



**Clackmannanshire
Council**

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Comhairle Siorrachd
Chlach Mhanann

Kilncraigs, Greenside Street, Alloa, FK10 1EB (Tel.01259-450000)

Meeting of Clackmannanshire Council

Thursday 25 October at 9.30 am

**Venue: Council Chamber, Kilncraigs,
Greenside Street, Alloa, FK10 1EB**

Date	Time
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Clackmannanshire Council

There are 32 Unitary Councils in Scotland. Clackmannanshire Council is the smallest mainland Council. Eighteen Councillors are elected to represent the views of the residents and businesses in Clackmannanshire. The Council has approved Standing Orders that detail the way the Council operates. Decisions are approved at meetings of the full Council and at Committee Meetings.

The Council is responsible for approving a staffing structure for the proper discharge of its functions, approving new policies or changes in policy, community planning and corporate governance including standards of conduct.

The Council has further responsibility for the approval of budgets for capital and revenue expenditure, it also has power to make, alter or cancel any scheme made under statute and to make, alter or cancel any orders, rules, regulations or bye-laws and to make compulsory purchase orders. The Council also determines the level of Council Tax and approves recommendations relating to strategic economic development.

Members of the public are welcome to attend our Council and Committee meetings to see how decisions are made.

Details of all of our Council and Committee dates and agenda items are published on our website at www.clacks.gov.uk

If you require further information about Council or Committee meetings, please contact Committee Services by e-mail at CCANDWGM@clacks.gov.uk or by telephone on 01259 452006 or 452004.

16 October 2018

A MEETING of the CLACKMANNANSHIRE COUNCIL will be held within the Council Chamber, Kilncraigs, Greenside Street, Alloa, FK10 1EB, on THURSDAY 25 OCTOBER 2018 at 9.30 am.


pp. **NIKKI BRIDLE**
Chief Executive

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Clackmannanshire Council – Councillors and Wards

Councillors

Wards

Provost	Tina Murphy	1	Clackmannanshire West	SNP
Councillor	Darren Lee	1	Clackmannanshire West	CONS
Councillor	George Matchett, QPM	1	Clackmannanshire West	LAB
Councillor	Les Sharp	1	Clackmannanshire West	SNP
Councillor	Donald Balsillie	2	Clackmannanshire North	SNP
Councillor	Martha Benny	2	Clackmannanshire North	CONS
Councillor	Dave Clark	2	Clackmannanshire North	LAB
Councillor	Helen Lewis	2	Clackmannanshire North	SNP
Councillor	Phil Fairlie	3	Clackmannanshire Central	SNP
Councillor	Derek Stewart	3	Clackmannanshire Central	LAB
Councillor	Mike Watson	3	Clackmannanshire Central	CONS
Councillor	Chris Dixon	4	Clackmannanshire South	CONS
Councillor	Kenneth Earle	4	Clackmannanshire South	LAB
Councillor	Ellen Forson	4	Clackmannanshire South	SNP
Councillor	Craig Holden	4	Clackmannanshire South	SNP
Councillor	Graham Lindsay	5	Clackmannanshire East	SNP
Councillor	Kathleen Martin	5	Clackmannanshire East	LAB
Councillor	Bill Mason	5	Clackmannanshire East	CONS



MINUTES OF MEETING of the CLACKMANNANSHIRE COUNCIL held within the Council Chamber, Kilncraigs, Greenside Street, Alloa, FK10 1EB, on THURSDAY 23 AUGUST 2018 at 9.30 am.

PRESENT

Provost Tina Murphy (In the Chair)
Councillor Donald Balsillie
Councillor Martha Benny
Councillor Dave Clark
Councillor Chris Dixon
Councillor Kenneth Earle
Councillor Phil Fairlie
Councillor Ellen Forson
Councillor Craig Holden
Councillor Darren Lee
Councillor Helen Lewis
Councillor Graham Lindsay
Councillor Bill Mason
Councillor George Matchett, QPM
Councillor Les Sharp
Councillor Derek Stewart
Councillor Mike Watson

IN ATTENDANCE

Nikki Bridle, Chief Executive
Garry Dallas, Executive Director
Stephen Coulter, Head of Resources and Governance
Stuart Crickmar, Head of Strategy and Customer Services
Anne Pearson, Chief Education Officer
Paula Tovey, Acting Chief Accountant
Murray Sharp, Service Manager (Revenues and Strategy)
Julie Hamilton, Service Manager (Development)
Annette McEnaney, Governance Officer (Legal and Democracy)
Lindsay Thomson, Service Manager (Legal and Democracy) (Clerk to the Council)
Gillian White, Committee Services (Legal and Democracy)

The Provost congratulated Nikki Bridle on her appointment as Chief Executive.

CC.144 APOLOGIES

Apologies were received from Councillor Kathleen Martin.

CC.145 DECLARATIONS OF INTEREST

Councillor Sharp declared a non-financial interest in Item 11 (Notice of Motion – Tullibody Healthy Living Initiative Limited (THLI) Funding) as he is a director of THLI. Having considered the test set out in Paragraph 5.3 of the Councillors Code of Conduct, Councillor Sharp decided he would not participate in discussion and voting on the item and he would withdraw from the Chamber at that time.

Councillor Murphy declared a non-financial interest in Item 11 (Notice of Motion – Tullibody Healthy Living Initiative Limited (THLI) Funding) as she is a director of THLI. Having considered the test set out in Paragraph 5.3 of the Councillors Code of Conduct, Councillor Murphy she would not participate in discussion and voting on the item and she would withdraw from the Chamber at that time.

Councillor Matchett declared a non-financial interest in Item 11 (Notice of Motion – Tullibody Healthy Living Initiative Limited (THLI) Funding) as he is a director of THLI. Having considered the test set out in Paragraph 5.3 of the Councillors Code of Conduct, Councillor Matchett decided that he would participate in discussion and voting on the item.

Councillor Lee declared a non-financial interest in Item 11 (Notice of Motion – Tullibody Healthy Living Initiative Limited (THLI) Funding) as he is a director of THLI. Having considered the test set out in Paragraph 5.3 of the Councillors Code of Conduct, Councillor Lee decided that he would participate in discussion and voting on the item.

**CC.146 MINUTES OF MEETING OF CLACKMANNANSHIRE COUNCIL
28 JUNE 2018**

The minutes of the meeting of the Clackmannanshire Council held on 28 June 2018 were submitted for approval.

Decision

The minutes of the meeting of the Clackmannanshire Council held on 28 June 2018 were agreed as a correct record and signed by the Provost.

Councillor Dave Clark, Leader of the Opposition, gave notice under Standing Order 20.7 that proposals to amend standing orders would be brought before the next meeting of Council on 25 October 2018.

**CC.147 COMMITTEE MEETINGS CONVENED SINCE THE PREVIOUS COUNCIL
MEETING ON 28 JUNE 2018**

The Council agreed to note the Committee meetings that had taken place since the last ordinary meeting on 28 June 2018.

- (i) Licensing Board on 17/07/18
- (ii) Regulatory Committee on 06/08/18

**CC.148 STIRLING AND CLACKMANNANSHIRE CITY REGION DEAL
GOVERNANCE ARRANGEMENTS**

The report, submitted by the Executive Director, provided an update on the scope and scale of the Stirling and Clackmannanshire City Region Deal following receipt and agreement on Head of Terms with both the Scottish and UK Governments. The report proposed a governance framework for the delivery of the City Region Deal. It built on the governance proposals considered by Stirling Council at its meeting on 28 June 2018.

Motion

That Council agrees the recommendations set out in the report.

Moved by Councillor Ellen Forson. Seconded by Councillor Phil Fairlie.

Amendment

It is recommended that Council agree:

1. To amend recommendation 2.1.3 as follows:
 - a. Delete the reference to “Depute Leader and Leader of the Opposition” and
 - b. Insert “leaders of the other two political groups” in its place
2. And consequently, to amend recommendation 2.1.5. in respect of the delegated authority to finalise the establishment of the Joint Committee as follows:
 - a. Delete the reference to “Depute Leader and Leader of the Opposition” and
 - b. Insert “leaders of the other two political groups” in it place.

Moved by Councillor Ellen Forson. Seconded by Councillor Phil Fairlie.

Voting

For the motion as amended	16 votes
Against the motion as amended	1 vote
Abstain from voting	0 votes

Decision

On a division of 16 votes to 1 with 0 abstentions, the Council agreed to:

1. Establish a Joint Committee with Stirling Council to be known as the Stirling and Clackmannanshire City Region Deal Joint Committee, to oversee the governance arrangements for the City Region Deal and approve the establishment of the wider governance framework as set out in the report;
2. Approve the Joint Committee’s Terms of Reference and governance arrangements as set out in the report;
3. Appoint three members of Council, (the Leader and the Leaders of the other two political groups) to the Joint Committee, and appoint three Council members as substitutes;
4. Note that the Clackmannanshire Commission will nominate one private sector member of the Commission to be a member of the Joint Committee;
5. Appoint two members of Council (Leader and Depute Leader of the Council) and up to two substitute members, to the Stirling and Clackmannanshire Regional Economic Advisory Board and to delegate authority to the Strategic Director of Performance to finalise any other aspects of the establishment of the Joint Committee in consultation with the Leader, and the leaders of the other two political groups.

Action

Executive Director

CC.149 COUNCIL DECISION MAKING FRAMEWORK UPDATE

The report, submitted by the Head of Resources and Governance, developed the high level remits which were approved by Council on 12 April 2018 to allow the Council's new Committees structure to operate and to set a timetable for the review of Standing Orders and Scheme of Delegation.

Motion

That Council agrees the recommendations set out in the report.

Moved by Councillor Ellen Forson. Seconded by Councillor Phil Fairlie.

Amendment

It is recommended that Council also agrees:-

- 2.2.4 to move the functions concerning housing, as set out originally in the table in Appendix 3 of this report, out of the People Committee's remit and consequently out of the People directorate and into the Place Committee's remit and consequently into the Place Directorate.

Moved by Councillor Craig Holden. Seconded by Councillor Donald Balsillie.

The Provost noted that the aspects of this report relating to committee remits and Strategic Director accountabilities fall under Standing Order 17.1 ("the six month rule").

Since approval of the management restructure at the Council meeting on 8 March 2018 (part of the approval of the General Services Revenue and Capital Budget 2018/19) and the Council's Decision Making Framework at the Council Meeting on 12 April 2018, the Provost was satisfied that circumstances have changed in a relevant way. The restructure is progressing and the revised remits of committees and portfolios will give clarity on the content of the portfolios for the recruitment to Strategic Director posts. Moving all housing related functions into the Place Committee would also preserve the integrity of the housing service as all housing related functions remain together. Therefore, the Provost agreed to allow this item to be considered.

Decision

The Council agreed the motion as amended:

1. That the Strategic Director for Performance leads a review of the Scheme of Delegation and Standing Orders and brings forward proposals for agreement by Council for the start of the 2019-20 financial year;
2. To amend the proposals for an amended decision-making framework as set out in the Council paper of 12 April 2018 entitled "Council Decision Making Framework" by:
 1. Changing the "Scrutiny Committee" to the "Audit Committee" to align with recently published CIPFA Guidance on arrangements for Audit Committees in local authorities;
 2. Amending the remit of the previously proposed Scrutiny Committee to that of an Audit Committee and making consequential amendments to the remits of the People, Place and Performance Committees;
 3. Re-naming the "Performance Committee" to "Partnership and Performance Committee" to reflect its amended remit; and

4. To move the functions concerning housing, as set out originally in the table in Appendix 3 of the report, out of the People Committee's remit and consequently out of the People directorate and into the Place Committee's remit and consequently into the Place directorate.

Action

Head of Resources and Governance

CC.150 PROGRAMME GOVERNANCE

The report, submitted by the Head of Resources and Governance, put forward proposals for the structured management of change in the Council.

Motion

That Council agrees the recommendations set out in the report.

Moved by Councillor Ellen Forson. Seconded by Councillor Phil Fairlie.

Decision

The majority of Councillors present, agreed to:

1. Establish a Change Board comprising the Strategic Directors leading People, Performance and Place, the Chief Executive and 4 elected members including the Council Leader and representatives from each of the three political parties, based on the current political balance;
2. Recruit a Programme Manager, with support from the Improvement Service to establish and lead a Programme Management Office (PMO) using the transformation change fund. Estimated costs for the appointment are £70k per annum including on costs;

The majority of the Councillors present also agreed to note that:

3. Under the authority delegated to the Head of Paid Service (Chief Executive), suitably qualified staff from within the Council will be seconded into the PMO. The exact constitution of the PMO will vary over time as demands for project resources change.
4. The Chief Executive will consider options for the recruitment of a Programme Manager to oversee organisational change and the PMO following the Strategic Director recruitment exercise.

Action

Head of Resources and Governance

CC.151 BUDGET STRATEGY UPDATE

The report, submitted by the Interim Chief Accountant, maintained Council's regular update on the approved Budget Strategy. The report provided an update on the fiscal outlook, the key financial publications over the last few months and the Quarter 1 savings outturn.

Motion

That Council agrees the recommendations set out in the report.

Moved by Councillor Phil Fairlie. Seconded by Councillor Helen Lewis.

Decision

The Council agreed to note:

1. The CIPFA monthly briefing for June 2018;
2. The SPICe facts and figures highlights from 2013/14 – 2018/19;
3. The refreshed outturn position on the funding gap for the next three years;
4. Quarter 1 outturn savings position;
5. Current work to develop the 2019/20 savings plans; and
6. The work ongoing regarding capital asset plans and the development of a capital strategy.

CC.152 POLLING DISTRICTS AND POLLING PLACES REVIEW

The report, submitted by the Head of Resources and Governance, informed Council of the requirement to undertake a polling place review in accordance with the Representation of the People Act 1983 and to seek approval for the timetable and steps to be taken for the review and public consultation.

Motion

That Council agrees the recommendations set out in the report.

Moved by Councillor Phil Fairlie. Seconded by Councillor Helen Lewis.

Decision

The Council agreed to the proposed timetable and steps to be taken for the review and public consultation.

Action

Head of Head of Resources and Governance

CC.153 NON-TRADITIONAL PROPERTIES: CAROLINE CRESCENT, ALVA

The report, submitted by the Head of Housing and Community Safety, sought approval for the budget for renovation works at Caroline Crescent, Alva

Motion

That Council agrees the recommendations as set out in the report.

Moved by Councillor Craig Holden. Seconded by Councillor Donald Balsillie.

Decision

The Council agreed to amend the Housing Revenue Account (HRA) business plan to allocate a budget of £750k for improvement works to the non-traditionally build properties at Caroline Crescent, Alva.

Action

Head of Housing and Community Safety

Councillor Matchett asked the Provost for at 15 minute adjournment at this point in the proceedings. The Provost advised that she intended to take Item 12 on the Agenda as the next item of business (Annual Property Review 2018/19), then there would be a fifteen minute adjournment prior to consideration of Item 11 on the Agenda (Motion from Councillor Matchett on Tullibody Healthy Living Initiative Limited Funding).

