

## Licensing Board



**Clackmannanshire  
Council**

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### **Licensing (Scotland) Act 2005** **Application for a Premises Licence** **or Provisional Premises Licence**

#### **APPLICANT INFORMATION**

##### **Question 1**

Name, Address and Postcode of Premises to be Licensed

Spar, 131 Stirling Road, Alva FK12 5EF

##### **Question 2**

Particulars of Applicant

**2(a)** Where Applicant is an Individual, Provide Full Name, Date and Place of Birth, and Home Address including Postcode.

N/A



**2(b)** Where Applicant is a Partnership, please provide Full Name, and Postal Address of Partnership.

N/A

**2(c)** Where Applicant is a Company, please provide Name, Registered Office And Company Registration Number.

SRJ Convenience Ltd, 234 Stockton Road, Hartlepool, England TS25 5DE

Company No -11613964

**2(d)** Where the Applicant is a Club or Other Body, please provide Full Name, and Postal Address of Club or Other Body.

**2(e)** Where Applicant is a Partnership, Company, Club or Other Body, please Provide the Names, Dates and Places of Birth and Home Address of Connected Persons\*

[REDACTED]

[REDACTED]

**\*Connected Person is defined in section 147(3) of the Licensing (Scotland) Act 2005**

For the Purposes of this Act, a person is, in relation to a partnership, a company, a club or other body (whether incorporated or unincorporated), a connected person if the person-

- (a) in the case of partnership is a partner,
- (b) in the case of a company-
  - (i) is a director, or
  - (ii) has control of the company
- (c) in the case of a club, is an office bearer of the club,
- (d) in any other case, is concerned in the management or control of the body.

For the Purposes of subsection (3)(b)(ii) and this subsection, a person is taken to have control of a company if-

- (a) any of the directors of the company, or of any other company having control of the company, is accustomed to act in accordance with the person's directions or instructions, or
- (b) the person is entitled to exercise, or to control the exercise of, at least one third of the voting power at any general meeting of the company or of any other company having control of the company.

## Question 3

### Previous Applications

Has the Applicant been refused a Premises Licence under section 23 of the Licensing (Scotland) Act 2005 in respect of the same Premises? **Yes/No\***

If Yes – Provide Full Details

## Question 4

### Previous Convictions

Has the Applicant or any Connected Person ever been Convicted of a relevant or Foreign Offence (a) **Yes/No\***

If Yes – Provide Full Details

None



For the Purpose of this Act, a Conviction for a Relevant Offence of Foreign Offence is to be disregarded if it is Spent of the purpose of the Rehabilitation of Offenders Act 1974

| Name & Position<br>(if Applicable) | Date of Convictions<br>or Sentence | Court | Offence | Penalty |
|------------------------------------|------------------------------------|-------|---------|---------|
| None                               | N/A                                |       |         |         |

- (a) In Addition to any convictions held by the applicant at the time of application, applicant should also familiarise themselves with the contents of section 24(1) of the Licensing (Scotland) Act 2005 in respect of any convictions for relevant or foreign offences which they may receive during the period beginning with the making of the premises licence application and ending with determination of the application.

## **Applicant's Duty to Notify Licensing Board of Convictions**

- (1) This section applies where any of the persons specified in subsection (2) is convicted of a relevant or foreign offence during the period beginning with the making of a premises licence application and ending with determination of the application.
- (2) Those persons are-
  - (a) the applicant, and
  - (b) where-
    - (i) the applicant is neither an individual nor a council, or
    - (ii) the premises in respect of which the licence is sought are used wholly or mainly for the purposes of a club.
 any connected person.
- (3) The applicant must, no later than one month after the date of the conviction give notice of the conviction to the Licensing Board to which the application was made.
- (4) A notice under subsection (3) must specify-
  - (a) the nature of the offence, and
  - (b) the date of the conviction.



