



NOTICE OF MEETING

12 May 2025

A MEETING of the CLACKMANNANSHIRE LICENSING BOARD will be held in the COUNCIL CHAMBER, KILNCRAIGS, ALLOA, on TUESDAY 20 MAY 2025 at 9.30 AM.



DALE BELL

Depute Clerk to the Clackmannanshire Licensing Board

	Page No
1. Apologies	--
2. Declarations of Interest	--
<p>Elected Members are reminded of their obligation to declare any financial or non-financial interest which they may have in any item on this agenda in accordance with the Councillors' Code of Conduct. A Declaration of Interest Form should be completed and passed to the Committee Services Officer.</p>	
3. Confirm Minute of Meeting of the Clackmannanshire Licensing Board held on 22 April 2025 (Copy herewith)	05
4. Licensing (Scotland) Act 2005 – List of Applications	09
(i) Application for Premises Licence - Application Form, Disability Access Statement, DPM Licence, License Drawing, S50 Certificates (Building Standards, Environmental Health and Planning), LSO Report and Police Scotland Response (Copies herewith)	11
<p>Premises: Alloa Post Office, 25 Drysdale Street, Alloa, FK10 1JL</p> <p>Applicant: Convenience Local Limited, 5 Craw Yard Place, Edinburgh, EH12 9LQ</p> <p>Agent: Gordon Emslie, GNE Consultancy</p>	
(ii) Application for Premises Licence - Application Form, Disability Access Statement, DPM Licence, License Drawing, S50 Certificates (Building Standards, Environmental Health and Planning), LSO Report and Police Scotland Response (Copies herewith)	39
<p>Premises: Keystore, 54A Dovecot Road, Tullibody, FK10 2QY</p> <p>Applicant: Muhammad Shafqat Javaid</p> <p>Agent: Gordon Emslie, GNE Consultancy</p>	

(iii) Application for Variation of Premises Licence - Application Form, Operating Plan and LSO Report (Copies herewith)	67
Premises: McGregors, 41 Primrose Street, Alloa, FK10 1JJ	
Applicant: Gary McGregor	
Agent: Gordon Emslie, GNE Consultancy	
(iv) Applications for Extended Hours - Application Forms (x3) and LSO Report (Copies herewith)	79
Dates: 19 July 2025, 26 July 2025 and 2 August 2025	
Premises: Volunteer Arms, 132 High Street, Tillicoultry, FK13 6DU	
Applicant: John Ford Black	
(v) Application for Occasional Licence - Application Form and LSO Report (Copies herewith)	93
Dates: 1 May 2025 – 15 May 2025	
Premises: The Horseshoe Bar, 17 Main Street, Clackmannan	
Applicant: Andrena McCouaig	
5. AOCB	--

Clackmannanshire Licensing Board – Board Members 8 (Quorum 4)

Councillors

Wards

Councillor	Kenneth Earle (Chair)	4	Clackmannanshire South	LABOUR
Councillor	Mark McLuckie (Vice Chair)	1	Clackmannanshire West	LABOUR
Councillor	Darren Lee	1	Clackmannanshire West	CONSERVATIVE
Councillor	Graham Lindsay	1	Clackmannanshire West	SNP
Councillor	Donald Balsillie	2	Clackmannanshire North	SNP
Councillor	Martha Benny	2	Clackmannanshire North	CONSERVATIVE
Councillor	William Keogh	2	Clackmannanshire North	LABOUR
Councillor	Fiona Law	2	Clackmannanshire North	SNP

The quorum for the Board by virtue of Schedule 1 paragraph 12(1) of the Licensing (Scotland) Act 2005 is 4 members

MINUTES OF MEETING of the CLACKMANNANSHIRE LICENSING BOARD held in the COUNCIL CHAMBER, KILNCRAIGS, ALLOA, on TUESDAY 22 APRIL 2025 at 9.30 am.

PRESENT

Councillor Kenneth Earle (Chair)
Councillor Donald Balsillie
Councillor William Keogh
Councillor Fiona Law
Councillor Graham Lindsay

IN ATTENDANCE

Paul Fair, Licensing Standards Officer
Helena Arthur, Solicitor, Legal and Governance (Depute Clerk to the Board)
Dale Bell, Solicitor, Legal and Governance (Depute Clerk to the Board) (Via Teams)
Shaun Carrol, Licensing Paralegal
Lezli-Anne Sharp, Licensing Administrator
Melanie Moore, Committee Services (Minute)

1.0 APOLOGIES

Apologies were received from Councillor Martha Benny and Councillor Mark McLuckie.

2.0 DECLARATIONS OF INTEREST

None.

3.0 MINUTES OF MEETINGS OF CLACKMANNANSHIRE LICENSING BOARD HELD ON 18 FEBRUARY 2025

The minutes of the meeting of the Clackmannanshire Licensing Board held on Tuesday 18 February were submitted for approval.

Decision

The minutes of the meeting of the Clackmannanshire Licensing Board held on Tuesday 18 February 2025 were agreed as a correct record and signed by the Chair.

4.0 LICENSING (SCOTLAND) ACT 2005

(i) Application for Non Minor Variation of Licence – Haider Mini Market

Premises: Haider Mini Market, 2 Lochies Road, Clackmannan, FK10 4EL
Applicant: Mohammad Amin

Attending

Mr Paul Fair, Licensing Standards Officer (LSO)
Gordon Emslie, Agent for the Applicant

The Board heard representation from the Licensing Standards Officer and the Agent for the Applicant. There were no objections received from Police Scotland.

Motion

Having considered all of the information presented to it and having had opportunity for questions, that the Board grants the application for the Premises Licence subject to the conditions set out in Appendix A (page 29) of the Licensing Standards Officer's Report.

Moved by Councillor Fiona Law. Seconded by Councillor Donald Balsillie.

Decision

Having considered all the information presented to it and having had opportunity for questions, the Board agreed unanimously to grant the application for the Premises Licence subject to the conditions set out in Appendix A (page 29) of the Licensing Standards Officer's Report, namely:

Local Conditions Home Delivery Of Alcohol

1. A written Age Verification Policy (AVP) must be kept and applied to all sales of alcohol for delivery to any place off the premises. This AVP must set out the steps that are to be taken to establish the age of a person attempting to take delivery of alcohol ("the customer") if it appears to the person making delivery of the alcohol that the customer appears to be less than 25 years of age (or such older age as may be specified in the policy).
2. Information must be provided to customers whether online or in store that Alcohol will only be left at the delivery address with a person who can prove that they are over 18 years of age.
3. Premises Licence holders and Premises Managers must ensure that all persons involved in the delivery of alcohol from the premises have received appropriate training in the content and application of the Age Verification Policy to be applied to all deliveries.
4. A record of all persons trained in relation to the Age Verification Policy will be kept on the premises and made available to the Licensing Standards Officer and any Constable of Police Scotland.
5. A copy of the training record referred to in No 4 above should be supplied to delivery agent on completion of the training.
6. Licence holders and Premises Managers will ensure that all persons involved in the delivery of alcohol from the premises have received appropriate training to ensure that deliveries of alcohol are not made to persons who are or appear to be drunk.
7. Licence holders using Royal Mail, a private postal service, a courier service or independent delivery drivers will ensure that an age verified signed for delivery option is utilised that requires any package containing alcohol to be left with an adult over 18 at the specified delivery address and at no other place.
8. The premises licence holder will ensure that records of all alcohol deliveries are retained on the premises and that those records contain the following information, the forename and surname of the purchaser, the delivery address, the quantity and type of alcohol delivered and the purchase price.
9. All records, electronic or written made in relation to the delivery of alcohol will be kept on the premises for at least 12 months and will be made available on demand to a Licensing Standards Officer for the area where the premises are located or to a Constable of Police Scotland.

Action

Depute Clerk to the Board

(ii) Application for Extended Hours – Chalmers

Premises: Chalmers, 2 Bank Street, Alloa, FK10 1HP
Applicant: Milima Limited, Chalmers, 2 Bank Street, Alloa, FK10 1HP

Attending

Mr Paul Fair, Licensing Standards Officer (LSO)
Andrew Henderson, Premises Licence Holder/Owner
Kevin Whackett, Premises Manager

The Board heard representation from the Licensing Standards Officer and from Mr Henderson and Mr Whackett.

Mr Henderson advised that there should be two applications, one for 4th to 5th May and also for 11th to 12th May 2025. Mr Henderson advised that the second application was sent in after the first one. He advised that both applications were the same except for the dates.

Councillor Law asked for a recess to ask for legal advice on this matter.

The Board agreed to adjourn the meeting at 9.54 am to take legal advice. The meeting resumed at 10.02 am with 5 members of the Board present.

The Licensing Paralegal said that the Clerk confirmed the legal position on this. The Board will make a decision on application that's included on the agenda. The Applicant will also have the opportunity to comment on the second application and the board will be consulted separately on that one. Today the Board is to make a decision on the application in the agenda and then have an opportunity to comment on the second application.

The Licensing Standards Officer advised the Board that any application that goes to the Licensing Board for extended hours requires a report from him. He advised that the report for the second application will be similar or exactly the same as the report at the Board today.

The Licensing Paralegal advised that he would circulate the appropriate paperwork for the second application to the Board as soon as possible.

Motion

Having considered all the information presented to it and having had opportunity for questions, that the Board grants the application for Extended Hours.

Moved by Councillor Donald Balsillie. Seconded by Councillor Kenneth Earle.

Decision

Having considered all the information presented to it and having had opportunity for questions, the Board agreed unanimously to grant the application for Extended Hours.

Action

Depute Clerk to the Board

5.0 AOCB

None.

Ends: 10.18 am



**Licensing Board
Licensing (Scotland) Act 2005
MEETING: 22nd April 2025 at 09:30hrs**

**THIS PAPER RELATES TO
ITEM 4
ON THE AGENDA**

Applicant/ Subject	Type	Comments
Alloa Post Office	Premises Licence Application	<p>Application form and operating plan attached. Police Response and LSO Representation.</p> <p>The Licensing Board are therefore asked to consider all the information before it and having done so to determine whether to:-</p> <ol style="list-style-type: none"> 1. Grant the licence 2. Grant the licence subject to local conditions 3. Refuse the application
Keystore, 54a Dovecot Road	Premises Licence Application	<p>Application form and operating plan attached. Police Response and LSO Representation.</p> <p>The Licensing Board are therefore asked to consider all the information before it and having done so to determine whether to:-</p> <ol style="list-style-type: none"> 1. Grant the licence 2. Grant the licence subject to local conditions 3. Refuse the application
McGregors	Non-Minor Variation	<p>Application form and operating plan attached. LSO Representation attached.</p> <p>The Licensing Board are therefore asked to consider all the information before it and having done so to determine whether to:-</p> <ol style="list-style-type: none"> 1. Grant the licence 2. Grant the licence subject to local conditions 3. Refuse the application
The Volunteer Arms	Extended Hours Application	<p>Application form and LSO Report attached.</p> <p>The Licensing Board are therefore asked to consider all the information before it and having done so to determine whether to:-</p> <ol style="list-style-type: none"> 1. Grant the application 2. Refuse the application

The Horseshoe Bar	Occasional Licence	<p>Application form and LSO Representation attached.</p> <p>The Licensing Board are therefore asked to consider all the information before it and having done so to determine whether to:-</p> <ol style="list-style-type: none"> 1. Grant the application 2. Refuse the application
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THIS PAPER RELATES TO
ITEM 4i

ON THE AGENDA

Licensing (Scotland) Act 2005 Application for a Premises Licence or Provisional Premises Licence

APPLICANT INFORMATION

Question 1

Name, Address and Postcode of Premises to be Licensed

ALLDA POST OFFICE
25 DUNSDALE ST
ALLDA
FK10 1SL

Question 2

Particulars of Applicant

2(a) Where Applicant is an Individual, Provide Full Name, Date and Place of Birth, and Home Address including Postcode.

N/A

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2(b) Where Applicant is a Partnership, please provide Full Name, and Postal Address of Partnership.

N/A

2(c) Where Applicant is a Company, please provide Name, Registered Office And Company Registration Number.

CONVENIENCE LOCAL LTD
5 CRAW VARD PLACE
EDINBURGH
EH12 9LQ
SC 760398

2(d) Where the Applicant is a Club or Other Body, please provide Full Name, and Postal Address of Club or Other Body.

N/A

2(e) Where Applicant is a Partnership, Company, Club or Other Body, please Provide the Names, Dates and Places of Birth and Home Address of Connected Persons*

Name Hemantha Kumar Muvva



Name Sri Nidhi Associates Ltd (directors)



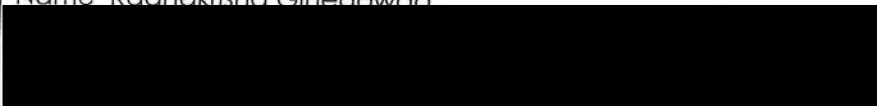
Name Nischala Cheetirala



Name Hithendra Cheetirala



Name Radhakrishna Ginegowda



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For the Purposes of subsection (3)(b)(ii) and this subsection, a person is taken to have control of a company if-

- (a) any of the directors of the company, or of any other company having control of the company, is accustomed to act in accordance with the person's directions or instructions, or
- (b) the person is entitled to exercise, or to control the exercise of, at least one third of the voting power at any general meeting of the company or of any other company having control of the company.