EXEMPT INFORMATION

The Council resolved in terms of Section 50(A) of the Local Government (Scotland) Act, 1973, that the press and public be excluded from the meeting during consideration of the following item of business on the grounds that it involved the likely disclosure of exempt information as detailed in Schedule 7A, Part 1, Paragraph 9.

Members of the public and press were asked to withdraw from the Chamber at this point in the proceedings.

CC.154 ANNUAL PROPERTY REVIEW 2018/19

The report, submitted by the Executive Director, provided an overview of progress on the disposal of surplus property assets since approval by Council of the previous Property Review reports on 31 August 2017 and 9 November 2017. It also identified the proposed disposal plan for 2018/19, and sought approval, where necessary, to declare further properties surplus to our operational and strategic requirements.

The Development Service Manager, advised of an error in paragraph 4.1 of the report. It should read "Four further properties" not "Two further properties".

Motion

That Council agrees the recommendations as set out in the report.

Moved by Councillor Craig Holden. Seconded by Councillor Donald Balsillie.

Decision

The Council agreed to approve recommendations 2.1 (a) to (d) as set out in the report.

Action

Executive Director

The Provost adjourned the meeting at 11:55 am.

Having earlier declared a non-financial interest in Item 11 (Motion from Councillor Matchett on Tullibody Healthy Living Initiative Limited Funding), the Provost - Councillor Tina Murphy, and Councillor Les Sharp withdrew from the meeting.

Councillor Derek Stewart and Councillor Mike Watson also withdrew from the meeting at this point in the proceedings.

When the meeting resumed at 12:20 pm, 13 members remained present. In the absence of the Provost, the Depute Provost, Councillor Donald Balsillie took the Chair.

Members of the public were invited back into the Chamber as the next item of business was not exempt.

Councillor George Matchett QPM and Councillor Darren Lee, having earlier declared a non-financial interest in the undernoted item of business, decided they would participate in the discussion and voting on the item.

CC.155 NOTICE OF MOTION IN TERMS OF STANDING ORDER 16.0 – TULLIBODY HEALTHY LIVING INITIATIVE LIMITED FUNDING

A notice of motion in terms of Standing Order 16.0 was submitted by Councillor George Matchett QPM.

Motion

“Council agrees to

1. Reverse its decision of 8 March 2018 in terms of recommendation 2.1.4 of the General Services Revenue and Capital Budget 2018/19 in respect of Appendix E Schedule of Saving SCSSR15 – continue Clackmannanshire Healthier Lives for 6 months in regard to Tullibody Healthy Living Initiative Limited (THLI) but only to the extend of £31,475.50.
2. Continue to fund THLI for a period of 6 months from 1 October 2018 at a cost of £31,475.50, which will be funded from unallocated reserves.”

Moved by Councillor George Matchett QPM. Seconded by Councillor Darren Lee.

Councillor Craig Holden requested a 5 minute adjournment at this point in the proceedings. The Depute Provost agreed to adjourn the meeting at 12:55 pm.

When the meeting resumed at 1:10pm, 13 members remained present.

Amendment

"That the Council deletes paragraph 1 and replaces paragraph 2 with the wording:

Council acknowledges the difficulties experienced by the Tullibody Healthy Living Initiative Limited (THLI) and recommends that they make a formal approach to the Integration Joint Board for financial support as the work of the organisation falls within their organisational remit."

Moved by Councillor Craig Holden. Seconded by Councillor Helen Lewis.

Voting on the Amendment

Votes for the Amendment	9 votes
Votes against the Amendment	4 votes
Abstain from voting	0 votes

On a division of 9 votes to 4 with 0 abstentions, the amendment was carried.

Decison

The Council, on a division of 9 votes to 4 with 0 abstentions, agreed to delete paragraph 1 of the motion and replace paragraph 2 with the wording:

Council acknowledges the difficulties experienced by the Tullibody Healthy Living Initiative Limited (THLI) and recommends that they make a formal approach to the Integration Joint Board for financial support as the work of the organisation falls within their organisational remit.

Ends: 1:16 pm



**MINUTES OF MEETING of the SCRUTINY COMMITTEE held within the Council
Chamber, Kilncraigs, Greenside Street, ALLOA, FK10 1EB, on THURSDAY 14 JUNE
2018 at 9.30 am.**

PRESENT

Councillor Bill Mason (Chair)
Councillor Dave Clark, (Vice Chair)
Councillor Chris Dixon
Councillor Ellen Forson
Councillor Darren Lee
Councillor Helen Lewis

Father Michael Freyne, Religious Representative (Appointed Member) (Item 4)

IN ATTENDANCE

Garry Dallas, Executive Director
Stuart Crickmar, Head of Strategy and Customer Services
Stephen Coulter, Head of Resources and Governance
Celia Gray, Head of Social Services
Anne Pearson, Chief Education Officer (Item 4)
Julie Hamilton, Service Manager Development
Owen Munro, Team Leader Planned Works & Compliance
Chris Alliston, HR Service Manager
Cathy Quinn, Improving Outcomes Manager, Education Service (Item 4)
Lindsay Thomson, Service Manager, Legal and Democracy (Clerk to the Committee)
Melanie Moore, Committee Services

SC(17)50 APOLOGIES

Apologies for absence were received from Councillor Phil Fairlie, Councillor Derek Stewart, Rev Sang Y Cha and Pastor David Fraser.

SC(17)51 DECLARATIONS OF INTEREST

None.

SC(17)52 MINUTES OF MEETING: SCRUTINY COMMITTEE 19 APRIL 2018

The minutes of the meeting of the Scrutiny Committee held on Thursday 19 April 2018 were submitted for approval.

Decision

The minutes of the meeting of the Scrutiny Committee held on Thursday 19 April 2018 were agreed as a correct record and signed by the Chair of the Committee.

Moved by Councillor Dave Clark. Seconded by Councillor Darren Lee.

SC(18)53 EDUCATION SERVICE PERFORMANCE REPORT 2017/2018

A report which provided the Scrutiny Committee with information about the progress of improvement activities and performance against agreed measures set out in the Education Service Business Plan 2017/2018.

Motion

That Committee note the information set out in the report.

Moved by Councillor Chris Dixon. Seconded by Councillor Dave Clark.

Decision

Having commented on and challenged as appropriate the Committee agreed to note the information set out in the report.

Father Freyne withdrew from the meeting at this point in the proceedings.

SC(18)54 CHILDREN AND FAMILIES AND JUSTICE SERVICE ANNUAL PERFORMANCE REPORT 2017-2018

A report which provided the Scrutiny Committee with an overview of the performance across Social Services for April 2017 to the end of March 2018.

Motion

That Committee note the information set out in the report.

Moved by Councillor Dave Clark. Seconded by Councillor Darren Lee.

Decision

Having commented on and challenged as appropriate the Committee agreed to note the information set out in the report.

SC(18)55 DEVELOPMENT AND ENVIRONMENT SERVICE ANNUAL PERFORMANCE REPORT 2017/18

A report which presented the Scrutiny Committee with the performance of Development and Environment Services based on the 2017-18 Business Plan. The report also provided an overview of Service activities carried out over the year, detailing outcomes delivered, financial and operational performance.

Motion

That Committee note the information set out in the report.

Moved by Councillor Chris Dixon. Seconded by Councillor Darren Lee.

Decision

Having commented on and challenged as appropriate the Committee agreed to note the information set out in the report.

The Chair adjourned the meeting at 11.35 am for a comfort break. The meeting resumed at 11.45 am with 6 members present.

**SC(18)56 HOUSING, PROPERTY AND REVENUES PERFORMANCE REPORT
2017-18**

A report which provided the Scrutiny Committee a summary of performance in some of the main areas of the operation to the end of the financial year 2017-18.

Motion

That Committee note the information set out in the report.

Moved by Councillor Darren Lee. Seconded by Councillor Ellen Forson.

Decision

Having commented on and challenged as appropriate the Committee agreed to note the information set out in the report.

SC(18)57 RESOURCES AND GOVERNANCE ANNUAL PERFORMANCE REPORT

A report which provided the Scrutiny Committee with highlights of service activity, achievements and performance between 1st April 2017 and 31st March 2018.

Motion

That Committee note the information set out in the report.

Moved by Councillor Helen Lewis. Seconded by Councillor Darren Lee.

Decision

Having commented on and challenged as appropriate the Committee agreed to note the information set out in the report.

**SC(18)58 STRATEGY AND CUSTOMER SERVICES: ANNUAL PERFORMANCE
REPORT**

A report which provided the Scrutiny Committee with an update on the annual performance of Strategy and Customer Services.

Motion

That Committee note the information set out in the report.

Moved by Councillor Ellen Forson. Seconded by Councillor Darren Lee.

Decision

Having commented on and challenged as appropriate the Committee agreed to note the information set out in the report.

Ends 12.38 am

Report to: Clackmannanshire Council

Date of Meeting: 25 October, 2018

Subject: Committee Recommendations Referred to Council

Report by: Chief Executive

1.0 Purpose

- 1.1. The purpose of this report is to seek Council approval of recommendations which have been made by the Place Committee of 13 September, 2018 and Partnership and Performance Committee of 27 September, 2018.
- 1.2. Under the Council's decision-making framework, Council has delegated certain matters to committees and has reserved certain powers. Included in the latter are the approval of main policies and strategies (Scheme of Delegation 3.2), the approval of budgets (Scheme of Delegation 3.19) and the spending of money not budgeted for (Scheme of Delegation 3.20).
- 1.3. Standing Order 8.4 requires that where a Committee passes a report to Council, the full Committee report shall not be included again on the Council agenda and that officers should prepare a brief report that refers to the relevant Committee report and recommendation(s).

2.0 Recommendations

- 2.1. It is recommended that Council:
 1. from the **Place Committee of 13 September, 2018** in relation to the report entitled "*The Removal of Charges for Children's Burials*"
 - (a) Ceases charging for child burials (the deceased being age 17 and under) from September 2018; and
 - (b) Continues to charge an interment and maintenance fee together with, if applicable, any headstone fees in the event of any subsequent adult burials in the same lair.
 2. from the **Partnership and Performance Committee of 27 September, 2018** in relation to the report entitled "*Clackmannan Regeneration Project – Community Enterprise Hub*"
 - (a) Endorses that £85,718 is committed from the Council's capital programme to enable the development of the Community

Enterprise Hub, subject to approval by Council on the 25 October, 2018.

- 2.2. The minutes and reports relating to these items are available on the Council's website.

3.0 Sustainability Implications

- 3.1. N/A

4.0 Resource Implications

4.1. *Financial Details*

- 4.2. The full financial implications of the recommendations are set out in the report. This includes a reference to full life cycle costs where appropriate. Yes

- 4.3. Finance have been consulted and have agreed the financial implications as set out in the report. Yes

4.4. *Staffing*

5.0 Exempt Reports

- 5.1. Is this report exempt? No

6.0 Declarations

The recommendations contained within this report support or implement our Corporate Priorities and Council Policies.

- (1) **Our Priorities** (Please double click on the check box)

- Clackmannanshire will be attractive to businesses & people and ensure fair opportunities for all
- Our families; children and young people will have the best possible start in life
- Women and girls will be confident and aspirational, and achieve their full potential
- Our communities will be resilient and empowered so that they can thrive and flourish

- (2) **Council Policies** (Please detail)

7.0 Equalities Impact

- 7.1 Have you undertaken the required equalities impact assessment to ensure that no groups are adversely affected by the recommendations?
Yes No

8.0 Legality

- 8.1 It has been confirmed that in adopting the recommendations contained in this report, the Council is acting within its legal powers. Yes

9.0 Appendices

- 9.1 Please list any appendices attached to this report. If there are no appendices, please state "none".

None.

10.0 Background Papers

- 10.1 Have you used other documents to compile your report? (All documents must be kept available by the author for public inspection for four years from the date of meeting at which the report is considered)

Yes (please list the documents below) No


a) Agenda, together with Minute of the Place Committee of 13 September, 2018.

b) Agenda, together with Minute of the Partnership and Performance Committee of 27 September, 2018.

Author(s)

NAME	DESIGNATION	TEL NO / EXTENSION
Nikki Bridle	Chief Executive	452002

Approved by

NAME	DESIGNATION	SIGNATURE
Nikki Bridle	Chief Executive	

Report to Clackmannanshire Council

Date of Meeting: 25 October 2018

Subject: Draft Corporate Plan 2018-22

Report by: Strategic Director, Partnership & Performance

1.0 Purpose

- 1.1. The purpose of this report is to seek Council approval to undertake a public consultation on the Council's vision and priorities for 2018 to 2022 as set out in the draft Corporate Plan, provided at Appendix 1.

2.0 Recommendations

- 2.1. It is recommended that Council:
- 2.1.1. Note, comment and challenge the report as appropriate;
- 2.1.2. Agrees to undertake a public consultation on the draft Corporate Plan, provided at Appendix 1, covering the period 2018 – 2022.

3.0 Considerations

- 3.1. A corporate plan is a key strategic Council document. It provides a statement of intent in regard of where the Council wants to be in 4 years, together with a clear statement of priorities that will guide employees in decision making and resource allocation over that period of time.
- 3.2. The draft Plan describes our performance framework in outline, including the measures that stakeholders can judge progress against and a set of values that will guide and develop the culture that the Council believes is necessary to achieve improved outcomes.
- 3.3. The draft Corporate Plan, *Transforming Your Council*, has been informed by our agreed Local Outcomes Improvement Plan, local and national policy priorities and recent poverty and economic baseline assessments. Additionally, the Chief Executive undertook a consultation exercise that was combined with a staff roadshow over summer 2018 to seek staff views on draft values, the output of which is presented within the draft Corporate Plan.
- 3.4. Subject to Council agreement, a short consultation exercise is intended to take place from 25 October through to 22 November 2018. This consultation

exercise will commence engagement on budget preparations for 2019/20 as outlined in the Budget Strategy update report. The consultation will be available online via our Citizen Space platform. We will also seek feedback from partner organisations and local groups who may have an interest from an equalities perspective, and this engagement will be informed by our Equalities Impact Assessment on the draft plan.

3.5. Subject to Council agreement, the intention would be to bring back to Council a final draft Corporate Plan 2018-22 in December 2018 for approval.

3.6. Consultation activity will use internal resources and will be managed within the current year's approved budget.

4.0 Sustainability Implications

4.1. Corporate priorities will guide resource allocation and decision-making for the next 4 years, therefore they are integral to the Council's long term sustainability. A positive impact from this plan is assessed on all best value sustainability indicators.

5.0 Resource Implications

5.1. *Financial Details*

5.2. The full financial implications of the recommendations are set out in the report. This includes a reference to full life cycle costs where appropriate. Yes

5.3. Finance has been consulted and has agreed the financial implications as set out in the report. Yes

5.4. *Staffing*

6.0 Exempt Reports

6.1. Is this report exempt? No

7.0 Declarations

The recommendations contained within this report support or implement our Corporate Priorities and Council Policies.