## DESCRIPTION OF PREMISES Licensing (Scotland) Act 2005, section 20(2)(a)

### Question 5

Description of Premises (where Application is Submitted by a Member's Club please also complete question 6)

The premises is a 3 storey building on Stirling St, Alva.  
The ground floor is a convenience store with the upper floors being residential. The area is a mixture of residential and commercial properties.

### Question 6

#### To be completed by Member's Club Only

Do the Club's Constitution and Rules Conform to  
The requirements of regulation 2 of the Licensing  
(Clubs) (Scotland) Regulations 2007

**Yes/No\***

N/A

\*Delete as appropriate

A Copy of the Club's Constitution & Rules **MUST** Be Included With  
The Application

## DECLARATION BY APPLICANT OR AGENT ON BEHALF OF APPLICANT

### If Signing on Behalf of the Applicant please State in what Capacity

The contents of this Application are true to the best of my knowledge and belief.

Signature ..... Gordon Emslie .....\* (see note below)

Date ..... 20th May 2026 .....

Capacity ..... Agent ..... **APPLICANT/AGENT**  
(delete as appropriate)

Telephone number and email address of signatory .. [REDACTED] .....

[REDACTED]

.....

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|                                                                                               |                       |
|-----------------------------------------------------------------------------------------------|-----------------------|
| I Have Enclosed the Relevant Documents with this Application – Please Tick the Relevant Boxes |                       |
| Operating Plan                                                                                | Yes                   |
| Layout Plan                                                                                   | Yes                   |
| Planning Certificate                                                                          | Application submitted |
| Building Standards Certificate                                                                | Application submitted |
| Food Hygiene Certificate                                                                      | Application submitted |

## **\*Data Protection Act 1998**

The Information on this Form may be held on an Electronic Public Register which may be available to Members of the Public on Request



| <b><u>FOR USE BY THE LICENSING BOARD ONLY</u></b><br><b><u>APPLICATION CHECKLIST</u></b> |  |
|------------------------------------------------------------------------------------------|--|
| DATE RECEIVED                                                                            |  |
| FEE AMOUNT                                                                               |  |
| RECEIPT NUMBER                                                                           |  |
| RECEIVED BY (INITIALS)                                                                   |  |
| CONSIDERATION DATE                                                                       |  |
| LAST DATE FOR CONSIDERATION                                                              |  |
| DATE OF INITIAL HEARING                                                                  |  |
| DATE GRANTED/REFUSED<br>(delete as appropriate)                                          |  |

| <b><u>FOR USE BY THE LICENSING BOARD ONLY</u></b><br><b><u>IF APPLICATION IS FOR A PREMISES LICENCE</u></b><br><b><u>DOCUMENTS REQUIRED</u></b> |  |
|-------------------------------------------------------------------------------------------------------------------------------------------------|--|
| OPERATING PLAN                                                                                                                                  |  |
| LAYOUT PLAN                                                                                                                                     |  |
| PLANNING CERTIFICATE                                                                                                                            |  |
| BUILDING STANDARDS CERTIFICATE                                                                                                                  |  |
| FOOD HYGIENE CERTIFICATE                                                                                                                        |  |

| <b><u>FOR USE BY THE LICENSING BOARD ONLY</u></b><br><b><u>IF APPLICATION IS FOR A PROVISIONAL PREMISES LICENCE</u></b><br><b><u>DOCUMENTS REQUIRED</u></b> |  |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| PROVISIONAL PLANNING CERTIFICATE                                                                                                                            |  |
| OPERATING PLAN                                                                                                                                              |  |
| LAYOUT PLAN                                                                                                                                                 |  |

## OPERATING PLAN

Licensing (Scotland) Act 2005, section 20(2)(b)(i)

