

**CLACKMANNANSHIRE COUNCIL**

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**Report to Clackmannanshire Council**

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**Date of Meeting: 8<sup>th</sup> March 2018**

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**Subject: General Services Revenue and Capital Budget 2018/19**

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**Report by: Depute Chief Executive**

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**1.0 Purpose**

- 1.1. The purpose of this report is to present the Administration's General Services Budget for 2018/19. This report builds on the regular Budget Strategy Update reports and briefings presented to Council, and the Audit and Finance Committee throughout the year. The Council's financial sustainability has continued to be the focus of several member and trade union briefings held during the year.

**2.0 Recommendations**

- 2.1. It is recommended that Council agrees:
- 2.1.1 the corporate redesign, associated management structure and implementation process set out in Appendix A
  - 2.1.2 the proposals for demand pressures (Appendix B)
  - 2.1.3 the General Services Revenue Budget for 2018/19 (Appendix C)
  - 2.1.4 the policy savings set out in Appendix E
  - 2.1.5 the 2018/19 Schedule of Funding to Voluntary Organisations and Income and Charging Strategy and Register of Charges (Appendices H and G )
  - 2.1.6 the 3% increase in the level of Council Tax for 2018/19, resulting in Band D Council tax of £1217.91 (Appendix J) and the change to the payment date from the 1<sup>st</sup> to 15<sup>th</sup> of the month.
  - 2.1.7 the utilisation of £0.669m of Capital Receipts Reserve and £0.959m uncommitted General Services Revenue reserves (paragraph 6.9)
  - 2.1.8 to develop a plan to augment the level of the Employment Fund to ensure continued availability of funding for approved severances through ongoing redesign activity (paragraph 6.9)

- 2.1.9 to fund a voting share proportion (25%) of the Health and Social Care Partnership net operating deficit for 2017/18 up to the value of £500k (paragraph 6.24)
  - 2.1.10 rent increase of 2% to the weekly rent for the travelling persons site (paragraph 6.4)
  - 2.1.11 the continued utilisation of capital receipts to fund permitted elements of severance costs per Finance Circular 4/2015 (paragraph 6.11)
  - 2.1.12 net resource transfer of £16.041m in respect of Adult Social Care to the Clackmannanshire/Stirling Health and Social Care Partnership (paragraph 6.20)
  - 2.1.13 the financing limits placed on capital investment for 2018/19-2022/23 based on the underpinning assumptions in Table 5 and paragraph 8.8
  - 2.1.14 the General Services Capital Budget for 2018/19-2027/28 (Appendices L1 and L2).
- 2.2 It is also recommended that Council **notes:**
- 2.2.1 that the redesign would offer potential staffing and non-staffing revenue savings of circa £1.7m over the next three years based on the proposed reductions detailed in Appendix A
  - 2.2.2 that further reports will come to Council with proposals to progress the organisational redesign, including details of Programme oversight by Council
  - 2.2.3 the feedback from recent budget consultation and engagement activity detailed in section 4
  - 2.2.4 the previously approved savings (2017/18) which deliver benefit in 2018/19 (Appendices D1 to D3)
  - 2.2.5 the schedule of management efficiencies (Appendix F)
  - 2.2.6 the anticipated level of uncommitted reserves of £4.766m by 31 March 2018, prior to setting this budget (paragraph 6.7)
  - 2.2.7 that the full anticipated year end balance of the Capital Receipts Reserve of £0.669m has been applied in setting the 2018/19 Budget (paragraph 6.9)
  - 2.2.8 balance of £3.807m in uncommitted General Services Revenue reserves after setting this budget which equates to 3% of net expenditure in line with the minimum level set by the Council's approved Reserve Strategy (paragraph 6.9)
  - 2.2.9 the cumulative indicative gap of £29.947m to 2022 following setting this budget, and a funding gap of £12.509m in 2019/20 (Table 4)
  - 2.2.10 that the budget proposed for 2018/19 aims to deliver the Scottish Government's settlement package measures (paragraph 6.14 and 6.15)

- 2.2.11 that the Council's regular Budget Strategy Update reports will update Council on progress with implementing agreed proposals, including those relating to the Corporate redesign
- 2.2.12 the demand pressures submitted by the Chief Officer HSCP totalling £3.9m (Appendix K).

### **3.0 Strategic Framework**

- 3.1 The Council's approved Budget Strategy is regularly reviewed and updates are reported to Council on a regular basis. The Budget Strategy sets out the planning assumptions and indicative savings figures for a rolling four year period, currently 2018/19-2021/22. The Strategy focuses on a framework which aims to:
- reduce expenditure
  - maximise income
  - redesign service provision, and
  - implement other targeted initiatives to deliver high quality services from a sustainable cost base.
- 3.2. This 2018/19 Budget, aims to comply with both the objectives and framework set out within the Council's Financial and Budget Strategies respectively.
- 3.3 Given ongoing fiscal uncertainty, as well as the likelihood of further cash reductions in future years' funding levels, a strong focus on financial sustainability continues to underpin the preparation of the Council Budget. Specifically, the Budget aims to build on work undertaken in developing Making Clackmannanshire Better (MCB) to implement a corporate redesign of service delivery, Taking Clackmannanshire Forward (TCF). Further details of this are set out in Appendix A.
- 3.4 The proposals set out in Appendix A are based on a full business case prepared by the Chief Executive as requested by Council in March 2017 as part of setting the 2017/18 Budget. The business case has been consulted on with key stakeholders including elected members, council managers and trade unions.
- 3.5 A related strand of the Council's approach is focussed on the need for effective workforce planning. In October 2015, Council approved an Interim Workforce Strategy which set out the Council's approach to the recruitment, retention and support and development of its staff. The strategy also provided an indicative figure by which the Council needs to reduce its workforce. Since the approval of the Interim Strategy, detailed workforce planning work has been taken forward at service level. This will be used to inform a refresh of the Interim Strategy and this will be presented to Council in the near future.

## **4.0 Budget consultation and engagement process**

- 4.1 As in previous years, consultation activity is an important part of the Budget process. For 2018/19, the approach sought to build on previous engagement with communities, communities of interest, partners, staff and Trade Union representatives. Feedback from this engagement is summarised below.

### Public and stakeholder consultation

- 4.2 The public consultation on the budget setting for 2018/19 ran from 27th November 2017 to 2nd February 2018, though written responses continued to be accepted after this period whilst the budget was being finalised.
- 4.3 Public feedback was received via a variety of methods:
- An on-line public survey using Citizenspace (1250 responses received)
  - Written letters and representations
  - Seven public consultation events were held which were supported by CTSI
  - Engagement meetings with parent councils and organisations/groups impacted by the proposals.
  - Three petitions were also received during the consultation period.
- 4.4 A wide range of communications tools were used to promote engagement and feedback. Communications activity included issue of news releases, a full social media campaign with a total social media reach of 113k and permanent presence on the council front web page which generated 2800 visits to the consultation pages.
- 4.5 Clackmannanshire Third Sector Interface were consulted on the approach and assisted at the public meetings, and many of the engagement meetings with specific organisations. The sessions retained a focus on the impacts that potential reductions in funding may have on communities and vulnerable people and the refinement of equality impact assessments.
- 4.6 Responses and analysis from all consultation activity have been made available in full to elected members as background information prior to setting this Budget. This has included an assessment on the impact of each proposal along with amendments and mitigations put forward through the consultation for consideration. Full Equality Impact Assessments have also been made available for review by elected members, along with an assessment on any impact on ability to deliver our strategic outcomes.

Key themes and impacts highlighted are as follows:

- A substantial number of responses indicated that proposals relating to Education would have a high impact on young people, although not all proposals would disproportionately impact equalities groups. Impacts cited related to attainment, choice and development of life long skills, wellbeing, inclusion and stability. The proposal relating to learning assistants was assessed as a high equality impact.

- Closure of community halls will have high equalities impacts although these vary by community and relative levels of deprivation – the general principle of community asset transfer is positive, however a clear approach balancing capacity and support with the development of sustainable business plans is required.
- Proposals relating to voluntary organisations and women’s services are assessed as having high equalities impacts and significant impact on people and communities who are already very vulnerable. In some cases there is a mutually beneficial relationship between community halls and voluntary services being run from those halls. In some cases our ability to deliver on strategic outcomes (and Scottish Government targets) would be impacted.
- Proposals relating to waste and recycling are assessed as having low equalities impacts and many respondents were supportive of alternative service delivery arrangements being implemented. This would need balanced with mechanisms to ensure that environmental problems such as fly-tipping did not escalate.
- There was strong support for the Council to exhaust internal efficiencies first and before making decisions which would impact on vulnerable people and communities.
- Increasing Council taxes for those who can afford (higher bands) would have minimal impact.
- A wide range of suggested mitigations and alternatives have been provided through feedback including: full or partial cost recovery for services; shared services with other councils and partial or phased reductions in some services. Other mitigations include adopting good practice from other council areas.

#### Staff and Trade Union Consultation

- 4.7 The process of consultation with Trade Union representatives is longstanding and takes place year round. As in previous years, trade union representatives received the same information on areas for proposed savings as elected members. Between November and February, in line with what was presented to elected members, trade union representatives also received information on proposals through budget briefings and these have formed the basis of this proposed Budget. Trade union representatives will continue to be consulted as proposals and timescales are confirmed.
- 4.8 In February 2018, as usual a pre budget staff cascade was prepared and cascaded by CMT. The cascade provided an update on budget consultation activity and preparation. Staff have also been encouraged to contact their Head of Service or line manager to discuss proposals. Further cascade messages are planned for staff following the Council meeting.

## 5.0 Budget funding 2018/19

- 5.1 Based on the Finance Circular 5/2017 issued on the 14<sup>th</sup> December 2017, the funding assumed for the 2018/19 General Services Revenue Budget is as follows:

**Table 1: General Services Funding 2018/19**

	<b>2018/19 £m</b>
General Revenue Grant	71.819
Ring fenced Revenue Grants	4.088
Non-Domestic Rates Income	15.326
<b>Total Grant Funding</b>	<b>91.233</b>
Council Tax Income	21.431
Council Tax Reduction Scheme	3.626
<b>Total Revenue Funding</b>	<b>116.290</b>

Source: Finance Circular 5/2017

- 5.2 This position assumes an increase in Council Tax Income which relates to growth in the council tax base as a consequence of projected increases in the number of properties that will be subject to the tax. For 2018/19, this is estimated to be approximately 150 properties. The assumed collection rate is 97.5% which is a slight reduction on previous years reflecting the long trend and forecast of collection rates.
- 5.3 Since the notification of Finance Circular 5/2017, two further amendments were made to the settlement, resulting in a net increase in the Council's funding of £0.878m to £117.168m for 2018/19.
- 5.4 In addition, in line with the Scottish Government's funding package outlined in Finance Circular 5/2017, alongside the agreement of proposed savings and pressures submitted as part of this Budget, it is proposed to increase Council tax by 3% which provides additional income of £0.820m and which is included in the total of £21.431m council tax income in Table 1 above. This results in a Band D Council Tax of £1,217.91 for 2018/19 with details of the remaining Council Tax Band Charges set out in Appendix J. This year, changes are being made to the Council Tax payment date, resulting in a requirement to move Direct Debit collection dates from the 1<sup>st</sup> to the 28<sup>th</sup> of the month to ensure continued compliance with Council Tax legislation and banking regulations. To provide as much notice as possible, letters have already been issued to those council tax payers affected by the potential change informing them that this will be decided as part of this budget.

### **Rollover Revenue Budget**

- 5.5 Each year, the base budget is reviewed to ensure that any adjustment that is required to meet expected costs and demands is properly considered. Table 2 below details the budget for 2018/19 compared to the anticipated level of Government Grant and Council Tax Funding. This results in a cumulative budget 'gap' of £28.285m up to March 2021 and £9.731m in 2018/19 after taking account of the additional £1.502m announced on 31<sup>st</sup> January 2018.

**Table 2: General Services Budget 2018/19-2020/21 Indicative funding gap**

	<b>2018/19</b>	<b>2019/20</b>	<b>2020/21</b>
	<b>£000</b>	<b>£000</b>	<b>£000</b>
Net expenditure	126,899	133,324	140,346
Net Funding	117,168	113,804	112,061
Cumulative indicative Funding Gap	9,731	19,520	28,285
Indicative Annual Gap	9,731	9,789	8,765

5.6 The main assumptions included within Table 2 are:

- 3% increase in the level of Council Tax for 2018/19 and 3% in both 2019/20 and 2020/21
- Pay inflation at 2.7% for 2018/19 and 3% for 2019/20 and 2020/21
- a reprofiling of the assumed amounts in respect of contract inflation and general demand pressures in line with new trends over the last few years. Contract inflation assumption is £482k in 2018/19 and £600K in both 2019/20 and 2020/21
- general demand pressures of £1.791m (Appendix B) in 2018/19 , with an assumption of £2.4m and £3.0m in 2019/20 and 2020/21 respectively
- Cash reduction on general fund grant of 3.5% in financial years 2019/20 and 2020/21
- that the additional £1.217m received in 2017/18 is baselined for future years
- recurrent share of additional social care funding of £250m baselined each year
- that the additional £1.502m received for 2018/19 is not at this stage baselined for future years.
- Maintenance of the commitment to implement Minimum Living Wage (currently **£8.45** rising to **£8.70** from the 1<sup>st</sup> April 2018, assuming 3% increase).

## 6.0 General Services Revenue Budget

- 6.1. The 2018/19 General Services Revenue Budget is summarised at Appendix C. The budget proposes expenditure of £118.796m against income of £118.796m providing a balanced position.
- 6.2 Each year demand pressures are advised by services which reflect any increasing demand for mandatory services, new duties and responsibilities, the demographic change affecting the area and specific provisions for inflation. For 2018/19, the proposed pressures total £2.273m (£1.791m for general pressures, and £482K for contract and other inflation) and these are set out in Appendix B for approval as part of this Budget. This level of proposed pressures is £727k below the level assumed and has been reflected as a reduction in paragraph 6.9.
- 6.3 The 2018/19 budget proposes savings of £7.376m. These comprise:
- £0.492m of savings approved in 2017/18 delivering 2018/19 budget reduction (summarised by Service at Appendix D1)
  - £1.176m of 2017/18 approved cash savings which provide a 2018/19 benefit comprising £0.083m permanent savings from 2018/19 (Appendix D2) and £1.093m continued cash savings for 2018/19 (Appendix D3)
  - £2.931m policy savings requiring Council approval (Appendix E)
  - £1.618m management efficiencies (Appendix F)
  - £1.159m from corporate and service redesign activity (Appendix A), based on an estimated take up rate of 45% for TVR where posts are not vacant.
- 6.4 Additional detail is provided in respect of the revised Income and Charging Policy (Appendix G) and as agreed with the Council's External Auditors, the Budget also includes a schedule of Funding to voluntary organisations in 2018/19 (Appendix H). Appendix G also includes an increase of 2% for the Council's Travelling Persons site.
- 6.5 Table 3 below shows how the combined savings are distributed across services:

**Table 3: General Services Revenue Budget 2018/19: Distribution of planned savings by service.**

Service	Current 2017/18 Budget (£000)	Service savings Proposals 2018/19 (£000)	Savings as % reduction in service expenditure
Housing, Revenues and Community Safety	5,981	1,311	21.9
Strategy and Customer Services	6,066	687	11.3
Education	47,517	1,596	3.4
Development and Environment	14,782	1,371	9.3
Social Services	14,286	1,266	8.9
Resources and Governance	5,900	462	7.8
Corporate	9,912	683	6.9
<b>TOTAL</b>	<b>104,444</b>	<b>7,376</b>	<b>7.1</b>



## **Balances and reserves**

- 6.6 The un-earmarked reserves at the start of 2017/18 were £4.892m. The current outturn suggests that there is an expected net contribution of £0.661m by 31 March 2018. This balance, along with released earmarked reserves of £192k, and new earmarked items of £0.979m (which includes a sum of £500k in respect of the HSCP 2017/18 operating deficit) results in total anticipated uncommitted reserves of £4.766m by 31 March 2018.
- 6.7 The Council's approved Finance Strategy is to retain uncommitted non HRA reserves of a minimum of 3% of net expenditure. The anticipated total reserves of £4.766m by 31 March 2018, is £0.959 above the minimum threshold of the Council's approved Reserves Strategy of £3.807m (based on 2018/19 net expenditure) and equates to 3.7% of net expenditure.
- 6.8 The Capital Receipts Reserve opening balance at the start of the year was £0.885m. During 2017/18, £2.074m Capital Receipts were utilised from the Reserve and an additional £0.975m of receipts have been received, with a further £0.255m of capital receipts being anticipated before the end of March 2018. Additionally, £0.628m has been released from the Capital Balance of the Employment Fund. This results in a total anticipated Capital Receipts Reserve of £0.669m by 31 March 2018.
- 6.9 After taking account of the planned savings of £7.376m detailed at Appendices A and D to F, there is a residual budget gap of £2.355m. It is therefore, recommended that the Council approves utilisation of the £0.669m of anticipated Capital Receipts Reserve and applies the £0.727m reduction in anticipated demand pressures, resulting in a residual budget gap of £0.959m to be met from uncommitted revenue reserves. Based on the most up to date outturn position, this would result in a revised sum of £3.807m of anticipated uncommitted reserves by 31 March 2018 which is equivalent to 3% of net revenue expenditure and the minimum reserve level set by Council in the approved Reserves Strategy.
- 6.10 At the start of 2017/18 the Employment Fund was £4.437m (£1.852m capital, £2.585m revenue). During 2017/18, it is anticipated that £1.063m will have been utilised and £0.628m has been released to the General Capital Receipts Reserve, leaving a balance of £2.746m to fund the costs of continuing the managed contraction in staffing. It is considered prudent to retain the Employment Fund Reserve as the Council seeks to deliver a more sustainable cost base for the future. Given the release of some funds from the Fund to the Capital Receipts Reserve, the Administration intends that plans will be developed to add to the Fund for future years as plans for corporate redesign are further developed.
- 6.11 Local Government Finance Circular 4/2015 sets out the financial flexibilities which are currently available to local authorities in funding Equal Pay and Severance. Scottish Ministers have clearly expressed reservations about the use of capital receipts to fund severance costs whilst at the same time acknowledging the pressure on the public sector to reduce costs and that severance schemes by their nature, give rise to savings. There are certain technical restrictions on the

use of capital receipts for this purpose, however, those elements not covered by these flexibilities would be legitimately funded through application of the revenue reserve portion of the Council's Employment Fund.

- 6.12 The Circular states that there is no application or approval process required by the Scottish Government. However, the Circular requires the utilisation of capital receipts for this purpose to be explicitly reported and approved through the Council's Committee reporting structure. Council is, therefore, asked to reaffirm its approval of this proposed treatment.
- 6.13 On 14 December 2017, Local Government Finance Circular 5/2017 was issued setting out the local government settlement for 2018/19. Councils were requested only to write to the Cabinet Secretary for Finance and the Constitution if they did not agree the offer and accept the full package of measures and benefits by 19 January 2018. This initial deadline was subsequently extended to 26 January 2018.
- 6.14 The full details of the offer and the package of measures and benefits is set out in Appendix I.
- 6.15 This budget has sought to make adequate provision for meeting the assumptions set out in the Finance Circular, and aims to deliver the package specified.
- 6.16 Subject to the approval of this budget, the indicative funding gap for 2019/20 and beyond is set out in Table 4 below. Council will note that the gap has increased by £2.721m for 2019/20 due to one off cash savings and utilisation of reserves to balance the 2018/19 Budget:

**Table 4: General Services Budget 2019/20-2021/22 Indicative funding gap**

	2019/20	2020/21	2021/22
	£000	£000	£000
Net expenditure	126,313	133,335	140,370
Net Funding	113,804	112,061	110,423
Cumulative indicative Funding Gap	12,509	21,274	29,947
Annual indicative Funding Gap	12,509	8,765	8,673

## **Health and Social Care Integration**

- 6.17 Strategic finance meetings have continued to be held with the Chief Officer, Chief Finance Officer of the Integrated Joint Board (IJB), the Chief Finance Officer of NHS Forth Valley and the two Section 95 Officers from Stirling and Clackmannanshire Councils during 2017/18. These meetings have provided the basis for an open and productive dialogue throughout the year.
- 6.18 The Council's Basic General Revenue Grant has reduced by 0.9% compared with 2017/18 excluding the additional new monies identified for social care (see paragraph 6. 19), teachers' pay and early years' commitments. It is intended that

a similar reduction be applied to the level of funding allocated to the Health and Social Care Partnership. This equates to a reduction of £138k, bringing the Resource Transfer baseline to £15.203m.

- 6.19 Additionally, the Scottish Government has nationally provided new funding of £66m for social care as part of the local government grant settlement. This additional funding is to fund additional cost pressures, specifically around implementation of the Carers' Act, the Living Wage and Sleepover Allowances. The Council's share of this sum is £0.604m and it is proposed to pass on £512k of this sum to the HSCP, with the balance being utilised to fund pressures in respect of Children's Services implementation of the Carers' Act from 1 April 2018.
- 6.20 The Council also proposes to fund pay inflation pressures to the HSCP. This provides a further £0.326m, resulting in a proposed Resource Transfer of £16.041m. This position represents 4.6% growth over the 2017/18 resource Transfer.
- 6.21 In considering this, however, the Council is asked to note that a cash uplift of this level will not be sufficient to meet significant cost and demand led pressures that the Partnership is facing in respect of the Adult Social Care budget. These arise from a number of different service areas, but principally reflect an increasing number and complexity of care demands, as well as demographic trends and the full year cost of current year activity.
- 6.22 Appendix K summarises the demand pressure bids prepared by the Chief Officer and Chief Finance Officer of the HSCP, and indicates that additional funding of £3.902m is required to avoid making significant service reductions. This level of pressures equates to 25% growth over the 2017/18 budget. Savings totalling £625k have been identified which it is intended to pass on to the Partnership in full, however, clearly these savings do not mitigate the full impact of the pressures identified. It is proposed that the HSCP considers prioritisation of the following areas of pressure identified in Appendix K:
- care provider inflationary uplifts, including the National Care Home Contract
  - Living Wage costs
  - Unachieved TVR saving.

The £625k of savings identified cover these pressures and leave a balance of £139k available to mitigate additional pressures from within those identified at Appendix K.

- 6.23 A key issue during 2017/18 has been the level of overspend on adult social care. Whilst all partners have been experiencing pressure on budgets, a significant proportion of the increased level of demand for services has been in the Clackmannanshire locality. Options, in line with the Integration Scheme, are being explored for how the Board's resultant in-year deficit will be managed. These options were discussed at a Board Development Session on the 14 February 2018 where it was indicated that in the absence of any other agreement, the default approach to resolving such an issue would be for the

Board to request a voting share contribution from each of the partners.

- 6.24 It is proposed that the Council seeks to continue to support the Partnership to the best of its ability whilst being mindful of affordability in the wider context of the Council's financial challenges. On this basis it is proposed that the Council agrees to fund a voting share of the net deficit in respect of the 2017/18 financial year on the basis that this strikes a balance between scale, level of demand and affordability. If the Partnership adopts the voting shares apportionment of the net deficit for 2017/18, on the basis of the most recent financial information from the Partnership, the Council's share would equate to approximately £400k with other options discussed ranging between £150k and almost £700k in respect of the Council's potential contribution. On this basis, it is proposed to earmark £0.500m from uncommitted reserves (see para 6.6).
- 6.25 It is clear that urgent action is necessary to ensure that service delivery is sustainable. Whilst some of the funding shortfall could potentially be met from efficiency savings across the Partnership area, Partnership efficiencies of scale have, to date, been limited given that Clackmannanshire Council is the only partner to have transferred operational responsibility to the Chief Officer. As a consequence, this suggests that significant changes in models of care will be required. These changes are likely to cause challenges with local communities and will have to be delivered at pace to meet the financial constraints outlined.
- 6.26 Should members wish to provide additional funding to the Health and Social Care Partnership in respect of Adult Social Care then the value of such additional funding will have to be found from savings in other Council services that currently do not form part of these budget proposals.
- 6.27 In setting the IJB Budget in March 2018, it is anticipated that the Chief Officer for HSCP and Chief Finance Officer will set out their proposed approach for managing service delivery within the IJB's available financial resource envelope.

