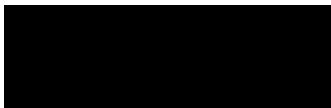




NOTICE OF MEETING

14 September 2026

A MEETING of the CLACKMANNANSHIRE LICENSING BOARD will be held in the COUNCIL CHAMBER, KILNCRAIGS, ALLOA, on TUESDAY 22 SEPTEMBER 2026 at 9.30 AM.



DALE BELL

Depute Clerk to the Clackmannanshire Licensing Board

	Page No
1. Apologies	--
2. Declarations of Interest	--
Elected Members are reminded of their obligation to declare any financial or non-financial interest which they may have in any item on this agenda in accordance with the Councillors' Code of Conduct. A Declaration of Interest Form should be completed and passed to the Committee Services Officer.	
3. Confirm Minute of Meeting of the Clackmannanshire Licensing Board held on 19 May 2026 (Copy herewith)	05
4. Licensing (Scotland) Act 2005	
(i) Application for a Variation of Premises Licence - Application Form, Operating Plan, and LSO Report (Copies herewith)	15
Premises: Scotmid, Main Street, Menstrie, FK11 7BL	
Applicant: Scottish Midland Co-operative Society Limited, Hillwood House, 2 Harvest Drive, Newbridge, Edinburgh, EH2 8QJ	
Agent: Hill Brown Licensing	
(ii) Application for a Variation of Premises Licence - Application Form, Operating Plan, and LSO Report (Copies herewith)	33
Premises: Scotmid, 55 Alloa Road, Tullibody, FK10 2TR	
Applicant: Scottish Midland Co-operative Society Limited, Hillwood House, 2 Harvest Drive, Newbridge, Edinburgh, EH2 8QJ	
Agent: Hill Brown Licensing	

(iii)	Application for a Variation of Premises Licence - Application Form, Operating Plan, Layout Plan, Paper Apart and LSO Report (Copies herewith)	51
	Premises: Thistle Bar, 1 Junction Place, Alloa, FK10 1JW	
	Applicant: Melli Limited, The Victory Offices, 112 Victory Road, Blackpool, FY1 3NW	
	Agent: TLT LLP	
(iv)	Application for a Premises Licence - Application Form, Operating Plan, Layout Plan, Disability Access Plan and LSO Report (Copies herewith)	71
	Premises: Spar, 131 Stirling Road, Alva, FK12 5EF	
	Applicant: SRJ Convenience Limited, 234 Stockton Road, Hartlepool, TS25 5DE	
	Agent: GNE Consultancy	
(v)	Application for a Variation of Premises Licence - Application Form, Operating Plan and LSO Report (Copies herewith)	95
	Premises: Bar Aldo, 9-11 Coalgate, Alloa, FK10 1EH	
	Applicant: Aldo Pia, Edinburgh	
	Agent: Hill Brown Licensing	
(vi)	Application for a Variation of Premises Licence - Application Form, Operating Plan and LSO Report (Copies herewith)	111
	Premises: Braehead Golf Club, Alloa Road, Alloa, FK10 2NT	
	Applicant: Braehead Golf Club, Alloa	
(vii)	Application for a Variation of Premises Licence - Application Form, Operating Plan and LSO Report (Copies herewith)	127
	Premises: Heart of Caledonia Distillery Limited, 10 Main Street, Clackmannan, FK10	
	Applicant: Braehead Golf Club, Alloa	
5.	General Permitted Extension – Festive Policy 2026-2027 – report by the Depute Clerk to the Licensing Board (Copy herewith)	143
6.	AOCB	--

Clackmannanshire Licensing Board – Board Members 8 (Quorum 4)

Councillors

Wards

Councillor	Kenneth Earle (Chair)	4	Clackmannanshire South	LABOUR
Councillor	Mark McLuckie (Vice Chair)	1	Clackmannanshire West	LABOUR
Councillor	Darren Lee	1	Clackmannanshire West	CONSERVATIVE
Councillor	Graham Lindsay	1	Clackmannanshire West	SNP
Councillor	Donald Balsillie	2	Clackmannanshire North	SNP
Councillor	Martha Benny	2	Clackmannanshire North	CONSERVATIVE
Councillor	William Keogh	2	Clackmannanshire North	LABOUR
Councillor	Fiona Law	2	Clackmannanshire North	SNP

The quorum for the Board by virtue of Schedule 1 paragraph 12(1) of the Licensing (Scotland) Act 2005 is 4 members



MINUTES OF MEETING of the CLACKMANNANSHIRE LICENSING BOARD held in the COUNCIL CHAMBER, KILNCRAIGS, ALLOA, on THURSDAY 19 MAY 2026 at 9.30 am.

PRESENT

Councillor Kenneth Earle (Chair)
Councillor Donald Balsillie
Councillor Martha Benny
Councillor William Keogh
Councillor Fiona Law
Councillor Darren Lee (via Teams @ 10.48am)
Councillor Graham Lindsay

IN ATTENDANCE

Helena Arthur, Solicitor, Legal and Governance (Depute Clerk to the Board)
Shaun Carroll, Licensing Paralegal
Lezli-Anne Sharp, Licensing Administrator
Paul Fair, Licensing Standards Officer
Sergeant David Bellingham, Police Scotland
Melanie Moore, Committee Services
Gillian White, Committee Services (minute)

The Chair advised that due to technical difficulties with the hybrid equipment in the Council Chamber, the Chair agreed that the start time of the meeting would be pushed back to 9.40 am.

The Chair advised that this would be the last Licensing Board meeting for Sergeant David Bellingham, who was moving into a new role within Police Scotland. He thanked Sergeant Bellingham for all his work with Licensing matters and wished him well in his new role.

Sergeant Bellingham introduced Sergeant Sharlene Meldrum, who is taking over the Licensing role and also Inspector David Ryan who was attending his first Board meeting. He also thanked the Licensing Standards Officer, Paul Fair, who has been a great source of information and assistance to him over the years alongside Lezli-Anne Sharp, Licensing Paralegal, whose work behind the scenes is phenomenal.

1.0 APOLOGIES

Apologies were received from Councillor Mark McLuckie.

2.0 DECLARATIONS OF INTEREST

Councillor Fiona Law declared a non-financial interest in Item 5, Case Reference EXT31, Extended Hours Application for the Johnstone Arms Hotel, Alva as she is a patron of the premises.

3.0 MINUTES OF MEETING OF CLACKMANNANSHIRE LICENSING BOARD HELD ON 26 MARCH 2026

The minutes of the meeting of the Clackmannanshire Licensing Board held on Tuesday 26 March 2026 were submitted for approval.

Decision

The minutes of the meeting of the Clackmannanshire Licensing Board held on Tuesday 26 March 2026 were agreed as a correct record and signed by the Chair.

4.0 LICENSING (SCOTLAND) ACT 2005:

Application for Variation of Premises Licence at Tesco Extra, Alloa.

The Chair advised that this application had been added to the agenda in error as the licence has already been granted at the meeting of the Licensing Board held on 2 December 2025.

5.0 REPORT ON MULTIPLE APPLICATIONS FOR EXTENDED HOURS - FOR THE FIFA WORLD CUP FINALS 2026 – SCOTLAND V HAITI KICK OFF 0200 HOURS ON SUNDAY 14 JUNE 2026

The report, submitted by the Licensing Standards Officer set out the requirements of Section 69(1)(b) of the Licensing (Scotland) Act, 2005 which requires that the LSO for the area be notified of all Extended Hours Applications. Section 69(3) of the Act requires the LSO to submit a report setting out his comments on the applications.

The LSO gave an overview of the application process and then each of the applications were considered separately as set out below:

Case Reference EXT16 – The Inn, Muckhart

Attending

Lorna Graham, Applicant

Paul Fair, Licensing Standards Officer

The Board heard representation from the Licensing Standards Officer and the Applicant. There were no objections received from Police Scotland. The Board had the opportunity to put questions to both parties.

Motion

To grant the Extended Hours application subject to Local Licensing Conditions as set out in Appendix B of the LSO report (Page 30) as amended with the undernoted additional conditions:

- that the sale of alcohol ceases 15 minutes after game's final whistle; and
- that the premises close 30 minutes after the game's final whistle to support a staged dispersal.

Moved by Councillor Fiona Law. Seconded by Councillor Graham Lindsay

Decision - EXT16

Having considered all the information presented to it and having had opportunity for questions, the Board agreed unanimously to grant the Extended Hours Application subject to the conditions as set out in the Motion.

Case Reference EXT22 – Abercromby Arms, Tullibody

Attending

Michael McDougall, TLT Solicitors (Applicant) (Via Teams/LSO)
Paul Fair, Licensing Standards Officer

The Board heard representation from the Licensing Standards Officer. Mr McDougall, TLT Solicitors, was unable to participate fully on-line due to the technical difficulties in the Council Chamber with the Teams equipment. However, he submitted a written submission through the LSO which the LSO read out on his behalf. There were no objections received from Police Scotland. The Board had the opportunity to put questions to both parties (Mr McDougall through the LSO).

Motion

To grant the Extended Hours application subject to Local Licensing Conditions as set out in Appendix B of the LSO report (Page 30) as amended with the undernoted additional conditions:

- the event must be ticketed to support the planning and management of the event;
- that the sale of alcohol ceases 15 minutes after game's final whistle; and
- that the premises close 30 minutes after the game's final whistle to support a staged dispersal.

Moved by Councillor Fiona Law. Seconded by Councillor Donald Balsillie.

Decision - EXT22

Having considered all the information presented to it and having had opportunity for questions, the Board agreed unanimously to grant the Extended Hours Application subject to the conditions as set out in the Motion.

Case Reference EXT25 – Bridge Inn, Tillicoultry

Attending

Paul Fair, Licensing Standards Officer

The applicant, Ms Janette Stuart, was not in attendance.

The Board heard representation from the Licensing Standards Officer. There were no objections received from Police Scotland. The Board had the opportunity to put questions to the LSO.

Motion

To grant the Extended Hours application subject to Local Licensing Conditions as set out in Appendix B of the LSO report (Page 30) as amended with the undernoted additional conditions:

- the event must be ticketed to support the planning and management of the event;
- that the sale of alcohol ceases 15 minutes after game's final whistle; and
- that the premises close 30 minutes after the game's final whistle to support a staged dispersal.

Moved by Councillor Fiona Law. Seconded by Councillor Graham Lindsay.

Decision

Having considered all the information presented to it and having had opportunity for questions, the Board agreed unanimously to grant the Extended Hours Application subject to the conditions as set out in the Motion.

Case Reference EXT26 – Broomhall Castle, Menstrie

Attending

Paul Fair, Licensing Standards Officer
Kevin Bernard, Applicant

The Board heard representation from the Licensing Standards Officer and the Applicant. There were no objections received from Police Scotland. The Board had the opportunity to put questions to both parties.

Motion

To grant the Extended Hours application subject to Local Licensing Conditions as set out in Appendix B of the LSO report (Page 30) as amended with the undernoted additional conditions:

- the event must be ticketed to support the planning and management of the event;
- that the sale of alcohol ceases 15 minutes after game's final whistle; and
- that the premises close 30 minutes after the game's final whistle to support a staged dispersal.

Moved by Councillor Fiona Law. Seconded by Councillor William Keogh.

Decision

Having considered all the information presented to it and having had opportunity for questions, the Board agreed unanimously to grant the Extended Hours Application subject to the conditions as set out in the Motion.

Case Reference EXT31 – Johnstone Arms Hotel, Alva

Having earlier declared an interest in this item of business, Councillor Law withdrew from the Chamber during consideration of this item (10.24 am).

Attending

Paul Fair, Licensing Standards Officer
James Cairns, Applicant

The Board heard representation from the Licensing Standards Officer and the Applicant. There were no objections received from Police Scotland. The Board had the opportunity to put questions to both parties.

Motion

To grant the Extended Hours application subject to Local Licensing Conditions as set out in Appendix B of the LSO report (Page 30) as amended with the undernoted additional conditions:

- the event must be ticketed to support the planning and management of the event;
- that the sale of alcohol ceases 15 minutes after game's final whistle; and
- that the premises close 30 minutes after the game's final whistle to support a staged dispersal.

Moved by Councillor Graham Lindsay. Seconded by Councillor Donald Balsillie.

Decision

Having considered all the information presented to it and having had opportunity for questions, the Board agreed unanimously to grant the Extended Hours Application subject to the conditions as set out in the Motion.

Councillor Fiona Law returned to the meeting at the conclusion of this item of business (10.27 am).

Case Reference EXT36 – Turnpike Tavern, Alva

Attending

Paul Fair, Licensing Standards Officer

The applicant, Mr Alan Bradie, was not in attendance.

The Board heard representation from the Licensing Standards Officer. There were no objections received from Police Scotland. The Board had the opportunity to put questions to the LSO.

Motion

To grant the Extended Hours application subject to Local Licensing Conditions as set out in Appendix B of the LSO report (Page 30) as amended with the undernoted additional conditions:

- the event must be ticketed to support the planning and management of the event;
- that the sale of alcohol ceases 15 minutes after game's final whistle; and
- that the premises close 30 minutes after the game's final whistle to support a staged dispersal.

Moved by Councillor Fiona Law. Seconded by Councillor Martha Benny.

Decision

Having considered all the information presented to it and having had opportunity for questions, the Board agreed unanimously to grant the Extended Hours Application subject to the conditions as set out in the Motion.

Case Reference EXT26 – Chalmers, Alloa

Attending

Paul Fair, Licensing Standards Officer

The applicant, Mr Andrew Henderson, was not in attendance.

The Board heard representation from the Licensing Standards Officer. There were no objections received from Police Scotland. The Board had the opportunity to put questions to the LSO.

Motion

To grant the Extended Hours application subject to Local Licensing Conditions as set out in Appendix B of the LSO report (Page 30) as amended with the undernoted additional conditions:

- the event must be ticketed to support the planning and management of the event;
- that the sale of alcohol ceases 15 minutes after game's final whistle; and
- that the premises close 30 minutes after the game's final whistle to support a staged dispersal.

Moved by Councillor Fiona Law. Seconded by Councillor Donald Balsillie.

Decision

Having considered all the information presented to it and having had opportunity for questions, the Board agreed unanimously to grant the Extended Hours Application subject to the conditions as set out in the Motion.

Case Reference EXT42 – The Inn, Tullibody

Attending

Paul Fair, Licensing Standards Officer

There was no-one attending on behalf of the applicant, Trust Inns,

The Board heard representation from the Licensing Standards Officer. There were no objections received from Police Scotland. The Board had the opportunity to put questions to the LSO.

The LSO advised that he had received notice in an e-mail on 18 May 2026, that there was no longer a premises manager for the premises. The premises do have six weeks to trade without a premises manager; however, this would take it beyond the date of the event. The LSO raised a concern, in terms of the licensing objectives, around the lack of a premises manager in place for the event. He suggested that should the Board be minded to grant the application, that a further local condition could be added as set out below:

“The premises must have a premises manager named on the licence and the premises manager or another personal licence holder who normally works on the premises, must be in attendance for the duration of the extended hours application.”

Motion

To grant the Extended Hours application subject to Local Licensing Conditions as set out in Appendix B of the LSO report (Page 30) as amended with the undernoted additional conditions:

- that the premises must have a premises manager named on the licence and the premises manager or another personal licence holder who normally works on the premises, must be in attendance for the duration of the extended hours application;
- the event must be ticketed to support the planning and management of the event;
- that the sale of alcohol ceases 15 minutes after game's final whistle; and
- that the premises close 30 minutes after the game's final whistle to support a staged dispersal.

Moved by Councillor Fiona Law. Seconded by Councillor William Keogh.

Decision

Having considered all the information presented to it and having had opportunity for questions, the Board agreed unanimously to grant the Extended Hours Application subject to the conditions as set out in the Motion.

Case Reference EXT45 – Royal Oak, Alloa

Attending

Paul Fair, Licensing Standards Officer
Craig Stewart, Applicant

The Board heard representation from the Licensing Standards Officer and the Applicant. There were no objections received from Police Scotland. The Board had the opportunity to put questions to both parties.

Motion

To grant the Extended Hours application subject to Local Licensing Conditions as set out in Appendix B of the LSO report (Page 30) as amended with the undernoted additional conditions:

- the event must be ticketed to support the planning and management of the event;
- that the sale of alcohol ceases 15 minutes after game's final whistle; and
- that the premises close 30 minutes after the game's final whistle to support a staged dispersal.

Moved by Councillor Fiona Law. Seconded by Councillor Donald Balsillie.

Decision

Having considered all the information presented to it and having had opportunity for questions, the Board agreed unanimously to grant the Extended Hours Application subject to the conditions as set out in the Motion.

Case Reference EXT49 – Volunteer Arms, Tillicoultry

Attending

Paul Fair, Licensing Standards Officer
John Black, Applicant

The Board heard representation from the Licensing Standards Officer and the Applicant. There were no objections received from Police Scotland. The Board had the opportunity to put questions to both parties.

Motion

To grant the Extended Hours application subject to Local Licensing Conditions as set out in Appendix B of the LSO report (Page 30) as amended with the undernoted additional conditions:

- the event must be ticketed to support the planning and management of the event;
- that the sale of alcohol ceases 15 minutes after game's final whistle; and
- that the premises close 30 minutes after the game's final whistle to support a staged dispersal.

Moved by Councillor Fiona Law. Seconded by Councillor Donald Balsillie.

Decision

Having considered all the information presented to it and having had opportunity for questions, the Board agreed unanimously to grant the Extended Hours Application subject to the conditions as set out in the Motion.

Case Reference EXT50 – Mansfield Arms, Sauchie

Attending

Paul Fair, Licensing Standards Officer
Oliver Graham, Applicant

The Board heard representation from the Licensing Standards Officer and the Applicant. There were no objections received from Police Scotland. The Board had the opportunity to put questions to both parties.

Motion

To grant the Extended Hours application subject to Local Licensing Conditions as set out in Appendix B of the LSO report (Page 30) as amended with the undernoted additional conditions:

- the event must be ticketed to support the planning and management of the event;
- that the sale of alcohol ceases 15 minutes after game's final whistle; and
- that the premises close 30 minutes after the game's final whistle to support a staged dispersal.

Moved by Councillor Fiona Law. Seconded by Councillor Donald Balsillie.

Decision

Having considered all the information presented to it and having had opportunity for questions, the Board agreed unanimously to grant the Extended Hours Application subject to the conditions as set out in the Motion.

Case Reference EXT51 – Peppes Bar, Alloa

Attending

Paul Fair, Licensing Standards Officer

The applicant, Ms Suzanne Dickson, was not in attendance, having previously submitted her apologies.

The Board heard representation from the Licensing Standards Officer. There were no objections received from Police Scotland. The Board had the opportunity to put questions to the LSO.

Motion

To grant the Extended Hours application subject to Local Licensing Conditions as set out in Appendix B of the LSO report (Page 30) as amended with the undernoted additional conditions:

- the event must be ticketed to support the planning and management of the event;
- that the sale of alcohol ceases 15 minutes after game's final whistle; and
- that the premises close 30 minutes after the game's final whistle to support a staged dispersal.

Moved by Councillor Fiona Law. Seconded by Councillor Graham Lindsay.

Decision

Having considered all the information presented to it and having had opportunity for questions, the Board agreed unanimously to grant the Extended Hours Application subject to the conditions as set out in the Motion.

Case Reference EXT52 – Dunmar House Hotel, Alloa

Attending

Paul Fair, Licensing Standards Officer

The applicant, Mr Mark Westland, was not in attendance.

The Board heard representation from the Licensing Standards Officer. There were no objections received from Police Scotland. The Board had the opportunity to put questions to the LSO.

Motion

To grant the Extended Hours application subject to Local Licensing Conditions as set out in Appendix B of the LSO report (Page 30) as amended with the undernoted additional conditions:

- the event must be ticketed to support the planning and management of the event;
- that the sale of alcohol ceases 15 minutes after game's final whistle; and
- that the premises close 30 minutes after the game's final whistle to support a staged dispersal.

Moved by Councillor Fiona Law. Seconded by Councillor Donald Balsillie.

Decision

Having considered all the information presented to it and having had opportunity for questions, the Board agreed unanimously to grant the Extended Hours Application subject to the conditions as set out in the Motion.

Case Reference EXT55 – Crown Inn, Alva

Attending

Paul Fair, Licensing Standards Officer
Stephen Polley, Applicant

The LSO advised that this item of business was a late addition to the Agenda, following a minor issue with the on-line application system. He confirmed that Police Scotland did not miss out on their consultation opportunity.

The Board heard representation from the Licensing Standards Officer and the Applicant. There were no objections received from Police Scotland. The Board had the opportunity to put questions to both parties.

Motion

To grant the Extended Hours application subject to Local Licensing Conditions as set out in Appendix B of the LSO report (Page 30) as amended with the undernoted additional conditions:

- the event must be ticketed to support the planning and management of the event;
- that the sale of alcohol ceases 15 minutes after game's final whistle; and
- that the premises close 30 minutes after the game's final whistle to support a staged dispersal.

Moved by Councillor Fiona Law. Seconded by Councillor William Keogh.

Decision

Having considered all the information presented to it and having had opportunity for questions, the Board agreed unanimously to grant the Extended Hours Application subject to the conditions as set out in the Motion.

Ends: 11.22 am

Licensing Board



**Clackmannanshire
Council**

www.clacksweb.org.uk

Licensing (Scotland) Act 2005, Section 29 Application for Variation of Premises Licence

To:

Clerk to the Licensing Board
Clackmannanshire Council
Kilncraigs
Alloa
FK10 1EB

If you are Completing this Form by Hand, Please Write Legibly in Block Capitals using **BLACK INK**. Please Ensure the Completed Application is Signed by the Applicant, Dated and Returned to the Above Address along with the Fee and the Original Licence or a Statement of Reasons as to why the Original Licence Cannot be Produced.