### Question 1

STATEMENT REGARDING ALCOHOL BEING SOLD ON PREMISES/OFF PREMISES OR BOTH

|                                                                           |         |
|---------------------------------------------------------------------------|---------|
| 1(a) Will alcohol be sold for consumption solely <b>ON</b> the Premises?  | YES/NO* |
| 1(b) Will alcohol be sold for consumption solely <b>OFF</b> the Premises? | YES/NO* |
| 1(c) Will alcohol be sold for consumption both ON and OFF the Premises?   | YES/NO* |

\*Delete as appropriate

### Question 2

STATEMENT OF **CORE** TIMES WHEN ALCOHOL WILL BE SOLD FOR CONSUMPTION **ON** PREMISES

| DAY       | ON CONSUMPTION |               |
|-----------|----------------|---------------|
|           | OPENING TIME   | TERMINAL HOUR |
| MONDAY    | N/A            | N/A           |
| TUESDAY   | N/A            | N/A           |
| WEDNESDAY | N/A            | N/A           |
| THURSDAY  | N/A            | N/A           |
| FRIDAY    | N/A            | N/A           |
| SATURDAY  | N/A            | N/A           |
| SUNDAY    | N/A            | N/A           |

### Question 3



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| DAY       | ON CONSUMPTION |               |
|-----------|----------------|---------------|
|           | OPENING TIME   | TERMINAL HOUR |
| MONDAY    | 10:00          | 22:00         |
| TUESDAY   | 10:00          | 22:00         |
| WEDNESDAY | 10:00          | 22:00         |
| THURSDAY  | 10:00          | 22:00         |
| FRIDAY    | 10:00          | 22:00         |
| SATURDAY  | 10:00          | 22:00         |
| SUNDAY    | 10:00          | 22:00         |

## SEASONAL VARIATIONS

|                                                                   |         |
|-------------------------------------------------------------------|---------|
| Does the Applicant intend to operate according to Seasonal Demand | YES/NO* |
| *If YES – provide details                                         |         |

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## Question 5



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PLEASE INDICATE THE OTHER ACTIVITIES OR SERVICES THAT WILL BE PROVIDED ON THE PREMISES IN ADDITION TO SUPPLY OF ALCOHOL

| 1                                                                   | 2              | 3                                         | 4                                       |
|---------------------------------------------------------------------|----------------|-------------------------------------------|-----------------------------------------|
|                                                                     | Please Confirm | To Be Provided During Core Licensed Hours | Be Provided Outwith Core Licensed Hours |
|                                                                     | <b>YES/NO</b>  | <b>YES/NO</b>                             | <b>YES/NO</b>                           |
| <b>5(a) Activity</b>                                                |                |                                           |                                         |
| Accommodation                                                       | No             | N/A                                       | N/A                                     |
| Conference Facilities                                               | No             | No                                        | No                                      |
| Restaurant Facilities                                               | No             | No                                        | No                                      |
| Bar Meals                                                           | No             | No                                        | No                                      |
| <b>5(b) Activity - Social Functions Including:</b>                  |                |                                           |                                         |
| Receptions Including Wedding, Funerals, Birthdays, Retirements Etc. | No             | No                                        | No                                      |
| Club of Other Group Meetings etc.                                   | No             | No                                        | No                                      |
| <b>5(b) Activity - Entertainment Including:</b>                     |                |                                           |                                         |
| Recorded Music (see 5g)                                             | Yes            | Yes                                       | Yes                                     |
| Live Performance (see 5g)                                           | No             | No                                        | No                                      |
| Dance Facilities                                                    | No             | No                                        | No                                      |
| Theatre                                                             | No             | No                                        | No                                      |
| Films                                                               | No             | No                                        | No                                      |
| Gaming                                                              | No             | No                                        | No                                      |

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|                             |    |    |    |
|-----------------------------|----|----|----|
| Indoor/Outdoor Sports       | No | No | No |
| Televised Sport             | No | No | No |
| 5(d) Activity               |    |    |    |
| Outdoor Drinking Facilities | No | No | No |
| 5(e) Activity               |    |    |    |
| Adult Entertainment*        | No | No | No |

