



APPLICATION FOR VARIATION OF PREMISES LICENCE

Licensing (Scotland) Act 2005, Section 29

To:

Clerk to the Licensing Board
Kilncraigs
Greenside Street
Alloa
FK10 1EB

If you are Completing this Form by Hand, Please Write Legibly in Block Capitals using **BLACK INK**. Please Ensure the Completed Application is Signed by the Applicant, Dated and Returned to the Above Address along with the Fee and the Original Licence or a Statement of Reasons as to why the Original Licence Cannot be Produced.

APPLICANT INFORMATION

Question 1

Name, Address, Postcode and Licence Number of Premises.

Braehead Golf Club
Alloa Road
Alloa
FK10 2NT

CC118

Question 2

Full Name, Address, Postcode, Telephone Number and Email Address of the Current Licensee or the Applicant if Different.

Same Details

[REDACTED]

[REDACTED]

DETAILS OF VARIATION

Question 3

Brief Details of Variation (Continue on Separate Sheet if Necessary)

To convert the Licensing arrangement for the Premises from the normal operation of a Licensed Members Club to an Open Licence.

OPERATING PLAN

Question 4

Do you Propose to Vary any of the Information Within the Operating Plan Contained in the Licence?

NO

If Yes Please Complete and submit New Operating Plan to include the Proposed Variations.

LAYOUT PLAN

Question 5

Do you Propose a Variation to the Layout Plan Contained in the Licence?

NO

If Yes Please Supply **6 Copies** of the New Layout Plan Conforming to Paragraph 5 of The Premises Licence (Scotland) Regulations 2007.

CONDITIONS

Question 6

Do you propose a variation to any of the conditions to which the licence is subject?

YES

If Yes please give details of the proposed variation below

Please Note That You Cannot Vary any Condition Which Is on Your Licence By Virtue Of Section 27(1) Of The Licensing (Scotland) Act, 2005 (Mandatory Conditions).

We wish to remove the local Licensing Conditions that apply to a Member Club.

PREMISES MANAGER

Question 7

If you Propose to Vary the Information Contained in the Licence Relating to the Premises Manager . Please Provide the following information.

Name, Address and Personal Licence Details (Number and Issuing Board) of the Existing Premises Manager

If only the existing Premises Manager's Personal Details have Changed Please Provide details

We do not have a Premises Manager – we wish to appoint one. Details below.

If there is a Change of Premises Manager Please Provide the following:-

Name and Address of the Proposed Premises Manager

Joyce Milne

[REDACTED]

Alloa

[REDACTED]

Date and Place of Birth of the Proposed Premises Manager

[REDACTED]

Email Address and Telephone Number of the Proposed Premises Manager

[REDACTED]

Personal Licence

Date of Issue	Name of Licensing Board Issuing	Reference No. Of Personal Licence
11/07/2023	Clackmannanshire Council	CC783

Is the Variation Relating to the change of Premises Manager to Take Effect During the Application Period

NO

If the Answer to the Above Question is NO Please Provide Below the Date the Variation is to Take Effect.

The Premises Manager will only be appointed once the application is approved.

DECLARATION BY APPLICANT OR AGENT ON BEHALF OF APPLICANT

If Signing on Behalf of the Applicant Please State in What Capacity.

The Contents of This Application Are True to the Best of my Knowledge and Belief.

Signature* (See Note Below)

Date

Capacity **APPLICANT/AGENT**
(Delete as appropriate)

Telephone Number and Email Address of Signatory

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*** Data Protection Act 1998**

The Information on this Form May be Held on an Electronic Public Register Which May be Available to Members of the Public on Request

Clackmannanshire Licensing Board has a duty to protect public funds that it administers and may use this information for the prevention and detection of fraud. For more details, please contact The Councils, Senior Auditor, on telephone number 01259 452047

Checklist	
Fee enclosed	
Application signed/dated	
Original Licence enclosed or a Statement of reasons for failing to produce the Licence	
New Operating Plan Enclosed	
New Layout Plan Enclosed	

OPERATING PLAN *Licensing (Scotland) Act 2005, section 20(2)(b)(i)***Question 1**

STATEMENT REGARDING ALCOHOL BEING SOLD ON PREMISES/OFF PREMISES OR BOTH

1(a) Will alcohol be sold for consumption solely ON the premises	
1(b) Will alcohol be sold for consumption solely OFF the premises	
1(c) Will alcohol be sold for consumption both ON and OFF the premises	YES
*Delete as appropriate	