APPLICANT INFORMATION

Question 1

Name, Address, Postcode and Licence Number of Premises.

Scotmid
Main Street
Menstrie
FK11 7BL

Licence Number: CC003

Question 2

Full Name, Address, Postcode, Telephone Number and Email Address of the Current Licensee or the Applicant if Different.

Licensing Board



Clackmannanshire
Council

www.clacksweb.org.uk

Scottish Midland Co-operative Society Limited
Hillwood House, 2 Harvest Drive
Newbridge, Edinburgh
EH2 8QJ

DETAILS OF VARIATION

Question 3

Brief Details of Variation (Continue on Separate Sheet if Necessary)

On the Operating Plan, amend the box underneath Activities to read: "Recorded background music may be played within and outwith core hours."

Please also amend the boxes adjacent to recorded music from 'NO NO NO' to 'YES YES YES'.

On the Operating Plan, amend the currently blank box at Q5(f) to read: "A home delivery service of groceries, which may include alcohol, will be available subject to demand."

OPERATING PLAN

Question 4

Do you Propose to Vary any of the Information Within the Operating Plan Contained in the Licence?

YES/NO

If Yes Please Complete and submit New Operating Plan to include the Proposed Variations.

Licensing Board



Clackmannanshire
Council

www.clacksweb.org.uk

LAYOUT PLAN

Question 5

Do you Propose a Variation to the Layout Plan Contained in the Licence?

~~YES~~/NO

If Yes Please Supply **6 Copies** of the New Layout Plan Conforming to Paragraph 5 of The Premises Licence (Scotland) Regulations 2007.

CONDITIONS

Question 6

Do you propose a variation to any of the conditions to which the licence is subject?

~~YES~~/NO

If Yes please give details of the proposed variation below

Please Note That You Cannot Vary any Condition Which Is on Your Licence By Virtue Of Section 27(1) Of The Licensing (Scotland) Act, 2005 (Mandatory Conditions).

PREMISES MANAGER

Question 7

If you Propose to Vary the Information Contained in the Licence Relating to the Premises Manager . Please Provide the following information.

Name, Address and Personal Licence Details (Number and Issuing Board) of the Existing Premises Manager

Licensing Board



**Clackmannanshire
Council**

www.clacksweb.org.uk

If only the existing Premises Manager's Personal Details have Changed
Please Provide details

If there is a Change of Premises Manager Please Provide the following:-.

Name and Address of the Proposed Premises Manager

Date and Place of Birth of the Proposed Premises Manager

Email Address and Telephone Number of the Proposed Premises Manager

Licensing Board



**Clackmannanshire
Council**

www.clacksweb.org.uk

Personal Licence

Date of Issue	Name of Licensing Board Issuing	Reference No. Of Personal Licence

Is the Variation Relating to the change of Premises Manager to Take Effect During the Application Period

YES/NO

If the Answer to the Above Question is NO Please Provide Below the Date the Variation is to Take Effect.

DECLARATION BY APPLICANT OR AGENT ON BEHALF OF APPLICANT

If Signing on Behalf of the Applicant Please State in What Capacity.

The Contents of This Application Are True to the Best of my Knowledge and Belief.

Signature..... Date:10th March 2026.....

* (See Note Overleaf)

Capacity **APPLICANT/AGENT**
(Delete as appropriate)

Telephone Number and Email Address of Signatory

Audrey Junner, Hill Brown Licensing

The Forsyth Building, 5 Renfield Street

Glasgow G2 5EZ

Licensing Board



**Clackmannanshire
Council**

www.clacksweb.org.uk

*** Data Protection Act 1998**

The Information on this Form May be Held on an Electronic Public Register Which May be Available to Members of the Public on Request

Clackmannanshire Licensing Board has a duty to protect public funds that it administers and may use this information for the prevention and detection of fraud. For more details, please contact The Councils, Senior Auditor, on telephone number 01259 452047

Checklist	
Fee enclosed	
Application signed/dated	
Original Licence enclosed or a Statement of reasons for failing to produce the Licence	
New Operating Plan Enclosed	
New Layout Plan Enclosed	

OPERATING PLAN

Licensing (Scotland) Act 2005, section 20(2)(b)(i)

Question 1

STATEMENT REGARDING ALCOHOL BEING SOLD ON PREMISES/OFF PREMISES OR BOTH

<i>1(a) Will alcohol be sold for consumption solely ON the premises?</i>	<i>NO</i>
<i>1(b) Will alcohol be sold for consumption solely OFF the premises?</i>	<i>YES</i>
<i>1(c) Will alcohol be sold for consumption both ON and OFF the premises?</i>	<i>NO</i>
<i>*Delete as appropriate</i>	

Question 2

*STATEMENT OF **CORE** TIMES WHEN ALCOHOL WILL BE SOLD FOR CONSUMPTION **ON** PREMISES*

<i>Day</i>	<i>ON Consumption</i>	
	<i>Opening time</i>	<i>Terminal hour</i>
<i>Monday</i>	N/A	N/A
<i>Tuesday</i>	N/A	N/A
<i>Wednesday</i>	N/A	N/A
<i>Thursday</i>	N/A	N/A
<i>Friday</i>	N/A	N/A
<i>Saturday</i>	N/A	N/A
<i>Sunday</i>	N/A	N/A

Question 3

STATEMENT OF **CORE** TIMES WHEN ALCOHOL WILL BE SOLD FOR CONSUMPTION **OFF**
PREMISES

Day	OFF Consumption	
	Opening time	Terminal hour
Monday	10.00am	10.00pm
Tuesday	10.00am	10.00pm
Wednesday	10.00am	10.00pm
Thursday	10.00am	10.00pm
Friday	10.00am	10.00pm
Saturday	10.00am	10.00pm
Sunday	10.00am	10.00pm

Question 4

SEASONAL VARIATIONS

Does the applicant intend to operate according to seasonal demand	NO
---	----

**If YES – provide details*

--

Question 5

PLEASE INDICATE THE OTHER ACTIVITIES OR SERVICES THAT WILL BE PROVIDED ON THE PREMISES IN ADDITION TO SUPPLY OF ALCOHOL

COL. 1 5(a) Activity	COL. 2 Please confirm YES/NO	COL. 3 To be provided during core licensed hours – please confirm YES/NO	COL. 4 Where activities are also to be provided outwith core licensed hours please confirm YES/NO
<i>Accommodation</i>	NO	N/A	N/A
<i>Conference facilities</i>	NO	NO	NO
<i>Restaurant facilities</i>	NO	NO	NO
<i>Bar meals</i>	NO	NO	NO
5(b) Activity Social functions including:	Please confirm YES/NO	To be provided during core licensed hours – please confirm YES/NO	Where activities are also to be provided outwith core licensed hours please confirm YES/NO
<i>Receptions including</i> <i>Weddings, funerals,</i> <i>birthdays, retirements</i> <i>etc.</i>	NO	NO	NO
<i>Club or other group</i> <i>meetings etc.</i>	NO	NO	NO
5(c) Activity Entertainment including:	Please confirm YES/NO	To be provided during core licensed hours – please confirm YES/NO	Where activities are also to be provided outwith core licensed hours please confirm YES/NO
<i>Recorded music – see</i> 5(g)	YES	YES	YES
<i>Live performances –</i> see 5(g)	NO	NO	NO
<i>Dance facilities</i>	NO	NO	NO
<i>Theatre</i>	NO	NO	NO

<i>Films</i>	NO	NO	NO
<i>Gaming</i>	NO	NO	NO
<i>Indoor/outdoor sports</i>	NO	NO	NO
<i>Televised sport</i>	NO	NO	NO
5(d) Activity	Please confirm YES/NO	To be provided during core licensed hours – please confirm YES/NO	Where activities are also to be provided outwith core licensed hours please confirm YES/NO
<i>Outdoor drinking facilities</i>	NO	NO	NO
5(e) Activity	Please confirm YES/NO	To be provided during core licensed hours – please confirm YES/NO	Where activities are also to be provided outwith core licensed hours please confirm YES/NO
<i>Adult entertainment</i>	NO	NO	NO

Where you have answered YES in respect of any entry in column 4 above, please provide further details below.

Recorded background music may be played within and outwith core hours.

5(f) any other activities

If you propose to provide any activities other than those listed in 5(a) – (e) please provide details or further information in the box below.

A home delivery service of groceries, which may include alcohol, will be available subject to demand.

5(g) Late night premises opening after 1.00am

Where you have confirmed that you are providing live or recorded music, will the decibel level exceed 85dB?	N/A
---	-----

When fully occupied, are there likely to be more customers standing than seated?	N/A
*Delete as appropriate	

Question 6 (On-sales only)

CHILDREN AND YOUNG PERSONS

6(a)	When alcohol is being sold for consumption on the premises will children or young persons be allowed entry	N/A
	*Delete as appropriate	

6(b) Where the answer to 6(a) is YES provide statement of the **TERMS** under which they will be allowed entry

N/A

6(c) *Provide statement regarding the **AGES** of children or young persons to be allowed entry*

N/A

6(d) *Provide statement regarding the **TIMES** during which children and young persons will be allowed entry*

N/A

6(e) *Provide statement regarding the **PARTS** of the premises to which children and young persons will be allowed entry*

N/A

Question 7

CAPACITY OF PREMISES

What is the proposed capacity of the premises to which this application relates?

Off Sales – 36.8M2

Question 8

PREMISES MANAGER (NOTE: not required where application is for grant of provisional premises licence)

Personal details

8(a) Name

Tracy McNeil

8(b) Date of birth

8(c) Contact address

8(d) Email address

--

8(e) Personal licence

<i>Date of issue</i>	<i>Name of Licensing Board issuing</i>	<i>Reference no. of personal licence</i>
16 March 2009	Clackmananshire Licensing Board	CC/43

DECLARATION BY APPLICANT OR AGENT ON BEHALF OF APPLICANT

If signing on behalf of the applicant please state in what capacity.

The contents of this operating plan are true to the best of my knowledge and belief.

Signature



Date: 10.03.2026

Capacity: AGENT

Telephone number and email address of signatory:



*** Data Protection Act 1998**

The information on this form may be held on an electronic public register which may be available to members of the public on request.



Corporate Services

Kilncraigs, Greenside Street, Alloa, FK10 1EB
Telephone: 01259 450000

Memo

**To: The Clerk to the Licensing Board
Kilncraigs
Greenside Street
Alloa
FK10 2AD**

**From: Paul Fair
Licensing Standards Officer**

Extension: 2091

Email: pfair@clacks.gov.uk

**Our Ref: PF/LSO/NMV/REP/CC068
& CC003**

Your Ref:

Date: 31/07/2026

**Subject: Licensing (Scotland) Act, 2005. Section 29
Non Minor Variations – Addition of Home Delivery of Alcohol
2 applications
Scotmid 55 Alloa Raod, Tullibody FK10 2TR and
Scotmid, Main Street, Menstrie, FK11 7BL**

1. Having considered the content of the applications to vary the premises licences, I have the following comments to make, these comments should be treated as a representation in the terms of section 22 of the Licensing (Scotland) Act, 2005.
2. The applications are identical and are both a non minor variation seeking consent to include the option to provide home delivery of alcohol and to add background music to the operating plan
3. All required application processes have been completed by the applicant, and all essential documents have been supplied.
4. I am unaware of any representations or objections to the applications from any party.
5. In Both cases the operating plan is amended to include home delivery of groceries, including alcohol.
6. I have no concerns about the home delivery of alcohol, and the Boards views on the matter are recorded in their own Statement of Licensing Policy.
7. The Clackmannanshire Licensing Board Statement of Licensing Policy 2023-2028 (the Policy) confirms at page 19 that the Board will require all premises seeking to make home deliveries of alcohol to have this specified on their operating plan.
8. The Policy goes on to indicate that home delivery of alcohol should be robustly managed and is likely to attract additional local conditions where the Licensing Board think it is necessary and expedient for the purposes of the licensing objectives.
9. In this case, I would suggest that to support compliance with the licensing objectives contained within the Licensing (Scotland) Act, 2005, that if the Board decide to grant the licence they should apply additional local conditions of the type suggested in the Policy.

10. At **Appendix A** I have drafted proposed conditions for the benefit of the Licensing Board that I believe will adequately address the common concerns that surround the home delivery of alcohol.
11. I would suggest that these proposed conditions are necessary and expedient for the purposes of the licensing objectives and should be applied to both licences on grant of this variation.
12. Those concerns are deliveries being made to underage persons, or to persons who are drunk or at serious risk of harm from drinking alcohol, and deliveries being made by untrained individuals, or by couriers that do not have robust age verification measures in place.
13. I have no further concerns about the application.

Paul Fair

Licensing Standards Officer.

Appendix A

Draft Local |Conditions Home Delivery of Alcohol

These conditions may only be applied by the licensing Board once they confirm that it is necessary and expedient or the purposes of the licensing objectives.

1. A written Age Verification Policy (AVP) must be kept and applied to all sales of alcohol for delivery to any place off the premises. This AVP must set out the steps that are to be taken to establish the age of a person attempting to take delivery of alcohol ("the customer") if it appears to the person making delivery of the alcohol that the customer appears to be less than 25 years of age (or such older age as may be specified in the policy).
2. Information must be provided to customers whether online or in store that Alcohol will only be left at the delivery address with a person who can prove that they are over 18 years of age.
3. Premises Licence holders and Premises Managers must ensure that all persons involved in the delivery of alcohol from the premises have received appropriate training in the content and application of the Age Verification Policy to be applied to all deliveries.
4. A record of all persons trained in relation to the Age Verification Policy will be kept on the premises and made available to the Licensing Standards Officer and any Constable of Police Scotland.
5. A copy of the training record referred to in No 4 above should be supplied to delivery agent on completion of the training
6. Licence holders and Premises Managers will ensure that all persons involved in the delivery of alcohol from the premises have received appropriate training to ensure that deliveries of alcohol are not made to persons who are or appear to be drunk.
7. Licence holders using Royal Mail, a private postal service, a courier service or independent delivery drivers will ensure that an age-verified signed for delivery option is utilised that requires any package containing alcohol to be left with an adult over 18 at the specified delivery address and at no other place.
8. The premises licence holder will ensure that records of all alcohol deliveries are retained on the premises and that those records contain the following information, the forename and surname of the purchaser, the delivery address, the quantity and type of alcohol delivered and the purchase price.
9. All records, electronic or written made in relation to the delivery of alcohol, will be kept on the premises for at least 12 months and will be made available on demand to a Licensing Standards Officer for the area where the premises are located or to a Constable of Police Scotland.

Licensing Board



Clackmannanshire
Council

www.clacksweb.org.uk

Licensing (Scotland) Act 2005, Section 29 Application for Variation of Premises Licence

To:

Clerk to the Licensing Board
Clackmannanshire Council
Kilncraigs
Alloa
FK10 1EB

If you are Completing this Form by Hand, Please Write Legibly in Block Capitals using **BLACK INK**. Please Ensure the Completed Application is Signed by the Applicant, Dated and Returned to the Above Address along with the Fee and the Original Licence or a Statement of Reasons as to why the Original Licence Cannot be Produced.

APPLICANT INFORMATION

Question 1

Name, Address, Postcode and Licence Number of Premises.

Scotmid
55 Alloa Road
Tullibody
FK10 2TR

Licence Number: CC0068

Question 2

Full Name, Address, Postcode, Telephone Number and Email Address of the Current Licensee or the Applicant if Different.

Licensing Board



Clackmannanshire
Council

www.clacksweb.org.uk

Scottish Midland Co-operative Society Limited
Hillwood House, 2 Harvest Drive
Newbridge, Edinburgh
EH2 8QJ



DETAILS OF VARIATION

Question 3

Brief Details of Variation (Continue on Separate Sheet if Necessary)

On the Operating Plan, amend the box underneath Activities to read: "Recorded background music may be played within and outwith core hours."

Please also amend the boxes adjacent to recorded music from 'NO NO NO' to 'YES YES YES'.

On the Operating Plan, amend the currently blank box at Q5(f) to read: "A home delivery service of groceries, which may include alcohol, will be available subject to demand."

OPERATING PLAN

Question 4

Do you Propose to Vary any of the Information Within the Operating Plan Contained in the Licence?

YES/NO

If Yes Please Complete and submit New Operating Plan to include the Proposed Variations.

Licensing Board



Clackmannanshire
Council

www.clacksweb.org.uk

LAYOUT PLAN

Question 5

Do you Propose a Variation to the Layout Plan Contained in the Licence?

~~YES~~/NO

If Yes Please Supply **6 Copies** of the New Layout Plan Conforming to Paragraph 5 of The Premises Licence (Scotland) Regulations 2007.

CONDITIONS

Question 6

Do you propose a variation to any of the conditions to which the licence is subject?

~~YES~~/NO

If Yes please give details of the proposed variation below

Please Note That You Cannot Vary any Condition Which Is on Your Licence By Virtue Of Section 27(1) Of The Licensing (Scotland) Act, 2005 (Mandatory Conditions).

PREMISES MANAGER

Question 7

If you Propose to Vary the Information Contained in the Licence Relating to the Premises Manager . Please Provide the following information.

Name, Address and Personal Licence Details (Number and Issuing Board) of the Existing Premises Manager

Licensing Board



**Clackmannanshire
Council**

www.clacksweb.org.uk

If only the existing Premises Manager's Personal Details have Changed
Please Provide details

If there is a Change of Premises Manager Please Provide the following:-.

Name and Address of the Proposed Premises Manager

Date and Place of Birth of the Proposed Premises Manager

Email Address and Telephone Number of the Proposed Premises Manager

Licensing Board



**Clackmannanshire
Council**

www.clacksweb.org.uk

Personal Licence

Date of Issue	Name of Licensing Board Issuing	Reference No. Of Personal Licence

Is the Variation Relating to the change of Premises Manager to Take Effect During the Application Period

YES/NO

If the Answer to the Above Question is NO Please Provide Below the Date the Variation is to Take Effect.

--

DECLARATION BY APPLICANT OR AGENT ON BEHALF OF APPLICANT

If Signing on Behalf of the Applicant Please State in What Capacity.

The Contents of This Application Are True to the Best of my Knowledge and Belief.

Signature..... Date:10th March 2026.....

* (See Note Overleaf)

Capacity ~~APPLICANT~~ **AGENT**
(Delete as appropriate)

Telephone Number and Email Address of Signatory

Audrey Junner, Hill Brown Licensing

The Forsyth Building, 5 Renfield Street

Glasgow G2 5EZ

Licensing Board



**Clackmannanshire
Council**

www.clacksweb.org.uk

*** Data Protection Act 1998**

The Information on this Form May be Held on an Electronic Public Register Which May be Available to Members of the Public on Request

Clackmannanshire Licensing Board has a duty to protect public funds that it administers and may use this information for the prevention and detection of fraud. For more details, please contact The Councils, Senior Auditor, on telephone number 01259 452047

Checklist	
Fee enclosed	
Application signed/dated	
Original Licence enclosed or a Statement of reasons for failing to produce the Licence	
New Operating Plan Enclosed	
New Layout Plan Enclosed	

OPERATING PLAN

Licensing (Scotland) Act 2005, section 20(2)(b)(i)

Question 1

STATEMENT REGARDING ALCOHOL BEING SOLD ON PREMISES/OFF PREMISES OR BOTH

<i>1(a) Will alcohol be sold for consumption solely ON the premises?</i>	<i>NO</i>
<i>1(b) Will alcohol be sold for consumption solely OFF the premises?</i>	<i>YES</i>
<i>1(c) Will alcohol be sold for consumption both ON and OFF the premises?</i>	<i>NO</i>
<i>*Delete as appropriate</i>	

Question 2

*STATEMENT OF **CORE** TIMES WHEN ALCOHOL WILL BE SOLD FOR CONSUMPTION **ON** PREMISES*

<i>Day</i>	<i>ON Consumption</i>	
	<i>Opening time</i>	<i>Terminal hour</i>
<i>Monday</i>	N/A	N/A
<i>Tuesday</i>	N/A	N/A
<i>Wednesday</i>	N/A	N/A
<i>Thursday</i>	N/A	N/A
<i>Friday</i>	N/A	N/A
<i>Saturday</i>	N/A	N/A
<i>Sunday</i>	N/A	N/A

Question 3

STATEMENT OF **CORE** TIMES WHEN ALCOHOL WILL BE SOLD FOR CONSUMPTION **OFF** PREMISES

<i>Day</i>	<i>OFF Consumption</i>	
	<i>Opening time</i>	<i>Terminal hour</i>
<i>Monday</i>	10.00am	10.00pm
<i>Tuesday</i>	10.00am	10.00pm
<i>Wednesday</i>	10.00am	10.00pm
<i>Thursday</i>	10.00am	10.00pm
<i>Friday</i>	10.00am	10.00pm
<i>Saturday</i>	10.00am	10.00pm
<i>Sunday</i>	10.00am	10.00pm

Question 4

SEASONAL VARIATIONS

<i>Does the applicant intend to operate according to seasonal demand</i>	<i>NO</i>
--	-----------

**If YES – provide details*

Question 5

PLEASE INDICATE THE OTHER ACTIVITIES OR SERVICES THAT WILL BE PROVIDED ON THE PREMISES IN ADDITION TO SUPPLY OF ALCOHOL

COL. 1 5(a) Activity	COL. 2 Please confirm YES/NO	COL. 3 To be provided during core licensed hours – please confirm YES/NO	COL. 4 Where activities are also to be provided outwith core licensed hours please confirm YES/NO
<i>Accommodation</i>	NO	N/A	N/A
<i>Conference facilities</i>	NO	NO	NO
<i>Restaurant facilities</i>	NO	NO	NO
<i>Bar meals</i>	NO	NO	NO
5(b) Activity Social functions including:	Please confirm YES/NO	To be provided during core licensed hours – please confirm YES/NO	Where activities are also to be provided outwith core licensed hours please confirm YES/NO
<i>Receptions including</i> <i>Weddings, funerals,</i> <i>birthdays, retirements</i> <i>etc.</i>	NO	NO	NO
<i>Club or other group</i> <i>meetings etc.</i>	NO	NO	NO
5(c) Activity Entertainment including:	Please confirm YES/NO	To be provided during core licensed hours – please confirm YES/NO	Where activities are also to be provided outwith core licensed hours please confirm YES/NO
<i>Recorded music – see</i> 5(g)	YES	YES	YES
<i>Live performances –</i> see 5(g)	NO	NO	NO
<i>Dance facilities</i>	NO	NO	NO
<i>Theatre</i>	NO	NO	NO

<i>Films</i>	NO	NO	NO
<i>Gaming</i>	NO	NO	NO
<i>Indoor/outdoor sports</i>	NO	NO	NO
<i>Televised sport</i>	NO	NO	NO
5(d) Activity	Please confirm YES/NO	To be provided during core licensed hours – please confirm YES/NO	Where activities are also to be provided outwith core licensed hours please confirm YES/NO
<i>Outdoor drinking facilities</i>	NO	NO	NO
5(e) Activity	Please confirm YES/NO	To be provided during core licensed hours – please confirm YES/NO	Where activities are also to be provided outwith core licensed hours please confirm YES/NO
<i>Adult entertainment</i>	NO	NO	NO

Where you have answered YES in respect of any entry in column 4 above, please provide further details below.