\* Adult Entertainment means any form of entertainment which-

- (a) involves a person performing an act of an erotic or sexually explicit nature; and
- (b) is provided wholly or mainly for the sexual gratification or titillation of the audience

Where you have answered **YES** in respect of any entry in Column 4 above, please provide further details below

Background music will be played prior to and within core hours

## 5(f) Any Other Activities

If you propose to provide any activities other than those listed in 5(a) – (e) please provide details or further information in the box below

Food to Go  
Parcel Collection service  
The home delivery of food and alcohol

## 5(g) Late Night Premises Opening after 1.00am

|                                                                                                           |                |
|-----------------------------------------------------------------------------------------------------------|----------------|
| Where You Have Confirmed That You Are Providing Live or Recorded Music Will The Decibel Level Exceed 85dB | <b>YES/NO*</b> |
| When Fully Occupied Are There Likely To Be More Customers Standing Than Seated                            | <b>YES/NO*</b> |

\*Delete As Appropriate

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## Question 6 (On-Sales only)



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### CHILDREN AND YOUNG PERSONS

|      |                                                                                                            |                |
|------|------------------------------------------------------------------------------------------------------------|----------------|
| 6(a) | When Alcohol Is Being Sold For Consumption On The Premises Will Children Or Young Persons Be Allowed Entry | YES/NO*<br>N/A |
|------|------------------------------------------------------------------------------------------------------------|----------------|

6(b) Where the answer to 6(a) is YES provide statement of the **TERMS** under which they will be allowed entry

N/A

6(c) Provide Statement Regarding the **AGES** of children or Young Persons to be Allowed Entry

N/A

6(d) Provide Statement Regarding the **TIMES** During Which Children and Young Persons will be Allowed Entry

N/A



6(e) Provide Statement Regarding the **PARTS** of the Premises to Which Children and Young Persons Will Be Allowed Entry

N/A

## Question 7

### CAPACITY OF PREMISES

What is the Proposed Capacity of the Premises to Which This Application Relates?

Off sales 13.11m3

## Question 8

### PREMISES MANAGER (**NOTE Not Required Where Application is For Grant of Provisional Premises Licence**)

#### Personal Details

8(a) Name

Sitting exam 2nd June - will notify when personal licence issued

8(b) Date of Birth

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## 8(c) Contact Address

|  |
|--|
|  |
|--|

## 8(d) Email Address

|  |
|--|
|  |
|--|

## 8(e) Personal Licence

| Date of Issue | Name of Licensing Board Issuing | Reference No. Of Personal Licence |
|---------------|---------------------------------|-----------------------------------|
|               |                                 |                                   |

## **DECLARATION BY APPLICANT OR AGENT ON BEHALF OF APPLICANT**

**If Signing on Behalf of the Applicant Please State in What Capacity.**

The Contents of This Operating Plan Are True to the Best of my Knowledge and Belief.

Signature ..... Gordon Emslie .....\* (See Note Below)

Date ..... 20th May 2026 .....

Capacity ..... Agent ..... **APPLICANT/AGENT**  
(Delete as appropriate)

Telephone Number and Email Address of Signatory

.....

.....

**\* Data Protection Act 1998**

The Information on this Form May be Held on an Electronic Public Register Which May be Available to Members of the Public on Request



## **ARTICLE 18 & 19**

### **APPLICATIONS TO WHICH SPECIAL PROCEDURE APPLIES – FULL LICENCE HELD**

- 18 – (1) An application falls within this article if each of paragraphs (2) to (4) apply in respect of it.
- (2) The application must relate to premises in respect of which at the time that application is made there is in force a relevant permission granted-
- (a) before the beginning of the transitional period, or
  - (b) following upon a provisional grant of a licence made before the beginning of that period.
- (3) The operating plan and layout plan which accompany the application under sub- paragraphs (i) and (ii) of section 20(2)(b) of the 2005 Act must show that-
- (a) it is proposed that-
    - (i) the size and capacity of the premises;
    - (ii) the general nature of the premises; and
    - (iii) any entertainment to be provided on the premises,are to be substantially the same as at the date of the application; and
  - (b) alcohol is not to be sold on the premises outside the hours authorised by the relevant permission (whether by virtue of the original grant or by virtue of section
  - (c) 57,58, 59, 60 or 64 of the 1976 Act(a)).
- (4)The application must be made by the appropriate date, determined in accordance with article 20.

