

CLACKMANNANSHIRE COUNCIL

Report to Special Council

Date of Meeting: 10 February 2011

Subject: General Services Revenue Budget 2011/12

Report by: Director of Finance and Corporate Services

1.0 Purpose

1.1. The purpose of this report is to present the Council's General Services Revenue Budget for 2011/12. It builds on the regular update reports presented to Council since the approval of its Budget Strategy on 12 August 2010.

2.0 Recommendations

2.1. It is recommended that the Council:

- approves the General Services Revenue Budget for 2011/12 (Appendix A),
- approves the savings necessary to allow a balanced budget for 2011/12 (Appendix B),
- note the 2012/13 financial impact of approving of 2011/12 savings (Appendix B),
- note the schedule of Management actions for 2011/12 and 2012/13 (Appendix C),
- approves in principle the areas for proposed savings for 2012/13 (Appendix D) in order that detailed option appraisals are prepared,
- notes the indicative budget savings targets for 2012-2014 (Exhibit 1),
- confirms to the Scottish Government its formal assurance that the budget approved for 2011/12 includes provision to deliver across all of the specified commitments in the 17 November offer letter,
- approves the proposals for growth set out in Appendix E,

- notes the 0% increase in the level of Council Tax for 2011/12, resulting in Band D remaining at £1,148, and
- approve the revised payment due date for Council Tax starting from the 1st April 2011.

3.0 Considerations

3.1. The Council began its preparation of the 2011/12 General Services Revenue budget following approval of the Budget Strategy in August 2010. This Budget Strategy set out the planning assumptions and indicative savings figures for the period 2011-2014. The Strategy focused on a framework which aims to:

- *reduce expenditure*
- *maximise income*
- *redesign service provision, and*
- *implement other targeted initiatives to deliver high quality services from a sustainable cost base.*

3.2. The Strategy also restates the following objectives from the Council's approved Financial Strategy (December 2009):

- Budgets are prudent and sustainable in the long term
- Financial Plans recognise corporate priorities and objectives
- Significant risks are identified and factors to mitigate against risks are identified
- The Capital Programme is planned over a five year rolling programme, with "unsupported" borrowing minimised, other than where there are clear economic benefits to the Council
- Constraints on capital and revenue resources, including the uncertainties around future government funding are taken into account
- Council Tax increases will be kept to a minimum, within the current constraints agreed with the Scottish Government
- Prudent levels of general balances, reserves and contingencies are maintained in the context of an assessment of the risks facing the Council.

3.3. This 2011/12 General Services Revenue Budget complies with both the objectives and framework set out within the Council's Financial and Budget Strategies respectively.

Budget engagement process

- 3.4. In preparing this Budget, the Council has sought to engage a wide range of stakeholders, including citizens, service users, community councils, staff and trade unions. This engagement aimed to provide an opportunity for stakeholders to gain an understanding of the council's financial position and to contribute ideas for how the council could approach the challenges it faces.
- 3.5. Stakeholder engagement activity has been co-ordinated through the "Money Matters" activities held during Autumn 2010. A number of face to face events collected the views of young people, partners, community councils, staff, businesses and the general public on the financial challenges the council faces. As a consequence, many of the savings contained within this Budget have been developed as a direct result of feedback from staff and members of the public. The Council has separately provided feedback on the results of the engagement activity and this is available at www.clacksweb.org.uk.
- 3.6. Budget briefing events have also been held for elected members and trades unions representatives. These briefings have included cross party briefings for elected members on the outcomes of the budget engagement activity and the development of budget savings options. Specific budget update briefings have also been held for trades union representatives. These briefings have included discussions with senior managers on service specific budget proposals.
- 3.7. Within the Council, work to prepare the Budget has involved all Council budget holders and Chief Officers taking part in Budget Review and Challenge events. The aims of this challenge process were;
 - (1) To challenge and further develop the budget savings options for each council service; and
 - (2) To challenge existing 2010/11 service revenue budgets to identify further opportunities for recurrent savings.