(1) **Our Priorities** (Please double click on the check box)

- Clackmannanshire will be attractive to businesses & people and ensure fair opportunities for all
- Our families; children and young people will have the best possible start in life
- Women and girls will be confident and aspirational, and achieve their full potential
- Our communities will be resilient and empowered so

that they can thrive and flourish



(2) **Council Policies** (Please detail)

8.0 Equalities Impact

8.1 Have you undertaken the required equalities impact assessment to ensure that no groups are adversely affected by the recommendations?

Yes No

9.0 Legality

9.1 It has been confirmed that in adopting the recommendations contained in this report, the Council is acting within its legal powers. Yes

10.0 Appendices

10.1 Please list any appendices attached to this report. If there are no appendices, please state "none".

Appendix 1 – draft Corporate Plan, 2018-22, *Transforming Your Council*

11.0 Background Papers

11.1 Have you used other documents to compile your report? (All documents must be kept available by the author for public inspection for four years from the date of meeting at which the report is considered)

Yes (please list the documents below) No

Author(s)

NAME	DESIGNATION	TEL NO / EXTENSION
Stuart Crickmar	Strategic Director – Partnership & Performance	2127

Approved by

NAME	DESIGNATION	SIGNATURE
Stuart Crickmar	Strategic Director – Partnership & Performance	
Nikki Bridle	Chief Executive	



DRAFT

Corporate Plan 2018-22

Transforming Your Council



FOREWARD

Clackmannanshire has much to be proud of. Its long history and rich heritage; its stunning scenery and places to visit; its welcoming communities and strong and proud local identity; its central location and digital infrastructure; and its traditions of public service. These strengths make Clackmannanshire a good place to raise a family and feel part of the community.

The Council is ambitious and is benefitting from investment through the Scottish Attainment and Pupil Equity funds and stands to realise significant investment opportunities through the City Region Deal. With our partners we will continue to seek opportunities to bring additional investment to Clackmannanshire for inclusive growth and to improve outcomes.

We recognise that there are areas where Clackmannanshire needs to catch up with other parts of Scotland. Post-industrial impacts remain deep-rooted, and some of our communities bear the scars and symptoms of poverty and inequality. With an anticipated population decline, which is ageing and acute pressures on public service funding, our challenges are unprecedented. Ensuring sustainability of the Council's finances in a difficult and uncertain economic climate is likely to be one of our toughest challenges.

Clackmannanshire has shown resilience in the past, and we must do so again. There are no easy choices, but we can create opportunities that we must nurture and develop. There is need for significant change in the way the Council operates in the short, medium and long term, presenting challenges for us all: councillors, council staff, our partners, customers and our communities. Despite the difficulties on the road ahead, we must strive to work together in meeting our challenges and in delivering improved outcomes for our citizens.

When this plan expires in 2022, the Council will be very a different organisation to the one it is now. And, whilst it will be different, our ambition and intention is that it will be one that is stronger, sustainable and confident for the future.

Ellen Forson,
Leader of the Council

Nikki Bridle
Chief Executive

THE CORPORATE PLAN 2018-19 IN OVERVIEW

Our Vision	<i>A Council that is stronger, sustainable and confident for the future.</i>	
Our Purpose	<i>Our purpose is to improve outcomes so that everyone in Clackmannanshire has equal opportunities for a better quality of life</i>	
Our Outcomes	<ul style="list-style-type: none"> • Clackmannanshire will be attractive to businesses and people and ensure fair opportunities for all. • Our communities will be resilient and empowered so that they can thrive and flourish • Our families; children and young people will have the best possible start in life. • Women and girls will be confident and aspirational, and achieve their full potential. • Our council will be effective, efficient and sustainable. 	
Our Priorities	<p style="text-align: center;">Inclusive Growth, Jobs & Employability</p> <p>Through:</p> <ul style="list-style-type: none"> • Maximising opportunities from City Deal • Developing services to support the needs of business • Continuing investment to improve homes and increase the number of new homes • Working with partners to improve our infrastructure to enable increased job density • Improving qualifications & skills • Ensuring inclusive growth by developing our young workforce • Developing opportunities for social entrepreneurship and enterprise. 	<p style="text-align: center;">Reducing Child Poverty</p> <p>Through:</p> <ul style="list-style-type: none"> • Maximising benefit take-ups • Enabling affordable access to credit • Enabling affordable housing & childcare • Enabling an increase in hours worked per household • Ensuring women and girls can achieve their full potential • Enabling digital inclusion and affordable internet access
	<p style="text-align: center;">Raising Attainment</p> <p>Through:</p> <ul style="list-style-type: none"> • Improving numeracy & literacy • Closing the attainment gap • Improving young people's health and wellbeing • Improving skills and positive destinations • Improving community learning 	<p style="text-align: center;">Sustainable Health & Social Care</p> <p>Through:</p> <ul style="list-style-type: none"> • Enabling people to look after their care, health & wellbeing • Enabling people to live at home as long as possible • Enabling people to stay safe and live well for longer • A focus on prevention and

	environments	early intervention
	<p>Supporting Families & Cohesive Communities</p> <p>Through:</p> <ul style="list-style-type: none"> • Supporting community empowerment & regeneration • Celebrating our heritage • Developing and promoting our environment & all its opportunities • Developing partner approaches to reduce offending & re-offending • Promoting renewables & active transport & living opportunities 	<p>Organisational Transformation</p> <p>Through:</p> <ul style="list-style-type: none"> • A focus on meeting customer needs, sustainably • Digital transformation • Transforming services to improve access, integrate with partners and optimise efficiency • Ensuring our workforce is sustainable, empowered and supported • Ensuring our assets are sustainable and efficient • Being an equal opportunities employer
Our values	<p><i>We will embody a strong public and customer service ethos in our work</i></p> <p><i>We will communicate openly, clearly and with respect and integrity</i></p> <p><i>We will work positively and collaboratively with our partners and communities</i></p>	<p><i>We will actively encourage improvement and innovation</i></p> <p><i>We will work collectively for common good and be ambitious for Clackmannanshire</i></p> <p><i>We will promote equality and tackle discrimination in any form</i></p>

STRATEGIC CONTEXT

The context which Clackmannanshire Council operates will remain very challenging in the short to medium term. At a national level, the outlook for the UK economy is uncertain, and will likely remain so as Britain exits the European Union. There is little sign that the pressures on public sector spending will let up for the foreseeable future. This is at a time when demands on services are increasing. We expect to see the costs of health and social care rise significantly over time with the proportion of our older people set to increase by 32%. At the same time, our working age population is set to decrease by over 12%. With around 27% of children in Clackmannanshire living in poverty, and 2700 workless households, changes to the benefits system may also contribute to our financial pressures.

This context means that ongoing public sector reform is essential to ensure the sustainability of services; these changes will undoubtedly have a considerable impact on our customers, our communities and our employees.

A combination of increased demand for services and reductions in public spending means that the Council can't carry on doing everything it currently does in the same way it currently does. The level of funding we receive continues to be insufficient to pay for the services we provide and the Council by law has to balance its budget.

Since 2011 Clackmannanshire Council has had to make savings in excess of £40 million and used £15 million of reserves to smooth the transition, but our context means we now have a further £32million of savings required over the next 3 years to bridge our funding gap. This will inevitably require further difficult decisions.

Times are undoubtedly challenging, however, local government will remain a major employer in Clackmannanshire, striving to provide high quality public services. Despite pressures on our funding, working with partners, there remains major opportunities to transform services to improve outcomes for our residents. A key shift in emphasis for Clackmannanshire is building a strong economy through inclusive growth. Working with strategic partners such as Stirling University, we aim to build Clackmannanshire's reputation to one that is synonymous with social care and the environmental innovation. Our capital programme provides ongoing opportunities to improve sustainability and enable community regeneration and transformation in the way local services are delivered, including through improved information management increasing use of digital technologies and exploiting the potential of community empowerment.

THE WAY FORWARD – OUR VISION, PURPOSE & PRIORITIES

This plan:

- Sets the strategic direction for the Council to 2022
- Describes the priorities that we believe will deliver better outcomes
- Describes what we will do and how we will measure progress

Our Purpose

Our Council's purpose is to:

Improve outcomes so that everyone in Clackmannanshire has equal opportunities for a better quality of life

Our Vision

Our vision sets out the kind of organisation we will need to become to ensure we can fulfil our purpose.

A Council that is:

Stronger, sustainable and confident for the future.

Our Priorities

Our priorities provide a summary of how we will achieve our vision through:

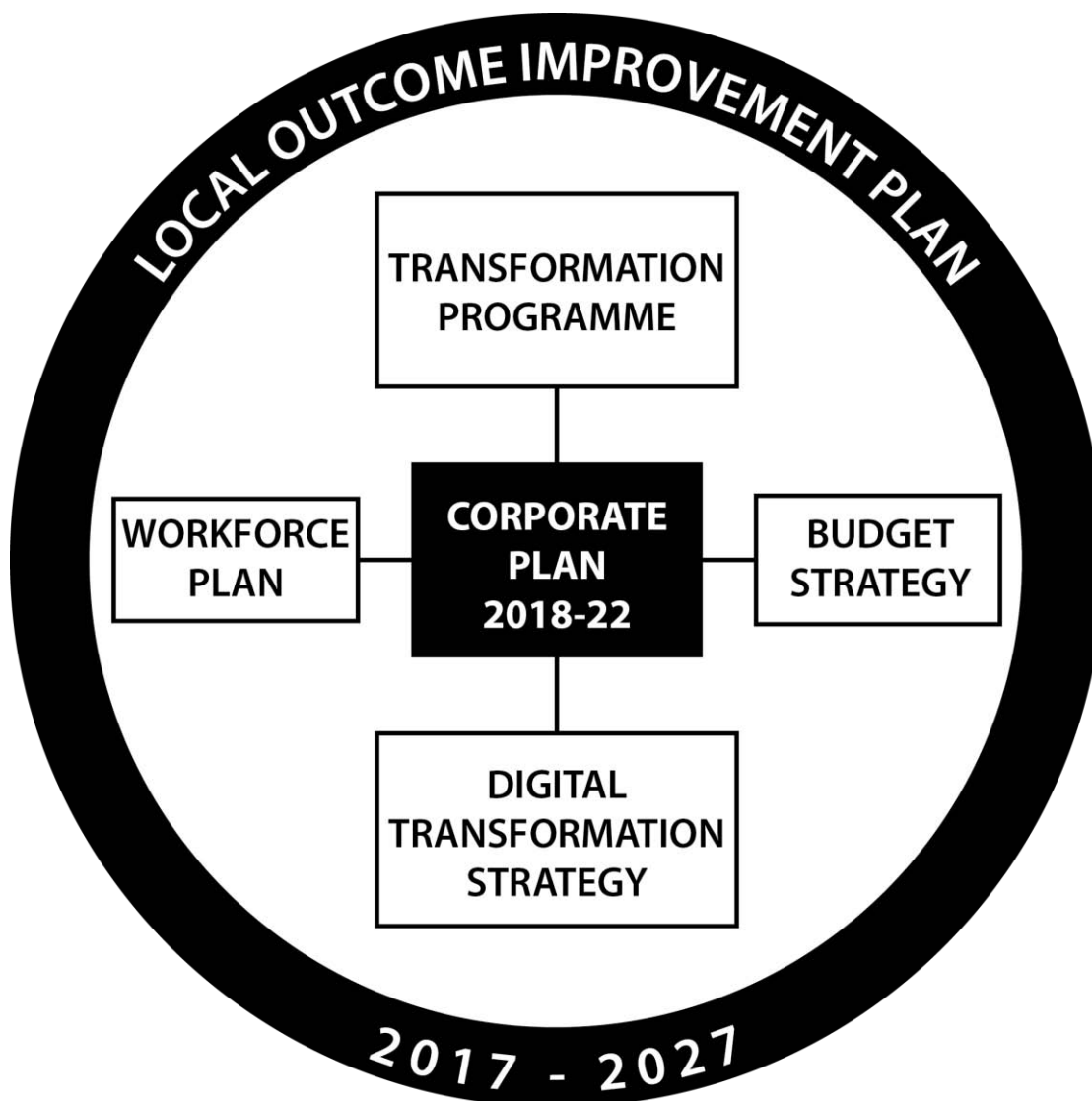
- *Inclusive Growth, Jobs & Employability*
- *Reducing Child Poverty*
- *Raising Attainment*
- *Sustainable Health & Social Care*
- *Supporting Families & Communities*
- *Organisational Transformation*

These priorities are aimed at realising our vision; however, they also are the Council's contribution to delivering on better outcomes for Clackmannanshire as agreed in the Local Outcome Improvement Plan 2017-27:

- Clackmannanshire will be attractive to businesses and people and ensure fair opportunities for all;
- Our communities will be resilient and empowered so that they can thrive and flourish;
- Our families; children and young people will have the best possible start in life;
- Women and girls will be confident and aspirational, and achieve their full potential.

Strategic Framework

The Corporate Plan 2018 supports the delivery of Clackmannanshire's Local Outcomes Improvement Plan, and is supported by a number of core corporate strategies and plans, including the transformation programme, workforce plan digital transformation strategy and budget strategy.



The priorities within the corporate plan are linked, creating synergies that will enable the realisation of the Council's core purpose and ultimately the vision for 2022. The 3 key linkages are:

1. Providing opportunities for growth, jobs and employment, without which opportunities for inclusive growth will be limited;
2. Providing pathways from poverty – creating the environment for young people, families and women in particular, to be able to enjoy the benefits of an inclusive growth strategy in Clackmannanshire; and
3. Organisational sustainability – prioritising our limited resources on the services needed to achieve 1 and 2.

This is illustrated in outline at table 1 below.

Priorities	Enabling	Realising our Vision & Purpose
<i>Inclusive Growth</i>	<i>Growth, Jobs and Employment</i>	<i>To improve outcomes so that everyone in Clackmannanshire has equal opportunities for a better quality of life</i>
<i>Reducing Child Poverty</i>		
<i>Raising Attainment</i>	<i>Pathways from Poverty</i>	<i>A Council that is stronger, sustainable and confident for the future.</i>
<i>Sustainable Health & Social Care</i>		
<i>Supporting Families & Communities</i>	<i>Organisational Sustainability</i>	
<i>Organisational Transformation</i>		

Our Values

The strategic framework outlines what we must do, however, realising a vision is a collective effort that requires all staff to work in unison towards a common destination. It is important therefore that we set out how we will work together, as much as what we will do. These are our values, which have been reached following a staff roadshow and consultation led personally by the Chief Executive over the summer 2018. These are:

We will embody a strong public and customer service ethos in our work

We will communicate openly, clearly and with respect and integrity

We will work positively and collaboratively with our partners and communities

We will actively encourage improvement and innovation

We will work collectively for common good and be ambitious for Clackmannanshire

We will promote equality and tackle discrimination in any form

TRANSFORMING YOUR COUNCIL – OUR PRIORITIES

This section identifies actions that we will deliver under each of our priorities.

