



Licensing (Scotland) Act 2005
Application for a Premises Licence
or Provisional Premises Licence

APPLICANT INFORMATION

Question 1

THIS PAPER RELATES TO
ITEM 4ii
ON THE AGENDA

Name, Address and Postcode of Premises to be Licensed

KEY STORE
54 A DOVECOT ROAD
TULLIBODY
CLACKS
FK10 2QY

Question 2

Particulars of Applicant

2(a) Where Applicant is an Individual, Provide Full Name, Date and Place of Birth, and Home Address including Postcode.

MUHAMMAD SHAFIQ JAVID

Licensing Board



**Clackmannanshire
Council**

www.clacksweb.org.uk

2(b) Where Applicant is a Partnership, please provide Full Name, and Postal Address of Partnership.

N/A

2(c) Where Applicant is a Company, please provide Name, Registered Office And Company Registration Number.

N/A

2(d) Where the Applicant is a Club or Other Body, please provide Full Name, and Postal Address of Club or Other Body.

N/A

2(e) Where Applicant is a Partnership, Company, Club or Other Body, please Provide the Names, Dates and Places of Birth and Home Address of Connected Persons*

N/A

***Connected Person is defined in section 147(3) of the Licensing (Scotland) Act 2005**

For the Purposes of this Act, a person is, in relation to a partnership, a company, a club or other body (whether incorporated or unincorporated), a connected person if the person-

- (a) in the case of partnership is a partner,
- (b) in the case of a company-
 - (i) is a director, or
 - (ii) has control of the company
- (c) in the case of a club, is an office bearer of the club,
- (d) in any other case, is concerned in the management or control of the body.

Licensing Board



Clackmannanshire
Council

www.clackswest.org.uk

For the Purposes of subsection (3)(b)(ii) and this subsection, a person is taken to have control of a company if-

- (a) any of the directors of the company, or of any other company having control of the company, is accustomed to act in accordance with the person's directions or instructions, or
- (b) the person is entitled to exercise, or to control the exercise of, at least one third of the voting power at any general meeting of the company or of any other company having control of the company.

Question 3

Previous Applications

Has the Applicant been refused a Premises Licence under section 23 of the Licensing (Scotland) Act 2005 in respect of the same Premises? ~~Yes/No~~*

If Yes – Provide Full Details

Question 4

Previous Convictions

Has the Applicant or any Connected Person ever been Convicted of a relevant or Foreign Offence (a) ~~Yes/No~~*

If Yes – Provide Full Details

Licensing Board



Clackmannanshire
Council

www.clackswest.org.uk

For the Purpose of this Act, a Conviction for a Relevant Offence of Foreign Offence is to be disregarded if it is Spent of the purpose of the Rehabilitation of Offenders Act 1974

Name & Position (if Applicable)	Date of Convictions or Sentence	Court	Offence	Penalty
NONE	N/A			

- (a) In Addition to any convictions held by the applicant at the time of application, applicant should also familiarise themselves with the contents of section 24(1) of the Licensing (Scotland) Act 2005 in respect of any convictions for relevant or foreign offences which they may receive during the period beginning with the making of the premises licence application and ending with determination of the application.

Applicant's Duty to Notify Licensing Board of Convictions

- (1) This section applies where any of the persons specified in subsection (2) is convicted of a relevant or foreign offence during the period beginning with the making of a premises licence application and ending with determination of the application.
- (2) Those persons are-
- (a) the applicant, and
 - (b) where-
 - (i) the applicant is neither an individual nor a council, or
 - (ii) the premises in respect of which the licence is sought are used wholly or mainly for the purposes of a club.
- any connected person.
- (3) The applicant must, no later than one month after the date of the conviction give notice of the conviction to the Licensing Board to which the application was made.
- (4) A notice under subsection (3) must specify-
- (a) the nature of the offence, and
 - (b) the date of the conviction.

Licensing Board



Clackmannanshire
Council

www.clacksweb.org.uk

DESCRIPTION OF PREMISES Licensing (Scotland) Act 2005, section 20(2)(a)

Question 5

Description of Premises (where Application is Submitted by a Member's Club please also complete question 6)

PREMISES ARE A 2 STOREY BUILDING WITH A
RESIDENTIAL PROPERTY ABOVE, WITH RETAIL SHOP
BELOW.