## **7.0 Financial monitoring**

- 7.1 As in previous years, work continues to improve the financial and management information available within the Council. It is hoped that improvements will continue to be seen during 2018/19, as the new finance system embeds and progress is made to procure a new Social Care Management System. A significant focus will be on ensuring that timely, accurate and relevant financial monitoring is undertaken. This will allow potential slippage in planned savings activities to be identified at an early stage and remedial action to be implemented as required. A further development priority for the TechOne system is to implement functionality which will ensure that expenditure cannot be committed beyond the level of the approved budget.

## **8.0 General Services Capital Programme 2017/18**

8.1 This section of the report sets out the General Services capital programme and associated budget for 2018/19 which is summarised at Appendices L1 and L2.

8.2 In setting the Capital Budget for 2018/19 onwards, Council will be reconfirming the following key drivers:

- the Council's approved Investment Strategy to ensure that the programme is affordable and complies with the objective of reducing the Council's overall levels of borrowing
- maximising the revenue benefits of planned capital investments by taking an holistic view of investment across the Council's available resources
- implementation of the capital investment priorities set out in asset management strategies.

8.3 The financial planning timeframe for this Programme has been extended to 10 years in order that the Council is taking a longer term view of planning to deliver its stated priorities. During 2018/19 there are a number of key strategic inputs being prepared which will allow for a fundamental review and realignment of the Programme. These strategic drivers are:

- The proposed new Corporate Plan due to be submitted to Council in the near future, aligned with the recently approved LOIP priorities
- a refresh of the Council's significant asset strategies covering school estate, property, fleet, IT, Roads and Lands
- further progress with the Council's City Deal bid
- further development of the Corporate Redesign Programme.

## **Borrowing and Investment Strategy**

8.4 The current General Services Capital Programme has been developed within a financial strategy of minimising new borrowing. This strategy is underpinned by the Council's Treasury Management Strategy Statement (June 2012). The Council's strategy continues to be to reduce the level of debt (relative to our revenue). Since the Strategy was introduced, there has been a reduction of £33m in the Council's level of debt. The Council's borrowing as a proportion of income is now relatively low compared to other Scottish councils.

8.5 The ratio of the cost of borrowing relative to our income stream as at 31 March 2017 was 8.12% compared to the Scottish Average of 7.76%. In 2017/18 to date, the council repaid existing loans of £3.032m and took out new loans of £1.272m. The total external debt forecast to be repaid by 31 March 2018 is £4.131m which includes scheduled repayments of £1.062m towards PFI Leases. This will result in a net decrease of £2.859m in external borrowing since the start of the year.

Further additional external borrowing may be undertaken during the remaining part of the year to support the capital programme.

- 8.6 The Treasury Management Strategy Statement, also on this Special Council meeting agenda, sets out the effect of this strategy in more detail. In terms of the General Services Capital Programme it is proposed that the new borrowing requirement is restricted to under £28.529m for the duration of the programme. The level of borrowing in the proposed programme is £21.929m leaving a balance of £6.600m below the programme borrowing limit. This is in line with the sum budgeted for the annual repayment of debt thus ensuring that there is no requirement to incur further external debt over the life of the programme. This strategy will ensure that capital financing costs do not increase over the programme period with the consequential impact on the Councils General Services Revenue budget.

### **General Services Capital Grant 2017/18**

- 8.7 The general capital grant allocated to Clackmannanshire Council in 2018/19 is £5.495m, This is augmented by additional specific grant income streams totalling £650k, resulting in total grant income of £6.145m being available in 2018/19. However, the specific capital grant funding for the expansion of early learning and childcare to meet the 1140 hours commitment has not yet been notified.
- 8.8 Restricting new borrowing in line with the strategy set out in paragraph 8.6 results in a recommended gross programme limit for each year. Table 5 below sets out the current programme against the gross programme limits. As stated, the programme is managed within the limits set to ensure that the council is not cumulatively increasing the level of external debt.

**Table 5: General Services Capital Funding 2018/19-2022/23**

	<b>2018/19</b>	<b>2019/20</b>	<b>2020/21</b>	<b>2021/22</b>	<b>2022/23</b>	<b>Total</b>
	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>
Grant Income	6,145	7,413	6,495	6,495	6,495	33,043
Gross Programme Limit	11,875	12,989	12,236	12,236	12,236	61,572
Current Revised Proposed Budgets including C/F from 2017/18 approved programme	18,792	14,792	7,098	7,407	6,883	54,972
Balance Below/(Above) Gross Programme Limit	(6,917)	(1,803)	5,138	4,829	5,353	6,600

- 8.9 Table 5 also indicates that over the period to 2022/23, there is a total of £61.572m available for capital investment. The Council's proposed programme (including carry forward from 2017/18) for the period 2018/19 – 2022/23 accounts for £54.972m of this sum. Consequently, some £6.600m is available for

investment in projects (including new priorities), and/or to deliver a cumulative revenue saving in loans/charges.

- 8.10 The programme is increased in years 2018/19 and 2019/20 taking investment above the gross programme limit, this is in order to complete projects carried forward from 2017/18 and significant investments including Tullibody South and Kilncraigs (BPRA). Years 2020/21 to 2022/23 are currently below programme limit consequently bringing the overall programme to £6.600m below its limit.

### Summary of Programme

- 8.11 The Capital Programme for 2018/19 is set out at L1 and the programme to 2027/28 is detailed at Appendix L2. The programme is shown in detail for 2018/19 with years 2019/20 to 2027/28 consolidated by total value for each strategic asset plan. As indicated in paragraph 8.3, during 2018/19 a fundamental review of the Programme will be undertaken to realign it with new and refreshed strategic plans which are currently being prepared. Inevitably such a fundamental review could result in changes to previously approved priorities and this will need to be carefully monitored by officers responsible for committing capital spend over this period.
- 8.12 The Programme highlights the Council's key strategic investment priorities as Schools, including ICT investment in schools; Roads and Footpath Infrastructure and Community Regeneration, including the implementation of organisational redesign. Of the capital Budget allocated over the next five years, these priorities account for 67% of the proposed Programme (Schools 40%%; Roads 24%% and Regeneration 3%).
- 8.13 Table 6 below summarises the proposed Capital programme by asset plan with the full 10 year totals provided in Appendix L.

Table 6: General Services Capital Programme by Asset Plan 2018/19 to 2022/23

	2018/19	2019/20	2020/21	2021/22	2022/23	Total
	£000	£000	£000	£000	£000	£000
Corporate	911	512	472	207	162	2,264
IT	1175	741	741	741	475	3,873
Land	967	165	380	673	155	2,340
Property including School estate	12,299	9,025	1,545	1,960	2,597	27,426
Roads	2,482	2,638	2,545	2,840	2,790	13,295
Fleet	958	1711	1415	986	704	5,774
TOTAL	18,792	14,792	7,098	7,407	6,883	54,972

## **9.0 Sustainability Implications**

- 9.1. The Council's budget and its approval will allow services to deliver against sustainable outcomes.

## **10.0 Resource Implications**

### *10.1. Financial Details*

- 10.2. The full financial implications of the recommendations are set out in the report. This includes a reference to full life cycle costs where appropriate.

**Yes**

- 10.3. Finance have been consulted and have agreed the financial implications as set out in the report.

**Yes**

### *10.4. Staffing*

Staffing implications have been considered within individual service savings proposals and there is an ongoing dialogue with HR, Service Managers and trades union representatives as appropriate.

## **11.0 Exempt Reports**

- 11.1. Is this report exempt?

**No**

## **12.0 Declarations**

The recommendations contained within this report support or implement our Corporate Priorities and Council Policies.

### **(1) Our Priorities**

Clackmannanshire will be attractive to businesses & people and ensure fair opportunities for all  
Our families; children and young people will have the best possible start in life  
Women and girls will be confident and aspirational, and achieve their full potential  
Our communities will be resilient and empowered so that they can thrive and flourish

### **(2) Council Policies (Please detail)**

Financial Regulations

Scheme of Delegation



### 13.0 Equalities Impact

- 13.1 Have you undertaken the required equalities impact assessment to ensure that no groups are adversely affected by the recommendations?

As part of developing proposals for the Budget preparation, all services are required to consider Equalities impacts in regard of groups with protected characteristics. Equalities Impact Assessments have been completed and made available for elected members. These will also be published online as part of the overall 2017/18 budget consultation.

### 14.0 Legality

- 14.1 It has been confirmed that in adopting the recommendations contained in this report, the Council is acting within its legal powers. **Yes**

### 15.0 Appendices`

- 15.1 Please list any appendices attached to this report. If there are no appendices, please state "none".

Appendix A	-	Corporate Redesign
Appendix B	-	Corporate Demand Pressures
Appendix C	-	General Services Revenue Budget 2018/19
Appendix D1	-	2017/18 Approved Savings for 2018/19
Appendix D2	-	2017/18 Cash savings with permanent budget reduction from 2018/19
Appendix D3		2017/18 Cash savings continuing as cash savings in 2018/19
Appendix E	-	Policy Savings
Appendix F	-	Management Efficiency Savings
Appendix G	-	Income and Charging Register and Strategy
Appendix H	-	Funding to Voluntary Organisations 2018/19
Appendix I	-	Local Government Settlement Letter
Appendix J	-	Council Tax Charges 2018/19 (All Bands)
Appendix K	-	HSCP Demand Pressures
Appendix L1	-	General Services Capital Budget 2018/19 – 2026/27
Appendix L2		General Services Capital Budget by asset plan 2019/20–2027/28

## 16.0 Background Papers

- 16.1 Have you used other documents to compile your report? (All documents must be kept available by the author for public inspection for four years from the date of meeting at which the report is considered) **Yes**

Financial Strategy June 2012

Budget Strategy August 2010

Consultation November 2017 to February 2018

Organisational Redesign Proposals, March, 2017

General Services Revenue Budget 2017/18

General Services Capital Budget 2018/19 Budget Update reports to Council

Finance Circular No 5/2017, December 2017

S(95) Officer Advice Note



Employment Fund

EQIA

### Author(s)

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### Approved by

NAME	DESIGNATION	SIGNATURE
Nikki Bridle	Depute Chief Executive	
Elaine McPherson	Chief Executive	

## **ORGANISATIONAL REDESIGN & ASSOCIATED MANAGEMENT STRUCTURE**

### **1.0 Introduction**

- 1.1 This appendix provides details of the savings assumed in the proposed 18-19 revenue budget which relate to organisational redesign and associated management structure.
- 1.2 The appendix provides an overview of more detailed proposals which are contained in the background papers:
  - *Redesign & Associated Management Structure, Final Proposals & Business Case*
  - *Organisational Change & Redesign Proposals.*

### **2.0 Recommendations**

- 2.1 It is recommended that Council:
  - a) agrees the functions which should be within the respective divisions of People, Place and Performance as set out in this appendix;
  - b) agrees the corporate management structure associated with strategic organisational design as set out in this appendix;
  - c) notes that the employment costs of the proposed corporate management structure are circa £756k less than the existing management arrangements;
  - d) agrees the implementation process and timescale for putting in place and recruiting chief officers to the new corporate management structure as set out in section 6 of this appendix; and
  - e) notes the basis of other savings arising from the proposed organisational redesign as set out at section 7 of this appendix.
  - f) notes that savings from corporate redesign of £289k are included in the 18/19 budget.

### **3.0 Background**

- 3.1 Council previously agreed that the Chief Executive should develop proposals for organisational redesign.
- 3.2 Council has taken a number of recent decisions which have set out a clear direction and framework for redesign.

- A Strategic Change Framework & Redesign Principles* - Council agreed in February, 2017 a Strategic Change Framework covering the *How, What, Why* and *Who* of redesign. It is within this framework that the proposed organisation design and associated structure have been developed.
- B Overall Strategic Design* - in March, 2017, at its budget meeting, Council agreed the overall strategic design for the organisation which is based on the Council's diverse and varied range of functions being consolidated into three broad service areas, viz: *People, Place & Performance*. This design dispenses with traditional departments and instead focuses on integrated management of multi-disciplinary teams and a core operating model, the underpinning assumptions of which are:
- more integration in redesigned roles at all levels
  - more generic working where appropriate across all People, Place and Performance divisions
  - clearer managerial focus on outcomes and performance across integrated services
  - increased performance oversight generally.
- C Taking Clackmannanshire Forward* - at its August, 2017, meeting, Council noted the updated *Taking Clackmannanshire Forward* document which further developed the agreed *Making Clackmannanshire Better* framework. *Taking Clackmannanshire Forward* stated:

*The combination of increased demand for services and reductions in public spending means that the Council can't carry on doing everything it currently does in the same way it currently does. To get maximum benefit from available resources and to have a sustainable cost base, the Council's approach to Taking Clackmannanshire Forward is to:*

- *focus on clear priorities and target resources to greatest effect*
- *transform services, to improve their responsiveness and accessibility*
- *be as efficient and effective as possible in everything that we do.*

#### **4.0 Considerations – Proposed Corporate Design**

4.1 Within the agreed strategic redesign agreed by Council, functions have been reviewed and grouped with a view to closer alignment of:

- i) those which have similar customer bases
- ii) where there is evidence of customers having multiple and different contacts and touch points within the Council; and
- iii) where there is potential to:
  - develop a more customer centric approach
  - promote system-wide and collective achievement of outcomes
  - remove cultures of silo working
  - better co-ordinate activities
  - promote problem-solving as part of service provision

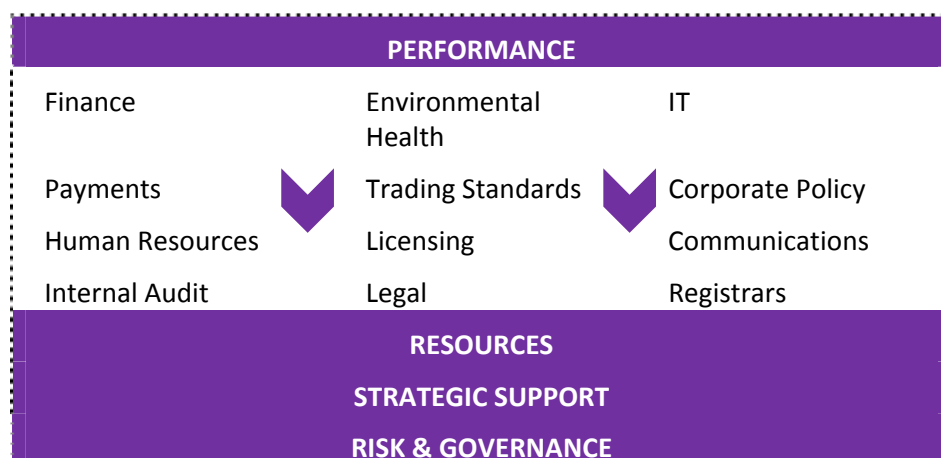
- pool staff resources to address challenges
- develop organisational leaders.

4.2 Across the agreed divisions of *People, Place & Performance* the following broad service delivery themes have been identified:



- 4.3 Details of the functions proposed to be within those divisions, and consistent with the above service delivery themes, are set out on the next page.
- 4.4 The proposed organisation design is predicated on more integrated, generic and flexible role design, as well as flexibility of working and deployment of staff. This approach will maximise the efficiency and effectiveness of service delivery for communities and the employment opportunities for staff.
- 4.5 Given the varying nature of the functions the Council performs and the services it provides, not all areas of activity will fit neatly into a consistent organisational design. The new design, however, does not create rigid silos but rather provides a mechanism for more effective organisation of services and functions. It is anticipated, therefore, that management will facilitate a joined up approach so that functions which might span more than one division are delivered on a joint, multi-disciplinary and matrix-managed basis.

## PROPOSED ORGANISATIONAL DESIGN



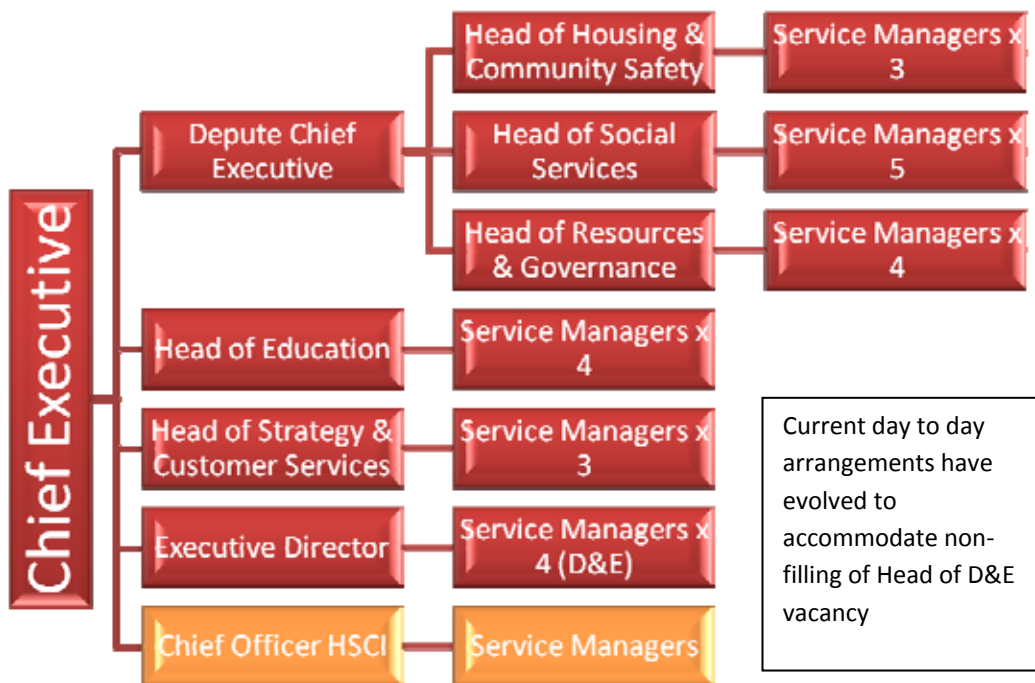
# while Adult Care is the responsibility of the Integration Joint Board, the Council retains a role via resource transfer, the role of the Chief Social Work officer and membership of the IJB.

*There are links with other functions within People which need to be taken into account hence adult care being included in the design*

## **5.0 Considerations – Proposed Associated Senior Management Structure**

- 5.1 A design is not the same as a structure but any structure needs to complement the approved design.
- 5.2 At present the Council does not have a whole organisation design from which its structure flows; rather it has a structure which has been determined by traditional service imperatives.
- 5.3 The current structure (and the systems and processes which flow from it) are fairly traditional and based primarily on discrete professional areas which provide defined services.
- 5.4 There are no explicit links between the overall structure and the Council's current declared objectives, nor necessarily between the organisation's overall service configuration and the needs and preferences of service users taken in the round.
- 5.5 Existing design and structures support narrow leadership, managerial, operational and political accountabilities and do not promote a wider and shared common purpose amongst officers or members.
- 5.6 Within existing services there can be fragmentation, with teams focused only on specific duties; across services it can be even more difficult to achieve cohesion and co-ordination of multi-faceted activities and tasks which require leadership of outcomes rather than functions.
- 5.7 This approach is also reflected in the Council's financial structures where budget is allocated by function as opposed to outcome or priority.
- 5.8 Redesign and restructure over many years have generally been *ad hoc* and usually carried out within discrete functional areas. At corporate level, management restructures have tended to focus on reducing the number of senior managers by widening remits without addressing wider issues of whole organisational design.
- 5.9 The diagram overleaf summarises the current corporate management structure, as well as current arrangements, the key features of the former being:
  - there are 8 chief officer posts (excluding chief officer for HSCI which is a joint post)
  - there are 23 manager posts (excluding those in adult care who are part of the wider health and social care partnership delegated to the Integration Joint Board)
  - total costs are c. £2.435m (excluding adult care)
  - there are 4 tiers of management
  - there are generally small spans of control
  - there are some large differences in portfolio sizes

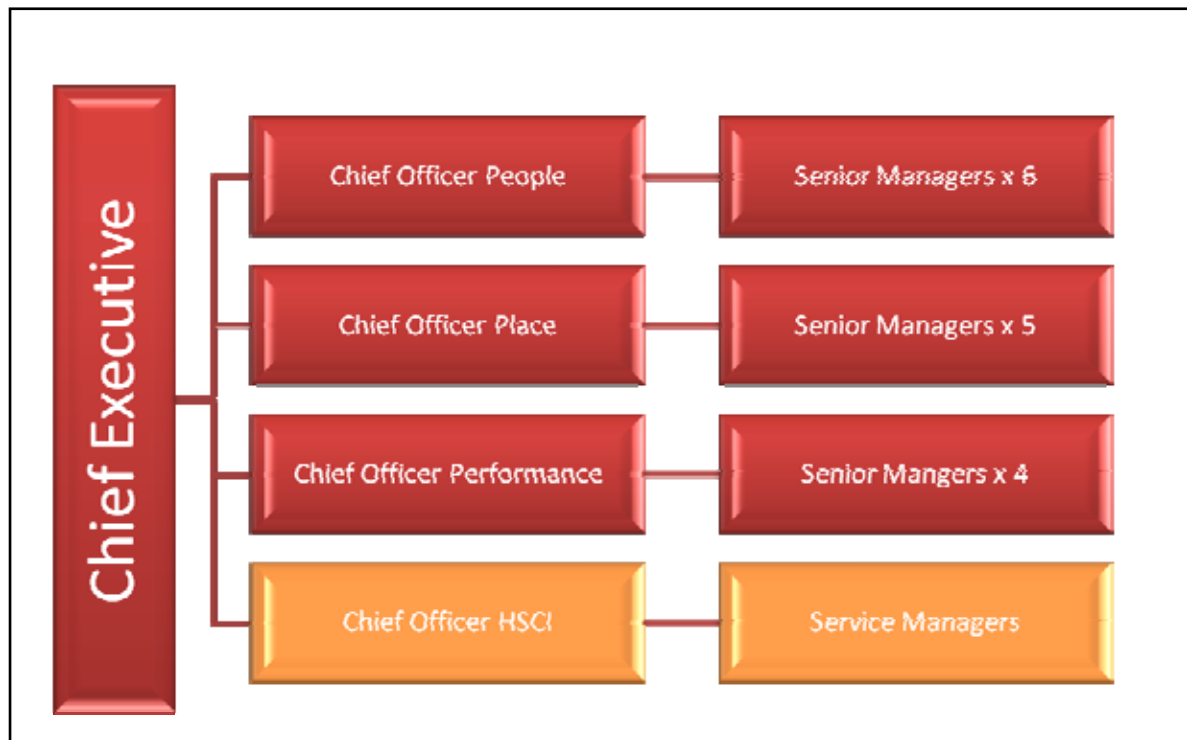
Current Structure & Actual Arrangements (below)





### Proposed Structure

- 5.10 Organisational design and structure should help employees understand how they fit into the bigger picture. The Council wants to provide the **best services** it can for the **people** of Clackmannanshire and ensure Clackmannanshire is a great **place** to live and work.
- 5.11 The broad strategic organisational design which Council has agreed derives, from those basic objectives and the following diagram sets out the proposed corporate management structure associated with that design.