Recorded background music may be played within and outwith core hours.

5(f) any other activities

If you propose to provide any activities other than those listed in 5(a) – (e) please provide details or further information in the box below.

A home delivery service of groceries, which may include alcohol, will be available subject to demand.

5(g) Late night premises opening after 1.00am

Where you have confirmed that you are providing live or recorded music, will the decibel level exceed 85dB?	N/A
---	-----

When fully occupied, are there likely to be more customers standing than seated?	N/A
*Delete as appropriate	

Question 6 (On-sales only)

CHILDREN AND YOUNG PERSONS

6(a)	When alcohol is being sold for consumption on the premises will children or young persons be allowed entry	N/A
	*Delete as appropriate	

6(b) Where the answer to 6(a) is YES provide statement of the **TERMS** under which they will be allowed entry

N/A

6(c) *Provide statement regarding the **AGES** of children or young persons to be allowed entry*

N/A

6(d) *Provide statement regarding the **TIMES** during which children and young persons will be allowed entry*

N/A

6(e) *Provide statement regarding the **PARTS** of the premises to which children and young persons will be allowed entry*

N/A

Question 7

CAPACITY OF PREMISES

What is the proposed capacity of the premises to which this application relates?

Off Sales – 40.8M2

Question 8

PREMISES MANAGER (NOTE: not required where application is for grant of provisional premises licence)

Personal details

8(a) Name

Alan Horne

8(b) Date of birth

██████████

8(c) Contact address

██████████
██████████
██████████
██████████

8(d) Email address

--

8(e) Personal licence

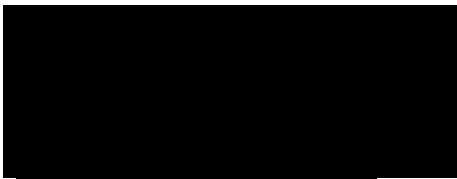
<i>Date of issue</i>	<i>Name of Licensing Board issuing</i>	<i>Reference no. of personal licence</i>
1 September 2019	Falkirk Licensing Board	FC0065

DECLARATION BY APPLICANT OR AGENT ON BEHALF OF APPLICANT

If signing on behalf of the applicant please state in what capacity.

The contents of this operating plan are true to the best of my knowledge and belief.

Signature



Date: 10.03.2026

Capacity: AGENT

Telephone number and email address of signatory: 0141-333-0636 and info@mshblicensing.com

*** Data Protection Act 1998**

The information on this form may be held on an electronic public register which may be available to members of the public on request.



Corporate Services

Kilncraigs, Greenside Street, Alloa, FK10 1EB
Telephone: 01259 450000

Memo

**To: The Clerk to the Licensing Board
Kilncraigs
Greenside Street
Alloa
FK10 2AD**

**From: Paul Fair
Licensing Standards Officer**

Extension: 2091

Email: pfair@clacks.gov.uk

**Our Ref: PF/LSO/NMV/REP/CC068
& CC003**

Your Ref:

Date: 31/07/2026

**Subject: Licensing (Scotland) Act, 2005. Section 29
Non Minor Variations – Addition of Home Delivery of Alcohol
2 applications
Scotmid 55 Alloa Raod, Tullibody FK10 2TR and
Scotmid, Main Street, Menstrie, FK11 7BL**

1. Having considered the content of the applications to vary the premises licences, I have the following comments to make, these comments should be treated as a representation in the terms of section 22 of the Licensing (Scotland) Act, 2005.
2. The applications are identical and are both a non minor variation seeking consent to include the option to provide home delivery of alcohol and to add background music to the operating plan
3. All required application processes have been completed by the applicant, and all essential documents have been supplied.
4. I am unaware of any representations or objections to the applications from any party.
5. In Both cases the operating plan is amended to include home delivery of groceries, including alcohol.
6. I have no concerns about the home delivery of alcohol, and the Boards views on the matter are recorded in their own Statement of Licensing Policy.
7. The Clackmannanshire Licensing Board Statement of Licensing Policy 2023-2028 (the Policy) confirms at page 19 that the Board will require all premises seeking to make home deliveries of alcohol to have this specified on their operating plan.
8. The Policy goes on to indicate that home delivery of alcohol should be robustly managed and is likely to attract additional local conditions where the Licensing Board think it is necessary and expedient for the purposes of the licensing objectives.
9. In this case, I would suggest that to support compliance with the licensing objectives contained within the Licensing (Scotland) Act, 2005, that if the Board decide to grant the licence they should apply additional local conditions of the type suggested in the Policy.

10. At **Appendix A** I have drafted proposed conditions for the benefit of the Licensing Board that I believe will adequately address the common concerns that surround the home delivery of alcohol.
11. I would suggest that these proposed conditions are necessary and expedient for the purposes of the licensing objectives and should be applied to both licences on grant of this variation.
12. Those concerns are deliveries being made to underage persons, or to persons who are drunk or at serious risk of harm from drinking alcohol, and deliveries being made by untrained individuals, or by couriers that do not have robust age verification measures in place.
13. I have no further concerns about the application.

Paul Fair

Licensing Standards Officer.

Appendix A

Draft Local |Conditions Home Delivery of Alcohol

These conditions may only be applied by the licensing Board once they confirm that it is necessary and expedient or the purposes of the licensing objectives.

1. A written Age Verification Policy (AVP) must be kept and applied to all sales of alcohol for delivery to any place off the premises. This AVP must set out the steps that are to be taken to establish the age of a person attempting to take delivery of alcohol ("the customer") if it appears to the person making delivery of the alcohol that the customer appears to be less than 25 years of age (or such older age as may be specified in the policy).
2. Information must be provided to customers whether online or in store that Alcohol will only be left at the delivery address with a person who can prove that they are over 18 years of age.
3. Premises Licence holders and Premises Managers must ensure that all persons involved in the delivery of alcohol from the premises have received appropriate training in the content and application of the Age Verification Policy to be applied to all deliveries.
4. A record of all persons trained in relation to the Age Verification Policy will be kept on the premises and made available to the Licensing Standards Officer and any Constable of Police Scotland.
5. A copy of the training record referred to in No 4 above should be supplied to delivery agent on completion of the training
6. Licence holders and Premises Managers will ensure that all persons involved in the delivery of alcohol from the premises have received appropriate training to ensure that deliveries of alcohol are not made to persons who are or appear to be drunk.
7. Licence holders using Royal Mail, a private postal service, a courier service or independent delivery drivers will ensure that an age-verified signed for delivery option is utilised that requires any package containing alcohol to be left with an adult over 18 at the specified delivery address and at no other place.
8. The premises licence holder will ensure that records of all alcohol deliveries are retained on the premises and that those records contain the following information, the forename and surname of the purchaser, the delivery address, the quantity and type of alcohol delivered and the purchase price.
9. All records, electronic or written made in relation to the delivery of alcohol, will be kept on the premises for at least 12 months and will be made available on demand to a Licensing Standards Officer for the area where the premises are located or to a Constable of Police Scotland.

Licensing Board



Clackmannanshire
Council

www.clacksweb.org.uk

Licensing (Scotland) Act 2005, Section 29 Application for Variation of Premises Licence

To:

Clerk to the Licensing Board
Clackmannanshire Council
Kilncraigs
Alloa
FK10 1EB

If you are Completing this Form by Hand, Please Write Legibly in Block Capitals using **BLACK INK**. Please Ensure the Completed Application is Signed by the Applicant, Dated and Returned to the Above Address along with the Fee and the Original Licence or a Statement of Reasons as to why the Original Licence Cannot be Produced.

APPLICANT INFORMATION

Question 1

Name, Address, Postcode and Licence Number of Premises.

Thistle Bar
1 Junction Place
Alloa
FK10 1JW
Premises Licence Number: CC021

Question 2

Full Name, Address, Postcode, Telephone Number and Email Address of the Current Licensee or the Applicant if Different.



DETAILS OF VARIATION

Question 3

Brief Details of Variation (Continue on Separate Sheet if Necessary)

Please see paper apart.

OPERATING PLAN

Question 4

Do you Propose to Vary any of the Information Within the Operating Plan Contained in the Licence?

YES/~~NO~~

If Yes Please Complete and submit New Operating Plan to include the Proposed Variations.

Licensing Board



Clackmannanshire
Council

www.clacksweb.org.uk

LAYOUT PLAN

Question 5

Do you Propose a Variation to the Layout Plan Contained in the Licence?

YES/~~NO~~
~~XX~~

If Yes Please Supply **6 Copies** of the New Layout Plan Conforming to Paragraph 5 of The Premises Licence (Scotland) Regulations 2007.

CONDITIONS

Question 6

Do you propose a variation to any of the conditions to which the licence is subject?

YES/~~NO~~
~~XX~~

If Yes please give details of the proposed variation below

Please Note That You Cannot Vary any Condition Which Is on Your Licence By Virtue Of Section 27(1) Of The Licensing (Scotland) Act, 2005 (Mandatory Conditions).

PREMISES MANAGER

Question 7

If you Propose to Vary the Information Contained in the Licence Relating to the Premises Manager . Please Provide the following information.

Name, Address and Personal Licence Details (Number and Issuing Board) of the Existing Premises Manager

Licensing Board



**Clackmannanshire
Council**

www.clacksweb.org.uk

N/A

If only the existing Premises Manager's Personal Details have Changed
Please Provide details

N/A

If there is a Change of Premises Manager Please Provide the following:-.

Name and Address of the Proposed Premises Manager

N/A

Date and Place of Birth of the Proposed Premises Manager

N/A

Email Address and Telephone Number of the Proposed Premises Manager

N/A

Licensing Board



Clackmannanshire
Council

www.clacksweb.org.uk

Personal Licence

Date of Issue	Name of Licensing Board Issuing	Reference No. Of Personal Licence
N/A		

Is the Variation Relating to the change of Premises Manager to Take Effect During the Application Period

YES/NO

If the Answer to the Above Question is NO Please Provide Below the Date the Variation is to Take Effect.

N/A

DECLARATION BY APPLICANT OR AGENT ON BEHALF OF APPLICANT

If Signing on Behalf of the Applicant Please State in What Capacity.

The Contents of This Application Are True to the Best of my Knowledge and Belief.

Signature.. [Redacted] Date 4 June 2026

* (See Note Overleaf)

Capacity ~~APPLICANT/AGENT~~
(Delete as appropriate)

Telephone Number and Email Address of Signatory

[Redacted]

.....

.....

.....

Licensing Board



**Clackmannanshire
Council**

www.clacksweb.org.uk

*** Data Protection Act 1998**

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Checklist	
Fee enclosed	X
Application signed/dated	X
Original Licence enclosed or a Statement of reasons for failing to produce the Licence	X
New Operating Plan Enclosed	X
New Layout Plan Enclosed	X

OPERATING PLAN

Licensing (Scotland) Act 2005, section 20(2)(b)(i)

Question 1

STATEMENT REGARDING ALCOHOL BEING SOLD ON PREMISES/OFF PREMISES OR BOTH

<i>1(a) Will alcohol be sold for consumption solely ON the premises?</i>	NO
<i>1(b) Will alcohol be sold for consumption solely OFF the premises?</i>	NO
<i>1(c) Will alcohol be sold for consumption both ON and OFF the premises?</i>	YES
<i>*Delete as appropriate</i>	

Question 2

*STATEMENT OF **CORE** TIMES WHEN ALCOHOL WILL BE SOLD FOR CONSUMPTION **ON** PREMISES*

<i>Day</i>	<i>ON Consumption</i>	
	<i>Opening time</i>	<i>Terminal hour</i>
<i>Monday</i>	11am	12 midnight
<i>Tuesday</i>	11am	12 midnight
<i>Wednesday</i>	11am	12 midnight
<i>Thursday</i>	11am	12 midnight
<i>Friday</i>	11am	1am
<i>Saturday</i>	11am	1am
<i>Sunday</i>	11am	12 midnight

Question 3

STATEMENT OF **CORE** TIMES WHEN ALCOHOL WILL BE SOLD FOR CONSUMPTION **OFF** PREMISES

<i>Day</i>	<i>OFF Consumption</i>	
	<i>Opening time</i>	<i>Terminal hour</i>
<i>Monday</i>	11am	10pm
<i>Tuesday</i>	11am	10pm
<i>Wednesday</i>	11am	10pm
<i>Thursday</i>	11am	10pm
<i>Friday</i>	11am	10pm
<i>Saturday</i>	11am	10pm
<i>Sunday</i>	11am	10pm

Question 4

SEASONAL VARIATIONS

<i>Does the applicant intend to operate according to seasonal demand</i>	YES
--	-----

**If YES – provide details*

The premises seeks to take advantage of any additional hours afforded by the Licensing Board's policy in that regard, including the festive period, bank holidays and any other date so designated.

Question 5

PLEASE INDICATE THE OTHER ACTIVITIES OR SERVICES THAT WILL BE PROVIDED ON THE PREMISES IN ADDITION TO SUPPLY OF ALCOHOL

COL. 1 5(a) Activity	COL. 2 Please confirm YES/NO	COL. 3 To be provided during core licensed hours – please confirm YES/NO	COL. 4 Where activities are also to be provided outwith core licensed hours please confirm YES/NO
<i>Accommodation</i>	NO	N/A	N/A
<i>Conference facilities</i>	NO	NO	NO
<i>Restaurant facilities</i>	NO	NO	NO
<i>Bar meals</i>	YES	YES	NO
5(b) Activity Social functions including:	Please confirm YES/NO	To be provided during core licensed hours – please confirm YES/NO	Where activities are also to be provided outwith core licensed hours please confirm YES/NO
<i>Receptions including</i> <i>Weddings, funerals,</i> <i>birthdays, retirements</i> <i>etc.</i>	YES	YES	NO
<i>Club or other group</i> <i>meetings etc.</i>	YES	YES	NO
5(c) Activity Entertainment including:	Please confirm YES/NO	To be provided during core licensed hours – please confirm YES/NO	Where activities are also to be provided outwith core licensed hours please confirm YES/NO
<i>Recorded music – see</i> <i>5(g)</i>	YES	YES	NO
<i>Live performances –</i> <i>see 5(g)</i>	YES	YES	NO
<i>Dance facilities</i>	NO	NO	NO
<i>Theatre</i>	NO	NO	NO

<i>Films</i>	YES	YES	YES
<i>Gaming</i>	YES	YES	NO
<i>Indoor/outdoor sports</i>	YES	YES	NO
<i>Televised sport</i>	YES	YES	NO
5(d) <i>Activity</i>	Please confirm YES/NO	To be provided during core licensed hours – please confirm YES/NO	Where activities are also to be provided outwith core licensed hours please confirm YES/NO
<i>Outdoor drinking facilities</i>	YES	YES	YES
5(e) <i>Activity</i>	Please confirm YES/NO	To be provided during core licensed hours – please confirm YES/NO	Where activities are also to be provided outwith core licensed hours please confirm YES/NO
<i>Adult entertainment</i>	NO	NO	NO

Where you have answered YES in respect of any entry in column 4 above, please provide further details below.

Activities may take place outwith core licensed hours

5(f) any other activities

If you propose to provide any activities other than those listed in 5(a) – (e) please provide details or further information in the box below.

Quizzes, charity nights, race nights and sports nights. These activities may take place both within and outwith core licensed hours.

5(g) Late night premises opening after 1.00am

Where you have confirmed that you are providing live or recorded music, will the decibel level exceed 85dB?	
---	--

When fully occupied, are there likely to be more customers standing than seated?	
*Delete as appropriate	

Question 6 (On-sales only)

CHILDREN AND YOUNG PERSONS

6(a)	When alcohol is being sold for consumption on the premises will children or young persons be allowed entry	NO
	*Delete as appropriate	

6(b) Where the answer to 6(a) is YES provide statement of the **TERMS** under which they will be allowed entry

--

6(c) Provide statement regarding the **AGES** of children or young persons to be allowed entry

--

6(d) Provide statement regarding the **TIMES** during which children and young persons will be allowed entry

--

6(e) Provide statement regarding the **PARTS** of the premises to which children and young persons will be allowed entry

--

Question 7

CAPACITY OF PREMISES

What is the proposed capacity of the premises to which this application relates?

ON SALES - 155 OFFSALES – 18m2

Question 8

PREMISES MANAGER (NOTE: not required where application is for grant of provisional premises licence)

Personal details

8(a) Name

--

8(b) Date of birth

--

8(c) Contact address

--

8(d) Email address

--

--

8(e) Personal licence

<i>Date of issue</i>	<i>Name of Licensing Board issuing</i>	<i>Reference no. of personal licence</i>

DECLARATION BY APPLICANT OR AGENT ON BEHALF OF APPLICANT

If signing on behalf of the applicant please state in what capacity.

The contents of this operating plan are true to the best of my knowledge and belief.



Signature * (see note below)

Date 4 June 2026

Capacity Agent

Telephone number and email address of signatory 

*** Data Protection Act 1998**

The information on this form may be held on an electronic public register which may be available to members of the public on request.



4) Any discrepancies between drawings and/or drawings and specification, should be reported to the designer prior to any work commencing.