Question 3

Previous Applications

Has the Applicant been refused a Premises Licence under section 23 of the Licensing (Scotland) Act 2005 in respect of the same Premises? **Yes/No***

If Yes – Provide Full Details

Question 4

Previous Convictions

Has the Applicant or any Connected Person ever been Convicted of a relevant or Foreign Offence (a) **Yes/No***

If Yes – Provide Full Details

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For the Purpose of this Act, a Conviction for a Relevant Offence of Foreign Offence is to be disregarded if it is Spent of the purpose of the Rehabilitation of Offenders Act 1974

Name & Position (if Applicable)	Date of Convictions or Sentence	Court	Offence	Penalty
None	N/A	N/A		

- (a) In Addition to any convictions held by the applicant at the time of application, applicant should also familiarise themselves with the contents of section 24(1) of the Licensing (Scotland) Act 2005 in respect of any convictions for relevant or foreign offences which they may receive during the period beginning with the making of the premises licence application and ending with determination of the application.

Applicant's Duty to Notify Licensing Board of Convictions

- (1) This section applies where any of the persons specified in subsection (2) is convicted of a relevant or foreign offence during the period beginning with the making of a premises licence application and ending with determination of the application.
- (2) Those persons are-
 - (a) the applicant, and
 - (b) where-
 - (i) the applicant is neither an individual nor a council, or
 - (ii) the premises in respect of which the licence is sought are used wholly or mainly for the purposes of a club.
 any connected person.
- (3) The applicant must, no later than one month after the date of the conviction give notice of the conviction to the Licensing Board to which the application was made.
- (4) A notice under subsection (3) must specify-
 - (a) the nature of the offence, and
 - (b) the date of the conviction.

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DESCRIPTION OF PREMISES Licensing (Scotland) Act 2005, section 20(2)(a)

Question 5

Description of Premises (where Application is Submitted by a Member's Club please also complete question 6)

THE PREMISES IS A 3 STOREY BUILDING LOCATED ON
DEYSDALE ST, ALLOA.
THE GROUND FLOOR IS A RETAIL UNIT WITH THE UPPER
FLOORS BEING RESIDENTIAL PROPERTIES.
THE AREA WHERE THE PREMISES IS LOCATED IS MAINLY
RETAIL & COMMERCIAL PROPERTIES.
THE PREMISES CONSISTS OF SALES AREA, POST OFFICE,
OFFICE ACCOMMODATION AND STAFF TOILETS.

Question 6

To be completed by Member's Club Only

Do the Club's Constitution and Rules Conform to
The requirements of regulation 2 of the Licensing
(Clubs) (Scotland) Regulations 2007

Yes/No* N/A.

*Delete as appropriate

A Copy of the Club's Constitution & Rules **MUST** Be Included With
The Application

DECLARATION BY APPLICANT OR AGENT ON BEHALF OF APPLICANT

If Signing on Behalf of the Applicant please State in what Capacity

The contents of this Application are true to the best of my knowledge and belief.

Signature* (see note below)

Date 22/03/2025

Capacity AGENT APPLICANT/AGENT
(delete as appropriate)

Telephone number and email address of signatory
.....

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I Have Enclosed the Relevant Documents with this Application – Please Tick the Relevant Boxes	
Operating Plan	✓
Layout Plan	✓
Planning Certificate	✓
Building Standards Certificate	N/A
Food Hygiene Certificate	N/A

*Data Protection Act 1998

The Information on this Form may be held on an Electronic Public Register which may be available to Members of the Public on Request

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FOR USE BY THE LICENSING BOARD ONLY **APPLICATION CHECKLIST**

DATE RECEIVED	
FEE AMOUNT	
RECEIPT NUMBER	
RECEIVED BY (INITIALS)	
CONSIDERATION DATE	
LAST DATE FOR CONSIDERATION	
DATE OF INITIAL HEARING	
DATE GRANTED/REFUSED (delete as appropriate)	

FOR USE BY THE LICENSING BOARD ONLY **IF APPLICATION IS FOR A PREMISES LICENCE** **DOCUMENTS REQUIRED**

OPERATING PLAN	
LAYOUT PLAN	
PLANNING CERTIFICATE	
BUILDING STANDARDS CERTIFICATE	
FOOD HYGIENE CERTIFICATE	

FOR USE BY THE LICENSING BOARD ONLY **IF APPLICATION IS FOR A PROVISIONAL PREMISES LICENCE** **DOCUMENTS REQUIRED**

PROVISIONAL PLANNING CERTIFICATE	
OPERATING PLAN	
LAYOUT PLAN	



OPERATING PLAN

Licensing (Scotland) Act 2005, section 20(2)(b)(i)

Question 1

STATEMENT REGARDING ALCOHOL BEING SOLD ON PREMISES/OFF PREMISES OR BOTH

1(a) Will alcohol be sold for consumption solely ON the Premises?	YES/NO No
1(b) Will alcohol be sold for consumption solely OFF the Premises?	YES/NO *
1(c) Will alcohol be sold for consumption both ON and OFF the Premises?	YES/NO *

*Delete as appropriate

Question 2

STATEMENT OF **CORE** TIMES WHEN ALCOHOL WILL BE SOLD FOR CONSUMPTION **ON** PREMISES

DAY	ON CONSUMPTION	
	OPENING TIME	TERMINAL HOUR
MONDAY	N/A	N/A
TUESDAY	N/A	N/A
WEDNESDAY	N/A	N/A
THURSDAY	N/A	N/A
FRIDAY	N/A	N/A
SATURDAY	N/A	N/A
SUNDAY	N/A	N/A

Question 3



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DAY	ON CONSUMPTION	
	OPENING TIME	TERMINAL HOUR
MONDAY	10 ^{am}	10 ^{pm}
TUESDAY	10 ^{am}	10 ^{pm}
WEDNESDAY	10 ^{am}	10 ^{pm}
THURSDAY	10 ^{am}	10 ^{pm}
FRIDAY	10 ^{am}	10 ^{pm}
SATURDAY	10 ^{am}	10 ^{pm}
SUNDAY	10 ^{am}	10 ^{pm} .

Question 4

SEASONAL VARIATIONS

Does the Applicant intend to operate according to Seasonal Demand	YES/NO*
 *If YES – provide details	

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Question 5



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PLEASE INDICATE THE OTHER ACTIVITIES OR SERVICES THAT WILL BE PROVIDED ON THE PREMISES IN ADDITION TO SUPPLY OF ALCOHOL

1	2	3	4
	Please Confirm YES/NO	To Be Provided During Core Licensed Hours YES/NO	Be Provided Outwith Core Licensed Hours YES/NO
5(a) Activity			
Accommodation	No	N/A	N/A
Conference Facilities	No	No	No
Restaurant Facilities	No	No	No
Bar Meals			
5(b) Activity - Social Functions Including:			
Receptions Including Wedding, Funerals, Birthdays, Retirements Etc.	No	No	No
Club of Other Group Meetings etc.	No	No	No
5(b) Activity - Entertainment Including:			
Recorded Music (see 5g)	Yes	Yes	Yes
Live Performance (see 5g)	No	No	No
Dance Facilities	No	No	No
Theatre	No	No	No
Films	No	No	No
Gaming	No	No	No

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Indoor/Outdoor Sports	No	No	No
Televised Sport	No	No	No
5(d) Activity			
Outdoor Drinking Facilities	No	No	No
5(e) Activity			
Adult Entertainment*	No	No	No

* Adult Entertainment means any form of entertainment which-

- (a) involves a person performing an act of an erotic or sexually explicit nature; and
- (b) is provided wholly or mainly for the sexual gratification or titillation of the audience

Where you have answered **YES** in respect of any entry in Column 4 above, please provide further details below

BACKGROUND MUSIC WILL BE PLAYED DURING ALL TRADING HOURS.

5(f) Any Other Activities

If you propose to provide any activities other than those listed in 5(a) – (e) please provide details or further information in the box below

POST OFFICE SERVICES
FOOD TO GO
PARCEL COLLECTION SERVICE
HOME DELIVERY OF FOOD & ALCOHOL.
THE PREMISES WILL OPEN AT 7am FOR THE SERVICE OF GROCERIES,
FRESH FOODS & GENERAL MERCHANDISE.

5(g) Late Night Premises Opening after 1.00am

Where You Have Confirmed That You Are Providing Live or Recorded Music Will The Decibel Level Exceed 85dB	YES/NO* N/A
When Fully Occupied Are There Likely To Be More Customers Standing Than Seated	YES/NO* N/A

*Delete As Appropriate

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Question 6 (On-Sales only)



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CHILDREN AND YOUNG PERSONS

6(a)	When Alcohol Is Being Sold For Consumption On The Premises Will Children Or Young Persons Be Allowed Entry	N/A YES/NO*
------	--	---------------------------

6(b) Where the answer to 6(a) is YES provide statement of the **TERMS** under which they will be allowed entry

N/A

6(c) Provide Statement Regarding the **AGES** of children or Young Persons to be Allowed Entry

N/A

6(d) Provide Statement Regarding the **TIMES** During Which Children and Young Persons will be Allowed Entry

N/A

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6(e) Provide Statement Regarding the **PARTS** of the Premises to Which Children and Young Persons Will Be Allowed Entry

N/A

Question 7

CAPACITY OF PREMISES

What is the Proposed Capacity of the Premises to Which This Application Relates?

941 m³

Question 8

PREMISES MANAGER (NOTE Not Required Where Application is For Grant of Provisional Premises Licence)

Personal Details

8(a) Name

GEETHANAND SAMINATHAN

8(b) Date of Birth



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8(c) Contact Address

<div style="background-color: black; width: 100%; height: 100%;"></div>

8(d) Email Address

N/A

8(e) Personal Licence

Date of Issue	Name of Licensing Board Issuing	Reference No. Of Personal Licence
14/06/2023	MIDLOTHIAN LICENSING BOARD	MID 1581

DECLARATION BY APPLICANT OR AGENT ON BEHALF OF APPLICANT

If Signing on Behalf of the Applicant Please State in What Capacity.

The Contents of This Operating Plan Are True to the Best of my Knowledge and Belief.

Signature * (See Note Below)

Date22/03/2025.....

CapacityAGENT.....~~APPLICANT~~/AGENT
(Delete as appropriate)

Telephone Number and Email Address of Signatory

<div style="background-color: black; width: 100%; height: 100%;"></div>

* Data Protection Act 1998

The Information on this Form May be Held on an Electronic Public Register Which May be Available to Members of the Public on Request

DISABLED ACCESS AND FACILITIES STATEMENT

Licensing (Scotland) Act 2005, section 20(2)(b)(ia)

Question 1

Disabled access and facilities

1(a)	Is there disabled access to the premises	YES / NO*
1(b)	Do you have facilities for those with a disability	YES / NO *
1(c)	Do you have any other provisions available to aid the use of the premises by disabled people	YES / NO*
*Delete as appropriate		

If you have answered Yes to any of the questions above please complete, as appropriate, the following sections.

Question 2

Disabled access to, from and within the premises

Please provide clear and detailed description of how accessible the premises are for disabled people. e.g. ramps, accessible floors, signage.

Access to the premises is available via one main entrance door. This is an electronic door that opens sideways

This doorway is wheelchair accessible.

The premises is one level flooring surface throughout the site.

There is suitable space within the premises to accommodate wheelchairs and customers who may have mobility difficulties.

Question 3

Facilities available

Please describe in detail the facilities provided for disabled people. e.g. disabled toilets, lifts, accessible tables.

The serving counter area can be accessed by wheelchair users.

Question 4

Other provisions

Please provide details of any other provisions made to aid the use of the premises by disabled people. e.g. assistance dogs welcome, large print menus.

Assistance is offered to all customers when they enter the premises irrespective of whether they have a disability or not.

All staff have been trained to identify those who may appear to require support or assistance.

DECLARATION BY APPLICANT OR AGENT ON BEHALF OF APPLICANT

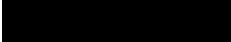
If signing on behalf of the applicant please state in what capacity.

The contents of this disabled access and facilities statement are true to the best of my knowledge and belief.

Signature ...*Gordon Emslie*,..... * (see note below)

Date22nd March 2025.....

CapacityAgent..... AGENT Telephone number and email

address of signatory..... 

Email 

*** Data Protection Act 1998**

The information on this form may be held on an electronic public register which may be available to members of the public on request.

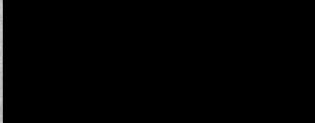
**MIDLOTHIAN LICENSING BOARD
PERSONAL LICENCE**

The holder of this licence is qualified and permitted to sell alcohol under the terms of the Licensing (Scotland) Act 2005.