- 5.12 The proposed structure dispenses with traditional departments and instead focuses on integrated management of multi-disciplinary teams to prioritise the system-wide and collective achievement of outcomes through:
- clearer managerial focus on outcomes and performance across integrated services
  - increased performance oversight generally.
  - a more customer-centric approach
  - better co-ordination of activities
  - improved problem-solving
  - pooling of staff resources
  - development of organisational leaders
  - creation of staff development opportunities

- 5.13 Compared to the current management structure, the proposal represents:

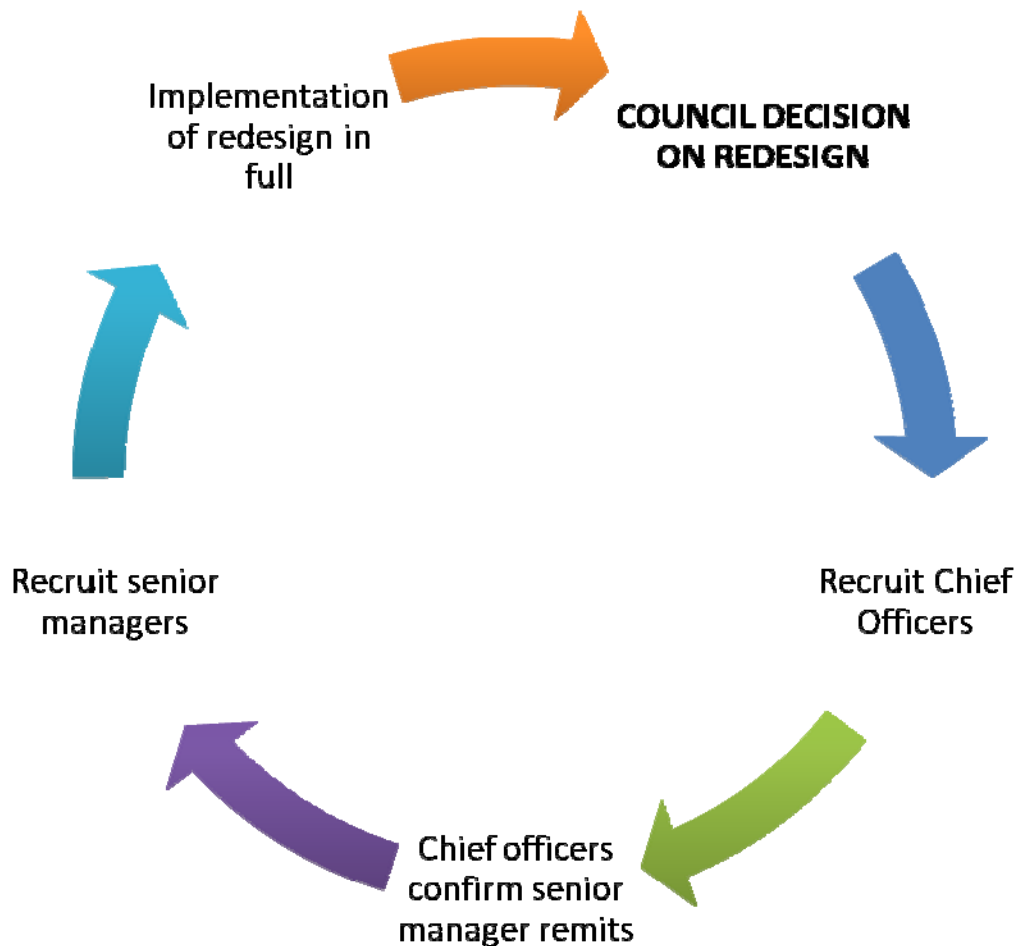
- a reduction in the number of management tiers from four to three
- a reduction of 12 management posts
- reduced management costs of £756,000

5.14 A SWOT analysis of the proposals was undertaken by the Council's management over three day sessions to critique and analyse proposals and the perceived strengths, weaknesses, opportunities and threats are set out in the background papers referred to in paragraph 1.2 of this appendix.

5.15 In addition, informal and formal consultation was undertaken with management and trade unions. Details of the consultation feedback are included in the background papers referred to in paragraph 1.2 of this appendix.

## 6.0 Implementation & Chief Officer Recruitment

6.1 Organisational redesign will be a which has different phases as follows:



6.2 The first stage after Council has approved the proposed structure is the recruitment of chief officers. It is recommended that this is undertaken internally, with posts being ring-fenced to existing members of the corporate management team (i.e. Heads of Service and above) with the following provisional timetable to

dovetail in with the recruitment to the post of Chief Executive (see other report on this meeting's agenda):

<b>Action</b>	<b>Proposed Date</b>
Council agrees recruitment proposal	8 March 2018
Notes of interest asked for	30 April
Deadline for notes of interest	7 May
Appointments Committee reviews notes of interest and agrees candidates to go forward for further assessment	9 May
Appointments Committee Interviews	14 May

- 6.3 It is recommended that an Appointments Committee is established for the purpose of recruiting to the chief officer positions and that members are appointed to that committee based on the Council's political balance. (Note - this will be confirmed after the by-election on March 1, 2018.)

## **7.0 Other Organisational Redesign Savings**

- 7.1 As the redesign gathers pace at the levels below senior management, it is anticipated that greater efficiencies and savings will be released through integration of services and processes and the pooling of resources across common client groups. Preliminary work has been carried out in two particular areas, viz:

- i) family/individual support roles in what will be People Services; and
- ii) operative roles in what will be Place Services

- 7.2 It is estimated (see confidential background paper) that there are over 40 support worker posts and over 50 operative posts which could form pools of staff who could be deployed across the broad divisions.

- 7.3 A reduction of between 15-17% of these posts (8 posts from each pool) could be achieved through integration and would offer potential savings of over 500k. Pro-rated by 45% to take account of the update of voluntary severance and targeted voluntary redundancy, this would equate to potential savings of around 233k.

## Annex A - Current Arrangements Costs

The total costs of the current arrangements, including employers costs of c. 30% as well as salaries, come to £2.435m, as follows:

<b>Executive Team (3)</b>		<b>Education (5)</b>	
133000	Total	113000	Total
120000		79500	
115000		79500	
	<u>368000</u>	78200	
		62700	
			<u>412900</u>
<b>Social Services (ex HSCI) (6)</b>		<b>Resources &amp; Governance (5)</b>	
96500	Total	94100	Total
79400		73900	
66600		66600	
66600		64600	
66600		62700	
64600			<u>361900</u>
	<u>440300</u>		
<b>Development &amp; Environment (4)</b>		<b>Housing &amp; Comm Safety (4)</b>	
*66600	Total	94100	Total
*66600		66600	
66600		64651	
66600		#66620	
	<u>266400</u>		<u>291971</u>
<b>Strategy &amp; Customer (4)</b>			
94100	Total		
66600			
66600			
66600			
	<u>293900</u>		

\* - post is vacant

# - postholder currently seconded to Education

## Annex B - Costs of Proposed Structure

The total costs of the proposed management structure, including employers costs of c. 30% as well as salaries, are estimated as £1.670m broken down as follows:

<b>People (7)</b>			<b>Place (6)</b>		
	115,400			115,400	
	79,429			79,429	
	79,429			79,429	
	79,429			79,429	
	79,429			79,429	
	79,429			79,429	
	79,429				<u>512545</u>
		<u>591974</u>			
<b>Chief Ex (1)</b>	133000		<b>Performance (5)</b>	115,400	
		<u>133000</u>		79,429	
				79,429	
				79,429	
				79,429	
					<u>433116</u>

This represents around a 765k saving on the cost of the existing arrangements.

For the purposes of cost modelling, the following assumptions have been made:

- chief officer salaries are based on the mid point of existing salary range (17-18)
- senior manager salaries are based around the mid point between current service manager and Head of Service
- in the absence of specific remits, all senior manager salaries are at this stage the same
- depending on the specifics of individual remits, there could be variations in senior manager salaries.

There will be non-recurring voluntary severance and redundancy costs associated with the new management structure. At this stage, it is impossible to say exactly what these will be as they will be unique for each individual who might leave the organisation based on their personal circumstances (e.g. length of service, membership of pension scheme, age etc).

In addition to severance costs, there may also be salary preservation costs (1 year) for those whose new posts may be paid less than their existing posts.

For those who are unsuccessful in gaining positions in the new structure and who do not opt to leave under TVR, the Council will continue to pay those individuals on the redeployment register while they await a suitable or reasonable alternative position. There is no time limit on this under the Council's severance policy.



## SERVICE REDESIGN PROPOSALS

### 1.0 Introduction

1.1 This Appendix summarises the service redesign savings options, which are in addition to the options arising from wider organisational redesign.

1.2 The service redesign options come into the following priorities set out in the Council's approved Strategic Change Framework:

- managed contraction of the staffing establishment
- efficiencies in contract management
- savings through alternative service provision

1.3 The total of the savings proposed is £870k as per the table below

Service Reference	Description of Saving	£ 2018/19	£2019/20	£2020/21	Total	
EDUR01	Education Assets Team	52,640			52,640	Non-filling of vacancy
SSR01	Remove 3 Assistant Team manager Posts	150,000			150,000	Some posts already vacant via TVR
SSR02	Child Psychology Assessment Team (CPAT) Payment to NHS	68,000			68,000	Will utilise in house staff and spot purchasing arrangements if required
SSR03	Redesign within Management/Strategy - deletion of 2 posts	60,124	34,876		95,000	
SSR04	Early years redesign:	290,000			290,000	Commission service from third sector and transfer of staff to education vacancies
SSR05	Replace External Agency Foster Carers with In House Carers X 4 Places	146,000			146,000	
HCSR01 HCSR02 HCSR03	Contract management savings	0	50000		50,000	Potential Cash Saving via stringent management of compliance contracts, long term contracts for refurbishment and repair as well as in-house contracts
SCSR01	Redesign Member Services Support	3,150	11,766		14,916	Reduction of 0.5 FTE (TVR)
SCSR02	Redesign Kilncraigs Reception model	11,513	22,601		34,114	Reduction of 1.4 FTE (TVR) Consider turn-style technology.

Service Reference	Description of Saving	£ 2018/19	£2019/20	£2020/21	Total	
SCSR03	Re-provisioning of Community Access Points	16,000	48,000	0	64,000	Alva CAP to relocate to Primary School, Clackmannan CAP for Community Asset Transfer, Dollar CAP for Community Asset Transfer, Sauchie CAP to relocate to Sauchie Hall, Dumyat Centre for Community Asset Transfer and/or education use. Implementation per Community Empowerment Act.
SCSR05	Community Asset Transfer for Cochrane Hall Alva, Dollar Civic Centre and tullibody Civic Centre	47,702	86,187		133,889	Work with Communities with a view to achieving transfer by September 2018 following Community Empowerment Act provisions
SCSR07	Redesign Leisure Services on Expiry of ALB Contract September 2019	0	100,000	450,000	550,000	Full option appraisal underway. Full implications, savings and costs to be confirmed.
DER02	Pursue SLA for Lighting maintenance (subject to agreement being reached)	25,000			25,000	Deletion of vacant post and proposal to form partnership with Falkirk Council to carry out work. The saving will come from Falkirk Council delivering the service cheaper than the contractor.
		<b>870,129</b>	<b>353,430</b>	<b>450,000</b>	<b>1,673,559</b>	



Service Reference	Description of Demand	Contract/ General	£ 2018/19
CORP	2017/18 Unachieved saving re Unsocial Hours	General	363,000
CORP	Cash saving 17-18	General	22,500
CORP	Loans Fund: additional cost of borrowing to support Capital programme	General	235,000
D&E	2016/17 Yr 2 Unachieved Saving re TVR (Cleaning and GIS)	General	49,900
D&E	Cessation of Ochils Landscape Project- shortfall of income	General	291,000
D&E	2018/19 element of unachieved savings relating to Forthbank/ Kelliebank depot consolidation no longer being pursued	General	75,000
D&E	Landfill tax increase	Contract	27,546
D&E	Loss of cleaning income: Alloa Fire station	General	17,497
D&E	Catering - purchasing officer costs budget realignment	General	15,000
D&E	Budget realignment - cleaning costs Menstrie House	General	50,000
EDU	PPP contract inflation	Contract	198,000
EDU	ASN Transport contract inflation	General	115,000
EDU	Transport ( assistance to pupils ) contract inflation	Contract	73,000
HCS	Homeless Rents- anticipated reduction in income from changes to Housing Benefit legislation	General	495,000
RG	Insurance premium contract infation	Contract	28,695
RG	IT Central Budget Software Charges (contractual)	Contract	30,000
RG	Scotland Excel contract inflation	Contract	469
RG	SW System: additional revenue pressure re user licences	General	10,000
scs	Budget realignment: Scottish Certificates income shortfall	General	52,300
scs	Contractual Inflation Alloa Leisure Bowl (RPI)	Contract	28,952
SS	Fostering/Adoption Payments uplift	Contract	60,000
SS	Residential Schools uplift	Contract	30,000
SS	Tayavalla contract	Contract	5,212
	<b>TOTAL APPROVED</b>		<b>2,273,071</b>



General Revenue Budget Appendix C

	2017/18 Base Budget	2018/19 Opening Budget	Savings	General Pressures	Contract Inflation	2018/19 Final Budget	2019/20 Final Budget	2020/21 Final Budget	2021/22 Final Budget
	£'000	£'000	£'001	£'000	£'000	£'000	£'000	£'000	£'000
<b>Service</b>									
Resource & Governance	5,900	6,012	(462)	10	59	5,619	5,803	5,982	6,167
Strategy & Customer Services	6,079	6,131	(687)	52	29	5,525	5,759	5,996	6,241
	11,979	12,143	(1,149)	62	88	11,144	11,561	11,977	12,408
<b>less allocated to non general fund</b>	(1,305)	(1,305)				(1,305)	(1,305)	(1,305)	(1,305)
	10,674	10,838	(1,149)	62	88	9,839	10,256	10,672	11,103
Executive Team	437	445				445	459	474	489
Development & Environmental	14,800	15,157	(1,371)	28	498	14,312	14,870	15,305	15,753
Education Service	47,517	49,907	(1,596)	115	271	48,697	50,811	52,618	54,410
Housing & Community Safety	5,968	6,821	(1,311)	495		6,006	6,766	6,879	6,995
Social Services	14,286	14,318	(1,266)		95	13,147	13,462	13,766	14,074
Corporate Services	(1,371)	(1,107)	(545)	386		(1,266)	2,072	6,004	9,930
Misc Services - Non Distributed Costs	1,312	1,312				1,312	1,312	1,312	1,312
<b>Services Expenditure</b>	93,623	97,692	(7,238)	1,086	952	92,492	100,008	107,031	114,066
Central Scotland Valuation	381	381				381	381	381	381
Health & Social Care Partnership	15,341	16,179	(138)			16,041	16,041	16,041	16,041
	109,345	114,252	(7,376)	1,086	952	108,914	116,431	123,453	130,488
<b>Add/Deduct</b>									
Interest on Revenue Balances	(91)	(91)				(91)	(91)	(91)	(91)
Loans Fund Contribution	9,538	9,538		235		9,773	9,773	9,773	9,773
Contribution to Bad Debt Provision	200	200				200	200	200	200
	118,992	123,899	(7,376)	1,321	952	118,796	126,313	133,335	140,370
<b>Sources of Funding</b>									
General Revenue Funding/Non-Domestic Rates	(91,416)	(92,111)				(92,111)	(88,117)	(85,712)	(83,392)
Council Tax	(20,611)	(21,431)				(21,431)	(22,061)	(22,723)	(23,405)
Council Tax Reduction Scheme	(3,207)	(3,626)				(3,626)	(3,626)	(3,626)	(3,626)
Contribution from Reserves	(1,457)	0				(959)	0	0	0
Capital Stimulus Fund	(622)	0				0	0	0	0
Application of unapplied Capital receipt	(1,452)	0				(669)	0	0	0
Contribution from Earmarked Reserves	(104)	0				0	0	0	0
Contribution from Uncommitted Reserves	(123)	0				0	0	0	0
	(118,992)	(117,168)	0	0	0	(118,796)	(113,804)	(112,061)	(110,423)
<b>Projected (Surplus)/Shortfall</b>			(7,376)	1,321	952	0	12,509	21,274	29,947



## Year 2 savings (2018/19 savings agreed in 2017/18)

## Appendix D1

Reference	Saving description	2018/19 saving	2019/20 saving	2020/21 saving	Cumulative saving	Service comments /impact
DAE 178 00	Street Lighting	100,000			100,000	Council approved acceleration of street lighting improvements in October 2016 The figure is reduced from the approved £110,000 to £100,000 due to increases in energy prices
MCB SCS 0	Roll out of hub model	23,000	39,000	78,000	140,000	This saving is aligned with SCSR03 Redesign Local Services - Shift to Digital in line with changing customer preferences.
R&G	Managed Contraction TVR	46,843			46,843	TVR saving achieved through non-filling of vacancies
SCS	Managed Contraction TVR	174,275			174,275	TVR saving achieved
HCS	Managed Contraction TVR	38,979			38,979	TVR saving of reduction of 7 posts achieved
Education	Managed Contraction TVR	33,983			33,983	TVR saving in respect of 6 vacated posts by end March 2018 achieved by end March 2018
D&E	Managed Contraction TVR	75,064	26,973		102,038	TVR saving based on 6 posts vacated by 31st March 18
	<b>TOTAL</b>	<b>492,144</b>	<b>65,973</b>	<b>78,000</b>	<b>636,117</b>	

# Cash Savings Agreed 2017/18

# Appendix D2

Reference	Saving description	2018/19 saving	2019/20 saving	2020/21 saving	Cumulative saving	Service comments /impact
Permanent	Housing staffing costs	31,474			31,474	Secondment of redeployed Team Leader to IJB. TL has accepted a TVR package and will leave after August.
Permanent	D&E Modern Apprentice	40,000			40,000	Scheme ends March 2018
Permanent	Strategy and Customer Services vacancy management	11,242			11,242	Business support vacancy management converted to permanent budget saving
	<b>TOTAL</b>	<b>82,716</b>	<b>-</b>	<b>-</b>	<b>82,716</b>	

# Cash Savings Agreed 2018/19

## Appendix D3

Reference	Saving description	2018/19 saving	2019/20 saving	2020/21 saving	Cumulative saving	Service comments /impact
CASH	Education Budget alignment	50,250			50,250	Postholder continues on secondment during 2018/19
CASH	Housing Budget alignment	650,000			650,000	Realignment of approved council budget and the income received from DWP to pay HB claims
CASH	Education staff budget	258,000			258,000	Cash saving for 2018/19 based on 2017/18 outturn re staffing budget
CASH	R&G External Audit Fee	4,000			4,000	Annually negotiated: fee reduction subject to negotiation
CASH	D&E vacancy management	70,000			70,000	Continue annual vacancy management/ turnover cash saving
NEW	D&E Budget Alignment	60,399			60,399	Continuing secondment of postholder
	<b>Total</b>	<b>1,092,649</b>	<b>-</b>	<b>-</b>	<b>1,092,649</b>	





## Schedules of Savings

## APPENDIX E

### Policy

Service Reference	Description of Saving	£ 2018/19	£2019/20	£2020/21	Total	Narrative/Impacts
RGP01	Charge for legal services when advice or work done on behalf of third parties	5,000			5,000	Policy is being developed to support opportunities for charging fees on areas such as: corrective conveyancing, sale of plots of ground for consideration, variation of leases from tenants and licences to occupy.
RGP02	Changes in Terms and Conditions	200,000	215,000		415,000	Savings based on changes to contractual and non-contractual unsocial and weekend hours and review of overtime. If no agreement is reached with staff then dismissal and re-engagement mechanism will be implemented.
RGSR01	Cancel mobile phone insurance.	13,894			13,894	Introduce charges for lost phones and maximisation of staff Bring Your Own Device led by CMT in favour of greater use of messaging.
RGSR02	Reduce corporate training budget	25,000			25,000	Reduction in training budget based on previous years outturn
EDUP01	Full cost recovery for non SQA music tuition	69,090	41,454		110,544	Increase in the size of tuition groups and increase level of charges for those paying full fees to £17.45 per lesson (£524 per annum). Concessionary rates retained for those eligible and SQA students unaffected
EDUP02	Peripatetic Early Years Teachers model	100,000	60,000		160,000	This would ensure all children were able to access a teacher, currently teachers are being moved into primary classes to cover absences
EDUP03	Revised Primary school class configurations	366,750	141,810		508,560	
EDUP05	Full cost recovery breakfast clubs	11,640	6,990		18,630	Increase in charge to £1.20 per day.
EDUP07	Sports development	54,584	32,751		87,335	Service redesign, budget realignment and income generation measures to ensure focus on priority areas such as Active Schools Programme, Sports development classes, ski centre and funding from Sports Council.
EDUSR01	Kidzone	20,000			20,000	Increase uptake by reducing waiting lists
EDUSR02	10% reduction in learning assistants	218,810	18,770		237,580	Equates to approx 15 posts to be achieved through non filling of vacancies, cessation of temporary contracts and VR if required.
SSP01	Residential Schools	500,000	500,000	43,000	1,043,000	Develop local community based alternatives. Reduce no. of places by 9. (net saving after allowing for re-providing in local services)
SSP02	Development of Self Directed Support	5,000			5,000	
HCSSR03	Staff reduction	59,083			59,083	Remove public building property inspectors
SCSSR01	Digital communication model accelerated	4,000	0		4,000	Communications with staff and customers would migrate to online in line with digital transformation.
SCSSR02	Share costs of Clacks 1000	8,000	0		8,000	Share costs with Community Planning Partners resulting in income of £8k.
SCSSR04	Staffing cost reduction	101,033	0		101,033	Reduce Business Support Services - Residual/Vacancies
SCSSR05	Stop Purchase of Corporate Gifts	1,600	0		1,600	Removal of residual budget
SCSSR06	Reduce Printing & Photocopying	500	0		500	Reduction in paper usage
SCSSR07	Reduce Stationery	2,000	0		2,000	Reduction in paper usage
SCSSR08	Reduce PA Support by 3 FTE	44,143	50,000		94,143	Only provide PA support to CEO/Chief Officers (People, Place, Performance)
SCSSR09	Reduce Business Sup in Education by 1.0 FTE	10,000	10,794		20,794	Reduction in Business Support in Education in line with direction of travel on National Decentralisation Developments. Support to be retained in schools.
SCSSR10	Reduce Business Sup in Adult Care by 1.0 FTE	15,000	14,595		29,595	Reduction in delivery of service currently 3.5 FTE
SCSSR11	Reduce Contact Centre staffing by 1.8 FTE	49,179	0		49,179	Non replacement of vacancies.
SCSSR12	Reduce Library Book Budget	5,000	0		5,000	
SCSSR13	Remove Community Engagement Budget	9,000	0		9,000	The Council's support would be Capital Funding, which remains substantial, and the income that could be brought in via grant applications.
SCSSR14	Continue Coalsnaughton Café Society for 6 mths	9,910	0		9,910	Funding provided for 6 months. Support to become self sustaining provided during the transition. Create post from within existing resources to support transition to self sustaining in consultation with CTSI.
SCSSR15	Continue Clackmannanshire Healthier Lives for 6 months	83,495	0		83,495	Funding provided for 6 months. Support to become self sustaining provided during the transition. Create post from within existing resources to support transition to self sustaining in consultation with CTSI.
SCSSR16	Stop - Life Skills Coach - CHL	13,500	13,500		27,000	Cease coaching services
SCSSR17	Continue Sauchie Active 8 for 6 months	16,000	0		16,000	Funding provided for 6 months. Support to become self sustaining provided during the transition. Create post from within existing resources to support transition to self sustaining in consultation with CTSI.
DEP01	Additional income- various roads activities	6,000			6,000	miscellaneous additional income generation