Drg.no.	3897-15	Rev.
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LEGEND

LICENSED AREA

AWP GAMES MACHINE

'ACTIVITIES WILL OCCUR THROUGHOUT THE PREMISES IN ACCORDANCE WITH THE APPROVED OPERATING PLAN'

EM	Emergency light position
SD	Smoke Detector
EXIT	Illuminated Emergency Exit Sign
	Fire Alarm
BG	Break Glass
HD	Heat Detector

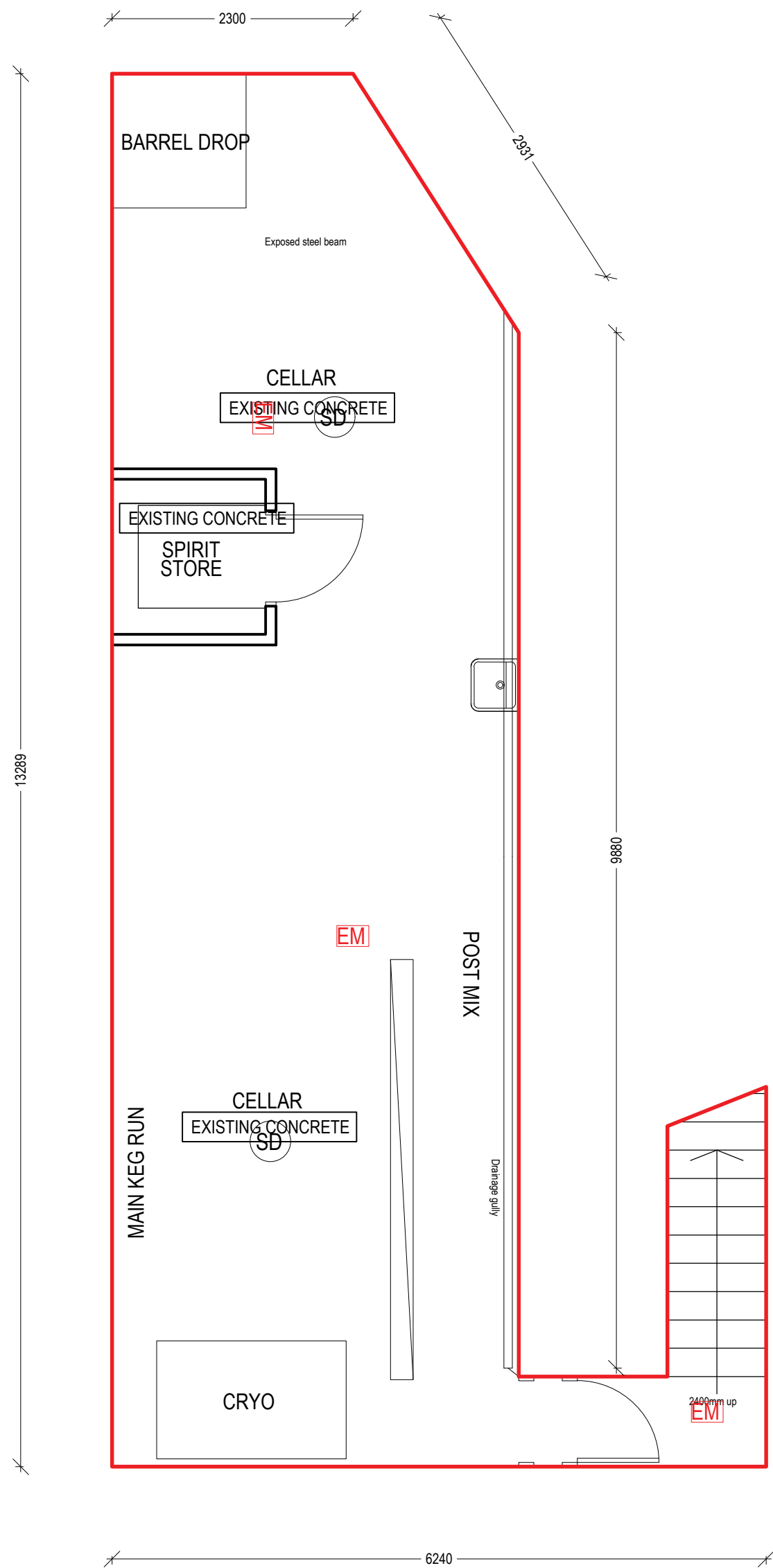
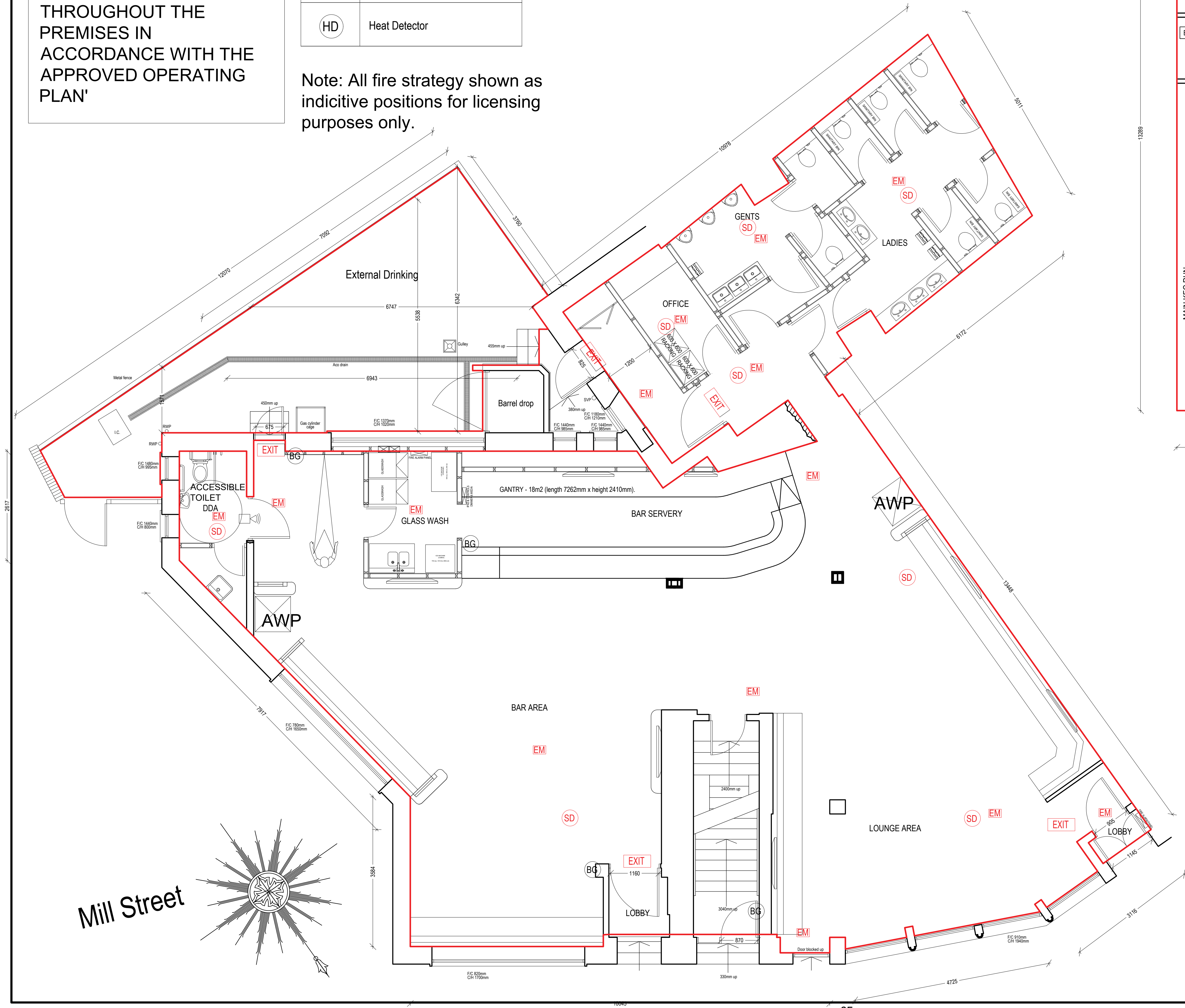
Existing EDA - 122sqm

Proposed EDA - 154sqm

Building perimeter area - 291sqm

Internal Covers - 155

Note: All fire strategy shown as indicitive positions for licensing purposes only.



CELLAR LAYOUT

Copyright. This drawing and design and all the information contained therein is the sole copyright of Concept IDL and reproduction in any form is forbidden unless permission is obtained in writing.

CONTRACTORS PLEASE NOTE

- 1) Warning, no dimensions to be scaled from this drawing. All contractors to visit the site and be responsible for taking and checking all dimensions relative to this work. The designer must be advised of any discrepancies in writing.
- 2) This drawing must be read in conjunction with the specification / bill of quantities and related drawings. Any structural work must be carried out to the exact specification and requirements of the client's appointed structural engineer, and any amendments must have his express prior written authority.
- 3) All structural work must be inspected at all relevant stages by the structural engineer and the Local Authority's Building Surveyor and comply with their requirements. Any costs and claims for damages, loss of trade, etc. incurred by failing to do so are the sole liability of the contractor.
- 4) Any discrepancies between drawings and/or drawings and specification, should be reported to the designer prior to any work commencing.

E	03/06/26	Off sales changed to gantry stated as 155	LG
D	03/06/26	Off Sales added and Occupancy stated as 155	ALP
C	02/06/26	Plan amended to suit new AWP positions	RBM
B	27/05/26	Occupancy Updated, Accessible toilet noted up, 2No AWP noted	ALP
A	15/05/26	Plan amended to suit revisions	RBM
	Date	Revisions	Ini.

Architecture
Interior Design
Project Management

Architecture - Interior Design - Project Management

Suite 1, Sheffield Business Park Ltd
Sheffield Business Centre, Europa Link
Sheffield, S9 1XZ
Tel: 07535 318060
Email: office@conceptdesignuk.net
Website: www.conceptdesignuk.net

Client

AMBER TAVERNS

Job Title

Thistle Bar
1 Junction Place,
Alloa
FK10 1JW

Drawing Title

Licensing Layout
Ground Floor

Scale	1:50@A1	Drawn By	LG
-------	---------	----------	----

Date	MAY 2026	Checked By	
------	----------	------------	--

Orig. no.	3897 - 60	Rev.	E
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Question 3 – Paper Apart – Major Variation application

Change to premises licence description:

- Amendment to the description of the premises licence as follows: *“The premises are free standing in the town centre of Alloa. The premises are part of a two storey building, inclusive of an external area.”*

Changes to the operating plan:

- Amendment to wording at question 4 of the operating plan as follows: *“The premises seeks to take advantage of any additional hours afforded by the Licensing Board’s policy in that regard, including the festive period, bank holidays and any other date so designated”.*
- Amendment to question 5(a) of the operating plan to remove restaurant facilities
- Amendment to question 5(c) of the operating plan to add films within and outwith core licensed hours.
- Amendment to the free text box below question 5(e) of the operating plan: *“Activities may take place outwith core licensed hours”.*
- Amendment to question 5(f) of the operating plan to add the following: *“Quizzes, charity nights, race nights and sports nights. These activities may take place both within and outwith core licensed hours”.*
- Amendment to question 6(a) of the operating plan to change the answer to “no”.
- Amendment to question 6(b) of the operating plan to remove wording.
- Amendment to question 6(c) of the operating plan to remove wording.
- Amendment to question 6(d) of the operating plan to remove wording.
- Amendment to question 6(e) of the operating plan to remove wording.
- Amendment to question 7 to reduce the off sales capacity to 18m2. For the avoidance of doubt the on sales capacity is remaining the same at 155 persons.
- Removal of current DPM at question 8.

Changes to the layout plan:

Ground floor:

- Changes to layout plans in line with refurbishment of premise, inclusive, but not limited to: reconfiguration and relocation of toilets; removal of kitchen; relocation of bar; reconfiguration of floor space; addition of gaming machines; creation of office and all other ancillary changes.

Basement:

- Reconfiguration of basement layout in line with refurbishment of the premises.



Corporate Services

Kilncraigs, Greenside Street, Alloa, FK10 1EB
Telephone: 01259 450000

Memo

To:	The Clerk to the Licensing Board Kilncraigs Greenside Street Alloa FK10 2AD	From:	Paul Fair Licensing Standards Officer
		Extension:	2091
		Email:	pfair@clacks.gov.uk
		Our Ref:	PF/LSO/NMV/REP/CC021
		Your Ref:	
		Date:	31/07/2026
Subject:	Licensing (Scotland) Act, 2005. Section 29 Non Minor Variation – Refurbishment and New Operator The thistle Bar, 1 Junction Place, Alloa, Fk10 1JW		

1. Having considered the content of the application to vary the premises licences, I have the following comments to make, these comments should be treated as a representation in the terms of section 22 of the Licensing (Scotland) Act, 2005.
2. The application to be determined is a non-minor variation
3. All required application processes have been completed by the applicant, and all essential documents have been supplied.
4. I am unaware of any representations or objections to the applications from any party.
5. The applicant is seeking to amend the operating plan as per the application documents
6. This variation indicates that a significant change of operation will occur when the premises re-open after a major refurbishment.
7. The changes include the removal of a restaurant service and the complete removal of access to the premises by children and young persons. This would include performers in any live entertainment and any staff.
8. The premises have an existing outdoor drinking area, that was well established by the previous site operator. However, that outdoor area was approved prior to the development of the most recent Licensing Board statement of Licensing Policy, and as such the conditions attached to that area are limited.
9. The Board may want to consider the application of all or some the most recent local conditions from the pool of conditions contained within the Policy document.
10. Outdoor areas in close proximity to residential area such as this one, require careful management and as such I would suggest that the application of local conditions is necessary and expedient for the purposes of the licensing objectives.

11. At **Appendix A** to this representation, I have suggested a number of local conditions from the pool of conditions we hold that may be best suited to this venue.
12. In general terms I have no concerns about the variation application.
13. I have no further concerns about the application.

Paul Fair

Licensing Standards Officer.

Appendix A

Draft Local Conditions – Outdoor areas

These conditions may only be applied by the licensing Board once they confirm that it is necessary and expedient or the purposes of the licensing objectives.

1. Consumption of alcohol in the outdoor drinking areas is not permitted after 10.00pm.
2. use of the outdoor area for any purpose is not permitted after 11pm.
3. No live or recorded music, live performances or other entertainment is permitted within the outdoor drinking areas.
4. Customers using the outdoor drinking areas shall at all times be supervised and/or monitored to ensure that nuisance or annoyance to neighbouring residents is not caused. In particular staff must take all reasonable steps to prevent shouting, singing and disorderly conduct within the outdoor area.
5. Where the outdoor drinking facility is to be used during the hours of darkness, the licence holder shall ensure that suitable lighting is provided for the convenience and safety of all persons on the premises.
6. The outdoor drinking facility must not be used for any purpose which is likely to cause annoyance to neighbours through smell, for example, the use of barbecues.
7. Any facility provided for the comfort of patrons such as outdoor heaters must be used and maintained in a safe manner and in accordance with manufacturers' instructions and any other statutory requirements.
8. Where smoking is permitted in the outdoor drinking area, ashtrays or other suitable receptacles will be provided.
9. The Premises Licence Holder must prepare a document for the benefit of all staff working on the premises, explaining how compliance with the conditions of the premises licence, insofar as they relate to the licensed outdoor drinking area, will be achieved and supervised. This document must be available to staff at all times and a record should be kept of all staff trained in relation to it. This Document must also be available on the premises for inspection by the Licensing Standards Officer.
10. In any outdoor drinking area attached to the premises the licence holder will be required to display such notices as prescribed by the Licensing Board. Notices prescribed in relation to this condition may relate to such matters as

Noise, Conduct of Customers, Permitted hours of use
11. Only alcohol that has been sold on the premises can be consumed in the outdoor areas.

Licensing Board



**Clackmannanshire
Council**

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Licensing (Scotland) Act 2005 **Application for a Premises Licence** **or Provisional Premises Licence**

APPLICANT INFORMATION

Question 1

Name, Address and Postcode of Premises to be Licensed

Spar, 131 Stirling Road, Alva FK12 5EF

Question 2

Particulars of Applicant

2(a) Where Applicant is an Individual, Provide Full Name, Date and Place of Birth, and Home Address including Postcode.

N/A



2(b) Where Applicant is a Partnership, please provide Full Name, and Postal Address of Partnership.

N/A

2(c) Where Applicant is a Company, please provide Name, Registered Office And Company Registration Number.

SRJ Convenience Ltd, 234 Stockton Road, Hartlepool, England TS25 5DE

Company No -11613964

2(d) Where the Applicant is a Club or Other Body, please provide Full Name, and Postal Address of Club or Other Body.

2(e) Where Applicant is a Partnership, Company, Club or Other Body, please Provide the Names, Dates and Places of Birth and Home Address of Connected Persons*

[REDACTED]

***Connected Person is defined in section 147(3) of the Licensing (Scotland) Act 2005**

For the Purposes of this Act, a person is, in relation to a partnership, a company, a club or other body (whether incorporated or unincorporated), a connected person if the person-

- (a) in the case of partnership is a partner,
- (b) in the case of a company-
 - (i) is a director, or
 - (ii) has control of the company
- (c) in the case of a club, is an office bearer of the club,
- (d) in any other case, is concerned in the management or control of the body.

For the Purposes of subsection (3)(b)(ii) and this subsection, a person is taken to have control of a company if-

- (a) any of the directors of the company, or of any other company having control of the company, is accustomed to act in accordance with the person's directions or instructions, or
- (b) the person is entitled to exercise, or to control the exercise of, at least one third of the voting power at any general meeting of the company or of any other company having control of the company.

Question 3

Previous Applications

Has the Applicant been refused a Premises Licence under section 23 of the Licensing (Scotland) Act 2005 in respect of the same Premises? **Yes/No***

If Yes – Provide Full Details

Question 4

Previous Convictions

Has the Applicant or any Connected Person ever been Convicted of a relevant or Foreign Offence (a) **Yes/No***

If Yes – Provide Full Details

None



For the Purpose of this Act, a Conviction for a Relevant Offence of Foreign Offence is to be disregarded if it is Spent of the purpose of the Rehabilitation of Offenders Act 1974

Name & Position (if Applicable)	Date of Convictions or Sentence	Court	Offence	Penalty
None	N/A			

- (a) In Addition to any convictions held by the applicant at the time of application, applicant should also familiarise themselves with the contents of section 24(1) of the Licensing (Scotland) Act 2005 in respect of any convictions for relevant or foreign offences which they may receive during the period beginning with the making of the premises licence application and ending with determination of the application.

Applicant's Duty to Notify Licensing Board of Convictions

- (1) This section applies where any of the persons specified in subsection (2) is convicted of a relevant or foreign offence during the period beginning with the making of a premises licence application and ending with determination of the application.
- (2) Those persons are-
 - (a) the applicant, and
 - (b) where-
 - (i) the applicant is neither an individual nor a council, or
 - (ii) the premises in respect of which the licence is sought are used wholly or mainly for the purposes of a club.
 any connected person.
- (3) The applicant must, no later than one month after the date of the conviction give notice of the conviction to the Licensing Board to which the application was made.
- (4) A notice under subsection (3) must specify-
 - (a) the nature of the offence, and
 - (b) the date of the conviction.



DESCRIPTION OF PREMISES Licensing (Scotland) Act 2005, section 20(2)(a)

Question 5

Description of Premises (where Application is Submitted by a Member's Club please also complete question 6)

The premises is a 3 storey building on Stirling St, Alva.
The ground floor is a convenience store with the upper floors being residential. The area is a mixture of residential and commercial properties.

Question 6

To be completed by Member's Club Only

Do the Club's Constitution and Rules Conform to
The requirements of regulation 2 of the Licensing
(Clubs) (Scotland) Regulations 2007

Yes/No*

N/A

*Delete as appropriate

A Copy of the Club's Constitution & Rules **MUST** Be Included With
The Application

DECLARATION BY APPLICANT OR AGENT ON BEHALF OF APPLICANT

If Signing on Behalf of the Applicant please State in what Capacity

The contents of this Application are true to the best of my knowledge and belief.

Signature Gordon Emslie* (see note below)

Date 20th May 2026

Capacity Agent **APPLICANT/AGENT**
(delete as appropriate)

Telephone number and email address of signatory .. [REDACTED]

[REDACTED]

.....

Licensing Board



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I Have Enclosed the Relevant Documents with this Application – Please Tick the Relevant Boxes	
Operating Plan	Yes
Layout Plan	Yes
Planning Certificate	Application submitted
Building Standards Certificate	Application submitted
Food Hygiene Certificate	Application submitted

***Data Protection Act 1998**

The Information on this Form may be held on an Electronic Public Register which may be available to Members of the Public on Request



<u>FOR USE BY THE LICENSING BOARD ONLY</u> <u>APPLICATION CHECKLIST</u>	
DATE RECEIVED	
FEE AMOUNT	
RECEIPT NUMBER	
RECEIVED BY (INITIALS)	
CONSIDERATION DATE	
LAST DATE FOR CONSIDERATION	
DATE OF INITIAL HEARING	
DATE GRANTED/REFUSED (delete as appropriate)	

<u>FOR USE BY THE LICENSING BOARD ONLY</u> <u>IF APPLICATION IS FOR A PREMISES LICENCE</u> <u>DOCUMENTS REQUIRED</u>	
OPERATING PLAN	
LAYOUT PLAN	
PLANNING CERTIFICATE	
BUILDING STANDARDS CERTIFICATE	
FOOD HYGIENE CERTIFICATE	

<u>FOR USE BY THE LICENSING BOARD ONLY</u> <u>IF APPLICATION IS FOR A PROVISIONAL PREMISES LICENCE</u> <u>DOCUMENTS REQUIRED</u>	
PROVISIONAL PLANNING CERTIFICATE	
OPERATING PLAN	
LAYOUT PLAN	

OPERATING PLAN

Licensing (Scotland) Act 2005, section 20(2)(b)(i)

Question 1

STATEMENT REGARDING ALCOHOL BEING SOLD ON PREMISES/OFF PREMISES OR BOTH

1(a) Will alcohol be sold for consumption solely ON the Premises?	YES/NO*
1(b) Will alcohol be sold for consumption solely OFF the Premises?	YES/NO*
1(c) Will alcohol be sold for consumption both ON and OFF the Premises?	YES/NO*

*Delete as appropriate

Question 2

STATEMENT OF **CORE** TIMES WHEN ALCOHOL WILL BE SOLD FOR CONSUMPTION **ON** PREMISES

DAY	ON CONSUMPTION	
	OPENING TIME	TERMINAL HOUR
MONDAY	N/A	N/A
TUESDAY	N/A	N/A
WEDNESDAY	N/A	N/A
THURSDAY	N/A	N/A
FRIDAY	N/A	N/A
SATURDAY	N/A	N/A
SUNDAY	N/A	N/A

Question 3



STATEMENT OF **CORE** TIMES WHEN ALCOHOL WILL BE SOLD FOR CONSUMPTION **OFF** PREMISES

DAY	ON CONSUMPTION	
	OPENING TIME	TERMINAL HOUR
MONDAY	10:00	22:00
TUESDAY	10:00	22:00
WEDNESDAY	10:00	22:00
THURSDAY	10:00	22:00
FRIDAY	10:00	22:00
SATURDAY	10:00	22:00
SUNDAY	10:00	22:00

Question 4

SEASONAL VARIATIONS

Does the Applicant intend to operate according to Seasonal Demand	YES/NO*
*If YES – provide details	

Licensing Board

Question 5



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PLEASE INDICATE THE OTHER ACTIVITIES OR SERVICES THAT WILL BE PROVIDED ON THE PREMISES IN ADDITION TO SUPPLY OF ALCOHOL

1	2	3	4
	Please Confirm	To Be Provided During Core Licensed Hours	Be Provided Outwith Core Licensed Hours
	YES/NO	YES/NO	YES/NO
5(a) Activity			
Accommodation	No	N/A	N/A
Conference Facilities	No	No	No
Restaurant Facilities	No	No	No
Bar Meals	No	No	No
5(b) Activity - Social Functions Including:			
Receptions Including Wedding, Funerals, Birthdays, Retirements Etc.	No	No	No
Club of Other Group Meetings etc.	No	No	No
5(b) Activity - Entertainment Including:			
Recorded Music (see 5g)	Yes	Yes	Yes
Live Performance (see 5g)	No	No	No
Dance Facilities	No	No	No
Theatre	No	No	No
Films	No	No	No
Gaming	No	No	No

Licensing Board



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Indoor/Outdoor Sports	No	No	No
Televised Sport	No	No	No
5(d) Activity			
Outdoor Drinking Facilities	No	No	No
5(e) Activity			
Adult Entertainment*	No	No	No

* Adult Entertainment means any form of entertainment which-

- (a) involves a person performing an act of an erotic or sexually explicit nature; and
- (b) is provided wholly or mainly for the sexual gratification or titillation of the audience

Where you have answered **YES** in respect of any entry in Column 4 above, please provide further details below

Background music will be played prior to and within core hours

5(f) Any Other Activities

If you propose to provide any activities other than those listed in 5(a) – (e) please provide details or further information in the box below

Food to Go
Parcel Collection service
The home delivery of food and alcohol

5(g) Late Night Premises Opening after 1.00am

Where You Have Confirmed That You Are Providing Live or Recorded Music Will The Decibel Level Exceed 85dB	YES/NO*
When Fully Occupied Are There Likely To Be More Customers Standing Than Seated	YES/NO*

*Delete As Appropriate

Licensing Board

Question 6 (On-Sales only)



Clackmannanshire
Council

www.clacksweb.org.uk

CHILDREN AND YOUNG PERSONS

6(a)	When Alcohol Is Being Sold For Consumption On The Premises Will Children Or Young Persons Be Allowed Entry	YES/NO* N/A
------	--	----------------

6(b) Where the answer to 6(a) is YES provide statement of the **TERMS** under which they will be allowed entry

N/A

6(c) Provide Statement Regarding the **AGES** of children or Young Persons to be Allowed Entry

N/A

6(d) Provide Statement Regarding the **TIMES** During Which Children and Young Persons will be Allowed Entry

N/A



6(e) Provide Statement Regarding the **PARTS** of the Premises to Which Children and Young Persons Will Be Allowed Entry

N/A

Question 7

CAPACITY OF PREMISES

What is the Proposed Capacity of the Premises to Which This Application Relates?

