



MINUTES OF MEETING of the CLACKMANNANSHIRE COUNCIL held within the Council Chamber, Kilncraigs, Greenside Street, Alloa, FK10 1EB, on THURSDAY 27 JUNE 2019 at 9.30 am.

PRESENT

Provost Tina Murphy (In the Chair)
Councillor Donald Balsillie
Councillor Martha Benny
Councillor Dave Clark
Councillor Chris Dixon
Councillor Kenneth Earle
Councillor Ellen Forson
Councillor Craig Holden
Councillor Darren Lee
Councillor Helen Lewis
Councillor Graham Lindsay
Councillor Kathleen Martin
Councillor George Matchett QPM
Councillor Jane McTaggart
Councillor Bill Mason
Councillor Les Sharp
Councillor Derek Stewart

IN ATTENDANCE

Nikki Bridle, Chief Executive
Garry Dallas, Strategic Director (Place)
Stuart Crickmar, Strategic Director (Partnership & Performance)
Fiona McOmish, Strategic Director (People)
Lindsay Sim, Chief Finance Officer
John Munro, IT Manager
Cherie Jarvie, Strategy and Performance Manager
Julie Hamilton, Service Manager, Development
Gordon Smail, Audit Scotland
Tom Reid, Audit Scotland
Lindsay Thomson, Service Manager (Legal and Democracy) (Clerk to the Council)
Gillian White, Committee Services (Legal and Democracy)

The Provost intimated that an item of urgent business had been submitted by Councillor Ellen Forson. The motion, submitted by Councillor Forson, was to seek support for a bid by Kincardine Community Council to carry out a feasibility study into re-opening the Alloa to Dunfermline rail line to passengers. In terms of Standing Order 11.6, the Provost agreed to accept this item onto the agenda as the last item of non-exempt business. The reason for accepting the item of urgent business was that the bid is to be submitted to the Local Rail Development Fund by Kincardine Community Council on 28 June 2019.

CC.223 APOLOGIES

Apologies were received from Councillor Mike Watson.

CC.224 DECLARATIONS OF INTEREST

None.

**CC.225 MINUTES OF MEETING OF CLACKMANNANSHIRE COUNCIL
18 APRIL 2019**

The minutes of the meeting of the Clackmannanshire Council held on 18 April 2019 were submitted for approval.

Decision

The minutes of the meeting of the Clackmannanshire Council held on 18 April 2019 were agreed as a correct record and signed by the Provost.

**CC.226 MINUTES OF SPECIAL MEETING OF CLACKMANNANSHIRE COUNCIL
12 JUNE 2019**

The minutes of the special meeting of Clackmannanshire Council held on 12 June 2019 were submitted for approval.

Decision

The minutes of the Special Meeting of the Clackmannanshire Council held on 12 June 2019 were agreed as a correct record and signed by the Provost.

**CC.227 COMMITTEE MEETINGS CONVENED SINCE THE PREVIOUS COUNCIL
MEETING ON 18 APRIL 2019**

The Council agreed to note the Committee meetings that had taken place since the last ordinary meeting on 18 April 2019.

- (i) Appointments Committee on 9 May 2019
- (ii) Local Review Body on 13 May 2019
- (iii) People Committee on 16 May 2019
- (iv) Planning Committee on 28 May 2019
- (v) Partnership and Performance Committee on 30 May 2019
- (vi) Regulatory Committee on 30 May 2019
- (vii) Place Committee on 6 June 2019
- (viii) Education Appeals Committee on 11 June 2019
- (ix) Audit Committees on 25 April and 20 June 2019
- (x) Licensing Boards on 30 April, 28 May and 25 June 2019

CC.228 COMMITTEE RECOMMENDATIONS REFERRED TO COUNCIL

The report, submitted by the Chief Executive, sought Council approval of recommendations which have been made by the Place Committee on 6 June 2019.

Motion

That Council agrees the recommendations set out in the report.

Moved by Councillor Craig Holden. Seconded by Councillor Donald Balsillie.

Decision

The Council agreed:

1. from the **Place Committee of 6 June, 2019** in relation to the report entitled "*Proposed Transfer and Lease of Walled Garden, Pine Grove, Alloa*"
 - (a) to approve the transfer of the Walled Garden at Pine Grove (shown outlined in red on the plan at Appendix A of the report) ("property") from the HRA to General Fund at market value.
2. from the **Place Committee of 6 June, 2019** in relation to the report entitled "*Kerbside Glass Collection*"
 - (a) that the provision of the service to residents qualifying for the Assisted Collection Service should now be retained.

Action

Strategic Director (Place)

CC.229 MEMBER APPOINTMENT

The report, submitted by the Chief Executive, invited Council to agree a change to the Council appointment to the CoSLA Convention.

Motion

That Council agrees the recommendations set out in the report.

Moved by Councillor Bill Mason. Seconded by Councillor Darren Lee.

Decision

The Council agreed to appoint Councillor Martha Benny as one of Clackmannanshire Council's three representatives on the CoSLA Convention, replacing Councillor Mike Watson.

Action

Chief Executive

CC.230 CLACKMANNANSHIRE COUNCIL BEST VALUE ASSURANCE PROGRESS REPORT

The report, submitted by the Chief Executive, introduced the recently published Clackmannanshire Council Best Value Assurance Progress Report.

Gordon Smail from Audit Scotland presented the report and responded to questions about the content of the audit report.