Service Reference	Description of Saving	£ 2018/19	£2019/20	£2020/21	Total	Narrative/Impacts
DEP02	Cease Christmas lights subsidy in Alloa	14,500			14,500	In line with other towns and villages
DEP03	Close all public toilets	73,000			73,000	Property and staff costs.
DEP04	Reduce subsidy to Bandeath stray dog shelter	5,000			5,000	Service retained, cost reduced reflecting usage
DEP05	Alternative funding planned community infrastructure/maintenance (cash saving for 2 years)	55,000		-55,000	0	Use of developer contribution funding
DEP07	Reduce parking subsidies			400,000	400,000	Policy approval required to pursue decriminalised parking enforcement powers. This requires prior consultation with Police Scotland and Transport Scotland and evidence of financial sustainability. Transport Scotland would assess the application on behalf of Scottish Ministers. Subject to approval, thereafter decriminalise parking related offences and develop business case for town centre traffic management. Estimated income across range of potential options.
DESR01	Funding for Clackmannanshire Business	23,000			23,000	Remove support for Clackmannanshire Business
DESR02	Funding for Tourism	10,500			10,500	Remove support for Clackmannanshire Tourism.
DESR03	Subsidy to Alloa Tower	5,000			5,000	Ending of subsidy to National Trust for Scotland as per previous Council approval.
DESR04	OLP Staff savings	17,673			17,673	Saving reflects project ended
DESR05	Cessation of OLP project	354,000			354,000	End of project
DESR07	Kerbside collection	159,000			159,000	Stop the kerbside box collection, but continue to provide a weekly food waste collection using purpose built vehicles
DESR09	Recycling	26,000			26,000	Reduce opening hours at recycling centre
DESR10	Recycling	1,700			1,700	Close recycling centre on Boxing Day and 2 January
DESR11	Recycling	3,500			3,500	Stop accepting tyres at Forthbank recycling centre
DESR12	Commercial waste	5,000			5,000	Charge commercial customers for bins
DESR13	Waste	12,730			12,730	Cease short term hire for refuse collection vehicles
CORPP01	Health and Social Care decrease in Resource Transfer 2018/19	138,000		0	138,000	To reflect 0.9% reduction in Council basic general revenue grant funding 2018/19
		<b>2,930,814</b>	<b>1,105,664</b>	<b>388,000</b>	<b>4,424,478</b>	

## Schedules of Savings

## Appendix F

### Management Efficiencies

Service Reference	Description of Saving	£ 2018/19	£2019/20	£2020/21	Total
RGME01	Release Fraud post on VR. Backfill governance officer vacancy with fraud skilled officer at G6	52,643			52,643
RGME02	Release 2 ICT Officers (G6)	34,954			34,954
RGME03	Release 2XG6 (ICT Technical Support Officers) and create 1XFTE Project Support Officer (G7)	35,449			35,449
RGME04	Release Committee Service officer post (G6) on retirement of post holder	31,345			31,345
RGME05	Budget realignment :Release unused budget from governance post	10,859			10,859
RGME07	Procurement Income	2,000			2,000
EDUME01	Additional full year impact of 2017/18 savings	134,418			134,418
EDUME02	Early Years Seniors included in pupil: teacher ratios	225,640			225,640
SSME01	Staff travel. Increased use of lease cars	15,000			15,000
SSME02	Development of Call Handling Approach	0	20,000	40,000	60,000
SSME03	Budget Realignment - childcare income	32,000			32,000
HCSGFME01	Staffing (deletion of vacant posts)	126,000			126,000
HCSGFME03	Storage costs (Homeless) based on current trend in spend	12,000			
HCSGFME04	Re-alignment of B&B budget in line with current forecast of expenditure	20,000			20,000
HCSGFME05	Homeless Repairs (budget re-alignment)	60,000			60,000
HCSGFME06	Gas/Electric costs homeless lets	8,000			8,000
HCSGFME07	Profile Security (budget re-alignment)	36,000			36,000
HCSGFME08	Staff on redeployment list deployed into current vacant posts	124,500			124,500
HCSAME01	Budget realignment re buildings already sold/closed: LTH; 15/15A Mar Street, Tullibody Rent Office, Greenfield	117,228			117,228
HCSAME02	Budget realignment re Social Work property vacated – 2A Main Street Cambus; 2 Eden Road, Alloa; Katrine Court	8,861			8,861
HCSAME04	Nursery Rates Relief	18,590			18,590
SCSME01	Reduce Emergency Planning Budget	18,000			18,000
SCSME02 (prev SCSSR03)	Budget realignment of Health Policy Officer budget	10,000			10,000
DEME02	Reduce staff costs in Planning & Building Standards through turnover and redesign	20,000			20,000

Service Reference	Description of Saving	£ 2018/19	£2019/20	£2020/21	Total
DEME03	Remove 2 FTE posts in Regulatory Service (Sustainability)	78,000			78,000
DEME04	Budget realignment re janitorial overtime	5,000			5,000
DEME05	Streetcare overtime budget for weekend working	35,000			35,000
DEME06	Streetcare external maintenance budget	30,000			30,000
DEME07	Streetcare short term vehicle hire	7,280			7,280
DEME08	Remove Gartmorn Dam building costs	40,000			40,000
DEME10	Modern Apprentice Scheme Ending March 18	13,450			13,450
CORPME02	Mileage & Expenses Efficiencies	78,000			78,000
CORPME03	No increase in Superann Contribution 2018/19	178,000			178,000
		<b>1,618,217</b>	<b>20,000</b>	<b>40,000</b>	<b>1,666,217</b>



**Clackmannanshire  
Council**

[www.clacksweb.org.uk](http://www.clacksweb.org.uk)

### Charging Policy

**This policy sets out Clackmannanshire's policy regarding service fees and charges for services for the 2018/19 financial year.**

#### Introduction

Clackmannanshire Council has a statutory duty to provide certain services to the public. There are no charges for these services except where charges are set by statute. (e.g. planning applications, building control, licensing).

The Council provides other, discretionary services, some of which are provided at a cost to the customer. Others have, historically, been provided free of charge.

#### Principles

- 1: The Council must provide services which are defined as a statutory duty.
- 2: The Council may also choose to provide discretionary services, depending on the identified needs of the population of Clackmannanshire.
- 3: The Council will agree the charges for each discretionary service provided as part of the budget process each year and these are published annually in the Council's Register of Charges.
- 4: The Council will benchmark the charges it makes against other Scottish Councils to ensure fees and charges are reasonable and affordable.
- 5: Services identify and aim to recover the full cost of providing discretionary services to ensure that such costs are covered by the charges made.
- 6: The Council consults with the public and identified stakeholders each year through a Budget Consultation process covering the provision of Services incorporating any changes to fees and charges.

- 7: The Council can choose to provide services through a third party supplier or provider. Any such arrangement will be procured through the agreed procurement arrangements and in compliance with Council Standing Orders.
- 8: The ability of those in receipt of services to pay proposed rates is taken into account as a factor when proposals for increased charges are being considered. Consideration is also given to the competitive environment in which particular services operate.
- 9: The cost of invoicing and recovering income due is taken into account when considering fees and charges for services. Low volume activity will cost the Council more to process than the income generated. This figure will reduce as more transactions are carried out electronically.
- 10: The Council encourages customers to pay for services, in advance and electronically or through on-line facilities.

### Summary

The Council seeks to ensure best value for all residents of Clackmannanshire.

Statutory services will be provided free of charge to residents of Clackmannanshire, except where statute or legislation requires a charge to be made.

Discretionary services will be provided on a full cost recovery basis subject to financial assessment where appropriate.

Fees and charges are reviewed on an annual basis as part of the budget setting process.

## **Income and Charging 2018/19**

### **Rationale for changes in 2018/19**

The annual review of the Council's Income and Charging Policy has taken place as part of the budget challenge process. All aspects of the Council's income and expenditure were taken into account including comparison with other councils, discussion with Services and consideration of service proposals to introduce a service charge or increase charges in some areas.

### **Charges for 2018/19**

A general increase in fees and charges of 2.3% is proposed in line with the previous years increase taking account of cost pressures. Some charges have been rounded to simplify the charging process.

## **Exceptions**

### **Social Services**

In 2015/16 Mobile Emergency Care Services charges were increased by 10% as part of a five year agreement. Charges have therefore been increased by a further 10% for 2018/19.

### **Leisure Services**

This years pricing strategy will adopt a combination of approaches to help increase usage and income and help recover the full cost of the services where appropriate.

#### **Parks**

Increases in Bond charges have been applied to cover the damage to public parks caused by commercial and non-commercial events. The bond for West End and Cochrane Park has been set at £1,500 in line with previous years rectification costs. The bond for all other parks has been increased by 50% for commercial use and 40% for non-commercial use to £750 and £350 respectively. All bonds are refundable if no damage is incurred.

Park hire charges have increased to meet the Council's stated requirements of ensuring that charges are based on the full cost of delivering services. The daily charge of hiring West End Park and Cochrane Park has increased from £102.50 to £300. The daily charge for the hire of all other parks has increased from £102.50 to £150.

#### **Pitches**

Higher charges have been applied to the hire of grass pitches for football and other sporting activities. The revised charges are based on the full cost of running the pitches and bring our charges in line with other local authorities.

### **Environment Health**

The shelter for stray dogs is run by Stirling Council and charges for stray dogs are still to be confirmed.

### **Trading Standards**

This charge is set by Stirling Council and will be confirmed once their budget has been set. The proposed increase is 3%.

### **Income Opportunities**

A number of new potential income streams have been proposed for implementation during 2018/19. The proposals include:

- the introduction of skip permits for hiring a skip kept on the public road.
- Charging a bond for the hire of sport pitches / parks for events such as, boot camp and other keep fit classes;
- waste collection.

### **Working with Communities**

During 2018/19 proposals to implement a dynamic pricing strategy will be submitted for approval. This aims to:

- (a) help those individuals and groups that are financially constrained and may otherwise cease to operate services that support Council objectives; and
- (b) encourage the use of promotional and marketing initiatives to increase usage and income, along similar lines to commercial operators. This may involve discounted sales days, last minute deals and 'flash sales' for under-utilised facilities, targeted marketing promotions at current and new users, incentive schemes for loyal customers, membership schemes etc.

The 'Trusted Partner Model' will be rolled out further in 2018/19, whereby authorised community groups can reduce their booking costs by becoming key holders and open/close the building without the need for council staff to be present. Key holders will be required to follow agreed protocols and have the agreement of the local Community Council.

### **Secondary Support Service**

Other Local Authorities will continue to be charged on a full cost recovery basis.

### **Development & Environmental**

Some fees are set by statute and cannot be increased by the Council. Where this is the case, the Council charges the maximum charge.

Other charges made within Development and Environmental Services will continue to be made on a commercial basis taking account of affordability and level of demand.



### **Education**

Firpark Ski Centre – proposed increase from £1.20 to £2.00 per hour for a block practice session for 1 hour.

The price of milk has decreased from 22p to 15p per carton. This is based on supplier prices through Scotland Excel.

Music tuition prices have increased from £258.50 to £524 per academic year, where additional sessions are purchased. The concession price remains unchanged. The SQA element of lessons continues to be fully funded by the Education Service.

### **Sports**

The school holiday sports camp charges have increased to make further progress towards a full cost recovery model.

### **Housing**

The rent charge for temporary accommodation and support has decreased by 12%. This is in line with the demand and type of accommodation provided. This is effective from 16<sup>th</sup> April 2018 due to notice requirements.

### **Registrars**

Ceremonial fees have increased between 2.86% and 6.25%, dependent on date and time of ceremony.

### **Vehicle Testing**

Carrying out an MOT test will no longer form part of this service. Taxi operators will now source their own MOT test independently and present the certificate to the council. The inspection charge has been revised accordingly to £50. This recovers the full cost of the service.

### **HRA**

Housing rents have increased by 2%. This is effective from 9<sup>th</sup> April 2018 due to notice requirements.

### **Other charges**

Where the Council recharges customers for works, these are levied based on actual costs plus an administration fee of £30 to cover the cost of invoicing and debt collection.

### **General Comments**

Some services have increased charging out with the 2.3%, this is to take account of rounding and ease of payment for customers.

## **Summary**

The Register of Charges will be available on the Council's website following approval of the Budget and this will set out the charges for fees and services provided from 1<sup>st</sup> April 2018 to 31<sup>st</sup> March 2019 with the exception of Sports Development Holiday Camps booked in advance of this date.

An annual review of fees and charges will take place as part of the 2019/20 budget challenge process.

# Appendix G1

## Income and Charging Rates 2018/19

Fee	Unit	Rate
<b>Social Work</b>		
Adult Service - Day Care (based on 5 hours)	Per Day	£62.40
Adult Service - Deli Bag Service	Per Bag	£2.70
Adult Service - Meals on Wheels	Per Meal	£3.50
Adult Service - Care at Home	Per Hour	£12.40
Adult Service - OT Equipment	Per Item	No Charge
Adult Service - Minor OT Adaptations	Per Item	No Charge
Adult Service - Mobile Emergency Care Service	Per Week	£2.90
Adult Service - Nursing Care	Per Week	Variable - Financially Assessed
Adult Service - Residential Care	Per Week	Variable - Financially Assessed
Adult Service - Local Authority Residential Care for Under 65s	Per week	Variable - Financially Assessed
Adult Service - Local Authority Residential Care for over 65s	Per Week	Variable - Financially Assessed
Adult Service - Respite Care	Per Week	Variable - Financially Assessed
Children Service - Respite Care	Per Week	No Charge
<b>Education</b>		
ABC Nursery - 0-2 Years (per day)	Per Day	£42.90
ABC Nursery - 2-5 Years (per day)	Per Day	£40.20
ABC Minibus Journey (if applicable)	Per Journey	£1.60
Kidzone Out of School Care (term time) (per hour)	Per Hour	£3.80
Kidzone Out of School Care (term time) (per minibus journey)	Per Journey	£2.15
Kidzone Out of School Care Holidays (per day)	Per Day	£34.40
Kidzone Out of School Care Holidays (per 1/2day)	Per 1/2 Day	£17.20
Note: There is a 10% discount for a sibling		
Additional Nursery Hours 0 - 2 year olds	Per Session	£11.60
Additional Nursery Hours 2 - 3 year olds	Per Session	£10.80
Additional Nursery Hours 3 - 5 year olds	Per Session	£9.90
Additional Nursery Hours 0 - 2 year olds	Per Hour	£3.70
Additional Nursery Hours 2 - 3 year olds	Per Hour	£3.40
Additional Nursery Hours 3 - 5 year olds	Per Hour	£3.20
Instrumental Music Tuition Scheme	Per Year	£524.00
Instrumental Music Tuition Scheme - Concession	Per Year	£117.00
Primary Milk	Per Carton	£0.15
School Meal - Traditional Lunch	Per Meal	£2.00
Breakfast	Per Meal	£0.84
Replacement School Bus Pass	Per Pass	£5.50
Concessionary Bus Pass	Per Journey	£1.40

Fee	Unit	Rate
<b><u>Sports Development</u></b>		
Active Start - Pre-School Physical Activity	1 Hour	£4.00
Active Start - Pre-School Physical Activity	9 week block	£39.50
Sports development classes including ASN	9 week block	£39.50
Zone 50s	Per Session	£4.50
Running Club	Per Session	£3.40
Circuit Class	Per Session	£4.50
Mature Movers	Per Session	£4.50
OTAGO	Per Session	£3.40
Social Badminton	Per Session	£4.50
Active 50s	Per Session	£4.50
Chi Kung	Per Session	£4.50
Yoga (Beginners)	Per Session	£4.50
Tai Chi	Per Session	£4.50
Boxfit	Per Session	£4.50
HITT	Per Session	£4.50
Robound (1/2 hour)	Per Session	£2.30
Active Schools - After School Club	Hour	£1.25
Active Schools - After School Club Lunch Session	Per Session	£0.60
Active Schools - After School Club Breakfast Session	Per Session	£1.25
School Holiday Sports Camp *excludes Easter Camp 2018	Per Day	£20.00
School Holiday Sports Camp *excludes Easter Camp 2018	Per Week	£80.00
<b><u>Firpark Ski Centre</u></b>		
Block Lessons - Standard Ski Instruction / family skiing / adaptive skiing - Adult	1 hour x 6 weeks	£87.50
Block Lessons - Standard Ski Instruction / family skiing / adaptive skiing - Child	1 hour x 6 weeks	£45.00
Block Lessons - Standard snowboard instruction - Adult	1 hour x 6 weeks	£112.00
Block Lessons - Standard snowboard instruction - Child	1 hour x 6 weeks	£56.65
Block Lessons - Penguin Club	1 hour x 6 weeks	£78.80
Block Lessons - Level 6/7 - Adult	1 hour x 6 weeks	£131.65
Block Lessons - Level 6/7 - Child	1.5 hours x 6 weeks	£66.40
Block Lessons - Block practice plus session - Adult / Child	1hr at the normal class time at the end of the block	£2.00
Group - Skiing / Snowboarding party with Firpark instructor- 8 or 12, Mon-Fr 4-10pm , all day Sat	Per Hour	£90.60
Group - Skiing / Snowboarding party with Firpark instructor- 8 or 12, Mon-Fri 9-4pm	Per Hour	£76.20
Group - Skiing / Snowboarding party with own instructor- 8 or 12, Mon-Fr 4-10pm , all day Sat/S	Per Hour	£69.75
Group - Skiing / Snowboarding party with own instructor- 8 or 12, Mon-Fri 9-4pm	Per Hour	£54.70
Group - Tubing including room use	1 hour up to max of 15 attendees	£95.65
Group - Tubing including room use	1 hour up to max of 30 attendees	£151.90
Personal Tuition- 1 Client	Per Hour	£36.85
Personal Tuition- 1 Client	Per 1/2 Hour	£18.50
Personal Tuition- 2 Client	Per Hour	£48.20
Personal Tuition- 2 Client	Per 1/2 Hour	£24.20
Personal Tuition- 3 Client	Per Hour	£59.65
Personal Tuition- 3 Client	Per 1/2 Hour	£29.85
Personal Tuition- 4 Client	Per Hour	£71.10
Personal Tuition- 4 Client	Per 1/2 Hour	£38.65
External schools using Firpark instructor- max 15	Per Hour/ min charge £21.2	£5.00
External schools using own instructor- max 15	Per Hour	£4.50
Recreational Skiing/Snowboarding - Adult	Per Hour / person	£9.10
Recreational Skiing/Snowboarding - Child	Per Hour / person	£4.60
After school club- max 25	Session	£4.10
Tubing- max 15	Per 1/2 Hour	£4.10
Ski School Skiing - Adult	8 hours	£117.00
Ski School Skiing - Child	8 hours	£58.90
Ski School Snowboarding - Adult	8 hours	£149.50
Ski School Snowboarding - Child	8 hours	£75.10
Ski School - Penguin Club	4 days x 1 hour per day	£51.75

Fee	Unit	Rate
<b><u>Housing &amp; Community</u></b>		
Travelling Site (16 pitches at Westhaugh, Alva). Pitch plus vehicle parking	Per Week	£91.80
Rent charge for Temporary Accommodation and Support	Per Week	£383.00
Registration as a Private Landlord		£55.00
Each property		£11.00
Registration- Late Application Fee		£110.00
<b><u>Council Tax</u></b>		
Band A Disabled	Annual	£676.62
Band A up to £27,000	Annual	£811.94
Band B £27,001 to £35,000	Annual	£947.27
Band C £35,001 to £45,000	Annual	£1,082.59
Band D £45,001 to £58,000	Annual	£1,217.91
Band E £58,001 to £80,000	Annual	£1,600.20
Band F £80,001 to £106,000	Annual	£1,979.11
Band G £106,001 to £212,000	Annual	£2,385.08
Band H over £212,000	Annual	£2,983.89
<b><u>Water Charges</u></b>		
Band A Disabled	Annual	£74.97
Band A up to £27,000	Annual	£134.94
Band B £27,001 to £35,000	Annual	£157.43
Band C £35,001 to £45,000	Annual	£179.92
Band D £45,001 to £58,000	Annual	£202.41
Band E £58,001 to £80,000	Annual	£247.39
Band F £80,001 to £106,000	Annual	£292.37
Band G £106,001 to £212,000	Annual	£337.35
Band H over £212,000	Annual	£404.82
<b><u>Sewage and Drainage Charges</u></b>		
Band A Disabled	Annual	£87.03
Band A up to £27,000	Annual	£156.66
Band B £27,001 to £35,000	Annual	£182.77
Band C £35,001 to £45,000	Annual	£208.88
Band D £45,001 to £58,000	Annual	£234.99
Band E £58,001 to £80,000	Annual	£287.21
Band F £80,001 to £106,000	Annual	£339.43
Band G £106,001 to £212,000	Annual	£391.65
Band H over £212,000	Annual	£469.98
<b><u>Housing HRA</u></b>		
Accommodation Letting House 1 Apartment Rent	Charge per week for 48 weeks per year	£75.40
Accommodation Letting House 2 Apartment Rent	Charge per week for 48 weeks per year	£77.23
Accommodation Letting House 3 Apartment Rent	Charge per week for 48 weeks per year	£79.10
Accommodation Letting House 4 Apartment Rent	Charge per week for 48 weeks per year	£80.69
Accommodation Letting House 5 Apartment Rent	Charge per week for 48 weeks per year	£82.70
Accommodation Letting House 6 Apartment Rent	Charge per week for 48 weeks per year	£84.72
Accommodation Letting Flat 1 Apartment Rent	Charge per week for 48 weeks per year	£74.02
Accommodation Letting Flat 2 Apartment Rent	Charge per week for 48 weeks per year	£75.78
Accommodation Letting Flat 3 Apartment Rent	Charge per week for 48 weeks per year	£77.67
Accommodation Letting Flat 4 Apartment Rent	Charge per week for 48 weeks per year	£79.35
Accommodation Letting Flat 5 Apartment Rent	Charge per week for 48 weeks per year	£81.33
Lock Up Garage Rent - Council Tenant Charge	Charge per week for 48 weeks per year	£7.49
Lock Up Garage Rent - Non Council Tenant Charge	Charge per week for 48 weeks per year	£8.99
Annual Charge for Garage Pitch Site	Annual	£84.99
Annual Charge for Garage Pitch Site with VAT	Annual	£101.99
<b><u>Housing Tenancy Repairs</u></b>		
Factors fees are shared by owners according to title deeds so charges will vary.		Per title deeds and costs of work carried out
Repair of damage caused by tenant, resident or visitor is recharged on a full cost recovery basis		Variable dependant on costs