Licence Number

MID 1581

Name and address of licence holder

Geethanand Saminathan


Name of issuing Licensing Board

Midlothian

Expiry date:

13.06.2033



Personal Licence Number

MID 1581

Dates of Training	Title of Course Completed	Awarding/Accrediting Body	Level Attained
08.06.2023	Scottish Certificate for Personal Licence Holders at SCQF	Highfield	Pass

Convictions for Relevant and Foreign Offences

Personal Licence Number	MID 1581
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Offence	Court	Date	Penalty

ANNEX C

Endorsements

Personal Licence Number MID 1581

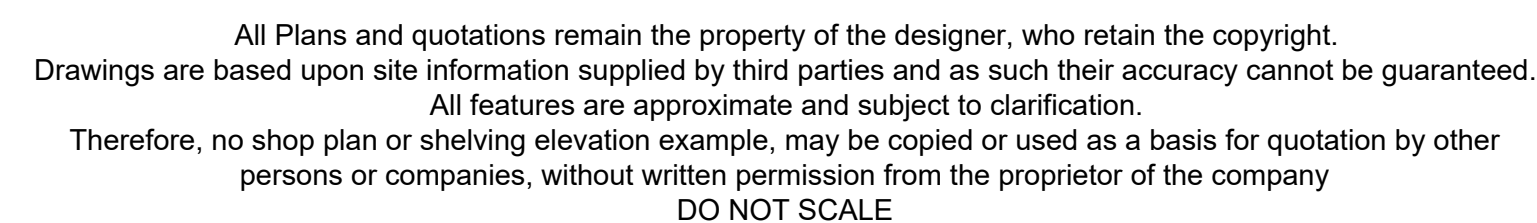
Reason for Endorsement	Name of Licensing Board	Date of Commencement	Expiry Date

Height: 1.4m

Height: 1.7m

Height: 1.7m

Height: 1.7m



Total = 9.4067m³

Project Details:	Post Office Alloa - 25 Drysdale Street Alloa - FK10 1JL
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Drawing Title: Licence Layout	
Drawing No: AA01	
Scale: 1:50@A2	Revision: H
Date: 18/03/2025	Project Rep: AD
Drawn By: AA	Revision By: AA



**Clackmannanshire
Council**

LICENSING (SCOTLAND) ACT 2005
SECTION 50

BUILDING CERTIFICATE

Post Office, 25 Drysdale Street Alloa, Clackmannanshire, FK10 1JL

On behalf of the Development Services,

Clackmannanshire Council,

I hereby certify that a completion certificate has been accepted under section 18 of the Building (Scotland) Act 2003 in respect of any construction or conversion of the above named premises in connection with their proposed use as licensed premises.

Date: 18th March 2025

Signed:



For the Local Authority

WARNING – This Section 50 Certificate (Building Standards) does not exempt you from obtaining other Section 50 Certificates that may be necessary, such as from the Council's Planning and Environmental Health Teams. Consult the local authority if in doubt.



**Clackmannanshire
Council**

LICENSING (SCOTLAND) ACT 2005
SECTION 50

ENVIRONMENTAL HEALTH CERTIFICATE

On behalf of the Head of Development and Environment Services,
Clackmannanshire Council,

I hereby certify that the premises subject to an application made by

Hemantha Kumar Muvva

in relation to grant of a Food Hygiene Certificate

at

Alloa Post Office, 25 Drysdale Street, Alloa, FK10 1JL


Are regularly inspected by this department and

Found to comply with the requirements of the

Food Hygiene (Scotland) Regulations 2006

with respect to construction, layout, drainage, ventilation, lighting, water supply, and the
provision of sanitary and washing facilities.

Date: 18 March 2025

Signed: 

STEPHEN BALLANTYNE
ENVIRONMENTAL HEALTH OFFICER



LICENSING (SCOTLAND) ACT 2005
SECTION 50

PLANNING CERTIFICATE

Alloa Post Office, 25 Drysdale Street, Alloa FK10 1JL

On behalf of the Service Manager - Development

Clackmannanshire Council,

I hereby certify that the above named premises referred to in the application dated 20th August 2024, have been granted planning permission under the Town and Country Planning (Scotland) Act 1997, as amended, in respect of any development in connection with their proposed use as licensed premises.

Date: 3rd January 2025

Signed: Keith Johnstone

**KEITH JOHNSTONE
PRINCIPAL PLANNER
CLACKMANNANSHIRE COUNCIL**



Partnership and Performance

Kilncraigs, Greenside Street, Alloa, FK10 1EB

Telephone: 01259 450000

Memo

To:	The Clerk to the Licensing Board Clackmannanshire Council Kilncraigs Greenside Street Alloa FK10 1EB	From:	Paul Fair Licensing Standards Officer
		Extension:	2091
		Email:	pfair@clacks.gov.uk
		Our Ref:	PF/LSO/NPL/REP
		Your Ref:	
		Date:	6 May, 2025
Subject:	Licensing (Scotland) Act, 2005. Section 29 Application for a Premises Licence Alloa Post Office, 25 Drysdale Street, Alloa, FK10 1JL Convenience Local Limited SC760398		

1. Having considered the content of the application I have the following comments to make, these comments should be treated as a representation in the terms of section 22 of the Licensing (Scotland) Act, 2005.
2. The application to be determined is an application for a new premises licence.
3. The only other matter of significance connected to this application is that the answer to Question 5(f) indicated that the premises would offer home delivery of food, groceries and alcohol.
4. The Clackmannanshire Licensing Board Statement of Licensing Policy 2023-2028 (the Policy) confirms at page 19 that the Board will require all premises seeking to make home deliveries of alcohol to have this specified on their operating plan.
5. The Policy goes on to indicate that home delivery of alcohol should be robustly managed and is likely to attract additional local conditions where the Licensing Board think it is necessary and expedient for the purposes of the licensing objectives.
6. In this case, I would suggest that to support compliance with the licensing objectives contained within the Licensing (Scotland) Act, 2005, that if the Board decide to grant the licence they should apply additional local conditions of the type suggested in the Policy.
7. At **Appendix A** I have drafted proposed conditions for the benefit of the Licensing Board that I believe will adequately address the common concerns that surround the home delivery of alcohol. I would suggest that these proposed conditions are necessary and expedient for the purposes of the licensing objectives.
8. Those concerns are deliveries being made to under age persons, or to persons who are drunk or at serious risk of harm from drinking alcohol, and deliveries being made by untrained individuals, or by couriers that do not have robust age verification measures in place.
9. I have no further concerns about the application.

Paul Fair Licensing Standards Officer.

Appendix A

Draft Local |Conditions Home Delivery Of Alcohol

1. A written Age Verification Policy (AVP) must be kept and applied to all sales of alcohol for delivery to any place off the premises. This AVP must set out the steps that are to be taken to establish the age of a person attempting to take delivery of alcohol ("the customer") if it appears to the person making delivery of the alcohol that the customer appears to be less than 25 years of age (or such older age as may be specified in the policy).
2. Information must be provided to customers whether online or in store that Alcohol will only be left at the delivery address with a person who can prove that they are over 18 years of age.
3. Premises Licence holders and Premises Managers must ensure that all persons involved in the delivery of alcohol from the premises have received appropriate training in the content and application of the Age Verification Policy to be applied to all deliveries.
4. A record of all persons trained in relation to the Age Verification Policy will be kept on the premises and made available to the Licensing Standards Officer and any Constable of Police Scotland.
5. A copy of the training record referred to in No 4 above should be supplied to delivery agent on completion of the training
6. Licence holders and Premises Managers will ensure that all persons involved in the delivery of alcohol from the premises have received appropriate training to ensure that deliveries of alcohol are not made to persons who are or appear to be drunk.
7. Licence holders using Royal Mail, a private postal service, a courier service or independent delivery drivers will ensure that an age verified signed for delivery option is utilised that requires any package containing alcohol to be left with an adult over 18 at the specified delivery address and at no other place.
8. The premises licence holder will ensure that records of all alcohol deliveries are retained on the premises and that those record contain the following information, the forename and surname of the purchaser, the delivery address, the quantity and type of alcohol delivered and the purchase price.
9. All records, electronic or written made in relation to the delivery of alcohol will be kept on the premises for at least 12 months and will be made available on demand to a Licensing Standards Officer for the area where the premises are located or to a Constable of Police Scotland.

30/04/2025

Your Ref: Premises Licence
Application - Alloa Post Office
Our Ref: 918806

Clerk to the Licensing Board
Clackmannanshire Council
Kilncraigs
Alloa
FK10 1EB



Roddy Irvine
Chief Superintendent
Divisional Commander

Forth Valley Division Headquarters
Randolphfield
St Ninian's Road
Stirling
FK8 2HD

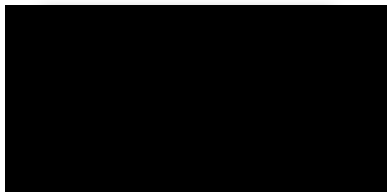
Dear Sir/Madam,

**LICENSING (SCOTLAND) ACT 2005 - APPLICATION FOR THE GRANT OF A
PREMISES LICENCE
ALLOA POST OFFICE
25 DRYSDALE STREET, ALLOA, CLACKMANNANSHIRE, FK10 1JL.
GEETHANAND SAMINATHAN**

I refer to the above application and in terms of Section 21(4)(a)(i) and (ii) of the Licensing (Scotland) Act 2005, I have to advise you that neither the applicant nor any connected person has been convicted of any relevant offence.

I am unable to confirm the existence of any foreign offence in respect of the applicant or any connected person.

Yours faithfully



Roddy Irvine
Chief Superintendent
Divisional Commander

For enquiries, please contact the Licensing Department on +443004245984 or +443004245986.



Licensing (Scotland) Act 2005
Application for a Premises Licence
or Provisional Premises Licence

APPLICANT INFORMATION

THIS PAPER RELATES TO
ITEM 4ii
ON THE AGENDA

Question 1

Name, Address and Postcode of Premises to be Licensed

KEY STORE
54 A DOVECOT ROAD
TULLIBODY
CLACKS
FK10 2QY

Question 2

Particulars of Applicant

2(a) Where Applicant is an Individual, Provide Full Name, Date and Place of Birth, and Home Address including Postcode.

MUHAMMAD SHAFIQ JAVID

Licensing Board



**Clackmannanshire
Council**

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2(b) Where Applicant is a Partnership, please provide Full Name, and Postal Address of Partnership.

N/A

2(c) Where Applicant is a Company, please provide Name, Registered Office And Company Registration Number.

N/A

2(d) Where the Applicant is a Club or Other Body, please provide Full Name, and Postal Address of Club or Other Body.

N/A

2(e) Where Applicant is a Partnership, Company, Club or Other Body, please Provide the Names, Dates and Places of Birth and Home Address of Connected Persons*

N/A

***Connected Person is defined in section 147(3) of the Licensing (Scotland) Act 2005**

For the Purposes of this Act, a person is, in relation to a partnership, a company, a club or other body (whether incorporated or unincorporated), a connected person if the person-

- (a) in the case of partnership is a partner,
- (b) in the case of a company-
 - (i) is a director, or
 - (ii) has control of the company
- (c) in the case of a club, is an office bearer of the club,
- (d) in any other case, is concerned in the management or control of the body.

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For the Purposes of subsection (3)(b)(ii) and this subsection, a person is taken to have control of a company if-

- (a) any of the directors of the company, or of any other company having control of the company, is accustomed to act in accordance with the person's directions or instructions, or
- (b) the person is entitled to exercise, or to control the exercise of, at least one third of the voting power at any general meeting of the company or of any other company having control of the company.

Question 3

Previous Applications

Has the Applicant been refused a Premises Licence under section 23 of the Licensing (Scotland) Act 2005 in respect of the same Premises? **~~Yes~~/No***

If Yes – Provide Full Details

Question 4

Previous Convictions

Has the Applicant or any Connected Person ever been Convicted of a relevant or Foreign Offence (a) **~~Yes~~/No***

If Yes – Provide Full Details

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For the Purpose of this Act, a Conviction for a Relevant Offence of Foreign Offence is to be disregarded if it is Spent of the purpose of the Rehabilitation of Offenders Act 1974

Name & Position (if Applicable)	Date of Convictions or Sentence	Court	Offence	Penalty
NONE	N/A			

- (a) In Addition to any convictions held by the applicant at the time of application, applicant should also familiarise themselves with the contents of section 24(1) of the Licensing (Scotland) Act 2005 in respect of any convictions for relevant or foreign offences which they may receive during the period beginning with the making of the premises licence application and ending with determination of the application.

Applicant's Duty to Notify Licensing Board of Convictions

- (1) This section applies where any of the persons specified in subsection (2) is convicted of a relevant or foreign offence during the period beginning with the making of a premises licence application and ending with determination of the application.
- (2) Those persons are-
 - (a) the applicant, and
 - (b) where-
 - (i) the applicant is neither an individual nor a council, or
 - (ii) the premises in respect of which the licence is sought are used wholly or mainly for the purposes of a club.
 any connected person.
- (3) The applicant must, no later than one month after the date of the conviction give notice of the conviction to the Licensing Board to which the application was made.
- (4) A notice under subsection (3) must specify-
 - (a) the nature of the offence, and
 - (b) the date of the conviction.