Off sales 13.11m3

Question 8

PREMISES MANAGER (**NOTE Not Required Where Application is For Grant of Provisional Premises Licence**)

Personal Details

8(a) Name

Sitting exam 2nd June - will notify when personal licence issued

8(b) Date of Birth

Licensing Board



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8(c) Contact Address

--

8(d) Email Address

--

8(e) Personal Licence

Date of Issue	Name of Licensing Board Issuing	Reference No. Of Personal Licence

DECLARATION BY APPLICANT OR AGENT ON BEHALF OF APPLICANT

If Signing on Behalf of the Applicant Please State in What Capacity.

The Contents of This Operating Plan Are True to the Best of my Knowledge and Belief.

Signature Gordon Emslie* (See Note Below)

Date 20th May 2026

Capacity Agent **APPLICANT/AGENT**
(Delete as appropriate)

Telephone Number and Email Address of Signatory

.....

.....

*** Data Protection Act 1998**

The Information on this Form May be Held on an Electronic Public Register Which May be Available to Members of the Public on Request



ARTICLE 18 & 19

APPLICATIONS TO WHICH SPECIAL PROCEDURE APPLIES – FULL LICENCE HELD

- 18 – (1) An application falls within this article if each of paragraphs (2) to (4) apply in respect of it.
- (2) The application must relate to premises in respect of which at the time that application is made there is in force a relevant permission granted-
- (a) before the beginning of the transitional period, or
 - (b) following upon a provisional grant of a licence made before the beginning of that period.
- (3) The operating plan and layout plan which accompany the application under sub- paragraphs (i) and (ii) of section 20(2)(b) of the 2005 Act must show that-
- (a) it is proposed that-
 - (i) the size and capacity of the premises;
 - (ii) the general nature of the premises; and
 - (iii) any entertainment to be provided on the premises,are to be substantially the same as at the date of the application; and
 - (b) alcohol is not to be sold on the premises outside the hours authorised by the relevant permission (whether by virtue of the original grant or by virtue of section
 - (c) 57,58, 59, 60 or 64 of the 1976 Act(a)).
- (4)The application must be made by the appropriate date, determined in accordance with article 20.

APPLICATIONS TO WHICH SPECIAL PROCEDURE APPLIES- PROVISIONAL LICENCE HELD

- 19 – (1) An application falls within this article if each of paragraphs (2) to (4) apply in respect of it.
- (2) The application must relate to premises in respect of which at the time the application is made there is in effect a licence under Part 11 of the 1976 Act-
- (a) which was provisionally granted prior to the beginning of the transitional period; and
 - (b) the provisional grant of which has not yet been declared final.
- (3) The operating plan and layout plan which accompany the application under sub- paragraphs (i) and (ii) of section 20(2)(b) of the 2005 Act must show that-
- (a) it is proposed that-
 - (i) the size and capacity of the premises;
 - (ii) the general nature of the premises; and
 - (iii) any entertainment to be provided on the premises,are to be substantially the same as at the date of the application; and led to the provisional grant under the 1976 Act; and
 - (b) alcohol is not to be sold on the premises outside the hours authorised by the licence provisionally granted under the 1976 Act.
- (4) The application must be made by the appropriate date, determined in accordance with article 20.

Licensing Board



**Clackmannanshire
Council**

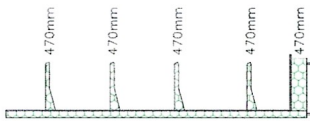
www.clacksweb.org.uk

Please return the completed form together with the relevant fee to:

**The Licensing Administrator
Clackmannanshire Council
Kilncraigs
Alloa
FK10 1EB**

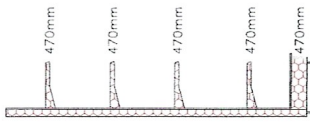
If you require further information please contact June Andison on telephone number 01259 452093 or e-mail address licensing@clacks.gov.uk

Profile 1 Wall Shelving



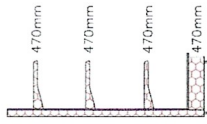
Height : 2.0m

Profile 2 Wall Shelving



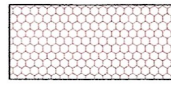
Height : 2.0m

Profile 3 Low Level Shelving



Height : 1.4m

Profile 4 Bulkstack Display



Height : 1.2m

Total Display Area of Alcohol (Inaccessible)
Wall Shelving:- = 3.2m(w) x 0.47(d) x 2.0m(h) = 3.008m³

Total Display Area of Alcohol (Accessible)
Wall Shelving:- = 8.8m(w) x 0.47(d) x 2.0m(h) = 8.272m³

Low Level Shelving:- = 1.25m(w) x 0.47(d) x 1.4m(h) = 0.8225m³

Bulkstack Display:- = 2.8m(w) x 0.30m(d) x 1.2m(h) = 1.008m³

Total Display Area:- 13.1105m³

Children And Young
Persons Are Permitted
Access To Public Areas
Of The Premises



Emergency Exit Sign

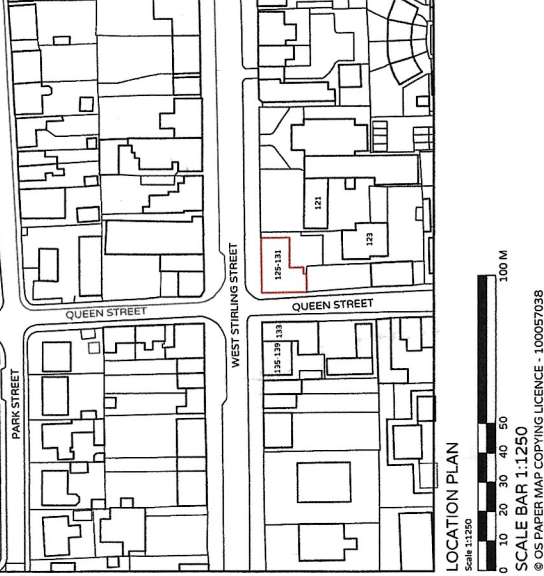
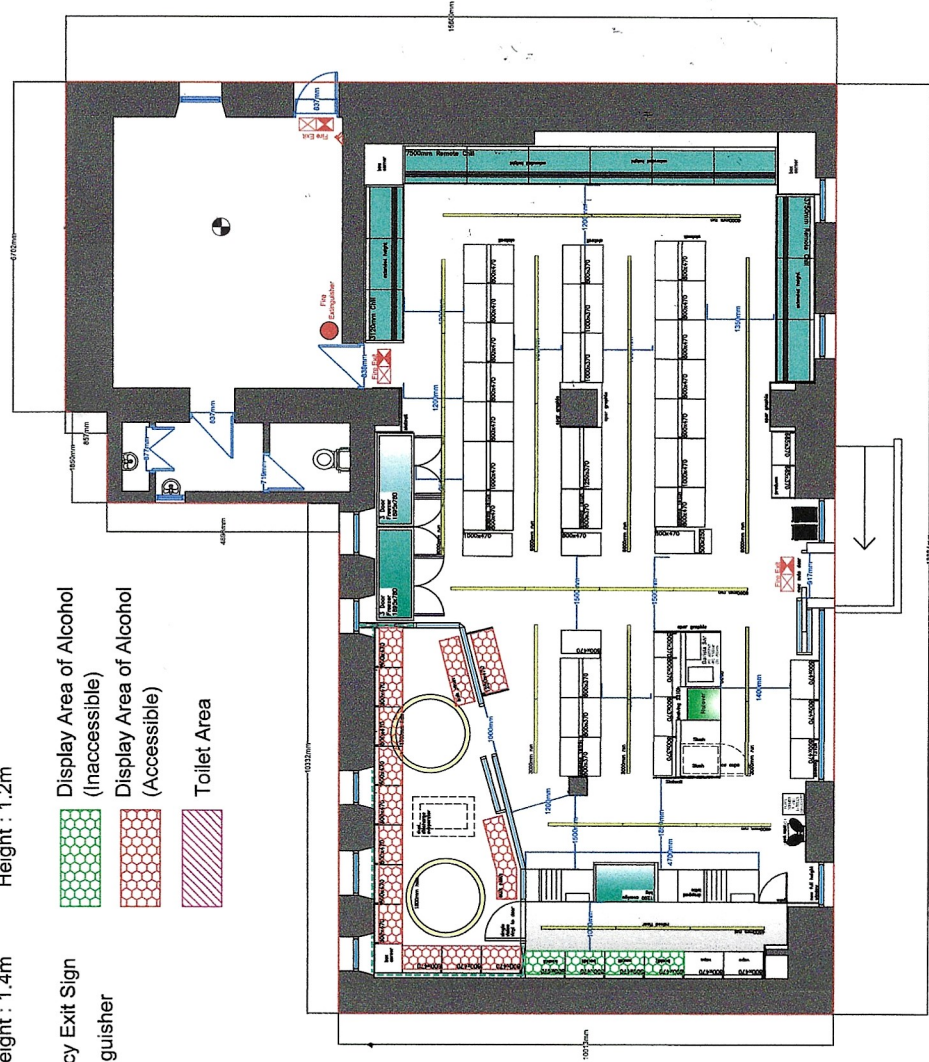


Fire Extinguisher

Display Area of Alcohol
(Inaccessible)

Display Area of Alcohol
(Accessible)

Toilet Area



SCALE BAR 1:1250

© OS PAPER MAP COPYING LICENCE - 100057038

Woodwork Finish:	-
Shelving Colour:	-
Kickplate Colour:	-
Ticket Rail Colour:	-
Dairy Trim Colour:	-
Slatwall Finish:	-
Frieze Finish:	-



Vertex R.A.S. Ltd
Sir William Smith Road
Kirkton Industrial Estate
Arbroath
Angus
DD11 3RD

Tel: 01241 876796
F.A.X.: 01241 878010
www.vertexscotland.com

Project Details:
SPAR - Alva
SRJ
136 Strathaven Road
131 W Stirling St
Alva
FK12 5EF

Drawing Title:	Licence Layout
Drawing No:	25-040
Scale:	1:75@A2
Date:	16.12.25
Project Rep:	JM
Revision By:	AA

All Plans and quotations remain the property of the designer, who retain the copyright.
Drawings are based upon site information supplied by third parties and as such their accuracy cannot be guaranteed.
All features are approximate and subject to clarification.
Therefore, no shop plan or shelving elevation example, may be copied or used as a basis for quotation by other persons or companies, without written permission from the proprietor of the company
DO NOT SCALE

DISABLED ACCESS AND FACILITIES STATEMENT

Licensing (Scotland) Act 2005, section 20(2)(b)(iia)

Question 1

Disabled access and facilities

1(a)	Is there disabled access to the premises	YES / NO*
1(b)	Do you have facilities for those with a disability	YES / NO *
1(c)	Do you have any other provisions available to aid the use of the premises by disabled people	YES / NO*
*Delete as appropriate		

If you have answered Yes to any of the questions above please complete, as appropriate, the following sections.

Question 2

Disabled access to, from and within the premises

Please provide clear and detailed description of how accessible the premises are for disabled people. e.g. ramps, accessible floors, signage.

Access to the premises is available via one main entrance door. This is an electronic door that opens sideways

This doorway is wheelchair accessible.

The premises is one level flooring surface throughout the site.

There is suitable space within the premises to accommodate wheelchairs and customers who may have mobility difficulties.

Question 3

Facilities available

Please describe in detail the facilities provided for disabled people. e.g. disabled toilets, lifts, accessible tables.

The serving counter area can be accessed by wheelchair users.

Question 4

Other provisions

Please provide details of any other provisions made to aid the use of the premises by disabled people. e.g. assistance dogs welcome, large print menus.

Assistance is offered to all customers when they enter the premises irrespective of whether they have a disability or not.

All staff have been trained to identify those who may appear to require support or assistance.

DECLARATION BY APPLICANT OR AGENT ON BEHALF OF APPLICANT

If signing on behalf of the applicant please state in what capacity.

The contents of this disabled access and facilities statement are true to the best of my knowledge and belief.

Signature ...*Gordon Emslie*,..... * (see note below)

Date20th May 2026.....

CapacityAgent..... AGENT Telephone number and email

address of signatory..... [REDACTED]

[REDACTED]

*** Data Protection Act 1998**

The information on this form may be held on an electronic public register which may be available to members of the public on request.



Corporate Services

Kilncraigs, Greenside Street, Alloa, FK10 1EB
Telephone: 01259 450000

Memo

To: **The Clerk to the Licensing Board
Kilncraigs
Greenside Street
Alloa
FK10 2AD**

From: **Paul Fair
Licensing Standards Officer**

Extension: **2091**

Email: **pfair@clacks.gov.uk**

Our Ref: **PF/LSO/NPL/REP/NewPL**

Your Ref:

Date: **31 July 2026**

Subject: **Licensing (Scotland) Act, 2005. Section 29
Non Minor Variation – New Premises Licence with Addition of Home Delivery of
Alcohol
Spar, 131 Stirling Street, Alva FK12 5EF**

1. Having considered the content of the application to vary the premises licence, I have the following comments to make, these comments should be treated as a representation in the terms of section 22 of the Licensing (Scotland) Act, 2005.
2. The application to be determined is an application for a new premises licence for an existing retail outlet located at 131 Stirling Street, Alva
3. All required application processes have been completed by the applicant, and all essential documents have been supplied.
4. I am unaware of any representations or objections to the application from any party.
5. The operating plan seeks to include home delivery of groceries, including alcohol.
6. I have no concerns about the home delivery of alcohol, and the Boards views on the matter are recorded in their own Statement of Licensing Policy.
7. The Clackmannanshire Licensing Board Statement of Licensing Policy 2023-2028 (the Policy) confirms at page 19 that the Board will require all premises seeking to make home deliveries of alcohol to have this specified on their operating plan.
8. The Policy goes on to indicate that home delivery of alcohol should be robustly managed and is likely to attract additional local conditions where the Licensing Board think it is necessary and expedient for the purposes of the licensing objectives.
9. In this case, I would suggest that to support compliance with the licensing objectives contained within the Licensing (Scotland) Act, 2005, that if the Board decide to grant the licence they should apply additional local conditions of the type suggested in the Policy.
10. At **Appendix A** I have drafted proposed conditions for the benefit of the Licensing Board that I believe will adequately address the common concerns that surround the home delivery of alcohol.

11. I would suggest that these proposed conditions are necessary and expedient for the purposes of the licensing objectives.
12. Those concerns are deliveries being made to under age persons, or to persons who are drunk or at serious risk of harm from drinking alcohol, and deliveries being made by untrained individuals, or by couriers that do not have robust age verification measures in place.
13. I have no further concerns about the application.

Paul Fair

Licensing Standards Officer.

Appendix A

Draft Local |Conditions Home Delivery Of Alcohol

These conditions may only be applied by the licensing Board once they confirm that it is necessary and expedient or the purposes of the licensing objectives.

1. A written Age Verification Policy (AVP) must be kept and applied to all sales of alcohol for delivery to any place off the premises. This AVP must set out the steps that are to be taken to establish the age of a person attempting to take delivery of alcohol ("the customer") if it appears to the person making delivery of the alcohol that the customer appears to be less than 25 years of age (or such older age as may be specified in the policy).
2. Information must be provided to customers whether online or in store that Alcohol will only be left at the delivery address with a person who can prove that they are over 18 years of age.
3. Premises Licence holders and Premises Managers must ensure that all persons involved in the delivery of alcohol from the premises have received appropriate training in the content and application of the Age Verification Policy to be applied to all deliveries.
4. A record of all persons trained in relation to the Age Verification Policy will be kept on the premises and made available to the Licensing Standards Officer and any Constable of Police Scotland.
5. A copy of the training record referred to in No 4 above should be supplied to delivery agent on completion of the training
6. Licence holders and Premises Managers will ensure that all persons involved in the delivery of alcohol from the premises have received appropriate training to ensure that deliveries of alcohol are not made to persons who are or appear to be drunk.
7. Licence holders using Royal Mail, a private postal service, a courier service or independent delivery drivers will ensure that an age verified signed for delivery option is utilised that requires any package containing alcohol to be left with an adult over 18 at the specified delivery address and at no other place.
8. The premises licence holder will ensure that records of all alcohol deliveries are retained on the premises and that those record contain the following information, the forename and surname of the purchaser, the delivery address, the quantity and type of alcohol delivered and the purchase price.
9. All records, electronic or written made in relation to the delivery of alcohol will be kept on the premises for at least 12 months and will be made available on demand to a Licensing Standards Officer for the area where the premises are located or to a Constable of Police Scotland.

Licensing Board



Clackmannanshire
Council

www.clacksweb.org.uk

Licensing (Scotland) Act 2005, Section 29 Application for Variation of Premises Licence

To:

Clerk to the Licensing Board
Clackmannanshire Council
Kilncraigs
Alloa
FK10 1EB

If you are Completing this Form by Hand, Please Write Legibly in Block Capitals using **BLACK INK**. Please Ensure the Completed Application is Signed by the Applicant, Dated and Returned to the Above Address along with the Fee and the Original Licence or a Statement of Reasons as to why the Original Licence Cannot be Produced.

APPLICANT INFORMATION

Question 1

Name, Address, Postcode and Licence Number of Premises.

Bar Aldo
9-11 Coalgate
Alloa
FK10 1EH

Licence Number: CC045

Question 2

Full Name, Address, Postcode, Telephone Number and Email Address of the Current Licensee or the Applicant if Different.

Licensing Board



Clackmannanshire
Council

www.clacksweb.org.uk

Aldo Pia

Edinburgh

DETAILS OF VARIATION

Question 3

Brief Details of Variation (Continue on Separate Sheet if Necessary)

At Question 1(a), 1(b) and 1(c) of the Operating Plan, please amend the adjacent boxes to 'NO NO YES' respectively to correct a historic typo.

At Question 5 of the Operating Plan, please amend the boxes adjacent to televised sport from 'NO NO NO' to 'YES YES YES'.

At the box immediately below the activities grid at Question 5 of the Operating Plan, please amend to the following wording: "The premises will occasionally open at 09:00am to provide breakfast facilities with background music, to host receptions, and to occasionally show televised sport. Outdoor drinking facilities may be offered for the sale of non-alcoholic drinks before the core operating hours.

At Question 6(c) of the Operating Plan, please amend the wording to "0 - 17 Years" to correct a historic typo.

OPERATING PLAN

Question 4

Do you Propose to Vary any of the Information Within the Operating Plan Contained in the Licence?

YES/~~NO~~

If Yes Please Complete and submit New Operating Plan to include the Proposed Variations.

Licensing Board



Clackmannanshire
Council

www.clacksweb.org.uk

LAYOUT PLAN

Question 5

Do you Propose a Variation to the Layout Plan Contained in the Licence?

YES/NO

If Yes Please Supply **6 Copies** of the New Layout Plan Conforming to Paragraph 5 of The Premises Licence (Scotland) Regulations 2007.

CONDITIONS

Question 6

Do you propose a variation to any of the conditions to which the licence is subject?

YES/NO

If Yes please give details of the proposed variation below

Please Note That You Cannot Vary any Condition Which Is on Your Licence By Virtue Of Section 27(1) Of The Licensing (Scotland) Act, 2005 (Mandatory Conditions).

PREMISES MANAGER

Question 7

If you Propose to Vary the Information Contained in the Licence Relating to the Premises Manager . Please Provide the following information.