THE PREMISES IS LOCATED IN THE CENTRE OF
A HOUSING ESTATE.

Question 6

To be completed by Member's Club Only

Do the Club's Constitution and Rules Conform to
The requirements of regulation 2 of the Licensing
(Clubs) (Scotland) Regulations 2007

Yes/No*

*Delete as appropriate

A Copy of the Club's Constitution & Rules **MUST** Be Included With
The Application

DECLARATION BY APPLICANT OR AGENT ON BEHALF OF APPLICANT

If Signing on Behalf of the Applicant please State in what Capacity

The contents of this Application are true to the best of my knowledge and belief.

Signature * (see note below)

Date 07/03/2025

Capacity AGENT APPLICANT/AGENT
(delete as appropriate)

Telephone number and email address of signatory

Licensing Board



**Clackmannanshire
Council**

www.clacksweb.org.uk

I Have Enclosed the Relevant Documents with this Application – Please Tick the Relevant Boxes	
Operating Plan	<input checked="" type="checkbox"/>
Layout Plan	<input checked="" type="checkbox"/>
Planning Certificate	<input checked="" type="checkbox"/>
Building Standards Certificate	<input checked="" type="checkbox"/>
Food Hygiene Certificate	<input checked="" type="checkbox"/>

***Data Protection Act 1998**

The Information on this Form may be held on an Electronic Public Register which may be available to Members of the Public on Request

Licensing Board



**Clackmannanshire
Council**

www.clacksweb.org.uk

FOR USE BY THE LICENSING BOARD ONLY **APPLICATION CHECKLIST**

DATE RECEIVED	
FEE AMOUNT	
RECEIPT NUMBER	
RECEIVED BY (INITIALS)	
CONSIDERATION DATE	
LAST DATE FOR CONSIDERATION	
DATE OF INITIAL HEARING	
DATE GRANTED/REFUSED (delete as appropriate)	

FOR USE BY THE LICENSING BOARD ONLY **IF APPLICATION IS FOR A PREMISES LICENCE** **DOCUMENTS REQUIRED**

OPERATING PLAN	
LAYOUT PLAN	
PLANNING CERTIFICATE	
BUILDING STANDARDS CERTIFICATE	
FOOD HYGIENE CERTIFICATE	

FOR USE BY THE LICENSING BOARD ONLY **IF APPLICATION IS FOR A PROVISIONAL PREMISES LICENCE** **DOCUMENTS REQUIRED**

PROVISIONAL PLANNING CERTIFICATE	
OPERATING PLAN	
LAYOUT PLAN	



OPERATING PLAN

Licensing (Scotland) Act 2005, section 20(2)(b)(i)

Question 1

STATEMENT REGARDING ALCOHOL BEING SOLD ON PREMISES/OFF PREMISES OR BOTH

1(a) Will alcohol be sold for consumption solely ON the Premises?	YES /NO*
1(b) Will alcohol be sold for consumption solely OFF the Premises?	YES/ NO *
1(c) Will alcohol be sold for consumption both ON and OFF the Premises?	YES /NO*

*Delete as appropriate

Question 2

STATEMENT OF **CORE** TIMES WHEN ALCOHOL WILL BE SOLD FOR CONSUMPTION **ON** PREMISES

DAY	ON CONSUMPTION	
	OPENING TIME	TERMINAL HOUR
MONDAY	N/A	N/A
TUESDAY	N/A	N/A
WEDNESDAY	N/A	N/A
THURSDAY	N/A	N/A
FRIDAY	N/A	N/A
SATURDAY	N/A	N/A
SUNDAY	N/A	N/A.

