIRE, FK10 2PS.**

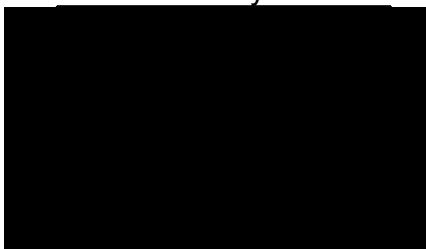
I refer to the above variation of a premises licence in terms of Section 29(5) of the Licensing (Scotland) Act 2005.

The variation requested consists of a change to the alcohol storage areas within the premises.

In terms of Section 29(5) this request can be considered a variation.

I have no adverse comment to make regarding the variation proposed.

Yours faithfully



Roddy Irvine
Chief Superintendent

OFFICIAL: POLICE AND PARTNERS

Divisional Commander

For enquiries please contact the Licensing Department on 