PRIORITY – inclusive growth, jobs and employability

Why is this important?

Clackmannanshire's job density, which is below the Scottish average and less than councils with similar deprivation profiles, combined with relative costs of travel outwith the County means that there are often limited pathways out of poverty. That said, data also illustrates that firms based here are highly productive when compared to other parts of Scotland. Good productivity, combined with Clackmannanshire's central location, its vibrant communities and excellent environment make it a good place to do business.

A buoyant local economy, providing a range of employment opportunities is an essential component to improving outcomes in Clackmannanshire. This will provide a greater range of employment opportunities for local people and encourage inward investment and visitors to the County.

Inclusive growth is critical for Clackmannanshire. That is about enabling more people to both contribute to and benefit from economic success. In practice this requires better connections between interventions to create jobs and employment, with interventions to enable local people to access those opportunities.

To achieve this priority our primary aims are to:

- Through integrated approaches to City Deal, establish Clackmannanshire as a centre for social policy and environmental innovation
- Support initiatives to Increase job density In Clackmannanshire
- Support initiatives to enable affordable and active transport
- Increase housebuilding
- Improve digital infrastructure
- Support initiatives to enable affordable transport and improved infrastructure
- Support initiatives to Increase average hourly pay, particularly for women
- Improve qualifications & skills
- Support initiatives that will improve labour mobility

Key measures:

- % Employment rate (working age residents) and compared with Scottish average.
- % participation rate of 16-19 year olds in training; employment and learning and compared with Scottish average;
- Job density rate (jobs available as proportion of working age population) and compared with Scottish average.
- Gross weekly earnings (total; male and female) and compared with the Scottish average.

Enabling strategies:

- Regional City Deal Programme
- National Improvement Framework for Education
- Developing Young Workforce Strategy
- Economic Development Framework
- Inclusive Growth Strategy
- Strategic Housing investment Plan
- Digital Transformation Strategy
- Local Development Plan
- Local Transport Strategy

Enabling Business Plans

- People
- Place
- Partnership & Performance

PRIORITY – Reducing child poverty

Why is this important?

Currently 27% of Clackmannanshire's children live in poverty; we will need bold action to reduce this to less than 10% by 2030. Mitigating the impact of poverty on families through ensuring we maximise income, both in benefits uptake and through employment opportunities will provide sustainable pathways out of poverty for our children and their families, now and in generations to follow.

Working with our partners and with local communities to provide routes out of poverty is critical. Empowering communities to develop and co-produce local solutions that work to help local people into pathways from poverty will be a key focus of our efforts. Ensuring that local people living in poverty are 'connected' into opportunities and support will be an important enabler of change in Clackmannanshire.

To achieve this priority our primary aims are to:

- Support initiatives to increase hours worked per household
- Maximise benefit take-ups
- Enable access to affordable credit and debt advice
- Support initiatives to increase hourly pay, particularly women
- Support initiatives that sustainably reduce food and fuel poverty
- Enable affordable transport
- Enable affordable childcare
- Enable affordable housing
- Improve attainment
- Enable affordable internet access

Key measures are:

- % of children living in relative poverty after housing costs and compared with the Scottish average;
- % take up of free school meals
- % children in households with no paid employment
- % of households with children with parents who are 'in work' poverty
- % employees earning less than minimum wage
- % households with internet access
- % parents with low or no qualifications

Enabling strategies:

- Children's Services Plan
- Child Poverty Action Plan
- National Improvement Framework for Education
- Developing Young Workforce Strategy
- Economic Development Framework
- Strategic Housing investment Plan
- Digital Transformation Strategy
- Corporate Parenting Strategy
- Mainstreaming Equalities Outcomes
- Community Justice Improvement Plan
- Community Learning and Development Plan
- Community Empowerment Plan

Enabling Business Plans

- People
- Place
- Partnership & Performance

PRIORITY - Raising Attainment

Why is this important?

Our vision is that all people have an equal chance and opportunity to live fulfilled lives. Achieving this vision starts with our children and young people. We want all our children and young people to leave education skilled and well prepared for life, work and future learning, with a bright, positive future ahead of them. If we get this right we know that we will be investing in our future generations and making a real sustainable impact on reducing inequality in Clackmannanshire.

We know that children living in poverty experience poorer life long outcomes. We know that some children are born into circumstances and live in environments where they do not flourish. Addressing this inequality of opportunity, and rising for all children and young people in Clackmannanshire is key to our focus.

To achieve this priority our primary aims are to:

- Improve attainment - numeracy & literacy
- Close the attainment gap
- Improve children and young people's health and wellbeing
- Improve skills and positive destinations
- Improve community and learning environments
- Minimise the impact of child poverty and inequality.

Key measures are:

- % Children achieving Early Years milestones
- % Children achieving expected levels of Curriculum for Excellence
- % Young people achieving at SCQF Levels in English and Maths
- % reduction in attainment gap at senior level.
- % participation rate of 16-19 year olds in training, employment and learning
- % of Children & Young People volunteering at school and in the community
- Rate of teenage pregnancy levels
- % of children and young people who report "enjoying being in school today"
- % of children and young people who agree with the statement "I enjoy my life"
- % Children and young people with conduct causing serious concern (Children's Reporter)

Enabling strategies:

- National Improvement Framework for Education
- Children's Services Plan
- Child Poverty Plan
- Developing Young Workforce Strategy
- Community Learning and Development Plan
- Sport & Active Living Framework
- Local Transport Strategy

Enabling Business Plans

- People
- Place
- Partnership & Performance

PRIORITY - sustainable health and social care

Why is this important?

The way we provide care needs to change in order to meet both current and future challenges and demands. If we do nothing, health and care services as they are will not be able to deliver the high quality service we expect. Clackmannanshire is facing an unprecedented rise in our older people demographic profile and is essential that we develop services that both meet the demand and nature of services that will be required in decades to come.

There are opportunities to make better use of our resources, and to think about shaping our resources differently in years to come. This will include innovative approaches for developing more integrated care approaches and delivery models and opportunities to explore sector leading services to support people living with a wide range of needs. This work will be taken forward through the Clackmannanshire and Stirling Health and Social Care Partnership.

To achieve this priority our primary aims are to:

- Enable self care, so that people look after their own care, health and wellbeing
- Enable community supports so that people can live at home as long as possible
- Enable safety so that people are safe and live well for longer
- Focus on Child Poverty, Attainment and Inclusive Growth as part of an integrated approach to prevention & early intervention

Key measures are:

- % of adults able to look after their health very well or quite well.
- % of adults supported at home agreed that their health and social care services seemed to be well coordinated.
- Total % of adults receiving any care or support who rated it as excellent or good.
- Premature mortality rates per 100,000 persons aged under 75 years
- Emergency admission rate per 100,000 adult population
- Emergency bed day rate per 100,000 adult population
- Proportion of care services graded 'good' or better in Care Inspectorate inspections

Enabling strategies:

- Stirling & Clackmannanshire Health & Social Care Strategic Plan
- Strategic Housing Investment Plan
- Sport & Active Living Framework
- Community Learning & Development Plan
- Community Empowerment Plan
- Inclusive Growth Strategy

Enabling Business Plans

- People
- Place
- Partnership & Performance

PRIORITY - supporting families and communities

Why is this important?

We know that poverty and inequality limits choices, opportunities and quality of life. For decades families in Clackmannanshire have experienced persistently high proportions of a range of social issues connected to poor outcomes. Alcohol and substance misuse; poor mental health and high rate of suicides; domestic abuse; teenage pregnancy and childhood trauma affect a disproportionate number of families in Clackmannanshire when compared with other areas in Scotland.

Tackling the causes and consequences of poverty is essential. We want safe, strong and resilient communities where local people are engaged and connected to opportunities and the support that they require. We want to ensure that early, collective and preventative interventions are in place that gives all families and communities the best possible start in life. We want women to be aspirational and to access opportunities and support that provide routes out of poverty. We want children, young people and adults to have access to the support they need to be resilient to childhood trauma and to achieve positive outcomes in spite of difficult and challenging life circumstances.

To achieve this, we know that we need to work with communities to develop and co-produce local solutions that meet the needs of local families and communities. How we work with communities and the third sector to empower local people and families will be critical to sustainably improving outcomes in Clackmannanshire.

To achieve this priority our primary aims are to:

- Support initiatives that improve community safety, including design of new housing developments
- Support initiatives that improve community justice outcomes
- Support initiatives that address child poverty and inequality.
- Support initiatives that tackle gender based violence against women and girls in line with Scotland's Equally Safe Strategy
- Make greater use of 3rd sector commissioning where appropriate to provide opportunities for inclusive growth;
- Increase community and Third Sector participation in decision-making
- Support initiatives that maximise the potential of community regeneration, learning and empowerment in our most deprived communities.
- increase usage of community schools and community resources
- Support community regeneration programmes that attract external investment
- Improve cycle and walking infrastructure to promote active travel, health benefits and opportunities for tourism.

- Increase equal access to sport and active living opportunities

Key measures are:

- % residents who feel that Clackmannanshire has a strong sense of community
- % of residents who rate their community as a good place to live
- Prevalence of substance misuse in Clackmannanshire compared with Scottish average
- Rate of children and young people who are looked after and compared with Scottish average
- Life expectancy rate compared with Scottish average
- Suicide rate compared with Scottish average
- Rate of domestic abuse incidents reported to Police Scotland
- % residents satisfied with opportunities for participating in local decision making
- % of residents satisfied with how local agencies are tackling crime and the fear of crime.
- % of residents who rate public services as very or fairly good
- % residents who agree that their community has a good physical environment.

Enabling strategies:

- Community Justice Outcomes Improvement Plan
- Community Safety Strategy
- Digital Transformation Strategy
- Regeneration Strategy
- Local Transport Strategy
- Local Development Plan
- Sport & Active Living Strategy
- Violence Against Women Strategy
- Mainstreaming Equalities Outcomes
- Child Poverty Action Plan
- Community Learning and Development Plan
- Community Empowerment Plan
- Inclusive Growth Strategy

Enabling Business Plans

- People
- Place
- Partnership & Performance

PRIORITY - organisational transformation

Why is this important?

How and what services we deliver services is fast changing and we must enable significant organisational transformation in the next 4 years. Demands from our residents and advances in technology mean that we must collaborate and cooperate with other public and third sector bodies to deliver joined up services in as efficient and cost effective manner as possible and enabling digital services that our customers use in other aspects of their lives.

Robust financial planning builds a strong foothold for organisational sustainability, whilst ensuring that council resources are allocated in the most effective way to improve priority outcomes. We need revenue and capital plans that provide robust budgeting for better outcomes; longer term plans that provide a financial direction for the Council; longer term financial plans which align with the council's asset management strategy and budgeting for better outcomes to ensure that future savings decisions are focused on long term financial sustainability.

Effective corporate governance is achieved both by putting in place sound systems and processes for control, but also regularly ensuring that those systems and processes are working in practice. This work will ensure that we have a clear vision and strategy which demonstrates the values of good governance in response to our identified corporate need. We want to ensure that we have effective policies and processes in place for engaging communities in decision making process; procurement and commissioning; information management and health and safety.

To achieve this priority our primary aims are to:

- Ensure unity of purpose and resources through common vision, priorities and values
- Enable a smaller, better equipped, better led workforce
- Transformation through enabling a significant shift to digital
- Transform our ethos to public and community service from council services
- Maximise public service co-location to improve access to services and reduce costs
- Reduce the footprint and cost of physical infrastructure
- Enable greater empowerment of communities
- Consider options on alternative service delivery models that improve outcomes and reduce costs

Key measures are:

- % of residents who agree that public agencies work well together in Clackmannanshire.
- Satisfaction with leisure facilities
- Education costs (pre; primary and secondary) as % of general fund
- Satisfaction with social work services
- Satisfaction with parks and open spaces
- Adult social services (18+) costs as a % of general fund
- Support Services costs as % of total expenditure
- % gender pay gap for employees
- % sickness absence for employees
- % of Council housing meeting the SHQF standard
- % of Looked After children cared for in the community
- Looked After children as a % of 0-17 year old population
- Procurement spend on local small and medium enterprises

Enabling strategies:

- Organisation Design & Transformation Programme
- Financial Strategy
- Budget Strategy
- Workforce Plan
- Digital Strategy
- Corporate Procurement Strategy
- Capital Asset Management Strategy
- Governance & Risk Strategy
- Revenues Strategy
- Fairer Scotland Duties Plan
- Mainstreaming Equalities Outcomes
- Climate Change and Sustainability Strategy

Enabling Business Plans

- Partnership & Performance
- People
- Place

OUTLINE OF STRATEGIC PLANNING FRAMEWORK

Our strategic planning framework is outlined as follows:

Local Outcome Improvement Plan 2017-27		
Corporate Plan 2018-22		
Change Plan		
People Business Plan	Place Business Plan	Partnership & Performance Business Plan
Children's Services Plan	Local Development Plan	Financial Strategy
Corporate Parenting Plan	Community Safety Strategy	Organisation Design and Transformation Programme
National Improvement Framework for Education	Local Transport Strategy	Budget Strategy
Developing Young Workforce Strategy	Regeneration Strategy	Workforce Plan
Community Learning & Development Plan	Regional City Deal Programme	Capital Asset Management Strategy
Sport & Active Living Framework	Strategic Housing Investment Plan	Procurement Strategy
Community Justice Outcomes Improvement Plan	Climate Change & Sustainability Strategy	Mainstreaming Equalities Outcomes
	Economic Development Framework	Governance & Risk Strategy
	Inclusive Growth Strategy	Digital Transformation Strategy
		Revenue Strategy
		Stirling & Clackmannanshire Health & Social Care Strategic Plan
		LOIP
		Child Poverty Action Plan
		Community Empowerment Plan
		Fairer Scotland Duties
		Violence Against Women Strategy

Report to Clackmannanshire Council

Date of Meeting: 25 October 2018

Subject: Budget Strategy Update

Report by: Chief Accountant (Interim)

1.0 Purpose

- 1.1. The purpose of this report is to maintain Council's regular update on the approved Budget Strategy. This report provides an update on the fiscal outlook; the 2019/20 Budget Challenge and an overview of the current financial position.

2.0 Recommendations

- 2.1. It is recommended that the Council notes:

- The Office for Budget Responsibility (OBR) – July Fiscal Sustainability Report
- The CIPFA index and the Financial Resilience assessment
- The BoE interest rate change
- The COSLA update
- Brexit planning arrangements
- The 2019/20 budget challenge update
- That the forecast outturn to 31 March 2019 for the Council is currently an overspend of £0.087m
- That the forecast outturn to 31 March 2019 for the Health & Social Care Partnership (H&SCP) is currently an overspend of £1.485m
- Savings achievement estimated improvement
- Service actions to identify in year savings to minimise the overspend and support the 2019/20 budget setting process.