### **APPLICATIONS TO WHICH SPECIAL PROCEDURE APPLIES- PROVISIONAL LICENCE HELD**

- 19 – (1) An application falls within this article if each of paragraphs (2) to (4) apply in respect of it.
- (2) The application must relate to premises in respect of which at the time the application is made there is in effect a licence under Part 11 of the 1976 Act-
- (a) which was provisionally granted prior to the beginning of the transitional period; and
  - (b) the provisional grant of which has not yet been declared final.
- (3) The operating plan and layout plan which accompany the application under sub- paragraphs (i) and (ii) of section 20(2)(b) of the 2005 Act must show that-
- (a) it is proposed that-
    - (i) the size and capacity of the premises;
    - (ii) the general nature of the premises; and
    - (iii) any entertainment to be provided on the premises,are to be substantially the same as at the date of the application; and led to the provisional grant under the 1976 Act; and
  - (b) alcohol is not to be sold on the premises outside the hours authorised by the licence provisionally granted under the 1976 Act.
- (4) The application must be made by the appropriate date, determined in accordance with article 20.

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Council**

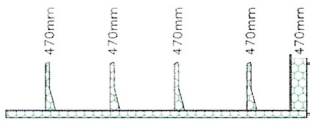
[www.clacksweb.org.uk](http://www.clacksweb.org.uk)

Please return the completed form together with the relevant fee to:

**The Licensing Administrator  
Clackmannanshire Council  
Kilncraigs  
Alloa  
FK10 1EB**

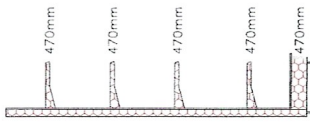
*If you require further information please contact June Andison on telephone number 01259 452093 or e-mail address [licensing@clacks.gov.uk](mailto:licensing@clacks.gov.uk)*

#### Profile 1 Wall Shelving



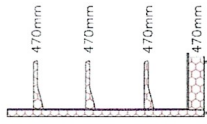
Height : 2.0m

#### Profile 2 Wall Shelving



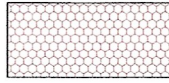
Height : 2.0m

#### Profile 3 Low Level Shelving



Height : 1.4m

#### Profile 4 Bulkstack Display



Height : 1.2m

Total Display Area of Alcohol (Inaccessible)  
Wall Shelving:- = 3.2m(w) x 0.47(d) x 2.0m(h) = 3.008m³

Total Display Area of Alcohol (Accessible)  
Wall Shelving:- = 8.8m(w) x 0.47(d) x 2.0m(h) = 8.272m³

Low Level Shelving:- = 1.25m(w) x 0.47(d) x 1.4m(h) = 0.8225m³

Bulkstack Display:- = 2.8m(w) x 0.30m(d) x 1.2m(h) = 1.008m³

Total Display Area:- 13.1105m³

Children And Young  
Persons Are Permitted  
Access To Public Areas  
Of The Premises