Fee	Unit	Rate
<b><u>Library</u></b>		
B&W photocopying / Computer print outs - A4	Per Sheet	£0.25
B&W photocopying - A3	Per Sheet	£0.40
Colour Photocopying - A3	Per Sheet	£1.00
Colour Photocopying / Computer print outs - A4	Per Sheet	£0.45
Microfilm printout -A4 B&w and Colour	Per Sheet	£0.50
Laminating A4	Per Sheet	£1.00
Laminating A3	Per Sheet	£1.30
Fax - All incoming faxes (per sheet)	Per Sheet	£1.05
Fax - Sending UK Fax - All pages	Per Sheet	£1.50
Fax - Sending European Fax - All pages	Per Sheet	£2.05
Fax - Sending to rest of world - All pages	Per Sheet	£3.10
Lost and damaged items	Per Item	100% original or replacement cost
Lost Tickets	Per Ticket	£2.60
Overdue Items - 1 week	Per Item	£0.25
Overdue Items - 2 weeks	Per Item	£0.50
Overdue Items - 3 weeks	Per Item	£0.80
Overdue Items - 4 weeks	Per Item	£1.00
Overdue Items - 5 weeks	Per Item	£1.30
Overdue Items - 6 weeks	Per Item	£1.50
Overdue Items - 7 weeks	Per Item	£1.80
Overdue Items - 8 weeks	Per Item	£2.05
Overdue Items - 9 weeks	Per Item	£2.30
Overdue Items - 10 weeks	Per Item	£2.60
Overdue Items - 11 weeks	Per Item	£2.80
Request Service - in stock	Per Item	£1.00
Request Service - ILL/Music Scores etc.	Per Item	Full cost recovery
Talking Book (single Issue)	Per Item	£1.50
Withdrawn stock sales	Per Item	£0.50
Archive services- basic search free for 15mins £15.50 per 30 mins thereafter		£15.50
Archive Photos 5 x 7½.	Per Item	£6.15
Archive Photos 9 x 6	Per Item	£8.20
Archive Photos 12 x 8.	Per Item	£12.30
<b><u>Registrars</u></b>		
Extract (Certificate) of Birth, Death, Marriage or Civil Partnership (within a month of registration)		£10.00
Extract (Certificate) of Birth, Death, Marriage or Civil Partnership (after a month of registration)		£15.00
Search of Registration Records - Particular Search		£5.00
Search of Registration Records - General Search		£15.00
Scotland's People Search Facility	Per Day	£15.00
Prints of Scotlands People Records	Per Copy	£0.50
Marriage or Civil Partnership Notice Forms (legal preliminaries to marriage or civil partnership)		£30.00
Civil Marriage or Partnership Fee		£55.00
Ceremony Fees (maximum fees - Midweek ceremony - Registration Office)		£180.00
Ceremony Fees (maximum fees - Midweek ceremony - External Venue)		£330.00
Ceremony Fees (maximum fees - Saturday - All Venues)		£330.00
Ceremony Fees (maximum fees - Late Saturday or Sunday - All Venues)		£425.00
Ceremony Fees (maximum fees - Public Holidays - All Venues)		£600.00
<b><u>Leisure - Indoor Sports Facilities</u></b>		
Games Hall: Full Hall Standard	Per Hour	£37.00
Games Hall: Full Hall Concession	Per Hour	£27.00
Badminton/Single Court Standard	Per Hour	£10.25
Badminton/Single Court Concession	Per Hour	£7.25
Gymnasium Standard	Per Hour	£16.00
Gymnasium Concession	Per Hour	£11.00
Dance Studio Standard	Per Hour	£16.00
Dance Studio Concession	Per Hour	£11.00
Fitness Suite Standard	Per Session	£3.00
Fitness Suite Standard Concession	Per Session	£2.00
Fitness Suite Membership Standard	Monthly Direct Debit	£10.00
Fitness Suite Membership Concession	Monthly Direct Debit	£8.00
Fitness Suite Annual Membershipn - Standard	One Off Annual Payment	£100.00
Fitness Suite Annual Membership - Concession	One Off Annual Payment	£80.00
Fitness Suite Monthly Membership - Standard	Monthly Payment by Cash/Credit Card	£12.50
Fitness Suite Monthly Membership - Concession	Monthly Payment by Cash/Credit Card	£10.00

Fee	Unit	Rate
<b><u>Leisure - Outdoor Sports Facilities</u></b>		
Artificial Grass: Match Rate (Football Partnership) Standard	Match Duration	£47.00
Artificial Grass: Match Rate (Football Partnership) Concession	Match Duration	£23.50
Artificial Grass: Match rate (non football partnership)		£88.00
Artificial Grass: Match rate (non football partnership) - Concession		£44.00
Artificial Grass: Full pitch Standard	Per Hour	£66.00
Artificial Grass: Full pitch Concession	Per Hour	£33.00
Artificial Grass: Football 7's Standard	Per Hour	£44.00
Artificial Grass: Football 7's Concession	Per Hour	£22.00
All Weather: Football 5's per court Standard	Per Hour	£31.00
All Weather: Football 5's per court Concession	Per Hour	£15.50
All Weather: Tennis per court Standard	Per Hour	£6.00
All Weather: Tennis per court Concession	Per Hour	£4.00
Tennis Season Ticket - Standard	Per Person	£40.00
Tennis Season Ticket - Concession	Per Person	£25.00
Running Track: Exclusive Use (Lornshill Only) Standard	Per Hour	£45.00
Running Track: Exclusive Use (Lornshill Only) Concession	Per Hour	£25.50
Running Track: Session Per Person (Lornshill Only) Standard		£3.00
Running Track: Session Per Person (Lornshill Only) Concession		£2.00
Grass Rugby Pitch: Match (Lornshill & Alva) Standard	Match Duration	£45.00
Grass Rugby Pitch: Match (Lornshill & Alva) Concession	Match Duration	£21.60
<b><u>Leisure - Grass Football Pitches</u></b>		
Football Match - Standard	Match Duration	£45.00
Football Match - Concession	Match Duration	£21.60
Football Training - Standard	Per Hour	£13.80
Football Training - Concession	Per Hour	£7.20
<b><u>Leisure - Park Events</u></b>		
Parks West End Park & Cochrane Park - Standard	Per Day	£300.00
Other Parks - Standard	Per Day	£150.00
Bond West End Park & Cochrane Park- Standard	Deposit	£1,500.00
Bond All Other Parks (Commercial Activities)- Standard	Deposit	£750.00
Bond All Other Parks (non-commercial activities, maximum 400 people)- Concession	Deposit	£350.00
<b><u>Leisure - Conference &amp; Meeting Facilities</u></b>		
Small Space - Standard	Per Hour	£13.50
Small Space - Concession	Per Hour	£11.00
Medium Space - Standard	Per Hour	£21.00
Medium Space - Concession	Per Hour	£16.00
Large Space - Standard	Per Hour	£32.00
Large Space - Concession	Per Hour	£26.50
<b><u>Leisure - Weddings &amp; Celebrations</u></b>		
Alloa Town Hall - Full Day Exclusive Use	Per Day	£530.00
Alloa Town Hall - Evening Package	Per Day	£370.00
Sauchie Hall - Full Day Package (15 hours, time negotiable)	Per Day	£360.00
Sauchie Hall - Evening Day Package (9 hours, time negotiable)	Per Day	£250.00
Cochrane Hall - Full Day Package (15 hours, time negotiable)	Per Day	£360.00
Cochrane Hall - Evening Package (9 hours, time negotiable)	Per Day	£250.00
<b><u>Leisure - Concerts, Shows &amp; Events</u></b>		
Alloa Town Hall (Full Day Exclusive Use)	Per Day	£680.00
Alloa Town Hall - Commercial Rate (multi day)		Price on application
Alloa Town Hall - Standard Rate (single day)		Price on application
Alloa Town Hall - Standard Rate (multi day)		Price on application
Other Halls		Price on application
<b><u>Democracy - Administration</u></b>		
Freedom of information charges		Variable full cost recovery

Fee	Unit	Rate
<b>Burial Ground Fees</b>		
Advance Purchase of Right of Burial - Coffin Lairs (Non Residents)	Per Lair	£1,507.00
Advance Purchase of Right of Burial - Coffin Lairs (Residents)	Per Lair	£1,294.10
Advance Purchase of Right of Burial - Cremation Lairs (Non-Residents)	Per Lair	£817.60
Advance Purchase of Right of Burial - Cremation Lairs (Residents)	Per Lair	£698.80
Duplicate Certificate of Right of Burial	Per Certificate	£74.10
Exhumation Fee		Total Cost Recovery
Interment - Child (Up to 18 years)		No Charge
Interment - Stillborn Baby		No Charge
Interment of Cremation Remains		£229.40
Interment - Adult		£827.00
Interment - each additional foot beyond 6 feet		£118.80
Monuments and Memorials - concrete foundation required		£344.70
Monuments and Memorials - locate and excavate for foundations		£195.30
Monuments and Memorials - where no excavation required		£74.10
Purchase of Right of Burial Cremation Lair		£463.50
Purchase of Right of Burial Coffin Lair (including Lair Certificate)		£854.10
Search Fee - search for Burial Ground Records	Per Occasion	Per Registrars Fees
Transfer Certificate of Right of Burial		£74.10
Maintenance Cost on Purchase of Right of Burial Coffin Lair		£255.80
Maintenance Cost on Purchase of Right of Burial Cremation Lair		£138.80



Fee	Unit	Rate
<b><u>Building Warrant and Associated Fees</u></b>		
Cost of Project - £0 - 5000		£150.00
Cost of Project - £5001 - 5500		£169.00
Cost of Project - £5501 - 6000		£188.00
Cost of Project - £6001 - 6500		£207.00
Cost of Project - £6501 - 7000		£226.00
Cost of Project - £7001 - 7500		£245.00
Cost of Project - £7501 - 8000		£264.00
Cost of Project - £8001 - 8500		£283.00
Cost of Project - £8501 - 9000		£302.00
Cost of Project - £9001 - 9500		£321.00
Cost of Project - £9501 - 10000		£340.00
Cost of Project - £10001 - 10500		£359.00
Cost of Project - £10501 - 11000		£378.00
Cost of Project - £11001 - 12000		£397.00
Cost of Project - £12001 - 13000		£416.00
Cost of Project - £13001 - 14000		£435.00
Cost of Project - £14001 - 15000		£454.00
Cost of Project - £15001 - 16000		£473.00
Cost of Project - £16001 - 17000		£492.00
Cost of Project - £17001 - 18000		£511.00
Cost of Project - £18001 - 19000		£530.00
Cost of Project - £19001 - 20000		£593.00
Cost of Project - £20001 - 30000		£656.00
Cost of Project - £30001 - 40000		£719.00
Cost of Project - £40001 - 50000		£782.00
Cost of Project - £50001 - 60000		£845.00
Cost of Project - £60001 - 70000		£908.00
Cost of Project - £70001 - 80000		£971.00
Cost of Project - £90001 - 100000		£1,034.00
Cost of Project - £100001 - 120000		£1,137.00
Cost of Project - £120001 - 140000		£1,240.00
Cost of Project - £140001 - 160000		£1,343.00
Cost of Project - £160001 - 180000		£1,446.00
Cost of Project - £180001 - 200000		£1,549.00
Cost of Project - £200001 - 220000		£1,652.00
Cost of Project - £220001 - 240000		£1,755.00
Cost of Project - £240001 - 260000		£1,858.00
Cost of Project - £260001 - 280000		£1,961.00
Cost of Project - £280001 - 300000		£2,064.00
Cost of Project - £300001 - 320000		£2,167.00
Cost of Project - £320001 - 340000		£2,270.00
Cost of Project - £340001 - 360000		£2,373.00
Cost of Project - £360001 - 380000		£2,476.00
Cost of Project - £380001 - 400000		£2,579.00
Cost of Project - £400001 - 420000		£2,682.00
Cost of Project - £420001 - 440000		£2,785.00
Cost of Project - £440001 - 460000		£2,888.00
Cost of Project - £460001 - 480000		£2,991.00
Cost of Project - £480001 - 500000		£3,094.00
Cost of Project - £500001 - 550000		£3,272.00
Cost of Project - £550001 - 600000		£3,450.00
Cost of Project - £600001 - 650000		£3,628.00
Cost of Project - £650001 - 700000		£3,806.00
Cost of Project - £700001 - 750000		£3,984.00
Cost of Project - £750001 - 800000		£4,162.00
Cost of Project - £800001 - 850000		£4,340.00
Cost of Project - £850001 - 900000		£4,518.00
Cost of Project - £900001 - 950000		£4,696.00
Cost of Project - £950001 - 1000000		£4,874.00
Addition charge for each subsequent £100,000 (or part thereof)		£253.00

Fee	Unit	Rate
<b><u>Building Warrant Amendment Fees</u></b>		
Additional Work with no increased costs/costs less than £5,000		£100.00
Additional work with costs greater than £5,000		Per fee table above
Amendment for demolition or conversion only		£100.00
Application for conversion Warrant only		£100.00
Application for demolition Warrant only		£150.00
<b><u>Complete Certificate Submission Where No Building Warrant Granted</u></b>		
Construction of Building / Provision of services (ie BW)		300% of fee from table above
Conversion only		£125.00
Demolition only		£125.00
<b><u>Where Work Has Started</u></b>		
Building Warrant		200% of fee from table above
Demolition Warrant		£150.00
<b><u>Certifiers of Design (Discount)</u></b>		
Each Certificate that covers a complete Functional Standards Section		10%
Each Certificate that covers a single item in a Functional Standards Section		1%
Maximum Discount		60%
<b><u>Certifiers of Construction (Discount)</u></b>		
Each certificate covering a defined trade or installation		1%
Each certificate covering the construction of the entire building		24%
Maximum Discount		24%
<b><u>Building Standards - Non Statutory Charges</u></b>		
Confirmation of completion ( minimum charge )		£210.00
Property Inspection (minimum charge )		£314.00
Pre- Construction Confirmation of Exemption or Compliance ( minimum charge )		£104.00
Pre- Construction Confirmation of Exemption or Compliance- without pre-plan consultation ( minimum charge )		£157.00
Further site visits		£104.00
<b><u>Building Standards Copy Document Fee Table</u></b>		
Copy of document - less than 5 years of age		£43.00
Copy of document - more than 5 years of age		£53.00
Copy of document - prior to 1975		£163.00
Set of documents- less than 5 years of age		£58.00
Set of documents- more than 5 years of age		£70.00
Set of documents- prior to 1975		£182.00
View plans		£33.00
View plans - prior to 1975		£134.00
<b><u>Development Planning - Local Plan</u></b>		
Clackmannanshire Local Development Plan and Maps		£29.70
Supplementary Guidance:		
SG1 Developer Contributions		£3.10
SG2 Onshore Wind and Energy		£3.10
SG3 Placemaking		£3.10
SG4 Water		£3.10
SG5 Affordable Housing		£3.10
SG6 Green Infrastructure		£3.10
SG7 Green Efficiency and low carbon development		£3.10
Future supplementary guidance		£3.10
Local Development plan action programme		£10.20

Fee	Unit	Rate
<b><u>Development Management - Planning</u></b>		
Application to Display Advertisement		£202.00
Copies of Decision Notices		£20.00
Copies of Approved Plans		£20.00
Certificate of Lawfulness for a Proposed Use or Development - other buildings (Min)		£101.00
Certificate of Lawfulness for a Proposed Use or Development - other buildings (Max)		£10,028.00
Certificate of Lawfulness for an Existing Use or Development - other buildings (Min)		£202.00
Certificate of Lawfulness for an Existing Use or Development - other buildings(Max)		£20,055.00
Application for Demolition Consent		£78.00
Application for planning permission - Other Buildings (Max)		£20,055.00
Application for Planning Permission - Other Buildings (Min)		£202.00
Application for a High Hedge		£401.00
Planning Permission in Principle (Max)		£10,028.00
Planning Permission in Principle (Min)		£401.00
Notification of Agricultural or Forestry Building		£78.00
Advertising of Application		£45.00
<b><u>Environmental Health</u></b>		
Stray Dog Charges (Collection on day 1)		TBC
Stray Dog Charges (Collection on day 2)		TBC
Stray Dog Charges (Collection on day 3)		TBC
Stray Dog Charges (Collection on day 4)		TBC
Stray Dog Charges (Collection on day 5)		TBC
Stray Dog Charges (Collection on day 6)		TBC
Stray Dog Charges (Collection on day 7)		TBC
Purchase of Dog		£149.00
Callout Fee for collecting animals on behalf of another service/agency		£81.00
Contaminated land report - Produced on request		£157.00
Licence for House in Multiple Occupation - Application valid for 3 years (less than 10 occupants) Granted/Refused		£528.00
Licence for House in Multiple Occupation - Application valid for 3 years (more than 10 occupants) Granted/Refused		£653.00
Requests for professional statements of fact		£70.00
Abandoned vehicles (Gvt control now)		FOC
<b><u>Pest Control</u></b>		
Council Tenants - All Pests (Charges as below depending on job)		No Charge
Charities and Housing Associations- Rats/Mice		£53.00
Charities and Housing Associations- All other pests		£76.00
Housing Associations Fleas		£134.00
Housing Associations Bed Bugs		£134.00
Charities and Housing Associations - Void houses		£96.00
Visit for advice or where no treatment is required		£76.00
Housing Associations Ants and Wasps (First visit)		£70.00
<b><u>Food Export Certificates</u></b>		
Standard Certificate for a single product (one week turnaround)		£16.00
Standard Certificate listing multiple products (one week turnaround)		£33.00
Premium Service - certificate produced and dispatched within 24 hours		£46.00
<b><u>Water</u></b>		
<b>Type A Private Water Supply- maximum charges</b>		
Sample taking		£70.00
Analysis ( Audit Monitoring )		£435.00
Analysis ( Check Monitoring )		£75.00
Risk Assessment Preparatory Work		£70.00
Risk Assessment		£50.00
Review of Risk Assessment		£50.00
<b>Type B Private Water Supply- maximum charges</b>		
Sample taking		£70.00
Analysis		£48.00
Risk Assessment Preparatory Work		£70.00
Risk Assessment		£50.00
Review of Risk Assessment		£50.00
Lead in Water Sampling ( free through Scottish Water )		£70.00
Swimming Pool Water Sampling		£50.00

Fee	Unit	Rate
<b>Licensing (Civic)</b>		
Animal Boarding Establishment	Per Annum	£87.00
Breeding of Dogs	Per Annum	£77.00
Game Dealer's Licence	Per Annum	£90.00
Indoor Sports Licence	Per 3 Years	£216.00
Knife Dealer's Licence	Per 3 Years	£359.00
Late Hours Catering Licence	Per Annum	£216.00
Market Operator	Per 3 Years	£392.00
Metal Dealer	Per 3 Years	£174.00
Pet Shops	Per Annum	£65.00
Public Entertainment - Fun Fair (Temp)	Per Occasion	£216.00
Public Entertainment (3 years)	Per 3 Years	£216.00
Public Entertainment (Temporary)	Per Occasion	£109.00
Riding Establishment	Per Annum	£110.00
Second Hand Dealer's Licence	Per 3 Years	£174.00
Skin Piercing and Tattooing (Grant) (1 year)	Per Annum	£359.00
Skin Piercing and Tattooing Renewal (3 years)	Per Occasion	£180.00
Street Trader's Licence	Per 3 Years	£240.00
Street Trader's Licence (Temporary)	Per Occasion	£75.00
Street Trader's Licence (Variation)	Per Occasion	£174.00
Substitution of Vehicles	Per Vehicle	£34.00
Taxi Booking Office Licence	Per 3 Years	£359.00
Taxi Operator licence	Per Annum	£154.00
Private Hire Operator Licence	Per Annum	£154.00
Taxi / Private Hire Driver's licence (1 year)	Per Annum	£154.00
Taxi / Private Hire Car Licence (3 Years)	Per 3 Years	£351.00
Theatre Licence	Per Annum	£151.00
Transfer Application by person other than license holder not including a variation application	Per Occasion	£167.00
Venison dealer's licence	Per Annum	£73.00
Window Cleaner's Licence (1 year)	Per Annum	£102.00
Window Cleaner's Licence (3 years)	Per 3 Years	£258.00
<b>Licensing (Liquor)</b>		
Liquor Licensing - Annual Fee - Adult Gaming Centre		£700.00
Liquor Licensing - Annual Fee - Bingo Premises		£700.00
<b>Confirmation Premises Licence Fee Rateable:</b>		
Application Fee Rateable Value of Premises £0	Per Premises	£200.00
Application Fee Rateable Value of Premises £1 - £11,500	Per Premises	£800.00
Application Fee Rateable Value of Premises £11,501 - £35,000	Per Premises	£1,100.00
Application Fee Rateable Value of Premises £35,001 - £70,000	Per Premises	£1,300.00
Application Fee Rateable Value of Premises £70,000 - £140,000	Per Premises	£1,700.00
Application Fee Rateable Value of Premises Over £140,000	Per Premises	£2,000.00
Annual Fee (September) Rateable Value of Premises £0		£180.00
Annual Fee (September) Rateable Value of Premises £1 - £11,500		£220.00
Annual Fee (September) Rateable Value of Premises £11,501 - £35,000		£280.00
Annual Fee (September) Rateable Value of Premises £35,001 - £70,000		£500.00
Annual Fee (September) Rateable Value of Premises 70,001 - £140,000		£700.00
Annual Fee (September) Rateable Value of Premises Over £140,000		£900.00
Liquor Licensing - Occasional Licence	Per Occasion	£10.00
Liquor Licensing - Extended Hours Licence	Per Occasion	£10.00
Liquor Licensing - Provisional Premises Licence		£200.00
Liquor Licensing - Replacement Personal Licence		£20.00
Liquor Licensing - Replacement Premises Licence (certified Copy)		£50.00
Liquor Licensing - Substitution Premises Manager with Minor Variation		£31.00
Liquor Licensing - Minor Variation		£20.00
Gambling Act 2005 - Gambling Machine Permit		£50.00
Gambling Act 2005 - Non Commercial Society Grant (1 Year)		£40.00
Gambling Act 2005 - Non Commercial Society Renewal (1 Year)		£20.00
Gambling Act 2005 - Annual Fee - Betting Premises (Other)		£400.00
Liquor Licensing - Variation of Conditions, Operating Plan, Layout Plan		£150.00
Liquor Licensing - Transfer Application By Licence Holder Including Variation Application		£150.00
Liquor Licensing - Transfer application By Licence Holder		£120.00
Liquor Licensing - Transfer Application Other Than By Licence Holder Including Variation Application		£150.00
Liquor Licensing - Transfer Application Other Than By Licence Holder		£120.00
Liquor Licensing - Temporary Premises Licence		£150.00

Fee	Unit	Rate
<b><u>Licensing (Taxis / Private Hire Vehicles) - Vehicle Testing</u></b>		
Taxi / Private Hire Replacement Plate		£15.50
Taxi Meter Check & Seal		£15.50
External Client Labour Charge		£35.00
Taxi / Private Hire Inspection and Hire Test Charges		£50.00
Taxi / Private Hire Inspection Retest		£35.00
<b><u>Roads</u></b>		
New Roads and Streetworks Act 1980 Sample/Defect Inspections		£37.00
New Roads and Streetworks Act 1980 Section 109 Permit / Inspection on Non Statutory Undertakers		£282.00
Roads (Scotland) Act - Minor Roadworks Consent - Footway Crossing		£34.00
Roads (Scotland) Act - Minor Roadworks Consent - Section 56		£121.00
Roads (Scotland) Act - Skip Permit		No Charge
Roads (Scotland) Act - Road Occupation Permits - Up to 3 days		£39.00
Roads (Scotland) Act - Road Occupation Permits - Up to 1 week		£54.00
Roads (Scotland) Act - Road Occupation Permits - Up to 1 month		£82.00
Roads (Scotland) Act - Road Closures - Emergency		£274.00
Roads (Scotland) Act - Road Closures - Non-Emergency		£547.00
Road Closures - Non Emergency (1 to 5 days)		£274.00
Road Closures - Non Emergency (More than 5 days)		£547.00
Taxicard Aborted Journeys		£2.00
Blue Badge (Issue or replacement)		£20.50
Residents Parking Permits - Per Annum		£21.50
<b><u>Waste</u></b>		
Commercial Waste - 1 Collection per week , Bin Size 240 (0% VAT)		£306.00
Commercial Waste - 1 Collection per week , Bin Size 360 (0% VAT)		£460.50
Commercial Waste - 1 Collection per week , Bin Size 660 (0% VAT)		£844.00
Commercial Waste - 1 Collection per week , Bin Size 1100 (0% VAT)		£1,407.00
Commercial Waste - 2 Collections per week , Bin Size 240 (0% VAT)		£614.00
Commercial Waste - 2 Collections per week , Bin Size 360 (0% VAT)		£920.00
Commercial Waste - 2 Collections per week , Bin Size 660 (0% VAT)		£1,689.00
Commercial Waste - 2 Collections per week , Bin Size 1100 (0% VAT)		£2,812.00
Commercial Waste - 3 Collections per week , Bin Size 240 (0% VAT)		£920.00
Commercial Waste - 3 Collections per week , Bin Size 360 (0% VAT)		£1,381.00
Commercial Waste - 3 Collections per week , Bin Size 660 (0% VAT)		£2,532.00
Commercial Waste - 3 Collections per week , Bin Size 1100 (0% VAT)		£4,220.00
Commercial Recycling Waste - 1 Collection per week, Bin size 240 (0% VAT)		£231.00
Commercial Recycling Waste - 1 Collection per week, Bin size 360 (0% VAT)		£347.00
Commercial Recycling Waste - 1 Collection per week, Bin size 660 (0% VAT)		£636.00
Commercial Recycling Waste - 1 Collection per week, Bin size 1100 (0% VAT)		£1,060.00
Small Trader Tipping Ticket for Forth bank £44 (inc. £7.33 20% VAT) each - one per visit per vehicle size 3.5 tonnes gross vehicle weight ie (eg Transit Size)		£55.00
Bulky Uplift - Household Waste (0% VAT)		£38.00
Charging for second Garden Waste (Brown) Bin		£42.00
Charging for second Garden Waste (Brown) Bin		£63.50
Sacks / Labels are available in multiples of 10		£32.00