3.0 Considerations – Fiscal Update

- 3.1.1 **The Office for Budget Responsibility's (OBR)** latest report highlights spending challenges ahead. The OBR overview of fiscal sustainability tells us about long term government spending. It looks at how assets and liabilities on the public sector's balance sheet are expected to change over time and

provides an important picture of the direction of travel when it comes to government activities.

- 3.1.2 The Fiscal Sustainability Report, released by the OBR in July, sets out the long-term sustainability of the level of public debt. This is a key measure of the government's fiscal policies, which since 2010 have involved reducing government spending with the aim of reducing the net debt level.
- 3.1.3 The OBR projections do not take changes in policy into account; however it has factored in the recent announcements on increased funding for the NHS, as this is significant for all other budget areas.
- 3.1.4 According to the report, the position on public finances is worse than previously estimated in the OBR's last fiscal sustainability report, with key forecasts indicating that:
- Health spending will rise from 7.6% of GDP in 2022-23 to 13.8% in 2067-68, largely due to a combination of demographic changes and cost pressures in the sector.
 - State pension costs will increase from 5.0% of GDP to 6.9%, impacted by aging population.
 - Adult social care costs rise from 1.3% of GDP in 2022-23 to 1.9% in 2067-68.
- 3.1.5 There are a number of other factors involved, relating to financial transactions and other issues, but taking all of that into account the impact on the Public Sector Net Debt (PSND) position is stark.
- 3.1.6 PSND is projected to fall from its medium-term peak of 85.6% of gross domestic product in 2017-18 to 80% of GDP in 2022-23, before rising thereafter and reaching 82.8% of GDP in 2067-68. Beyond this point, the OBR report suggests debt would continue to rise, all of which points to a clearly unsustainable path.
- 3.1.7 Whole of Government Accounts (WGA) recently published by Treasury, indicate that overall net liabilities were £2,421bn or 122% of GDP at the end of March 2017. This is up £435bn on the previous year's restated results. The rise in PSND within those total liabilities was £124bn going up to £1,727bn. A key reason underpinning the rise in WGA liabilities is the impact of lower long-term discount rates on the public service pension's liability, which raises the level of the current value of those discounted future liabilities on the 2016/17 balance sheet. This reversed slightly in 2017/18.
- 3.1.8 The OBR have estimated that the UK would have had to make a contribution of £13.3bn to the EU budget in 2022-23 if we remained a member, but of that potential saving, £7.5bn will be absorbed by the withdrawal settlement payment expected for that year, leaving £5.8bn available to spend. This could cover slightly less than 30% of the cost of the health package in that year, but it does not factor in any other calls on these potential savings, including commitments the government has already made on farm support, structural funds, science and access to regulatory bodies.
- 3.1.9 What is clear from the core messages in the report is that the current path of public finances is not sustainable. Policy and practice needs to change to support productivity and growth measures over a longer-term planning timeframe, alongside a clear focus on outcomes that can be delivered across government in a more sustainable way. Planning for those policy changes

needs to start now as this position is not something that can be turned around in a short time frame.

3.2.1 **CIPFA and the Northamptonshire assessment** – *"We are experiencing a significant financial crisis but there is avoidance of the term and a lack of action appropriate for the situation we find ourselves in"*

3.2.2 When Northamptonshire County Council was issued with a section 114 notice, it highlighted the fact that the local government sector is facing a deepening and immediate financial crisis. In recent months, several reports have demonstrated how councils are struggling to survive and that the risk is mounting. According to the NAO's most recent financial sustainability report, 10% of upper-tier authorities are vulnerable to financial failure. That means a significant number of councils are at risk, along with the essential services for literally millions of tax paying citizens.

3.2.3 The findings of these reports and, the cash crisis in Northamptonshire County Council underline the fact that the issue can no longer be ignored. Elected members need to fully understand the financial position of their council and seize the opportunity, to take action to ensure a more sustainable footing going forwards.

3.2.4 CIPFA carried out an assessment of a number of factors in evaluating the financial downfall of Northamptonshire County Council. Some of the indicators were shared with the S95 group at its September meeting and are attached in Appendix 1 for member's consideration.

3.2.5 CIPFA is working to support local leaders address to the challenge by providing them with appropriate support:

- Developing a new financial management code, to sit alongside established treasury management and prudential codes, which aims to support good practice in the planning and execution of sustainable finances (release expected in the summer of 2019).
- Continue to share practical advice on funding and resource management via CIPFA's Funding Advisory Service.
- A new Financial Resilience Index: CIPFA will provide stakeholders with impartial information on how financially resilient individual councils are and what pressures they need to pay attention to (release expected October 2018).

3.2.6 With regards to the index, CIPFA consulted on its design and methodology and is currently assessing the 190 comments it received. The proposal for the index to use a 'traffic-light' grading system to provide an early warning system for local authorities with deteriorating financial positions and thereby to prompt action where it is needed.

3.2.7 This information will be shared publicly creating greater pressure on councils to respond swiftly and effectively and ensure such problems are flagged at an early stage.

- 3.2.8 Council members need to understand their level of financial stress and what their main pressures are including, the level of resources, the rate of depletion of resources, social service demand pressures, the level of borrowing and auditors' VFM assessments. These are some of the indicators CIPFA has incorporated into its index and should paint an accurate and detailed picture of financial risk.
- 3.3.1 **Bank of England** - The Bank's Monetary Policy Committee agreed unanimously to increase the base rate from 0.5 to 0.75 per cent in August. This will provide a small return for investors but will add to the cost of debt for those with variable interest rate borrowings. Scotland's growth over the last three years has lagged behind the UK, so whilst the Bank may judge that the UK economy is in sufficiently robust health to cope with a rate hike, a rate rise in Scotland may be more of a challenge.
- 3.4.1 **COSLA** updated the S95 officers on a number of issues raised at its meeting with the Scottish Government (SG):
- Local Government (LG) payrises may not be fully funded by SG,
 - Council tax rise might be capped at 3% in total, not year on year,
 - Expect cuts and not flat cash in settlement, with more ring-fencing around priorities,
 - Still waiting on consequentials coming through from UK Government,
 - COSLA pushing for flexibility around statutory duties, suggesting that the current National Performance Framework is no longer sustainable within the resources available,
 - Teacher pension increases from 2020 impacts.
- 3.5.1 Brexit planning is ongoing, which a separate report on today's agenda deals with in further detail. HR are reviewing the number of staff which could be affected by the changes. The numbers are small and the impact is not expected to be great. The financial implications are however, much more difficult to predict without the actual agreed terms of the exit package.
- 3.5.2 The most likely impact for Clackmannanshire will be the initial impact on the wider financial system. Inflation and interest rates may vary as the financial world attempts to control the impacts. As border controls and additional costs hit suppliers these will be passed on in increased prices.
- 3.5.3 The full impacts will not be clear until the UK government agree the final exit package.
- 3.6 All the current intelligence indicates greater not less cost pressure going forward, along with falling settlements. Post March 2019, the financial pressures could increase as debt and supplies costs increase. Councils now need major transformational change and/ or significant reductions in services to stay within budgeted levels.

4.0 Budget Challenge 2019/20 Update

- 4.1. A number of budget challenges and briefings have taken place. Two Strategic Directors took up post in early September and were given 6 weeks to review their new budgets, come up with their first draft of budget savings and a management structure to support their new themes. The first review will be undertaken in late October. With this in mind the budget timetable has been updated to reflect the changes in the timeline, job titles and committee structures, (Appendix 2).
- 4.2. There is currently a full review of the Council's Asset Strategy being undertaken, with initial focus on the School Estate Strategy. Updates will be provided in future papers.
- 4.3. Once these are in place the business cases for change and the related capital programmes will need to be reviewed to ensure that capital is being targeted to promote the required transformation.
- 4.4. A significant element of budget preparation is community engagement and consultation for the 2019/20 process, a 2 stage approach is being adopted :
 - Stage 1 – this is aimed at continuing to build awareness of our financial challenges and seek feedback on Council priorities. This is expected to take place over the course of November.
 - Stage 2 – this will be along more familiar lines to previous years. It will focus on themes and specific business cases for change in the short to medium term, i.e. Years 1 and 2. Dependant on the above this is expected to take place over the course of December to early January 2019.

5.0 Forecast Outturn March 2019

- 5.1. The People, Place and Partnership & Performance committee each receive a detailed finance report, for their area setting out the outturn and savings position. The Audit Committee receives the overall finance report for the same period, which addresses the forecast outturn, savings updates, capital spend and progress on the Housing Revenue Account. The individual committee reports are on the Councils website.
- 5.2. The outturn reported within these individual reports is summarised below and reports the Council overspend as £0.087m,
- 5.3. The outturn reported for Health and Social Care Partnership is an overspend of £1.485m shown below.

5.4. The forecast outturn to March 2019 (based on quarter 1):

	Over/ (underspend) £000s
People Division	(278)
Place Division	1,040
Partnership & Performance Division(excl HSCP)	(675)
Total Council Overspend	87
Health & Social Care Partnership	1,485

5.5. Accountancy staff are working with budget holders to ensure that this position is regularly reviewed and that all actions are being taken to recover the position in-year.

5.6. The H&SCP are looking at in-year means to reduce the overall £3.4m overspend and are working across the 2 Councils and NHS to agree these, at the joint S95 officer meetings, which are about to commence. Clackmannanshire's share of this is currently £1.485m.

6.0 2018/19 Savings update

6.1. The draft August outturn suggests 84.4% of savings will be achieved, the savings will be reported to the committee's in November:

Comparative of August draft outturn to June outturn:

August draft position										
	Achieved		Likely		Amber		Red		Total	
People	847,595	22%	2,361,213	63%	697,750	18%	76,590	2%	3,983,149	54%
Place	1,218,613	48%	394,354	16%	92,250	4%	383,801	18%	2,089,019	28%
Performance	479,022	44%	503,904	47%	54,000	5%	266,576	20%	1,303,502	18%
	2,545,230		3,259,471		844,000		726,967		7,375,670	
	34.5%		44.2%		11.4%		9.9%			
Estimated achievement										84.4%

Change	14.1%	(1.2)%	(14.0)%	1.1%
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June Outturn										
	Achieved		Likely		Amber		Red		Total	
People	717,590	19%	1,412,949	37%	1,643,542	44%	0	0%	3,774,081	51%
Place	546,523	22%	1,425,585	56%	179,090	7%	372,741	15%	2,523,939	34%
Performance	243,500	23%	507,150	47%	54,000	5%	273,000	25%	1,077,650	15%
	1,507,612		3,345,684		1,876,632		645,741		7,375,670	
	20.4%		45.4%		25.4%		8.8%			
Estimated achievement										78.5%

6.2. The table above indicates that a number of projects have moved from amber status to achieved and that estimated achievement rates have improved from 78.5% to 84.4%.

- 6.3. Red status has gone up 1% but this is relates to projects that will achieve their savings, but not by the year end.
- 6.4. Although the expected savings delivery has increased from the June outturn position there is still an expected shortfall in the savings for 2018/19. Services have been asked to identify additional savings in-year to compensate for the unachievable savings focusing on essential spend only.
- 6.5. Services have been advised that spending restraint should be in place and that only essential spend should be incurred until the financial year end. This will support the council's budget setting for 2019/20 whilst ensuring that funds are available for the Employment Fund and Change Fund, for on-going organisational change, and that the council's reserves policy is not breached.

7.0 Conclusions

- 7.1. This report provides an update on the fiscal outlook from the Office for Budget Responsibility focusing on the spending challenges ahead for local government. Along with CIPFA's review of Northamptonshire County Council's financial situation and details the work to support leaders and create a new Financial Resilience Index.
- 7.2. The report also details a number of financial risks for the council including; Bank of England base rate increase in August; COSLA's work with the Scottish Government of future funding and the implications of Brexit.
- 7.3. There is an update on the budget challenge 2019/20 process including the budget timeline, and the monitoring progress for 2018/19 with detail on savings achieved to date.

8.0 Sustainability Implications

- 8.1. The risk to the Council financial sustainability remains high.

9.0 Resource Implications

9.1. Financial Details

- 9.2. The full financial implications of the recommendations are set out in the report. This includes a reference to full life cycle costs where appropriate. Yes

- 9.3. Finance has been consulted and has agreed the financial implications as set out in the report. Yes

9.4. Staffing

10.0 Exempt Reports

- 10.1. Is this report exempt? No

11.0 Declarations

The recommendations contained within this report support or implement our Corporate Priorities and Council Policies.

(1) **Our Priorities** (Please double click on the check box)

- Clackmannanshire will be attractive to businesses & people and ensure fair opportunities for all
- Our families; children and young people will have the best possible start in life
- Women and girls will be confident and aspirational, and achieve their full potential
- Our communities will be resilient and empowered so that they can thrive and flourish

(2) **Council Policies** (Please detail)

12.0 Equalities Impact

12.1 Have you undertaken the required equalities impact assessment to ensure that no groups are adversely affected by the recommendations?