Question 3



**Clackmannanshire
Council**

www.clacksweb.org.uk

DAY	ON CONSUMPTION	
	OPENING TIME	TERMINAL HOUR
MONDAY	10:00	22:00
TUESDAY	10:00	22:00
WEDNESDAY	10:00	22:00
THURSDAY	10:00	22:00
FRIDAY	10:00	22:00
SATURDAY	10:00	22:00
SUNDAY	10:00	22:00

Question 4

SEASONAL VARIATIONS

Does the Applicant intend to operate according to Seasonal Demand	YES /NO*
<p>*If YES – provide details</p>	

Licensing Board



**Clackmannanshire
Council**

www.clacksweb.org.uk

Question 5

PLEASE INDICATE THE OTHER ACTIVITIES OR SERVICES THAT WILL BE PROVIDED ON THE PREMISES IN ADDITION TO SUPPLY OF ALCOHOL

1	2	3	4
	Please Confirm	To Be Provided During Core Licensed Hours	Be Provided Outwith Core Licensed Hours
	YES/NO	YES/NO	YES/NO
5(a) Activity			
Accommodation	N	N/A	N/A
Conference Facilities	N	N	N
Restaurant Facilities	N	N	N
Bar Meals	N	N	N
5(b) Activity - Social Functions Including:			
Receptions Including Wedding, Funerals, Birthdays, Retirements Etc.	N	N	N
Club of Other Group Meetings etc.	N	N	N
5(b) Activity - Entertainment Including:			
Recorded Music (see 5g)	Y	Y	Y
Live Performance (see 5g)	N	N	N
Dance Facilities	N	N	N
Theatre	N	N	N
Films	N	N	N
Gaming	N	N	N

Licensing Board



Clackmannanshire
Council

www.clacksweb.org.uk

Indoor/Outdoor Sports	N	N	N
Televised Sport	N	N	N
5(d) Activity			
Outdoor Drinking Facilities	N	N	N
5(e) Activity			
Adult Entertainment*	N	N	N

* Adult Entertainment means any form of entertainment which-

- (a) involves a person performing an act of an erotic or sexually explicit nature; and
- (b) is provided wholly or mainly for the sexual gratification or titillation of the audience

Where you have answered **YES** in respect of any entry in Column 4 above, please provide further details below

BACKGROUND MUSIC TO BE PLAYED ALL TRADING HOURS.

5(f) Any Other Activities

If you propose to provide any activities other than those listed in 5(a) – (e) please provide details or further information in the box below

HOME DELIVERY OF FOOD & ALCOHOL.
PARCEL COLLECTION SERVICE
FOOD TO GO

5(g) Late Night Premises Opening after 1.00am

Where You Have Confirmed That You Are Providing Live or Recorded Music Will The Decibel Level Exceed 85dB	YES/NO*
When Fully Occupied Are There Likely To Be More Customers Standing Than Seated	YES/NO*

*Delete As Appropriate

Licensing Board



Clackmannanshire
Council

www.clacksweb.org.uk

6(e) Provide Statement Regarding the **PARTS** of the Premises to Which Children and Young Persons Will Be Allowed Entry

N/A

Question 7

CAPACITY OF PREMISES

What is the Proposed Capacity of the Premises to Which This Application Relates?

8-95m²

Question 8

PREMISES MANAGER (NOTE Not Required Where Application is For Grant of Provisional Premises Licence)

Personal Details

8(a) Name

HAFIZ MOHAMMAD SHAHZAD

8(b) Date of Birth



Licensing Board



Clackmannanshire
Council

www.clacksweb.org.uk

8(c) Contact Address

--	--	--

8(d) Email Address

N/A

8(e) Personal Licence

Date of Issue	Name of Licensing Board Issuing	Reference No. Of Personal Licence
30/8/2024	NORTH LANARKSHIRE LICENSING BOARD	NL5250

DECLARATION BY APPLICANT OR AGENT ON BEHALF OF APPLICANT

If Signing on Behalf of the Applicant Please State in What Capacity.

The Contents of This Operating Plan Are True to the Best of my Knowledge and Belief.