Budget holders were also given the opportunity to present their business case for proposed bids for budget growth in 2011/2012 as part of the challenge process.
- 3.8. This engagement process has aimed to provide a robust basis from which to develop both savings proposals and a General Services Revenue Budget for 2011/12. It complements the ongoing work by senior managers during 2010/11 to tightly control expenditure with a view to making a contribution to the anticipated savings requirements in future years. It also complements the work undertaken to review the Council's capital expenditure plan.

2011/2012 General Services Revenue Budget

- 3.9. The 2011/2012 Budget is summarised at Appendix A. The budget proposes expenditure of £118.494m against income of £118.494m providing a balanced position. The proposed expenditure reflects savings of £8,068,000 in Financial Year 2011/12.
- 3.10. The 2011/2012 Budget is based on the 2010/11 rollover budget i.e. the approved 2010/2011 General Services Revenue Budget which has been updated to reflect variances which have arisen during the year, for instance the increase in the salary bill as a consequence of the implementation of new arrangements under Single Status. In addition to these increases are the growth bids received from services to reflect increasing demand, new duties and responsibilities, the demographic change affecting the area and provision for inflation.
- 3.11. Exhibit 1 below details the rollover budget for 2011/12 compared to the anticipated level of Government Grant and Council Tax Funding for 2011/12. This results in a budget savings target of £8.068m in 2011/12. The Council was previously informed that the Scottish Government has only provided details of one year's settlement for Local Government, making longer term financial planning challenging. However, exhibit 1 also sets out the indicative funding gap for 2012-14 based on the best available current information.
- 3.12. More recently, the Scottish Government has announced illustrative budget figures for 2012/13 to 2014/15 which suggest that local government funding will be maintained on a flat cash basis at the same level as proposed for 2011/12. However, this is dependent on the Governments re-election, and even so, it has indicated its intention to revisit their illustrative budgets in the light of the Christie Commission recommendations and other relevant factors. Accordingly, there remains a substantial degree of uncertainty on forward government funding for these years, and on this basis it is proposed that we continue to budget on the basis of our existing planning assumptions.

Exhibit 1

	2011/12	2012/13	2013/14
Net expenditure	124,443	128,664	130,443
Government Grant	116,375	113,578	110,778
Cumulative Funding Gap	8,068	15,086	19,665
Indicative Annual Gap		7,018	4,579

It should be noted that if the flat cash position were to prevail following the election, then the indicative cumulative funding gap for years 2012/13 and 2013/14 contained in the following table would be reduced to £12.289m and £14.068m respectively.

- 3.13. The 2011/2012 Budget aims to meet the identified funding gap through a combination of recurrent savings identified through the Budget Review and Challenge process (£2.334m), planned Management actions (£2.744m) and specific savings proposals requiring Council approval (£2.990m). Appendix B sets out those 2011/12 savings proposals requiring council approval in more detail.
- 3.14 Appendix C summarises a range of management actions to be delivered in 2011/12. These actions represent activities which form part of management's routine operational responsibilities and progress on implementation will be reported on a regular basis as suggested in paragraph 3.26. However in the course of further action planning should it arise that the proposed course of action would represent a departure from existing Council policy, Council approval on revised policy would be sought in the usual manner.
- 3.15. Following the 16 December Budget Update report to Council, the Council agreed to accept the following commitments offered to all Scottish Councils:
- To remain committed to the delivery of the current Single Outcome Agreements- the three jointly agreed social strategies and the Curriculum for Excellence
 - To a council tax freeze for 2011/12
 - To police officers being maintained at 17,234 throughout 2011/12
 - To maintain the P1 - P3 teacher pupil ratio achieved to date
 - To protect the number of teacher posts as far as possible
 - To maintain Social Care commitments for free personal and respite care.
- 3.16. This budget has sought to make adequate provision to meeting these assumptions, and we are able to provide assurance that we can deliver across all of the specified commitments referred to above, subject to the satisfactory conclusion of national discussions on teachers terms and conditions.
- 3.17. Exhibit 1 also sets out the indicative funding gap for 2012/13 and 2013/14. This suggests a projected shortfall in funding of £7.018 Million for 2012/13 and £4.579 Million for 2013/14. In order to realise this level of savings within an appropriate timescale, work will need to commence during 2011/12 to deliver the necessary level of savings starting in 2012/13. Appendix D sets out a schedule of proposed saving initiatives requiring council approval, in order that officers can present detailed option appraisal work.