Licensing Board



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DESCRIPTION OF PREMISES Licensing (Scotland) Act 2005, section 20(2)(a)

Question 5

Description of Premises (where Application is Submitted by a Member's Club please also complete question 6)

PREMISES ARE A 2 STOREY BUILDING WITH A
RESIDENTIAL PROPERTY ABOVE, WITH RETAIL SHOP
BELOW.

THE PREMISES IS LOCATED IN THE CENTRE OF
A HOUSING ESTATE.

Question 6

To be completed by Member's Club Only

Do the Club's Constitution and Rules Conform to
The requirements of regulation 2 of the Licensing
(Clubs) (Scotland) Regulations 2007

Yes/No*

*Delete as appropriate

A Copy of the Club's Constitution & Rules **MUST** Be Included With
The Application

DECLARATION BY APPLICANT OR AGENT ON BEHALF OF APPLICANT

If Signing on Behalf of the Applicant please State in what Capacity

The contents of this Application are true to the best of my knowledge and belief.

Signature * (see note below)

Date 07/03/2025

Capacity AGENT APPLICANT/AGENT
(delete as appropriate)

Telephone number and email address of signatory

Licensing Board



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Council**

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I Have Enclosed the Relevant Documents with this Application – Please Tick the Relevant Boxes	
Operating Plan	<input checked="" type="checkbox"/>
Layout Plan	<input checked="" type="checkbox"/>
Planning Certificate	<input checked="" type="checkbox"/>
Building Standards Certificate	<input checked="" type="checkbox"/>
Food Hygiene Certificate	<input checked="" type="checkbox"/>

***Data Protection Act 1998**

The Information on this Form may be held on an Electronic Public Register which may be available to Members of the Public on Request

Licensing Board



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Council**

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FOR USE BY THE LICENSING BOARD ONLY **APPLICATION CHECKLIST**

DATE RECEIVED	
FEE AMOUNT	
RECEIPT NUMBER	
RECEIVED BY (INITIALS)	
CONSIDERATION DATE	
LAST DATE FOR CONSIDERATION	
DATE OF INITIAL HEARING	
DATE GRANTED/REFUSED (delete as appropriate)	

FOR USE BY THE LICENSING BOARD ONLY **IF APPLICATION IS FOR A PREMISES LICENCE** **DOCUMENTS REQUIRED**

OPERATING PLAN	
LAYOUT PLAN	
PLANNING CERTIFICATE	
BUILDING STANDARDS CERTIFICATE	
FOOD HYGIENE CERTIFICATE	

FOR USE BY THE LICENSING BOARD ONLY **IF APPLICATION IS FOR A PROVISIONAL PREMISES LICENCE** **DOCUMENTS REQUIRED**

PROVISIONAL PLANNING CERTIFICATE	
OPERATING PLAN	
LAYOUT PLAN	



OPERATING PLAN

Licensing (Scotland) Act 2005, section 20(2)(b)(i)

Question 1

STATEMENT REGARDING ALCOHOL BEING SOLD ON PREMISES/OFF PREMISES OR BOTH

1(a) Will alcohol be sold for consumption solely ON the Premises?	YES /NO*
1(b) Will alcohol be sold for consumption solely OFF the Premises?	YES/ NO *
1(c) Will alcohol be sold for consumption both ON and OFF the Premises?	YES /NO*

*Delete as appropriate

Question 2

STATEMENT OF **CORE** TIMES WHEN ALCOHOL WILL BE SOLD FOR CONSUMPTION **ON** PREMISES

DAY	ON CONSUMPTION	
	OPENING TIME	TERMINAL HOUR
MONDAY	N/A	N/A
TUESDAY	N/A	N/A
WEDNESDAY	N/A	N/A
THURSDAY	N/A	N/A
FRIDAY	N/A	N/A
SATURDAY	N/A	N/A
SUNDAY	N/A	N/A.

Question 3



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DAY	ON CONSUMPTION	
	OPENING TIME	TERMINAL HOUR
MONDAY	10:00	22:00
TUESDAY	10:00	22:00
WEDNESDAY	10:00	22:00
THURSDAY	10:00	22:00
FRIDAY	10:00	22:00
SATURDAY	10:00	22:00
SUNDAY	10:00	22:00

Question 4

SEASONAL VARIATIONS

Does the Applicant intend to operate according to Seasonal Demand	YES /NO*
<p>*If YES – provide details</p>	

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Question 5

PLEASE INDICATE THE OTHER ACTIVITIES OR SERVICES THAT WILL BE PROVIDED ON THE PREMISES IN ADDITION TO SUPPLY OF ALCOHOL

1	2	3	4
	Please Confirm	To Be Provided During Core Licensed Hours	Be Provided Outwith Core Licensed Hours
	YES/NO	YES/NO	YES/NO
5(a) Activity			
Accommodation	N	N/A	N/A
Conference Facilities	N	N	N
Restaurant Facilities	N	N	N
Bar Meals	N	N	N
5(b) Activity - Social Functions Including:			
Receptions Including Wedding, Funerals, Birthdays, Retirements Etc.	N	N	N
Club of Other Group Meetings etc.	N	N	N
5(b) Activity - Entertainment Including:			
Recorded Music (see 5g)	Y	Y	Y
Live Performance (see 5g)	N	N	N
Dance Facilities	N	N	N
Theatre	N	N	N
Films	N	N	N
Gaming	N	N	N

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Indoor/Outdoor Sports	N	N	N
Televised Sport	N	N	N
5(d) Activity			
Outdoor Drinking Facilities	N	N	N
5(e) Activity			
Adult Entertainment*	N	N	N

* Adult Entertainment means any form of entertainment which-

- (a) involves a person performing an act of an erotic or sexually explicit nature; and
- (b) is provided wholly or mainly for the sexual gratification or titillation of the audience

Where you have answered **YES** in respect of any entry in Column 4 above, please provide further details below

BACKGROUND MUSIC TO BE PLAYED ALL TRADING HOURS.

5(f) Any Other Activities

If you propose to provide any activities other than those listed in 5(a) – (e) please provide details or further information in the box below

HOME DELIVERY OF FOOD & ALCOHOL.
PARCEL COLLECTION SERVICE
FOOD TO GO

5(g) Late Night Premises Opening after 1.00am

Where You Have Confirmed That You Are Providing Live or Recorded Music Will The Decibel Level Exceed 85dB	YES/NO*
When Fully Occupied Are There Likely To Be More Customers Standing Than Seated	YES/NO*

*Delete As Appropriate

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6(e) Provide Statement Regarding the **PARTS** of the Premises to Which Children and Young Persons Will Be Allowed Entry

N/A

Question 7

CAPACITY OF PREMISES

What is the Proposed Capacity of the Premises to Which This Application Relates?

8-95m²

Question 8

PREMISES MANAGER (NOTE Not Required Where Application is For Grant of Provisional Premises Licence)

Personal Details

8(a) Name

HAFIZ MOHAMMAD SHAHZAD

8(b) Date of Birth



Licensing Board



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8(c) Contact Address

--	--	--

8(d) Email Address

N/A

8(e) Personal Licence

Date of Issue	Name of Licensing Board Issuing	Reference No. Of Personal Licence
30/8/2024	NORTH LANARKSHIRE LICENSING BOARD	NL5250

DECLARATION BY APPLICANT OR AGENT ON BEHALF OF APPLICANT

If Signing on Behalf of the Applicant Please State in What Capacity.

The Contents of This Operating Plan Are True to the Best of my Knowledge and Belief.

Signature* (See Note Below)

Date07/03/2025.....

CapacityAGENT.....~~APPLICANT/AGENT~~
(Delete as appropriate)

Telephone Number and Email Address of Signatory

--

*** Data Protection Act 1998**

The Information on this Form May be Held on an Electronic Public Register Which May be Available to Members of the Public on Request



ARTICLE 18 & 19

APPLICATIONS TO WHICH SPECIAL PROCEDURE APPLIES – FULL LICENCE HELD

- 18 – (1) An application falls within this article if each of paragraphs (2) to (4) apply in respect of it.
- (2) The application must relate to premises in respect of which at the time that application is made there is in force a relevant permission granted-
- (a) before the beginning of the transitional period, or
 - (b) following upon a provisional grant of a licence made before the beginning of that period.
- (3) The operating plan and layout plan which accompany the application under sub- paragraphs (i) and (ii) of section 20(2)(b) of the 2005 Act must show that-
- (a) it is proposed that-
 - (i) the size and capacity of the premises;
 - (ii) the general nature of the premises; and
 - (iii) any entertainment to be provided on the premises,are to be substantially the same as at the date of the application; and
 - (b) alcohol is not to be sold on the premises outside the hours authorised by the relevant permission (whether by virtue of the original grant or by virtue of section
 - (c) 57, 58, 59, 60 or 64 of the 1976 Act(a)).
- (4) The application must be made by the appropriate date, determined in accordance with article 20.

APPLICATIONS TO WHICH SPECIAL PROCEDURE APPLIES- PROVISIONAL LICENCE HELD

- 19 – (1) An application falls within this article if each of paragraphs (2) to (4) apply in respect of it.
- (2) The application must relate to premises in respect of which at the time the application is made there is in effect a licence under Part 11 of the 1976 Act-
- (a) which was provisionally granted prior to the beginning of the transitional period; and
 - (b) the provisional grant of which has not yet been declared final.
- (3) The operating plan and layout plan which accompany the application under sub- paragraphs (i) and (ii) of section 20(2)(b) of the 2005 Act must show that-
- (a) it is proposed that-
 - (i) the size and capacity of the premises;
 - (ii) the general nature of the premises; and
 - (iii) any entertainment to be provided on the premises,are to be substantially the same as at the date of the application; and led to the provisional grant under the 1976 Act; and
 - (b) alcohol is not to be sold on the premises outside the hours authorised by the licence provisionally granted under the 1976 Act.
- (4) The application must be made by the appropriate date, determined in accordance with article 20.

Licensing Board



**Clackmannanshire
Council**

www.clacksweb.org.uk

Please return the completed form together with the relevant fee to:

**The Licensing Administrator
Clackmannanshire Council
Kilncraigs
Alloa
FK10 1EB**

If you require further information please contact June Andison on telephone number 01259 452093 or e-mail address licensing@clacks.gov.uk

SCHEDULE 6

Regulation 7

DISABLED ACCESS AND FACILITIES STATEMENT

Licensing (Scotland) Act 2005, section 20(2)(b)(ia)

Question 1

Disabled access and facilities

1(a)	Is there disabled access to the premises?	YES
1(b)	Do you have facilities for those with a disability	NO*
1(c)	Do you have any other provisions available to aid the use of the premises by disabled people	YES
*Delete as appropriate		

If you have answered Yes to any of the questions above please complete, as appropriate, the following sections.

Question 2

Access to the premises

Please provide clear information about how accessible the premises are for disabled people.

Access to the premises is available via one main entrance door. This is a manual door that opens inwards.
This doorway is wheelchair accessible.
The premises is one level flooring surface throughout the site.
There is suitable space within the premises to accommodate wheelchairs and customers who may have mobility difficulties.

Question 3

Facilities available

Please describe the facilities provided for disabled people.

The serving counter area can be accessed by wheelchair users.

Question 4

Other provisions

Please provide details of any other provisions made to aid the use of the premises by disabled people.

Assistance is offered to all customers when they enter the premises irrespective of whether they have a disability or not.
All staff have been trained to identify those who may appear to require support or assistance.

DECLARATION BY APPLICANT OR AGENT ON BEHALF OF APPLICANT

If signing on behalf of the applicant please state in what capacity.

The contents of this disabled access and facilities statement are true to the best of my knowledge and belief.

Signature ...  * (see note below)

Date28/02/2025.....

Capacity**AGENT**..... APPLICANT/AGENT

Telephone number and email address of signatory



*** Data Protection Act 1998** The information on this form may be held on an electronic public register which may be available to members of the public on request.