Signature* (See Note Below)

Date 07/03/2025

Capacity AGENT APPLICANT/AGENT
(Delete as appropriate)

Telephone Number and Email Address of Signatory

--	--

*** Data Protection Act 1998**

The Information on this Form May be Held on an Electronic Public Register Which May be Available to Members of the Public on Request



ARTICLE 18 & 19

APPLICATIONS TO WHICH SPECIAL PROCEDURE APPLIES – FULL LICENCE HELD

- 18 – (1) An application falls within this article if each of paragraphs (2) to (4) apply in respect of it.
- (2) The application must relate to premises in respect of which at the time that application is made there is in force a relevant permission granted-
- (a) before the beginning of the transitional period, or
 - (b) following upon a provisional grant of a licence made before the beginning of that period.
- (3) The operating plan and layout plan which accompany the application under sub- paragraphs (i) and (ii) of section 20(2)(b) of the 2005 Act must show that-
- (a) it is proposed that-
 - (i) the size and capacity of the premises;
 - (ii) the general nature of the premises; and
 - (iii) any entertainment to be provided on the premises,are to be substantially the same as at the date of the application; and
 - (b) alcohol is not to be sold on the premises outside the hours authorised by the relevant permission (whether by virtue of the original grant or by virtue of section
 - (c) 57,58, 59, 60 or 64 of the 1976 Act(a)).
- (4)The application must be made by the appropriate date, determined in accordance with article 20.

APPLICATIONS TO WHICH SPECIAL PROCEDURE APPLIES- PROVISIONAL LICENCE HELD

- 19 – (1) An application falls within this article if each of paragraphs (2) to (4) apply in respect of it.
- (2) The application must relate to premises in respect of which at the time the application is made there is in effect a licence under Part 11 of the 1976 Act-
- (a) which was provisionally granted prior to the beginning of the transitional period; and
 - (b) the provisional grant of which has not yet been declared final.
- (3) The operating plan and layout plan which accompany the application under sub- paragraphs (i) and (ii) of section 20(2)(b) of the 2005 Act must show that-
- (a) it is proposed that-
 - (i) the size and capacity of the premises;
 - (ii) the general nature of the premises; and
 - (iii) any entertainment to be provided on the premises,are to be substantially the same as at the date of the application; and led to the provisional grant under the 1976 Act; and
 - (b) alcohol is not to be sold on the premises outside the hours authorised by the licence provisionally granted under the 1976 Act.
- (4) The application must be made by the appropriate date, determined in accordance with article 20.

Licensing Board



**Clackmannanshire
Council**

www.clacksweb.org.uk

Please return the completed form together with the relevant fee to:

**The Licensing Administrator
Clackmannanshire Council
Kilncraigs
Alloa
FK10 1EB**

If you require further information please contact June Andison on telephone number 01259 452093 or e-mail address licensing@clacks.gov.uk

SCHEDULE 6

Regulation 7

DISABLED ACCESS AND FACILITIES STATEMENT

Licensing (Scotland) Act 2005, section 20(2)(b)(iia)

Question 1

Disabled access and facilities

1(a)	Is there disabled access to the premises?	YES
1(b)	Do you have facilities for those with a disability	NO*
1(c)	Do you have any other provisions available to aid the use of the premises by disabled people	YES
*Delete as appropriate		

If you have answered Yes to any of the questions above please complete, as appropriate, the following sections.

Question 2

Access to the premises

Please provide clear information about how accessible the premises are for disabled people.

Access to the premises is available via one main entrance door. This is a manual door that opens inwards.
This doorway is wheelchair accessible.
The premises is one level flooring surface throughout the site.
There is suitable space within the premises to accommodate wheelchairs and customers who may have mobility difficulties.

Question 3

Facilities available

Please describe the facilities provided for disabled people.

The serving counter area can be accessed by wheelchair users.

Question 4

Other provisions

Please provide details of any other provisions made to aid the use of the premises by disabled people.

Assistance is offered to all customers when they enter the premises irrespective of whether they have a disability or not.
All staff have been trained to identify those who may appear to require support or assistance.

DECLARATION BY APPLICANT OR AGENT ON BEHALF OF APPLICANT

If signing on behalf of the applicant please state in what capacity.

The contents of this disabled access and facilities statement are true to the best of my knowledge and belief.

Signature ...  * (see note below)

Date28/02/2025.....

Capacity**AGENT**..... APPLICANT/AGENT

Telephone number and email address of signatory



*** Data Protection Act 1998** The information on this form may be held on an electronic public register which may be available to members of the public on request.