3.18. The main assumptions included within the budget are:

- 0% pay inflation for 2011/12 and 2013/14
- Inflationary increases have been incorporated specifically for employers NI and superannuation, together with utilities and other contractual commitments.
- A general inflationary uplift of 2% has been applied to other non-staff costs
- The 2011/12 savings are adjusted to reflect part year savings with the balance being realised in 2012/13.
- National agreement is reached on the current review of teachers terms and conditions.
- Vacancy management target of 0.5 % set for each Service.
- Removal of earmarked reserve contribution from 2012/13.

3.19. The un-earmarked reserves at the start of the 2010/11 were £2.974 million with an expected contribution of £0.290 million by 31 March 2011. There is no additional anticipated contribution during 2011/12 to reserves as this is being used to finance the Council's approved Spend to Save Fund and future years savings requirements.

Spend to Save Fund

3.20. On the 23 September 2010, Council approved the principles and criteria it will employ to govern the Council's Invest to Save Fund. The Spend to Save Fund was notionally established following the approval of the Budget Strategy in August 2010 but will operate in practice from April 2011.

3.21. The recent Budget Review and Challenge process has highlighted some potential areas which meet the established Invest to Save criteria, for instance in adult respite care and homelessness service delivery proposals. These will be referred to the Director's meeting for approval once the Council has set the 2011/12 Budget and agree the associated savings proposals. Quarterly reports on awards from the Invest to Save Fund will be made to the Scrutiny Committee from 7 April 2011.

Equalities Impact Assessment

- 3.22. Officers recognise the importance of ensuring that the council's decision making in respect of the 2011/12 Budget impacts equitably on citizens, service users, staff, communities of interest and geographical communities across the area. To this end an initial Equalities Impact Assessment (EIAs) has been undertaken and no significant impacts have been identified.
- 3.23. EIAs will be completed for significant proposals on an ongoing basis and this process will be kept under review by senior officers of the Council. Key stakeholders such as elected members, staff and trades union representatives will be kept updated as further information is available.

Council Tax Payment Dates 2011/12

- 3.24. Clackmannanshire Council charges the annual Council Tax charge on the 1 April each year. This is paid by Council Tax payees in ten equal installments during the year, unless paid by Direct Debit, where payees can pay over 12 installments.
- 3.25 In order to facilitate the effective administration and recovery of council tax payments and to bring the Council in line with 26 other Scottish local authorities, it is recommended that the council tax payment due date is moved from the 1st of the month to the 15th Month, effective from the 1st April 2011.

Financial monitoring

- 3.26. Much work has already been invested in seeking to improve the financial and management information available within the Council. This will remain a priority throughout 2011/12 and in following years to ensure that timely, accurate and relevant financial monitoring is undertaken. This will allow potential slippage in planned savings activities to be identified at an early stage and remedial action to be implemented as required.
- 3.27. The Council continues to maintain a focus on delivering improved outcomes for the people who live in the area. Progress is being made towards the Council's aim of achieving Investors in People status and in achieving Customer Service Excellence. This is corporately underpinned by the Clackmannanshire Improvement Model (CIM) which is well established and focuses the Council on providing a high level of customer service. This commitment to delivering high quality, relevant services remains central to the Council's ethos in the current challenging financial circumstances.

4.0 Sustainability Implications

- 4.1. The Council's budget and its approval will allow services to deliver against sustainable outcomes.

5.0 Resource Implications

5.1. Financial Details

- 5.2. The full financial implications of the recommendations are set out in the report. This includes a reference to full life cycle costs where appropriate.