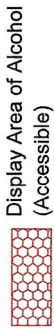
Emergency Exit Sign



Fire Extinguisher



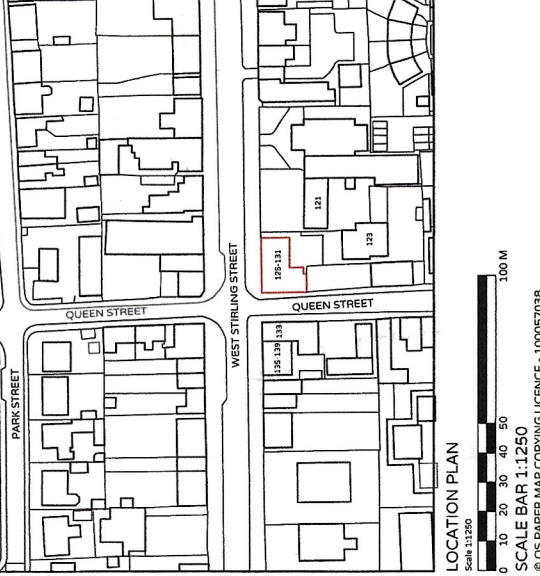
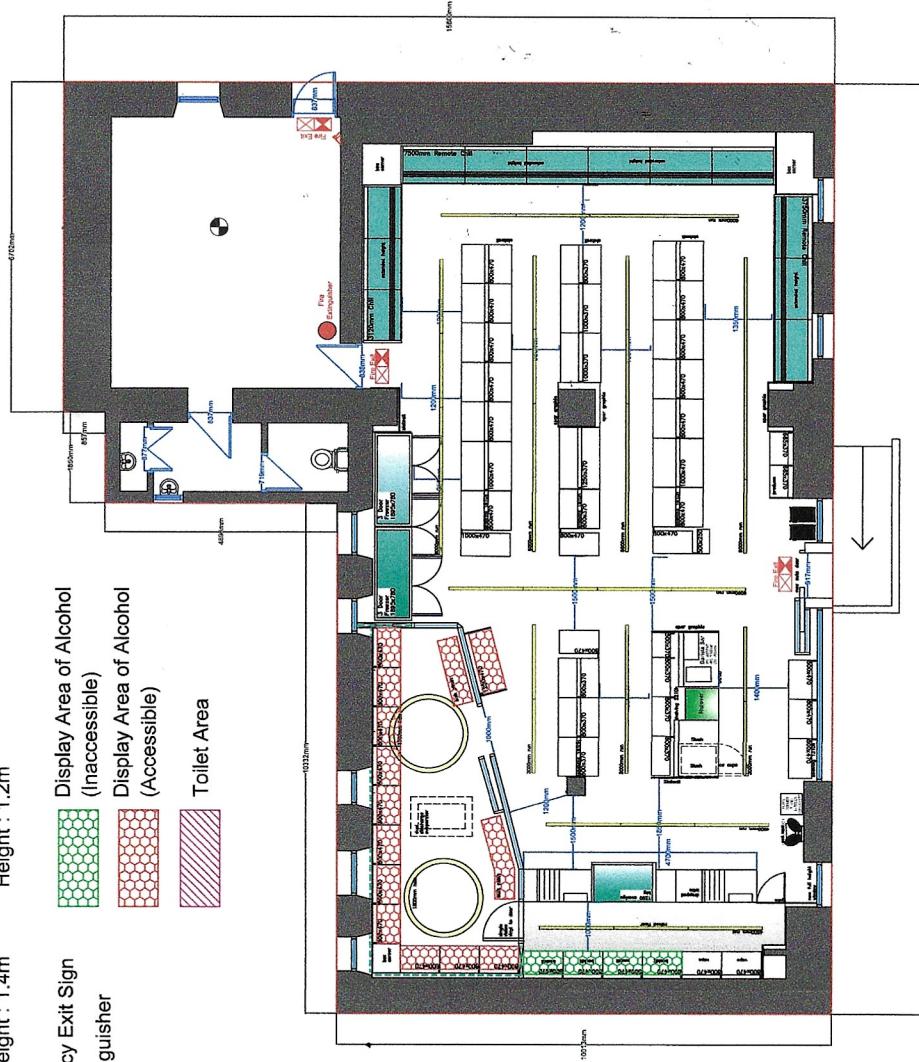
Display Area of Alcohol  
(Inaccessible)