Yes No

13.0 Legality

13.1 It has been confirmed that in adopting the recommendations contained in this report, the Council is acting within its legal powers. Yes

14.0 Appendices

14.1 Please list any appendices attached to this report. If there are no appendices, please state "none".

Appendix 1 CIPFA Financial Resilience Assessment extract

Appendix 2 Budget Timeline (revised)

15.0 Background Papers

15.1 Have you used other documents to compile your report? (All documents must be kept available by the author for public inspection for four years from the date of meeting at which the report is considered)

Yes (please list the documents below) No

Office for Budget Responsibility's Report dated July 2018



Bank of England Monetary Policy Committee update dated August 2018

People, Place and Partnerships & Performance Committee reports – June
Outturn

Author(s)

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Approved by

NAME	DESIGNATION	SIGNATURE
Paula Tovey	Chief Accountant (Interim)	
Stuart Crickmar	Strategic Director Partnership & Performance	

CIPFA Financial Resilience Assessment: extract of problem areas identified in Northants

- Financial rigour not well exercised
- Revenue deficits not addressed
- Savings not achieved
- No assessment of statutory minimum spend v what's actually spent
- Budget setting flawed
- Reliance on reserves
- Council Tax fixed too low, for too long
- Demand management -Adult and Child overspend
- No strategy to deal with forecast demand
- No demand forecasting
- No clear method to tackle overspends
- Capitalisation of revenue, under guise of transformation criteria
- Lack of prudence and transparency in decision making
- Transformational projects not implemented quickly or results monitored
- Strained relationships between officers and elected members

Budget Timeline (revised)

Appendix 2

Task/ milestone	Timing	Stakeholders/ attendees	Output	Completed
SAVINGS IDENTIFICATION AND BUDGET CHALLENGE				
2019/20 Savings	May to 21 June 2018	Heads of Service	First tranche for proposed savings 2019/20: populate template	Completed
Service Portfolio Meetings	May to June	Administration Portfolio Holders; Head of Service; Senior Management Team; Service Accountants	Determine priorities and propose savings	Completed
Budget Challenge Sessions	Late August 2018	Administration, EX SLG, Service Management Teams, Chief Accountant, Team Leader (Accountant)	Challenge on first tranche of proposals	Cancelled due to restructure
Business case development	Early September 2018	SLG; Chief officers, Chief Accountant, Team Leader (Accountancy)	Business cases incorporating options appraisals; saving proposals, investment requirements and timescales.	Ongoing
EX SLG Challenge Session	Late October 2018	EX SLG, (Group Leaders or Admin Group)	Redesign options and models Vision and values refinement	
SLG/ Council	December	SLG/ elected members	Budget, savings and Workforce plan	
CONSULTATION				

Task/ milestone	Timing	Stakeholders/ attendees	Output	Completed
CONSULTATION WITH ELECTED MEMBERS				
Members Briefing	August 2018	All elected members, SLG	Reaffirmation of objectives, principles and processes	Completed
Elected Member Forum	September 2018 (monthly)	Elected members, SLG, Chief Accountant, Service representatives	Change Proposals, Business cases Elected member feedback	Completed
Member dialogue on budget preparation (detailed evaluation)	End September 2018	Administration and political grouping as appropriate	Indicative budget including necessary savings proposals, policy decisions and prioritisation	Rescheduled to November due to restructure
Elected Member Forum	November 2018 (monthly)	Elected members, SLG, Chief Accountant, Service representatives	Change Proposals, Business cases Capital Bid development Elected member feedback	
Elected Member Forum	December 2018 (monthly)	Elected members, SLG, Chief Accountant, Service representatives	Change Proposals, Business cases Capital Bid development Elected member feedback	
Elected member Forum	January 2019	Elected members, Executive Team, Chief Accountant, Service representatives	Indicative potential savings Draft capital bid proposals Elected member feedback	
CONSULTATION WITH UNIONS				
TU Briefing	August 2018	TU reps, SLG, Chief Accountant	Change Proposals, Business cases	Completed

Task/ milestone	Timing	Stakeholders/ attendees	Output	Completed
			Feedback from Tus	
Trade Union Forum	September 2018	TU reps, SLG, Chief Accountant	Change Proposals, Business cases Feedback from Tus	Completed
Trade Union Forum	November 2018	TU reps, SLG, Chief Accountant	Change Proposals, Business cases Capital Bid development Elected member feedback	
Trade Union Forum	December 2018	TU reps, SLG, Chief Accountant	Change Proposals, Business cases Feedback from Tus	
Trade Union Forum	January 2019	TU reps, SLG, Chief Accountant	Indicative potential savings Draft capital bid proposals Feedback from Tus	
CONSULTATION WITH PUBLIC				
Budget consultation: Outline approach internally and	October 2018	Chief Officer Performance, Chief Executive, Team Leader (Communications), Chief Accountant	Establish consultation outline approach and action plan	

Task/ milestone	Timing	Stakeholders/ attendees	Output	Completed
externally				
External consultation and engagement	Late November 2018	Chief Officer Performance, Chief Officers, Team Leader (Communications), Chief Accountant	Issued - areas of business case development and emerging options Feedback	
Consultation Outcome	November 2018	Chief Officer Performance, Team Leader (Communications), Chief Accountant	Aggregated Consultation responses from stakeholders for inclusion in the Budget	
CAPITAL BID DEVELOPMENT				
Asset Plan Refresh Capital Plan update	September 2018	EX SLG, Chief Accountant	Review of school estate plans	Completed
Capital Bid process	August - October 2018	Capital Investment Group (officer operational group)	Draft capital bid preparation	Ongoing
Capital Plan/Strategy update	October	EX SLG	Review of capital plan informed by review of divisional future service provision	
Capital Bid Corporate Round Table	End November 2018	EX SLG, Chief Accountant	Draft Capital bids	
Draft Capital Strategy	February	EXSLG, chief accountant	Draft Strategy	
HSCP				
HSCP Strategic	September 2018	HSCI Chief Officer, IJB, Chief	HSCI Strategic Plan priorities linked to	Completed

Task/ milestone	Timing	Stakeholders/ attendees	Output	Completed
Plan: Review of Priorities and Funding		Executive, Leader and Chief Accountant	resource transfer and savings requirement Demand pressures Service/ locality impact assessment	
HSCP Resource Transfer	Late September 2018	HSCI Chief Officer, IJB, Leader of the Council and Chief Executive, Chief Accountant	Completion of draft resource transfer figure linked to agreed Strategic Plan priorities	
HSCP Resource Transfer	Early January 2019	HSCI Chief Officer, IJB, Leader of the Council and Chief Executive, Accountant	Resource transfer position consolidated for integration with Council budget	
INCOME & CHARGING				
Income and Charging Strategy Refresh	Mid November 2018	Chief Accountant, Accountancy Team Leader, Chief Officers/ services	Income and Charging Strategy proposals/revisions	Started: group working through the programme
Income and Charging Strategy Refresh	Start December 2018	Chief Accountant, Team Leader (Accountancy)	Refreshed Income and Charging Strategy scenarios	
Income and Charging Strategy	Early January 2019	SLG, Chief Accountant	Finalised schedule of charges and refreshed Strategy.	
DEMAND PRESSURES				
Demand Pressures	Mid November 2018	Chief Accountant, Accountancy Team Leader, SLG	Collate draft demand pressures	

Task/ milestone	Timing	Stakeholders/ attendees	Output	Completed
Draft Demand pressures review	Start December 2018	SLG	Refined schedule of demand pressures, clarification query schedule	
Finalise demand pressures	Early January 2019	SLG	Finalised demand pressures to incorporate within budget	
FINAL BUDGET				
Pre consultation draft Budget	January 2019	Administration, EX SLG, Chief Accountant	Draft Budget subject to consideration of consultation responses.	
Budget setting	February 2019	Special Council	Final Budget	

Key			
Orange	Consultation	Aqua	Income and charging refresh
Pink	Capital bid development	Yellow	Demand Pressures
Purple	Budget challenge	Red	Budget
Light green	HSCP		

Report to Clackmannanshire Council

Date of Meeting: 25th October 2018

Subject: British Sign Language (BSL) Plan for Clackmannanshire 2018-2024

Report by: Strategic Director, Partnership and Performance

1.0 Purpose

- 1.1. The purpose of this report is to present for approval the Council's first British Sign Language (BSL) Plan. The plan has been developed over the past 5 months, in line with statutory guidance published by Scottish Government, and the Scottish Government's National British Sign Language Plan 2017-2023. British Sign Language Plans are required to be agreed and published by 31st October 2018.

2.0 Recommendations

- 2.1. It is recommended that the Council;
- a) Note, challenge and comment on the report and attached plan;
 - b) Agree the British Sign Language Plan for Clackmannanshire, following which it will be submitted to the Scottish Government and published on our website in both English and BSL.

3.0 Considerations

- 3.1. The [BSL \(Scotland\) Act 2015](#) requires the Scottish Government and other public bodies, including local authorities, regional NHS boards, colleges and universities, to publish plans setting out how they will promote and support BSL.
- 3.2. BSL is recognised as a language in its own right, with its own grammar, syntax and vocabulary, distinct from spoken or written English. Whilst most deaf BSL users can read and write English to a level, they may have great difficulty, especially when more complex concepts, grammar or less common words are used.

- 3.3. The Scottish Government published its [first BSL National Plan](#) in October 2017. It is framed under ten long-term goals which were co-produced with BSL users across Scotland, and includes 70 actions to be taken by the Scottish Government by 2020, around 30 of which apply also to local authorities.
- 3.4. Clackmannanshire Council, in line with other public bodies, is required to publish its first “authority plan” by October 2018. This needs to be consistent with the national plan, setting out the actions, with related timescales, we will undertake to promote and facilitate the use of BSL in our work. The Scottish Government has provided funding of £11k to each local authority to support this work and to cover the cost of translating both the draft and approved plans into BSL (the BSL version of the draft plan is [available online](#)).
- 3.5. In developing our plan, we were required to consult BSL users and their representatives. Consultation meetings were held in Clackmannanshire and at the Sensory Centre, Camelon (in partnership with NHS Forth Valley). In addition, an online survey ran during September, and feedback has also been received through social media. Feedback and suggestions, has been received through engagement on developing the plan and have shaped the development of the final plan for Clackmannanshire. There has also been significant amount of interest from non-BSL users in learning the language, at least to a basic level.
- 3.6. The plan sets out the key action areas for progression in Clackmannanshire. These are:
- Improving our links with, and understanding of, BSL users locally and the issues they face when accessing services
 - Signposting services and support for BSL users
 - Promoting learning resources for those who would like to learn BSL, or improve their skill level
 - Improving information for BSL users and staff, so that both know what to do to when communicating with each other
 - Working with partner organisations to ensure services and support for BSL users are joined-up and seamless
 - Responding positively to BSL initiatives coming from the Scottish Government, and other organisations
- 3.7. A national progress report is to be published in 2020. This will include progress made by the Scottish Government and by public authorities, together with examples of best practice and any poor performance. Going forward, BSL plans will be produced on a 6 year cycle, with national progress reports published mid-cycle.

4.0 Sustainability Implications

- 4.1. Actions arising from the BSL plan could contribute towards improving the quality of deaf people in Clackmannanshire by facilitating routes into & training and unemployment, reducing social exclusion and health inequalities, and encouraging participation in decision making.

5.0 Resource Implications

5.1. Financial Details

- 5.2. The full financial implications of the recommendations are set out in the report. This includes a reference to full life cycle costs where appropriate. Yes

- 5.3. Finance have been consulted and have agreed the financial implications as set out in the report. Yes

5.4. Staffing

There are no implications for staffing arising from this report.

6.0 Exempt Reports

- 6.1. Is this report exempt? Yes (please detail the reasons for exemption below) No

7.0 Declarations

The recommendations contained within this report support or implement our Corporate Priorities and Council Policies.

- (1) **Our Priorities** (Please double click on the check box)

Clackmannanshire will be attractive to businesses & people and ensure fair opportunities for all

Our families; children and young people will have the best possible start in life

Women and girls will be confident and aspirational, and achieve their full potential

Our communities will be resilient and empowered so that they can thrive and flourish

- (2) **Council Policies** (Please detail)

8.0 Equalities Impact

8.1 Have you undertaken the required equalities impact assessment to ensure that no groups are adversely affected by the recommendations?

Yes No

9.0 Legality

9.1 It has been confirmed that in adopting the recommendations contained in this report, the Council is acting within its legal powers. Yes

10.0 Appendices

Clackmannanshire Council draft BSL Plan 2018-24.

11.0 Background Papers

11.1 Have you used other documents to compile your report? (All documents must be kept available by the author for public inspection for four years from the date of meeting at which the report is considered)



Yes (please list the documents below) No

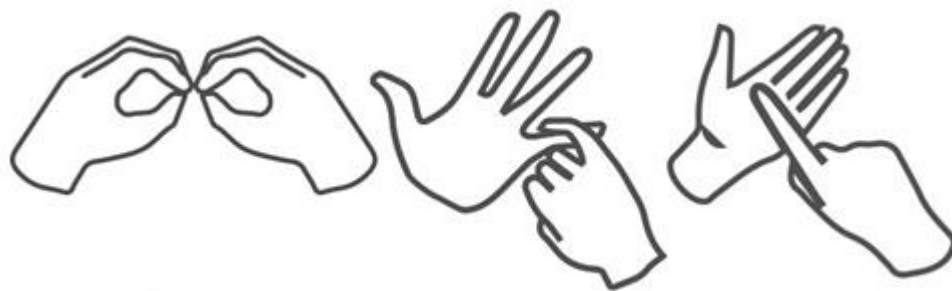
British Sign Language (BSL) National Plan 2017-2023

Author(s)

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Approved by

NAME	DESIGNATION	SIGNATURE
Stuart Crickmar	Strategic Director	
Nikki Bridle	Chief Executive	



Clackmannanshire Council

British Sign Language (BSL) Plan

2018-2024

A BSL version of this plan is available at:

https://www.youtube.com/channel/UCYsYiplr_vHP0M3XvnJ7w1w

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Introduction and background

The Scottish Government has stated its commitment to make Scotland the best place in the world for BSL users¹ to live, work and visit, and has set out how it aims to achieve this in the BSL National Plan, which was published in October 2017. The plan is framed under ten long-term goals which were co-produced with BSL users across Scotland.

The BSL (Scotland) Act 2015 requires a range of Scottish public bodies, including local authorities, health boards, colleges and universities, to also publish plans showing how they will support BSL users and promote the use of BSL. This plan sets out the actions Clackmannanshire Council will take over the period 2018 – 2024 and is framed under those long term goals in the national plan that apply to local authorities.

While developing our plan, we have consulted with BSL users and their representatives locally, as well as others who have expressed an interest in helping to develop our BSL plan. There are no local groups specific to the BSL or D/deaf and deafblind² communities in Clackmannanshire, although the Forth Valley Sensory Centre and the Forth Valley Deaf Children's Society (FVDCS) do include Clackmannanshire in their coverage. We are committed to continuing that engagement as we implement the actions in our plan and review our progress.

We will contribute to the national progress report in 2020 and a further 6 year plan will be published in 2024.

BSL in Clackmannanshire

Data on the use of BSL and deafness in Clackmannanshire is limited. 2011 census data indicates that there are 129 people in Clackmannanshire who use BSL at home, and of these, 27 are deaf or have partial hearing loss. Meanwhile deafscotland (previously the Scottish Council on Deafness) estimate that there are 3,477 people with some level of hearing loss in the county. However, we have had little contact with local D/deaf and deafblind BSL users. It may be that they manage without having to contact Council services, or that they use alternative ways to communicate with us, but it could also mean that some people struggle to find the support that they need.

BSL is recognised as a language in its own right, with its own grammar, syntax and vocabulary, distinct from spoken or written English. Whilst most D/deaf and deafblind BSL users can read and write English, they may find this very difficult, especially when more complex concepts, grammar or less common words are used.

This plan sets out how we will improve communication and access to services for D/deaf and deafblind BSL users living, working and visiting Clackmannanshire.

Name and contact details of lead officer

Cherie Jarvie

Strategy & Performance Manager

E-mail equalities@clacks.gov.uk

¹ Throughout this plan “BSL users” includes all people whose first or preferred language is BSL, including those who receive the language in a tactile form due to sight loss.

² A capital D denotes people who have been deaf from birth, while a small d is used to refer to people who become deaf.

Engagement and Consultation

We promoted engagement on the plan through our website, the local newspaper and social media. We also used BSL videos and shared our messages with local and national partner organisations, including community councils, Clackmannanshire Third Sector Interface, the Sensory Centre in Camelon and the British Deaf Association.

We gathered views in different ways:

- Public meetings in the Speirs Centre, Alloa during August and September 2018
- An online survey
- Comments by email

What you told us

We received feedback from D/deaf BSL users and their families, as well as other people, some of whom have learned BSL to a level, and others who have an interest in the language. The comments we received were overwhelmingly positive and a significant number of hearing people said they would like to learn BSL.