Yes

- 5.3. Finance have been consulted and have agreed the financial implications as set out in the report.

Yes

5.4. Staffing

Staffing implications have been considered within individual service savings proposals and there is an ongoing dialogue with HR, Service Managers and trades union representatives as appropriate.

6.0 Exempt Reports

- 6.1. Is this report exempt?

No

7.0 Declarations

The recommendations contained within this report support or implement our Corporate Priorities and Council Policies.

(1) Our Priorities 2008 - 2011

The area has a positive image and attracts people and businesses
Our communities are more cohesive and inclusive
People are better skilled, trained and ready for learning and employment
Our communities are safer
Vulnerable people and families are supported
Substance misuse and its effects are reduced
Health is improving and health inequalities are reducing
The environment is protected and enhanced for all
The Council is effective, efficient and recognised for excellence

(2) Council Policies (Please detail)

Financial Regulations

Scheme of Delegation

8.0 Equalities Impact

8.1 Have you undertaken the required equalities impact assessment to ensure that no groups are adversely affected by the recommendations?

Yes

9.0 Legality

9.1 It has been confirmed that in adopting the recommendations contained in this report, the Council is acting within its legal powers.

Yes

10.0 Appendices

10.1 Please list any appendices attached to this report. If there are no appendices, please state "none".

Appendix A - General Services Revenue Budget 2011/12

Appendix B - Budget Savings 2011-12

Appendix C - Management Actions 2011-12

Appendix D - Budget Savings 2012-13 Requiring Option Appraisals

Appendix E - Unavoidable Growth Summary 2011/12

11.0 Background Papers

11.1 Have you used other documents to compile your report? (All documents must be kept available by the author for public inspection for four years from the date of meeting at which the report is considered)

Yes

Financial Strategy December 2009

Budget Strategy August 2010

Money Matters Consultation

General Services Revenue Budget 201-11 February 2010

Budget Update (Council) December 2010

Letter from Scottish Government to Council Leader November 2010

Spend to Save Fund September 2010

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Approved by

NAME	DESIGNATION	SIGNATURE
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Angela Leitch	Chief Executive	

APPENDIX A - General Services Revenue Budget for 2011/12

Service	Unavoidable		Inflation	Budget Challenge		Management Savings	Council Savings	Annual Budget 2011/12
	Base Budget	Growth		Savings	Savings			
Support Services	5,268	69	38	(79)	(169)	0	0	5,127
Strategy and Customer Services	9,145	20	80	(67)	(262)	(600)	(600)	8,316
Less Allocated to Non General Fund Services	14,413	89	118	(146)	(431)	(600)	(600)	13,443
	(1,180)	0	0	0	0	0	0	(1,180)
Facilities Management	13,233	89	118	(146)	(431)	(600)	(600)	12,263
Social Policy	22,444	295	672	(437)	(758)	(162)	(162)	22,055
Education	25,385	470	347	(519)	(663)	(125)	(125)	24,895
Community and Regulatory	35,763	152	92	(723)	(826)	(888)	(888)	33,570
Significant Trading Operations	9,344	149	102	(509)	(566)	(60)	(60)	8,460
Corporate Adjustments	(1,539)	0	0	0	0	0	0	(1,539)
Misc Services - Non Distributed Costs	105	90	0	0	500	(500)	(500)	195
Service Expenditure	105,611	1,439	1,331	(2,334)	(2,744)	(2,335)	(2,335)	100,969
Add Requisitions from Joint Boards								
Central Scotland Police	4,284	0	0	0	0	(263)	(263)	4,021
Central Scotland Fire	3,027	0	0	0	0	(369)	(369)	2,658
Central Scotland Valuation	435	0	0	0	0	(23)	(23)	412
Add / (Deduct)	113,357	1,439	1,331	(2,334)	(2,744)	(2,990)	(2,990)	108,060
Interest on Revenue Balances	(200)	0	0	0	0	0	0	(200)
Loan Charges	10,034	0	0	0	0	0	0	10,034
Contribution to Bad Debt Provision	100	0	0	0	0	0	0	100
Contribution to spend to save fund	500	0	0	0	0	0	0	500
	123,791	1,439	1,331	(2,334)	(2,744)	(2,990)	(2,990)	118,494