PERSONAL LICENCE

The holder of this licence is qualified and permitted to sell alcohol under the terms of the Licensing (Scotland) Act 2005

Licence number

NL5250

Name and Address of Licence Holder

Hafiz Muhammad Shahzad



Name of Issuing Licensing Authority

NORTH LANARKSHIRE LICENSING BOARD

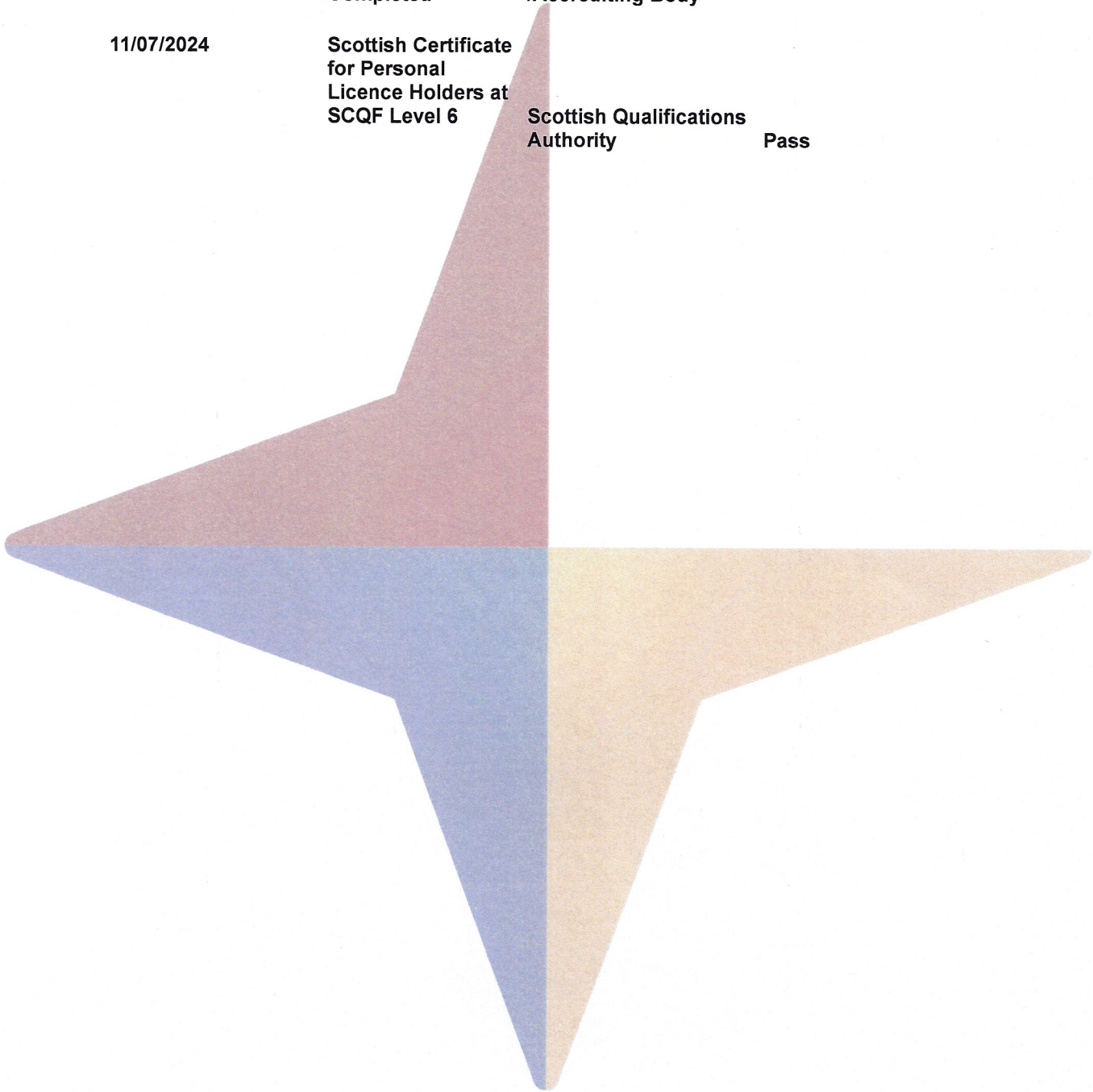
Expiry Date

30 August 2034

Training Record

Personal Licence number NL5250

Dates of Training	Title of Course Completed	Awarding /Accrediting Body	Level Attained
11/07/2024	Scottish Certificate for Personal Licence Holders at SCQF Level 6	Scottish Qualifications Authority	Pass