PERSONAL LICENCE

The holder of this licence is qualified and permitted to sell alcohol under the terms of the Licensing (Scotland) Act 2005

Licence number

NL5250

Name and Address of Licence Holder

Hafiz Muhammad Shahzad



Name of Issuing Licensing Authority

NORTH LANARKSHIRE LICENSING BOARD

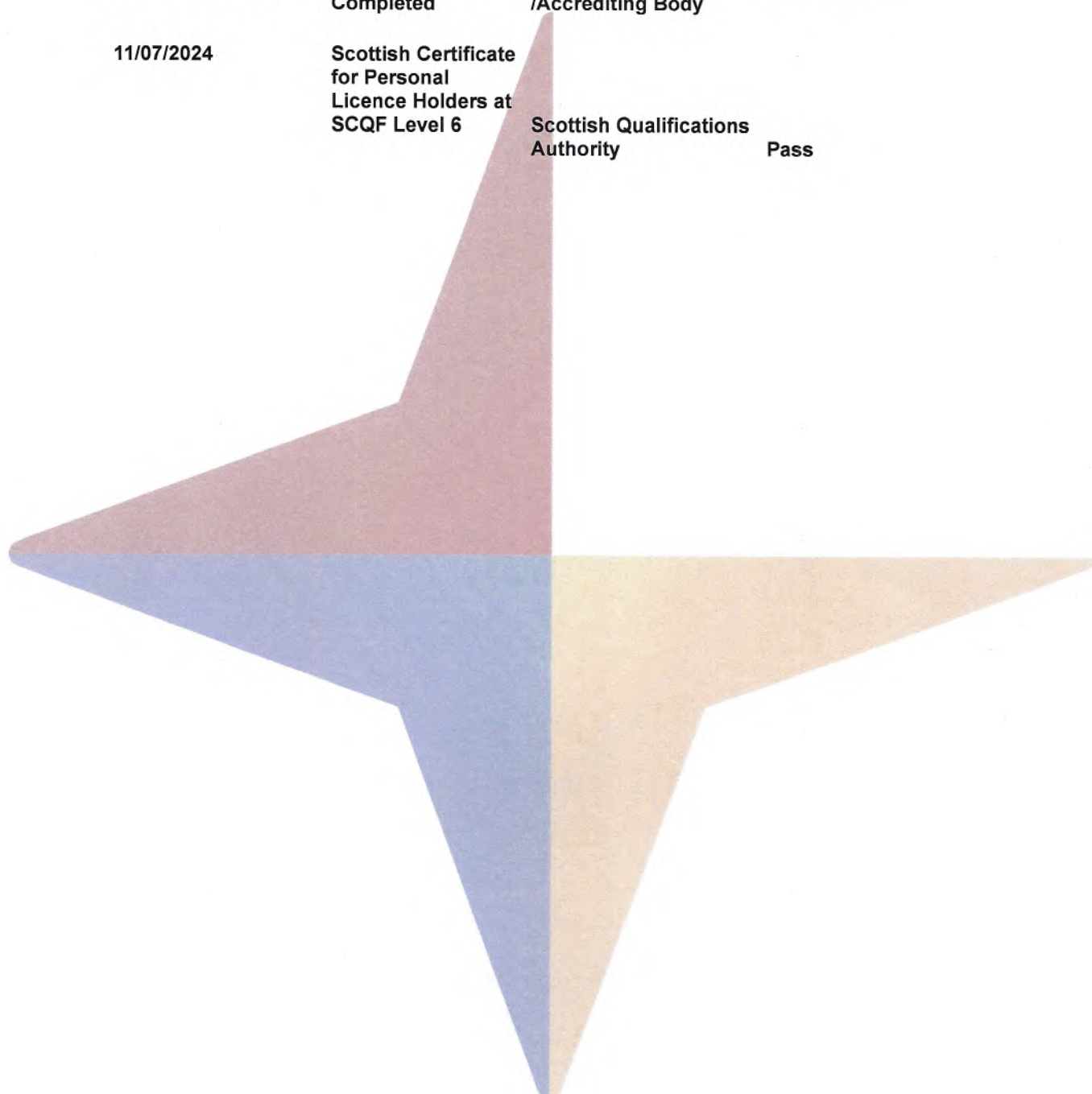
Expiry Date

30 August 2034

Training Record

Personal Licence number NL5250

Dates of Training	Title of Course Completed	Awarding /Accrediting Body	Level Attained
11/07/2024	Scottish Certificate for Personal Licence Holders at SCQF Level 6	Scottish Qualifications Authority	Pass



ANNEX B

Convictions for Relevant and Foreign Offences

Personal Licence number NL5250

Offence	Court	Date	Penalty
----------------	--------------	-------------	----------------

ANNEX C

Endorsements

Personal Licence number NL5250

Reason for Endorsement	Name of Licensing Board	Date of Commencement	Expiry Date
-----------------------------------	------------------------------------	---------------------------------	--------------------



LOCATION PLAN
Scale 1:1250
0 10 20 30 40 50 100 M
SCALE BAR 1:1250
© OS PAPER MAP COPYING LICENCE - 100057038

KEY

= FIRE EQUIPMENT AND EMERGENCY EQUIPMENT

= SINKS, WC'S, WHB'S, AND URINALS, ETC

= COUNTERS, BAR, GANTRY

= LOWERED COUNTER SECTION (750MM HIGH)

= ALCOHOL DISPLAY (ACCESSIBLE)

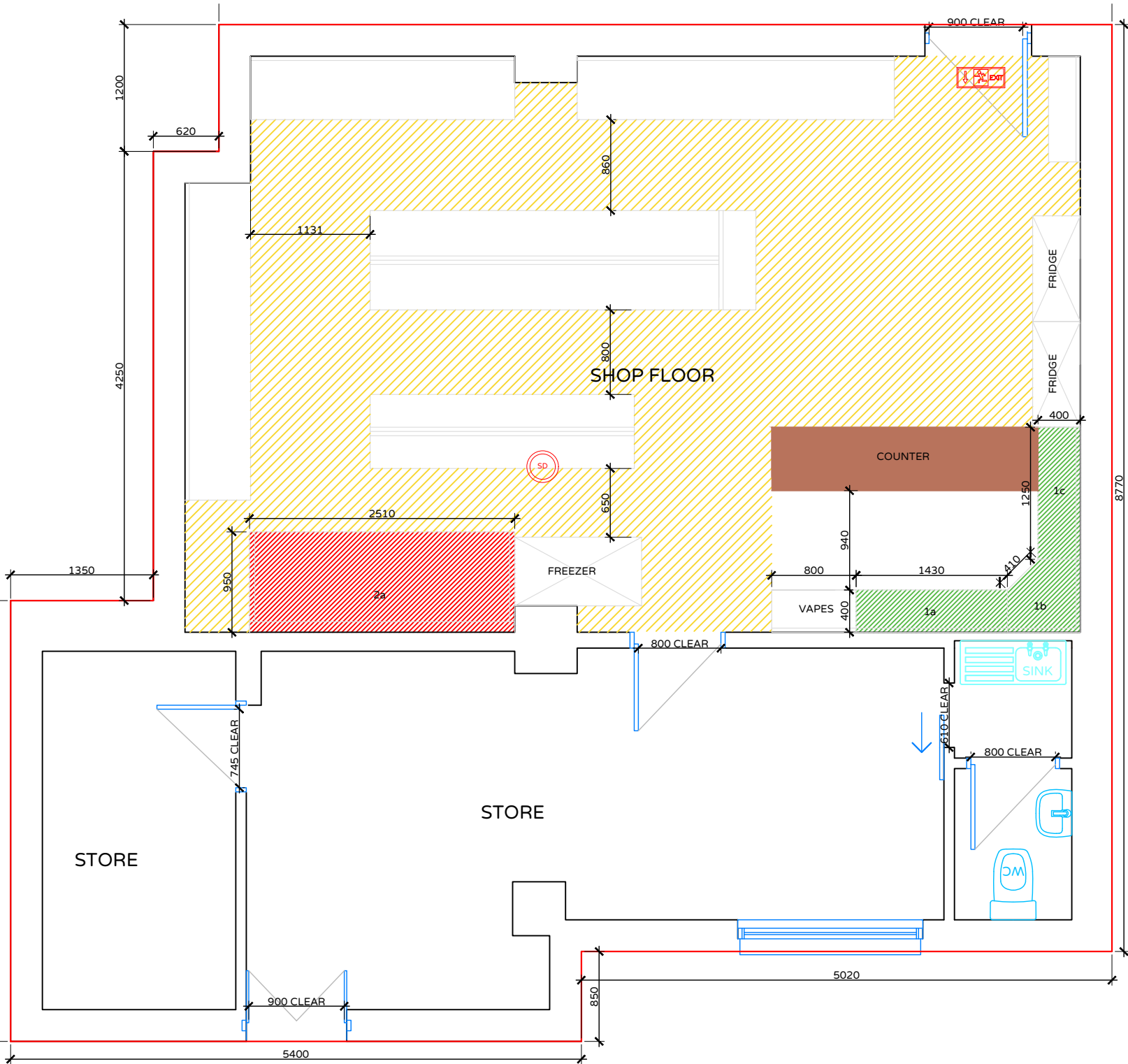
= ALCOHOL DISPLAY (INACCESSIBLE)

= PUBLIC ACCESS

AREA 1 (Inaccessible)						
Area	Name	Width	Height	Depth	Total Volume (m3)	Total Area (m2)
1	1a	1.43	2.25	0.40	1.3	3.2
1	1b	0.41	2.25	1.00	0.9	0.9
1	1c	1.25	2.25	0.40	1.1	2.8
TOTAL					3.3	7.0

AREA 2 (Accessible)						
Area	Name	Width	Height	Depth	Total Volume (m3)	Total Area (m2)
2	2a	1.25	1.60	0.95	1.9	2.0
TOTAL					1.9	2.0

					Total Volume (m3)	Total Area (m2)
COMBINED					5.2	8.95



FIRE SYMBOL LEGEND

= SMOKE DETECTOR

= EXIT LIGHT

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THIS DESIGN, DRAWING, SPECIFICATIONS AND ALL WORKS UNDERTAKEN IN RELATION TO THE NAMED PROJECT AND FOR THE USE ONLY OF THE CLIENT, AS NAMED IN THE TITLE BLOCK BY HELIX ARCHITECTURE STUDIO LTD., TO WHOM THEY HAVE BEEN ISSUED. NO RESPONSIBILITY IS ACCEPTED TO ANY THIRD PARTY FOR THE WHOLE OR ANY PART OF ITS CONTENTS.

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HELIX
ARCHITECTURE STUDIO

Suite 3E, Unit 3, The Courtyard, Callendar Business Park,
Falkirk FK1 1XR
Tel: 01324 468155
Email: admin@helixarchitecturestudio.com

CLIENT
GNE Consultancy

PROJECT
54A DOVECOT RD, TULLIBODY,
ALLOA FK10 2QY, UK

DRAWING
EXISTING FLOOR PLAN

SCALE
AS NOTED @ A3

DRAWN
SM/09/24

STATUS
LICENCE

DRAWING NO.
H249/LIC

REV
-



**Clackmannanshire
Council**

LICENSING (SCOTLAND) ACT 2005
SECTION 50

BUILDING CERTIFICATE

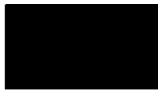
Keystore Tullibody, 54A, Dovecot Road, Tullibody. FK10 2QY

On behalf of the Development Services,

Clackmannanshire Council,

I hereby certify that a completion certificate under section 18 of the Building (Scotland) Act 2003 in respect of any construction or conversion of the above named premises in connection with their proposed use as licensed premises is not required.

Date: 18 December 2024



Signed:

For the Local Authority

WARNING – This Section 50 Certificate (Building Standards) does not exempt you from obtaining other Section 50 Certificates that may be necessary, such as from the Council's Planning and Environmental Health Teams. Consult the local authority if in doubt.



**Clackmannanshire
Council**

LICENSING (SCOTLAND) ACT 2005
SECTION 50

ENVIRONMENTAL HEALTH CERTIFICATE

On behalf of the Head of Development and Environment Services,

Clackmannanshire Council,

I hereby certify that the premises subject to an application made by

Javaid Muhammad Shafqat

in relation to grant of a Food Hygiene Certificate

at

Keystore Tullibody

54A Dovecot Road, Tullibody, FK10 2QY

Are regularly inspected by this department and

Found to comply with the requirements of the

Food Hygiene (Scotland) Regulations 2006

with respect to construction, layout, drainage, ventilation, lighting, water supply, and the provision of sanitary and washing facilities.

Date: 8th January 2025

Signed:



Kay Macdonald
ENVIRONMENTAL HEALTH OFFICER



LICENSING (SCOTLAND) ACT 2005
SECTION 50

PLANNING CERTIFICATE

Keystore, 54A Dovecot Road, Tullibody, FK10 2QY

On behalf of the Service Manager - Development

Clackmannanshire Council,

I hereby certify that the above named premises referred to in the application dated 13th October 2024, have been granted planning permission under the Town and Country Planning (Scotland) Act 1997, as amended, in respect of any development in connection with their proposed use as licensed premises.

