

---

**Report to: Clackmannanshire Council**

---

**Date of Meeting: 5 March 2020**

---

**Subject: Committee Recommendations Referred to Council**

---

**Report by: Chief Executive**

---

## **1.0 Purpose**

- 1.1. The purpose of this report is to seek Council approval of recommendations which have been made by the Partnership and Performance Committee of 16 January, 2020 and Audit Committee of 6 February, 2020.
- 1.2. Under the Council's decision-making framework, Council has delegated certain matters to committees and has reserved certain powers. Included in the latter are the approval of main policies and strategies (Scheme of Delegation 3.2), the approval of budgets (Scheme of Delegation 3.19) and the spending of money not budgeted for (Scheme of Delegation 3.20).
- 1.3. Standing Order 8.4 requires that where a Committee passes a report to Council, the full Committee report shall not be included again on the Council agenda and that officers should prepare a brief report that refers to the relevant Committee report and recommendation(s).

## **2.0 Recommendations**

- 2.1. It is recommended that Council:
  1. from the **Partnership and Performance Committee of 16 January, 2020** in relation to the report entitled "*HR Policies*".
    - (a) approves the HR Policies (Special Leave, Adverse Conditions and Travel Disruption and Worklife Balance and Flexible Working Policies)
  2. from the **Audit Committee of 6 February, 2020** in relation to the report entitled "*Audit Committee Forward Plan 2020/21*".
    - (a) approves the Forward Plan as set out at Appendix 1 of the report.
- 2.2 The reports relating to Partnership and Performance and Audit Committees are available on the Council's website.

### 3.0 Sustainability Implications

3.1. N/A

### 4.0 Resource Implications

4.1. *Financial Details*

4.2. The full financial implications of the recommendations are set out in the report. This includes a reference to full life cycle costs where appropriate. Yes

4.3. Finance have been consulted and have agreed the financial implications as set out in the report. Yes

4.4. *Staffing*

### 5.0 Exempt Reports

5.1. Is this report exempt? No

### 6.0 Declarations

The recommendations contained within this report support or implement our Corporate Priorities and Council Policies.

(1) **Our Priorities** (Please double click on the check box )

Clackmannanshire will be attractive to businesses & people and ensure fair opportunities for all

Our families; children and young people will have the best possible start in life

Women and girls will be confident and aspirational, and achieve their full potential

Our communities will be resilient and empowered so that they can thrive and flourish

(2) **Council Policies** (Please detail)

### 7.0 Equalities Impact

7.1 Have you undertaken the required equalities impact assessment to ensure that no groups are adversely affected by the recommendations?  
Yes  No

### 8.0 Legality

8.1 It has been confirmed that in adopting the recommendations contained in this report, the Council is acting within its legal powers. Yes

## 9.0 Appendices

9.1 Please list any appendices attached to this report. If there are no appendices, please state "none".

None.

## 10.0 Background Papers

10.1 Have you used other documents to compile your report? (All documents must be kept available by the author for public inspection for four years from the date of meeting at which the report is considered)

Yes  (please list the documents below) No

a) Agenda, together with Minute of the Partnership and Performance Committee of 16 January, 2020

b) Agenda, together with Minute of the Audit Committee of 6 February, 2020

### Author(s)

NAME	DESIGNATION	TEL NO / EXTENSION
Nikki Bridle	Chief Executive	452002

### Approved by

NAME	DESIGNATION	SIGNATURE
Nikki Bridle	Chief Executive	