ANNEX B

Convictions for Relevant and Foreign Offences

Personal Licence number NL5250

Offence

Court

Date

Penalty

ANNEX C

Endorsements

Personal Licence number NL5250

**Reason for
Endorsement**

**Name of
Licensing Board**

**Date of
Commencement**

Expiry Date



**Clackmannanshire
Council**

LICENSING (SCOTLAND) ACT 2005
SECTION 50

BUILDING CERTIFICATE

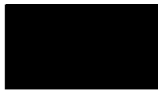
Keystore Tullibody, 54A, Dovecot Road, Tullibody. FK10 2QY

On behalf of the Development Services,

Clackmannanshire Council,

I hereby certify that a completion certificate under section 18 of the Building (Scotland) Act 2003 in respect of any construction or conversion of the above named premises in connection with their proposed use as licensed premises is not required.

Date: 18 December 2024



Signed:

For the Local Authority

WARNING – This Section 50 Certificate (Building Standards) does not exempt you from obtaining other Section 50 Certificates that may be necessary, such as from the Council's Planning and Environmental Health Teams. Consult the local authority if in doubt.



**Clackmannanshire
Council**

LICENSING (SCOTLAND) ACT 2005
SECTION 50

ENVIRONMENTAL HEALTH CERTIFICATE

On behalf of the Head of Development and Environment Services,

Clackmannanshire Council,

I hereby certify that the premises subject to an application made by

Javaid Muhammad Shafqat

in relation to grant of a Food Hygiene Certificate

at

Keystore Tullibody

54A Dovecot Road, Tullibody, FK10 2QY

Are regularly inspected by this department and

Found to comply with the requirements of the

Food Hygiene (Scotland) Regulations 2006

with respect to construction, layout, drainage, ventilation, lighting, water supply, and the provision of sanitary and washing facilities.

Date: 8th January 2025

Signed:

A black rectangular box redacting the signature of the Environmental Health Officer.

Kay Macdonald
ENVIRONMENTAL HEALTH OFFICER



LICENSING (SCOTLAND) ACT 2005
SECTION 50

PLANNING CERTIFICATE

Keystore, 54A Dovecot Road, Tullibody, FK10 2QY

On behalf of the Service Manager - Development

Clackmannanshire Council,

I hereby certify that the above named premises referred to in the application dated 13th October 2024, have been granted planning permission under the Town and Country Planning (Scotland) Act 1997, as amended, in respect of any development in connection with their proposed use as licensed premises.

Date: 3rd January 2025

Signed: Keith Johnstone

**KEITH JOHNSTONE
PRINCIPAL PLANNER
CLACKMANNANSHIRE COUNCIL**



Partnership and Performance

Kilncraigs, Greenside Street, Alloa, FK10 1EB

Telephone: 01259 450000

Memo

To: **The Clerk to the Licensing Board
Clackmannanshire Council
Kilncraigs
Greenside Street
Alloa FK10 1EB**

From: **Paul Fair
Licensing Standards Officer**

Extension: **2091**

Email: **pfair@clacks.gov.uk**

Our Ref: **PF/LSO/NPL/REP**

Your Ref:

Date: **6 May, 2025**

Subject: **Licensing (Scotland) Act, 2005. Section 29
Application for a Premises Licence
Keystore 54a Dovecote Road, Tillibody, FK10 2QY
Muhammid Shafqat Javaid [REDACTED]**