Date: 3rd January 2025

Signed: Keith Johnstone

**KEITH JOHNSTONE
PRINCIPAL PLANNER
CLACKMANNANSHIRE COUNCIL**



Partnership and Performance

Kilncraigs, Greenside Street, Alloa, FK10 1EB

Telephone: 01259 450000

Memo

To: **The Clerk to the Licensing Board
Clackmannanshire Council
Kilncraigs
Greenside Street
Alloa FK10 1EB**

From: **Paul Fair
Licensing Standards Officer**

Extension: **2091**

Email: **pfair@clacks.gov.uk**

Our Ref: **PF/LSO/NPL/REP**

Your Ref:

Date: **6 May, 2025**

Subject: **Licensing (Scotland) Act, 2005. Section 29
Application for a Premises Licence
Keystore 54a Dovecote Road, Tillibody, FK10 2QY
Muhammid Shafqat Javaid [REDACTED]**

1. Having considered the content of the application I have the following comments to make, these comments should be treated as a representation in the terms of section 22 of the Licensing (Scotland) Act, 2005.
2. The application to be determined is an application for a new premises licence.
3. The only other matter of significance connected to this application is that the answer to Question 5(f) indicated that the premises would offer home delivery of food, groceries and alcohol.
4. The Clackmannanshire Licensing Board Statement of Licensing Policy 2023-2028 (the Policy) confirms at page 19 that the Board will require all premises seeking to make home deliveries of alcohol to have this specified on their operating plan.
5. The Policy goes on to indicate that home delivery of alcohol should be robustly managed and is likely to attract additional local conditions where the Licensing Board think it is necessary and expedient for the purposes of the licensing objectives.
6. In this case, I would suggest that to support compliance with the licensing objectives contained within the Licensing (Scotland) Act, 2005, that if the Board decide to grant the licence they should apply additional local conditions of the type suggested in the Policy.
7. At **Appendix A** I have drafted proposed conditions for the benefit of the Licensing Board that I believe will adequately address the common concerns that surround the home delivery of alcohol. I would suggest that these proposed conditions are necessary and expedient for the purposes of the licensing objectives.
8. Those concerns are deliveries being made to underage persons, or to persons who are drunk or at serious risk of harm from drinking alcohol, and deliveries being made by untrained individuals, or by couriers that do not have robust age verification measures in place.
9. I have no further concerns about the application.

Paul Fair Licensing Standards Officer.

Appendix A

Draft Local |Conditions Home Delivery Of Alcohol

1. A written Age Verification Policy (AVP) must be kept and applied to all sales of alcohol for delivery to any place off the premises. This AVP must set out the steps that are to be taken to establish the age of a person attempting to take delivery of alcohol ("the customer") if it appears to the person making delivery of the alcohol that the customer appears to be less than 25 years of age (or such older age as may be specified in the policy).
2. Information must be provided to customers whether online or in store that Alcohol will only be left at the delivery address with a person who can prove that they are over 18 years of age.
3. Premises Licence holders and Premises Managers must ensure that all persons involved in the delivery of alcohol from the premises have received appropriate training in the content and application of the Age Verification Policy to be applied to all deliveries.
4. A record of all persons trained in relation to the Age Verification Policy will be kept on the premises and made available to the Licensing Standards Officer and any Constable of Police Scotland.
5. A copy of the training record referred to in No 4 above should be supplied to delivery agent on completion of the training
6. Licence holders and Premises Managers will ensure that all persons involved in the delivery of alcohol from the premises have received appropriate training to ensure that deliveries of alcohol are not made to persons who are or appear to be drunk.
7. Licence holders using Royal Mail, a private postal service, a courier service or independent delivery drivers will ensure that an age verified signed for delivery option is utilised that requires any package containing alcohol to be left with an adult over 18 at the specified delivery address and at no other place.
8. The premises licence holder will ensure that records of all alcohol deliveries are retained on the premises and that those record contain the following information, the forename and surname of the purchaser, the delivery address, the quantity and type of alcohol delivered and the purchase price.
9. All records, electronic or written made in relation to the delivery of alcohol will be kept on the premises for at least 12 months and will be made available on demand to a Licensing Standards Officer for the area where the premises are located or to a Constable of Police Scotland.

30/04/2025

Your Ref: Premises Licence
Application - 54a Dovecot Road
Our Ref: 918753

Clerk to the Licensing Board
Clackmannanshire Council
Kilncraigs
Alloa
FK10 1EB



Roddy Irvine
Chief Superintendent
Divisional Commander

Forth Valley Division Headquarters
Randolphfield
St Ninian's Road
Stirling
FK8 2HD

Dear Sir/Madam,

**LICENSING (SCOTLAND) ACT 2005 - APPLICATION FOR THE GRANT OF A
PREMISES LICENCE
GENERAL STORE TULLIBODY
GENERAL STORE, 54A DOVECOT ROAD, TULLIBODY, CLACKMANNANSIRE,
FK10 2QY.
HAFIZ MOHAMMAD SHAHZAD**

I refer to the above application and in terms of Section 21(4)(a)(i) and (ii) of the Licensing (Scotland) Act 2005, I have to advise you that neither the applicant nor any connected person has been convicted of any relevant offence.

I am unable to confirm the existence of any foreign offence in respect of the applicant or any connected person.

Yours faithfully



Roddy Irvine
Chief Superintendent
Divisional Commander

For enquiries, please contact the Licensing Department on +443004245984 or +443004245986.



Clackmannanshire
Council

www.clacksweb.org.uk

Licensing Board

Licensing (Scotland) Act 2005, Section 29
Application for Variation of Premises Licence

To:

Clerk to the Licensing Board
Clackmannanshire Council
Kilncraigs
Alloa
FK10 1EB

If you are Completing this Form by Hand, Please Write Legibly in Block Capitals using **BLACK INK**. Please Ensure the Completed Application is Signed by the Applicant, Dated and Returned to the Above Address along with the Fee and the Original Licence or a Statement of Reasons as to why the Original Licence Cannot be Produced.

APPLICANT INFORMATION

Question 1

Name, Address, Postcode and Licence Number of Premises.

MCCREGORS
41, PRIMROSE ST
ALLOA
FK10 1JJ

PREMISES LICENCE number :- CC207

Question 2

Full Name, Address, Postcode, Telephone Number and Email Address of the

SEE OVER PAGE

GARY MCGREGOR



DETAILS OF VARIATION

Question 3

Brief Details of Variation (Continue on Separate Sheet if Necessary)

SEEKING TO AMEND THE TERMS OF CHILDREN AND
YOUNG PERSONS ACCESS TO PERMIT CHILDREN AND
YOUNG PERSONS ONTO THE PREMISES ONLY FOR
PREBOOKED PRIVATE FAMILY EVENTS.

ALSO TO PROVIDE HOME DELIVERIES
OF ALCOHOL / COCKTAILS

OPERATING PLAN

Question 4

Do you Propose to Vary any of the Information Within the Operating Plan
Contained in the Licence?

☒ YES/NO

If Yes Please Complete and submit New Operating Plan to include the
Proposed Variations.

HAVE DONE THIS

Question 5

Do you Propose a Variation to the Layout Plan Contained in the Licence?

YES/NO

If Yes Please Supply **6 Copies** of the New Layout Plan Conforming to Paragraph 5 of The Premises Licence (Scotland) Regulations 2007.

CONDITIONS

Question 6

Do you propose a variation to any of the conditions to which the licence is subject?

YES/NO

If Yes please give details of the proposed variation below

Please Note That You Cannot Vary any Condition Which Is on Your Licence By Virtue Of Section 27(1) Of The Licensing (Scotland) Act, 2005 (Mandatory Conditions).

PREMISES MANAGER

Question 7

If you Propose to Vary the Information Contained in the Licence Relating to the Premises Manager . Please Provide the following information.

N/A

Name, Address and Personal Licence Details (Number and Issuing Board) of the Existing Premises Manager

If only the existing Premises Manager's Personal Details have Changed Please Provide details

If there is a Change of Premises Manager Please Provide the following:- NO

Name and Address of the Proposed Premises Manager

Date and Place of Birth of the Proposed Premises Manager

Email Address and Telephone Number of the Proposed Premises Manager

Personal Licence

Date of Issue	Name of Licensing Board Issuing	Reference No. Of Personal Licence
---------------	------------------------------------	--------------------------------------

Is the Variation Relating to the change of Premises Manager to Take Effect
During the Application Period

YES/NO

If the Answer to the Above Question is NO Please Provide Below the Date the
Variation is to Take Effect.

DECLARATION BY APPLICANT OR AGENT ON BEHALF OF APPLICANT

If Signing on Behalf of the Applicant Please State in What Capacity.

The Contents of This Application Are True to the Best of my Knowledge and
Belief.

Signature

* (See Note Overleaf)

Date

27/02/25

(Delete as appropriate)

Telephone Number and Email Address of Signatory

.....
.....
.....

*** Data Protection Act 1998**

The Information on this Form May be Held on an Electronic Public Register Which May be Available to Members of the Public on Request

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Checklist

Fee enclosed

Application signed/dated

Original Licence enclosed or a
Statement of reasons for failing to
produce the Licence

New Operating Plan Enclosed

New Layout Plan Enclosed

Licensing Board



Clackmannanshire
Council

www.clacksweb.org.uk

PAID 07 MAR 2025

£150.00
CINE

OPERATING PLAN

Licensing (Scotland) Act 2005, section 20(2)(b)(i)

Question 1

STATEMENT REGARDING ALCOHOL BEING SOLD ON PREMISES/OFF PREMISES OR BOTH

1(a) Will alcohol be sold for consumption solely ON the Premises?	YES/NO*
1(b) Will alcohol be sold for consumption solely OFF the Premises?	YES/NO*
1(c) Will alcohol be sold for consumption both ON and OFF the Premises?	<u>YES</u> /NO*

*Delete as appropriate

Question 2

STATEMENT OF **CORE** TIMES WHEN ALCOHOL WILL BE SOLD FOR CONSUMPTION **ON** PREMISES

DAY	ON CONSUMPTION	
	OPENING TIME	TERMINAL HOUR
MONDAY	11:00 hrs	00:00 hrs
TUESDAY	11:00 hrs	00:00 hrs
WEDNESDAY	11:00 hrs	00:00 hrs
THURSDAY	11:00 hrs	00:00 hrs
FRIDAY	11:00 hrs	01:00 hrs
SATURDAY	11:00 hrs	01:00 hrs
SUNDAY	11:00 hrs	00:00 hrs

Licensing Board



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Council

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Question 3

STATEMENT OF **CORE** TIMES WHEN ALCOHOL WILL BE SOLD FOR
CONSUMPTION **OFF** PREMISES

DAY	ON CONSUMPTION	
	OPENING TIME	TERMINAL HOUR
MONDAY	11:00 hrs	22:00 hrs
TUESDAY	11:00 hrs	22:00 hrs
WEDNESDAY	11:00 hrs	22:00 hrs
THURSDAY	11:00 hrs	22:00 hrs
FRIDAY	11:00 hrs	22:00 hrs
SATURDAY	11:00 hrs	22:00 hrs
SUNDAY	11:00 hrs	22:00 hrs

Question 4

SEASONAL VARIATIONS

Does the Applicant intend to operate according to Seasonal Demand	<input checked="" type="radio"/> YES <input type="radio"/> NO*
<p>*If YES – provide details</p> <p>The premises would like to take advantage of any additional hours offered by the Licensing Board during the festive period</p>	

Licensing Board

Question 5



Clackmannanshire
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PLEASE INDICATE THE OTHER ACTIVITIES OR SERVICES THAT WILL BE PROVIDED ON THE PREMISES IN ADDITION TO SUPPLY OF ALCOHOL

1	2	3	4
	Please Confirm	To Be Provided During Core Licensed Hours	Be Provided Outwith Core Licensed Hours
	YES/NO	YES/NO	YES/NO
5(a) Activity			
Accommodation	NO	N/A	N/A
Conference Facilities	NO	NO	NO
Restaurant Facilities	NO	NO	NO
Bar Meals	NO	NO	NO
5(b) Activity - Social Functions Including:			
Receptions Including Wedding, Funerals, Birthdays, Retirements Etc.	yes	yes	yes
Club of Other Group Meetings etc.	yes	yes	yes
5(b) Activity - Entertainment Including:			
Recorded Music (see 5g)	yes	yes	yes
Live Performance (see 5g)	yes	yes	yes
Dance Facilities	NO	NO	NO
Theatre	NO	NO	NO
Films	yes	yes	yes
Gaming	yes	yes	yes

Licensing Board



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Indoor/Outdoor Sports	yes	yes	yes
Televised Sport	yes	yes	yes
5(d) Activity			
Outdoor Drinking Facilities	no	no	no
5(e) Activity			
Adult Entertainment*	no	no	no

* Adult Entertainment means any form of entertainment which-

- (a) involves a person performing an act of an erotic or sexually explicit nature; and
- (b) is provided wholly or mainly for the sexual gratification or titillation of the audience

Where you have answered **YES** in respect of any entry in Column 4 above, please provide further details below

PLANNING, PREPARATION AND OTHER ACTIVITIES MAY TAKE PLACE OUTWITH CORE HOURS. PRACTICE SESSIONS FOR LIVE MUSIC MAY TAKE PLACE OUTWITH CORE HOURS

5(f) Any Other Activities

If you propose to provide any activities other than those listed in 5(a) – (e) please provide details or further information in the box below

QUIZ NIGHTS, CHARITY EVENTS, RACE NIGHTS, SILENT DISCO AND OTHER FAMILY EVENTS
ADD HOME DELIVERY OF ALCOHOL

DMC
9/5/25

5(g) Late Night Premises Opening after 1.00am

N/A

Where You Have Confirmed That You Are Providing Live or Recorded Music Will The Decibel Level Exceed 85dB	YES/NO*
When Fully Occupied Are There Likely To Be More Customers Standing Than Seated	YES/NO*

*Delete As Appropriate

Licensing Board

Question 6 (On-Sales only)



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CHILDREN AND YOUNG PERSONS

6(a)	When Alcohol Is Being Sold For Consumption On The Premises Will Children Or Young Persons Be Allowed Entry	<input checked="" type="radio"/> YES <input type="radio"/> NO*
------	--	--

6(b) Where the answer to 6(a) is YES provide statement of the **TERMS** under which they will be allowed entry

ALLOW ENTRY FOR CHILDREN AND YOUNG PERSONS ONLY FOR PREBOOKED PRIVATE FAMILY ORIENTATED EVENTS
--

6(c) Provide Statement Regarding the **AGES** of children or Young Persons to be Allowed Entry

AGE RANGE OF 0-17 YEARS

6(d) Provide Statement Regarding the **TIMES** During Which Children and Young Persons will be Allowed Entry

DURING ALL OPENING HOURS

Licensing Board



Clackmannanshire
Council

www.clacksweb.org.uk

6(e) Provide Statement Regarding the **PARTS** of the Premises to Which Children and Young Persons Will Be Allowed Entry

ALL PUBLIC AREAS

Question 7

CAPACITY OF PREMISES

What is the Proposed Capacity of the Premises to Which This Application Relates?