Question 2

STATEMENT OF **CORE** TIMES WHEN ALCOHOL WILL BE SOLD FOR CONSUMPTION **ON** PREMISES

Day	ON Consumption	
	Opening time	Terminal hour
<i>Monday</i>	11.00am	11.00pm
<i>Tuesday</i>	11.00am	11.00pm
<i>Wednesday</i>	11.00am	11.00pm
<i>Thursday</i>	11.00am	11.00pm
<i>Friday</i>	11.00am	1.00am
<i>Saturday</i>	11.00am	1.00am
<i>Sunday</i>	11.00am	12.00pm

Question 3

STATEMENT OF *CORE* TIMES WHEN ALCOHOL WILL BE SOLD FOR CONSUMPTION *OFF* PREMISES

Day	OFF Consumption	
	Opening time	Terminal hour
<i>Monday</i>	11.00am	10.00pm
<i>Tuesday</i>	11.00am	10.00pm
<i>Wednesday</i>	11.00am	10.00pm
<i>Thursday</i>	11.00am	10.00pm
<i>Friday</i>	11.00am	10.00pm
<i>Saturday</i>	11.00am	10.00pm
<i>Sunday</i>	11.00am	10.00pm

NOTES: Clackmannanshire Licensing Board at their meeting of 11 December 2014 varied licence condition. Non Minor Variation to include an additional outdoor drinking area, granted by Clackmannanshire Licensing Board at their meeting of 27 April 2021. Non Minor Variation to remove plastic drinking vessels conditions granted by the licensing board – 29.08.2023

Question 4

SEASONAL VARIATIONS

<i>Does the applicant intend to operate according to seasonal demand</i>	YES
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**If YES – provide details*

MAY WISH TO TAKE ADVANTAGE OF ANY ADDITIONAL LICENSING HOURS ALLOWED BY CLACKMANNANSHIRE LICENSING BOARD DURING THE FESTIVE PERIOD.
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Question 5

PLEASE INDICATE THE OTHER ACTIVITIES OR SERVICES THAT WILL BE PROVIDED ON THE PREMISES IN ADDITION TO SUPPLY OF ALCOHOL

5(a) Activity	Please confirm YES/NO	To be provided during core licensed hours – please confirm YES/NO	Where activities are also to be provided <u>outwith</u> core licensed hours please confirm YES/NO
<i>Accommodation</i>	NO	N/A	N/A
<i>Conference facilities</i>	YES	YES	YES
<i>Restaurant facilities</i>	YES	YES	YES
<i>Bar meals</i>	YES	YES	YES
5(b) Activity Social functions including:	Please confirm YES/NO	To be provided during core licensed hours – please confirm YES/NO	Where activities are also to be provided outwith core licensed hours please confirm YES/NO
<i>Receptions including (Weddings funerals,, birthdays, retirements etc)</i>	YES	YES	YES

<i>Club or other group meetings etc</i>	YES	YES	YES
5(c) Activity Entertainment including:	Please confirm YES/NO	To be provided during core licensed hours – please confirm YES/NO	Where activities are also to be provided outwith core licensed hours please confirm YES/NO
<i>Recorded Music – see 5(g)</i>	YES	YES	YES
<i>Live performances – see 5(g)</i>	YES	YES	NO
<i>Dance facilities – see 5(g)</i>	YES	YES	NO
<i>Theatre</i>	NO	NO	NO
<i>Films</i>	YES	YES	YES
<i>Gaming</i>	YES	YES	YES
<i>Indoor/outdoor sports</i>	YES	YES	YES
<i>Televised sport</i>	YES	YES	YES
5(d) Activity	Please confirm YES/NO	To be provided during core licensed hours – please confirm YES/NO	Where activities are also to be provided outwith core licensed hours please confirm YES/NO
<i>Outdoor drinking facilities</i>	YES	YES	NO
5(e)	Please confirm	To be provided during core	Where activities are also to be

Activity	YES/NO	licensed hours – please confirm YES/NO	provided outwith core licensed hours please confirm YES/NO
Adult entertainment – see 5(g)	NO	NO	NO

Where you have answered YES in respect of any entry in column 4 above, please provide further details below.

THE CLUBHOUSE IS OPEN FROM EARLY MORNING TO ALLOW MEMBERS ACCESS BEFORE PLAYING ETC. ON OCCASIONS THE TELEVISION IS ON, COFFEE AND ROLLS ARE SERVED AND OCCASIONAL FUNERALS ARE SERVICED.

MEMBERS MAY PLAY A GAME OF POOL AND USE OTHER FACILITIES OF THE CLUB LIKE THE LOUNGE.

HOWEVER NO ALCOHOL IS SERVED OUTWITH CORE TIMES.