1. Having considered the content of the application I have the following comments to make, these comments should be treated as a representation in the terms of section 22 of the Licensing (Scotland) Act, 2005.
2. The application to be determined is an application for a new premises licence.
3. The only other matter of significance connected to this application is that the answer to Question 5(f) indicated that the premises would offer home delivery of food, groceries and alcohol.
4. The Clackmannanshire Licensing Board Statement of Licensing Policy 2023-2028 (the Policy) confirms at page 19 that the Board will require all premises seeking to make home deliveries of alcohol to have this specified on their operating plan.
5. The Policy goes on to indicate that home delivery of alcohol should be robustly managed and is likely to attract additional local conditions where the Licensing Board think it is necessary and expedient for the purposes of the licensing objectives.
6. In this case, I would suggest that to support compliance with the licensing objectives contained within the Licensing (Scotland) Act, 2005, that if the Board decide to grant the licence they should apply additional local conditions of the type suggested in the Policy.
7. At **Appendix A** I have drafted proposed conditions for the benefit of the Licensing Board that I believe will adequately address the common concerns that surround the home delivery of alcohol. I would suggest that these proposed conditions are necessary and expedient for the purposes of the licensing objectives.
8. Those concerns are deliveries being made to underage persons, or to persons who are drunk or at serious risk of harm from drinking alcohol, and deliveries being made by untrained individuals, or by couriers that do not have robust age verification measures in place.
9. I have no further concerns about the application.

Paul Fair Licensing Standards Officer.

Appendix A

Draft Local |Conditions Home Delivery Of Alcohol

1. A written Age Verification Policy (AVP) must be kept and applied to all sales of alcohol for delivery to any place off the premises. This AVP must set out the steps that are to be taken to establish the age of a person attempting to take delivery of alcohol ("the customer") if it appears to the person making delivery of the alcohol that the customer appears to be less than 25 years of age (or such older age as may be specified in the policy).
2. Information must be provided to customers whether online or in store that Alcohol will only be left at the delivery address with a person who can prove that they are over 18 years of age.
3. Premises Licence holders and Premises Managers must ensure that all persons involved in the delivery of alcohol from the premises have received appropriate training in the content and application of the Age Verification Policy to be applied to all deliveries.
4. A record of all persons trained in relation to the Age Verification Policy will be kept on the premises and made available to the Licensing Standards Officer and any Constable of Police Scotland.
5. A copy of the training record referred to in No 4 above should be supplied to delivery agent on completion of the training
6. Licence holders and Premises Managers will ensure that all persons involved in the delivery of alcohol from the premises have received appropriate training to ensure that deliveries of alcohol are not made to persons who are or appear to be drunk.
7. Licence holders using Royal Mail, a private postal service, a courier service or independent delivery drivers will ensure that an age verified signed for delivery option is utilised that requires any package containing alcohol to be left with an adult over 18 at the specified delivery address and at no other place.
8. The premises licence holder will ensure that records of all alcohol deliveries are retained on the premises and that those record contain the following information, the forename and surname of the purchaser, the delivery address, the quantity and type of alcohol delivered and the purchase price.
9. All records, electronic or written made in relation to the delivery of alcohol will be kept on the premises for at least 12 months and will be made available on demand to a Licensing Standards Officer for the area where the premises are located or to a Constable of Police Scotland.

30/04/2025

Your Ref: Premises Licence
Application - 54a Dovecot Road
Our Ref: 918753

Clerk to the Licensing Board
Clackmannanshire Council
Kilncraigs
Alloa
FK10 1EB



Roddy Irvine
Chief Superintendent
Divisional Commander

Forth Valley Division Headquarters
Randolphfield
St Ninian's Road
Stirling
FK8 2HD

Dear Sir/Madam,

**LICENSING (SCOTLAND) ACT 2005 - APPLICATION FOR THE GRANT OF A
PREMISES LICENCE
GENERAL STORE TULLIBODY
GENERAL STORE, 54A DOVECOT ROAD, TULLIBODY, CLACKMANNANSIRE,
FK10 2QY.
HAFIZ MOHAMMAD SHAHZAD**

I refer to the above application and in terms of Section 21(4)(a)(i) and (ii) of the Licensing (Scotland) Act 2005, I have to advise you that neither the applicant nor any connected person has been convicted of any relevant offence.

I am unable to confirm the existence of any foreign offence in respect of the applicant or any connected person.

Yours faithfully



Roddy Irvine
Chief Superintendent
Divisional Commander

For enquiries, please contact the Licensing Department on +443004245984 or +443004245986.