80

Question 8

PREMISES MANAGER (NOTE Not Required Where Application is For Grant of Provisional Premises Licence)

Personal Details

8(a) Name

GARY MCGLEAGOR

8(b) Date of Birth

03 SEPTEMBER 1963

Licensing Board



Clackmannanshire
Council

www.clacksweb.org.uk

8(c) Contact Address

MCGREGORS 41, PRIMROSE ST ALLAN FK10 1JJ

8(d) Email Address

[REDACTED]

8(e) Personal Licence

Date of Issue	Name of Licensing Board Issuing	Reference No. Of Personal Licence
28/02/2019	CLACKMANNANSHIRE LICENSING BOARD	CC105

DECLARATION BY APPLICANT OR AGENT ON BEHALF OF APPLICANT

If Signing on Behalf of the Applicant Please State in What Capacity.

The Contents of This Operating Plan Are True to the Best of my Knowledge and Belief.

Signature

[REDACTED]

.....* (See Note Below)

Date

27/02/25

Capacity

..... APPLICANT/~~AGENT~~

(Delete as appropriate)

Telephone Number and Email Address of Signatory

[REDACTED]

* Data Protection Act 1998

The Information on this Form May be Held on an Electronic Public Register Which May be Available to Members of the Public on Request

Licensing Board



Clackmannanshire
Council

www.clacks.gov.uk

Comhairle Siorrachd
Chlach Mhanann

Licensing (Scotland) Act 2005, Section 68

Application for Extended Hours

PAID - 3 APR 2025

£10

**THIS PAPER RELATES TO
ITEM 4iv
ON THE AGENDA**

To:

Clerk to the Licensing Board
Clackmannanshire Council
Kilncraigs
Alloa
FK10 1EB

If you are Completing this Form by Hand, Please Write Legibly in Block Capitals using **BLACK INK**. Please Ensure the Completed Application is Signed by the Applicant, Dated and Returned to the Above Address along with the Fee.

APPLICANT INFORMATION

(An Application for Extended Hours can only be made by the Premises Licence Holder for a Special Event or Occasion to be Catered for on the Premises or for a Special Event of Local or National Significance)

Question 1

Name, Address, Postcode and Licence Number of **Premises**.

VOLUNTEER ARMS
HIGH ST.
TILLCOLTY
FK13 6DU.

Premises Licence No. CC0051

Question 2

Full Name, Address, Postcode, Telephone Number and Email Address of the **Current Licensee**.

JOHN FORD BLACK
VOLUNTEER ARMS
132 HIGH ST.
TILLCOLTY
CLACKS
FK13 6DU

Personal Licence No. (if held) CC124

DETAILS OF SPECIAL EVENT OR OCCASION TO BE CATERED FOR ON
THE PREMISES or OF SPECIAL EVENT OF LOCAL OR NATIONAL
SIGNIFICANCE

Question 3

Brief Details of Special Event (Continue on Separate Sheet if Necessary)

SATURDAY 19TH JULY 2025.

WE WOULD LIKE AN EXTENSION OF 1 HOUR ON THE MORNING OF THE BRITISH LIONS TEST AGAINST AUSTRALIA.

THE KICK OFF IS 11AM, SO WE ARE HOPING FOR AN EXTENSION TO START AT 10AM.

THIS WILL ALLOW US TO HAVE PEOPLE SEATED AND READY FOR KICK OFF.

AS BEFORE, WITH PERMISSION, THIS WILL BE A TICKETED EVENT WITH BREAKFAST ROLLS INCLUDED IN THE PRICE.

TEAS AND COFFEE AVAILABLE ON REQUEST.

Hours

Question 4

Please detail the current licensed hours of the premises.
(Detail hours for all days in which you are applying to extend)

Commencement Hour Terminal Hour

11am UNTIL 1am.

☐

Question 5

Please detail the proposed extended hours.

Commencement Hour Terminal Hour

10am UNTIL 11am

Question 6

Please detail the proposed period during which the extended hours will apply

(Period must not exceed one month)

First Day/Date Last Day/Date
(if different from first day)

19/07/25

DECLARATION BY APPLICANT OR AGENT ON BEHALF OF APPLICANT

If Signing on Behalf of the Applicant Please State in What Capacity.

The Contents of This Application Are True to the Best of my Knowledge and Belief.

Signature * (See Note Below)

Date 3/4/25

Capacity APPLICANT APPLICANT/AGENT
(Delete as appropriate)

Telephone Number and Email Address of Signatory

.....
.....
.....

If you require any further information please contact the Licensing Administrator on telephone number 01259 452093 or email address licensing@clacks.gov.uk

☐ * **Data Protection Act 1998**

The Information on this Form May be Held on an Electronic Public Register Which May be Available to Members of the Public on Request

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Checklist

Fee enclosed

Application signed/dated

Licensing Board



Clackmannanshire
Council

www.clacks.gov.uk

Comhairle Siorrachd
Chlach Mhanann

PAID - 3 APR 2025

R10

Licensing (Scotland) Act 2005, Section 68

Application for Extended Hours

To:

Clerk to the Licensing Board
Clackmannanshire Council
Kilncraigs
Alloa
FK10 1EB

If you are Completing this Form by Hand, Please Write Legibly in Block Capitals using **BLACK INK**. Please Ensure the Completed Application is Signed by the Applicant, Dated and Returned to the Above Address along with the Fee.

APPLICANT INFORMATION

(An Application for Extended Hours can only be made by the Premises Licence Holder for a Special Event or Occasion to be Catered for on the Premises or for a Special Event of Local or National Significance)

Question 1

Name, Address, Postcode and Licence Number of Premises.

VOLUNTEER ARMS
HIGH ST
TILLCOUNTRY
FK13 6DU

Premises Licence No. CC0051

Question 2

Full Name, Address, Postcode, Telephone Number and Email Address of the Current Licensee.

JOHN FORD BLACK
VOLUNTEER ARMS
132 HIGH ST
TILLCOUNTRY
CLACKS
FK13 6DU

Personal Licence No. (if held) CC124

DETAILS OF SPECIAL EVENT OR OCCASION TO BE CATERED FOR ON THE PREMISES or OF SPECIAL EVENT OF LOCAL OR NATIONAL SIGNIFICANCE

Question 3

Brief Details of Special Event (Continue on Separate Sheet if Necessary)

SATURDAY 26TH JULY 2025

WE WOULD LIKE AN EXTENSION OF HOUR ON THE MORNING OF THE BRITISH LIONS TEST AGAINST AUSTRALIA.

THE KICK OFF IS 11AM, SO WE ARE HOPING FOR AN EXTENSION TO START AT 10AM

THIS WILL ALLOW US TO HAVE PEOPLE SEATED AND READY FOR KICK OFF.

AS BEFORE, WITH PERMISSION, THIS WILL BE A TICKETED EVENT WITH BREAKFAST ROLLS INCLUDED IN THE PRICE.

TEAS AND COFFEE AVAILABLE ON REQUEST.

Hours

Question 4

Please detail the current licensed hours of the premises.
(Detail hours for all days in which you are applying to extend)

Commencement Hour Terminal Hour

11am UNTIL 1am



Question 5

Please detail the proposed extended hours.

Commencement Hour Terminal Hour

10am UNTIL 11am

Question 6

Please detail the proposed period during which the extended hours will apply

(Period must not exceed one month)

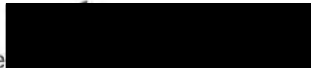
First Day/Date Last Day/Date
(if different from first day)

26/07/25

DECLARATION BY APPLICANT OR AGENT ON BEHALF OF APPLICANT

If Signing on Behalf of the Applicant Please State in What Capacity.

The Contents of This Application Are True to the Best of my Knowledge and Belief.

Signature  * (See Note Below)

Date 3/4/25

Capacity Applicant APPLICANT/AGENT
(Delete as appropriate)

Telephone Number and Email Address of Signatory



If you require any further information please contact the Licensing Administrator on telephone number 01259 452093 or email address licensing@clacks.gov.uk

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Checklist

Fee enclosed

Application signed/dated

Licensing Board



Clackmannanshire
Council

www.clacks.gov.uk

Comhairle Siorrachd
Chlach Mhanann

PAID - 3 APR 2025
£10

Licensing (Scotland) Act 2005, Section 68

Application for Extended Hours

To:

Clerk to the Licensing Board
Clackmannanshire Council
Kilncraigs
Alloa
FK10 1EB

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APPLICANT INFORMATION

(An Application for Extended Hours can only be made by the Premises Licence Holder for a Special Event or Occasion to be Catered for on the Premises or for a Special Event of Local or National Significance)

Question 1

Name, Address, Postcode and Licence Number of **Premises**.

VOLUNTEER ARMS
HIGH ST.
TILLCOLTRA-1
FK13 6DU

Premises Licence No. CC0051

Question 2

Full Name, Address, Postcode, Telephone Number and Email Address of the **Current Licensee**.

JOHN FORD BLACK
VOLUNTEER ARMS
132 HIGH ST
TILLCOLTRA-1
CLACKS
FK13 6DU

Personal Licence No. (if held) CC124

DETAILS OF SPECIAL EVENT OR OCCASION TO BE CATERED FOR ON THE PREMISES or OF SPECIAL EVENT OF LOCAL OR NATIONAL SIGNIFICANCE

Question 3

Brief Details of Special Event (Continue on Separate Sheet if Necessary)

SATURDAY 2ND AUG 2025

WE WOULD LIKE AN EXTENSION OF 1 HOUR ON THE MORNING OF THE BRITISH LIONS TEST AGAINST AUSTRALIA.

THE KICK OFF IS 11AM SO WE ARE HOPING FOR AN EXTENSION TO START AT 10AM.

THIS WILL ALLOW US TO HAVE PEOPLE SEATED AND READY FOR KICK OFF.

AS BEFORE, WITH PERMISSION, THIS WILL BE A TICKETED EVENT WITH BREAKFAST ROLLS INCLUDED IN THE PRICE.

TEAS AND COFFEE AVAILABLE ON REQUEST

Hours

Question 4

Please detail the current licensed hours of the premises.
(Detail hours for all days in which you are applying to extend)

Commencement Hour Terminal Hour

11AM UNTIL 1AM

☐

Question 5

Please detail the proposed extended hours.

Commencement Hour Terminal Hour

10AM UNTIL 11AM

Question 6

Please detail the proposed period during which the extended hours will apply

(Period must not exceed one month)

First Day/Date Last Day/Date
(if different from first day)

2/8/25

DECLARATION BY APPLICANT OR AGENT ON BEHALF OF APPLICANT

If Signing on Behalf of the Applicant Please State in What Capacity.

The Contents of This Application Are True to the Best of my Knowledge and Belief.

Signature* (See Note Below)

Date 3/4/25

Capacity APPLICANT APPLICANT/AGENT
(Delete as appropriate)

Telephone Number and Email Address of Signatory

If you require any further information please contact the Licensing Administrator on telephone number 01259 452093 or email address licensing@clacks.gov.uk

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Checklist

Fee enclosed

Application signed/dated



Development and Environmental Services
Kilncraigs, Greenside Street, Alloa, FK10 1EB
Telephone: 01259 450000

Memo

**To: The Clerk to the Licensing Board
Clackmannanshire Council
Kilncraigs
Greenside Street,
Alloa
FK10 1ED**

**From: Paul Fair
Licensing Standards Officer**

Extension: 2091

Email: pfair@clacks.gov.uk

Our Ref: PF/LSO/EH-Volunteer

Your Ref:

Date: 6 May 2025

**Subject: Licensing (Scotland) Act, 2005, Section 68
Licensing Standards Officer - Report on Application for Extended Hours
3x applications – British and Irish Lions Tour 2025,**

1. Section 69(1)(b) of The Licensing (Scotland) Act, 2005 requires that the Licensing Standards Officer for the area be notified of all Extended Hours Applications. Section 69(3) of the Act requires the licensing Standards Officer to submit a report setting out his comments on the application within
2. Having read the content of the 3 attached applications and having made such enquiry as necessary I would like to make the following comments.
3. The 3 applications all seek to bring forward the commencement hour for alcohol sales to 10:00 am on each of the following 3 days.
 1. 19 July, 2025
 2. 26 July, 2025 and
 3. 2 August, 2025.
4. The extension of hours is to facilitate the sale of alcohol on the premises whilst showing live television transmissions of key matches forming part of the British and Irish Lions tour of Australia.
5. I am satisfied that a special event to be catered for on the premises will take place on each of the above dates, and will involved opening the premises to an invited audience holding tickets.
6. The applicant explains fully on his application that he is seeking these extended hours to allow the sale of alcohol to a restricted number of invited guests/ticket holders for no more than an hour prior to the 11:00am (BST) kick offs.
7. Food will be provided as part of the event.
8. The proposed extension falls outside the Licensing Board Policy in relation to licensed hours, and in the circumstances it is a matter for the Board to decide

whether or not to grant the application. However I have no concerns whatsoever in relation to the events and the reasonable request for an additional hour.