Sources of funding								
General Fund Revenue	(94,886)	0	0	0	0	0	0	(94,886)
Council Tax	(21,473)	0	0	0	0	0	0	(21,473)
Change Fund	(400)	0	0	0	0	0	0	(400)
Single Status - contribution from Reserves	(543)	0	0	0	0	0	0	(543)
PPP - Contribution from reserves	(1,192)	0	0	0	0	0	0	(1,192)
	(118,494)	0	0	0	0	0	0	(118,494)

Projected (Surplus) / Shortfall	5,297	1,439	1,331	(2,334)	(2,744)	(2,990)	(0)
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Appendix B - Budget Savings 2011/12

Appendix B1- Budget Savings Table 2011-12 & 2012-13

<u>Suggestion</u>		<u>2011/12</u>	<u>2012/13</u>
<u>Joint Boards</u>			
90	Reduce contributions to Joint Boards	£655,000.00	
		£655,000.00	
<u>Education</u>			
108	Re-provision of Service to families with children aged 0-5 years	£350,000.00	£45,000.00
827	Review Pre-5 Education Provision	£167,500.00	£167,500.00
1031	Review School Transport	£80,000.00	
1001	Class sizes in P1 to18 where possible	£90,000.00	
		£688,000.00	£213,000.00
<u>Charging</u>			
265	Introduce Charging for (MECS) Elderly Support	£125,000.00	
960	Introduce Charging for Blue Badge Applications	£15,000.00	
		£140,000.00	
<u>Strategy and Customer Services</u>			
820	Review Funding - Partnership	£600,000.00	
		£600,000.00	
<u>Community and Regulatory</u>			
539	Change provision of Homelessness accommodations reducing B&B costs.	£35,000.00	£150,000.00
115	Alloa Tower Subsidy	£10,000.00	£50,000.00
		£45,000.00	£200,000.00
<u>Facilities Management</u>			
826	Redesign Service - Glenochil Nursery / Horticultural Procurement	£40,000.00	£40,000.00
828	Property Rationalisation - Leisure - Close Alva Pool	£109,000.00	£108,500.00
839	Property Rationalisation - Facilities - Tillicoultry	£13,000.00	£13,000.00
		£162,000.00	£162,000.00
<u>Terms and Conditions</u>			
795	Alterations to Terms and Conditions - Staff and Elected Members	£500,000.00	£1,000,000.00
1032	Alterations to Terms and Conditions - Teachers	£200,000.00	£400,000.00
		£700,000.00	£1,600,000.00
TOTAL		£2,990,000.00	£2,175,000.00

The 2011/12 savings are represented in the Budget Summary, Appendix A (rounded to 000's)