Key messages

- There is a general lack of understanding around deafness and BSL. It is often assumed, incorrectly, that D/deaf people should be able to easily communicate through written English
- It can be very difficult for a D/deaf BSL to find the information they need on websites because it is usually only presented in English
- Customer service staff in many organisations do not know what to do when a D/deaf person makes an enquiry
- Families with D/deaf children said that courses in BSL were expensive and often involved long journey times to take part
- There is a lot of misunderstanding about the value of BSL to D/deaf people. In particular, there is often an assumption that cochlear implants negate the need for a visual language, but it is important distinguish what is essentially a medical intervention from the social and cultural benefits offered by BSL
- There is significant local demand for learning at least some BSL

Summary - Clackmannanshire Council's BSL Plan

Our plan shows how we will improve communication and access to services for D/deaf and deafblind BSL users, and promote the use of BSL. It is structured under the same long-term goals as the Scottish Government's BSL National Plan, apart from those relating to Post-school education, Justice and Transport, which are outwith the scope of local authorities. However, some of our local actions, particularly around making it easier for BSL users to access information and services, as well as developing staff awareness and skills, will contribute to the achievement of all of the national goals.

Key action areas include:

- Improving our links with, and understanding of, BSL users locally and the issues they face when accessing services
- Signposting services and support for BSL users
- Promoting learning resources for those who would like to learn BSL, or improve their skill level
- Improving information for BSL users and staff, so that both know what to do to when communicating with each other
- Working with partner organisations to ensure services and support for BSL users are joined-up and seamless
- Responding positively to BSL initiatives coming from the Scottish Government, and other organisations

CLACKMANNANSHIRE COUNCIL BSL PLAN

1. Across all our services



We share the long-term goal set out in the BSL National Plan, which is:

Across the Scottish public sector, information and services will be accessible to BSL users.

By 2024, we will:

- 1.1. Analyse existing evidence we have about BSL users and identify and fill key information gaps, so that we can establish baselines and measure our progress
- 1.2. Establish links with the BSL community locally and engage directly with them so that we can better understand what needs to improve
- 1.3. Review our website to make it easier for BSL users, and other people with sensory impairments, to find the information they need
- 1.4. Work with partner organisations, including the third sector, to improve services for BSL users and to promote BSL in the community
- 1.5. Promote the use of the Scottish Government's nationally funded BSL online interpreting video relay service 'contactSCOTLAND-BSL', to staff and to local BSL users. This is a free service that enables BSL users to communicate, in real-time, with public services via a video link with a BSL/English interpreter
- 1.6. Signpost staff who work with BSL users to appropriate BSL awareness training
- 1.7. Review arrangements for accessing interpretation and translation services
- 1.8. Respond positively to Scottish Government initiatives emerging from the national BSL Plan

2. Family support, Early Learning and Childcare



We share the long-term goal set out in the BSL National Plan, which is:

The Getting it Right for Every Child (GIRFEC) approach will be fully embedded, with a D/deaf or deafblind child and their family offered the right information and support at the right time to engage with BSL.

By 2024, we will:

- 2.1. Provide early years staff with information about BSL and Deaf culture, and about resources that are available in BSL, so that they can meet the needs of families with a D/deaf or deafblind child

3. School Education



We share the long-term goal set out in the BSL National Plan, which is:

Children and young people who use BSL will get the support they need at all stages of their learning, so that they can reach their full potential; parents who use BSL will have the same opportunities as other parents to be fully involved in their child's education; and more pupils will be able to learn BSL at school.

By 2024, we will:

- 3.1. Contribute to the Scottish Government's investigation of the level of BSL held by teachers and support staff working with D/deaf and deafblind pupils in schools, and take account of any new guidance for teachers or support staff working with pupils who use BSL
- 3.2. Take forward advice developed by Education Scotland to a) improve the way that teachers engage effectively with parents who use BSL and b) ensure that parents who use BSL know how they can get further involved in their child's education
- 3.3. Contribute to the SCILT (Scotland's National Centre for Languages) programme of work to support the learning of BSL in schools for hearing pupils as part of the 1+2 programme, including sharing best practice and guidance
- 3.4. Review the information we offer on additional support for hearing impaired children to make it easier for parents to access the support they need for their child

4. Training, Work and Social Security



We share the long-term goal set out in the BSL National Plan, which is:

BSL users will be supported to develop the skills they need to become valued members of the Scottish workforce, so that they can fulfil their potential, and improve Scotland's economic performance. They will be provided with support to enable them to progress in their chosen career.

By 2024, we will:

- 4.1. Signpost pupils and students to a wide range of information, advice and guidance in BSL about their career and learning choices and the transition process
- 4.2. Work with partners who deliver employment services, and with employer groups already supporting employability to help signpost them to specific advice on the needs of BSL users
- 4.3. Raise awareness locally of the UK Government's 'Access to Work' (AtW) scheme with employers and with BSL users (including those on Modern Apprenticeships) so that they can benefit from the support it provides
- 4.4. Ensure we will have transition plans for BSL users in place

5. Health (including Social Care), Mental Health and Wellbeing



We share the long-term goal set out in the BSL National Plan, which is:

BSL users will have access to the information and services they need to live active, healthy lives, and to make informed choices at every stage of their lives.

By 2024, we will:

- 5.1. Signpost BSL users to health and social care information available in BSL (to be produced by NHS Health Scotland and NHS24), and b) develop complementary information in BSL about local provision, as appropriate
- 5.2. Through integration boards, ensure that psychological therapies can be offered on a fair and equal basis to BSL users
- 5.3. Take steps to improve access to information about sport, and to local sports facilities and sporting opportunities
- 5.4. Ensure that any local work to tackle social isolation explicitly considers the needs of BSL users
- 5.5. Promote the national access support card for health and social care use locally and ensure staff are aware of how to respond
- 5.6. Consider how the needs of BSL users can be integrated into the See Hear strategic framework for meeting the needs of people with a sensory impairment, to ensure the seamless provision of assessment, care and support
- 5.7. Promote local and national organisations that offer support to the deaf and hearing impaired

6. Culture and the Arts



We share the long-term goal set out in the BSL National Plan, which is:

BSL users will have full access to the cultural life of Scotland, an equal opportunity to enjoy and contribute to culture and the arts, and are encouraged to share BSL and Deaf Culture with the people of Scotland.

By 2024, we will:

- 6.1. Improve access to information about Culture and the Arts on our website for BSL users

7. Democracy



We share the long-term goal set out in the BSL National Plan, which is:

BSL users will be fully involved in democratic and public life in Scotland, as active and informed citizens, as voters, as elected politicians and as board members of our public bodies.

By 2024, we will:

- 7.1. Take opportunities to promote the Access to Elected Office Fund locally, which can meet the additional costs of BSL users wishing to stand for selection or election in local or Scottish Parliament elections

Report to: CLACKMANNANSHIRE COUNCIL

Date of Meeting: 25TH October 2018

Subject: Brexit Update Report

Report by: Strategic Director – Partnership & Performance

1.0 Purpose

- 1.1. The purpose of this report is to summarise the latest developments in Brexit negotiations, and to highlight the high level implications for Scotland and Clackmannanshire. Given the critical stage of the EU Withdrawal negotiations, it is advised that regular future briefings are prepared to ensure that Council is kept updated on developments.

2.0 Recommendations

- 2.1. It is recommended that Council:
- a) Note, challenge and comment on the report as appropriate;
 - b) Note that future update briefings on EU Withdrawal negotiations will be brought to Council until at least 29th March 2019.

3.0 Considerations

Background and Update on Brexit Negotiations

- 3.1. Details of the final withdrawal treaty and any transitional deals require to be ratified by the EU nations and the UK Parliament before the UK leaves in March 2019. Negotiations on the UK's departure from the EU is governed by provisions in Article 50 of the Treaty of the European Union. Article 50 makes provision for a withdrawal agreement to include the terms of the UK's withdrawal from the EU and to take account of future relationship between the EU and the UK. Updates on the latest negotiation rounds in July and August 2018 have focussed on resolving the remaining issues in relation to the Withdrawal Agreement. Further negotiations in late August took place in Brussels with the focus being on the framework for future relationship between the UK and the EU.
- 3.2. Discussions on the terms of withdrawal have focussed on 3 broad priorities; citizens' rights; financial settlement and Northern Ireland. Whilst negotiations on the terms of withdrawal on the issues of citizen's rights and the financial

settlement are at an advanced stage, further negotiations are required concerning the border between Northern Ireland and the Republic of Ireland.

- 3.3. Negotiations on future relationships are at an earlier stage and are focussed on two key areas; an Economic partnership proposing the establishment of a free trade area; and a Security partnership focussed on effective exchanges of intelligence and information in the areas of fighting crime, money laundering, terrorism and extradition. Negotiations on the latter have reached earlier common ground than those on an economic partnership.
- 3.4. The UK Government published its White Paper on the future relationship between the UK and EU in July 2018. The paper, also known as the Chequers Plan, sets out its negotiating position on the future UK-EU relationship. The issues covered by the paper are money, law and borders; trading relationships; free movement, borders between Great Britain & Northern Ireland and Ireland; Parliamentary sovereignty and the authority of the UK Supreme Court; trade deals around the world and security. The White Paper also sets out proposals on a series of reciprocal commitments aimed at ensuring that UK businesses could carry on competing fairly in the EU markets and vice versa.
- 3.5. Negotiations on Withdrawal and future EU/UK relationships are now at a critical stage. The Scottish Parliament Information Centre (SPICe) published an updated Brexit report in September 2018.¹ That report sets out an indicative timeline to Brexit leave day on the 29th March 2019. Key dates set out are:
 - 18/19th October 2018 – European Council meeting where EU27 will consider progress in finalising the Withdrawal Agreement.
 - 13-14th December 2018 – European Council meeting where EU27 will consider progress in finalising the Withdrawal Agreement. If agreement is reached it shall be concluded on behalf of the European Union by the Council (EU27) acting by a qualified majority after obtaining the consent of the European Parliament. The UK Government will also need to secure the agreement of the UK parliament by passing the European Union (Withdrawal Agreement) Bill which will give legal standing to separation from the EU.
 - January to March 2019 – If agreement has been reached these 3 months will involve implementation ahead of Brexit. If there has not been agreement it is likely that talks will continue, although a ‘no-deal’ scenario would be highly likely.
 - 29th March 2019 – Unless there is a unanimous vote of the EU27 to extend the Article 50 period, the UK will leave the European Union. If a Withdrawal Agreement has been finalised, a standstill transition will begin alongside detailed negotiations for a future relationship. During this transition period, it is anticipated that most EU laws would continue to apply in the UK. If there is no Withdrawal Agreement, the UK will leave the EU with no arrangements in

1

http://www.parliament.scot/S5_European/General%20Documents/CTEER_Brexit_update_2018.09.06.pdf

place for managing the EU-UK relationship (unless limited individual sectoral approaches have been approved).

- 3.6. The European Union (Withdrawal) Act passed in June is designed to operate in the context of no deal being agreed between the EU and the UK and in the scenario that EU law does not apply domestically as of 29th March 2019. However both the UK and EU are negotiating for a transition period which would extend the application of EU law in the UK until 31 December 2020. If this transition period is agreed as part of the Withdrawal Agreement the European Union (Withdrawal) Act will be changed to reflect this.
- 3.7. The UK Government and the European Union have both have issued a number of technical papers and guidance on the potential impacts of a 'no-deal' scenario on specific sectors of the economy. It is anticipated that further papers will be published over the coming weeks on this scenario.
- 3.8. Over the summer months primary legislation has received Royal Assent and the Trade Bill and Taxation (Cross Border Trade) Bill or Customs Bill have completed the passage through Commons. In addition, the first tranche of secondary legislation under the 'correcting' powers of the European Union (Withdrawal) Act has now been published.
- 3.9. In June 2018 the Home Office also published details of its settlement scheme for EU citizens; the process by which EU citizens living in the UK can maintain their right to live in the UK after Brexit. A phased roll out of the scheme is expected to commence late 2018, with the scheme fully opened by 30th March 2019. Further information on the scheme can be found here: <https://www.gov.uk/government/publications/eu-settlement-scheme-statement-of-intent>.

Brexit and Scotland

- 3.10. In early July the Scottish Government published its 'contribution to the UK Government's White Paper on the Future Relationship with the European Union setting out its preferred position on future economic and security partnerships.
- 3.11. Understanding the potential impact from Brexit on Scotland is complicated by a lack of clarity on what the final deal may look like. The Scottish Parliament's Culture, Tourism, Europe and External Affairs Committee has been undertaking ongoing monitoring of negotiations and the impact of those for Scotland. The committee is currently seeking views on the impact of Article 50 negotiations, the guidance issued to date and the anticipated impact of a 'no deal' outcome on Scottish individuals, businesses and organisations. The call for written views ends in October 2018.
- 3.12. COSLA has also been working with Local Authorities in Scotland to understand potential impacts and has been seeking to influence at relevant government, parliamentary and local authority association level. COSLA's Brexit survey in 2017 confirmed the main issues for Local Government are EU workforce; European Funding; Trade; Procurement and Environment regulations. Migration and the impact on particular economic sectors (agriculture; food processing and hospitality/tourism sectors) was also a concern for councils.

- 3.13. Despite a number of research papers on the matter, data specifically on how leaving the EU will impact different parts of the Scottish economy is scarce. The Fraser of Allandar Institute at the University of Strathclyde Business School published reports in 2016 and 2017. The perspective of these reports is that both the UK and Scottish economies will likely weaken in the short to medium term post-Brexit. The Institute forecasts a sharp slow down in the rate of growth in the Scottish economy with negative impacts on all key short to medium term macroeconomic factors: a decline in purchasing power via a lower value of Sterling; lower interest rates for longer; a rise in inflation due to higher import prices; a decline in real incomes and consumption; a fall in business investment and a consequential fall in employment.²
- 3.14. The “Brexit and the Sectors of the Scottish Economy November 2017” report published by the Institute identifies 5 broad channels through which Brexit could impact on the Scottish Economy: Trade; Inward Investment; The labour market (including migration); Budget contributions; and the policy and regulatory environment. The report highlights a number of key factors relating to the Scottish Economy:
- In 2015 Scotland exported £12.3b of goods and services to the EU – equivalent to 40% of Scottish international exports.
 - There are around 1000 enterprises in Scotland where the parent company is from another EU country and they employ around 130,000 people.
 - In 2015 there were around 180,000 EU nationals living in Scotland; and it is projected that almost half of Scotland’s net population growth has come from people born in EU countries;
 - Goods make up the bulk of Scottish trade with the EU - just over 60% of Scottish trade with the EU was from manufacturing.
 - The most significant sectors are associated with refined petroleum and chemicals, and food and drink (including whisky and linked white spirit products). Other important sectors are services particularly relating to wholesale, retail trade, repair of vehicles and professional, scientific and technical activities.
 - It is estimated that around 134,000 jobs in Scotland are currently supported by export demand from the EU.
 - The importance of key export sectors differs between Scotland and the wider UK. The drinks sector and fish export sectors are important to Scotland but not of high export interest to the rest of the UK.
 - Non-UK EU nationals account for 4.5% of all employment (Scotland 2015). The majority are employed in distribution, hotels and restaurants, although other important sectors are public administration as well as growth sectors in food and drink, finance and business services, tourism and creative industries.