Fee	Unit	Rate
<b>Trading Standards</b>		
Special ,Weighing & Measuring Equipment		£124.30
Weights - weights exceeding 5kg or not exceeding 500mg, 2cm		£15.10
Weights - other weights		£15.10
Measures - Linear Measures not exceeding 3 metres for each scale		£15.10
Measures - capacity measures without divisions not exceeding 1 litre		£15.10
Liquid Capacity measures for making up / checking average quantity packages		£45.20
Templets = (a) per scale - first item		£75.60
Templets - (b) second and subsequent items		£30.20
Weighing instruments - instruments calibrated to weigh only in metric or imperial units, non EC not exceeding 1 tonne		£93.30
Weighing instruments - instruments calibrated to weigh only in metric or imperial units, non EC exceeding 1 tonne up to 10 tonnes		£155.20
Weighing instruments - instruments calibrated to weigh only in metric or imperial units, non EC exceeding 10 tonnes		£310.40
Measuring instruments - instruments for intoxicating Liquor - not exceeding 150ml.		£30.20
Measuring instruments - instruments for intoxicating Liquor - other		£37.60
Measuring instruments for Liquid Fuel and Lubricants - container type (un-subdivided).		£116.20
Measuring Instruments for Liquid Fuel and Lubricants - single / multi outlet (nozzles) - first nozzle tested per site.		£170.30
Measuring Instruments for Liquid Fuel and Lubricants - each additional nozzle tested		£123.50
Measuring Instruments for Liquid Fuel and Lubricants - additional costs involved in testing ancillary equipment which requires additional testing on-site, such as credit card acceptors.		£124.30
Measuring Instruments for Liquid Fuel and Lubricants - testing of peripheral electronic equipment on a separate visit (per site).		£124.30
Measuring Instruments for credit card acceptor (per unit, regardless of the number of slots/nozzles/pumps)		£124.40
Road Tanker Measuring Instrument (above 100 litres) - Meter measuring systems -(a) wet hose with 2 testing liquids		£357.00
Road Tanker Measuring Instrument (above 100 litres) - Dipstick measuring systems -(a) up to 7600 litres ( for calibration of each compartment and production of chart)		£248.60
Road Tanker Measuring Instrument (above 100 litres) - Dipstick measuring systems -(a) for any compartment over 7600 litres basic fee, plus additional costs at the rate of (b), © or (d). See figures below		£124.30
Road Tanker Fuel Measuring Instrument (above 100 litres) - Dipstick measuring system - (b) initial dipstick		£37.60
Road Tanker Fuel Measuring Instrument (above 100 litres) - Dipstick measuring system - (c) spare dipstick		£37.60
Road Tanker Measuring Instrument (above 100 litres) - Dipstick measuring system - (d) replacement of dipstick (including examination of compartment)		£75.60
Road Tanker Measuring Instrument (above 100 litres) - Certificate of Errors - for supplying a certificate containing the results of error found on testing		£60.20
Poisons Act - Registration		£40.80
Poisons Act - Change in details of registration		£22.60
Weighing & Measuring - Specialist Testing Services - non-trade equipment.		£145.00
Weighing and measuring - Specialist Testing Services - Special attendance charges (outwith normal hours)		£145.80

## Disclosure of Funded Organisations 2018/19

In September 2014, the Council's External Auditor recommended that the Council should disclose annually details of each individual voluntary organisation it funds including the Council role, the Council contribution and the type of services delivered.

The table below outlines this information for the financial year 2018/19. All funding arrangements are subject to Contract Standing Orders and the Council's Code of Practice for Funding External Bodies and Following the Public Pound.

Description	Category	Commissioning Service	Budget	Council Role	Notes
Clackmannanshire Sports Council	Health & Wellbeing	Education	£6,202	Funder	
Play Alloa	Supporting Vulnerable Children	Education	£16, 738	Funder	
The Gate: Soup Pot	Supporting Vulnerable Adults	S&CS	£2,787	Funder	
The Gate: Foodbank	Supporting Vulnerable Families	S&CS	£4,645	Funder	
Safe Drive Stay Alive	Community Safety	S&CS	£3,000	Funder	
Support to 3 Community Run Halls: Clackmannan, Devonvale, Coalsnaughton	Community Empowerment	S&CS	£12,800	Funder	
Sauchie Active 8	Supporting Vulnerable Families	S&CS	£16,000	Funder	Funding to cease 30/09/18
Café Society	Supporting Vulnerable Families	S&CS	£9,910	Funder	Funding to cease 30/09/18
Clackmannanshire Healthier Lives	Supporting Vulnerable Adults	S&CS	£83,000	Funder	Funding to cease 30/09/18
Clackmannanshire Women's Aid	Supporting Vulnerable Families	S&CS	£161,442	Funder	Transitioning to IJB/Contract
Forth Valley Rape Crisis and Sexual Abuse Centre	Supporting Vulnerable Adults/Families	S&CS	£12,903	Funder	Transitioning to IJB/Contract
Citizens Advice	Supporting Vulnerable Adults/Families	Housing	£134,170	Funder	Transitioning to Contract. Includes HRA and GF contributions.
Addictions Support and Counselling	Supporting Vulnerable Adults/Families	Social Services	£8,026	Funder	Transitioning to IJB
Who Cares?	Supporting Vulnerable Children	Social Services	£7,088	Funder	
Barnardos (Freagarrach)	Supporting Vulnerable Families	Social Services	£59,019	Funder	
Barnardos Youth Substance	Supporting Vulnerable Families	Social Services	£65,686	Funder	
People First	Supporting Vulnerable Adults	Social Services	£20,185	Funder	Transitioning to IJB
Action for Children	Supporting	Social Services	£146,463	Funder	

Description	Category	Commissioning Service	Budget	Council Role	Notes
(Tullibody Families)	Vulnerable Young People				
Action for Children Tayvalla	Supporting Vulnerable Young People	Social Services	£104,713	Funder	Contribution to FV wide Contract
Homestart	Supporting Vulnerable Young People	Social Services	£70,002	Funder	
Community House	Supporting Vulnerable Young People	Social Services	£34,760	Funder	
Substance Misuse Services (AS&C)	Supporting Vulnerable Adults	Social Services	£6,440	Funder	Contribution to FV wide Contract through ADP. Transitioning to IJB
Substance Misuse Services (Signpost)	Supporting Vulnerable Adults	Social Services	£45,760	Funder	Contribution to FV wide Contract through ADP. Transitioning to IJB
Substance Misuse Services (Family Support Project)	Supporting Vulnerable Families	Social Services	£13,600	Funder	Contribution to FV wide Contract through ADP. Transitioning to IJB
Substance Misuse Services (Time4Us)	Supporting Vulnerable Families	Social Services	£8,500	Funder	Contribution to FV wide Contract through ADP. Transitioning to IJB





**Local Government Finance Circular No. 5/2017**

Chief Executives and Directors of Finance of Scottish  
Local Authorities

Chief Executive, Convention of Scottish Local  
Authorities (COSLA)

Our Reference: A19575798  
14 December 2017

Dear Chief Executive/Director of Finance

**1. LOCAL GOVERNMENT FINANCE SETTLEMENT 2018-19**  
**2. NON DOMESTIC RATES**

1. This Local Government Finance Circular provides details of the provisional total revenue and capital funding allocations for 2018-19, as well as the latest information on current known redeterminations for 2017-18. This Circular also provides details on a range of business rates measures, including the 2018-19 poundage and proposed changes to certain reliefs.

2. The provisional total funding allocations form the basis for the annual consultation between the Scottish Government and COSLA ahead of the Local Government Finance (Scotland) Order 2018 being presented to the Scottish Parliament in late February 2018. Any individual authority not intending to agree the offer and accept the full package of measures and benefits has been requested to write to the Cabinet Secretary for Finance and the Constitution by no later than **Friday 19 January 2018**. For those authorities not agreeing the offer a revised offer will be made.

3. We expect local authorities to inform COSLA, and for COSLA in turn to inform the Scottish Government by no later than 12 January 2018, if they think there are any discrepancies or changes required to these provisional allocations. Any redistribution to address any agreed discrepancies or changes will be undertaken within the total settlement allocations set out in this Circular and not through the provision of any additional resources by the Scottish Government. The allocations are therefore only provisional at this stage and local authorities should not set their final budgets on the basis of these until the final allocations are confirmed following the end of the consultation period and the publication of the late February 2018 Circular.

4. The Cabinet Secretary for Finance and the Constitution wrote today to the COSLA President, copied to all Council Leaders, confirming the package of measures that make up the settlement to be provided to local government in return for the provisional funding allocations set out in this Circular. This Circular should be read in conjunction with that

letter. The terms of this settlement have been negotiated through COSLA on behalf of all 32 of its member councils.

5. For 2018-19 the Scottish Government will work in partnership with local government to implement the budget and the joint priorities in return for the full funding package which includes:

- Baseline from 2018-19 of the £130 million additional revenue investment announced earlier this year at Stage 1 of the Budget Bill for 2017-18;
- £52.2 million revenue and £150 million capital to deliver on our joint agreed ambitious programme for the expansion of Early Years Education and Childcare provision. This is in addition to the £11 million of revenue which has been added to support the initial expansion of Early Years set out in the 2014 Act provisions;
- an additional £24 million to cover the additional full year cost of the teachers' pay offer for 2017-18;
- a continued funding package of £88 million, made up of £51 million to maintain teacher numbers and £37 million to support the Teacher Induction Scheme. Local authorities will continue to be required to maintain an overall pupil:teacher ratio of 13:7, and secure places for all probationers who require one under the Teacher Induction Scheme;
- an additional £66 million to support additional investment in social care in recognition of a range of pressures local authorities are facing, including support for the implementation of the Carers (Scotland) Act 2016, maintaining our joint commitment to the Living Wage (including our agreement to now extend it to cover sleepovers following the further work we have undertaken) and an increase in the Free Personal and Nursing Care payments;
- maintenance of the £355 million baseline transfer from NHS Boards to Integration Authorities in support for health and social care; and
- the continued flexibility to increase Council Tax by up to 3% which could generate an additional £77 million.

6. The 2018-19 provisional allocations set out in this Circular assume that all councils will sign up to the package and therefore that the **full current distributable revenue amount of £9,400.501 million** will be issued.

7. In addition to the funding set out in this Circular it should be noted that there are a number of further funding streams outwith the local government finance settlement for particular policy initiatives which benefit local government services. Table 10.20 in the Scottish Government's Draft Spending and Tax plans for 2018-19, which is published today, provides further details of these funding streams.

8. The allocations have been arrived at using the standard agreed needs-based distribution methodology and updated indicators. This includes the distribution of the additional funding to support investment in social care and the teachers' pay offer for 2017-18. We will send a separate note shortly providing a full reconciliation of the changes between the 2017-18 and 2018-19 Draft Budgets and between the 2017-18 Draft Budget and the figures in this Circular. We will also provide full details of all the general revenue allocations.

9. The various parts and annexes to this Circular, listed below, provide more of the detail behind the calculations.

- Part A: Local Government Finance Settlement – Revenue: 2018-19 and changes in 2017-18;
- Part B: Local Government Finance Settlement – Capital: 2018-19 and changes in 2017-18;
- Part C: Non-Domestic Rates for 2018-19.

The various Annexes included in this Circular are as follows:

- Annex A: All Scotland Aggregated Funding Totals 2017-19;
- Annex B: Individual Revenue Allocations for 2018-19;
- Annex C: Revised Individual Revenue Allocations for 2017-18;
- Annex D: Explanatory Notes on the Revenue Distribution;
- Annex E: Estimates of Ring-Fenced Grant Revenue Funding for 2018-19;
- Annex F: Floor calculation for 2018-19;
- Annex G: Redeterminations of Individual Revenue funding for 2017-18;
- Annex H: 2008-19 Changes Column;
- Annex I: General Capital Grant and Specific Capital Grants 2018-19;
- Annex J: General Capital Grant – Flood Allocations Per Local Authority 2018-19; and
- Annex K: Total Local Government Funding Settlement 2018-19.

#### **Part A: Local Government Finance Settlement - Revenue: 2018-19 and changes in 2017-18**

10. This Finance Circular sets out the provisional distribution of revenue funding allocations for 2018-19. **Annex A** of this Circular sets out the all-Scotland aggregate totals for 2017-19.

11. **Annexes B and C** set out the distribution of the total revenue funding allocation between councils and the allocation of the different elements (General Revenue Funding, Non-Domestic Rate Income and Ring-Fenced Revenue Grants) for each council for 2018-19 and 2017-18. The basis behind the grant distribution methodology is as recommended in the report from the Settlement and Distribution Group and as agreed by COSLA Leaders and Scottish Ministers. The explanatory notes contained in **Annex D** explain the basis behind the calculation of the individual council grant allocations.

12. **Annex E** gives a breakdown of the provisional individual council shares of all the Ring-Fenced revenue grant allocations for 2018-19.

13. The calculation and effects of the main floor adjustment for 2018-19, which provided councils with a maximum decrease in funding of 0.6%, is set out in **Annex F** of this Circular. The setting of the floor at this level reflects requests from local government to restrict the range of annual changes in individual local authority allocations.

14. This Circular confirms that the calculation behind the **85% funding floor** applied in 2017-18 has been retained for 2018-19. The methodology compares total revenue funding plus local authorities estimated council tax income and any council whose total support under this method falls below 85% will be topped up to ensure that all councils receive 85% of the Scottish average total revenue support per head.

15. This Local Government Finance Circular provides details of current known 2017-18 redeterminations at **Annex G** for the General Revenue Grant. The final redetermination allocations for 2017-18 will be included in the Local Government Finance (Scotland) Order 2018.

16. **Annex H** summarises the column within the settlement titled 2008-2019 Changes Column.

## **Part B: Local Government Finance Settlement – Capital Grants 2018-19 and changes to Capital Grant in 2017-18**

17. There are no changes to capital grants for 2017-18. These remain at the values set out in Annex J of Finance Circular 1/2017.

18. In 2018-19 the Local Government Settlement provides capital grants totalling £876.4 million. This is made up of General Capital Grant totalling £598.282 million and Specific Grants totalling £278.082 million.

19. The commitment to repay £150 million of re-profiled capital from 2016-17 will be repaid in full in 2019-20.

20. In addition to the capital settlement local government will also receive capital grant funding of £211.2 million as set out in Table 10.20 of the Draft Budget. For 2018-19 the capital share allocation takes into account, at least in part, the additional funding streams out-with the settlement, except in the case of Early Years which is additional to the share allocation. The value of the capital funding made available to local government exceeds the percentage share commitment made.

21. **Annex I** sets out the provisional distribution of the Settlement for capital per local authority for 2018-19. Capital grants which remain undistributed are identified as such. The methodologies used to calculate these provisional allocations have been agreed with COSLA.

22. The provisional distribution for the General Capital Grant includes allocations for flood schemes. The allocations for these schemes is set out in **Annex J**. Where schemes have slipped and the grant paid in a prior year exceeds the grant due the scheme will show a negative value which will reduce the total General Capital Grant payable to that Council.

23. **Annex K** summarises the Local Government Finance Settlement for 2018-19.

## **Part C: Non-Domestic Rates for 2018-19**

24. The Distributable Amount of Non-Domestic Rates Income for 2018-19 has been provisionally set at £2,636 million. This figure uses the latest forecast of net income from non-domestic rates in 2018-19 and will also draw on council estimates of the amounts they will contribute to the Pool from non-domestic rates in 2017-18. Included in the figure is an estimate of the contributable amount, which from financial year 2018-19 the Scottish Fiscal Commission is responsible for providing, and includes a calculation of gross income, expected losses from appeals and estimated expenditure on mandatory and other reliefs as well as write-offs and provision of bad debt together with estimating changes due to prior year adjustments. The distribution of Non-Domestic Rates Income for 2018-19 has been based on the amount each Council estimates it will collect (based on the 2017-18 mid-year estimates provided by councils). General Revenue Grant provides the guaranteed balance

of funding. This method of allocation provides a clear presentation of the Non-Domestic rates income per council and transparency in the make-up of council funding.

25. The 2018-19 Non-Domestic Rate poundage rate is provisionally set at 48.0p. This has been calculated using CPI as the inflationary uplift (rather than the normal September RPI)

26. The Large Business Supplement for 2018-19 is provisionally set at 2.6p for properties with rateable value over £51,000.

27. Transitional arrangements (including 'transitional relief') are proposed to continue into 2018-19 for hospitality properties (with a rateable value up to £1.5 million) and offices in Aberdeen City and Shire. The level of the cap on bill increases from 2017-18 to 2018-19 will be 12.5 % real terms (equivalent to 15.88% in cash terms). This has been calculated using CPI as the inflationary uplift. No other transitional arrangements will apply for 2018-19 bills. Eligibility is subject to compatibility with EU State aid rules.

28. The Small Business Bonus Scheme threshold for 100% relief remains at £15,000, so that the overall scheme is applicable as per the table below. This relief does not constitute de minimis aid under EU State aid rules.

Combined rateable value (RV) of all properties	2018-19 relief
Up to £15,000	100%
£15,001 to £18,000	25%
£18,001 to £35,000	25% on individual property each with rateable value up to £18,000 *

*\* A ratepayer with multiple properties with a cumulative RV between £15,001 and £35,000 can be eligible for 25% relief for individual properties each with RV up to £18,000.*

29. It is proposed that Fresh Start relief will be expanded, so that the relief can apply to all types of non-domestic properties and the qualifying period that the properties must be empty before it is entitled to relief will halve from the current 12 months to 6 months. The level of relief offered will also double – from 50% to 100%. This relief does not constitute de minimis aid under EU State aid rules.

30. A new Business Growth Accelerator is proposed to apply from 1 April 2018. This will delay any increases in rates liability due to the improvement of or expansion of an existing property for 12 months, and also mean that new-build properties pay no rates for an initial year once entered on the valuation roll. More detail on this will be confirmed shortly.

31. Additionally any new build property will not be entered onto the roll by the Assessors until it is occupied. Accordingly, the previous Scottish Government guidance on the use of completion notices, contained in **Local Government Finance Circular No. 9/2009** issued on 15 June 2009, **is now to be considered withdrawn**.

32. A new relief for day nurseries is proposed. This will offer 100% relief for properties wholly or mainly used to provide day nursery care for pre-school children. The relief will apply under de minimis rules, however where Councils take a view that public sector nurseries do not compete with the private sector, State aid de minimis may not apply.

33. It is proposed to create a new relief for hydro generation properties at 60% for properties with a rateable value of up to £5 million. This relief is awarded under de minimis rules and will be applicable cumulatively with the community renewables generation relief.

34. The Scottish Government commitment for a new relief for new broadband fibre infrastructure will be met in 2018-19 by the growth accelerator. Details on how this support for broadband fibre will continue from 2019-20 onwards will be confirmed in due course.

35. Following the external Barclay review which published its report on 22 August, the Scottish Government has published an implementation plan. This sets out further detail on how the Scottish Government will take forward the Barclay recommendations it has accepted, including several which will be introduced in years beyond 2018-19. This is accessible at [www.gov.scot/businessrates](http://www.gov.scot/businessrates).

36. No other NDR changes are proposed for 2018-19 at this time.

37. Details of the Business Rates Incentivisation Scheme (BRIS) outcome for 2016-17, and revised targets for 2017-18 and provisional targets for 2018-19 will be confirmed shortly.