Name, Address and Personal Licence Details (Number and Issuing Board) of the Existing Premises Manager

Licensing Board



**Clackmannanshire
Council**

www.clacksweb.org.uk

If only the existing Premises Manager's Personal Details have Changed
Please Provide details

If there is a Change of Premises Manager Please Provide the following:-.

Name and Address of the Proposed Premises Manager

Date and Place of Birth of the Proposed Premises Manager

Email Address and Telephone Number of the Proposed Premises Manager

Licensing Board



**Clackmannanshire
Council**

www.clacksweb.org.uk

Personal Licence

Date of Issue	Name of Licensing Board Issuing	Reference No. Of Personal Licence

Is the Variation Relating to the change of Premises Manager to Take Effect During the Application Period

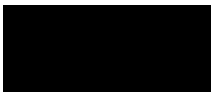
YES/NO

If the Answer to the Above Question is NO Please Provide Below the Date the Variation is to Take Effect.

DECLARATION BY APPLICANT OR AGENT ON BEHALF OF APPLICANT

If Signing on Behalf of the Applicant Please State in What Capacity.

The Contents of This Application Are True to the Best of my Knowledge and Belief.

Signature.  Date 19/06/2026

* (See Note Overleaf)

Capacity ~~XXXXXXXXXX~~ **APPLICANT/AGENT**
(Delete as appropriate)

Telephone Number and Email Address of Signatory

Audrey Junner, Hill Brown Licensing, The Forsyth Building, Glasgow G2 5EZ



Licensing Board



**Clackmannanshire
Council**

www.clacksweb.org.uk

*** Data Protection Act 1998**

The Information on this Form May be Held on an Electronic Public Register Which May be Available to Members of the Public on Request

Clackmannanshire Licensing Board has a duty to protect public funds that it administers and may use this information for the prevention and detection of fraud. For more details, please contact The Councils, Senior Auditor, on telephone number 01259 452047

Checklist	
Fee enclosed	
Application signed/dated	
Original Licence enclosed or a Statement of reasons for failing to produce the Licence	
New Operating Plan Enclosed	
New Layout Plan Enclosed	

OPERATING PLAN

Licensing (Scotland) Act 2005, section 20(2)(b)(i)

Question 1

STATEMENT REGARDING ALCOHOL BEING SOLD ON PREMISES/OFF PREMISES OR BOTH

<i>1(a) Will alcohol be sold for consumption solely ON the premises?</i>	<i>NO</i>
<i>1(b) Will alcohol be sold for consumption solely OFF the premises?</i>	<i>NO</i>
<i>1(c) Will alcohol be sold for consumption both ON and OFF the premises?</i>	<i>YES</i>
<i>*Delete as appropriate</i>	

Question 2

*STATEMENT OF **CORE** TIMES WHEN ALCOHOL WILL BE SOLD FOR CONSUMPTION **ON** PREMISES*

<i>Day</i>	<i>ON Consumption</i>	
	<i>Opening time</i>	<i>Terminal hour</i>
<i>Monday</i>	11:00am	12 midnight
<i>Tuesday</i>	11:00am	12 midnight
<i>Wednesday</i>	11:00am	12 midnight
<i>Thursday</i>	11:00am	12 midnight
<i>Friday</i>	11:00am	1:00am
<i>Saturday</i>	11:00am	1:00am
<i>Sunday</i>	11:00am	12 midnight

Question 3

STATEMENT OF **CORE** TIMES WHEN ALCOHOL WILL BE SOLD FOR CONSUMPTION **OFF** PREMISES

<i>Day</i>	<i>OFF Consumption</i>	
	<i>Opening time</i>	<i>Terminal hour</i>
<i>Monday</i>	11:00am	10:00pm
<i>Tuesday</i>	11:00am	10:00pm
<i>Wednesday</i>	11:00am	10:00pm
<i>Thursday</i>	11:00am	10:00pm
<i>Friday</i>	11:00am	10:00pm
<i>Saturday</i>	11:00am	10:00pm
<i>Sunday</i>	12:30pm	10:00pm

Question 4

SEASONAL VARIATIONS

<i>Does the applicant intend to operate according to seasonal demand</i>	<i>YES</i>
--	------------

**If YES – provide details*

Such extensions as permitted by the Licensing Board for festive period and other public and national holidays.

Question 5

PLEASE INDICATE THE OTHER ACTIVITIES OR SERVICES THAT WILL BE PROVIDED ON THE PREMISES IN ADDITION TO SUPPLY OF ALCOHOL

COL. 1 5(a) Activity	COL. 2 Please confirm YES/NO	COL. 3 To be provided during core licensed hours – please confirm YES/NO	COL. 4 Where activities are also to be provided outwith core licensed hours please confirm YES/NO
<i>Accommodation</i>	NO	N/A	N/A
<i>Conference facilities</i>	NO	NO	NO
<i>Restaurant facilities</i>	YES	YES	YES
<i>Bar meals</i>	NO	NO	NO
5(b) Activity Social functions including:	Please confirm YES/NO	To be provided during core licensed hours – please confirm YES/NO	Where activities are also to be provided outwith core licensed hours please confirm YES/NO
<i>Receptions including</i> <i>Weddings, funerals,</i> <i>birthdays, retirements</i> <i>etc.</i>	YES	YES	YES
<i>Club or other group</i> <i>meetings etc.</i>	NO	NO	NO
5(c) Activity Entertainment including:	Please confirm YES/NO	To be provided during core licensed hours – please confirm YES/NO	Where activities are also to be provided outwith core licensed hours please confirm YES/NO
<i>Recorded music – see</i> <i>5(g)</i>	YES	YES	YES
<i>Live performances –</i> <i>see 5(g)</i>	YES	YES	NO
<i>Dance facilities</i>	NO	NO	NO
<i>Theatre</i>	NO	NO	NO

<i>Films</i>	NO	NO	NO
<i>Gaming</i>	NO	NO	NO
<i>Indoor/outdoor sports</i>	NO	NO	NO
<i>Televised sport</i>	YES	YES	YES
5(d) Activity	Please confirm YES/NO	To be provided during core licensed hours – please confirm YES/NO	Where activities are also to be provided outwith core licensed hours please confirm YES/NO
<i>Outdoor drinking facilities</i>	YES	YES	YES
5(e) Activity	Please confirm YES/NO	To be provided during core licensed hours – please confirm YES/NO	Where activities are also to be provided outwith core licensed hours please confirm YES/NO
<i>Adult entertainment</i>	NO	NO	NO

Where you have answered YES in respect of any entry in column 4 above, please provide further details below.

The premises will occasionally open at 09:00am to provide breakfast facilities with background music, to host receptions and to occasionally show televised sport.

Outdoor drinking facilities may be offered for the sale of non-alcoholic drinks before the core operating hours.

5(f) any other activities

If you propose to provide any activities other than those listed in 5(a) – (e) please provide details or further information in the box below.

Hot food takeaway

5(g) Late night premises opening after 1.00am

Where you have confirmed that you are providing live or recorded music, will the decibel level exceed 85dB?	
---	--

When fully occupied, are there likely to be more customers standing than seated?	
*Delete as appropriate	

Question 6 (On-sales only)

CHILDREN AND YOUNG PERSONS

6(a)	When alcohol is being sold for consumption on the premises will children or young persons be allowed entry	YES
	*Delete as appropriate	

6(b) Where the answer to 6(a) is YES provide statement of the **TERMS** under which they will be allowed entry

Children will require to be accompanied by adults. Young persons will be allowed admittance to take a meal unaccompanied by an adult till 10:00pm and accompanied by an adult after 10:00pm.
--

6(c) *Provide statement regarding the **AGES** of children or young persons to be allowed entry*

0 – 17 years

6(d) *Provide statement regarding the **TIMES** during which children and young persons will be allowed entry*

Normal opening times

6(e) *Provide statement regarding the **PARTS** of the premises to which children and young persons will be allowed entry*

Public areas of the restaurant

Question 7

CAPACITY OF PREMISES

What is the proposed capacity of the premises to which this application relates?

Internal Area On Sales – 90 persons
Gazebo and Courtyard Area – 30 persons

Question 8

PREMISES MANAGER (NOTE: not required where application is for grant of provisional premises licence)

Personal details

8(a) Name

Aldo Pia

8(b) Date of birth

[REDACTED]

8(c) Contact address

[REDACTED]

Edinburgh

[REDACTED]

8(d) Email address

[REDACTED]

8(e) Personal licence

<i>Date of issue</i>	<i>Name of Licensing Board issuing</i>	<i>Reference no. of personal licence</i>
01 October 2009	Edinburgh Licensing Board	275666

DECLARATION BY APPLICANT OR AGENT ON BEHALF OF APPLICANT

If signing on behalf of the applicant please state in what capacity.

The contents of this operating plan are true to the best of my knowledge and belief.

Signature  * (see note below)

Audrey Junner, Hill Brown Licensing

The Forsyth Building, 5 Renfield Street

Glasgow G2 5EZ

Date ...19th June 2026.....

CapacityAGENT (delete as appropriate).

Telephone number and email address of signatory .. 

*** Data Protection Act 1998**

The information on this form may be held on an electronic public register which may be available to members of the public on request.



Corporate Services

Kilncraigs, Greenside Street, Alloa, FK10 1EB
Telephone: 01259 450000

Memo

To: **The Clerk to the Licensing Board
Kilncraigs
Greenside Street
Alloa**

From: **Paul Fair
Licensing Standards Officer**

Extension: **2091**

Email: **pfair@clacks.gov.uk**

Our Ref: **PF/LSO/NPL/REP/CC045**

Your Ref:

Date: **31 July 2026**

Subject: **Licensing (Scotland) Act, 2005. Section 29
Non Minor Variation – Conversion from trade as a Members Club
Bar Aldo, 9-11 Coalgate, FK10 1EH**

1. Having considered the content of the application to vary the premises licence, I have the following comments to make, these comments should be treated as a representation in the terms of section 22 of the Licensing (Scotland) Act, 2005.
2. The application to be determined is an application for a non minor variation.
3. The variation seeks to add televised sport and amend some historical errors on the operating plan as detailed.
4. I have no concerns about the proposed changes.
5. I understand that the applicant has complied with the necessary site notice requirements

Paul Fair

Licensing Standards Officer.



APPLICATION FOR VARIATION OF PREMISES LICENCE

Licensing (Scotland) Act 2005, Section 29

To:

Clerk to the Licensing Board
Kilncraigs
Greenside Street
Alloa
FK10 1EB

If you are Completing this Form by Hand, Please Write Legibly in Block Capitals using **BLACK INK**. Please Ensure the Completed Application is Signed by the Applicant, Dated and Returned to the Above Address along with the Fee and the Original Licence or a Statement of Reasons as to why the Original Licence Cannot be Produced.

APPLICANT INFORMATION

Question 1

Name, Address, Postcode and Licence Number of Premises.

Braehead Golf Club
Alloa Road
Alloa
FK10 2NT

CC118

Question 2

Full Name, Address, Postcode, Telephone Number and Email Address of the Current Licensee or the Applicant if Different.

Same Details

[REDACTED]

[REDACTED]

DETAILS OF VARIATION

Question 3

Brief Details of Variation (Continue on Separate Sheet if Necessary)

To convert the Licensing arrangement for the Premises from the normal operation of a Licensed Members Club to an Open Licence.

OPERATING PLAN

Question 4

Do you Propose to Vary any of the Information Within the Operating Plan Contained in the Licence?

NO

If Yes Please Complete and submit New Operating Plan to include the Proposed Variations.

LAYOUT PLAN

Question 5

Do you Propose a Variation to the Layout Plan Contained in the Licence?

NO

If Yes Please Supply **6 Copies** of the New Layout Plan Conforming to Paragraph 5 of The Premises Licence (Scotland) Regulations 2007.

CONDITIONS

Question 6

Do you propose a variation to any of the conditions to which the licence is subject?

YES

If Yes please give details of the proposed variation below

Please Note That You Cannot Vary any Condition Which Is on Your Licence By Virtue Of Section 27(1) Of The Licensing (Scotland) Act, 2005 (Mandatory Conditions).

We wish to remove the local Licensing Conditions that apply to a Member Club.

PREMISES MANAGER

Question 7

If you Propose to Vary the Information Contained in the Licence Relating to the Premises Manager . Please Provide the following information.

Name, Address and Personal Licence Details (Number and Issuing Board) of the Existing Premises Manager

If only the existing Premises Manager's Personal Details have Changed Please Provide details

We do not have a Premises Manager – we wish to appoint one. Details below.

If there is a Change of Premises Manager Please Provide the following:-

Name and Address of the Proposed Premises Manager

Joyce Milne

[REDACTED]

Alloa

[REDACTED]

Date and Place of Birth of the Proposed Premises Manager

[REDACTED]

Email Address and Telephone Number of the Proposed Premises Manager

[REDACTED]

Personal Licence

Date of Issue	Name of Licensing Board Issuing	Reference No. Of Personal Licence
11/07/2023	Clackmannanshire Council	CC783

Is the Variation Relating to the change of Premises Manager to Take Effect During the Application Period

NO

If the Answer to the Above Question is NO Please Provide Below the Date the Variation is to Take Effect.

The Premises Manager will only be appointed once the application is approved.

DECLARATION BY APPLICANT OR AGENT ON BEHALF OF APPLICANT

If Signing on Behalf of the Applicant Please State in What Capacity.

The Contents of This Application Are True to the Best of my Knowledge and Belief.

Signature* (See Note Below)

Date

Capacity **APPLICANT/AGENT**
(Delete as appropriate)

Telephone Number and Email Address of Signatory

.....

.....

*** Data Protection Act 1998**

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Checklist	
Fee enclosed	
Application signed/dated	
Original Licence enclosed or a Statement of reasons for failing to produce the Licence	
New Operating Plan Enclosed	
New Layout Plan Enclosed	

OPERATING PLAN *Licensing (Scotland) Act 2005, section 20(2)(b)(i)***Question 1**

STATEMENT REGARDING ALCOHOL BEING SOLD ON PREMISES/OFF PREMISES OR BOTH

1(a) Will alcohol be sold for consumption solely ON the premises	
1(b) Will alcohol be sold for consumption solely OFF the premises	
1(c) Will alcohol be sold for consumption both ON and OFF the premises	YES
*Delete as appropriate	

Question 2

STATEMENT OF **CORE** TIMES WHEN ALCOHOL WILL BE SOLD FOR CONSUMPTION **ON** PREMISES

Day	ON Consumption	
	Opening time	Terminal hour
<i>Monday</i>	11.00am	11.00pm
<i>Tuesday</i>	11.00am	11.00pm
<i>Wednesday</i>	11.00am	11.00pm
<i>Thursday</i>	11.00am	11.00pm
<i>Friday</i>	11.00am	1.00am
<i>Saturday</i>	11.00am	1.00am
<i>Sunday</i>	11.00am	12.00pm

Question 3

STATEMENT OF *CORE* TIMES WHEN ALCOHOL WILL BE SOLD FOR CONSUMPTION *OFF* PREMISES

Day	OFF Consumption	
	Opening time	Terminal hour
<i>Monday</i>	11.00am	10.00pm
<i>Tuesday</i>	11.00am	10.00pm
<i>Wednesday</i>	11.00am	10.00pm
<i>Thursday</i>	11.00am	10.00pm
<i>Friday</i>	11.00am	10.00pm
<i>Saturday</i>	11.00am	10.00pm
<i>Sunday</i>	11.00am	10.00pm

NOTES: Clackmannanshire Licensing Board at their meeting of 11 December 2014 varied licence condition. Non Minor Variation to include an additional outdoor drinking area, granted by Clackmannanshire Licensing Board at their meeting of 27 April 2021. Non Minor Variation to remove plastic drinking vessels conditions granted by the licensing board – 29.08.2023

Question 4

SEASONAL VARIATIONS

<i>Does the applicant intend to operate according to seasonal demand</i>	YES
--	------------

**If YES – provide details*

MAY WISH TO TAKE ADVANTAGE OF ANY ADDITIONAL LICENSING HOURS ALLOWED BY CLACKMANNANSHIRE LICENSING BOARD DURING THE FESTIVE PERIOD.
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Question 5

PLEASE INDICATE THE OTHER ACTIVITIES OR SERVICES THAT WILL BE PROVIDED ON THE PREMISES IN ADDITION TO SUPPLY OF ALCOHOL

5(a) Activity	Please confirm YES/NO	To be provided during core licensed hours – please confirm YES/NO	Where activities are also to be provided <u>outwith</u> core licensed hours please confirm YES/NO
<i>Accommodation</i>	NO	N/A	N/A
<i>Conference facilities</i>	YES	YES	YES
<i>Restaurant facilities</i>	YES	YES	YES
<i>Bar meals</i>	YES	YES	YES
5(b) Activity Social functions including:	Please confirm YES/NO	To be provided during core licensed hours – please confirm YES/NO	Where activities are also to be provided outwith core licensed hours please confirm YES/NO
<i>Receptions including (Weddings funerals,, birthdays, retirements etc)</i>	YES	YES	YES

<i>Club or other group meetings etc</i>	YES	YES	YES
5(c) Activity Entertainment including:	Please confirm YES/NO	To be provided during core licensed hours – please confirm YES/NO	Where activities are also to be provided outwith core licensed hours please confirm YES/NO
<i>Recorded Music – see 5(g)</i>	YES	YES	YES
<i>Live performances – see 5(g)</i>	YES	YES	NO
<i>Dance facilities – see 5(g)</i>	YES	YES	NO
<i>Theatre</i>	NO	NO	NO
<i>Films</i>	YES	YES	YES
<i>Gaming</i>	YES	YES	YES
<i>Indoor/outdoor sports</i>	YES	YES	YES
<i>Televised sport</i>	YES	YES	YES
5(d) Activity	Please confirm YES/NO	To be provided during core licensed hours – please confirm YES/NO	Where activities are also to be provided outwith core licensed hours please confirm YES/NO
<i>Outdoor drinking facilities</i>	YES	YES	NO
5(e)	Please confirm	To be provided during core	Where activities are also to be

Activity	YES/NO	licensed hours – please confirm YES/NO	provided outwith core licensed hours please confirm YES/NO
Adult entertainment – see 5(g)	NO	NO	NO

Where you have answered YES in respect of any entry in column 4 above, please provide further details below.

THE CLUBHOUSE IS OPEN FROM EARLY MORNING TO ALLOW MEMBERS ACCESS BEFORE PLAYING ETC. ON OCCASIONS THE TELEVISION IS ON, COFFEE AND ROLLS ARE SERVED AND OCCASIONAL FUNERALS ARE SERVICED.

MEMBERS MAY PLAY A GAME OF POOL AND USE OTHER FACILITIES OF THE CLUB LIKE THE LOUNGE.

HOWEVER NO ALCOHOL IS SERVED OUTWITH CORE TIMES.

5(f) any other activities

If you propose to provide any activities other than those listed in 5(a) – (e) please provide details or further information in the box below.

RACE NIGHTS, KARAOLE, BINGO, QUIZ NIGHTS, PARTY PLAN EVENTS AND OTHER FUND RAISING EVENTS.

5(g) Late night premises opening after 1.00am

Where you have confirmed that you are providing either live or recorded music, dancing or adult entertainment, any combination of these or all please provide the following details

<i>Will the music level exceed 85dB?</i>	NO
<i>When fully occupied, are there likely to be more customers standing than seated?</i>	NO

*Delete as appropriate	
------------------------	--

Question 6 (On-sales only)*CHILDREN AND YOUNG PERSONS*

6(a)	When alcohol is being sold for consumption on the premises will children or young persons be allowed entry	YES
	*Delete as appropriate	

6(b) Where the answer to 6(a) is YES provide statement of the **TERMS** under which they will be allowed entry

CHILDREN AND YOUNG PERSONS WHO ARE MEMBERS OF THE CLUB WILL BE ALLOWED ACCESS TO THE PREMISES.

CHILDREN AND YOUNG PERSONS WHO ARE NOT MEMBERS OF THE CLUB WILL BE ALLOWED ACCESS TO THE PREMISES ONLY WHEN SUPERVISED BY AN ADULT OVER 18 YEARS OF AGE.

6(c) Provide statement regarding the **AGES** of children or young persons to be allowed entry

0 - 17 YEARS OF AGE

6(d) Provide statement regarding the **TIMES** during which children and young persons will be allowed entry

CHILDREN WILL BE REQUIRED TO LEAVE THE PREMISES BY 10.00PM.
YOUNG PERSONS WILL BE REQUIRED TO LEAVE THE PREMISES BY
11.00PM
OR UNTIL THE END OF A FUNCTION WHEN ACCOMPANIED BY A
RESPONSIBLE ADULT.

6(e) *Provide statement regarding the **PARTS** of the premises to
which children and young persons will be allowed entry*

CHILDREN AND YOUNG PERSONS WILL BE ALLOWED REASONABLE
ACCESS TO ALL PUBLIC AREAS.