² <https://www.sbs.strath.ac.uk/economics/fraser/20171129/GMB-Brexit-report.pdf>

- Wider impacts on other sectors including universities and research; farming and fishing; oil and gas; financial services; pharmaceuticals and whisky manufacturing need to be taken into consideration given current and possible tariffs on export trade.

Overview of Potential Impacts on Clackmannanshire

- 3.15. Whilst Clackmannanshire Council can learn from commissioned research, data on the likely impacts is scarce at this time. Some councils are considering the impacts of Brexit on local economic or growth strategies or using key intelligence or data to support the development of local economic resilience strategies. These have been informed by specific commissioned research to understand the impact of both a hard and soft Brexit.
- 3.16. We already know from research carried out elsewhere, and from our early analysis that there is likely to be an impact on the economy in Clackmannanshire after Brexit. Many of our economic indicators already lag other council areas and Scotland on the whole, and it is widely anticipated that communities which struggled to recover after the economic recession, could be less resilient to recover following the impact of Brexit.
- 3.17. The London School of Economics predict the average impact effects of Brexit, although it highlights regional variations. They report that Clackmannanshire can expect to see a decrease of between 1.0% and 1.9% (depending on a soft Brexit or hard Brexit deal) of Gross Value Added (ie the value of goods and services produced in the Clackmannanshire).³ Whilst still significant to Clackmannanshire's economy, it is modest when compared to a projected decrease in the value elsewhere. For example, of Aberdeen City's goods and services is predicted to be impacted somewhere between 2.1% and 3.7%.
- 3.18. The latest information shows that 2.2% of Clackmannanshire's population (1100 people) was born in a non UK EU country.. 77% of these people are of working age and 69% are in employment. The majority of those employed are in the public administration, education and health sector, followed by distribution, hotels and restaurants; manufacturing; financial, real estate and professional sectors with smaller numbers employed in agriculture, energy and water, construction and transport and communications.⁴
- 3.19. The Council has commenced work to better understand the proportion of employees who are non UK EU citizens and who will be impacted by the Settlement Scheme. This work has included asking employees and managers to update equalities information in relation to nationality and country of birth. Numbers of employees known to be non UK EU citizens are low, however this will be assessed once again following this exercise. What we do know is that employees who are non UK EU citizens cover a range of roles but predominantly early year workers, social care assistants and teaching employees.
- 3.20. Latest information on employment by job sector in Clackmannanshire highlight that there are approximately 17,300 jobs (2017 data). The main

³ <http://cep.lse.ac.uk/pubs/download/brexit10.pdf>

⁴ <https://www.nrscotland.gov.uk/files/statistics/demo-cen-profiles/clackmannanshire-eea-profiles.pdf>

employment sectors in Clackmannanshire are: Human health and social work activities (18% of total employment); Wholesale and retail trader (16%); Education (11%) and Manufacturing (10%). Marginal employment growth is anticipated in Clackmannanshire and is forecast in 4 sectors: construction, professional, scientific and technical; wholesale and retail and human health and social care.⁵ Further analysis will be required on the impact of local employment and business sectors in Clackmannanshire over the course of coming months.

EU Funding in Clackmannanshire

- 3.21. The Council has made extensive use of European Structural Funds over the last 25 years with an initial focus on European Regional Development Fund (ERDF) projects supporting infrastructure improvements to, more recently a focus on European Social Fund (ESF) interventions enhancing training and employability initiatives.
- 3.22. The current Structural Funds programme covers the period 2014 to 2020. Phase 1 runs to the end of December 2018 and approved ESF funding to Clackmannanshire Council for this period amounts to c. £622,000. This has supported our main employability programmes during this period, delivered principally by the Economic Development team under the Clackmannanshire Works brand, but also including the Young Parents Project.
- 3.23. An application for funding for Phase 2 is about to be submitted. Funding committed in the remaining 2019-2020 period can be used to support delivery to December 2022. The funding bid for this period amounts to c. £621,000. In total, therefore, over the period 2014-2022 ESF support for delivering Council priorities is likely to amount to nearly £1.13m.
- 3.24. In addition, under Phase 2, in a Lead Partner role, we are intending to make a joint bid with Stirling Council and the Department for Works and Pensions (DWP) under the Poverty and Social Inclusion strand, and using City Deal funding as the match funding source, for an additional £337,000 of ESF funding. This will augment the £1.9m funding offered through the Regional Skills and Inclusion element of the approved City Deals Heads of Terms Agreement.
- 3.25. As Lead Partner Falkirk Council has successfully applied for ERDF funding to augment Business Gateway delivery throughout the Forth Valley. Similarly, Stirling Council, as Lead Partner for the rurally focussed LEADER programme, has drawn down funds that have supported several projects in Clackmannanshire.
- 3.26. Finally, elements of the Skills Development Scotland's Modern Apprenticeship's programme are supported by ESF. Withdrawal or changes in support could impact on the nature and scale of Modern Apprenticeship opportunities and contracts delivered by Local Authorities, including Clackmannanshire.
- 3.27. Access to European Structural Funds has, therefore, been an important element in bringing additional resources to Clackmannanshire and the Council

⁵ <https://www.skillsdevelopmentscotland.co.uk/media/44065/clackmannanshire-la.pdf>

to deliver its agreed priorities supporting economic development, job creation and training.

- 3.28. Whatever form Brexit takes there has been a developing debate over what happens once access to European Structural funds comes to an end. There is a commitment from the UK Government to create a 'United Kingdom Shared Prosperity Fund' to replace the Structural Funds as well as various transnational programmes. It is understood that the new fund will at least match current funding levels.
- 3.29. In addition, in the August 2016 Autumn Statement, the UK Government announced a Treasury Guarantee indicating that any EU funding in place before Brexit would still be honoured by the Treasury. This is particularly relevant in the context of a hard Brexit.
- 3.30. Access to Structural Funds and any replacement will be critical in offsetting any potential damage caused to local economies caused by the uncertainty around future trade agreements, migration and access to the labour market, particularly in key employment sectors in Clackmannanshire.

Conclusion

- 3.31. This report provides an update on Brexit negotiations to date. It also sets out the anticipated impacts on the Scottish economy broadly and what we know about likely impacts on Clackmannanshire. This is the first update report provided to Council, and recognises that regular updates should be provided to Council on Brexit Withdrawal negotiations between October 2018 and March 2019.

4.0 Sustainability Implications

- 4.1. The Best Value and Sustainability Checklist has been completed. It is considered that this report will have short and medium term negative impacts on:

- Creating sustainable economic development
- Targeting skills and training and reducing unemployment
- Reducing social exclusion
- Regenerating Clackmannanshire's town centres

5.0 Resource Implications

5.1. Financial Details

- 5.2. The above report summaries the likely financial impacts of Brexit, however the full impact will not be known until April 2019. (Ref 2018-19-2) Yes **X**

- 5.3. Finance have been consulted and have agreed the financial implications as set out in the report. Yes **X**

5.4. Staffing

6.0 Exempt Reports

6.1. Is this report exempt? No

7.0 Declarations

The recommendations contained within this report support or implement our Corporate Priorities and Council Policies.

(1) **Our Priorities** (Please double click on the check box)

Clackmannanshire will be attractive to businesses & people and ensure fair opportunities for all

Our families; children and young people will have the best possible start in life

Women and girls will be confident and aspirational, and achieve their full potential

Our communities will be resilient and empowered so that they can thrive and flourish

(2) **Council Policies** (Please detail)

8.0 Equalities Impact

8.1 Have you undertaken the required equalities impact assessment to ensure that no groups are adversely affected by the recommendations? Yes

9.0 Legality

9.1 It has been confirmed that in adopting the recommendations contained in this report, the Council is acting within its legal powers. Yes

10.0 Appendices

10.1 Please list any appendices attached to this report. If there are no appendices, please state "none".

None

11.0 Background Papers

- 11.1 Have you used other documents to compile your report? (All documents must be kept available by the author for public inspection for four years from the date of meeting at which the report is considered)
Yes

University of Strathclyde: Fraser Allandar Institute 'Brexit and the sectors of the Scottish economy' November 2017.

SPIce Brexit Update September 2018.

Regional Skills Assessment Clackmannanshire – Local Authority Summary Report

Local Government Association Briefing – No Deal and Local Government August 2018.

COSLA Leaders Briefing August 2017

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Ian Fraser	Team Leader Economic Development	

Approved by

NAME	DESIGNATION	SIGNATURE
Stuart Crickmar	Strategic Director Partnership & Performance	
Nikki Bridle	Chief Executive	

Report to Clackmannanshire Council

Date of Meeting: 25 October 2018

Subject: Committee and External Body Appointments

Report by: Senior Manager: Legal and Democracy

1.0 Purpose

- 1.1. The purpose of this report is to seek Council authority for a change to the membership of the Regulatory Committee and a change to one of the Clackmannanshire Council nominations to the Board of the South East Scotland Transport Partnership (SEStran).

2.0 Recommendations

- 2.1. It is recommended that Council agrees
- 2.1.1. That Councillor Lee replaces Councillor Watson on the Regulatory Committee
- 2.1.2. That Councillor Watson replaces Councillor Lee as one of the Clackmannanshire Council nominations to the Board of SEStran.

3.0 Considerations

- 3.1. The appointment of Council members to the Regulatory Committee was made by Council in June 2017. The appointments at that time reflected the political balance of the Council. The recommendation in this paper does not change the political balance of the Committee.
- 3.2. In May 2017 the Council agreed the nomination of Councillor Fairlie and Councillor Lee to the Board of SEStran. The recommendation in this paper proposes that Councillor Lee is no longer one of the Clackmannanshire Council nominations and that Councillor Watson is nominated in his place.
- 3.3. This change, if agreed, would take effect immediately.

4.0 Sustainability Implications

- 4.1. None

5.0 Resource Implications

5.1. Financial Details

5.2. The full financial implications of the recommendations are set out in the report. This includes a reference to full life cycle costs where appropriate. Yes x

5.3. Finance have been consulted and have agreed the financial implications as set out in the report. Yes x

5.4. Staffing

6.0 Exempt Reports

6.1. Is this report exempt? Yes (please detail the reasons for exemption below) No x

7.0 Declarations

The recommendations contained within this report support or implement our Corporate Priorities and Council Policies.

(1) **Our Priorities** (Please double click on the check box)

Clackmannanshire will be attractive to businesses & people and ensure fair opportunities for all x
Our families; children and young people will have the best possible start in life
Women and girls will be confident and aspirational, and achieve their full potential
Our communities will be resilient and empowered so that they can thrive and flourish

(2) **Council Policies** (Please detail)

None

8.0 Equalities Impact

8.1 Have you undertaken the required equalities impact assessment to ensure that no groups are adversely affected by the recommendations?
Yes No x

9.0 Legality

9.1 It has been confirmed that in adopting the recommendations contained in this report, the Council is acting within its legal powers. Yes x

10.0 Appendices

10.1 Please list any appendices attached to this report. If there are no appendices, please state "none".

None

11.0 Background Papers

11.1 Have you used other documents to compile your report? (All documents must be kept available by the author for public inspection for four years from the date of meeting at which the report is considered)

Yes (please list the documents below) No

Appointment to Committees report to Clackmannanshire Council 28 June 2017

Author(s)

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Approved by

NAME	DESIGNATION	SIGNATURE
Stuart Crickmar	Strategic Director	
Nikki Bridle	Chief Executive	

Report to Clackmannanshire Council

Date of Meeting: 25 October 2018

Subject: Standing Orders

Report by: Councillor Dave Clark

1.0 Purpose

- 1.1. This report proposes fixing a date for the setting of the budget for financial year 2019/20 and it also proposes a number of changes to Standing Orders. The proposed changes relate to the budget setting process.

2.0 Recommendations

- 2.1. It is recommended that Council agree:

2.1.1. That the budget for financial year 2019/20 should be set on 21st February 2019, a date that has already been agreed as part of the schedule of meetings

2.1.2. And to amend Standing Orders as follows:-

2.1.3. Provide for the fixing of an annual meeting to set the budget, which meeting should be held on the third Thursday of February in forthcoming years.

2.1.4. Provide that the annual budget setting papers for the annual budget setting meeting be issued to members not less than 10 clear working days before the meeting

2.1.5. Provide that amendments to the annual budget setting report should be submitted not less than 3 clear working days before the meeting

3.0 Considerations

- 3.1. Notice was given at the Full Council Meeting of 23rd August 2018 of changes to Standing Orders

- 3.2. In implementing this proposed change to Standing Orders there will be a clear advantage for officers allowing for planning and scheduling of work. Furthermore, members of the public would gain through earlier information

about changes to rent, schedule of charges. However, the most significant benefit would be a the transparency of the process.

4.0 Resource Implications

4.1. Financial Details

4.2. Finance have been consulted and have agreed there are no additional financial implications as a consequence of this report. Yes

5.0 Exempt Reports

5.1. Is this report exempt? Yes (please detail the reasons for exemption below) No

7.0 Declarations

The recommendations contained within this report support or implement our Corporate Priorities and Council Policies.

(1) **Our Priorities** (Please double click on the check box)

Clackmannanshire will be attractive to businesses & people and ensure fair opportunities for all
Our families; children and young people will have the best possible start in life
Women and girls will be confident and aspirational, and achieve their full potential
Our communities will be resilient and empowered so that they can thrive and flourish

(2) **Council Policies** (Please detail)

8.0 Equalities Impact

8.1 Have you undertaken the required equalities impact assessment to ensure that no groups are adversely affected by the recommendations?

Yes No

9.0 Legality

9.1 It has been confirmed that in adopting the recommendations contained in this report, the Council is acting within its legal powers. Yes

10.0 Appendices

10.1 Please list any appendices attached to this report. If there are no appendices, please state "none".

11.0 Background Papers


11.1 Have you used other documents to compile your report? (All documents must be kept available by the author for public inspection for four years from the date of meeting at which the report is considered)

Yes (please list the documents below) No

Author(s)

NAME	DESIGNATION	TEL NO / EXTENSION
Councillor Dave Clark	Councillor	

Approved by

NAME	DESIGNATION	SIGNATURE
Councillor Dave Clark	Councillor	

Councillor Dave Clark

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Council**

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Comhairle Siorrachd
Chlach Mhanann

**THIS PAPER RELATES TO
ITEM 13
ON THE AGENDA**

**Motion to Clackmannanshire Council
Meeting of Thursday 25th October 2018**

That this Council reviews its policy on public petitions

A handwritten signature in black ink is written over a solid black rectangular redaction box.

Councillor Dave Clark
Ward 2, Clackmannanshire North

Date 15th October 2018