Motion

That Council agrees the recommendations set out in the report.

Moved by Councillor Ellen Forson. Seconded by Councillor Donald Balsillie.

Decision

Having commented on and challenged the report, the Council agreed:

1. To note the contents of the Best Value Assurance Progress Report (Appendix 1);
2. To note that, if the Accounts Commission has made findings, the findings are scheduled to be released on 27 June 2019; and
3. That an action plan is brought to the August 2019 Council meeting to progress the recommendations contained in the Best Value Assurance Progress Report and to allow the Council formally to consider any findings made by the Accounts Commission.

Action

Chief Executive

CC.231 ORGANISATIONAL REDESIGN: UPDATE

The report, submitted by the Chief Executive, updated Council on progress with implementing the organisational design it agreed as part of the 2018/19 Budget approved on 8 March 2018. The report aimed to provide information on the broader framework and context within which activity has been taken forward since August 2018.

Motion

That Council agrees the recommendations as set out in the report.

Moved by Councillor Ellen Forson. Seconded by Councillor Donald Balsillie.

Decision

The Council agreed to:

1. Endorse the Organisational Redesign Framework as detailed in Exhibits 2 and 3 of the report; and
2. Note the progress to date against key elements of the framework as detailed in Exhibit 5 of the report.

Action

Chief Executive

Councillor Craig Holden with drew from the meeting during the next item of business (10:05 am)

CC.232 STRATEGIC WORKFORCE PLAN 2019-22

The report, submitted by the Strategic Director (Partnership and Performance), sought approval of the Strategic Workforce Plan 2019-22.

Motion

That Council agrees the recommendations as set out in the report.

Moved by Councillor Helen Lewis. Seconded by Councillor Les Sharp.

Decision

The Council agreed to:

1. Note the background to the development of the Strategic Workforce Plan;
2. Note the Workforce Development Delivery Plan (Annex A: Strategic Workforce Plan); and
3. Approve the Strategic Workforce Plan 2019-22

Action

Strategic Director (Partnership and Performance)

CC.233 DRAFT FINANCIAL STATEMENTS 2018/19

The report, submitted by the Chief Finance Officer, sought approval of the Draft Financial Statements 2018/19. The Council is required by law to prepare a statement of accounts in accordance with “proper practices” which set out its financial position at the end of each financial year. The draft financial statements continue to be finalised for submission to the Controller of Audit and had been made available to Elected Members in advance of the Council Meeting. The draft financial statements also included the Annual Remuneration Report, and the Annual Governance Statement (AGS).

Motion

That Council agrees the recommendations as set out in the report.

Moved by Councillor Donald Balsillie. Seconded by Councillor Helen Lewis.

Decision

The Council agreed to:

1. Approve the 2018/19 draft Financial Statements;
2. Approve the submission of these draft Financial Statements to the Controller of Audit no later than 30 June 2019;
3. Note that finalised, audited financial statements will be presented to the Audit committee in September 2019; and
4. Note the contents of the report.

Action

Chief Finance Officer

CC.234 BUDGET STRATEGY UPDATE

The report, submitted by the Chief Finance Officer, maintained Council’s regular update on the approved Budget Strategy. The report provided an update on the approved 2019/20 Budget and the Budget process for 2020/21.

Motion

That Council agrees the recommendation as set out in the report.

Moved by Councillor Ellen Forson. Seconded by Councillor Donald Balsillie.

Decision

Having commented on and challenged the report, the Council agreed to note the report.

CC.235 ANNUAL TREASURY MANAGEMENT REPORT 2018/19

The Council is required by regulations issued under the Local Government in Scotland Act 2003 to produce an annual review of treasury management activities. The report, submitted by the Chief Finance Officer, detailed the treasury management activities for the Council for the year ended 31 March 2019 and how this compares to the 2018/19 Treasury Management Strategy Statement set in March 2018.

Motion

That Council agrees the recommendation as set out in the report.

Moved by Councillor Donald Balsillie. Seconded by Councillor Helen Lewis.

Decision

Having considered the report, the Council agreed to note the Annual Report for 2018/19 on the Council's Treasury Management activities.

CC.236 ANNUAL REVIEW OF DEBTORS 2018/19

The report, submitted by the Strategic Director (Partnership and Performance), provided Council with the annual update on income collection and to propose the "write-off" of those debts which are deemed as irrecoverable or "bad debts". The presentation of the report is a key milestone in the preparation of the Council's draft financial statements which need to be approved by the end of June each year.

Motion

That Council agrees the recommendations as set out in the report.

Moved by Councillor Helen Lewis. Seconded by Councillor Les Sharp.

Decision

Having noted and commented on the matters raised in the report, the Council agreed to:

1. Note the trends in income collection for 2018/19; and
2. Approve the proposed write-off of £614,026 (Appendix B).

Action

Strategic Director (Partnership and Performance)

CC.237 NOTICE OF MOTION IN TERMS OF STANDING ORDER 16.0 – PUBLIC INVOLVEMENT IN THE DEMOCRATIC PROCESS

A notice of motion in terms of Standing Order 16.0 was submitted by Councillor Dave Clark.

Motion

“That Council supports the public involvement in the democratic process..”

Moved by Councillor Dave Clark. Seconded by Councillor Kenneth Earle.

Decision

The Council agreed to support the public involvement in the democratic process.

The remainder of the Minute of Meeting of Clackmannanshire Council held on Thursday 27 June 2019 is exempt and is a separate document.