Display Area of Alcohol  
(Accessible)



Toilet Area



SCALE BAR 1:1250

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Woodwork Finish:  
Shelving Colour:  
Kickplate Colour:  
Ticket Rail Colour:  
Dairy Trim Colour:  
Slatwall Finish:  
Frieze Finish:



Vertex R.A.S. Ltd  
Sir William Smith Road  
Kirkton Industrial Estate  
Arbroath  
Angus  
DD11 3RD

Tel: 01241 876796  
F.A.X.: 01241 878010  
www.vertexscotland.com

Project Details:  
SPAR - Alva  
SRJ  
136 Strathaven Road  
131 W Stirling St  
Alva  
FK12 5EF

Drawing Title: Licence Layout  
Drawing No: 25-040  
Scale: 1:75@A2  
Date: 16.12.25  
Project Rep: JM  
Revision By: AA

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DO NOT SCALE

## DISABLED ACCESS AND FACILITIES STATEMENT

*Licensing (Scotland) Act 2005, section 20(2)(b)(iia)*

### **Question 1**

#### **Disabled access and facilities**

|                        |                                                                                              |                   |
|------------------------|----------------------------------------------------------------------------------------------|-------------------|
| 1(a)                   | Is there disabled access to the premises                                                     | <b>YES</b> / NO*  |
| 1(b)                   | Do you have facilities for those with a disability                                           | YES / <b>NO</b> * |
| 1(c)                   | Do you have any other provisions available to aid the use of the premises by disabled people | <b>YES</b> / NO*  |
| *Delete as appropriate |                                                                                              |                   |

If you have answered Yes to any of the questions above please complete, as appropriate, the following sections.

### **Question 2**

#### **Disabled access to, from and within the premises**

Please provide clear and detailed description of how accessible the premises are for disabled people. e.g. ramps, accessible floors, signage.

Access to the premises is available via one main entrance door. This is an electronic door that opens sideways

This doorway is wheelchair accessible.

The premises is one level flooring surface throughout the site.

There is suitable space within the premises to accommodate wheelchairs and customers who may have mobility difficulties.

### **Question 3**

#### **Facilities available**

Please describe in detail the facilities provided for disabled people. e.g. disabled toilets, lifts, accessible tables.

The serving counter area can be accessed by wheelchair users.

### **Question 4**

#### **Other provisions**

Please provide details of any other provisions made to aid the use of the premises by disabled people. e.g. assistance dogs welcome, large print menus.

Assistance is offered to all customers when they enter the premises irrespective of whether they have a disability or not.

All staff have been trained to identify those who may appear to require support or assistance.

**DECLARATION BY APPLICANT OR AGENT ON BEHALF OF APPLICANT**

**If signing on behalf of the applicant please state in what capacity.**

The contents of this disabled access and facilities statement are true to the best of my knowledge and belief.

Signature ...*Gordon Emslie*,..... \* (see note below)

Date .....20<sup>th</sup> May 2026.....

Capacity .....Agent..... AGENT Telephone number and email

address of signatory..... 

..

**\* Data Protection Act 1998**

The information on this form may be held on an electronic public register which may be available to members of the public on request.



**Corporate Services**

Kilncraigs, Greenside Street, Alloa, FK10 1EB  
Telephone: 01259 450000

## Memo

To: **The Clerk to the Licensing Board  
Kilncraigs  
Greenside Street  
Alloa  
FK10 2AD**

From: **Paul Fair  
Licensing Standards Officer**

Extension: **2091**

Email: **pfair@clacks.gov.uk**

Our Ref: **PF/LSO/NPL/REP/NewPL**

Your Ref:

Date: **31 July 2026**

Subject: **Licensing (Scotland) Act, 2005. Section 29  
Non Minor Variation – New Premises Licence with Addition of Home Delivery of  
Alcohol  
Spar, 131 Stirling Street, Alva FK12 5EF**

1. Having considered the content of the application to vary the premises licence, I have the following comments to make, these comments should be treated as a representation in the terms of section 22 of the Licensing (Scotland) Act, 2005.
2. The application to be determined is an application for a new premises licence for an existing retail outlet located at 131 Stirling Street, Alva
3. All required application processes have been completed by the applicant, and all essential documents have been supplied.
4. I am unaware of any representations or objections to the application from any party.
5. The operating plan seeks to include home delivery of groceries, including alcohol.
6. I have no concerns about the home delivery of alcohol, and the Boards views on the matter are recorded in their own Statement of Licensing Policy.
7. The Clackmannanshire Licensing Board Statement of Licensing Policy 2023-2028 (the Policy) confirms at page 19 that the Board will require all premises seeking to make home deliveries of alcohol to have this specified on their operating plan.
8. The Policy goes on to indicate that home delivery of alcohol should be robustly managed and is likely to attract additional local conditions where the Licensing Board think it is necessary and expedient for the purposes of the licensing objectives.
9. In this case, I would suggest that to support compliance with the licensing objectives contained within the Licensing (Scotland) Act, 2005, that if the Board decide to grant the licence they should apply additional local conditions of the type suggested in the Policy.
10. At **Appendix A** I have drafted proposed conditions for the benefit of the Licensing Board that I believe will adequately address the common concerns that surround the home delivery of alcohol.

11. I would suggest that these proposed conditions are necessary and expedient for the purposes of the licensing objectives.
12. Those concerns are deliveries being made to under age persons, or to persons who are drunk or at serious risk of harm from drinking alcohol, and deliveries being made by untrained individuals, or by couriers that do not have robust age verification measures in place.
13. I have no further concerns about the application.

*Paul Fair*

Licensing Standards Officer.

## **Appendix A**

### **Draft Local |Conditions Home Delivery Of Alcohol**

**These conditions may only be applied by the licensing Board once they confirm that it is necessary and expedient or the purposes of the licensing objectives.**

1. A written Age Verification Policy (AVP) must be kept and applied to all sales of alcohol for delivery to any place off the premises. This AVP must set out the steps that are to be taken to establish the age of a person attempting to take delivery of alcohol ("the customer") if it appears to the person making delivery of the alcohol that the customer appears to be less than 25 years of age (or such older age as may be specified in the policy).
2. Information must be provided to customers whether online or in store that Alcohol will only be left at the delivery address with a person who can prove that they are over 18 years of age.
3. Premises Licence holders and Premises Managers must ensure that all persons involved in the delivery of alcohol from the premises have received appropriate training in the content and application of the Age Verification Policy to be applied to all deliveries.
4. A record of all persons trained in relation to the Age Verification Policy will be kept on the premises and made available to the Licensing Standards Officer and any Constable of Police Scotland.
5. A copy of the training record referred to in No 4 above should be supplied to delivery agent on completion of the training
6. Licence holders and Premises Managers will ensure that all persons involved in the delivery of alcohol from the premises have received appropriate training to ensure that deliveries of alcohol are not made to persons who are or appear to be drunk.
7. Licence holders using Royal Mail, a private postal service, a courier service or independent delivery drivers will ensure that an age verified signed for delivery option is utilised that requires any package containing alcohol to be left with an adult over 18 at the specified delivery address and at no other place.
8. The premises licence holder will ensure that records of all alcohol deliveries are retained on the premises and that those record contain the following information, the forename and surname of the purchaser, the delivery address, the quantity and type of alcohol delivered and the purchase price.
9. All records, electronic or written made in relation to the delivery of alcohol will be kept on the premises for at least 12 months and will be made available on demand to a Licensing Standards Officer for the area where the premises are located or to a Constable of Police Scotland.

