
Report to Clackmannanshire Council

Date of Meeting: 18 April 2019

Subject: Programme of Council and Committee Meetings 2019-22

Report by: Monitoring Officer

1.0 Purpose

- 1.1. The purpose of this report is to seek Council's approval of the Draft Programme of Council and Committee Meetings from August 2019 to June 2022.

2.0 Recommendations

That Council:

- 2.1. Agrees the Programme of Meetings set out in the Appendix to this report; and
- 2.2. Notes that Cycle 5 in 2022 may be affected by the proposed Local Government Elections in May 2022.

3.0 Considerations

- 3.1. The draft programme runs for a three year period from August 2019 to June 2022 which will enhance business continuity for the Council over a longer period of time.
- 3.2. The programme of meetings has been drafted in consultation with Council officers and takes into account the statutory deadlines for the draft and final accounts.
- 3.3. Consideration has also been given to the Local Government Elections scheduled to take place in May 2022. It is therefore recognised that Cycle 5 in 2022 may be affected.

4.0 Sustainability Implications

- 4.1. None

5.0 Resource Implications

5.1. Financial Details

5.2. The full financial implications of the recommendations are set out in the report. This includes a reference to full life cycle costs where appropriate. Yes

5.3. Finance have been consulted and have agreed the financial implications as set out in the report. Yes

5.4. Staffing

6.0 Exempt Reports

6.1. Is this report exempt? Yes (please detail the reasons for exemption below) No

7.0 Declarations

The recommendations contained within this report support or implement our Corporate Priorities and Council Policies.

(1) **Our Priorities** (Please double click on the check box)

Clackmannanshire will be attractive to businesses & people and ensure fair opportunities for all

Our families; children and young people will have the best possible start in life

Women and girls will be confident and aspirational, and achieve their full potential

Our communities will be resilient and empowered so that they can thrive and flourish

(2) **Council Policies** (Please detail)

8.0 Equalities Impact

8.1 Have you undertaken the required equalities impact assessment to ensure that no groups are adversely affected by the recommendations?

Yes No

9.0 Legality

9.1 It has been confirmed that in adopting the recommendations contained in this report, the Council is acting within its legal powers. Yes

10.0 Appendices

10.1 Please list any appendices attached to this report. If there are no appendices, please state "none".

Programme of Council and Committee Meetings 2020 - 2022

11.0 Background Papers

11.1 Have you used other documents to compile your report? (All documents must be kept available by the author for public inspection for four years from the date of meeting at which the report is considered)

Yes (please list the documents below) No

Author(s)

NAME	DESIGNATION	TEL NO / EXTENSION
Gillian White	Committee Services Officer	2004
Lindsay Thomson	Senior Service Manager, Partnership & Performance	2084

Approved by

NAME	DESIGNATION	SIGNATURE
Lindsay Thomson	Monitoring Officer	
Stuart Crickmar	Strategic Director (Partnership & Performance)	

Programme of Council and Committee Meetings 2019 – 2020

Meeting	Time/Day	Cycle 1	Cycle 2	Cycle 3	Cycle 4	Cycle 5
Clackmannanshire Council	9.30 am Thursday	22 August 2019	24 October 2019	19 December 2019	13 February 2020 5 March 2020 <i>(Budget)</i>	23 April 2020 25 June 2020 <i>(inc. Draft Accounts)</i>
Partnership and Performance Committee	9.30 am Thursday	29 August 2019	31 October 2019	16 January 2020	12 March 2020	14 May 2020
Place Committee	9.30 am Thursday	12 September 2019	7 November 2019	23 January 2020	19 March 2020	21 May 2020
Planning Committee	1.00 pm Thursday	12 September 2019	7 November 2019	23 January 2020	19 March 2020	21 May 2020
People Committee	9.30 am Thursday	19 September 2019	21 November 2019	30 January 2020	26 March 2020	28 May 2020
Regulatory Committee	1.00 pm Thursday	19 September 2019	21 November 2019	30 January 2020	26 March 2020	28 May 2020
Audit Committee	9.30 am Thursday	26 September 2019 <i>(inc. Final Accounts)</i>	5 December 2019	6 February 2020	2 April 2020	18 June 2020
Licensing Board	9.30 am Tuesday	3 September 2019 1 October 2019	12 November 2019 10 December 2019	21 January 2020 25 February 2020	24 March 2020 28 April 2020	26 May 2020 30 June 2020
Education Appeals Committee	9.30 am Tuesday					12 May 2020 2 June 2020 9 June 2020

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