### **Enquiries relating to this Circular**

38. It should be noted that a few of the figures in this Circular may be marginally different because of the roundings. Local authorities should note that if they have any substantive specific enquiries relating to this Circular these should, in the first instance, be addressed through COSLA. We have given an undertaking to respond to these queries as quickly as possible. Contact details for COSLA are:

Vicki Bibby  
0131 474 9232 [vicki@cosla.gov.uk](mailto:vicki@cosla.gov.uk)

Any other queries should be addressed to the following:  
Local Government Revenue Settlement and BRIS.  
Bill Stitt 0131 244 7044 [bill.stitt@gov.scot](mailto:bill.stitt@gov.scot)

Local Government Finance Settlement (Capital)  
Craig Inglis 0131 244 2949 [craig.inglis@gov.scot](mailto:craig.inglis@gov.scot)

Non-Domestic Rates  
Marianne Barker 0131 244 5328 [marianne.barker@gov.scot](mailto:marianne.barker@gov.scot)

39. This Circular will be made available through the Local Government section of the Scottish Government website at:  
[www.gov.scot/Topics/Government/local-government/17999/11203](http://www.gov.scot/Topics/Government/local-government/17999/11203)

Yours faithfully



**DR DONNA MACKINNON**

Deputy Director, Local Government & Analytical Services Division

**ALL SCOTLAND AGGREGATED FUNDING TOTALS 2017-19      ANNEX A**

	<b>2017-18</b>	<b>2018-19</b>
	<b>£ million</b>	<b>£ million</b>
<b>Revenue Funding</b>		
General Resource Grant	6,771.022	6,731.620
Non Domestic Rate Income	2,665.800	2,636.000
Specific Revenue Grants	211.008	263.150
<b>Total Revenue</b>	<b>9,647.830</b>	<b>9,630.770</b>
<i>less Teachers' Induction Scheme</i>	37.473	37.469
<i>less Discretionary Housing Payments</i>	9.400	52.100
<i>less Gaelic</i>	0.096	0.110
<i>less Criminal Justice Social Work</i>	0.000	86.450
<i>less Early Years Expansion</i>	0.000	52.200
<i>less Customer First top-up</i>	0.000	1.940
<b>Distributable Revenue Funding</b>	<b>9,600.861</b>	<b>9,400.501</b>
<b>Capital Funding</b>		
General Capital Grant	653.101	598.282
Specific Capital Grants	113.286	259.049
Distributed to SPT	20.132	19.033
<b>Total Capital</b>	<b>786.519</b>	<b>876.364</b>
<b>Total Funding</b>	<b>10,434.349</b>	<b>10,507.134</b>

**2017-18 Changes from Circular  
1/2017**

<b>General Resource Grant</b>	<b>6,762.672</b>
Building Warrant Fees	-1.125
Customer First	1.940
Discretionary Housing Payments Admin	1.215
Sensory Impairment	0.320
Teachers Pay	6.000
<b>Revised General Resource Grant</b>	<b>6,771.022</b>

# INDIVIDUAL REVENUE ALLOCATIONS FOR 2018-19

## ANNEX B

	Expenditure					Funding						
	1	2	3	4	5	6	7	8	9	10	11	12
£million	Updated Service Provision	2008-19 Changes	Loan Charges/ PPP/ LPFS	Main Floor	Total Estimated Expenditure	Assumed Council Tax contribution	Total Ring-fenced Grants	Non Domestic Rates	General Revenue Funding	Total	85% floor	Revised Total
Aberdeen City	375.389	7.062	21.859	-2.115	402.195	91.893	2.911	227.801	79.590	310.302	8.700	319.002
Aberdeenshire	486.862	9.770	23.126	-6.538	513.220	109.944	2.841	110.710	289.725	403.276	0.000	403.276
Angus	223.369	4.382	13.162	-3.093	237.820	43.132	2.102	25.101	167.485	194.688	0.000	194.688
Argyll & Bute	196.683	3.637	10.994	15.229	226.543	39.092	1.701	33.035	152.715	187.451	0.000	187.451
Clackmannanshire	104.640	1.894	5.536	-0.643	111.427	19.139	1.517	15.326	75.445	92.288	0.000	92.288
Dumfries & Galloway	313.737	6.014	19.743	-4.374	335.120	58.854	2.878	44.229	229.159	276.266	0.000	276.266
Dundee City	313.159	5.602	18.570	-4.405	332.926	47.467	4.935	55.553	224.971	285.459	0.000	285.459
East Ayrshire	246.470	4.546	11.991	-1.770	261.237	41.782	3.567	26.073	189.815	219.455	0.000	219.455
East Dunbartonshire	217.632	4.170	8.892	-2.742	227.952	49.617	1.617	21.791	154.927	178.335	0.000	178.335
East Lothian	197.855	3.813	7.078	-0.052	208.694	43.590	1.512	23.744	139.848	165.104	0.000	165.104
East Renfrewshire	200.789	3.973	11.884	-2.658	213.988	42.288	1.410	14.318	155.972	171.700	0.000	171.700
Edinburgh, City of	847.957	15.638	27.664	21.558	912.817	216.243	7.593	340.474	348.507	696.574	0.000	696.574
Eilean Siar	75.467	1.526	10.712	15.387	103.092	9.483	1.247	7.702	84.660	93.609	0.000	93.609
Falkirk	303.967	5.854	21.727	-3.868	327.680	58.170	3.509	65.958	200.043	269.510	0.000	269.510
Fife	710.601	13.744	36.237	-8.304	752.278	136.675	10.002	154.138	451.463	615.603	0.000	615.603
Glasgow City	1,275.879	22.262	110.869	12.337	1,421.347	211.640	22.100	340.778	846.829	1,209.707	0.000	1,209.707
Highland	487.574	9.480	36.598	-6.879	526.773	95.827	4.908	126.537	299.501	430.946	0.000	430.946
Inverclyde	171.523	3.052	11.927	0.909	187.411	27.541	2.500	18.363	139.007	159.870	0.000	159.870
Midlothian	175.780	3.318	10.672	-2.371	187.399	34.721	2.233	28.115	122.330	152.678	0.000	152.678
Moray	176.155	3.472	10.002	-2.497	187.132	33.511	1.305	40.151	112.165	153.621	0.000	153.621
North Ayrshire	297.199	5.396	15.150	-2.380	315.365	49.372	4.425	39.471	222.097	265.993	0.000	265.993
North Lanarkshire	684.636	12.840	12.811	-1.881	708.406	114.374	8.940	104.339	480.753	594.032	0.000	594.032
Orkney Islands	68.464	1.430	6.804	-1.158	75.540	7.925	0.228	9.376	58.011	67.615	0.000	67.615
Perth & Kinross	285.081	5.491	14.398	-1.737	303.233	64.139	1.722	51.953	185.419	239.094	0.000	239.094
Renfrewshire	355.604	6.600	9.686	-4.626	367.264	68.169	4.231	120.105	174.759	299.095	0.000	299.095
Scottish Borders	229.860	4.475	15.286	-3.188	246.433	47.338	1.750	32.790	164.555	199.095	0.000	199.095
Shetland Islands	73.410	1.601	9.087	3.076	87.174	8.140	0.219	23.852	54.963	79.034	0.000	79.034
South Ayrshire	227.866	4.245	10.772	-1.906	240.977	47.401	2.389	38.299	152.888	193.576	0.000	193.576
South Lanarkshire	627.753	11.974	12.934	8.035	660.696	120.940	7.967	295.500	236.289	539.756	0.000	539.756
Stirling	186.109	3.554	12.680	-1.838	200.505	38.389	1.567	42.273	118.276	162.116	0.000	162.116
West Dunbartonshire	204.728	3.554	6.756	-0.590	214.448	33.139	3.405	78.812	99.092	181.309	0.000	181.309
West Lothian	350.830	6.806	14.809	-4.918	367.527	62.867	5.159	79.333	220.168	304.660	0.000	304.660
<b>Scotland</b>	<b>10,693.012</b>	<b>201.175</b>	<b>570.416</b>	<b>0.000</b>	<b>11,464.603</b>	<b>2,072.802</b>	<b>124.390</b>	<b>2,636.000</b>	<b>6,631.411</b>	<b>9,391.801</b>	<b>8.700</b>	<b>9,400.501</b>



# REVISED INDIVIDUAL REVENUE ALLOCATIONS FOR 2017-18

## ANNEX C

	Expenditure					Funding							
	1	2	3	4	5	6	6a	7	8	9	10	11	12
£million	Updated Service Provision	2008-18 Changes	Loan Charges/ PPP/ LPFS	Main Floor	Total Estimated Expenditure	Assumed Council Tax contribution	Council Tax Reform Income	Total Ring-fenced Grants	Non Domestic Rates	General Revenue Funding	Total	85% floor	Revised Total
Aberdeen City	384.683	3.618	21.554	-0.317	409.538	87.022	5.911	6.770	205.547	104.288	316.605	10.000	326.605
Aberdeenshire	494.655	9.618	22.019	-6.271	520.021	101.971	8.326	4.940	95.828	308.956	409.724	0.000	409.724
Angus	226.285	4.662	12.684	-2.497	241.134	41.375	1.725	3.593	27.233	167.208	198.034	0.000	198.034
Argyll & Bute	202.676	3.940	10.475	16.183	233.274	36.819	2.376	2.629	29.615	161.835	194.079	0.000	194.079
Clackmannanshire	106.677	1.932	5.356	-0.354	113.611	18.219	0.952	2.738	14.928	76.774	94.440	0.000	94.440
Dumfries & Galloway	318.330	6.408	19.031	-2.997	340.772	56.438	2.479	5.192	45.529	231.134	281.855	0.000	281.855
Dundee City	318.844	4.965	18.428	-3.936	338.301	46.374	1.425	9.028	66.700	214.774	290.502	0.000	290.502
East Ayrshire	251.649	4.762	11.902	-2.016	266.297	40.433	1.568	5.573	29.367	189.356	224.296	0.000	224.296
East Dunbartonshire	220.734	4.301	8.852	-2.357	231.530	45.263	4.576	2.253	23.586	155.852	181.691	0.000	181.691
East Lothian	199.944	3.917	11.347	-2.494	212.714	40.596	2.854	2.705	24.550	142.009	169.264	0.000	169.264
East Renfrewshire	202.880	4.239	13.742	-2.589	218.272	38.361	4.123	1.849	14.427	159.512	175.788	0.000	175.788
Edinburgh, City of	871.431	10.045	26.113	20.622	928.211	199.302	16.129	16.329	355.063	341.388	712.780	0.000	712.780
Eilean Siar	75.882	1.828	13.944	13.168	104.822	9.415	0.142	1.580	7.962	85.723	95.265	0.000	95.265
Falkirk	309.433	5.344	21.358	-3.615	332.520	55.219	2.490	6.375	65.438	202.998	274.811	0.000	274.811
Fife	728.517	12.187	35.338	-9.147	766.895	130.514	6.368	15.611	170.998	443.404	630.013	0.000	630.013
Glasgow City	1,308.161	17.224	113.017	11.374	1,449.776	204.425	7.217	37.587	373.238	827.309	1,238.134	0.000	1,238.134
Highland	498.541	9.009	35.747	-6.533	536.764	91.348	4.816	7.705	122.421	310.474	440.600	0.000	440.600
Inverclyde	175.130	3.144	12.005	0.672	190.951	26.543	1.277	4.001	21.283	137.847	163.131	0.000	163.131
Midlothian	176.625	3.203	10.431	-2.141	188.118	32.395	1.815	3.329	29.273	121.306	153.908	0.000	153.908
Moray	178.236	3.483	9.644	-2.364	188.999	32.198	1.134	2.210	33.406	120.051	155.667	0.000	155.667
North Ayrshire	301.720	5.395	15.164	-1.397	320.882	47.829	1.915	7.660	40.568	222.910	271.138	0.000	271.138
North Lanarkshire	700.109	12.268	12.274	-1.696	722.955	110.306	3.874	15.029	114.474	479.272	608.775	0.000	608.775
Orkney Islands	68.034	1.559	6.698	-1.126	75.165	7.674	0.171	0.473	9.688	57.159	67.320	0.000	67.320
Perth & Kinross	292.948	5.494	13.822	-3.535	308.729	60.033	4.533	3.350	52.035	188.778	244.163	0.000	244.163
Renfrewshire	361.321	5.392	9.452	-3.566	372.599	64.701	3.321	7.088	98.908	198.581	304.577	0.000	304.577
Scottish Borders	232.684	4.781	14.853	-3.020	249.298	44.380	2.809	2.966	32.673	166.470	202.109	0.000	202.109
Shetland Islands	74.141	1.463	9.398	3.922	88.924	7.992	0.188	0.482	23.240	57.022	80.744	0.000	80.744
South Ayrshire	232.673	4.169	10.579	-1.113	246.308	44.784	2.871	3.986	39.756	154.911	198.653	0.000	198.653
South Lanarkshire	644.910	7.499	12.326	8.442	673.177	114.633	5.750	12.333	287.862	252.599	552.794	0.000	552.794
Stirling	190.679	3.288	12.384	-2.363	203.988	35.460	3.529	3.070	42.829	119.100	164.999	0.000	164.999
West Dunbartonshire	209.226	2.417	10.311	-2.427	219.527	32.294	1.018	4.983	77.319	103.913	186.215	0.000	186.215
West Lothian	355.877	5.834	14.287	-4.512	371.486	59.838	2.861	7.495	90.056	211.236	308.787	0.000	308.787
<b>Scotland</b>	<b>10,913.635</b>	<b>177.388</b>	<b>574.535</b>	<b>0.000</b>	<b>11,665.558</b>	<b>1,964.154</b>	<b>110.543</b>	<b>210.912</b>	<b>2,665.800</b>	<b>6,714.149</b>	<b>9,590.861</b>	<b>10.000</b>	<b>9,600.861</b>

The explanation of each of the columns within the tables at Annex B is as follows:

**Column 1** – represents the updated on-going service provision and includes the following combined information: (i) the updated Grant Aided Expenditure (GAE) assessments; (ii) the revised Special Islands Needs Allowance (SINA); (iii) each council's individual share of the on-going revenue grants which have been rolled up into the core local government finance settlement; (iv) each council's share of all the baselined redeterminations since Spending Review 2007; (v) the shares of the £630 million for the council tax freeze over the period 2008-17 and (vi) new 2018-19 funding.

**Column 2** – is the new combined total, non-ring-fenced, changes in general provision resulting from Spending Reviews 2007, 2010, 2011, 2013, 2015 and budget revision for 2016 and 2017 allocated pro-rata to each council's share of GAE plus SINA.

**Column 3** – represents the updated share of the loan charges support for outstanding debt and the same level of on-going PPP level playing field support. The methodology for calculating Loan Charge Support (LCS) and support for Public Private Partnership (PPP) projects (level playing field projects only (LPFS) is set out on Annex H of Finance Circular 2/2011.

**Column 4** – is the main floor adjustment which has been calculated as in previous years by excluding PPP level playing field support. The amount of the on-going revenue grants which have been rolled up into the core local government finance settlement and the council tax freeze amount, were also excluded on the grounds of stability.

**Column 5** – this is the net revenue expenditure recognised by the Scottish Government and represents the sum of columns 1 to 4.

**Column 6** – is the assumption of the amount of Total Estimated Expenditure to be funded from the council tax. Any changes are as a result of buoyancy or projected numbers of properties, as well as the estimated additional council tax income to be collected and retained by each local authority as a result of the changes to bands E to H.

**Column 7** – is each council's share of the on-going Ring-Fenced Grants for Gaelic and the Pupil Equity Fund.

**Column 8** – is each council's share of the estimated non-domestic rate income which has been distributed proportionately on the basis of council's 2017-18 mid-year income.

**Column 9** – is the balance of funding provided by means of general revenue funding and is calculated by deducting columns 6, 7 and 8 from the Total Estimated Expenditure in column 5.

**Column 10** – represents the total revenue funding available to each council in 2018-19. For those authorities not agreeing the offer a revised offer will be made.

**Column 11** – is the 85% floor adjustment which has been calculated to meet the Scottish Government's commitment to ensure that no Local Authority receives less than 85% of the Scottish average per head in terms of revenue support.

**Columns 12** - is the revised total funding including all the changes and the 85% funding floor adjustments.

Local Authority	Gaelic	Pupil Equity Fund
	£m	£m
Aberdeen City	0.120	2.791
Aberdeenshire	0.012	2.829
Angus	0.035	2.067
Argyll & Bute	0.365	1.336
Clackmannanshire	0.009	1.508
Dumfries & Galloway	0.000	2.878
Dundee City	0.000	4.935
East Ayrshire	0.144	3.423
East Dunbartonshire	0.065	1.552
East Lothian	0.000	1.512
East Renfrewshire	0.016	1.394
Edinburgh, City of	0.330	7.263
Eilean Siar	0.970	0.277
Falkirk	0.014	3.495
Fife	0.000	10.002
Glasgow City	0.520	21.580
Highland	0.940	3.968
Inverclyde	0.082	2.418
Midlothian	0.000	2.233
Moray	0.000	1.305
North Ayrshire	0.067	4.358
North Lanarkshire	0.265	8.675
Orkney Islands	0.000	0.228
Perth & Kinross	0.113	1.609
Renfrewshire	0.022	4.209
Scottish Borders	0.001	1.749
Shetland Islands	0.000	0.219
South Ayrshire	0.012	2.377
South Lanarkshire	0.145	7.822
Stirling	0.125	1.442
West Dunbartonshire	0.018	3.387
West Lothian	0.000	5.159
<b>Scotland</b>	<b>4.390</b>	<b>120.000</b>

**Note:** These figures are provisional and represent the current best estimates.

The actual allocation of this specific revenue grant will be notified to the relevant local authorities in due course by the policy team.

# CALCULATION OF THE MAIN FLOOR ADJUSTMENT FOR 2018-19

## ANNEX F

Local Authority	Grant Without Floor	Change Without Floor	Floor Change	Grant With Floor	Change With Floor
	£m	%	£m	£m	%
Midlothian	125.927	4.11%	-2.371	123.556	2.15%
Orkney Islands	61.468	3.96%	-1.158	60.310	2.00%
West Lothian	261.181	2.62%	-4.918	256.263	0.69%
Moray	132.594	2.42%	-2.497	130.097	0.49%
East Dunbartonshire	145.630	2.25%	-2.742	142.888	0.32%
Aberdeenshire	347.181	2.24%	-6.538	340.643	0.31%
Scottish Borders	169.305	2.14%	-3.188	166.117	0.22%
Renfrewshire	245.635	1.99%	-4.626	241.009	0.07%
Angus	164.234	1.79%	-3.093	161.141	-0.12%
Highland	365.320	1.59%	-6.879	358.441	-0.32%
Dumfries & Galloway	232.305	1.57%	-4.374	227.931	-0.34%
Dundee City	233.950	1.49%	-4.405	229.545	-0.42%
East Renfrewshire	141.169	1.34%	-2.658	138.511	-0.56%
East Lothian	137.621	-0.56%	-0.052	137.569	-0.60%
West Dunbartonshire	142.078	-0.19%	-0.590	141.488	-0.60%
Clackmannanshire	74.450	0.27%	-0.643	73.807	-0.60%
Perth & Kinross	195.215	0.29%	-1.737	193.478	-0.60%
East Ayrshire	181.006	0.38%	-1.770	179.236	-0.60%
Stirling	132.177	0.80%	-1.838	130.339	-0.60%
North Lanarkshire	493.996	-0.22%	-1.881	492.115	-0.60%
South Ayrshire	159.389	0.60%	-1.906	157.483	-0.60%
Aberdeen City	250.401	0.25%	-2.115	248.286	-0.60%
North Ayrshire	217.933	0.50%	-2.380	215.553	-0.60%
Falkirk	221.732	1.16%	-3.868	217.864	-0.60%
Fife	523.405	1.00%	-8.304	515.101	-0.60%
Inverclyde	126.221	-1.31%	0.909	127.130	-0.60%
Shetland Islands	69.957	-4.79%	3.076	73.033	-0.60%
South Lanarkshire	439.172	-2.39%	8.035	447.207	-0.60%
Glasgow City	951.780	-1.87%	12.337	964.117	-0.60%
Argyll & Bute	135.956	-10.61%	15.229	151.185	-0.60%
Eilean Siar	68.362	-18.86%	15.387	83.749	-0.60%
Edinburgh (City of)	524.981	-4.52%	21.558	546.539	-0.60%
<b>Scotland</b>	<b>7,671.715</b>	<b>-0.34%</b>	<b>0.000</b>	<b>7,671.715</b>	<b>-0.34%</b>

# RECONCILIATION OF REDETERMINATIONS OF INDIVIDUAL REVENUE FUNDING FOR 2017-18

ANNEX G

	Undistributed Sums			NEW (Post circular 1/2017)				
£million	Temporary Accommodation	Council Tax Reduction Scheme	Council Tax Reduction Scheme (ADMIN)	Building Warrant Fees	Customer First	Discretionary Housing Payments (ADMIN Funding)	Sensory Impairment	Teachers Pay
Aberdeen City	0.917	1.449	0.026	-0.050	0.000	0.024	0.014	0.195
Aberdeenshire	0.877	1.605	0.024	-0.082	0.000	0.022	0.015	0.314
Angus	0.264	0.746	0.012	-0.025	0.000	0.019	0.007	0.133
Argyll & Bute	0.254	0.729	0.010	-0.034	0.000	0.019	0.005	0.097
Clackmannanshire	0.274	0.419	0.006	-0.007	0.000	0.014	0.003	0.061
Dumfries & Galloway	0.564	1.160	0.020	-0.042	0.000	0.033	0.009	0.174
Dundee City	0.607	1.547	0.025	-0.022	0.000	0.052	0.009	0.160
East Ayrshire	0.086	1.074	0.014	-0.023	0.000	0.043	0.007	0.140
East Dunbartonshire	0.334	0.596	0.005	-0.020	0.000	0.012	0.006	0.149
East Lothian	0.785	0.636	0.009	-0.021	0.000	0.016	0.006	0.114
East Renfrewshire	0.105	0.592	0.006	-0.024	0.000	0.009	0.006	0.152
Edinburgh, City of	2.107	3.395	0.047	-0.116	0.000	0.107	0.030	0.399
Eilean Siar	0.155	0.154	0.003	-0.009	0.000	0.003	0.002	0.038
Falkirk	0.579	1.055	0.017	-0.026	0.000	0.035	0.009	0.192
Fife	1.141	2.729	0.041	-0.069	0.000	0.093	0.022	0.415
Glasgow City	3.997	8.703	0.112	-0.072	0.000	0.191	0.036	0.594
Highland	1.164	2.011	0.030	-0.072	0.000	0.036	0.014	0.280
Inverclyde	0.128	0.619	0.013	-0.012	0.000	0.026	0.005	0.087
Midlothian	1.098	0.620	0.007	-0.016	0.000	0.019	0.005	0.107
Moray	0.313	0.508	0.008	-0.028	0.000	0.012	0.006	0.101
North Ayrshire	0.430	1.512	0.023	-0.041	0.000	0.053	0.008	0.165
North Lanarkshire	1.201	2.197	0.044	-0.040	1.940	0.091	0.020	0.414
Orkney	0.062	0.087	0.002	-0.008	0.000	0.002	0.001	0.030
Perth & Kinross	0.650	0.725	0.010	-0.040	0.000	0.020	0.009	0.160
Renfrewshire	0.378	1.328	0.023	-0.032	0.000	0.044	0.010	0.196
Scottish Borders	0.185	0.675	0.010	-0.032	0.000	0.021	0.007	0.125
Shetland	0.289	0.082	0.001	-0.006	0.000	0.002	0.001	0.039
South Ayrshire	0.508	1.200	0.017	-0.025	0.000	0.031	0.007	0.128
South Lanarkshire	1.408	1.988	0.040	-0.057	0.000	0.075	0.019	0.391
Stirling	0.434	0.417	0.007	-0.026	0.000	0.013	0.006	0.109
West Dunbartonshire	0.487	0.693	0.015	-0.013	0.000	0.031	0.005	0.113
West Lothian	0.719	1.049	0.019	-0.035	0.000	0.047	0.011	0.228
<b>Scotland</b>	<b>22.500</b>	<b>42.300</b>	<b>0.646</b>	<b>-1.125</b>	<b>1.940</b>	<b>1.215</b>	<b>0.320</b>	<b>6.000</b>

£million	2018-19 GAE plus SINA	Percentage Shares	2008-19 Changes	2008-18 Changes	Movement in Changes
Aberdeen City	278.037	3.51	7.062	2.580	4.482
Aberdeenshire	384.658	4.86	9.770	7.874	1.896
Angus	172.517	2.18	4.382	3.910	0.472
Argyll & Bute	143.210	1.81	3.637	3.087	0.550
Clackmannanshire	74.561	0.94	1.894	1.599	0.295
Dumfries & Galloway	236.756	2.99	6.014	5.169	0.845
Dundee City	220.541	2.78	5.602	4.229	1.373
East Ayrshire	178.980	2.26	4.546	4.045	0.501
East Dunbartonshire	164.191	2.07	4.170	3.717	0.453
East Lothian	150.135	1.90	3.813	3.336	0.477
East Renfrewshire	156.411	1.97	3.973	3.723	0.250
Edinburgh, City of	615.690	7.77	15.638	7.905	7.733
Eilean Siar	60.068	0.76	1.526	1.395	0.131
Falkirk	230.484	2.91	5.854	4.531	1.323
Fife	541.112	6.83	13.744	10.349	3.395
Glasgow City	876.472	11.07	22.262	14.521	7.741
Highland	373.221	4.71	9.480	7.060	2.420
Inverclyde	120.176	1.52	3.052	2.674	0.378
Midlothian	130.621	1.65	3.318	2.704	0.614
Moray	136.677	1.73	3.472	2.835	0.637
North Ayrshire	212.443	2.68	5.396	4.626	0.770
North Lanarkshire	505.530	6.38	12.840	10.683	2.157
Orkney	56.307	0.71	1.430	1.235	0.195
Perth & Kinross	216.179	2.73	5.491	4.524	0.967
Renfrewshire	259.838	3.28	6.600	4.509	2.091
Scottish Borders	176.166	2.22	4.475	3.858	0.617
Shetland	63.049	0.80	1.601	1.129	0.472
South Ayrshire	167.135	2.11	4.245	3.480	0.765
South Lanarkshire	471.406	5.95	11.974	5.887	6.087
Stirling	139.924	1.77	3.554	2.674	0.880
West Dunbartonshire	139.933	1.77	3.554	1.907	1.647
West Lothian	267.956	3.38	6.806	4.935	1.871
Scotland	7920.384	100.000	201.175	146.690	54.485

**Note:** A number of funding allocations which were distributed in 2017-18 have not yet been distributed in 2018-19. A full reconciliation of the Changes column will be provided once these full details are available.