Question 7

CAPACITY OF PREMISES

**What is the proposed capacity of the premises to which this application
relates?**

ON SALES - 208
OUTDOOR DRINKING AREA - 50

Question 8

PREMISES MANAGER (NOTE: not required where application is for grant of provisional premises licence)

Personal details

8(a) *Name*

JOYCE MILNE (NOT YET APPOINTED UNTIL APPLICATION IS APPROVED)
--

8(b) *Date of birth*

██████████

8(c) *Contact address*

████████████████████ ALLOA ██████████

8(d) *Email address*

██

8(e) *Personal licence*

<i>Date of issue</i>	<i>Name of Licensing Board issuing</i>	<i>Reference no. of personal licence</i>
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13TH JULY 2023	CLACKMANNANSHIRE COUNCIL	CC783
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Corporate Services

Kilncraigs, Greenside Street, Alloa, FK10 1EB
Telephone: 01259 450000

Memo

To: **The Clerk to the Licensing Board
Kilncraigs
Greenside Street
Alloa**

From: **Paul Fair
Licensing Standards Officer**

Extension: **2091**

Email: **pfair@clacks.gov.uk**

Our Ref: **PF/LSO/NPL/REP/CC118**

Your Ref:

Date: **31 July 2026**

Subject: **Licensing (Scotland) Act, 2005. Section 29
Non Minor Variation – Conversion from trade as a Members Club
Braehead Golf Club, Alloa Raod, Cambus, Alloa FK10 2NT**

1. Having considered the content of the application to vary the premises licence, I have the following comments to make, these comments should be treated as a representation in the terms of section 22 of the Licensing (Scotland) Act, 2005.
2. The application to be determined is an application for a non minor variation.
3. The variation seeks to change status of the premises from that identified as a "Members Club" to what we could refer to as an "Open Licence"
4. I have no concerns about the proposed changes and I have discussed at length the implications and responsibilities that this variation will place on the premises manager and licence holder.
5. I understand that the applicant has complied with the necessary site notice requirements
6. The conversion from trading as a Members Club, to an open licence is a common occurrence in Scotland and I am unaware of any particular issues connected with the practice.
7. If the Board are minded to grant the application they should also record agreement to remove the local licensing conditions relation specifically to the operation as a members club
8. I have no further concerns about the application.

Paul Fair

Licensing Standards Officer.



APPLICATION FOR VARIATION OF PREMISES LICENCE

Licensing (Scotland) Act 2005, Section 29

To:

Clerk to the Licensing Board
Kilncraigs
Greenside Street
Alloa
FK10 1EB

If you are Completing this Form by Hand, Please Write Legibly in Block Capitals using **BLACK INK**. Please Ensure the Completed Application is Signed by the Applicant, Dated and Returned to the Above Address along with the Fee and the Original Licence or a Statement of Reasons as to why the Original Licence Cannot be Produced.

APPLICANT INFORMATION

Question 1

Name, Address, Postcode and Licence Number of Premises.

Heart Of Caledonia Distillery Limited

10 Main street
Clackmannan
Fk10

CC210

Question 2

Full Name, Address, Postcode, Telephone Number and Email Address of the Current Licensee or the Applicant if Different.

Andy Bailey

10 Main street
Clackmannan
Fk10

[REDACTED]

DETAILS OF VARIATION

Question 3

Brief Details of Variation (Continue on Separate Sheet if Necessary)

Variation sought to permit pre-booked guided distillery tours and gin school sessions at the premises, including on-sales to participants by way of guided tastings, tastings of cocktails and/or spirits as part of the tour or gin school experience.

The variation also seeks to permit in-person off-sales to customers who have completed a pre-booked distillery tour or gin school session, while retaining the existing authorised off-sales operation including sales through the business's ecommerce website and other existing authorised off-sales channels.

The operating plan has been updated to reflect proposed on-sales hours for tours and gin school sessions on Thursdays, Fridays, Saturdays and Sundays between 10:00 and 20:30, while retaining the existing off-sales hours of 10:00 to 22:00 Monday to Sunday.

The variation is also intended to clarify that no general walk-in retail sales will take place at the premises, with in-person retail sales restricted to customers who have completed a pre-booked distillery tour or gin school session.

OPERATING PLAN

Question 4

Do you Propose to Vary any of the Information Within the Operating Plan Contained in the Licence?

YES/NO

If Yes Please Complete and submit New Operating Plan to include the Proposed Variations.

LAYOUT PLAN

Question 5

Do you Propose a Variation to the Layout Plan Contained in the Licence?

YES/NO

If Yes Please Supply **6 Copies** of the New Layout Plan Conforming to Paragraph 5 of The Premises Licence (Scotland) Regulations 2007.

CONDITIONS

Question 6

Do you propose a variation to any of the conditions to which the licence is subject?

YES/NO

If Yes please give details of the proposed variation below

Please Note That You Cannot Vary any Condition Which Is on Your Licence By Virtue Of Section 27(1) Of The Licensing (Scotland) Act, 2005 (Mandatory Conditions).

It is proposed that any existing local conditions restricting on-site retail sales be varied to permit retail sales made in person at the premises only to customers who have completed a pre-booked distillery tour or gin school session.

No other retail customers will be permitted to enter the premises for the purpose of purchasing alcohol. This restriction does not apply to off-sales made through the business's ecommerce website or other existing authorised off-sales channels.

PREMISES MANAGER

Question 7

If you Propose to Vary the Information Contained in the Licence Relating to the Premises Manager . Please Provide the following information.

Name, Address and Personal Licence Details (Number and Issuing Board) of the Existing Premises Manager

Mr Andrew Bailey
10 Main street
Clackmannan
Clackmannanshire
FK10 4JA

CC1007 - Clackmannanshire

If only the existing Premises Manager's Personal Details have Changed Please Provide details

- NA

If there is a Change of Premises Manager Please Provide the following:-.

Name and Address of the Proposed Premises Manager

NA

Date and Place of Birth of the Proposed Premises Manager

NA

Email Address and Telephone Number of the Proposed Premises Manager

NA

Personal Licence

Date of Issue	Name of Licensing Board Issuing	Reference No. Of Personal Licence
30 – June -2024	Clackmannanshire	CC1007

Is the Variation Relating to the change of Premises Manager to Take Effect During the Application Period

YES/NO

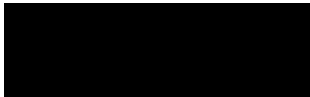
If the Answer to the Above Question is NO Please Provide Below the Date the Variation is to Take Effect.

NA

DECLARATION BY APPLICANT OR AGENT ON BEHALF OF APPLICANT

If Signing on Behalf of the Applicant Please State in What Capacity.

The Contents of This Application Are True to the Best of my Knowledge and Belief.

Signature * (See Note Below)

Date6-6-26.....

Capacity **APPLICANT/AGENT**
(Delete as appropriate)

Telephone Number and Email Address of Signatory

.....
.....
.....
.....

*** Data Protection Act 1998**

The Information on this Form May be Held on an Electronic Public Register Which May be Available to Members of the Public on Request

Clackmannanshire Licensing Board has a duty to protect public funds that it administers and may use this information for the prevention and detection of fraud. For more details, please contact The Councils, Senior Auditor, on telephone number 01259 452047

Checklist	
Fee enclosed	X
Application signed/dated	X
Original Licence enclosed or a Statement of reasons for failing to produce the Licence	X
New Operating Plan Enclosed	X
New Layout Plan Enclosed	NA



OPERATING PLAN

Licensing (Scotland) Act 2005, section 20(2)(b)(i)

Question 1

STATEMENT REGARDING ALCOHOL BEING SOLD ON PREMISES/OFF PREMISES
OR BOTH

1(a) Will alcohol be sold for consumption solely ON the Premises?	NO*
1(b) Will alcohol be sold for consumption solely OFF the Premises?	NO*
1(c) Will alcohol be sold for consumption both ON and OFF the Premises?	YES
*Delete as appropriate	

Question 2

STATEMENT OF **CORE** TIMES WHEN ALCOHOL WILL BE SOLD FOR
CONSUMPTION **ON** PREMISES

DAY	ON CONSUMPTION	
	OPENING TIME	TERMINAL HOUR
MONDAY	10:00	20:30
TUESDAY	10:00	20:30
WEDNESDAY	10:00	20:30
THURSDAY	10:00	20:30
FRIDAY	10:00	20:30
SATURDAY	10:00	20:30
SUNDAY	10:00	20:30

Question 3

STATEMENT OF **CORE** TIMES WHEN ALCOHOL WILL BE SOLD FOR CONSUMPTION **OFF** PREMISES

DAY	OFF CONSUMPTION	
	OPENING TIME	TERMINAL HOUR
MONDAY	10:00	22:00
TUESDAY	10:00	22:00
WEDNESDAY	10:00	22:00
THURSDAY	10:00	22:00
FRIDAY	10:00	22:00
SATURDAY	10:00	22:00
SUNDAY	10:00	22:00
AS PER CURRENT LICENSE		

Question 4

SEASONAL VARIATIONS

Does the Applicant intend to operate according to Seasonal Demand	No
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*If YES – provide details

Case No.	Case Name	Case Type	Case Status	Case Date	Case Location	Case Description	Case Notes	Case Attachments
1	John Doe	Medical	Open	2023-01-01	New York	John Doe, 45 years old, male, reported a sudden onset of chest pain and shortness of breath on January 1, 2023. He was taken to the hospital and diagnosed with a heart attack. He is currently recovering in the hospital.	John Doe has a history of high blood pressure and cholesterol. He was on medication for both conditions. He was also a smoker for 20 years but quit 5 years ago.	Medical Records, X-ray, ECG
2	Jane Smith	Medical	Closed	2023-01-02	California	Jane Smith, 32 years old, female, reported a sudden onset of severe abdominal pain on January 2, 2023. She was taken to the hospital and diagnosed with a ruptured appendix. She underwent surgery and is currently recovering in the hospital.	Jane Smith has a history of irritable bowel syndrome. She was on medication for the condition. She was also a vegetarian for 10 years.	Medical Records, X-ray, Surgery Report
3	Michael Brown	Medical	Open	2023-01-03	Texas	Michael Brown, 60 years old, male, reported a sudden onset of dizziness and weakness on January 3, 2023. He was taken to the hospital and diagnosed with a stroke. He is currently recovering in the hospital.	Michael Brown has a history of high blood pressure and diabetes. He was on medication for both conditions. He was also a smoker for 30 years but quit 10 years ago.	Medical Records, X-ray, ECG
4	Sarah Johnson	Medical	Closed	2023-01-04	Florida	Sarah Johnson, 28 years old, female, reported a sudden onset of severe headache and vomiting on January 4, 2023. She was taken to the hospital and diagnosed with a brain aneurysm. She underwent surgery and is currently recovering in the hospital.	Sarah Johnson has a history of migraines. She was on medication for the condition. She was also a vegetarian for 5 years.	Medical Records, X-ray, Surgery Report
5	David Wilson	Medical	Open	2023-01-05	Illinois	David Wilson, 55 years old, male, reported a sudden onset of chest pain and shortness of breath on January 5, 2023. He was taken to the hospital and diagnosed with a heart attack. He is currently recovering in the hospital.	David Wilson has a history of high blood pressure and cholesterol. He was on medication for both conditions. He was also a smoker for 25 years but quit 10 years ago.	Medical Records, X-ray, ECG
6	Emily Davis	Medical	Closed	2023-01-06	Washington	Emily Davis, 35 years old, female, reported a sudden onset of severe abdominal pain on January 6, 2023. She was taken to the hospital and diagnosed with a ruptured appendix. She underwent surgery and is currently recovering in the hospital.	Emily Davis has a history of irritable bowel syndrome. She was on medication for the condition. She was also a vegetarian for 10 years.	Medical Records, X-ray, Surgery Report
7	Robert Miller	Medical	Open	2023-01-07	Arizona	Robert Miller, 65 years old, male, reported a sudden onset of dizziness and weakness on January 7, 2023. He was taken to the hospital and diagnosed with a stroke. He is currently recovering in the hospital.	Robert Miller has a history of high blood pressure and diabetes. He was on medication for both conditions. He was also a smoker for 35 years but quit 15 years ago.	Medical Records, X-ray, ECG
8	Lisa Anderson	Medical	Closed	2023-01-08	Colorado	Lisa Anderson, 25 years old, female, reported a sudden onset of severe headache and vomiting on January 8, 2023. She was taken to the hospital and diagnosed with a brain aneurysm. She underwent surgery and is currently recovering in the hospital.	Lisa Anderson has a history of migraines. She was on medication for the condition. She was also a vegetarian for 5 years.	Medical Records, X-ray, Surgery Report
9	Christopher Taylor	Medical	Open	2023-01-09	Georgia	Christopher Taylor, 50 years old, male, reported a sudden onset of chest pain and shortness of breath on January 9, 2023. He was taken to the hospital and diagnosed with a heart attack. He is currently recovering in the hospital.	Christopher Taylor has a history of high blood pressure and cholesterol. He was on medication for both conditions. He was also a smoker for 20 years but quit 10 years ago.	Medical Records, X-ray, ECG
10	Amanda White	Medical	Closed	2023-01-10	South Carolina	Amanda White, 30 years old, female, reported a sudden onset of severe abdominal pain on January 10, 2023. She was taken to the hospital and diagnosed with a ruptured appendix. She underwent surgery and is currently recovering in the hospital.	Amanda White has a history of irritable bowel syndrome. She was on medication for the condition. She was also a vegetarian for 10 years.	Medical Records, X-ray, Surgery Report

Question 5

PLEASE INDICATE THE OTHER ACTIVITIES OR SERVICES THAT WILL BE PROVIDED ON THE PREMISES IN ADDITION TO SUPPLY OF ALCOHOL

COL. 1 5(a) Activity	COL. 2 Please Confirm YES/NO	COL. 3 To Be Provided During Core Licensed Hours Please Confirm YES/NO	COL. 4 Where Activities Are Also to Be Provided Outwith Core Licensed Hours Please Confirm YES/NO
Accommodation	NO	NO	NO
Conference Facilities	NO	NO	NO
Restaurant Facilities	NO	NO	NO
Bar Meals	NO	NO	NO
5(b) Activity Social Functions Including:	Please Confirm YES/NO	To Be Provided During Core Licensed Hours Please Confirm YES/NO	Where Activities Are Also to Be Provided Outwith Core Licensed Hours Please Confirm YES/NO
Receptions Including Wedding, Funerals, Birthdays, Retirements Etc.	NO	NO	NO
Club or Other Group Meetings etc.	Yes	Yes	NO
5(b) Activity Entertainment Including:	Please Confirm YES/NO	To Be Provided During Core Licensed Hours Please Confirm YES/NO	Where Activities Are Also to Be Provided Outwith Core Licensed Hours Please Confirm YES/NO
Recorded Music – see 5(g)	NO	NO	NO
Live Performance – See 5(g)	NO	NO	NO
Dance Facilities	NO	NO	NO

Theatre	NO	NO	NO
Films	NO	NO	NO
Gaming	NO	NO	NO
Indoor/Outdoor Sports	NO	NO	NO
Televised Sport	NO	NO	NO
5(d) Activity	Please Confirm YES/NO	To Be Provided During Core Licensed Hours Please Confirm YES/NO	Where Activities Are Also to Be Provided Outwith Core Licensed Hours Please Confirm YES/NO
Outdoor Drinking Facilities	NO	NO	NO
5(e) Activity	Please Confirm YES/NO	To Be Provided During Core Licensed Hours Please Confirm YES/NO	Where Activities Are Also to Be Provided Outwith Core Licensed Hours Please Confirm YES/NO
Adult Entertainment*	NO	NO	NO

* Adult Entertainment means any form of entertainment which-

- (a) involves a person performing an act of an erotic or sexually explicit nature; and
- (b) is provided wholly or mainly for the sexual gratification or titillation of the audience

Where you have answered **YES** in respect of any entry in Column 4 above, please provide further details below

The premises will operate small pre-booked guided distillery tours and gin school sessions on throughout the week. Tours and gin school sessions will be limited to a maximum group size of 10 persons, with no individual party booking exceeding 10 persons. Tours will include a guided introduction to the distillery, production process, products and brand story. Gin school sessions will provide a structured and supervised distillery experience for pre-booked participants.

Participants may be provided with guided sample tastings, including a tasting flight of cocktails and/or spirits, for consumption on the premises as part of the tour or gin school experience. Alcohol will also be available for off sales to customers who have completed a pre-booked distillery tour or gin school session.

Retail sales made in person at the premises will only be made to customers who have completed a pre-booked distillery tour or gin school session. No other retail customers will be permitted to enter the premises for the purpose of purchasing alcohol. This restriction does not apply to off-sales made through the business's ecommerce website or other existing authorised off-sales channels.

Tours and gin school sessions will be managed on a pre-booked basis only. The operator anticipates a small number of tours and sessions per day, depending on demand, staffing and operational requirements.

Customers will be advised at the time of booking that there are no disabled toilet facilities on the premises. Where required, a resident toilet facility will be made available to guests.

5(f) Any Other Activities

If you propose to provide any activities other than those listed in 5(a) – (e) please provide details or further information in the box below

The premises are used for the manufacture of gin and vodka products from a base of neutral grain spirit with duty paid at source. The business operates through its own ecommerce website, farmers markets, and wholesale distribution to licensed premises and distributors.

Guided distillery tours and gin school sessions are an extension of these existing business activities, and this variation seeks to permit those activities alongside the existing authorised off-sales operation

5(g) Late Night Premises Opening after 1.00am

Where You Have Confirmed That You Are Providing Live or Recorded Music Will The Decibel Level Exceed 85dB	No
---	-----------

When Fully Occupied Are There Likely To Be More Customers Standing Than Seated	Yes
Participants on guided tours and gin school sessions may be standing for part of the experience. Group size is limited to a maximum of 10 persons.	

Question 6 (On-Sales only)

CHILDREN AND YOUNG PERSONS

6(a)	When Alcohol Is Being Sold For Consumption On The Premises Will Children Or Young Persons Be Allowed Entry	YES/NO*
	Young people may accompany and adult on a tour if a family booking however this is unlikely, we operate as strict challenge 25 policy and ages will be required when booking a tour or gin school session. Although happy to drop if required	Yes

6(b) Where the answer to 6(a) is YES provide statement of the **TERMS** under which they will be allowed entry

Children and young persons may be permitted entry only when accompanying a responsible adult as part of a pre-booked family tour or gin school session. They will not be permitted to consume alcohol. A Challenge 25 policy will operate at all times.

6(c) Provide Statement Regarding the **AGES** of children or Young Persons to be Allowed Entry

Children aged 5 and above may be permitted entry when accompanied by a responsible adult.

6(d) Provide Statement Regarding the **TIMES** During Which Children and Young Persons will be Allowed Entry

Only during the times of a pre-booked family tour or gin school session

6(e) Provide Statement Regarding the **PARTS** of the Premises to Which Children and Young Persons Will Be Allowed Entry

Only those parts of the premises used for the guided tour or gin school session and only when accompanied by a responsible adult.

Question 7

CAPACITY OF PREMISES

What is the Proposed Capacity of the Premises to Which This Application Relates?

Maximum capacity of 10 persons excluding staff.

Question 8

PREMISES MANAGER (**NOTE Not Required Where Application is For Grant of Provisional Premises Licence**)

Personal Details

8(a) Name

Andrew Bailey

8(b) Date of Birth

■■■■■■■■■■

8(c) Contact Address

■■■■■■■■■■ 10 Main street, Clackmannan, FK10 4JA

8(d) Email Address

8(e) Personal Licence

Date of Issue	Name of Licensing Board Issuing	Reference No. Of Personal Licence
30 June - 2024	Clackmannanshire	CC1007

DECLARATION BY APPLICANT OR AGENT ON BEHALF OF APPLICANT

If Signing on Behalf of the Applicant Please State in What Capacity.

The Contents of This Operating Plan Are True to the Best of my Knowledge and Belief.

Signature * (See Note Below)

Date6-6-26.....

Capacity APPLICANT/AGENT (Delete as appropriate)

Telephone Number and Email Address of Signatory

*** Data Protection Act 1998**

The Information on this Form May be Held on an Electronic Public Register Which May be Available to Members of the Public on Request

ARTICLE 18 & 19

APPLICATIONS TO WHICH SPECIAL PROCEDURE APPLIES – FULL LICENCE HELD

- 18 – (1) An application falls within this article if each of paragraphs (2) to (4) apply in respect of it.
- (2) The application must relate to premises in respect of which at the time that application is made there is in force a relevant permission granted-
- (a) before the beginning of the transitional period, or
 - (b) following upon a provisional grant of a licence made before the beginning of that period.
- (3) The operating plan and layout plan which accompany the application under sub-paragraphs (i) and (ii) of section 20(2)(b) of the 2005 Act must show that-
- (a) it is proposed that-
 - (i) the size and capacity of the premises;
 - (ii) the general nature of the premises; and
 - (iii) any entertainment to be provided on the premises,are to be substantially the same as at the date of the application; and
 - (c) alcohol is not to be sold on the premises outside the hours authorised by the relevant permission (whether by virtue of the original grant or by virtue of section (d) 57,58, 59, 60 or 64 of the 1976 Act(a)).
- (4) The application must be made by the appropriate date, determined in accordance with article 20.

APPLICATIONS TO WHICH SPECIAL PROCEDURE APPLIES- PROVISIONAL LICENCE HELD

- 19 – (1) An application falls within this article if each of paragraphs (2) to (4) apply in respect of it.
- (2) The application must relate to premises in respect of which at the time the application is made there is in effect a licence under Part 11 of the 1976 Act-
- (a) which was provisionally granted prior to the beginning of the transitional period; and
 - (b) the provisional grant of which has not yet been declared final.
- (3) The operating plan and layout plan which accompany the application under sub- paragraphs (i) and (ii) of section 20(2)(b) of the 2005 Act must show that-
- (a) it is proposed that-
 - (i) the size and capacity of the premises;
 - (ii) the general nature of the premises; and
 - (iii) any entertainment to be provided on the premises,

- are to be substantially the same as was proposed in the application which led to the provisional grant under the 1976 Act; and
- (b) alcohol is not to be sold on the premises outside the hours authorised by the licence provisionally granted under the 1976 Act.
- (4) The application must be made by the appropriate date, determined in accordance with article 20.