5(f) any other activities

If you propose to provide any activities other than those listed in 5(a) – (e) please provide details or further information in the box below.

RACE NIGHTS, KARAOLE, BINGO, QUIZ NIGHTS, PARTY PLAN EVENTS AND OTHER FUND RAISING EVENTS.

5(g) Late night premises opening after 1.00am

Where you have confirmed that you are providing either live or recorded music, dancing or adult entertainment, any combination of these or all please provide the following details

<i>Will the music level exceed 85dB?</i>	NO
<i>When fully occupied, are there likely to be more customers standing than seated?</i>	NO

*Delete as appropriate	
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Question 6 (On-sales only)*CHILDREN AND YOUNG PERSONS*

6(a)	<i>When alcohol is being sold for consumption on the premises will children or young persons be allowed entry</i>	YES
	*Delete as appropriate	

6(b) *Where the answer to 6(a) is YES provide statement of the **TERMS** under which they will be allowed entry*

CHILDREN AND YOUNG PERSONS WHO ARE MEMBERS OF THE CLUB WILL BE ALLOWED ACCESS TO THE PREMISES.

CHILDREN AND YOUNG PERSONS WHO ARE NOT MEMBERS OF THE CLUB WILL BE ALLOWED ACCESS TO THE PREMISES ONLY WHEN SUPERVISED BY AN ADULT OVER 18 YEARS OF AGE.

6(c) *Provide statement regarding the **AGES** of children or young persons to be allowed entry*

0 - 17 YEARS OF AGE

6(d) *Provide statement regarding the **TIMES** during which children and young persons will be allowed entry*

**CHILDREN WILL BE REQUIRED TO LEAVE THE PREMISES BY 10.00PM.
YOUNG PERSONS WILL BE REQUIRED TO LEAVE THE PREMISES BY
11.00PM
OR UNTIL THE END OF A FUNCTION WHEN ACCOMPANIED BY A
RESPONSIBLE ADULT.**

6(e) *Provide statement regarding the **PARTS** of the premises to
which children and young persons will be allowed entry*

**CHILDREN AND YOUNG PERSONS WILL BE ALLOWED REASONABLE
ACCESS TO ALL PUBLIC AREAS.**

Question 7

CAPACITY OF PREMISES

**What is the proposed capacity of the premises to which this application
relates?**

**ON SALES - 208
OUTDOOR DRINKING AREA - 50**

Question 8

PREMISES MANAGER (NOTE: not required where application is for grant of provisional premises licence)

Personal details

8(a) *Name*

JOYCE MILNE (NOT YET APPOINTED UNTIL APPLICATION IS APPROVED)
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8(b) *Date of birth*

██████████

8(c) *Contact address*

████████████████████ ALLOA ██████████

8(d) *Email address*

██

8(e) *Personal licence*

<i>Date of issue</i>	<i>Name of Licensing Board issuing</i>	<i>Reference no. of personal licence</i>
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13TH JULY 2023	CLACKMANNANSHIRE COUNCIL	CC783
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Corporate Services

Kilncraigs, Greenside Street, Alloa, FK10 1EB
Telephone: 01259 450000

Memo

To: **The Clerk to the Licensing Board
Kilncraigs
Greenside Street
Alloa**

From: **Paul Fair
Licensing Standards Officer**

Extension: **2091**

Email: **pfair@clacks.gov.uk**

Our Ref: **PF/LSO/NPL/REP/CC118**

Your Ref:

Date: **31 July 2026**

Subject: **Licensing (Scotland) Act, 2005. Section 29
Non Minor Variation – Conversion from trade as a Members Club
Braehead Golf Club, Alloa Raod, Cambus, Alloa FK10 2NT**

1. Having considered the content of the application to vary the premises licence, I have the following comments to make, these comments should be treated as a representation in the terms of section 22 of the Licensing (Scotland) Act, 2005.
2. The application to be determined is an application for a non minor variation.
3. The variation seeks to change status of the premises from that identified as a "Members Club" to what we could refer to as an "Open Licence"
4. I have no concerns about the proposed changes and I have discussed at length the implications and responsibilities that this variation will place on the premises manager and licence holder.
5. I understand that the applicant has complied with the necessary site notice requirements
6. The conversion from trading as a Members Club, to an open licence is a common occurrence in Scotland and I am unaware of any particular issues connected with the practice.
7. If the Board are minded to grant the application they should also record agreement to remove the local licensing conditions relation specifically to the operation as a members club
8. I have no further concerns about the application.

Paul Fair

Licensing Standards Officer.

