
Report to Clackmannanshire Council

Date of Meeting: 25 October 2018

Subject: Standing Orders

Report by: Councillor Dave Clark

1.0 Purpose

- 1.1. This report proposes fixing a date for the setting of the budget for financial year 2019/20 and it also proposes a number of changes to Standing Orders. The proposed changes relate to the budget setting process.

2.0 Recommendations

- 2.1. It is recommended that Council agree:

2.1.1. That the budget for financial year 2019/20 should be set on 21st February 2019, a date that has already been agreed as part of the schedule of meetings

2.1.2. And to amend Standing Orders as follows:-

2.1.3. Provide for the fixing of an annual meeting to set the budget, which meeting should be held on the third Thursday of February in forthcoming years.

2.1.4. Provide that the annual budget setting papers for the annual budget setting meeting be issued to members not less than 10 clear working days before the meeting

2.1.5. Provide that amendments to the annual budget setting report should be submitted not less than 3 clear working days before the meeting

3.0 Considerations

- 3.1. Notice was given at the Full Council Meeting of 23rd August 2018 of changes to Standing Orders

- 3.2. In implementing this proposed change to Standing Orders there will be a clear advantage for officers allowing for planning and scheduling of work. Furthermore, members of the public would gain through earlier information

about changes to rent, schedule of charges. However, the most significant benefit would be a the transparency of the process.

4.0 Resource Implications

4.1. Financial Details

4.2. Finance have been consulted and have agreed there are no additional financial implications as a consequence of this report. Yes

5.0 Exempt Reports

5.1. Is this report exempt? Yes (please detail the reasons for exemption below) No

7.0 Declarations

The recommendations contained within this report support or implement our Corporate Priorities and Council Policies.

(1) **Our Priorities** (Please double click on the check box)

Clackmannanshire will be attractive to businesses & people and ensure fair opportunities for all

Our families; children and young people will have the best possible start in life

Women and girls will be confident and aspirational, and achieve their full potential

Our communities will be resilient and empowered so that they can thrive and flourish

(2) **Council Policies** (Please detail)

8.0 Equalities Impact

8.1 Have you undertaken the required equalities impact assessment to ensure that no groups are adversely affected by the recommendations?

Yes No

9.0 Legality

9.1 It has been confirmed that in adopting the recommendations contained in this report, the Council is acting within its legal powers. Yes

10.0 Appendices

10.1 Please list any appendices attached to this report. If there are no appendices, please state "none".

11.0 Background Papers

11.1 Have you used other documents to compile your report? (All documents must be kept available by the author for public inspection for four years from the date of meeting at which the report is considered)

Yes (please list the documents below) No

Author(s)

NAME	DESIGNATION	TEL NO / EXTENSION
Councillor Dave Clark	Councillor	

Approved by

NAME	DESIGNATION	SIGNATURE
Councillor Dave Clark	Councillor	