9. There are no concerns relating to public order, public safety, public nuisance or the welfare and protection from harm of children and young persons.
10. Similar hours to those sought in these applications were granted by the Licensing Board, in relation to the British Lions Rugby Tour of New Zealand in 2017 and the RWC in 2019. Those applications were granted subject to a number of local conditions.
11. I have no concerns or adverse comments to make in relation to this application, and unlike previous events for longer periods at more obscure hours of the day I do not feel that there is a need for local conditions to be applied to this licence.

Paul Fair,

Licensing Standards Officer.



APPLICATION FOR OCCASIONAL LICENCE

To:

Clerk to the Licensing Board
Kilncraigs
Greenside Street
Alloa
FK10 1EB

PAID 25 APR 2025

**THIS PAPER RELATES TO
ITEM 4v
ON THE AGENDA**

Before Completing this Form Please Carefully Read the Guidance Notes issued along with the Application. If completing by Hand Please Write Legibly in **BLOCK CAPITALS**. In all Cases Ensure that your Answers are Inside the Boxes and Written or Typed in **BLACK INK**. Use additional sheets if necessary.

You May Wish to Keep a Copy of the Completed Form for Your Records.

1. LICENCE DETAILS (see note 1)	
I am a :- (please tick one only)	
Premises Licence Holder	<input checked="" type="checkbox"/>
Personal Licence Holder	<input type="checkbox"/>
Representative of a Voluntary Organisation	<input type="checkbox"/>
Representative of a Members Club	<input type="checkbox"/>
Name and Address of Premises, licence number, Issuing Licensing Board (if applicable)	THE HORSESHOE BAR. 17 MAIN STREET CLACKMANNAN CC133
Personal licence number (if applicable) Issuing Licensing Board	CC133
Name of voluntary organisation or Members Club (if applicable)	
Name of Personal Licence Holder and Licence No. of person responsible for authorising sales of alcohol at event - See guidance notes ANDYENA MCCOUBAIG CC133	

2. PERSONAL DETAILS			
TITLE (delete as appropriate) MR MRS MISS MS OTHER (please state)			
FORENAMES	Andvina		
SURNAME	mccouag		
If you are applying on behalf of a Club or voluntary organisation please state your position in that club/organisation or provide other evidence that you are authorised or entitled to apply on their behalf.			
DATE OF BIRTH	Day [REDACTED]	Month [REDACTED]	Year [REDACTED]
ADDRESS WHERE ORDINARILY RESIDENT TO BE USED FOR CORRESPONDENCE PURPOSES			
[REDACTED]			
Post Town [REDACTED]		Postcode [REDACTED]	
TELEPHONE NUMBERS			
DAYTIME [REDACTED]			
EVENING [REDACTED]			
MOBILE [REDACTED]			
FAX NUMBER			
E-MAIL ADDRESS (if you would prefer us to correspond with you by e-mail)			

3. THE PREMISES (where the event is to be held -See note and answer fully)		
Description of Premises. Horseshoe Bar. outside front of building		
Full Postal Address of Premises which this Application Refers to FK10 4JA		
IMPORTANT From the 1 st November, 2016, premises which do not have a Premises Licence and which are used to provide "public entertainment" require to have in place a Public Entertainment Licence (PEL) or a Temporary PEL .		
Please confirm the following :	1 The premises have a current PEL	Yes / No <input checked="" type="radio"/> Yes <input type="radio"/> No
	or 2 Date Temporary PEL was been applied for -	

Description of Activities to be Carried on in the Premises (see note and answer fully)

2 tables outside of premises
with 6 chairs at each

Approximately How many persons will attend event ?

12

Will SIA Licensed Stewards to be provided ?

YES ☒ NO

Is food to be provided at the Event - If yes please provide details

4. DURATION OF LICENCE

Start Time and Date

11/5/25

End Time and Date

15/5/25

5. IS ALCOHOL TO BE SOLD FOR CONSUMPTION ON THE PREMISES ☒ YES/NO*
IS ALCOHOL TO BE SOLD FOR CONSUMPTION OFF THE PREMISES ☒ YES/NO*

PROVIDE DETAILS AS TO HOURS REQUESTED WHEN ALCOHOL WILL BE SOLD
ON/OFF THE PREMISES-* delete as appropriate

Times for sale of alcohol for consumption
On premises

12pm - 10pm

Times for sale of alcohol for consumption
Off premises

12pm - 10pm

Statement of the times at which any activities other than the sale of alcohol will be carried
on in the premises

6. CHILDREN (see note 2)

This section must be completed where alcohol is for sale for consumption on the premises

Are children or young persons permitted entry? **YES/NO** (if answered yes the remainder of this section must be completed)

Will Children (0-15yrs) and Young Persons (16 & 17 yrs) require to be accompanied by a parent or person over the age of 18 yrs?

YES/NO

Ages of Children of Young Persons Permitted Entry

Times at which Children or Young Persons Permitted Entry

Parts of Premises to which Children or Young Persons Permitted Entry

7. Signature and declaration by applicant (see note 3)**DECLARATION**

IT IS AN OFFENCE TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

(Criminal Law (Consolidation) (Scotland) Act 1995 Section 44(2)(b))

The contents of this Application are true to the best of my knowledge and belief.

SIGNATURE



DATE

25/4/25

*** Data Protection Act 1998**

The Information on this Form May be Held on an Electronic Public Register Which May be Available to Members of the Public on Request

8. CHECKLIST - Please tick

I have Made or enclosed payment of the fee for the application

NOTES

1. Section 56 of the Licensing (Scotland) Act 2005 provides that only:-

- The holder of a premises licence;
- The holder of a personal licence; or
- A representative of any voluntary organisation

is eligible to apply for an occasional licence

2. Where alcohol is to be sold for consumption on the premises, the Act requires that a clear statement be made as to whether children or young persons are to be allowed entry and, if they are a statement of the terms on which they are allowed entry

3. Data Protection Act 1998

The information on this form may be held on an electronic register which may be available to members of the public on request.

4. Information on the Licensing (Scotland) Act 2005 is available on the website of the Scottish Parliament
(<http://www.opsi.gov.uk/legislation/scotland/acts2005/20>)

Clackmannanshire Licensing Board has a duty to protect public funds that it administers and may use this information for the prevention and detection of fraud. For more details, please contact The Councils, Senior Auditor, on telephone number 01259 452047

Memo

To:	The Clerk to the Licensing Board Greenfield Alloa FK10 2AD	From:	Paul Fair Licensing Standards Officer
		Extension:	2091
		Email:	pfair@clacks.gov.uk
		Our Ref:	PF/LSO/OL/REP
		Your Ref:	
		Date:	6 May, 2025
Subject:	Licensing (Scotland) Act, 2005, Section 57 (3) Occasional Licence Application – The Horseshoe Bar, Clackmannan Outdoor Area 14 day Period from date of Grant		

Section 57(1)(b) of The Licensing (Scotland) Act, 2005 (the Act) requires that the Licensing Board notifies the Licensing Standards Officer for the area in relation to any application for an occasional licence. This section further provides that the Licensing Standards Officers is provided with a copy of the application.

Having considered the content of the application I have the following comments to make:

1. The application relates to the temporary licensing of an outdoor area to the front of the Horseshoe Bar, Main Street, Clackmannan.
2. The area encroaches onto the public footpath at the front of the premises for the full width of the frontage and extends 2m from the building.
3. Clackmannanshire Council Roads Department have approved the use of this area as a street café.
4. The application seeks authority to serve, sell and allow the consumption of alcohol in the space
5. Although the licence application is dated 1 to 15 May, 2025, due to statutory processing times it has been agreed that if granted the licence will cover the 14 days immediately following the date of grant.
6. The application is likely to be determined on 20 May, 2025
7. The applications seeks to allow temporary use of the area for the purpose described prior to the consideration of a full application to permanently licence this area for use during the summer period each year.
8. An application for a non minor variation has been received and is currently being processed.

9. I have no concerns about the use of an area of footpath for the consumption of alcohol, provided that the area is well managed and properly supervised.
10. In relation to this area the current Premises Manager of the bar, and applicant for this occasional licence has offered assurances that she fully understands the requirements for good management and supervision of the area.
11. Ms McQuaig has confirmed that the area will be restricted to two tables of six seats and that it is unlikely that standing drinkers will be permitted to occupy licensed space.
12. Ms McQuaig has further confirmed that the area will be clearly delineated by the use of brewery advertising type barriers.
13. The applicant has been advised that the Council Roads Department and/or the Licensing Board may require that all furniture and fixings relating to the area use will be removed from the footpath each evening by strictly no later than 10:00pm.
14. The current Statement of Licensing Policy encourages the use of well managed outdoor spaces, however recognises that these spaces can create problems.
15. The Policy suggests that on granting licenses which include the use of spaces that border public footpaths, especially where they are adjacent to a public space that is controlled by public drinking byelaws, it will be necessary and expedient for the purposes of the licensing objectives to include local licensing conditions.
16. I have prepared a list of Licensing Conditions at **Appendix A** to this report. Those suggested conditions are extracted from the list of pool conditions contained in the current Statement of Licensing Policy and are those that I would suggest are most appropriate for this premises.
17. The Licensing Board may wish to propose other conditions as they see fit.
18. The applicant has helpfully provided an image of what the approved area would like in the event the licence is granted. (see **appendix B**)

Paul Fair

Licensing Standards Officer.

Appendix A - Suggested Local Conditions

The Board will require that in order to meet the licensing objectives under the Act that the applicant manages the outdoor drinking area in a responsible manner. Where the Board is minded to grant the application, some or all of the following conditions may apply to the licence:

1. Consumption of alcohol in the outdoor drinking is not permitted after 10.00pm. (other times may be agreed in appropriate circumstances).
2. Only alcohol that has been specifically sold by or on behalf the licence holder may be consumed in the outdoor area
3. No live or recorded music, live performances or other entertainment is permitted within the outdoor drinking area.
4. No live or recorded music, live performances or other entertainment being offered on the premises should be audible or visible in the outdoor area.
5. Customers using the outdoor drinking area shall at all times be supervised and/or monitored to ensure that nuisance or annoyance to neighbouring residents is not caused.
6. In particular staff must take all reasonable steps to prevent shouting, singing and disorderly conduct within the outdoor area.
7. Customers consuming alcohol must not be permitted to not encroach on to the footpath or any adjoining public area outwith the boundaries of the licensed outdoor drinking area.
8. Where the outdoor drinking facility is to be used during the hours of darkness, the licence holder shall ensure that suitable lighting is provided for the convenience and safety of all persons using the area.
9. The outdoor drinking facility must not be used for any purpose which is likely to cause annoyance to neighbours through smell, for example, the use of barbecues.
10. Any facility provided for the comfort of patrons such as outdoor heaters must be used and maintained in a safe manner and in accordance with manufacturers' instructions and any other statutory requirements.
11. Where smoking is permitted in the outdoor drinking area, ashtrays or other suitable receptacles will be provided.
12. Where smoking is permitted in the outdoor drinking area or in part of the outdoor area children and young persons will not be permitted access to the outdoor area or to any part of the area where smoking is permitted, or to any part of the outdoor area where second hand smoke may be present.
13. Outdoor drinking areas which are adjacent to a public place or public footpath, must at all times when the area is in use be clearly delineated by a physical barrier making the extent of the licensed area clear and obvious to any person using the area or using the adjacent public place or footpath.
14. All alcohol to be consumed in the Outside Drinking Area must be taken to and from the Area by the designated premises manager or another member of staff authorised to serve or sell alcohol on their behalf. Patrons of the Premises are specifically prohibited from taking alcohol to or from the Premises to the Outside Drinking Area.

15. Where the outdoor area is located on a public footpath or thoroughfare all furnishings and barriers associated with that area must be completely removed from the area and suitably stored by no later than 10pm (or earlier if an earlier closing time is applied). [Unless the licence holder has consent in writing from the Roads authority to leave furnishings in place outwith these times]
16. Where the outdoor area is adjacent to an area that is located within the confines of any public alcohol consumption byelaw area then a notice (at least A4 in size) to this effect must be erected in a position that it is clearly visible and legible by the licence holder within the area reminding patrons of the consequences of consuming alcohol in the byelaw area.

Appendix B

Image of the bar frontage