Appendix B2 - - Budget Savings Detail 2011/12

90	Reduce contributions to Joint Boards
	The reduction in contributions to Joint Boards. The Joint Boards funding to be reduced in line with the funding reduction to the Council.
108	Re-provision Service to families with children aged 0-5 years
	Re-provision service to families with children aged 0-5 years with the consolidation of family centre provision in the Hillfoots. The proposal will see the services to support vulnerable families delivered from a co-ordinated base in Alloa and Tullibody Family Centres. The services will be delivered Clackmannanshire wide. The proposal will see the service delivering improved Early Co-ordinated Intervention with Vulnerable Families with Children aged 0-5 years. This will ensure that the services identifies families at the earliest point possible and focus and target on sustained improvement in the life chances of these vulnerable families and their children. The early co-ordinated intervention of these services will be a key component of the Council delivery of GIRFEC, The Early Years Framework and will be a core vehicle for improved delivery of the Council SOA priorities. The Council will be asked early 2011/12 to approve the strategy for early years provision in Clackmannanshire.
827	Review Pre-5 Education Provision
	Review Pre-5 Education Provision. The proposal will maximise the physical capacities in nursery schools/classes, maximise the use of staff to child ratio's and see core statutory pre-school education delivered within school/class provision. The service will amend the working with, partner and private nurseries. This will enhance the quality of the pre-school education provision provided.
1031	Review School Transport
	Use of Council vehicles and renegotiated contracts with Taxi firms to improve School transport provision.
1001	Class sizes in P1 to 18 where possible
	A review of class sizes for Primary 1 to achieve savings for those schools with a low occupancy level. The suggestion would be implemented in compliance with the concordat to reduce to the national average to class sizes of 18 pupils in P1.
265	Introduce Charging for (MECS) Elderly Support
	The introduction of charging for the MECS Service at £2.50 per week. The price would be set at a rate that would be deemed acceptable and fair and not restrictive in terms of provision. The charging introduced would be comparable with other local authorities. Stirling currently charge at £1.50 per week but are reviewing charges as part of their budget process.
960	Introduce Charging for Blue Badge Applications
	The introduction of charging for the provision of a Blue Badge. The charging introduced would be comparable with other local authorities.
820	Review Funding - Partnership
	Partnership Funding; A reduction in the "uncommitted funds", i.e. those funds as part of the overall Council budget provided to partner or external organisations, e.g. previous Fairer Scotland fund.
539	Change provision of Homelessness accommodation reducing B&B costs.
	The development of Council property to be used for homeless accommodation / assessment centre on client presentation. The development of Council property will reduce the high dependency on Bed & Breakfast and private temporary accommodation.
115	Alloa Tower Subsidy
	Reduce subsidy to Alloa Tower.
826	Redesign Service - Glenochil Nursery / Horticultural Procurement
	Horticultural procurement
828	Property Rationalisation - Leisure - Close Alva Pool
	Property Rationalisation - Leisure - Close Alva Pool. The facility requires substantial capital investment and has significant operational overheads. The recommendation will be carried forward under the property asset management plan. Established Library/CAP retained and upgraded.

839	Property Rationalisation - Facilities - Tillicoultry
	Options for Property Rationalisation - Facilities in Tillicoultry.
795	Alterations to Terms and Conditions
	Absence Management. Reduction in Salary equivalent to 1 hour per week - Staff, Chief Officers and Elected Members. Reduction in Overtime through Terms and Conditions. Reduction in period of Conserved Salaries through changes in duties. Review of annual increment to incorporate a contribution based increment scheme.
1032	Alterations to Terms and Conditions - Teachers
	Based on changes to the national agreement on teachers Terms and Conditions.

Appendix C - Management Actions 2011/12

Restructuring		2011/12	2012/13
		£1,077,000.00	£1,077,000.00
Facilities Management		£148,000.00	£148,000.00
920	Maintenance Team		
948	Burial Team		
953	Street care		
980	Fleet		
946	Lands Maintenance		
Regulatory		£279,000.00	£279,000.00
921	Housing		
905	Economic Development		
922	Housing Strategy		
937	Housing and Building Standards		
1011	Environmental Health		
939	Environmental Health & Community Safety		
941	Community Warden		
965	Roads and Transportation		
904	Regulatory - Team Leaders		
907	Land Services		
Social Policy		£167,000.00	£167,000.00
424	Adult Day Services		
425	Elderly Provision		
436	Mental Health		
430	Child Care		
Education		£192,000.00	£192,000.00
1000	Nursery Teaching		
1007	Support and Inclusion		
1008	Attendance and Welfare		
Support Services		£155,000.00	£155,000.00
1027	Accountancy Service		
1026	IT		
1028	Human Resources		
50	Revenues and Payments		
Strategy and Customer Services		£136,000.00	£136,000.00
1030	Strategy and Performance		
977	Customer Services		

