
Report to: Clackmannanshire Council

Date: 29 September, 2011

Subject: Appointment of Head of Strategy and Customer Services

Report by: Director of Finance and Corporate Services

1.0 Background & Purpose

- 1.1 The Head of Strategy and Customer Services has been promoted to the post of Chief Executive effective from the end of September 2011. The purpose of this report is to seek Council approval for the process to appoint a new Head of Strategy and Customer Services.

2.0 Recommendation

- 2.1 It is recommended that Council agrees to:
- a) proceed to recruit to the post of Head of Strategy and Customer Services through open external competition;
 - b) establish an Appointment Committee with delegated authority for the recruitment and appointment to the post of Head of Strategy and Customer Services;
 - c) nominate members to that Appointment Committee on the basis set out in section 3 of this report;
 - d) delegate authority to the Appointment Committee mentioned in b) above to delegate appropriate duties and responsibilities to officers of the council, if required, in order to ensure continued discharge of the Council's functions to cover the period until a new Head of Strategy and Customer Services takes up post.

3.0 Appointment Committee & Process

- 3.1 Chief Officer appointments are made by an Appointment Committee reflecting the political balance of the Council. In compliance with these requirements, the proposed composition of the Appointment Committee is :
- Council Leader, Committee Chair
 - 2 further Administration (Labour group) members
 - 2 opposition group (SNP) members
 - 1 non-SNP opposition member

- 3.2 The Committee would be advised and supported by appropriately qualified officers/assessors and standing arrangements for training and briefing of members in recruitment and selection will be implemented if required.

4.0 Sustainability Implications

- 4.1 N/A

5.0 Resource Implications

5.1 Financial Details

- 5.2 There will be costs associated with the recruitment process; these, however, will be accommodated within existing budgets

5.3 Staffing

- 5.4 There are no implications for the establishment.

6.0 Exempt Reports

- 6.1 Is this report exempt? No

7.0 Declarations

The recommendations contained within this report support or implement our Corporate Priorities and Council Policies.

(1) Our Priorities 2008 - 2011 (Please tick ☒)

- | | |
|--|--------------------------|
| The area has a positive image and attracts people and businesses | <input type="checkbox"/> |
| Our communities are more cohesive and inclusive | <input type="checkbox"/> |
| People are better skilled, trained and ready for learning and employment | <input type="checkbox"/> |
| Our communities are safer | <input type="checkbox"/> |
| Vulnerable people and families are supported | <input type="checkbox"/> |
| Substance misuse and its effects are reduced | <input type="checkbox"/> |
| Health is improving and health inequalities are reducing | <input type="checkbox"/> |
| The environment is protected and enhanced for all | <input type="checkbox"/> |
| The Council is effective, efficient and recognised for excellence | X |

(2) Council Policies (Please detail)

8.0 Equalities Impact

- 8.1 Have you undertaken the required equalities impact assessment to ensure that no groups are adversely affected by the recommendations? Yes

9.0 Legality

- 9.1 In adopting the recommendations contained in this report, the Council is acting within its legal powers. YES

10.0 Appendices

10.1 Please list any appendices attached to this report. If there are no appendices, please state "none".

None

11.0 Background Papers

11.1 None

Author(s)

NAME	DESIGNATION	EXTENSION
Nikki Bridle	Director of Finance and Corporate Services	2013

Approved by

NAME	DESIGNATION	SIGNATURE
Nikki Bridle	Director Finance & Corporate Services	Nikki Bridle (signed)