Corporate Services

Kilncraigs, Greenside Street, Alloa, FK10 1EB
Telephone: 01259 450000

Memo

To:	The Clerk to the Licensing Board Kilncraigs Greenside Street Alloa	From:	Paul Fair Licensing Standards Officer
		Extension:	2091
		Email:	pfair@clacks.gov.uk
		Our Ref:	PF/LSO/NPL/REP/CC210
		Your Ref:	
		Date:	31 July 2026
Subject:	Licensing (Scotland) Act, 2005. Section 29 Non Minor Variation – Addition of Tours to Operating Plan Heart of Scotland Distillery, 10 Main Street, Clackmannan FK10		

1. Having considered the content of the application to vary the premises licence, I have the following comments to make, these comments should be treated as a representation in the terms of section 22 of the Licensing (Scotland) Act, 2005.
2. The application to be determined is an application for a non minor variation.
3. The variation seeks authority to include prebooked distillery tours and learning sessions, as well as allowing a change to sales permissions.
4. The change to sales permission seeks to allow off sales to those attending the prebooked tours and learning sessions.
5. I have no concerns about the proposed changes, and do not anticipate that any additional local conditions are required
6. I understand that the applicant has complied with the necessary site notice requirements

Paul Fair

Licensing Standards Officer.

CLACKMANNANSHIRE COUNCIL

Report to Clackmannanshire Licensing Board

Date of Meeting: 22 September 2026

Subject: General Permitted Extension – Festive Policy 2026-2027

Report by: Depute Clerk to the Licensing Board

1.0 Purpose

- 1.1. The purpose of this report is to enable the Licensing Board to consider its approach to the festive period 2026-2027.

2.0 Recommendations

- 2.1. It is recommended that the Board:
- 2.1.1 Note that the Statement of Licensing Policy has incorporated the Festive Policy
 - 2.1.2 Agree that any general extension incorporated into the Statement of Licensing Policy 2023 shall be in place during the periods from 18 December 2026 to 3 January 2027 inclusive.
 - 2.1.3 That the final general extension incorporated into the Statement of Licensing Policy shall end 3 January 2027, as this is the last non-working day of the festive period.

3.0 Considerations

- 3.1 For several years the Board has granted a General Extension of licensed hours for the Festive Period. This approach has also been incorporated into the Statement of Licensing Policy.
- 3.2 The Statement of Licensing Policy “Festive Policy” considers it appropriate to grant a general extension of one additional hour to the terminal hour on all On Sales premises, unless that would extend trading beyond 2 am. An additional special provision to allow a 2am terminal hour where Christmas Eve and New Years Eve fall on a day other than a Friday and Saturday. This has been the same approach taken by the Board in previous years. As indicated above, to date this policy has been well supported, by the Police and the trade in particular. The Statement does indicate that the dates that the festive policy will apply will continue to be set at this meeting in the cycle by the Board. Therefore, it has been considered appropriate at this point to make a recommendation on when any agreed festive policy would apply. This will give the trade the opportunity to begin to plan for the festive period
- 3.3 The administration of extended hours applications can be time consuming for the licensing team, as the Licensing Standards Officer is required to submit a report on each application, even if there are no concerns regarding the

extension in question. As a result of this requirement, applications for extended hours cannot be determined under delegated powers and require Board Members to approve each application. The fee payable for this is £10 and does not cover the cost of processing the application. Separately, this imposes a regulatory burden on licensed premises.

4.0 Sustainability Implications

4.1. None.

5.0 Resource Implications

5.1.1 Financial Details

The full financial implications of the recommendations are set out in the report. This includes a reference to full life cycle costs where appropriate. Yes ☐

5.1.2 Finance have been consulted and have agreed the financial implications as set out in the report. Yes ☐

5.2. Staffing

The grant of a general extension would remove the requirement for licence holders to submit an extended hours application. This would reduce the administrative burden on the licensing service, and would not require the Board to determine applications subject to a LSO report at short notice and prior to the Festive Break.

6 Exempt Reports

6.1 Is this report exempt? Yes ☐ (please detail the reasons for exemption below) No ☒

7.0 Declarations

The recommendations contained within this report support or implement our Corporate Priorities and Council Policies.

(1) Our Priorities

Clackmannanshire will be attractive to businesses & people and ensure fair opportunities for all ☐

Our families; children and young people will have the best possible start in life ☐

Women and girls will be confident and aspirational, and achieve their full potential ☐

Our communities will be resilient and empowered so that they can thrive and flourish ☐

(2) Council Policies

Complies with relevant Council Policies ☒

8.0 Impact Assessments

- 8.1 Have you attached the combined equalities impact assessment to ensure compliance with the public sector equality duty and fairer Scotland duty? (All EFSIAs also require to be published on the Council's website)

Yes ☒

- 8.2 If an impact assessment has not been undertaken you should explain why:

9.0 Legality

- 9.1 It has been confirmed that in adopting the recommendations contained in this report, the Council is acting within its legal powers.

Yes ☒

10.0 Appendices

- 10.1 None.

11.0 Background Papers

- 11.1 Have you used other documents to compile your report? (All documents must be kept available by the author for public inspection for four years from the date of meeting at which the report is considered) Yes ☐ (please list the documents below) No ☒

Author(s)

NAME	DESIGNATION	TEL NO / EXTENSION
Lezli-Anne Sharp	Licensing Paralegal	2088

Approved by

NAME	DESIGNATION	SIGNATURE
Dale Bell	Depute Clerk to the Board	



Equality and Fairer Scotland Impact Assessment (EFSIA) Summary of Assessment

Title:

General Permitted Extension – Festive Policy 2026-2027

Key findings from this assessment (or reason why an EFSIA is not required):

The available evidence indicates that the proposal will not have a differential impact on individuals or groups who share a protected characteristic. The proposal is limited to the Licensing Board's annual consideration of festive licensing hours and does not affect access to services, rights, opportunities or decision-making on the basis of age, disability, race, sex, gender reassignment, sexual orientation, religion or belief, pregnancy and maternity, or marriage and civil partnership. No adverse equality impacts have been identified and no mitigation measures are required.

Summary of actions taken because of this assessment:

The proposal was assessed using available evidence, including Scottish Census 2022 data, the Licensing (Scotland) Act 2005 and the Clackmannanshire Licensing Board Statement of Licensing Policy 2023. No actual or potential adverse impacts on people with protected characteristics were identified. As a result, no changes to the proposal or additional mitigation measures are required.

Ongoing actions beyond implementation of the proposal include:

The Licensing Board will continue to monitor feedback received from Premises Licence Holders, Police Scotland, the Licensing Standards Officer and other relevant stakeholders during and following the festive period. Any evidence of unforeseen impacts on protected characteristic groups will be considered as part of future reviews of festive licensing arrangements. Where required, additional communications or stakeholder engagement activity will be undertaken.

Lead person(s) for this assessment:

Dale Bell

Senior officer approval of assessment:

Lee Robertson

Date: 20 August 2026

Equality and Fairer Scotland Impact Assessment (EFSIA)

An Equality and Fairer Scotland Impact Assessment (EFSIA) must be completed in relation to any decisions, activities, policies, strategies or proposals of the Council (referred to as 'proposal' in this document). The first stage of the assessment process will determine the level of impact assessment required.

This form should be completed using the guidance contained in the document: ['NAME']. Please read the guidance before completing this form.

The aim of this assessment is to allow you to critically assess:

- the impact of the proposal on those with protected characteristics and, where relevant, affected by socio-economic disadvantage (referred to as 'equality groups' in this document);
- whether the Council is meeting its legal requirements in terms of Public Sector Equality Duty and the Fairer Scotland Duty;
- whether any measures need to be put in place to ensure any negative impacts are eliminated or minimised.

The Fairer Scotland Duty requires public authorities to pay 'due regard' to how they can reduce inequalities of outcome caused by socio-economic disadvantage, when making **strategic decisions**. Strategic decisions are key, high-level decisions such as decisions about setting priorities, allocating resources, delivery or implementation and commissioning services and all decisions that go to Council or committee for approval.

Step A – Confirm the details of your proposal

1. Describe the aims, objectives and purpose of the proposal.

The purpose of this report is to enable the Licensing Board to consider and determine its approach to festive period licensing arrangements for 2026-2027. The proposal provides a framework for considering applications for extended operating hours during the festive period, while supporting the licensing objectives set out in the Licensing (Scotland) Act 2005.

2. Why is the proposal required?

The proposal is required to meet the commitment contained within the Clackmannanshire Licensing Board Statement of Licensing Policy 2023 to review and determine festive period licensing arrangements on an annual basis. The review provides clarity and consistency for Premises Licence Holders and other stakeholders regarding licensing expectations during the festive period.

3. Who is affected by the proposal?

The proposal may affect Premises Licence Holders, customers of licensed premises, Police Scotland, the Licensing Standards Officer and members of the public within Clackmannanshire. As licensed premises form part of the wider community, the proposal has the potential to affect all persons within Clackmannanshire.

4. What other Council policies or activities may be related to this proposal? The EFSIAs for related policies might help you understand potential impacts.

Clackmannanshire Licensing Board Statement of Licensing Policy 2023. The proposal is also informed by the licensing objectives contained within the Licensing (Scotland) Act 2005, including preventing crime and disorder, securing public safety, preventing public nuisance and protecting children and young persons from harm

5. Is the proposal a strategic decision? If so, please complete the steps below in relation to socio-economic disadvantage. If not, please state why it is not a strategic decision:

No. The proposal relates to the Licensing Board's annual consideration of festive period licensing arrangements and does not represent a strategic Council decision regarding the allocation of resources,

delivery of services, commissioning arrangements or the setting of strategic priorities. Therefore, the Fairer Scotland Duty is not engaged

Step B – Consider the level of EFSIA required

You should consider the available evidence and data relevant to your proposal. You should gather information in order to:

- help you to understand the importance of your proposal for those from equality groups,
- inform the depth of EFSIA you need to do (this should be proportionate to the potential impact), and
- provide justification for the outcome, including where it is agreed an EFSIA is not required.

6. What information is available about the experience of those with protected characteristics in relation to this proposal? Does the proposal relate to an area where there are already known inequalities? Refer to the guidance for sources of evidence and complete the table below.

Equality Group	Evidence source (e.g. online resources, report, survey, consultation exercise already carried out)	What does the evidence tell you about the experiences of this group in relation to the proposal? NB Lack of evidence may suggest a gap in knowledge/ need for consultation (Step C).
Age	Scottish Census 2022	While the proposal may affect access arrangements for persons under 16, any restrictions would be applied in accordance with the Licensing (Scotland) Act 2005 and the licensing objective of protecting children and young persons from harm. The proposal is not intended to disadvantage children but to support statutory child protection objectives.
Disability	Scottish Census 2022	Scottish Census 2022 data indicates that a significant proportion of Clackmannanshire residents have a disability or long-term health condition. The proposal does not affect access to services, facilities or participation opportunities and therefore no differential impact on disabled people has been identified.
Race	Scottish Census 2022	Scottish Census 2022 data demonstrates that Clackmannanshire has a diverse population comprising a range of ethnic groups. The proposal applies equally to all licensed premises and does not create any differential impact based on race or ethnicity
Sex	Scottish Census 2022	Scottish Census 2022 data shows a broadly balanced population profile by sex. The proposal does not distinguish between individuals on the basis of sex and no differential impact has been identified.
Gender Reassignment	Scottish Census 2022	No evidence has been identified to indicate that the proposal would have a different impact on people who have undergone, are undergoing, or intend to undergo gender reassignment
Sexual orientation	Scottish Census 2022	No evidence has been identified to suggest that the proposal would affect people differently on the basis of sexual orientation. The proposal applies consistently across the licensed trade and wider community.
Religion or Belief	No Scottish Census 2022	The proposal does not affect participation, access or treatment on the basis of religion or belief and no differential impact has been identified.

Equality Group	Evidence source (e.g. online resources, report, survey, consultation exercise already carried out)	What does the evidence tell you about the experiences of this group in relation to the proposal? NB Lack of evidence may suggest a gap in knowledge/ need for consultation (Step C).
Pregnancy or maternity	Scottish Census 2022	No evidence has been identified to suggest that the proposal would create barriers or disadvantages for people who are pregnant or on maternity leave.
Marriage or civil partnership (only the first aim of the Duty is relevant to this protected characteristic and only in relation to work matters)	Scottish Census 2022	The proposal does not relate to employment practices or confer any differential treatment based on marital or civil partnership status. No impact has been identified.
Socio economic disadvantage (if required)	Not required	Not Required

7. Based on the evidence above, is there relevance to some or all of the equality groups? No

If yes or unclear, proceed to further steps and complete full EFSIA

If no, explain why below and then proceed to Step E:

Evidence for this assessment was drawn from Scottish Census 2022 data, consideration of the nature and scope of the proposal, the Licensing (Scotland) Act 2005, the Licensing Board's Statement of Licensing Policy 2023, and experience of implementing festive licensing arrangements in previous years. The proposal relates to the Licensing Board's annual consideration of festive period licensing hours and does not alter eligibility, access to services, or decision-making criteria based on any protected characteristic. No evidence has been identified to suggest that the proposal would affect any protected characteristic group differently from the general population. Any restrictions relating to children and young persons would be applied in accordance with statutory licensing objectives, particularly the objective of protecting children and young persons from harm. It is therefore considered that the proposal has no actual or potential differential impact on equality groups, and no further assessment is required

Step C – Stakeholder engagement

This step will help you to address any gaps in evidence identified in Step B. Engagement with people who may be affected by a proposal can help clarify the impact it will have on different equality groups. Sufficient evidence is required for you to show 'due regard' to the likely or actual impact of your proposal on equality groups.

- 8. Based on the outcome of your assessment of the evidence under Step B, please detail the groups you intend to engage with or any further research that is required in order to allow you to fully assess the impact of the proposal on these groups. If you decide not to engage with stakeholders, please state why not:**

No further engagement was undertaken as the proposal relates solely to the Licensing Board's annual consideration of festive hours and no differential impacts on protected characteristic groups were identified through the available evidence.

- 9. Please detail the outcome of any further engagement, consultation and/or research carried out:**

Step D – Impact on equality groups and steps to address this

10. Consider the impact of the proposal in relation to each protected characteristic under each aim of the general duty:

- Is there potential for discrimination, victimisation, harassment or other unlawful conduct that is prohibited under the Equality Act 2010? How will this be mitigated?
- Is there potential to advance equality of opportunity between people who share a characteristic and those who do not? How can this be achieved?
- Is there potential for developing good relations between people who share a relevant protected characteristic and those who do not? How can this be achieved?

If relevant, consider socio-economic impact.

Age	Place 'X' in the relevant box(es)			Describe any actions you plan to take, eg. To mitigate any impact, maximise positive impact, or record your justification to not make changes
	Positive impacts	Negative impacts	No impact	
risk of discrimination				
potential for developing good relations				
potential to advance equality of opportunity				

Disability	Place 'X' in the relevant box(es)			Describe any actions you plan to take, eg. To mitigate any impact, maximise positive impact, or record your justification to not make changes
	Positive impacts	Negative impacts	No impact	
risk of discrimination				
potential for developing good relations				
potential to advance equality of opportunity				

Race	Place 'X' in the relevant box(es)			Describe any actions you plan to take, eg. To mitigate any impact, maximise positive impact, or record your justification to not make changes
	Positive impacts	Negative impacts	No impact	
risk of discrimination				
potential for developing good relations				
potential to advance equality of opportunity				

Sex	Place 'X' in the relevant box(es)			Describe any actions you plan to take, eg. To mitigate any impact, maximise positive impact, or record your justification to not make changes
	Positive impacts	Negative impacts	No impact	
risk of discrimination				
potential for developing good relations				
potential to advance equality of opportunity				

Gender Reassignment	Place 'X' in the relevant box(es)			Describe any actions you plan to take, eg. To mitigate any impact, maximise positive impact, or record your justification to not make changes
	Positive impacts	Negative impacts	No impact	
risk of discrimination				
potential for developing good relations				
potential to advance equality of opportunity				

Sexual Orientation	Place 'X' in the relevant box(es)			Describe any actions you plan to take, eg. To mitigate any impact, maximise positive impact, or record your justification to not make changes
	Positive impacts	Negative impacts	No impact	
risk of discrimination				
potential for developing good relations				
potential to advance equality of opportunity				

Religion or Belief	Place 'X' in the relevant box(es)			Describe any actions you plan to take, eg. To mitigate any impact, maximise positive impact, or record your justification to not make changes
	Positive impacts	Negative impacts	No impact	
risk of discrimination				
potential for developing good relations				
potential to advance equality of opportunity				

Pregnancy/maternity	Place 'X' in the relevant box(es)			Describe any actions you plan to take, eg. To mitigate any impact, maximise positive impact, or record your justification to not make changes
	Positive impacts	Negative impacts	No impact	
risk of discrimination				
potential for developing good relations				
potential to advance equality of opportunity				

Marriage/civil partnership	Place 'X' in the relevant box(es)			Describe any actions you plan to take, eg. To mitigate any impact, maximise positive impact, or record your justification to not make changes
	Positive impacts	Negative impacts	No impact	
risk of discrimination (only the first aim of the Duty is relevant to this protected characteristic and only in relation to work matters)				

Socio-economic disadvantage	Place 'X' in the relevant box(es)			Describe any actions you plan to take, eg. To mitigate any impact, maximise positive impact, or record your justification to not make changes
	Yes	No	No impact	
(If required) Will the proposal reduce inequalities of outcome caused by socio-economic disadvantage?				

11. Describe how the assessment might affect the proposal or project timeline?

Examples of the items you should consider here include, but are not limited to:

- **Communication plan:** do you need to communicate with people affected by proposal in a specific format (e.g. audio, subtitled video, different languages) or do you need help from other organisations to reach certain groups?
- **Cost:** do you propose any actions because of this assessment which will incur additional cost?
- **Resources:** do the actions you propose require additional or specialist resource to deliver them?
- **Timing:** will you need to build more time into the project plan to undertake research, consult or to complete any actions identified in this assessment?

12. **Having considered the potential or actual impacts of your proposal, you should now record the outcome of this assessment.** Choose from one of the following:

Please select (X)	Implications for the proposal
	No major change Your assessment demonstrates that the proposal shows no risk of unlawful discrimination and that you have taken all opportunities to advance equality of opportunity and foster good relations, subject to continuing monitoring and review.
	Adjust the proposal and/or implement mitigations You have identified ways of modifying the proposal to avoid discrimination or to better advance equality of opportunity or foster good relations. In addition, or alternatively, you will introduce measures to mitigate any negative impacts. Adjustments and mitigations should be recorded in the tables under Step D above and summarised in the summary sheet at the front of the document.
	Continue the proposal with adverse impact The proposal will continue despite the potential for adverse impact. Any proposal which results in direct discrimination is likely to be unlawful and should be stopped and advice taken. Any proposal which results in indirect discrimination should be objectively justified and the basis for this set out in the tables under Step D above and summarised in the summary sheet at the front of the document. If objective justification is not possible, the proposal should be stopped whilst advice is taken.
	Stop the proposal The proposal will not be implemented due to adverse effects that are not justified and cannot be mitigated.

Step E – Discuss and review the assessment with decision-makers

13. **You must discuss the findings of this assessment at each stage with senior decision makers during the lifetime of the proposal and before you finalise the assessment. Record details of these discussions and decisions taken below:**

This proposal forms part of the annual review of festive period licensing arrangements under the Clackmannanshire Licensing Board Statement of Licensing Policy 2023. The available evidence has been considered and discussed with relevant decision-makers. While the proposal may influence the operating hours of licensed premises during the festive period, no actual or potential adverse impacts on any protected characteristic group have been identified. Any consideration relating to children and young persons will continue to be undertaken in accordance with the Licensing (Scotland) Act 2005 and the licensing objective of protecting children and young persons from harm. It is therefore considered that the proposal presents no direct or indirect equality impacts and that no further assessment or mitigation measures are required.

Step F – Post-implementation actions and monitoring impact

It is important to continue to monitor the impact of your proposal on equality groups to ensure that your actual or likely impacts are those you recorded. This will also highlight any unforeseen impacts.

14. Record any post-implementation actions required.

The final decision of the Licensing Board will be communicated to Premises Licence Holders and relevant stakeholders through the normal licensing channels. No specific post-implementation actions have been identified as the assessment found no adverse impacts on protected characteristic groups. Any issues raised following implementation will be considered and addressed through established Licensing Board processes.

15. Note here how you intend to monitor the impact of this proposal on equality groups.

The impact of the proposal will be monitored through ongoing engagement with Premises Licence Holders, Police Scotland, the Licensing Standards Officer and other relevant stakeholders. Any complaints, concerns or feedback indicating a disproportionate impact on people with protected characteristics will be recorded and reviewed. Feedback received during and following the festive period will be considered as part of future reviews of festive licensing arrangements.

16. Note here when the EFSIA will be reviewed as part of the post-implementation review of the proposal:

This EFSIA will be reviewed as part of the annual review of festive licensing arrangements prior to consideration of festive hours for the following licensing period. Earlier review will be undertaken if any evidence emerges suggesting an unforeseen impact on a protected characteristic group.

Step G – Assessment sign off and approval

Lead person(s) for this assessment:

Signed: Dale Bell, Depute Clerk

Date: 20 August 2006

Senior officer approval of assessment:

Signed: Lee Robertson, Senior Manager Legal & Governance

Date: 20 August 2026

All full EFSIAs must be published on the Council's website as soon as possible after the decision is made to implement the proposal.