<u>Social Policy</u>		2011/12	2012/13
		£495,908.00	£146,408.00
Elderly Provision			
427	Redesign of care home provision.		
997	Individual Care Plans to Group Care Plans		
861	Renegotiate Supporting People Contracts		
Child Care			
126	Redesign of provision at Residential Schools		
431	Fostering and Adoption across Forth Valley		
Adult Care			
434	Reprovision Homelessness Service at Broad Street		
General			
1010	Reduction in Grants to Voluntary Organisations - Social Policy		
Mental Health			
439	Renegotiate SAMH Contract		

<u>Education</u>		2011/12	2012/13
		£362,100.00	£275,000.00
830	Redesign of Youth Service Provision		
999	Re timetabling of Expressive Arts team		
588	Review School Crossing		
1002	Attain ESF Funding		
1004	Reconfigure Support Roles in Primary and Secondary		
1003	Redesign Inclusion Service		
1015	Reduction in Grants to Voluntary Organisations - Education		
1005	Redesign role of Class and Support Assistants		
1006	Combine Support and Inclusion Roles		

<u>Support Services</u>		2011/12	2012/13
		£13,500.00	£500.00
1029	Reduction in external Audit fees		
834	Use of Electronic payslips - Saving on Stationery		

<u>Charging</u>		2011/12	2012/13
		£37,300.00	£0.00
911	Joint Working - reduce payments for Service		
931	Maximise Leisure Income		

<u>Shared Services</u>		2011/12	2012/13
		£272,000.00	£82,000.00
131	Education and Social Policy - Senior Management		
1033	Education and Social Policy - Management		

<u>Strategy and Customer Services</u>		2011/12	2012/13
		£125,987.00	£4,849.00
General			
297	Joint Working - reduce payments for Service		
1009	Reduction in Grants to Voluntary Organisations		
Culture			
541	Terminate contracts for Artists in Residence posts		
Business Support			
284	Review provision of Glassware and Decanters		

<u>Community and Regulatory</u>		2011/12	2012/13
		£275,588.00	£160,008.00
Community & Regulatory			
940	Joint Working - reduce payments for Service		
938	Combine Licensing systems (IT)		
945	Night Noise - Joint provision with Stirling		
995	Renegotiate CCTV Contract		
General			
1013	Reduction in Grants to Voluntary Organisations - Community & Regulatory		
Roads and Transportation			
982	Reduce Contribution to SESTRAN		
Regeneration			
1024	Mediation Service - Re-provision Service to In-house		
1025	Re-provision Homelessness Service - Broad Street		
1023	Renegotiate Contract for Care and Repair		

<u>Facilities Management</u>		2011/12	2012/13
		£583,750.00	£211,750.00
Facilities Management			
Fleet			
916	Rationalisation of Fleet vehicles		
979	Income from Fleet usage - Partner Organisations		
Soft FM			
751	Christmas lights provided by local businesses		
899	School Breakfasts preparation changed		
900	Office canteens provided via Social Enterprise		
926	Performing Rights - Charge for Music Lets		
901	Cleaning restricted to Term Time		
902	Review Cleaning frequency across Council buildings		
897	Review opening hours of Council buildings - Reduce Janitor Cover		
903	Additional Income - Class Cuisine		
FM			
919	Reduce the temperature in offices - Saving on Energy Costs		
896	Consolidate Services to Council Properties - Reduction in Rents		
898	Renegotiate the service levels for PPP Schools		
200	Relocate Psychological Services from Mar Street		
947	Review Play Area Equipment maintenance		
Waste			
949	Use of Statutory powers to reduce landfill costs		
951	Renegotiate Garden waste treatment agreements		
952	Redesign trade waste collection		

	2011/12	2012/13
SUB TOTAL	£3,243,133.00	£1,957,515.00
Reduction in Vacancy Management	(£500,000.00)	
TOTAL	£2,743,133.00	£1,957,515.00

The 2011/12 savings are represented in the Budget Summary, Appendix A (rounded to 000's)