# GENERAL CAPITAL GRANT AND SPECIFIC CAPITAL GRANTS 2018-19 PER LOCAL AUTHORITY

ANNEX I

2018-19	Capital Settlement to be paid in 2018-19			Specific grants to be paid in 2018-19					
£m	General Capital Grant	Specific Grants	Total Capital Grants	Strathclyde Partnership	Vacant and Derelict Land	TMDf	Cycling Walking & Safer Streets	Early Years Expansion	Total
Aberdeen City	23.677	0.313	23.990	0.000	0.000	0.000	0.313	0.000	0.313
Aberdeenshire	37.135	0.357	37.492	0.000	0.000	0.000	0.357	0.000	0.357
Angus	12.601	0.159	12.760	0.000	0.000	0.000	0.159	0.000	0.159
Argyll & Bute	12.938	0.119	13.057	0.000	0.000	0.000	0.119	0.000	0.119
Clackmannanshire	5.425	0.070	5.495	0.000	0.000	0.000	0.070	0.000	0.070
Dumfries & Galloway	21.667	0.204	21.871	0.000	0.000	0.000	0.204	0.000	0.204
Dundee City	20.158	0.202	20.360	0.000	0.000	0.000	0.202	0.000	0.202
East Ayrshire	12.689	0.166	12.855	0.000	0.000	0.000	0.166	0.000	0.166
East Dunbartonshire	9.567	0.146	9.713	0.000	0.000	0.000	0.146	0.000	0.146
East Lothian	12.057	0.142	12.199	0.000	0.000	0.000	0.142	0.000	0.142
East Renfrewshire	7.166	0.128	7.294	0.000	0.000	0.000	0.128	0.000	0.128
Edinburgh, City of	49.405	28.641	78.046	0.000	0.000	27.950	0.691	0.000	28.641
Eilean Siar	8.069	0.037	8.106	0.000	0.000	0.000	0.037	0.000	0.037
Falkirk	14.559	0.217	14.776	0.000	0.000	0.000	0.217	0.000	0.217
Fife	32.675	1.990	34.665	0.000	1.486	0.000	0.504	0.000	1.990
Glasgow City	68.017	68.084	136.101	0.000	2.952	64.295	0.837	0.000	68.084
Highland	40.985	0.320	41.305	0.000	0.000	0.000	0.320	0.000	0.320
Inverclyde	8.282	0.108	8.390	0.000	0.000	0.000	0.108	0.000	0.108
Midlothian	9.777	0.121	9.898	0.000	0.000	0.000	0.121	0.000	0.121
Moray	10.833	0.131	10.964	0.000	0.000	0.000	0.131	0.000	0.131
North Ayrshire	0.000	1.894	1.894	0.000	1.709	0.000	0.185	0.000	1.894
North Lanarkshire	29.763	2.858	32.621	0.000	2.396	0.000	0.462	0.000	2.858
Orkney Islands	6.389	0.030	6.419	0.000	0.000	0.000	0.030	0.000	0.030
Perth & Kinross	16.831	0.205	17.036	0.000	0.000	0.000	0.205	0.000	0.205
Renfrewshire	16.094	0.239	16.333	0.000	0.000	0.000	0.239	0.000	0.239
Scottish Borders	26.135	0.156	26.291	0.000	0.000	0.000	0.156	0.000	0.156
Shetland Islands	6.612	0.031	6.643	0.000	0.000	0.000	0.031	0.000	0.031
South Ayrshire	11.064	0.153	11.217	0.000	0.000	0.000	0.153	0.000	0.153
South Lanarkshire	27.607	1.333	28.940	0.000	0.901	0.000	0.432	0.000	1.333
Stirling	10.601	0.128	10.729	0.000	0.000	0.000	0.128	0.000	0.128
West Dunbartonshire	14.478	0.122	14.600	0.000	0.000	0.000	0.122	0.000	0.122
West Lothian	15.026	0.245	15.271	0.000	0.000	0.000	0.245	0.000	0.245
Undistributed	0.000	150.000	150.000	0.000	0.000	0.000	0.000	150.000	150.000
<b>Councils Total</b>	<b>598.282</b>	<b>259.049</b>	<b>857.331</b>	<b>0.000</b>	<b>9.444</b>	<b>92.245</b>	<b>7.360</b>	<b>150.000</b>	<b>259.049</b>
Strathclyde Partnership for Transport		19.033	19.033	19.033	0.000	0.000	0.000	0.000	19.033
<b>Grand Total</b>	<b>598.282</b>	<b>278.082</b>	<b>876.364</b>	<b>19.033</b>	<b>9.444</b>	<b>92.245</b>	<b>7.360</b>	<b>150.000</b>	<b>278.082</b>

# GENERAL CAPITAL GRANT – FLOOD ALLOCATIONS 2018-19 PER LOCAL AUTHORITY

## ANNEX J

Council	Flood Scheme	Total 2018-19 £m
Aberdeenshire Council	Stonehaven	8.841
Aberdeenshire Council	Huntly	-0.663
Angus Council	Arbroath	-0.338
Argyll & Bute Council	Campbeltown	0.083
Comhairle nan Eilean Siar	South Fords	0.000
Dumfries & Galloway Council	Dumfries/ River Nith/ Whitesands FPS	0.906
Dumfries & Galloway Council	Stranraer work item 4 &6	-0.128
Dumfries & Galloway Council	Langholm	0.100
Dumfries & Galloway Council	Newton Stewart/ River Cree	1.200
Dundee City Council	Broughty Ferry	1.654
Dundee City Council	Dundee	0.574
East Ayrshire Council	New Cumnock	0.600
East Dunbartonshire Council	Park Burn	0.060
East Lothian Council	Musselburgh	1.809
East Lothian Council	Haddington	0.000
Falkirk Council	Grangemouth FPS	1.173
Fife Council	Kinness Burn	0.192
Glasgow City Council	White Cart Water Phase 3	1.664
Glasgow City Council	Camlachie Burn	0.830
Highland Council	Smithton and Culloden	9.093
Highland Council	Caol and Lochyside	0.294
Highland Council	Drumnadrochit	0.196
Inverclyde Council	Inverclyde FPS - Glenmosston Burn	0.000
Inverclyde Council	Inverclyde FPS - Coves Burn	-0.300
Inverclyde Council	Inverclyde FPS - Bouverie Burn	0.000
Inverclyde Council	Quarrier's Village	0.000
Moray Council	Newmill	0.000
North Ayrshire Council	Millport Coastal	-5.256
North Ayrshire Council	Upper Garnock FPS	-7.476
North Ayrshire Council	Mill Burn Millport	0.080
Orkney Islands Council	Kirkwall	0.000
Perth & Kinross Council	Comrie	0.560
Perth & Kinross Council	Milnathort	0.000
Perth & Kinross Council	South Kinross	0.000
Perth & Kinross Council	Scone	0.060
Scottish Borders Council	Hawick	11.703
Stirling Council	Bridge of Allan	-0.274
Stirling Council	Stirling	0.753
Stirling Council	Callander	0.075
West Dunbartonshire Council	Gruggies Burn	5.520
	Total	<b>33.585</b>



# TOTAL LOCAL GOVERNMENT FUNDING SETTLEMENT 2018-19

## ANNEX K

Local Authority	Revised Ring-Fenced Grants	Non Domestic Rates	General Revenue Funding	Total 2018-19 Revenue
	£m	£m	£m	£m
Aberdeen City	2.911	227.801	88.290	319.002
Aberdeenshire	2.841	110.710	289.725	403.276
Angus	2.102	25.101	167.485	194.688
Argyll & Bute	1.701	33.035	152.715	187.451
Clackmannanshire	1.517	15.326	75.445	92.288
Dumfries & Galloway	2.878	44.229	229.159	276.266
Dundee City	4.935	55.553	224.971	285.459
East Ayrshire	3.567	26.073	189.815	219.455
East Dunbartonshire	1.617	21.791	154.927	178.335
East Lothian	1.512	23.744	139.848	165.104
East Renfrewshire	1.410	14.318	155.972	171.700
Edinburgh, City of	7.593	340.474	348.507	696.574
Eilean Siar	1.247	7.702	84.660	93.609
Falkirk	3.509	65.958	200.043	269.510
Fife	10.002	154.138	451.463	615.603
Glasgow City	22.100	340.778	846.829	1209.707
Highland	4.908	126.537	299.501	430.946
Inverclyde	2.500	18.363	139.007	159.870
Midlothian	2.233	28.115	122.330	152.678
Moray	1.305	40.151	112.165	153.621
North Ayrshire	4.425	39.471	222.097	265.993
North Lanarkshire	8.940	104.339	480.753	594.032
Orkney	0.228	9.376	58.011	67.615
Perth & Kinross	1.722	51.953	185.419	239.094
Renfrewshire	4.231	120.105	174.759	299.095
Scottish Borders	1.750	32.790	164.555	199.095
Shetland	0.219	23.852	54.963	79.034
South Ayrshire	2.389	38.299	152.888	193.576
South Lanarkshire	7.967	295.500	236.289	539.756
Stirling	1.567	42.273	118.276	162.116
West Dunbartonshire	3.405	78.812	99.092	181.309
West Lothian	5.159	79.333	220.168	304.660
Undistributed	138.760	0.000	91.509	230.269
Strathclyde Passenger Transport	0.000	0.000	0.000	0.000
Scotland	263.150	2,636.000	6,731.620	9,630.770

General Capital Grant	Specific Grant	Total 2018-19 Capital
£m	£m	£m
23.677	0.313	23.990
37.135	0.357	37.492
12.601	0.159	12.760
12.938	0.119	13.057
5.425	0.070	5.495
21.667	0.204	21.871
20.158	0.202	20.360
12.689	0.166	12.855
9.567	0.146	9.713
12.057	0.142	12.199
7.166	0.128	7.294
49.405	28.641	78.046
8.069	0.037	8.106
14.559	0.217	14.776
32.675	1.990	34.665
68.017	68.084	136.101
40.985	0.320	41.305
8.282	0.108	8.390
9.777	0.121	9.898
10.833	0.131	10.964
0.000	1.894	1.894
29.763	2.858	32.621
6.389	0.030	6.419
16.831	0.205	17.036
16.094	0.239	16.333
26.135	0.156	26.291
6.612	0.031	6.643
11.064	0.153	11.217
27.607	1.333	28.940
10.601	0.128	10.729
14.478	0.122	14.600
15.026	0.245	15.271
0.000	150.000	150.000
0.000	19.033	19.033
598.282	278.082	876.364

2018-19 Local Government Finance Settlement
£m
342.992
440.768
207.448
200.508
97.783
298.137
305.819
232.310
188.048
177.303
178.994
774.620
101.715
284.286
650.268
1345.808
472.251
168.260
162.576
164.585
267.887
626.653
74.034
256.130
315.428
225.386
85.677
204.793
568.696
172.845
195.909
319.931
380.269
19.033
10,507.134



## Appendix J: Council Tax Charges 2018/19 (All Bands)

Property Valuation Band	Property Value (as at 1st April 1991)	Proportions payable in relation to band D	Council Tax Payable	Combined Water Service Charge *	Total Charge Payable
A- Disabled	N/A	$\frac{200}{360}$ ths	£676.62	£243.00	£919.62
A	Up to £27,000	$\frac{240}{360}$ ths	£811.94	£291.60	£1,103.54
B	£27,001 to £35,000	$\frac{280}{360}$ ths	£947.27	£340.20	£1,287.47
C	£35,001 to £45,000	$\frac{320}{360}$ ths	£1,082.59	£388.80	£1,471.39
D	£45,001 to £58,000	$\frac{360}{360}$ ths	£1,217.91	£437.40	£1,655.31
E	£58,001 to £80,000	$\frac{473}{360}$ ths	£1,600.20	£534.60	£2,134.80
F	£80,001 to £106,000	$\frac{585}{360}$ ths	£1,979.11	£631.80	£2,610.91
G	£106,001 to £212,000	$\frac{705}{360}$ ths	£2,385.08	£729.00	£3,114.08
H	Over £212,001	$\frac{882}{360}$ ths	£2,983.89	£874.80	£3,858.69

\* Please note that Scottish Water charges are still based on the pre 2017 multiplier.



## HEALTH AND SOCIAL CARE PARTNERSHIP DEMAND PRESSURES

## APPENDIX K

Service Reference	Description of Demand	£ 2018/19	£2019/20	£2020/21	Total	Narrative/Impacts
	Care at Home and Day Care providers price increase 18/19	196,720			196,720	Estimated pressure is based on 20 pence SLW infl (2.37%) applied to staffing element (70%) of current rate as a result of SLW @1.66% applied to August'17 Forecast. Net increase 2.56%. The non staffing element (30%) is based on 3% inflation, @0.90% applied to August'17 forecast. This assumes a uplift across providers non staff costs.
	Residential providers price increase 18/19	244,790			244,790	Based on COSLA assumption for NCHC at 3.33% Offset by increase to state pension at current recovery rate of 34%
	16/17 Yr 2 Unachieved Saving TVR	44,295			44,295	Per August A&F - Ludgate House Day Care
	<b>Total recommended for IJB prioritisation</b>	<b>485,805</b>			<b>485,805</b>	
	Pay Inflation & Increments	341,000			341,000	Pay award 3 % up to £36.5k, 2% £36.5k to £80k and £1600 over £80k.
	<b>TOTAL After Pay Inflation</b>	<b>826,805</b>			<b>826,805</b>	
	Transitions from child care for 2018.19	228,466			228,466	Given the present priority to reduce the projected overspend of £437,380 during 2018/19 it is not envisaged that demand pressure can be resolved within existing budget allocation. Transitions from July 17 - full year effect £158,764 April- June, NEW transitions July 18 - assumptions made on level of packages £69,702 July to March part year effect.
	Complex care Discharges	252,000			252,000	Discharges - gross cost, may be contributions from service user or NHS.
	Pressure arising from 17/18 activity levels for accommodation based care.	829,832			829,832	17/18 pressure based on forecast average activity levels at Dec forecast. Equivalent of 29 annual placements at net cost to service.
	Pressure arising from 17/18 activity levels for community based care.	841,758			841,758	17/18 pressure based on forecast average activity levels at Dec forecast. Equivalent of 1,058 hrs of care at home per week.
	Pressures arising from forecast 18/19 activity growth for accommodation based care.	154,888			154,888	18/19 pressure based on previous 3 years average annual activity growth, netted off against separate transitions growth. Equivalent of 6 annual placements at net cost to service.
	Pressures arising from forecast 18/19 activity growth for community based care.	332,227			332,227	18/19 pressure based on previous 3 years average annual activity growth, netted off against separate transitions growth. Equivalent of 504 hrs of care at home per week.
	Introduction of Carers Act and ongoing demographic increase and complexity of care on community.	230,159			230,159	Additional funding requested, potentially mitigated through funding identified in the settlement
	Service required medium term supports long term care 40 people residing in menstrie House. Current budget does not meet requirements. No alternative capacity within independent care home sector to allow for closure of these beds.	206,000			206,000	Demand pressure total 206k relates anticipated savings: Shift pattern redesign £12k impact from absence management £16k internal bank as opposed to agency £20k
	<b>Total Rejected</b>	<b>3,075,330</b>			<b>3,075,330</b>	
	<b>TOTAL Inc. PAY</b>	<b>3,902,135.04</b>	<b>-</b>	<b>-</b>	<b>3,902,135</b>	



## Capital Programme 2018-2019

Ref	Description	Plan	Approved 18/19 Budget £'000	Cfwd from 17/18 Budget £'000	Amendments to 18/19 £000	Revised 18/19 Budget £'000
A43	Community Investment Grants	Corporate	150	50	(50)	150
A57	Clackmannan Regeneration Project (Grant Funding)	Corporate	-	450	-	450
A67	City Deal	Corporate	-	250	(50)	200
New	Parking Management Scheme	Corporate	-	-	100	100
N6	Fitness Suite Replacement	Corporate	-	-	11	11
	<b>Total Corporate</b>		<b>150</b>	<b>750</b>	<b>11</b>	<b>911</b>
N9	Fleet Replacement Programme	Fleet	500	-	208	708
E1	Vehicle Replacement	Fleet	-	-	250	250
	<b>Total Fleet</b>		<b>500</b>	<b>-</b>	<b>458</b>	<b>958</b>
A36	Alva Digital Display Transformation	I.T.	256	-	(256)	-
F1	IT Infrastructure	I.T.	160	-	-	160
F4	Digital Transformation	I.T.	115	-	(15)	100
F2	Telecare	I.T.	75	-	-	75
F3	Social Services Integrated System	I.T.	400	50	(100)	350
A1	Schools ICT Upgrade - Alloa	I.T.	46	-	-	46
A12	Schools ICT Upgrade - Lornhill	I.T.	47	-	-	47
A20	Network Infrastructure Improvement	I.T.	-	195	55	250
A32	Schools ICT Upgrade- Alva Academy	I.T.	47	-	-	47
A42	Schools ICT Upgrade - All Primaries	I.T.	100	-	-	100
	<b>Total I.T.</b>		<b>1,246</b>	<b>245</b>	<b>(316)</b>	<b>1,175</b>
A37	Park, Play Area & Open Space Improvements - Hillfoots	Land	50	-	-	50
A39	New Cemetery	Land	-	180	-	180
A28	Hillfoots Glen - Upgrading - Tillicoultry	Land	-	16	-	16
D1	SWF/Wheeled Bins	Land	30	-	-	30
New	Recycling points	Land	-	-	18	18
	<b>Total Land</b>		<b>80</b>	<b>196</b>	<b>18</b>	<b>294</b>
A27	Village and Small Town - Tillicoultry	Land/Property/ Roads	450	-	(450)	-
A34	Village and Small Town - Alva	Land/Property/ Roads	-	-	550	550
A40	Village and Small Town - Dollar	Land/Property/ Roads	-	123	-	123
	<b>Total Land/Property/Roads</b>		<b>450</b>	<b>123</b>	<b>100</b>	<b>673</b>
New	Corporate Buildings	Property	-	-	350	350
A13	Sauchie Hall Locality Hub	Property	-	90	(90)	-
A60	Clackmannan CAP	Property	-	93	(93)	-
A3	Park Primary School - School Development	Property	19	-	69	88
A14	Deerpark Primary School - School Development	Property	122	34	(116)	40
A15	Craigbank Primary School Refurbishment	Property	480	608	(438)	650
A38	Menstrie Primary School - School Development	Property	5	100	(105)	-
A33	Alva Community Campus/Locality Hub/Primary School	Property	-	454	54	508
A17	St Serfs Primary School - School Development	Property	-	32	-	32
A18	School Estate - Tullibody South Campus	Property	7,280	-	2,140	9,420
A25	Clackmannan Primary School Refurbishment	Property	-	848	52	900
A63	Sauchie Nursery - School Development	Property	17	-	24	41
A66	Muckhart Primary School	Property	-	-	22	22
B1	Statutory Compliance DDA Schools	Property	16	-	-	16
B2	Compliance - Asbestos Removal (Schools)	Property	20	-	-	20
A55a	Kelliebank Depot Improvements	Property	300	120	(300)	120
A55b	Forthbank Depot Improvements	Property	-	30	-	30
B3	SS Childcare Residential	Property	500	-	(500)	-
A5	St Mungos RC Primary School - School Development	Property	70	-	(70)	-
A46	Secondary School Support - School Development	Property	6	-	(6)	-
A47	Strathdevon Primary School - School Development	Property	90	-	(90)	-
A48	Sunnyside Primary School - School Development	Property	-	-	-	-
A49	Tillicoultry Primary School - School Development	Property	12	-	(12)	-
A61	Banchory Primary School - School Development	Property	41	-	21	62
A62	Fishcross Primary School - School Development	Property	8	-	(8)	-
A65	Coalsnaughton Primary School	Property	11	26	(37)	-
	<b>Total Property</b>		<b>8,997</b>	<b>2,435</b>	<b>867</b>	<b>12,299</b>
A59	Fishcross Pelican Crossing	Roads	-	40	-	40
C2	Flood Prevention	Roads	86	20	(70)	36
C3	Cycle Routes	Roads	-	80	270	350
C4, C5, C6, C8, C10	Roads Improvements	Roads	2,004	-	(198)	1,806
C7	Bridge Improvements	Roads	50	-	-	50
C9	Lighting Replacement	Roads	250	-	(50)	200
	<b>Total Roads</b>		<b>2,390</b>	<b>140</b>	<b>(48)</b>	<b>2,482</b>
	<b>Total Capital Programme</b>		<b>13,813</b>	<b>3,889</b>	<b>1,090</b>	<b>18,792</b>
	<b>FUNDING</b>					
G1	Government Grant		(5,766)	-	341	(5,425)
G2	Specific Government Grant - CWSS		(77)	-	7	(70)
G4	Dollar Development		-	(300)	-	(300)
G5	Sustrans		-	(350)	-	(350)
	<b>Total Funding</b>		<b>(5,843)</b>	<b>(650)</b>	<b>348</b>	<b>(6,145)</b>
	<b>Net Borrowing</b>		<b>7,970</b>	<b>3,239</b>	<b>1,438</b>	<b>12,647</b>

	Proposed 19/20 Budget £'000	Proposed 20/21 Budget £'000	Proposed 21/22 Budget £'000	Proposed 22/23 Budget £'000	Proposed 23/24 Budget £'000	Proposed 24/25 Budget £'000	Proposed 25/26 Budget £'000	Proposed 26/27 Budget £'000	Proposed 27/28 Budget £'000	Total Budget £'000
<b>Capital Programme 2019-2028</b>										
Corporate	512	472	207	162	172	162	172	162	162	2,183
Fleet	1,711	1,415	986	704	1,000	1,000	1,000	1,000	1,000	9,816
I.T.	741	741	741	475	415	865	865	415	415	5,673
Land	165	380	673	155	35	165	-	-	-	1,573
Property	9,025	1,545	1,960	2,597	1,518	1,172	1,202	36	36	19,091
Roads	2,638	2,545	2,840	2,790	2,810	3,224	2,615	2,615	2,615	24,692
<b>Total Capital Programme</b>	<b>14,792</b>	<b>7,098</b>	<b>7,407</b>	<b>6,883</b>	<b>5,950</b>	<b>6,588</b>	<b>5,854</b>	<b>4,228</b>	<b>4,228</b>	<b>63,028</b>
<b>Funding</b>										
Government Grant	(6,343)	(5,425)	(5,425)	(5,425)	(5,425)	(5,425)	(5,425)	(5,425)	(5,425)	(49,743)
Specific Government Grant - CWSS	(70)	(70)	(70)	(70)	(70)	(70)	(70)	(70)	(70)	(630)
ELC	(1,000)	(1,000)	(1,000)	(1,000)	(1,000)	(1,000)	(1,000)	-	-	(7,000)
<b>Total Funding</b>	<b>(7,413)</b>	<b>(6,495)</b>	<b>(6,495)</b>	<b>(6,495)</b>	<b>(6,495)</b>	<b>(6,495)</b>	<b>(6,495)</b>	<b>(5,495)</b>	<b>(5,495)</b>	<b>(57,373)</b>
<b>Net Borrowing</b>	<b>7,379</b>	<b>603</b>	<b>912</b>	<b>388</b>	<b>(545)</b>	<b>93</b>	<b>(641)</b>	<b>(1,267)</b>	<b>(1,267)</b>	<b>5,655</b>