APPENDIX D - Budget Savings 2012/13

Appendix D1- Budget Savings Table 2012/13

Education

734,993	Staff Costs - Review of School Estate
983	Review School Transport - subject to Safe Routes

Shared Services

733	Forth Valley Contact Centre (Out of Hours initially)
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Community and Regulatory

92, 991, 838, 958	Transport Subsidies - General
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Facilities Management

842, 928	Transfer Leisure Facilities to a Community Trust - Rates
978.992	Review Primary School Costs - Estate

Appendix D2 - Budget Savings Detail - Subject to Option Appraisal

734,993, 978,992	Staff Costs - Review of School Estate Review Primary School Estate - Property
	The reduction in the Primary School estate. The implementation will be subject to the appropriate public consultation and legislative requirements associated with the provision of education. The proposals cover Claremont and St. John's specifically and a review of the whole Primary school estate. Claremont and St. Johns; A public consultation exercise is about to begin to consider the proposal to merge these two schools in one building. The opportunity to do this was made possible by the government making funding available for a new build school. These two schools were identified for the programme because of the poor physical state of their existing buildings. St Johns in particular is in a very poor state and is not fit for purpose with very small classrooms and limited outside space. The consultation will follow government procedures in terms of timescales and involvement of all stakeholders. The ultimate aim is to provide a building that has the capacity, the physical space and flexibility to ensure the delivery of Curriculum for Excellence.
733	Forth Valley Contact Centre (Out of Hours initially)
	Provision of a Forth Valley Contact Centre across public sector bodies; The initial implementation would be for the Out of Hours Service. Potential TUPE considerations need to be explored fully before the full saving can be identified. A full options appraisal will be completed.
836,958, 92, 991	Transport Subsidies - General
	Review of all established transport related subsidies - detailed option appraisal to be completed
842, 928	Transfer Leisure Facilities to a Community Trust - Rates
	Transfer Leisure facilities to a Community Trust. The potential savings on Rates and also better community engagement and ownership of the provision of Leisure services.
983	Review School Transport - subject to Safe Routes
	Review of School transport provision - detailed option appraisal to be completed.

APPENDIX E - Unavoidable Growth Summary 2011/12

	Unavoidable Growth 11/12 £'000	Comments
<u>Support Services</u>		
Local elections - preparation and delivery	10	Local government election costs for 2012 preparation / publicity / implementation
HR	30	Management Support
Revenues	29	Increased IT costs
	69	
<u>Corporate</u>		
Corporate	30	Increased Disclosure costs
Corporate	60	Appointment of independent Chair of Job Evaluation Panel
	90	
<u>Customer & Strategy</u>		
Libraries	5	To offset the loss of income from stopping selling books in Alloa Library (Gates).
Registrars	4	Registrars - weekend/out of hours payment to undertake ceremonies
Business Support - Maintenance costs for franking machine and postal scales	1	One-off increase to realign budget
Business Support - Children's panel costs	10	Children's panel expenses and training have increased due to the growing caseload and numbers of panel members.
	20	
<u>Education</u>		
SQA fees	35	Budget realignment plus increase in rate
Increase due to changes in Maternity Leave entitlement	67	Change in teachers maternity benefit. Ability to carry forward full year holiday entitlement
Project management costs	50	Budget Realignment
	152	

Social Policy

Free Personal Care	150	Demographic pressure
Care to Specific Client Groups	250	Mental health and learning disability care groups demographic pressure.
Through & After Care Services	70	Increased Demand pressure
	470	

Facilities Management

Performing Rights Music Royalties	7	Budget realignment
Repairs	26	Demand Pressure
Design	222	Reduction in charges to capital plan
Waste	40	Demographics
	295	

Community & Regulatory

Street Lighting - electrical & structural column testing	40	Health and Safety Requirement
Roads - winter maint steel structures	4	Specialist winter maintenance treatments
Roads - winter maintenance	105	Increased provision for winter maintenance costs
	149	

<u>Non Distributable costs</u>	194	Additional pension strain payments and annual charges
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TOTAL	1439	
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